



City Council Regular Meeting Agenda

Monday, August 03, 2026, 7:00 PM

Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to <https://vimeo.com/event/6070430>

To participate in the meeting (able to public comment)

- go to <https://cityofcamas-us.zoom.us/j/88951076096>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. [July 20, 2026 Camas City Council Regular and Workshop Meeting Minutes](#)
2. Automated Clearing House and Claim Checks Approved by Finance Committee
3. [\\$359,162.50 Grade Werks Excavating, LLC Citywide Pedestrian Crossing Improvements Bid Award with up to 10% change order authorization \(Submitted by James Carothers, Engineering Manager\)](#)

MAYOR

4. Mayor Announcements

MEETING ITEMS

5. [Resolution No. 26-013 Recognition and Naming Policy](#)
[Presenter: Alan Peters, Community Development Director](#)
[Time Estimate: 5 minutes](#)

PUBLIC COMMENTS

NON-AGENDA ITEMS

6. Staff

7. Council

EXECUTIVE SESSION

8. Executive Session - Topic: Property Acquisition (RCW 42.30.110)
Time Estimate: 15 minutes

CLOSE OF MEETING



City Council Workshop Minutes - Draft
Monday, July 20, 2026, 4:30 PM
Council Chambers, 616 NE 4th AVE

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Hogan called the meeting to order at 4:30 p.m.

ROLL CALL

Present: Council Members Marilyn Boerke, Martin Elzingre, Mahsa Eshghi, Tim Hein, John Nohr (arrived at 4:35), Jennifer Senescu and John Svilarich

Remote: Council Member John Svilarich

Staff: Sydney Baker, James Carothers, Scott Collins, Cliff Free, Jennifer Gorsuch, Michelle Jackson, Tina Jones, Robert Maul, Kayla Mobley, Alan Peters, Doug Quinn, Bryan Rachal, Heidi Steffensen, Alicia Stevens, Connie Urquhart and Chris Witkowski

Press: There was no one from the press present.

PUBLIC COMMENTS

Aunna Elm, Camas, commented about the Form of Government.

WORKSHOP TOPICS

1. HSR Development Agreement and Master Plan
Presenter: Robert Maul, Planning Manager

This item was for Council's information only.

2. City Recognition and Naming Policy
Presenter: Alan Peters, Community Development Director

This item was for Council's information only.

3. Form of Government Town Hall Discussion
Presenter: Doug Quinn, City Administrator

This item was for Council's information only.

4. Proclamation Discussion

Presenter: Steve Hogan, Mayor and Tim Hein, Council Member

Due to time constraints, this item will be brought back to a future City Council Workshop meeting.

5. Staff Miscellaneous Updates

Presenter: Doug Quinn, City Administrator

Due to time constraints, this item was moved to the July 20, 2026 City Council Regular Meeting.

PUBLIC COMMENTS

Dan Durringer, Camas, commented about Form of Government.

COUNCIL COMMENTS AND REPORTS

Due to time constraints, this item was moved to the July 20, 2026 City Council Regular Meeting.

CLOSE OF MEETING

The meeting closed at 6:29 p.m.



City Council Regular Meeting Minutes - Draft
Monday, July 20, 2026, 7:00 PM
Council Chambers, 616 NE 4th AVE

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Hogan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Marilyn Boerke, Martin Elzingre, Mahsa Eshghi, Tim Hein, John Nohr and Jennifer Senescu

Remote: Council Member John Svilarich

Staff: James Carothers, Scott Collins, Cliff Free, Jennifer Gorsuch, Tina Jones, Shawn MacPherson, Kayla Mobley, Alan Peters, Bryan Rachal, Heidi Steffensen, Alicia Stevens, Connie Urquhart and Chris Witkowski

Press: No one from the press was present.

PUBLIC COMMENTS

Joel Soppet, Camas, commented about water shut off policy.

Brad Richardson, Port of Camas-Washougal, provided Port updates.

Margret Tweet, Camas, commented about the HSR Development Agreement.

Tyler Sanders, Camas, commented about Resolution No. 26-011.

Randal Friedman, Camas, commented about Camas Papermill clean up.

Carrie Wiklem, Camas, commented about the Form of Government.

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. July 6, 2026 Camas City Council Regular and Workshop Meeting Minutes
2. \$1,128,043.16 Automated Clearing House 703873-703922 and Claim Checks 163570-163675 Approved by Finance Committee

Meeting minutes created by Alicia Stevens.

3. \$156,792.92 for June 2026 Emergency Medical Services (EMS) Write-off Billings; Monthly Uncollectable Balance of Medicare and Medicaid Accounts
(Submitted by Kayla Mobley, Interim Finance Director)

**It was moved by Boerke, and seconded, to approve the Consent Agenda.
The motion carried unanimously.**

MAYOR

4. Mayor Announcements

Mayor Hogan commented about Camas Days, the upcoming severe heat advisory, welcoming new firefighters and an incident on Lacamas Lake.

MEETING ITEMS

5. Resolution No. 26-011 Prohibiting Parking on Portions of North West Fargo Street and North West 28th Avenue Presenter: James Carothers, Engineering Manager

**It was moved by Boerke, and seconded, to approve Resolution No. 26-011.
The motion carried unanimously.**

6. Resolution No. 26-012 Authorizing Investment in the Local Government Investment Pool Presenter: Kayla Mobley, Interim Finance Director

**It was moved by Elzingre, and seconded, to approve Resolution No. 26-012.
The motion carried unanimously.**

PUBLIC COMMENTS

Margaret Tweet, Camas, commented about fluoride.

NON-AGENDA ITEMS

7. Staff

Collins provided an update on the Community Development Block Grant (CDBG) agreement. Collins provided an update on grant opportunities.

8. Council

Hein thanked Director Collins and Chief Free for detailed information provided to Council. Hein provided an update on Clark County Public Transit Benefit Area Authority (CTRAN) and Camas Days.

Eshghi provided updates from the GP Mill Clean-Up Advisory Committee and Regional Transportation Council (RTC). Eshghi commented about Rep. Joh Ley and Oregon

Meeting minutes created by Alicia Stevens.

Department of Transportation (ODOT).

Boerke commented about Papermaker Pride and water shut offs. Boerke provided an update from Ending Community Homelessness Organization (ECHO) and the Downtown Camas Association (DCA).

Senescu commented about the DCA and GP Mill clean up. Senescu provided updates from the Washington State Energy Facility Site Evaluation Council (EFSEC) and the Design Review Committee. Senescu attended Sergeant Tessa Bennett's promotional pinning.

Nohr commented about citizen comments regarding street lights and thanked staff for their quick responses. Nohr provided an update from DCA.

CLOSE OF MEETING

The meeting closed at 7:52 p.m.



Staff Report

August 3, 2026 Council Regular Meeting

\$359,162.50 Grade Werks Excavating, LLC Citywide Pedestrian Crossing Improvements Bid Award with up to 10% change order authorization (Submitted by James Carothers, Engineering Manager)

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: The City of Camas constructs and maintains street, bicycle and pedestrian routes to provide circulation to and from destinations in Camas for all users. The goal of the City is to enhance travel choices and provide safe pedestrian and bicycle routes designated especially for them. The ADA Transition plan and public comments identified a need for enhanced pedestrian crossings at various locations throughout the city. This project will upgrade ADA curb ramps, add illumination, and install Rapid Flashing Beacons at heavily transited pedestrian crossings.

Crossings to be improved:

- NE Everett Street and NE 15th Avenue at the southeast corner of Crown Park
- NE 43rd Avenue at the west entrance of Camas High School
- NW Lake Road and NW Lacamas Lane at the entrance of Lacamas Heritage Trail
- NW Fargo St and NW Hill Street (connecting pedestrian route to Dorothy Fox Elementary School)
- NW 6th Avenue and NW Norwood Street at the east approach of the roundabout.

The Washington State Transportation Improvement Board (TIB) funds high priority transportation projects in communities throughout the state to enhance the movement of people, goods and services. The Complete Streets Award is a funding opportunity for local governments that have an adopted complete streets ordinance.

The City was able to secure a grant through the TIB Complete Streets program to fund this project.

SUMMARY: On July 28, 2026, the City received five bids for the Citywide Pedestrian Crossing Improvements project. Bids ranged from \$310,264 to \$486,961. The Engineer's Estimate for the project was \$403,300, and the bid tabulation is attached. Swofford Excavating submitted the apparent low bid in the amount of \$310,264.00, compared to the second-low bid from Grade Werks Excavating LLC of \$359,162.50.

Following the bid opening and review of bid item prices, Swofford Excavating formally withdrew from the bidding due to a substantial error on bid item 28 pricing.

Staff reached out to Grade Werks Excavating LLC to inform them they are the lowest responsive bidder.

BENEFITS TO THE COMMUNITY: The project will improve safety and connectivity for pedestrians and bicyclists at various locations.

STRATEGIC PLAN: This project aligns with the strategic plan's priority "Stewardship of City Assets" by Investing in street infrastructure that enhances system connectivity and supports long-term community growth. The project also aligns with the City's Comprehensive Plan's Transportation goals and policies (4.4.2).

POTENTIAL CHALLENGES: Construction activities will disrupt traffic during construction hours. Camas staff will coordinate with the contractor and the Camas School District Transportation Department to keep school traffic flowing.

BUDGET IMPACT: The Citywide Pedestrian Improvement Project is 80% funded by TIB Grant and matched 20% through the Street Fund and has a 2026 capital budget of \$500,000. Based on the bids received, award to the apparent low bidder would result in an estimated total project cost of \$425,078.

Budget:

Citywide Pedestrian Crossing Improvements Project (2026 Capital Budget)	\$ 500,000
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Estimated Construction Expenses :

Construction	\$ 359,162
Construction Contingency (10%)	\$ 35,916
<u>Construction Management (Staff Time)</u>	<u>\$ 30,000</u>
Total Estimated Construction Cost	\$ 425,078

Grant:

Transportation Improvement Board (80% Match)	\$ 340,062
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RECOMMENDATION: Staff recommends that the Citywide Pedestrian Crossing Improvements project be awarded to Grade Werks LLC.



I, James E. Carothers, Engineering Manager, hereby certify
that these bid tabulations are correct.
James E Carothers
222ADA9D2B934F1...
James E. Carothers, PE Date

PROJECT NO. STR26002				Engineer's Estimate:		Swofford Excavating 211 Nagel Rd Washugal, WA 98671 swoffordexcavating@pm.me 360-771-5037		Grade Werks Excavating, LLC PO Box 1349 Battle Ground, WA 98604 info.gwe@yahoo.com 360-888-5805		Halme Excavating, Inc. 22514 NE 72nd Ave Battle Ground, WA 98604 office@halmepnw.com 360-687-7399		Western United Civil Group, LLC PO Box 236 Yacolt, WA 98675 josiah@westernucg.com 360-309-7114		SLE, Inc 6000 NE 88th St. Ste B101 Vancouver, WA 98665 estimating@sleinc.biz 360-687-5465	
DESCRIPTION: Cityide Pedestrian Crossing Improvements															
DATE OF BID OPENING: 10:00 AM, Wednesday, July 28, 2026			Ent. By WG												
						WITHDRAWN: Error cited on BI 28									
ITEM NO	DESCRIPTION	UNIT	QTY	UNIT PRICE	ENGRG TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
1	Mobilization	LS	1	\$40,000.00	\$40,000	\$50,000.00	\$50,000.00	\$23,500.00	\$23,500.00	\$36,000.00	\$36,000.00	\$35,000.00	\$35,000.00	\$47,100.00	\$47,100.00
2	Project Temporary Traffic Control	LS	1	\$10,000.00	\$10,000	\$20,000.00	\$20,000.00	\$9,000.00	\$9,000.00	\$48,000.00	\$48,000.00	\$40,000.00	\$40,000.00	\$57,943.00	\$57,943.00
3	Erosion Control and Water Pollution Control	LS	1	\$5,000.00	\$5,000	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00	\$2,583.00	\$2,583.00
4	Roadway Surveying	LS	1	\$5,000.00	\$5,000	\$20,000.00	\$20,000.00	\$7,500.00	\$7,500.00	\$12,000.00	\$12,000.00	\$4,500.00	\$4,500.00	\$8,668.00	\$8,668.00
5	Removal of Structure and Obstructions	LS	1	\$25,000.00	\$25,000	\$25,000.00	\$25,000.00	\$27,000.00	\$27,000.00	\$18,000.00	\$18,000.00	\$8,500.00	\$8,500.00	\$9,819.00	\$9,819.00
6	Removal of Additional Cement Concrete Sidewalk	SY	5	\$70.00	\$350	\$140.00	\$700.00	\$135.00	\$675.00	\$50.00	\$250.00	\$180.00	\$900.00	\$110.00	\$550.00
7	Removal of Additional Cement Concrete Curb	LF	20	\$30.00	\$600	\$120.00	\$2,400.00	\$25.00	\$500.00	\$30.00	\$600.00	\$45.00	\$900.00	\$16.00	\$320.00
8	Solid Rock Excavation	CY	1	\$1,000.00	\$1,000	\$100.00	\$100.00	\$380.00	\$380.00	\$250.00	\$250.00	\$500.00	\$500.00	\$1,439.00	\$1,439.00
9	Removal and Replacement of Unsuitable Material (Subgrade)	CY	5	\$250.00	\$1,250	\$75.00	\$375.00	\$225.00	\$1,125.00	\$200.00	\$1,000.00	\$250.00	\$1,250.00	\$145.00	\$725.00
10	HMA 1/2 inch PG 64-22	TON	35	\$150.00	\$5,250	\$225.00	\$7,875.00	\$300.00	\$10,500.00	\$350.00	\$12,250.00	\$260.00	\$9,100.00	\$490.00	\$17,150.00
11	Catch Basin (Type 1)	EA	1	\$3,000.00	\$3,000	\$3,500.00	\$3,500.00	\$3,800.00	\$3,800.00	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$3,103.00	\$3,103.00
12	Trench Safety System (Min. \$1.00/LF)	LF	10	\$1.00	\$10	\$5.00	\$50.00	\$1.00	\$10.00	\$1.00	\$10.00	\$1.00	\$10.00	\$240.00	\$2,400.00
13	HDPE Storm Pipe 8 inch Diam.	LF	45	\$120.00	\$5,400	\$210.00	\$9,450.00	\$150.00	\$6,750.00	\$100.00	\$4,500.00	\$125.00	\$5,625.00	\$127.00	\$5,715.00
14	Removal and Replacement of Unsuitable Material (Trench)	CY	1	\$250.00	\$250	\$100.00	\$100.00	\$300.00	\$300.00	\$200.00	\$200.00	\$315.00	\$315.00	\$150.00	\$150.00
15	Road Restoration	LS	1	\$1,500.00	\$1,500	\$17,000.00	\$17,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,648.00	\$3,648.00
16	Cement Concrete Traffic Curb	LF	80	\$60.00	\$4,800	\$140.00	\$11,200.00	\$50.00	\$4,000.00	\$44.00	\$3,520.00	\$60.00	\$4,800.00	\$104.00	\$8,320.00
17	Cement Concrete Pedestrian Curb	LF	280	\$50.00	\$14,000	\$80.00	\$22,400.00	\$32.00	\$8,960.00	\$35.00	\$9,800.00	\$42.00	\$11,760.00	\$106.00	\$29,680.00
18	Cement Concrete Sidewalk	SY	75	\$120.00	\$9,000	\$150.00	\$11,250.00	\$160.00	\$12,000.00	\$82.00	\$6,150.00	\$130.00	\$9,750.00	\$146.00	\$10,950.00
19	Cement Concrete Curb and Gutter	LF	160	\$50.00	\$8,000	\$65.00	\$10,400.00	\$55.00	\$8,800.00	\$46.00	\$7,360.00	\$60.00	\$9,600.00	\$116.00	\$18,560.00
20	Cement Concrete Curb Ramp	SY	150	\$200.00	\$30,000	\$60.00	\$9,000.00	\$180.00	\$27,000.00	\$120.00	\$18,000.00	\$150.00	\$22,500.00	\$182.00	\$27,300.00
21	Permanent Signing	LS	1	\$500.00	\$500	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$7,000.00	\$7,000.00	\$5,850.00	\$5,850.00
22	Plastic Bicycle Lane Symbol	EA	1	\$500.00	\$500	\$3,250.00	\$3,250.00	\$500.00	\$500.00	\$500.00	\$500.00	\$400.00	\$400.00	\$427.00	\$427.00
23	Plastic Crosswalk Line (12" White)	SF	1240	\$20.00	\$24,800	\$28.00	\$34,720.00	\$9.00	\$11,160.00	\$15.00	\$18,600.00	\$7.75	\$9,610.00	\$8.00	\$9,920.00
24	Plastic Stop Line (12" White)	LF	18	\$20.00	\$360	\$34.00	\$612.00	\$12.50	\$225.00	\$15.00	\$270.00	\$10.50	\$189.00	\$12.00	\$216.00
25	Painted Wide Line (8" White)	LF	65	\$2.00	\$130	\$2.80	\$182.00	\$3.50	\$227.50	\$5.00	\$325.00	\$3.00	\$195.00	\$2.00	\$130.00
26	Painted Wide Line (4" White/Yellow)	LF	100	\$1.00	\$100	\$2.00	\$200.00	\$2.50	\$250.00	\$4.00	\$400.00	\$2.00	\$200.00	\$1.00	\$100.00
27	Painted Green Bike Lane and Crossing	SF	500	\$5.00	\$2,500	\$6.00	\$3,000.00	\$10.00	\$5,000.00	\$16.00	\$8,000.00	\$10.00	\$5,000.00	\$9.00	\$4,500.00
28	Rectangular Rapid Flashing Beacon System	LS	1	\$200,000.00	\$200,000	\$35,000.00	\$35,000.00	\$177,000.00	\$177,000.00	\$180,000.00	\$180,000.00	\$203,000.00	\$203,000.00	\$204,250.00	\$204,250.00
29	Construction Documentation (Minimum bid \$5,000)	LS	1	\$5,000.00	\$5,000	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,445.00	\$5,445.00
	Total				\$403,300.00		\$310,264.00		\$359,162.50		\$402,985.00		\$405,104.00		\$486,961.00
	Sales Tax (EXEMPT)														
	Total -				\$403,300.00		\$310,264.00		\$359,162.50		\$402,985.00		\$405,104.00		\$486,961.00

Chris Lopez

From: swoffordexcavating <swoffordexcavating@pm.me>
Sent: Tuesday, July 28, 2026 3:16 PM
To: Chris Lopez; Procurement
Subject: Citywide Pedestrian Crossing Improvements, City of Camas, WA #STR26002

WARNING: This message originated outside the City of Camas Mail system. **DO NOT CLICK** on links or open attachments unless you recognize the sender and are expecting the content. If you recognize the sender as a city employee and you see this message this email is a phishing email. If you are unsure, click the Phish Alert button to redirect the email for ITD review.

Hello,

Please accept this letter as formal notice that **Swofford Excavating** is withdrawing its bid for the above-referenced project.

After completing a thorough post-bid review, we discovered that our bid included a material error related to the pricing of the **Illuminated Rectangular Rapid Flashing Beacon (RRFB) system**. Specifically, the quantity and/or pricing used for this bid item was based on incorrect information, resulting in a substantial discrepancy that materially affects the total bid amount.

This error was unintentional and was not discovered until after our bid was submitted. Because the mistake significantly impacts our ability to perform the work as bid, we must respectfully withdraw our proposal.

We sincerely apologize for any inconvenience this may cause and appreciate your understanding. We value the opportunity to work with your organization and hope to be considered for future projects.

Thank you,

Debra Swofford



Debs Cell: 360-771-5037

Joes Cell: 360-771-5673



do not print this e-mail unless it is completely necessary.

*CONFIDENTIALITY

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Staff Report – Resolution

August 3, 2026, Council Regular Meeting

Resolution No. 26-013 Recognition and Naming Policy

Presenter: Alan Peters, Community Development Director

Time Estimate: 5 minutes

Phone	Email
360.817.7254	apeters@cityofcamas.us

BACKGROUND: From time to time, residents inquire about opportunities to recognize individuals through the naming of public facilities. Proposed Resolution No. 26-013 established clear and consistent criteria and processes for naming or renaming City-owned public facilities and streets. The policy is intended to ensure that names reflect the City's history, values, and sense of place and provide inclusive and respectful recognition of individuals, cultures, and natural features significant to Camas. The proposal was discussed at the July 20, 2026, Council Workshop.

SUMMARY: The proposed policy applies to public facilities (including streets, buildings, interior meeting rooms, parks, trails, bridges, etc.) but does not extend to donor recognition elements such as bench plaques.

The policy establishes new criteria for naming which specify that names may be based on (1) geographic location or natural features; (2) historical significance; (3) civil service and individual recognition; or (4) proportional to monetary contributions. Furthermore, names must be easy to pronounce and spell and not resemble or duplicate existing names. Renaming existing facilities is discouraged but allowed when clear public benefit can be proven. The policy also establishes the naming authority for various types of public facilities.

The policy also provides alternatives to permanent naming, recognizing that naming is not always appropriate or necessary. Alternatives include temporary recognitions such as proclamations, interpretive displays, or digital storytelling.

BENEFITS TO THE COMMUNITY: The policy will ensure that names are reflective of the community's history, values, and priorities. Its processes for receiving and making decisions on naming proposals ensure clarity, consistency, and fairness which would be beneficial for community members. The draft Our Camas 2045 Comprehensive Plan establishes Policy CC-1.6 in the Community Character chapter which states that the City should prioritize "naming streets, parks, and public facilities after historically significant people, events, geographic features, or native flora and fauna" and that the City should "[c]onsider allowing naming rights in recognition of significant donations." This naming

policy would implement this goal. The naming policy supports placemaking efforts which can give residents a greater appreciation of and connection to their public facilities.

STRATEGIC PLAN: This policy aligns with the Strategic Plan's Vibrant Community Amenities priority as it supports the enhancement of existing public spaces. The policy's provisions around street name and emergency response standards ensure that naming also continues to align with the Strategic Plan's Safe and Accessible Community priority.

POTENTIAL CHALLENGES: As the community grows, new naming opportunities will arise, along with requests to recognize individuals and groups whose contributions are significant to Camas. The policy will need to balance these opportunities with the need for consistency, transparency, community support, and thoughtful stewardship of names that may become a lasting part of the City's identity.

BUDGET IMPACT: There is no estimated budget impact of the proposed policy.

RECOMMENDATION: Staff recommends Council adopt Resolution No. 26-013.

RESOLUTION NO. 26-013

A RESOLUTION adopting a recognition and naming policy for city-owned public facilities and streets.

WHEREAS, the City Council of the City of Camas acknowledges that our shared history, values, and sense of place can oftentimes be best reflected in recognizing individual or group contributions in the naming of our public facilities and streets;

WHEREAS, the naming or renaming of city-owned public facilities and streets, to ensure respectful recognition thereto, requires adoption of clear and consistent criteria and processes which can be relied upon in the future, and

WHEREAS, the City Council has reviewed the Recognition and Naming Policy attached hereto and wishes to adopt the same to provide for future consideration in the naming or renaming of city-owned public facilities and streets or to assist in the review of official comments or recommendations to other agencies associated with naming or renaming of features within the City of Camas.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

SECTION I

The City hereby adopts the “City of Camas Recognition and Naming Policy” attached hereto as exhibit “A”.

ADOPTED by the Council of the City of Camas, and approved by the Mayor this ____ day of _____, 2026.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

Recognition and Naming Policy

Section 1. Purpose

1. The purpose of this policy is to establish clear and consistent criteria and processes for naming or renaming City-owned public facilities and streets. This policy is intended to ensure that names reflect the City's history, values, and sense of place and provide inclusive and respectful recognition of individuals, cultures, and natural features significant to Camas.
2. This policy should also be followed in reviewing or preparing official comments or recommendations to state, federal, and/or intergovernmental boards taking actions regarding geographic names, naming, or renaming.

Section 2. Applicability

3. This policy applies to the naming or renaming of City-owned public facilities and streets, including:
 - a. Streets, in accordance with the Street Naming Manual
 - b. Parks, trails, open spaces, and associated amenities
 - c. Buildings, including meeting rooms and other interior spaces
 - d. Major infrastructure systems and components, including bridges
4. This policy does not apply to routine donor recognition elements, such as bench plaques, donor walls, engraved pavers, or similar features installed under an approved fundraising, memorial, or sponsorship program, provided that the recognition does not constitute the official naming of a public facility or grant naming rights. Any proposal to name a facility, portion of a facility, or public amenity in recognition of a donation, sponsorship, or other contribution remains subject to this policy.

Section 3. Naming Criteria

1. **Context, geographic location, and natural or geological features.** Names may be based on the facility's geographic location, existing or commonly recognized place names in the vicinity, and distinctive, predominant, or defining natural or geological features of the area, including native flora and fauna.
 - a. Names selected under this subsection should have a clear, direct, and meaningful connection to the site and contribute to a coherent sense of place within the surrounding area.
 - b. Facilities may be given official designations based on existing place names in the vicinity, including names associated with topographical features, waterways, neighborhoods, nearby landmarks or schools, or historically recognized sites.

2. **Historical significance.** Naming proposals with historical significance should meet one of the following criteria:
 - a. The name is associated with a historically significant event or events reflecting broad patterns of Camas's history, including its mill town origins.
 - b. The name is associated with the lives of people of citywide significance in Camas's past.
 - c. The name would highlight previously under-documented or poorly understood historical narratives.
 - d. The name reflects a distinctive architectural or engineering achievement, specific to buildings and other infrastructure.
 - e. The City encourages the thoughtful use of Indigenous place names and languages, when appropriate, after consultation with tribal representatives to ensure accuracy, respect, and cultural integrity.
3. **Civil service and individual recognition.** Facilities may be named for individuals who have made a significant and positive contribution to the City of Camas or whose life and work are meaningfully connected to the community, including through public service, civic leadership, or historical significance. Relevant contributions may include:
 - a. Leadership in civic organizations, public institutions, or community initiatives devoted to improving the quality of life in Camas.
 - b. Accomplishments by individuals from Camas who have achieved distinction or recognition in their field and whose association with Camas is well documented.
 - c. Historically significant individuals who lived in, worked in, or are otherwise closely associated with Camas, or who made notable visits or contributions that are part of the City's documented history.
 - d. Leadership in events, programs, or efforts that have broadly enriched the cultural, civic, or social life of Camas residents.
 - e. Facilities shall not ordinarily be named for living individuals, although exceptions may be considered when significant contributions or unusually outstanding public service would so justify, and when the individual is no longer serving the City in an official capacity.
4. **Contributions.** Except for public streets, facilities may be named for an individual or organization if that entity has made a significant direct property, monetary, or in-kind contribution toward the acquisition, development, construction, or substantial improvement of that facility.
 - a. Naming consideration and duration shall be proportional and appropriate to the scale and public benefit of the contribution.
 - b. Naming consideration may be appropriate only when a transaction includes a donation, discount, or other contribution that provides a clear public benefit beyond fair market value. Properties sold to the City for fair market value should not be named for the seller.

- c. Contribution-based naming may be permanent or time-limited, as determined by the applicable naming authority and documented in a written agreement. Perpetual naming rights should not be granted unless expressly approved by the City Council.
- 5. **Segments of property.** For buildings and facilities, portions of a facility may have another name than that of the entire facility.
- 6. **Renaming.** Renaming existing public facilities or streets is generally discouraged and should be undertaken only after careful consideration of historical context, community input, and potential impacts. Renaming proposals must demonstrate a clear public benefit and alignment with this policy. For facilities whose names have been listed on general usage maps for fifty years or more, name changes should only be considered when the proposed name is supported by other City policies, priorities or initiatives.
- 7. **Clarity and Pronunciation.** Names should support clear communication for the public and emergency responders. Names from any language are appropriate when their spelling in the Roman alphabet and pronunciation can be clearly conveyed and is consistently used. Names should not duplicate or closely resemble existing names in a way that could create confusion for the public or emergency responders.

Section 4. Naming Authority

- 1. The Community Development Director is responsible for designating the names and numbers of City streets pursuant to the Street Naming Manual.
- 2. The Public Works Director designates the names of all new infrastructure systems and components.
- 3. The Library Board of Trustees is responsible for designating the names of any new Library facilities, including rooms or other library spaces.
- 4. The Parks and Recreation Commission is responsible for designating the names of any new City parks, trails, open spaces, and associated amenities.
- 5. The City Council is responsible for any other naming or renaming of existing facilities, or for any naming of a living individual or individual who has been deceased for less than ten years, including those facilities in 4.1 through 4.4.
- 6. The City Council has ultimate authority in all naming decisions, including those in subsections 4.1-4.4.

Section 5. Naming Procedures

- 1. Naming proposals may be initiated by City Council or City staff, members of City boards or commissions, and members of the public.
- 2. All proposals must be submitted in writing and include:
 - a. The proposed name, the rationale for the proposal, and an explanation of how the proposal satisfies the criteria in this policy.
 - b. Background information on the individual, place, or concept being honored.
 - c. Any historical, cultural, or community significance.

- d. Disclosure of any associated donation, sponsorship, or naming rights request.
3. Proposals must be submitted to the appropriate naming authority identified in Section 4. The naming authority may approve or deny the proposal or refer it to the City Council with a recommendation for action. Proposals subject to Section 4.5 require City Council approval. Unless City Council approval is required or the proposal is referred to the City Council, decisions made under subsections 4.1 through 4.4 are final.

Section 6. Alternatives to Permanent Naming

1. The City recognizes that permanent naming is not always appropriate or necessary. The City may favor an alternative form of recognition when permanent naming or renaming would cause operational confusion, substantial public expense, displacement of an established name, or other impacts disproportionate to the proposed recognition.
2. Alternatives may include interpretive signage, plaques, public art, or other forms of recognition that provide context and education while preserving flexibility for future community needs. City departments may also consider temporary or time-limited recognitions, such as proclamations, interpretive displays, or digital storytelling elements that highlight community history, cultural heritage, or individual contributions. Alternatives to permanent naming should generally satisfy the criteria in Section 3.