



City Council Special Meeting Agenda Monday, June 15, 2020, 7:00 PM REMOTE PARTICIPATION

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at 360.834.6864, 72 hours prior to the meeting so that reasonable accommodations for accessibility can be made. (28 CFR 35.102-35.104 ADA Title 1.)

Participate in this virtual Council Meeting with the ZOOM application and/or by phone.

OPTION 1 -- Join the virtual meeting from any device:

1. First-time ZOOM users
 - To download the free ZOOM Cloud Meetings app for your device
 - Or, click the Join Meeting link in the top right corner and paste – 975 1073 8013
2. From any device click the meeting link - <https://zoom.us/j/97510738013>
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

OPTION 2 -- Join the virtual meeting from your phone (audio only):

1. Dial 877-853-5257
2. When prompted, enter meeting ID 975 1073 8013#, and then #, #

During Public Comment periods:

1. Attendees may click the **raise hand icon** in the app and you will be called upon to comment for up to 3 minutes.
 - If listening by phone, hit *9 to "raise your hand" and you will be called upon to comment for up to 3 minutes.
2. Residents can send public comments to (limit to 400 words).
 - *These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Council prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Council no later than the end of the next business day.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

STAFF PRESENTATION

1. [2021-2022 Biennial Budget Kick-Off Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

2. [June 1, 2020 Camas City Council Special Meeting Minutes - Draft](#)
3. Automated Clearing House and Claim Checks Approved by Finance Committee
4. \$78,353.66 for May, 2020 Emergency Medical Services (EMS) Write-off Billings; Monthly Noncollectable Balance of Medicare and Medicaid Accounts (Submitted by Cathy Huber Nickerson)

NON-AGENDA ITEMS

5. Staff
6. Council

MAYOR

MEETING ITEMS

7. [City of Camas Proclamation of Civil Emergency COVID-19](#)
[Presenter: Jennifer Gorsuch, Administrative Services Director](#)
8. [NW 38th Ave Ph. 1 Wetland Mitigation Agreement Amendment](#)
[Presenter: Steve Wall, Public Works Director](#)
9. [NE 3rd Ave Bridge Seismic Retrofit Professional Services Agreement Amendment 3](#)
[Presenter: Steve Wall, Public Works Director](#)
10. [Resolution No. 20-006 Revising Comprehensive Street Program Additional Six Years](#)
[Presenter: Steve Wall, Public Works Director](#)
11. [Backyard Habitat Certification Program](#)
[Presenter: Steve Wall, Public Works Director](#)

PUBLIC COMMENTS

ADJOURNMENT

City of Camas

2021-2022 Biennial Budget
Kick-Off – June 15, 2020

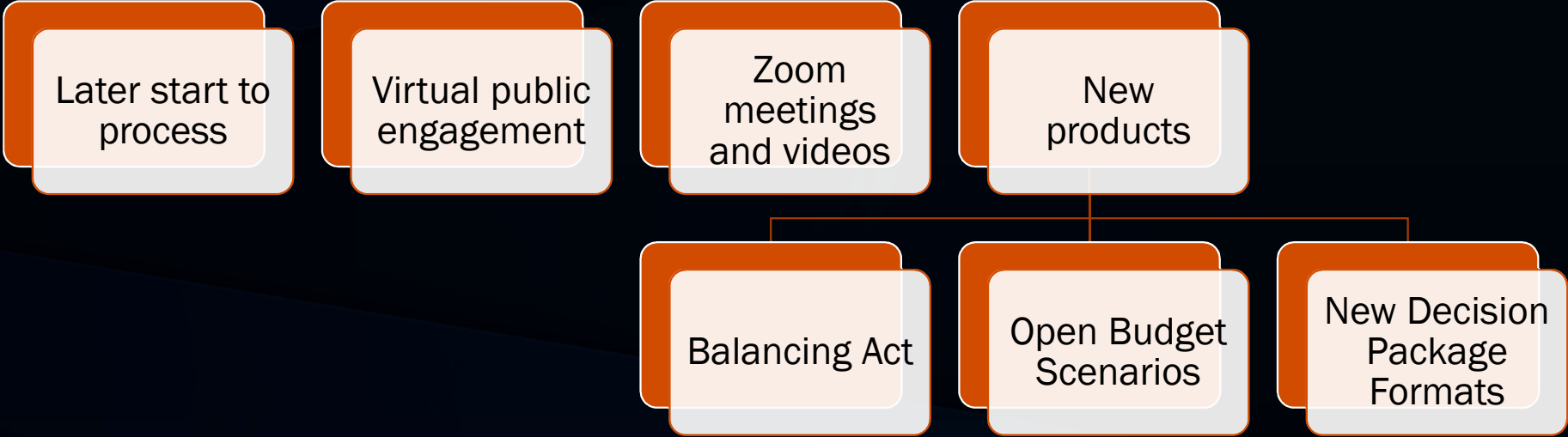
Changes for the 2021-2022 Budget Preparation

- More time for Council to consider the proposed budget
- Detailed justification for decision packages
- Public Engagement

2021-2022 Budget Preparation



COVID-19 Adjustments



COVID-19 Economy

COVID Recession

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graph TD; A[COVID Recession] --> B[Potential second COVID-19 Wave]; B --> C[W-Shaped Recession];
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Potential second COVID-19 Wave

W-Shaped Recession

Budget Scenarios

With the unknowns with COVID-19 and the economic impacts, three scenarios will be considered during budget preparation



2020
Budget

Status Quo Budget

Flatline Budget from current year with only contractual increases

2016
Growth Rates

Modest Growth

Budget with growth rates from 2016 which were 4%-5%

2018
Growth Rates

Moderate Growth

Budget with continued growth but at a more moderate pace 6-7%

Interactive Process

This budget preparation process will be interactive with the use of technology

Public Engagement

In lieu of open houses:

- Balancing Act
- Videos
- Public Comment
- Public Hearings

Council Workshops

- Workshops in the Summer before the Mayor's Recommended Budget
- Input from Balancing Act
- Department Head Presentations
- Capital discussions

Transparency

Use of technology

- Open Budget
- Balancing Act
- Social Media
 - *Facebook*
 - *Instagram*

Public Engagement

Information and Input to Council

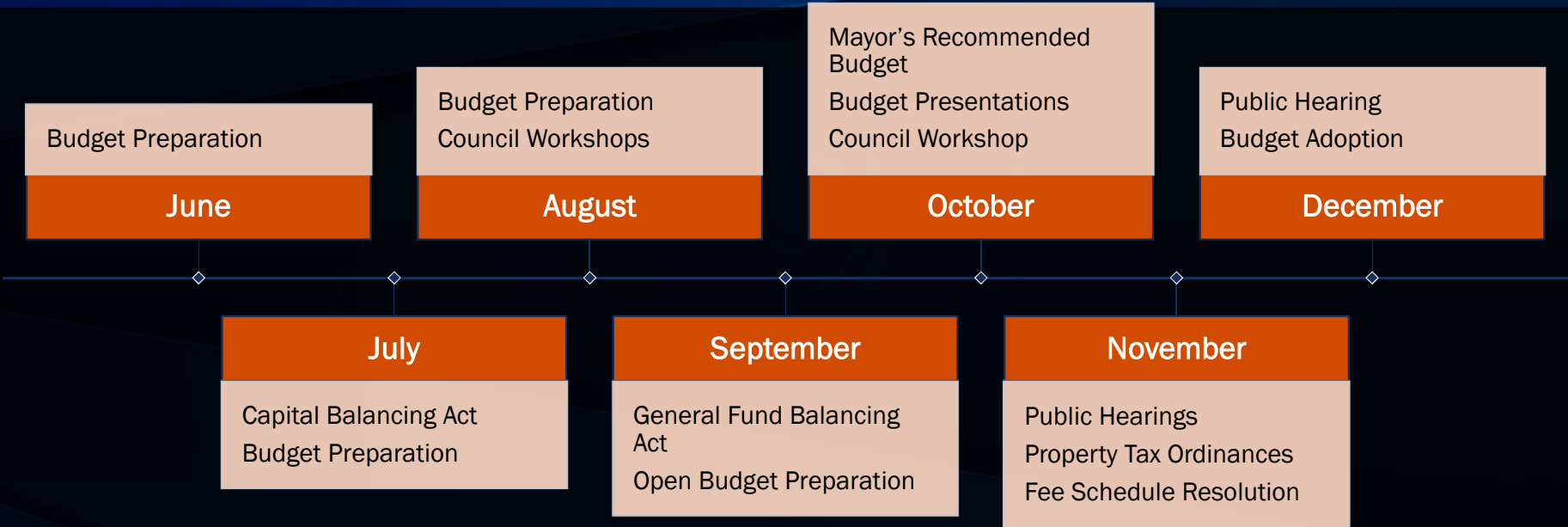


Balancing Act
Online Budget Priorities



Video Topics
Budget Discussions

Budget Timeline



Questions



City Council Special Meeting Minutes - Draft
Monday, June 01, 2020, 7:00 PM
REMOTE PARTICIPATION

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Pro Tem Anderson called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Ellen Burton, Bonnie Carter, Don Chaney, Steve Hogan and Shannon Roberts

Excused: Melissa Smith

Staff: James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Heather Rowley and Steve Wall

Press: No one from the press was present

PUBLIC COMMENTS

Damon Webster from Mackay Sposito, Vancouver, commented about the Parker Estates Pond Rehabilitation.

Phil Williams, 936 NE 41st Ave, Camas, commented about communication.

Marie Tabata-Callerame, 5724 NW El Rey Drive, Camas, commented about the Lacamas biofilter and algae blooms.

Scott Hogg, 3533 Norwood Street, Camas, commented about communication and infrastructure costs.

Additional public comments received via publiccomments@cityofcamas.us are attached to these minutes.

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. May 18, 2020 Camas City Council Special Meeting Minutes - Draft
2. Automated \$425,629.22 Automated Clearing House and Claim Checks Numbered 144431 to 144514, \$2,141,756.21 Automated Clearing House, Direct Deposit and

Payroll Checks Numbered 7843 to 7846 and Payroll Accounts Payable Checks Numbered 144426 through 144430, \$2,042,165.17 May Electronic Payments

It was moved by Council Member Roberts, and seconded, to approve the Consent Agenda. The motion carried unanimously.

COUNCIL COMMENTS

Carter commented about the #CamasUnites fundraiser.

Roberts commented about Clark County's COVID Phase 2 application.

Chaney commented about Clark Regional Emergency Services Agency's (CRESA) budget.

Burton commented about Camas businesses.

MAYOR

Mayor Pro Tem had no announcements.

MEETING ITEMS

3. City of Camas Proclamation of Civil Emergency COVID-19
Presenter: Jennifer Gorsuch, Administrative Services Director

Gorsuch presented the proclamation and discussion ensued.

It was moved by Council Member Roberts, and seconded, that the April 6, 2020 motion confirming the Proclamation of Civil Emergency for COVID-19 dated March 18, 2020, and the Supplement dated April 15, 2020, be reaffirmed. The motion carried unanimously.

4. Six Year Transportation Improvement Program Public Hearing
Presenter: James Carothers, Engineering Manager

Carothers provided an overview of the proposed transportation plan and responded to Council's questions.

Mayor Pro Tem opened the public hearing at 7:35 p.m.

The following members of the public provided comments:

Mahsa Esghi, 729 NW Grand Ridge Dr, Camas

Scott Hogg, 3533 Norwood Street, Camas

John Ley, 444 NW Fremont Street, Camas

Phil Williams, 936 NE 41st Ave, Camas

The public hearing closed at 7:45 p.m.

Carothers and Wall responded to Council's questions.

It was moved by Council Member Chaney, and seconded, to approve the Six Year Transportation Improvement with the modification to include safety improvements to the intersection of NW Grand Ridge Drive and NW Brady Road and to direct the City Attorney to prepare a resolution for the Council's consideration at the next Council meeting. The motion carried unanimously.

5. Resolution No. 20-005 Revising the School Speed Zone Limits for Woodburn Elementary School
Presenter: James Carothers, Engineering Manager

Carothers provided an overview of the proposed speed revisions.

It was moved by Council Member Carter, and seconded, that Resolution No. 20-005, be read by title only. The motion carried unanimously.

It was moved by Council Member Carter, and seconded, that Resolution No. 20-005, be adopted. The motion carried unanimously.

PUBLIC COMMENTS

John Ley, 444 NW Fremont Street, Camas, commented about communication.

COUNCIL COMMENTS CONTINUED

Council Member Chaney thanked the Mayor Pro Tem.

Council Member Carter commented about the current civil unrest.

ADJOURNMENT

The meeting adjourned at 8:24 p.m.

From: [Douglas Strabel](#)
To: [Public Comments](#)
Subject: CITY COUNCIL MEETING 06012020
Date: Monday, June 1, 2020 5:07:21 PM
Attachments: [06012020 - COUNCIL MEETING PUBLIC COMMENTS.pdf](#)

Attached are my comments for review during the public comments portion of the City Council meeting scheduled for Monday 06/01/2020.

**The topic is:
City Update on EXPENSE REDUCTION**

thank you.....Douglas Strabel

Firstly...Thank You Mayor McDonnell for your Video response addressing many of the Financial Issues and making plans for the future.

I think you would agree that the City of Camas would like to avoid the "Oh S... Moment" that other Municipalities, Counties, States and the US Treasury is going to face in the future.

Camas needs to get ahead of the REVENUE shortfalls that are coming in the years ahead.

To that point still outstanding are the following:

Since the 2019/2020 budget goes through the end of the year what is the LINE ITEM DETAIL of the \$191K monthly PHASE 1 Spending Cuts beyond what you covered in your 5/28/2020 video??

Maintaining a 17% reserve was stated as being the line in the sand BEFORE it is necessary to implement Phase 2.

What are the LINE ITEM DETAILS of the PHASE 2, 3 and 4??

When do the TAXPAYERS see the WHOLE PLAN??

Where is the TOTAL PLAN for 2020??

What are your plans for the rest of the year? How much do you believe you need to save in spending for the next 7 months?

EXPENSE REDUCTION

One of the key elements to address is EXPENSE REDUCTION. Make the plan for deep cuts now:

- ***Redo the balance of the remaining 2020 budget with an 18% target reduction in TOTAL spending***

- **Take the same approach with the upcoming 2021/2022 budget process**
- **Start with a hiring freeze – including City Administrator and any other replacement positions**
- **Stop OT now – Right now it is running at 6% of payroll for the last 2.5 years**
- **Stop Incentive Payouts – 3% of payroll for the last 2.5 years - Does anybody know what that really is?**
- **No COLA in 2020/2021**
- **Take a hard look at reassignment of idled staff for better utilization of available time**
- **Consultants and Outside Contractors – have these been reviewed and only allowed to work on City Critical items. Has the WSP Contract been reviewed?**

And most importantly!!!

Nobody buys anything discretionary or any capital items even though it is in the budget

Additionally has the City addressed the following??

- **Renegotiation of Service Contracts**

It still seems like the GOAL of this whole exercise is to TRACK SPENDING.

The GOAL should be REDUCE SPENDING!!

This needs to be a PROACTIVE vs. REACTIVE Process.

From: [Mahsa Eshghi](#)
To: [Public Comments](#)
Subject: Council Meeting - June 01 - Public comments
Date: Monday, June 1, 2020 5:58:26 PM

Dear City and Council Members,

My name is Mahsa Eshghi, resident at 729 NW Grand Ridge Dr, Camas. I'd like to make a public comment and talk about Brady Road improvements during today's meeting. I want to ask City to consider full street improvements for this segment of Brady Road and bring it to the City standards. In addition to the pedestrian and bike improvements, the road travel lane widths need to be wider and turning lanes need to be added at the intersections to increase the traffic safety. Considering Brady Road as a major road serving so many neighborhoods, it is important to have a safe access for all modes of transportation.

Best Regards,
Mahsa

From: [Phil Williams](#)
To: [Public Comments](#)
Subject: City Council Public Comment - 6/1/20
Date: Monday, June 1, 2020 7:10:36 PM

Hello,

During the last council meeting I was denied my full time to speak and I'm hopeful that won't happen again tonight. I have three minutes and I intend to use them uninterrupted as my neighbors do.

This city operates too often from fear in my opinion. Passing restrictive resolutions on citizen speech and starting meetings with lengthy defensive preambles that seem to presuppose guilt before accusation, as if it was borne of a fear of what's to come. In reality, in our beautiful corner of SW Washington, the people of Camas are so much more reasonable in public exchanges than this bodies constant defensive actions would suggest. We are well spoken, professional and reasoned on the whole - especially when compared to other municipalities with real questions that many of us need real answers to - a lot of citizens don't have the patience that Camas demonstrates week after week with this group. If anyone listening doesn't believe that, cross the bridge into Portland once and awhile and see what it can look like when you get a real raw take from a broader swath of the public.

My fellow citizens that comment to this city council are good people trying to be heard. They volunteer their time during public comment, time spent away from their families, with the hope that they might have a hand in improving life in this city for those families, along with their friends and neighbors. They suggest things like financial oversight committees that would help clarify spending, tree stewardship programs that would help keep Camas lush and green, biofilter repairs that may save our threatened lakes - just a few examples with little to no spend attached. And on top of volunteering those ideas, they offer their time and their commitment. Time to help arrange the structures of these efforts and even serve on them as well. Yet repeatedly and without an explanation worth their effort, all of that beautiful, wonderful, selfless energy falls flat on the floor of these meetings, ignored or half answered at best.

The depth of the mayor's latest few responses, provided in a video on the otherwise abandoned public comments page after a full month of delay is frankly unacceptable. This is so far off the path from the transparency Camas was promised. Citizens were literally asked to "go ask the assessors office" after a month long delay. Citizens were made to wait weeks and weeks past the promised deadline for half attempted answers like, "no further research has been done to answer this question, because there are not currently plans to do XYZ". Well there aren't plans to do a lot of bad things, until they are, and then it's often too late to discuss, or is that the point?

The question was asked if the term legacy lands actually meant something in legal terms, it doesn't, and it took this city almost an entire month passed the one week promised turnaround to make a false equivocation that Rose property contractual language was related to contractual language for the other few properties the city spent over \$20m dollars to acquire, and mostly during a global pandemic and pending economic fallout from this moment. None of that answers the question of if a legacy land has any meaningful legal protection. Again, it doesn't.

As I'd expressed, it's my opinion that this group governs through a good deal of fear. I don't believe you're afraid of the people of Camas though, I think what you're actually afraid of is a date in November next year when three members of this council will be asked by this city to answer for their actions during this moment and many before it. We're here now, and we'll be there then.

From: [MARGARET TWEET](#)
To: [Public Comments](#)
Subject: Lake Water Quality
Date: Monday, June 1, 2020 7:23:00 PM

To the Mayor and Council.

Please consider what steps the city can take to improve water quality at LaCamas Lake.

The city found \$71,000 for work on a pond near Parker Estates. What has the city done about the biofilter at LaCamas Shores subdivision? Are there any plans to help repair the reportedly failed biofilter?

What impact do motorized watercraft have on water quality in LaCamas Lake? Has any consideration been given to possible restrictions on motorized watercraft in light of the increasing frequency of warnings about toxic algae in LaCamas Lake?

Lastly, my question about whether the city is now recruiting or has already hired an economic development manager has not been answered. I read the state audit reports and findings related to CWEDA and wonder how the city allowed city funds to be utilized without basic financial accounting from 2011-2019. The generous salary of 9,700-\$11,000 paid to former Camas Mayor Paul Dennis for an average of 4 hours of work seems excessive, especially with no financial reporting or accountability required.

Perhaps Camas can utilize the services of CREDC this year instead of hiring a full time economic development manager to replace the CWEDA director who resigned, and save funds for higher priority projects like road repair and improved water quality in the lakes.

Thank you for your consideration. Margaret Tweet

PROCLAMATION OF CIVIL EMERGENCY

CITY OF CAMAS, WASHINGTON

Whereas, Camas Municipal Code Section 2.48.020 provides that in the event an emergency occurs which causes or is tending to cause danger or injury to persons or damage to property to such an extent that extraordinary measures must be taken to protect the public health, safety and welfare then the Mayor may proclaim a civil emergency to exist; and

Whereas, in the interest of public safety and welfare, Washington state law under Chapter 38.52 RCW sets forth certain powers exercisable by municipalities in the event of emergencies; and

Whereas, Camas Municipal Code Chapter 8.56 sets forth additional procedures and powers related to Emergency Management; and

Whereas, on February 29, 2020, Governor Jay Inslee declared a state of emergency due to the public health emergency posed by the coronavirus 2019 (hereafter COVID-19); and

Whereas, on March 13, 2020, the Clark County Council announced a state of emergency resolution for Clark County regarding COVID-19. Similar emergency declarations have been issued in Washington, Multnomah, and Clackamas counties in the Portland metropolitan area; and

Whereas, on March 13, 2020, Governor Inslee ordered all K-12 public and private schools in Washington State to close by no later than March 17, 2020 and remained closed through April 24, 2020, further ordering on March 16, 2020 a statewide emergency proclamation to temporarily shut down restaurants, bars and entertainment and recreational facilities and ban all gatherings with over 50 participants, with all gatherings under 50 participants to be prohibited unless previously announced criteria for public health and social distancing are met; and

Whereas, on March 13, 2020, President Donald Trump declared a national emergency in the United States of America related to the COVID-19 outbreak; and

Whereas, as of March 14, 2020, the Washington State Department of Health reported a total of 642 confirmed cases of COVID-19 with 40 resulting deaths. As of March 14, 2020, at least 3 confirmed cases of COVID-19 have been reported in Clark County; and

Whereas, as reported by the Washington State Department of Health:

Public health experts agree that the true number of people who have been infected with COVID-19 in Washington greatly exceeds the number of COVID-19 infections that have been laboratory-confirmed. It is very difficult to know exactly how many people in Washington have been infected to date since most people with COVID-19 experience mild illness and the ability to get tested is still not widely available; and

Whereas, as Mayor of the City of Camas I have determined that it is necessary to proclaim the existence of a civil emergency and to take such actions as may be required to effectively utilize city resources in the protection of the public health, safety and welfare;

NOW, THEREFORE I, Barry McDonnell, Mayor of the City of Camas, Proclaim as follows:

1. I declare there is a civil emergency caused by COVID-19 in the City of Camas.
2. The civil emergency requires the implementation of those powers delineated in Chapter 2.48 and 8.56 of the Camas Municipal Code and Chapter 38.52 RCW.
3. To the extent of such powers as granted by law, the City may enter into contracts and incur obligations, and take any other appropriate action necessary to address and respond to the emergency to protect the health and safety of persons and properties and to provide emergency assistance to persons affected by this emergency.
4. These powers will be exercised in light of the exigencies of the situation without regard to the formalities prescribed by State statutes and rules, or by City ordinance (except for mandatory constitutional requirements). These include but are not limited to budget law limitations, requirements for competitive bidding, publication of notices related to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and equipment, and the appropriation and expenditure of funds.
5. I delegate to the Department heads and their designees the authority to solicit quotes and estimates for contracts necessary to combat the emergency. Department heads may enter into contracts in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000). Contracts over this amount will be signed by the Mayor.
6. Department heads are further authorized to reassign staff from their ordinary duties to work deemed necessary to address the emergency outside their normal job duties and to require work beyond normal working hours in the performance of duties deemed necessary to respond to the emergency.
7. Pursuant to Camas Municipal Code sections 2.48.020 and 8.56.080 a copy of this Proclamation shall be filed with the City Clerk, a copy delivered to the Director of Emergency Management, State Emergency Management, and the Governor and the news media within the City shall be advised, with copies of this Proclamation posted at public places as may heretofore be designated.
8. This Proclamation will take effect upon my signature and will remain in effect until modified or terminated pursuant to Camas Municipal Code Section 2.48.040.

DATED AND SIGNED THIS 18th DAY OF MARCH, 2020.

City of Camas



Mayor Barry McDonnell

SUPPLEMENT TO PROCLAMATION OF CIVIL EMERGENCY
ISSUED MARCH 18, 2020
CITY OF CAMAS, WASHINGTON

The recitals as set forth in the Proclamation of Civil Emergency, City of Camas, Washington issued March 18, 2020 are hereby adopted by reference.

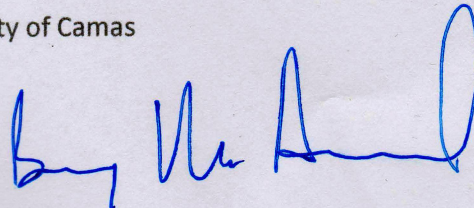
For and as supplement to said Proclamation, as Mayor of the City of Camas, do Proclaim as follows:

1. The City hereby implements a moratorium on the hiring of new employees with exceptions to be granted on a case-by-case basis by the Mayor.
2. City employee accrual of overtime shall be limited to emergency and unavoidable circumstances.
3. The City hereby implements a moratorium on the hiring of any seasonal staff with exceptions to be granted by the Mayor.
4. No employee or elected official business travel, conference attendance, or training shall be occur except as required by law, with limited exceptions as may be otherwise approved in advance.
5. All City departments shall maintain their ongoing strict adherence to established budgets.
6. City capital projects deemed non-essential will be placed on hold.

This Supplement to Proclamation of Civil Emergency shall take effect upon my signature and will remain in effect until modified or terminated pursuant to Camas Municipal Code 2.48.040.

DATED AND SIGNED THIS 15TH DAY OF APRIL, 2020

City of Camas



Mayor Barry McDonnell



Staff Report – Meeting Item

NW 38th Ave Ph. 1 Wetland Mitigation Agreement Amendment
 Presenter: Steve Wall, Public Works Director

Phone	Email
360.817.7899	swall@cityofcamas.us

SUMMARY/NEED:

In 2013 and 2014, the City constructed Phase 1 of the NW 38th Avenue Roadway improvements project. This project connected NW 38th Avenue in Camas to SE 20th Street in Vancouver just east of SE 192nd Avenue. Due to project impacts to adjacent wetlands, a US Army Corps of Engineers (Corps) Wetland Permit (NWS-2011-0901) was issued in 2011. This permit required certain enhancements to these wetlands and requires the City to conduct monitoring and maintenance of these enhancements for a period of 10-years. The original contract with Environmental Land Services (ELS) covered the monitoring and maintenance for Years 1 through 5. Amendment 1 is for the maintenance and monitoring requirements for Years 6 through 8 of the 10-year Corps permit.

SCHEDULE:

Amendment 1 to the original contract enables ELS to continue with the monitoring and maintenance requirements for years 2020 (Year 6), 2021 (Year 7), and 2022 (Year 8).

DESIGN COST:

The original contract amount for years 1 through 5 was in the amount not to exceed of \$80,740.00. The amount for Amendment 1 for years 6 through 8 is for the total amount not to exceed \$32,700.00. The cost breakdown is as follows:

- Task 7 (Year 6) total is \$7,900.00
- Task 8 (Year 7) total is \$9,400.00
- Task 9 (Year 8) total is \$8,400.00
- Task 10 (Project Contingency Fund) total is \$7,000.00.

The contingency fund amount, which requires prior approval from the City, is to provide for any additional plantings or maintenance activities that may be identified by the Corps upon review of monitoring reports.

FUNDING:

The amount identified for Year 6 (Task 7) and the contingency fund (Task 10) amounts had been accounted for during the 2-year budget cycle for years 2019 and 2020.

The amounts for Year 7 (Task 8) and Year 8 (Task 9) will be included in the 2-year budget cycle for years 2021 and 2022. All costs are taken from the Stormwater fund.

RECOMMENDATION:

Staff recommends approval of the NW 38th Avenue Phase 1 Wetland Mitigation and Monitoring Professional Services Agreement Amendment 1 in the amount of \$32,700.00.



**CITY OF CAMAS
PROFESSIONAL SERVICES AGREEMENT
Amendment No. 1**

616 NE 4th Avenue
Camas, WA 98607

Project No. **1893.05** (ELS)

****SS-545E NW 38th Ave Mitigation Monitoring and Maintenance for Phase 1****

THIS AMENDMENT ("Amendment") to Professional Services Agreement is made as of the after day of June, 2020, by and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **Ecological Land Services**, hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the "Parties."

The Parties entered into an Original Agreement dated 4/13/2015, by which Consultant provides professional services in support of the **SS-545E NW 38th Ave Mitigation Monitoring and Maintenance for Phase 1**. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. **Scope of Services**. Consultant agrees to perform additional services as identified on **Exhibit "A"** (Amended Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses.
2. **Time for Performance**. Consultant shall perform all services and provide all work product required pursuant to this Amendment by:
 - a. Extended to December 31, 2020
 - b. Unchanged from Original/Previous Contract date of _____, 20__
 - c. Unless an additional extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of the Original Agreement.
3. **Payment**. Based on the Scope of Services and assumptions noted in **Exhibit "A"**, Consultant proposes to be compensated on a time and material basis per **Exhibit "B"** (Costs for Scope of Services) with a total estimated not to exceed fee of:
 - a. Previous not to exceed fee \$80,740
 - b. Amendment No. 1 \$32,700
 - c. Total \$113,440
 - d. Consultant billing rates:
 - e. Modification to Consultant Billing Rates per **Exhibit "C"** attached herein
 - f. Unchanged from Original Contract

4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

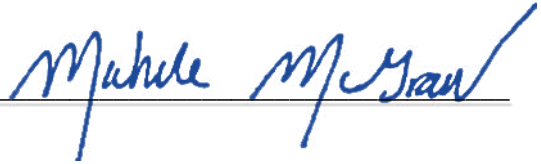
DATED this 11th day of June, 2020.

CITY OF CAMAS:

CONSULTANT:

Authorized Representative

By _____

By  _____

Print Name _____

Print Name Michele McGraw

Title _____

Title Wildlife Biologist/Principal



May 26, 2020

Services Requested By:

City of Camas
Anita Ashton, Project Manager-Engineering
616 NE 4th Avenue
Camas, Washington 98607

Phone: (360) 817-7231
Fax: (360) 834-1535
E-mail: aashton@cityofcamas.us
Corps of Engineers Permit No. NWS 2001-0901

Please provide billing information, if different:

Client: _____
Address: _____
City, State Zip: _____

Phone: _____
Fax: _____
Cell Phone: _____
E-mail: _____

SS-545E NW 38th Ave Mitigation Monitoring and Maintenance for Phase 1 — If you would like to choose a different project name, please indicate: _____

- _____ Initial I understand the **Project Assumptions**
- _____ Initial I understand the **Terms of Agreement, Exhibit B.**
- _____ Initial ELS will bill on a time and materials basis for in-scope work completed under this agreement up to, but not exceeding the total estimate amount. Rate schedules are provided in **Exhibit C.**
- _____ Initial I understand the **Plant/Large Woody Material Replacement Clause, Exhibit D.**
- _____ Initial This estimate is valid for *30 days* from the date of this letter.
- _____ Initial My correct contact and billing information have been provided above.
- _____ Initial Prevailing wages **do not** apply to this project.

Acceptance and Agreement

I hereby authorize Ecological Land Services, Inc. to perform work as described in the Description of Services and Estimated Costs, with a Not-To-Exceed total of **\$32,700**. I accept the terms as stated in this Cost Proposal and Agreement and Exhibits, dated this _____ day of _____, _____.

Signature
City of Camas, Washington


Michele McGraw
Ecological Land Services, Inc.

Printed Name, Title
City of Camas, Washington

EXHIBIT "A"
AMENDED SCOPE OF SERVICES

Brief Project Description:

Provide monitoring and maintenance activities for Years 6, 7, and 8 (2020, 2021, 2022) of the required 10-year duration for Phase 1 of the NW 38th Avenue widening project, within parcel number 986031177.

Description of Services and Estimated Costs:**Task 7a: Year 6 Monitoring (2020) no monitoring report required, off year.**

Includes the following:

- Site visit and coordination with field crew to provide letter to City regarding status of the mitigation site

Estimate: \$3,000

Task 7b: Year 6 Maintenance (2020)

Includes the following:

- Focus maintenance and herbicide activities onsite following the “Target Weed Management Map”
- Mowing with weed eater around base of native plants installed within reed canarygrass field
- Coordinate with ELS Biologist as needed

Estimate: \$4,900

Task 8a: Year 7 Monitoring (2021)

Includes the following:

- Collect Year 7 monitoring data
- Collect invasive vegetation data
- Provide Year 7 draft Monitoring Report to City for review and submit final to agencies
- Coordinate with field crew as needed

Estimate: \$4,500

Task 8b: Year 7 Maintenance (2021)

Includes the following:

- Focus maintenance and herbicide activities onsite following the “Target Weed Management Map”
- Mowing with weed eater around base of native plants installed within reed canarygrass field
- Coordinate with ELS Biologist as needed

Estimate: \$4,900

Task 9a: Year 8 Monitoring (2022) no monitoring report required, off year.

Includes the following:

- Site visit and coordination with field crew to provide letter to City regarding status of the mitigation site

Estimate: \$3,500

Task 9b: Year 8 Maintenance (2022)

Includes the following:

- Focus maintenance and herbicide activities onsite following the “Target Weed Management Map”
- Mowing with weed eater around base of native plants installed within reed canarygrass field
- Coordinate with ELS Biologist as needed

Estimate: \$4,900

Task 10: Project Contingency Fund

Includes the following:

- Provide additional services, on an as-needed basis, when approved and authorized by the City. This amount shall not be exceeded without prior authorization from the City. Authorization shall be in writing from the City, which may be as an email notification.

Estimate: \$7,000

Task 7:	\$ 7,900
Task 8:	\$ 9,400
Task 9:	\$ 8,400
Task 10:	\$ 7,000

Total Not-To-Exceed Estimate: \$ 32,700

* The above Not-To-Exceed Estimate is informational and for client budgeting purposes. ELS will invoice according to the NTE total, not the individual task amounts.

If payment of project invoices requires special arrangements, additional administrative costs may be incurred.

Important: The estimated cost proposal is based upon ELS's understanding of the scope of the project at the time of this estimate. If the work required to complete the project expands, due to unforeseen difficulties which are outside of ELS's control, billing will be adjusted in accordance with the additional work required. For any such expansion of work requested by client, ELS shall bill on a time and materials basis (see hourly rates, Exhibit C), materials or outside services needed to complete such work will be billed at cost with a handling fee (Item #4, Terms of Agreement, Exhibit B).

Not included in Estimate: application fees and costs, meetings and site visits beyond those specified within the estimate including those required by any regulatory agency, revisions requested by the client or regulatory agencies, post-application revisions or additions outside of the work quoted on the estimate, additional time and revisions related to changes required by regulatory agencies, additional time and reports related to opposition to the project and other time and expenses not specified within the estimate.

Project Assumptions

This Cost Proposal offered by ELS, Inc. is based upon the following standard assumptions. Should one or more of these assumptions be incorrect, change or otherwise be altered costs and time for completion of the project may be impacted.

Universal Project Assumptions:

1. No violations exist for the subject property.
2. Site conditions during project work will not differ significantly from the conditions ELS, Inc. observed or assumed when creating this proposal. These observations or assumptions are based upon one or more of the following: a pre-proposal site visit, correspondence with the client, or information derived from aerial photography.
3. The client has the right to access the subject property and will grant ELS, Inc. and its agents right of entry as needed to perform any and all tasks requested or listed within the Cost Proposal and Agreement.
4. All portions of the subject property are easily accessible with minimal clearing required to access and navigate the site. No hazardous conditions or livestock will be present on the subject property at the time of any site visit.
5. Property information provided for the project is accurate and subject property boundaries are clearly marked and/or understandable.

Terms of Agreement for Professional Services Provided by ELS

1. The client orders the professional services of ELS Said professional services may include jurisdictional wetland delineation, environmental report preparation, environmental permit applications, and other environmental related and consulting services.
2. ELS agrees to furnish and perform the professional services described herein in accordance with accepted professional standards. ELS agrees to perform said work in a timely manner, provided that ELS shall not be responsible for delays in completing said work that cannot reasonably be foreseen on date hereof, for delays which are caused by factors beyond their control, delays resulting from the action or inaction of any government agency or subcontractor not hired by ELS, or for delays resulting from the action or inaction of the client.
3. ELS makes no warranty, expressed or implied, as to their findings, recommendations, plans and specifications, or professional advice except that they were made or prepared in accordance with generally accepted practices. It is agreed that the professional services described herein shall be performed for the client's account. All past due accounts will be charged one percent per month or 12% per annum.
4. In the event that a subcontractor is needed for a project and the client wishes to have the subcontractor bill ELS directly, a 10% handling fee will be added to client invoice for this. In the event that permit costs are needed for a portion of a project and the client wishes to have ELS pay costs at time of request, a 10% handling fee will be added to client invoice for this service. Other project expenses paid in advance by ELS, a 10% handling fee will be added to client invoice for such costs. These costs can include; but not limited to: aerial photos, specialty maps, government documentation, color copies, oversized copies, film development and some field related supplies.
5. Sales tax will be applied to any project that includes: planting/installation and/or maintenance. The sales tax rate will be based on the site location of project. Sales tax will be applied to in-house copies, statement to be provided by ELS, when applicable.
6. The client and ELS each bind themselves, their partners, successors, executors, and assignees to the other party of this agreement and to the partners, successors, executors, and assigns of such other party in respect to this agreement.
7. By mutual agreement of the parties hereto, the client hereby agrees to indemnify, defend and hold harmless ELS from damages or liability of any character, including in part, personal injury, property damage, costs, expenses and attorney fees arising out of any negligent act, error or omission of the client, or any person or organization for whom client may be responsible.
8. The client shall be responsible for payment of all costs and expenses incurred by ELS for client's account; including any such moneys that ELS may advance for the client's account for any reasonable project related purpose.
9. Both the client and ELS have the right to terminate this agreement at any time by giving the other party three (3) days written notice thereof. In such case, ELS shall be paid in full for all services performed to the date of termination. Said charges shall be based on the percentage of project completion as of the termination date unless other arrangements have been made.
10. ELS reserves the right to withdraw this proposal if not accepted within 30 days.
11. If the client fails to pay as agreed and collection or other remedies are necessary, ELS shall be entitled to collect all costs of collection, including reasonable attorney's fees, costs and pre-judgment interest as allowed by contract.
12. In executing the Cost Proposal and Agreement, an electronic, facsimile, or other authorized reproduced or stamped signature may be used to sign and execute the agreement and shall have the same force and effect as a written signature.
13. All project-related written materials are created using best available science and professional judgment. Any content-related changes to project documentation that are requested by the client may result in additional fees billed on a time and materials basis. Any such changes are made at the client's own risk. Changes made by ELS at the request of the client may not stand up to agency scrutiny or review, may be rejected by regulatory agencies and may result in additional costs or delays.
14. This Agreement shall be governed by and construed in accordance with the laws of the borough, county, or province of the State of WA in which the project is located. Any dispute which arises from this agreement shall be litigated within the borough, county, or province of the State of WA in which the project is located.
15. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provisions of this Agreement, which shall remain in full force and effect.

Exhibit C

Standard Billing Rates

The cost estimates presented in this proposal are based on the following standard billing rate of ELS:

\$ 195.00/hr.	President	\$ 90.00/hr.	Graphics Technician III
\$ 160.00/hr.	Professional	\$ 80.00/hr.	Graphics Technician II
\$ 125.00/hr.	General Manager	\$ 70.00/hr.	Graphics Technician I
\$ 120.00/hr.	Operations Coordinator	\$ 95.00/hr.	Field Operations Director
\$ 138.00/hr.	Biologist/Environmental Scientist V	\$ 60.00/hr.	Field/Forestry Supervisor
\$ 123.00/hr.	Biologist/Environmental Scientist IV	\$ 55.00/hr.	Field/Forestry Tech IV
\$ 100.00/hr.	Biologist/Environmental Scientist III	\$ 53.00/hr.	Field/Forestry Tech III
\$ 90.00/hr.	Biologist/Environmental Scientist II	\$ 48.00/hr.	Field/Forestry Tech II
\$ 80.00/hr.	Biologist/Environmental Scientist I	\$ 45.00/hr.	Field/Forestry Tech I
\$ 62.00/hr.	Biologist/Environmental Scientist	\$ 80.00/hr.	Project Coordinator III
\$ 105.00/hr.	Graphics Technician V	\$ 60.00/hr.	Project Coordinator II
\$ 100.00/hr.	Graphics Technician IV	\$ 50.00/hr.	Project Coordinator I
\$ 0.70/mile	Standard Mileage rate (travel to and from project site)		
\$ 0.58/mile	Government Mileage rate (travel to and from project site)		
Double the hourly rate Expert Witness Testimony/Litigation Support			

ELS rates are subject to change at the start of each calendar year.

Plant Replacement Clause

Within the first calendar year after planting, ELS will provide replacement for plant mortality due to planting error or non-viable plant stock. ELS will not provide replacement for plant mortality due to any other factors including, but not limited to vandalism, willful damage or destruction, animal interference, natural disasters, unsuitable soil conditions, inadequate third party irrigation, or drought, flooding, extreme freezing, or other extreme weather conditions. ELS will not provide replacement for plant mortality after the first calendar year after planting. ELS shall be provided with written notice of any plant mortality for which it is responsible for replacing and shall be given reasonable opportunity to replace same prior to owner or primary contractor engaging any third party to replace any such plantings. ELS shall not be responsible for any costs whatsoever that may be associated with third parties replacing plants or irrigating for which ELS is responsible under this paragraph unless and until ELS has been provided with such reasonable opportunity to replace plantings and has failed to do so in a timely manner.

Large Woody Material Replacement Clause

ELS will not provide replacement for destruction or removal of large woody material due to factors including, but not limited to, vandalism and removal for firewood use by residents or non-residents.

Supplemental Agreement Number <u>Three (3)</u>		Organization and Address	
Original Agreement Number LA 9458		Harper Houf Peterson Righellis Inc. (HHPR) 1220 Main Street, Ste.150, Vancouver, WA 98660	
Project Number BMH-7040 (006)		Execution Date October 16, 2018	Completion Date December 31, 2020
Project Title NE 3rd Ave Bridge Seismic Retrofit (Camas Proj # T1010)		New Maximum Amount Payable \$ 1,018,682	
Description of Work Construction Management and Administration Services (Refer to Exhibit "A" for scope of services)			

The Local Agency of City of Camas
desires to supplement the agreement entered in to with Harper Houf Peterson Righellis Inc.
and executed on October 16, 2018 and identified as Agreement No. LA 9458

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
REFER to Exhibit "A" attached

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days
for completion of the work to read: December 31, 2021

III

Section V, PAYMENT, shall be amended as follows:
New Maximum NTE Fee Limit: \$570,140 (Original) + \$15,405 (Supplement #1) + \$33,200 (Supplement #2)
+ \$399,937 (Supplement #3) = \$1,018,682

REFER to Exhibit "B" Estimated Labor Costs and Expenses attached
as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate
spaces below and return to this office for final action.

By: Charles L. Harper - Principal (HHPR)

By: _____


06/01/2020

Consultant Signature

Approving Authority Signature

Date

**EXHIBIT “A” – SCOPE OF SERVICES
(Supplemental Agreement No.3)**

NE 3rd Avenue Bridge Retrofit – Construction Services

SCOPE OF SERVICES –

Project Description

The existing NE 3rd Avenue Bridge in Camas is a two span structure approximately 225 feet long, carrying four lanes of traffic over the Washougal River. The nearest cross streets are NE Shepherd Road in Washougal, and NE 2nd Avenue in Camas. The bridge is comprised of two side by side structures, the first being a 1947 steel girder bridge which was then widened in 1970 with a concrete girder bridge. The bridge provides a critical arterial link between the cities of Camas and Washougal, and has ADTs in the range of 10k. Camas has received Federal Funding through the WSDOT Local Bridge Program to design and construct seismic and other related improvements.

CONSTRUCTION MANAGEMENT SERVICES – Civil / Structural / Geotechnical / Environmental / Cultural

Harper Houf Peterson Righellis Inc. will take the lead with construction management and administration services identified below.

1. Attend kick-off/coordination meeting with Camas Staff prior to bid opening.
2. Attend pre-construction conference with Contractor and Camas Staff.
3. Review Contractor bids and bidding documents, and make a recommendation for award.
4. Construction management and administration including general coordination of inspection and testing.
5. Budget and schedule maintenance including monitoring construction progress.
6. On-site construction inspection and report services including bridge, geotechnical ground improvements, street, water, storm drainage, traffic control, and erosion control. Services to include earthwork, backfill and pavement testing by Hart Crowser. (Refer to Hart Crowser construction support services scope dated 12/11/2019).
7. Federal/WSDOT Construction Project Documentation and LAA Supplements as needed.
8. Review Contractor’s erosion control inspection reports.
9. Review material submittals, shop drawings and provide response documentation.
10. Review traffic control plans, staging plans, erosion and pollution control plans, quality control plan, SPCC plan, and others required by the specifications.
11. Review and track Contractor labor compliance documentation, including subcontracts, utilization reports, and subcontractor paid reports.
12. Prepare a Record of Materials and document material submittals.

**EXHIBIT “A” – SCOPE OF SERVICES
(Supplemental Agreement No.3)**

13. Environmental/Cultural Permit compliance review and required documentation including the following.
 - a. Confirm copies of environmental permits are available on-site.
 - b. Notify WDFW at least 3 business days before starting work.
 - c. Confirm staging areas are located so contaminants won't reach Washougal River.
 - d. Confirm contractor has performed invasive species Level 1 Decontamination prior to mobilization and before equipment leaves job site.
 - e. Confirm construction materials are not stockpiled waterward of ordinary high water mark (OHWM).
 - f. Identify natural habitat features (including large woody debris and boulders) prior to mobilization and confirm these are returned to near original location when construction is complete.
 - g. Monitor set-up of grout equipment on bridge, ingress/egress movement of equipment below bridge and OHWM, and grout activity (approximately ½ time).
 - h. Monitor weather and river conditions to support (address questions and available for consultation) contractor's weather and river monitoring efforts and decisions regarding work below OHWM.
14. Archaeology monitoring and inadvertent discovery plan, and other compliance documentation as required. (Refer to Archaeological Investigations Northwest, Inc. construction services scope memo dated 12/11/2019).
15. Coordinate Public Notices, traffic control changes, utility work, and other tasks with Camas Staff.
16. Verify Project Quantities, Prepare Pay Notes and Progress Pay Estimates as required by Camas.
17. Review and respond to Contractor RFI and RFC, and coordinate with City.
18. Prepare and Review Change Orders as required.
19. Monitor and document UBE participation.
20. Coordinate and assemble agendas and minutes for weekly/monthly meetings, including meeting facilitation as needed.
21. Prepare sketches, letters as needed and facilitate good communication between all parties and Camas.
22. Prepare and maintain files per WSDOT standards.
23. WSDOT audit preparation and participation mid-project and close-out.
24. Prepare and deliver AS-BUILTS in format requested by Camas Staff.
25. Perform final inspection, create punch list, and prepare letters of completion.
26. Assemble construction documentation for delivery to Camas.
27. Trench backfill, base rock, and pavement field and lab test. (Refer to Hart Crowser construction support services scope dated 12/11/2019).

**EXHIBIT “A” – SCOPE OF SERVICES
(Supplemental Agreement No.3)**

Assumptions:

1. Surveying by Contractor.
2. Contractor has a designated staff member on-site who is responsible for environmental compliance.
3. Grouting below bridge (OHWM) completed in 14 consecutive days.
4. No as-built report required by USACE or WDFW for compliance with appropriate permits.
5. Inspection services (task 6) assumes an inspector on site for 45hrs/wk for 16 wks for bridge work (OBEC), 40 hrs/wk for 4 weeks for civil work (HHPR), and 15 hrs/wk for 16 wks for the balance of the 36 week construction contract (HHPR).
6. Refer to Hart Crowser and Archaeological Investigations Northwest, Inc. scope of services for additional assumptions.
7. Refer to Estimated Labor Costs and Expense for additional assumptions.

City of Camas Responsibilities:

City of Camas shall provide the following.

1. Manage bid advertisement, bid opening, and formal award.
2. Provide on-going oversight and direction and timely document reviews for project duration.
3. Perform and process certified payroll reviews.



3rd Avenue Bridge Retrofit – Construction Support Services

Hart Crowser Project Number 154-000-005

December 11, 2019

Purpose and Scope of Services

The City of Camas (City) contracted HHPR and Hart Crowser to complete design of a seismic retrofit for the existing NE 3rd Avenue Bridge. Hart Crowser will provide geotechnical engineering construction support and observation services for the retrofit construction. Specific services to be completed will include the following items.

- Review pertinent submittals related to geotechnical recommendations, including design bid submittals for ground improvement.
- Perform on-site construction observations.
- Attend up to six meetings at the City or on the site.
- Provide general support of construction and final letter of closure upon satisfactory completion of geotechnical elements of the project.

We anticipate specific on-site construction observation services to include:

- Up to four part-time observations of abutment backfill compaction. Evaluation of compaction will be performed by conducting *in situ* density and moisture content measurements.
- Up to two part-time observations of trench backfill compaction. Evaluation of compaction will be performed by conducting *in situ* density and moisture content measurements.
- Up to three full-time observations of pavement placement and compaction. Evaluation of compaction will be performed by conducting *in situ* density and moisture content measurements.
- Up to 10 full-time observations of ground improvement construction.
- Determine moisture density relationships on soil and aggregate materials to be used as structural fill in accordance with American Society for Testing and Materials (ASTM) Test Method D 1557. (Assume up to two material types total.)
- Prepare field reports summarizing our observations after completion of each site visit and provide copies to members of the design and construction team.



3rd Avenue Bridge Retrofit
December 11, 2019

154-000-005
Page 2

- Prepare a final summary letter for construction observation.

Deliverables

- Letter of Closure (PDF format)

Project Fee

We will complete our work for on a time and materials basis for estimated fee of **\$42,032** as summarized on the attached table. Additional work beyond that described above will be completed for an additional cost to be negotiated.

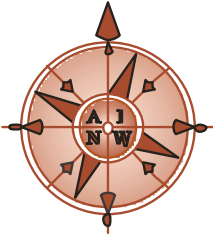
Assumptions

- Part-time field visits will require 6 hours per visit, on average, for travel, on-site work, and field report preparation time.
- Full-time field visits will require 10 hours per visit, on average, for travel, on-site work, and field report preparation time.

Attachments:

Summary of Hours and Expenses

\\pdxsrv\data\Notebooks\154000005_NE_3rd_Ave_Bridge_Seismic_Retrofit\Deliverables\Scope-Fee-CS_11-25-19\3rd_Ave_Bridge_Retrofit-CS_Scope.docx



Archaeological Investigations Northwest, Inc.

3510 NE 122nd Ave. • Portland, Oregon 97230
Phone (503) 761-6605 • Fax (503) 761-6620

Vancouver Phone (360) 696-7473
E-mail: ainw@ainw.com
Web: www.ainw.com

MEMO

Date: December 11, 2019

To: Chuck Harper, Harper Houf Peterson Righellis, Inc.

From: Nicholas Smits, M.A., R.P.A., Senior Archaeologist
Jo Reese, M.A., R.P.A., President/Senior Archaeologist

Re: City of Camas, NE 3rd Avenue Bridge
Construction Phase – Archaeological Services

The following is AINW's proposal to provide construction phase archaeological services at site 45CL25 in support of the City of Camas' NE 3rd Avenue Bridge Seismic Retrofit project. The scope of work consists of the following tasks.

- Prepare a monitoring and inadvertent discovery plan. A draft of the plan will be provided to you and the City for review. The plan will be submitted to the City of Camas, WSDOT, and Tribes in advance of construction.
- Attend a kick-off/coordination meeting with City of Camas staff.
- Attend an on-site pre-construction meeting to discuss protocols and communication steps in the event of an archaeological discovery.
- Provide archaeological monitoring during installation of fencing along both sides of the access route within the boundary of archaeological site 45CL25. Up to 3 days of monitoring are included.
- Prepare a memo report and archaeological site form update upon completion of the monitoring. Maps and photographs will be included to show the areas monitored. A draft report will be submitted to you for review, and comments on the draft will be incorporated into the final report. AINW will distribute the final report to HHPR, the City of Camas, WSDOT, DAHP, and Tribes.

Assumptions

- For this proposal, it is assumed that no artifacts or archaeological features will be identified during the monitoring.
- If overtime is incurred for the fieldwork, it will be billed at 1.5 times the regular rate.

Cost

The attached cost estimate provides the budget for the tasks outlined above. Costs will be billed on a time and expenses basis.

ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST, INC.

Exhibit E-1

Consultant Fee Determination - Summary Sheet

Project: 3rd AVENUE BRIDGE SEISMIC IMPROVEMENTS, CAMAS WASHINGTON
CONSTRUCTION PHASE 2020

Direct Salary Cost (DSC):

Classification	Man Hours		Rate	=	Cost
PI/PM/Senior Archaeologist-Jo Reese	2	x	\$ 206.92	=	\$ 413.84
Senior Archaeologist-Nicholas Smits	28	x	\$ 148.89	=	\$ 4,168.92
Supervising Archaeologist	80	x	\$ 91.46	=	\$ 7,316.80
Staff Archaeologist	3	x	\$ 78.22	=	\$ 234.66
Graphics-GIS	3	x	\$ 100.45	=	\$ 301.35
Res./Proj. Assist./Proj.Admin	3	x	\$ 86.97	=	\$ 260.91
	<u>119</u>				
			Total DSC	=	\$ 12,696.48

Reimbursables:

Mileage for meetings 60 @ \$0.58/mi	\$ 34.80
Vehicle 3 Days @ \$65/Day	\$ 195.00
Fuel/Gas	\$ 21.00

Subconsultant Costs (NONE):

\$ -

Grand Total

\$ 12,947.28

Prepared By: Jo Reese, VP

Date 12/11/2019

EXHIBIT "B"
Estimated Labor Costs and Expenses

City of Camas 3rd Avenue Seismic Retrofit Project - Construction Services
 Harper Houf Peterson Righellis Inc.

December 11, 2019
 CAM-14 / CLH

TASK	Description	Assumptions (HHPR)	Project Manager (PM)	Project Construction Engineer (PCE)	Civil Designer (CD)	CAD	Construction Manager (CM)	Inspector	Senior Scientist	Scientist	Clerical	Total Est. Hours	Estimated Fees					
													HHPR (\$)	OBE (\$)	Hart Crowser (\$)	AINW (\$)		
1	Attend kick-off/coordination meeting with Camas Staff prior to bid opening		4	4			4		4			16	\$2,624.56	\$831.32	\$548.88			
2	Attend pre-construction conference with Contractor and Camas Staff			4			4	4	4			16	\$2,260.68	\$1,291.32	\$961.26			
3	Review Contractor bids and bidding documents, and make a recommendation for award			4			2					6	\$966.86	\$338.31	\$2,367.80			
4	Construction Management and Administration	2hrs/wk for 36 wks (PM+PCE), 5 hrs/wk for 5 wks (for Civil)	18	54			25				18	115	\$17,599.33	\$0.00	\$2,291.08			
5	Budget and schedule maintenance	0.5 hrs/wk for 36 weeks		18								18	\$2,920.86	\$0.00				
6	On-site construction inspection services	4 wks @ 40 hrs/wk (street/storm/water) + 15wks @ 16rs/wk (misc - contract balance)	4	8			25	400				437	\$50,627.77	\$82,800.00	\$20,887.96			
7	Federal/WSDOT Construction Project Documentation and LAA Supplements as needed	0.5 hrs/wk for 36 weeks	4	18							4	26	\$4,001.86	\$5,740.92				
8	Review Contractor's erosion control inspection reports						4					4	\$635.56	\$0.00				
9	Review material submittals, shop drawings		4	24			4				1	33	\$5,407.31	\$28,570.44	\$3,192.56			
10	Review traffic control plans, staging plans, erosion and pollution control plans, quality control plan, SPCC plan, and others required by the specifications	5 submittals @ 4 hr each	4	20			2		2			28	\$4,637.82	\$2,998.85				
11	Review and track Contractor labor compliance documentation, including subcontracts, utilization reports, and subcontractor paid reports	1 hr/wk for 36 wks + setup	2	40			2				8	52	\$7,756.54	\$0.00				
12	Prepare a Record of Materials and document material submittals	0.5 hrs/wk for 18 wks + setup		12			2				2	16	\$2,400.84	\$3,025.26				
13	Environmental/Cultural Permit compliance review and documentation	Ground improvements under bridge completed in 10 -15 working days	2	8					80	8	8	106	\$13,498.44	\$0.00				
14	Archaeology monitoring and other compliance documentation as required			2								2	\$324.54	\$0.00		\$12,696.48		
15	Coordinate Public Notices, traffic control changes, utility work, and other tasks with Camas Staff			2			2				1	5	\$710.23	\$0.00				
16	Verify Project Quantities, Prepare Pay Notes and Progress Pay Estimates as required by Camas	8 estimates @ 4 hours		8			24				4	36	\$5,383.16	\$5,891.52				
17	Respond to Contractor RFI and RFC	12 RFI's, 2 RFC @ 3 hours		24			18				3	45	\$6,958.23	\$11,476.40				
18	Prepare and Review Change Orders, if any	2 CCO's @ 2 hours each + CAD		4		12	2				2	20	\$2,272.44	\$6,456.60				
19	UDBE Monitoring and Documentation	8 months @ 1.0 hrs/mo. + setup	2	10							1	13	\$2,095.29	\$0.00				
20	Coordinate and assemble agendas and minutes for weekly/monthly meetings as needed	2/month for 8 months@4hrs/mtg	4	64			16				4	88	\$14,008.52	\$0.00				
21	Prepare sketches, letters as needed and facilitate good communication between all parties and Camas		4	16			8	4				32	\$5,122.28	\$8,330.50				
22	Prepare and maintain files per WSDOT standards		2	24			2	4			2	34	\$5,198.24	\$5,325.26				
23	WSDOT audit preparation and participation mid-project and close-out		2	12			2				2	18	\$2,805.52	\$2,870.46				
24	Prepare and deliver AS-BUILTS in format requested by Camas Staff		1	2	4	8						15	\$1,710.12	\$7,994.72				
25	Perform final inspection, create punch list, prepare letters of completion		1	4			4	4				13	\$1,932.46	\$1,291.32	\$955.44			
26	Assemble construction documentation		1	4	1		1	1			2	10	\$1,358.35	\$981.92				
27	Trench Backfill, Base Rock and Pavement - Field and Lab Testing			2								2	\$324.54		\$7,706.78			
Subtotal			59	392	5	20	153	417	90	8	62	1206	\$165,542.35	\$176,215.12	\$38,911.76	\$12,696.48		
2019-2020 HHPR Rates			202.34	162.27	100.85	97.48	158.89	111.37	132.64	80.14	67.91							
Total Labor Estimate			\$ 11,938.06	\$ 63,609.84	\$ 504.25	\$ 1,949.60	\$ 24,310.17	\$ 46,441.29	\$ 11,937.60	\$ 641.12	\$ 4,210.42							
													Expenses =	\$2,800.00	\$400.00	\$3,120.00	\$250.80	TOTAL
													Total Not to Exceed =	\$168,342.35	\$176,615.12	\$42,031.76	\$12,947.28	\$399,936.51

**Consultant Fee Determination - Summary Sheet
Fee Schedule**

3rd Avenue Bridge Retrofit - Camas Project #T1010

Harper Houf Peterson Righellis Inc.

December 11, 2019

Discipline or Job Title	AVG Hourly Rate \$	Overhead @ %	Labor + Overhead \$	Profit (% of AVG Hr Rate) @ %	Profit \$	Billing Rate Per Hour \$
Project Manager	\$70.41	157.39%	\$181.22	30.00%	\$21.12	\$202.34
Project Engineer	\$56.46	157.39%	\$145.33	30.00%	\$16.94	\$162.27
Civil Engineer	\$45.27	157.39%	\$116.53	30.00%	\$13.58	\$130.11
Civil Designer	\$35.09	157.39%	\$90.33	30.00%	\$10.53	\$100.85
CAD Technician	\$33.92	157.39%	\$87.31	30.00%	\$10.18	\$97.48
Structural Manager	\$55.14	157.39%	\$141.92	30.00%	\$16.54	\$158.47
Structural Engineer	\$49.52	157.39%	\$127.46	30.00%	\$14.86	\$142.31
Structural Designer	\$29.90	157.39%	\$76.97	30.00%	\$8.97	\$85.94
BIM Specialist	\$40.56	157.39%	\$104.39	30.00%	\$12.17	\$116.56
Senior Scientist	\$46.15	157.39%	\$118.80	30.00%	\$13.85	\$132.64
Scientist	\$27.88	157.39%	\$71.77	30.00%	\$8.37	\$80.14
Construction Manager	\$55.29	157.39%	\$142.31	30.00%	\$16.59	\$158.89
Landscape Architect	\$35.58	157.39%	\$91.57	30.00%	\$10.67	\$102.24
Senior Planner	\$50.25	157.39%	\$129.34	30.00%	\$15.08	\$144.42
Planner	\$39.54	157.39%	\$101.77	30.00%	\$11.86	\$113.63
Assistant Planner	\$25.00	157.39%	\$64.35	30.00%	\$7.50	\$71.85
Inspector	\$38.75	157.39%	\$99.74	30.00%	\$11.63	\$111.37
Survey Manager	\$56.68	157.39%	\$145.90	30.00%	\$17.00	\$162.90
Project Surveyor	\$46.33	157.39%	\$119.26	30.00%	\$13.90	\$133.16
Survey Technician	\$32.22	157.39%	\$82.93	30.00%	\$9.67	\$92.59
Survey Crew (Crew Chief)	\$29.33	157.39%	\$75.50	30.00%	\$8.80	\$84.30
Survey Crew (Instrument Person)	\$26.38	157.39%	\$67.91	30.00%	\$7.91	\$75.82
Clerical	\$23.63	157.39%	\$60.82	30.00%	\$7.09	\$67.91



Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

July 26, 2019

Harper Houf Peterson Righellis, Inc.
205 SE Spokane Street, Suite 200
Portland, OR 97202

Subject: Acceptance FYE 2018 ICR – CPA Report

Dear Ken Baldwin:

We have accepted your firms FYE 2018 Indirect Cost Rate (ICR) of 157.39% of direct labor (rate includes 0.62% Facilities Capital Cost of Money) based on the “Independent CPA Report,” prepared by Moss Adams. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultanrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Contract Services Manager

EKJ:ah

City of Camas Seismic Design
 HHPR
 OBEC Consulting Engineers

Estimated Labor Costs and Expenses

December 11, 2019
 0529-0024.00

Task #	TASK	Project Manager 2	Bridge Engineer	Project Controller	CADD Senior	Insp Tech 3						TOTALS	COST / TASK	Assumptions
1	Attend kick-off/coordination meeting with Camas Staff prior to bid opening	4										4	\$ 831.32	
2	Attend pre-construction conference with Contractor and Camas Staff	4				4						8	\$ 1,291.32	
3	Review Contractor bids and bidding documents, and make a recommendation for award	1		1								2	\$ 338.31	
4	Construction management and administration including general coordination of inspection and testing											0	\$ -	
5	Budget and schedule maintenance											0	\$ -	
6	On-site construction inspection services					720						720	\$ 82,800.00	16 weeks @ 45 hours per week
7	Federal/WSDOT Construction Project Documentation and LAA Supplements as needed	4		20		20						44	\$ 5,740.92	
8	Review Contractor's erosion control inspection reports											0	\$ -	
9	Review material submittals, shop drawings	16	108	64								188	\$ 28,570.44	10 submittals @ 6hr, 2 site visits @ 8 hrs, 40 hrs questions & consultation, project Controller 16 wks @ 4 hrs/wk
10	Review traffic control plans, staging plans, erosion and pollution control plans, quality control plan, SPCC plan, and others required by the specifications		15	5								20	\$ 2,998.85	3 hours each for 5 submittals for EOR plus controller time
11	Review and track Contractor labor compliance documentation, including subcontracts, utilization reports, and subcontractor paid reports											0	\$ -	
12	Prepare a Record of Materials and document material submittals	2		20								22	\$ 3,025.26	
13	Environmental/Cultural Permit compliance review and documentation											0	\$ -	
14	Archaeology monitoring and other compliance documentation as required											0	\$ -	
15	Coordinate Public Notices, traffic control changes, utility work, and other tasks with Camas Staff											0	\$ -	
16	Verify Project Quantities, Prepare Pay Notes and Progress Pay Estimates as required by Camas			24		24						48	\$ 5,891.52	4 estimates, 6 hours each for inspector and controller
17	Review and respond to Contractor RFI and RFC, and coordinate with City		40	40								80	\$ 11,476.40	10 RFI's, 4 hours each for controller and EOR
18	Prepare and Review Change Orders, if any	20				20						40	\$ 6,456.60	2 CCO's at 10 hours each
19	UDBE Monitoring and Documentation											0	\$ -	
20	Coordinate and assemble agendas and minutes for weekly/monthly meetings as needed											0	\$ -	
21	Prepare sketches, letters as needed and facilitate good communication between all parties and Camas	20	10	20								50	\$ 8,330.50	
22	Prepare and maintain files per WSDOT standards	2		20		20						42	\$ 5,325.26	
23	WSDOT audit preparation and participation mid-project and close-out	2		10		10						22	\$ 2,870.46	
24	Prepare and deliver AS-BUILTS in format requested by Camas Staff		24		30	8						62	\$ 7,994.72	
25	Perform final inspection, create punch list, prepare letters of completion	4				4						8	\$ 1,291.32	
26	Assemble construction documentation			4		4						8	\$ 981.92	
Subtotal		79	197	228	30	834	0	0	0	0	0	1368	\$ 176,215.12	
2019 OBEC Rates		\$ 207.83	\$ 156.43	\$ 130.48	\$ 110.68	\$ 115.00	\$ -	\$ 248.59	\$ 130.48	\$ 90.88	\$ -			
Total Labor Estimate		\$ 16,418.57	\$ 30,816.71	\$ 29,749.44	\$ 3,320.40	\$ 95,910.00	\$ -	\$ -	\$ -	\$ -	\$ -			

Expenses =	\$ 400.00
Total Not to Exceed =	\$ 176,615.12



December 11, 2019

154-000-005 - 3rd Avenue Bridge Retrofit

Summary of Hours and Expenses

Task # per Exhibit "B"	Task Descriptions	Senior Principal	Principal	Senior Associate	Associate	Numerical Modeler	Senior Project	Project	Senior Staff	Staff	Drafter	Project Assistant	Professional Staff Fees Subtotal	Reimbursables / Expenses	Total
	Billing Rates (2015)	\$222.64	\$222.64	\$222.64	\$182.96	\$137.46	\$158.12	\$137.46	\$120.02	\$95.65	\$110.60	\$82.74			
1	Kick-off Meeting				3								\$549	\$10	\$559
2	Pre-construction conference				3			3					\$961	\$10	\$971
3	Review Contractor Bids		2		6			6					\$2,368		\$2,368
4	Project Management and Support				8							10	\$2,291		\$2,291
6	Meetings (2)				6			3					\$1,510	\$20	\$1,530
6	Abutment Backfill Observations (4)				2			3	16				\$2,699	\$490	\$3,189
6	Ground Improvement Observations (10)		2		4			8	120				\$16,679	\$1,000	\$17,679
9	Submittal Reviews		2		6			12					\$3,193		\$3,193
25	Letter of Closure		1		1			4					\$955		\$955
27	Meetings (2)				6			3					\$1,510	\$20	\$1,530
27	Trench Backfill Observations (2)				1			1	8				\$1,281	\$320	\$1,601
27	Pavement Observations (3)				1			2	36				\$4,779	\$750	\$5,529
27	Lab Testing							1					\$137	\$500	\$637
	TOTAL	0	7	0	47	0	0	46	180	0	0	10	\$38,912	\$3,120	\$42,032

ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST, INC.

Exhibit E-1

Consultant Fee Determination - Summary Sheet

Project: 3rd AVENUE BRIDGE SEISMIC IMPROVEMENTS, CAMAS WASHINGTON
CONSTRUCTION PHASE 2020

Direct Salary Cost (DSC):

Classification	Man Hours		Rate	=	Cost
PI/PM/Senior Archaeologist-Jo Reese	2	x	\$ 206.92	=	\$ 413.84
Senior Archaeologist-Nicholas Smits	28	x	\$ 148.89	=	\$ 4,168.92
Supervising Archaeologist	80	x	\$ 91.46	=	\$ 7,316.80
Staff Archaeologist	3	x	\$ 78.22	=	\$ 234.66
Graphics-GIS	3	x	\$ 100.45	=	\$ 301.35
Res./Proj. Assist./Proj.Admin	3	x	\$ 86.97	=	\$ 260.91
	<u>119</u>				
			Total DSC	=	\$ 12,696.48

Reimbursables:

Mileage for meetings 60 @ \$0.58/mi	\$ 34.80
Vehicle 3 Days @ \$65/Day	\$ 195.00
Fuel/Gas	\$ 21.00

Subconsultant Costs (NONE):

\$ -

Grand Total

\$ 12,947.28

Prepared By: Jo Reese, VP

Date 12/11/2019

Archaeological Investigations Northwest, Inc.
 3510 NE 122nd Avenue
 Portland, OR 97230
CITY OF CAMAS -- 3RD AVENUE BRIDGE SEISMIC IMPROVEMENTS
Billing Rates
 For Period: December 1, 2019 - December 31, 2020

Job Classifications	Direct Labor Rates	Overhead 159.72%	Fixed Fee 30%	All Inclusive Hourly Billing Rate
Princ.Inv./PM/Sen.Archaeologist <i>Jo Reese</i>	\$ 71.42	\$ 114.07	\$ 21.43	\$ 206.92
Senior Historian/Sen.Architl. Historian <i>Andrea Blaser</i>	\$ 50.00	\$ 79.86	\$ 15.00	\$ 144.86
Senior Archaeologist <i>Nicholas Smits</i>	\$ 51.39	\$ 82.08	\$ 15.42	\$ 148.89
Supervising Archaeologist <i>To Be Determined</i>	\$ 31.57	\$ 50.42	\$ 9.47	\$ 91.46
Graphics-GIS <i>Ryan Swanson</i>	\$ 34.67	\$ 55.37	\$ 10.40	\$ 100.45
Staff Archaeologist <i>Several Staff</i>	\$ 27.00	\$ 43.12	\$ 8.10	\$ 78.22
Research/ Project Admin./Project Assist. <i>Eric Inman</i>	\$ 30.02	\$ 47.95	\$ 9.01	\$ 86.97
Archaeological Assistant (Field & Lab) (if needed) <i>(If needed)</i>	\$ 24.84	\$ 39.67	\$ 7.45	\$ 71.97

11/19/19 for 2020 billing rates

Note:

2. All direct reimbursables will be at cost with no mark-ups.



Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

May 08, 2019

Archaeological Investigators Northwest, Inc. (AINW)
3510 NE 122nd Ave
Portland, OR 97230

Subject: Acceptance FYE 2017 ICR – Risk Assessment Review

Dear Jo Reese:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2017 ICR of 159.72%. These rates are applicable to Washington Local Agency Contracts only. These rates may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in blue ink that reads 'Erik K. Jonson'.

Jonson, Erik
May 9 2019 12:19 PM

cosign

ERIK K. JONSON
Contract Services Manager

EKJ:mya



Staff Report – Meeting Item

NE 3rd Ave Bridge Seismic Retrofit Professional Services Agreement Amendment 3
 Presenter: Steve Wall, Public Works Director

Phone	Email
360.817.7899	swall@cityofcamas.us

SUMMARY/NEED:

Preliminary Engineering and Right-of-Way services for the NE 3rd Avenue Bridge Seismic Retrofit project have been completed, and the City has received approval from WSDOT to advertise for construction bids. The current contract with the City’s engineering consultant (HHPR) does not include Construction Management and Administration services. Staff has determined that these services are essential to assure contractor compliance with contract documents and governmental regulations. These additional services have been negotiated with HHPR and are presented as a contract supplement.

SCHEDULE:

The city is currently soliciting bids for construction. Bids will be opened on June 29, 2020 and presented for Council consideration on July 6, 2020. Construction is scheduled to begin in August 2020 and will be completed in April 2021.

DESIGN COST:

The original contract with HHPR was supplemented twice for additional work during the Preliminary Engineering phase. Additional fees for Construction Management and Administration services are presented as Proposed Supplement 3. The amounts of the original contract and supplements are shown below:

1. HHPR Original Contract Amount: \$570,140
2. HHPR Supplement 1: \$15,405
3. HHPR Supplement 2: \$33,200
- 4. HHPR Proposed Supplement 3: \$399,937**
5. Adjusted Contract Amount (sum of original and supplements): \$1,018,682

FUNDING:

Construction funding is 100% reimbursed by WSDOT through a federal grant. Proposed Supplement 3 fees are included in the construction funding. A summary of the project costs are shown below:

	Federal Funds	Local Funds	Total Funds
Preliminary Engineering	\$540,642	\$84,378	\$625,020
Right-of-Way	\$38,493	\$7,007	\$45,500
Construction	\$2,303,475	\$0	\$2,303,475
TOTAL	\$2,882,610	\$91,385	\$2,982,720

RECOMMENDATION:

Staff recommends Council approve the Contract Supplement 3 agreement with HHPR for Construction Management and Administration in the amount of \$399,937.



Staff Report – Meeting Item

Resolution No. 20-006 Revising the Comprehensive Street Program for an Additional Six Years

Presenter: Steve Wall, Public Works Director

Phone	Email
360.817.7899	swall@cityofcamas.us

SUMMARY/NEED:

The Six Year Transportation Improvement Program, also known as the 6 Year Street Plan, is updated each year prior to commencement of the Washington State fiscal year of July 1 per the requirements of the Revised Code of Washington (RCW) 35.77.010. This year's program is for calendar years 2021 through 2026. The plan consists of the list, map and appendices. The purpose of the Plan is to assure that each city shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program.

CHANGES AFTER THE HEARING:

Based on comments from Council, staff made the following changes to the plan:

- Priority 1 – SR-500 – added "bridge replacement" to the description and raised the cost.
- NEW PROJECT – Priority 6 – *NW Brady & Grand Ridge Intersection Safety Improvements*
- Priorities 6 through 50 – Moved 1 down the list
- Priority 12 (now) Crown Road – Cost correction
- Priority 13 (now) SR-14 West Camas Slough Bridge – Cost correction

PUBLIC COMMENTS:

Staff reported at the public hearing that there were no public comments to date; however, it was discovered that Adam Kluka, 7021 NW Friberg/Strunk Street, submitted comments to city hall prior to the public hearing. The dates on the submittals are May 29, 2020 and June 1, 2020. Staff missed these submittals due to working from home. Mr. Kluka requests that, due to new homes along the corridor, NW Payne Street from Lake Road to Camas Meadows Drive (now shown as Priority 28) be given a higher priority than the Northshore corridors that currently have little to know development at this time. Mr. Kluka also requests that, based on 3 new developments along the south edge of the corridor, North Dwyer Creek Street "B" from NW Friberg/Strunk Street to Larkspur Street (now Priority 27) be moved up the list. Staff notes that grant funding for these two corridors is quite challenging. As staff is neutral on these requests and Mr. Kluka's comments were not addressed at the public hearing, it is recommended that Council acknowledge and consider these requests prior to adoption of Resolution 20-006.

RECOMMENDATION:

Staff recommends adoption of Resolution No. 20-006.

RESOLUTION NO. 20-006

A RESOLUTION revising and extending the Comprehensive Street Program for an additional six (6) years.

WHEREAS, pursuant to the requirements of RCW 35.77.010, the City of Camas did, by Resolution No. 19-008 adopt a Comprehensive Street Program for the ensuing six (6) years; and

WHEREAS, said law requires the City revise and extend said Comprehensive Street Program annually; and

WHEREAS, pursuant to said law, the City Council of the City of Camas being the legislative body of said City did hold a public hearing on said revised Comprehensive Plan at 7:00 p.m. at the Special Camas City Council Meeting held on the 1st day of June, 2020; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

The Comprehensive Street Program heretofore adopted and revised by the City Engineer for the City of Camas, as submitted to the City Council for the City of Camas, be and the same is hereby adopted and extended for an additional six (6) year period from the date thereof.

II

The City Clerk shall file a copy of said revised Comprehensive Street Program for the ensuing six (6) years, together with a copy of this Resolution, with the Secretary of Transportation of the State of Washington.

Resolution No. 20-006
Page 2

PASSED by the Council and APPROVED by the Mayor this ____ day of June, 2020.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

Washington State Department of Transportation

Agency: City of Camas

Co. No.: 06

Co. Name: Clark Co.

City No.: 0145

MPO/RTPO: RTC

Six Year Transportation Improvement Program

FROM: 2021 TO: 2026

Hearing Date: 6/1/2020 Adoption Date: 6/15/2020

Amend Date: Resolution No: 20-006

Functional Class	Priority Number	Project Identification A. Pin/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	1	SR-500 (Everett St./Rd.) NW Lake Rd. to SE 4th St. from: to: Widen with bike lanes, sidewalks, illumination, bridge replacement	03	P	1.08		ALL	6/1/2022						22000		1000	2000	19000		
							Totals		0	0	0	0	0	22000	0	1000	2000	19000		
16	2	New North Shore E/W Arterial NE 14th St. to Everett Rd. from: to: New construction Includes Critical Areas and Alignment Investigation	01	P	2.00		ALL	6/1/2023						15650			2000	13650		
							Totals		0	0	0	0	0	15650	0	0	2000	13650		
14	3	ADA Access Upgrades from: Citywide to: (Ongoing)	28	P	0.00		ALL	1/1/2021						300	50	50	50	150		
							Totals		0	0	0	0	0	300	50	50	50	150		
16	4	NW 38th Avenue NW Parker to Grass Valley Park from: to: Widening, bike lanes, pedestrian access	03	P	0.45		RW CN	2/1/2022 4/1/2024	STBG	478			335	813 3400		600	213	3400	CE	YES
							Totals		0	478	0	0	335	4213	0	600	213	3400		
17	5	NE Goodwin Road @ NE Ingle Rd. from: to: Traffic signal	15	P	00		ALL	1/1/2021						365	365					
							Totals		0	0	0	0	0	365	365	0	0	0		
16	6	NW Brady Road @ NW Grand Ridge Dr. from: to: Intersection safety improvement Includes left turn lane, illumination, and sight distance enhancement	21	P	0.10		ALL	6/1/2021						73	73					
							Totals		0	0	0	0	0	73	73	0	0	0		

Agency: City of Camas
 Co. No.: 06 Co. Name: Clark Co.
 City No.: 0145 MPO/RTPO: RTC

FROM: 2021 TO: 2026
 Hearing Date: 6/1/2020 Adoption Date: 6/15/2020
 Amend Date: Resolution No: 20-006

Functional Class	Priority Number	Project Identification A. Pin/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	7	NE 9th Street NE 232nd Ave. to NE 242nd Ave. from: to: New construction Includes Critical Areas and Alignment Investigation	15	P	0.50		PE	6/1/2024						218				218		
Totals									0	0	0	0	0	218	0	0	0	218		
16	8	Lake Road NW Lacamas Lane to NE Everett from: to: Widening, sidewalk	03	P	0.45		ALL	6/1/2023						3475			3475			
Totals									0	0	0	0	0	3475	0	0	3475	0		
16	9	NW Lake Road @ NW Sierra St. from: to: Traffic signal	24	P	00		ALL	1/1/2023						350			350			
Totals									0	0	0	0	0	350	0	0	350			
16	10	NW 18th Ave., et al. Path NW Astor to NW 16th, include NW Hood from: to: Pedestrian Path	28	P	0.40		ALL	1/1/2023						250			50	200		
Totals									0	0	0	0	0	250	0	0	50			
17	11	NE Goodwin Road/28th Street NW Camas Meadows Dr. to NE 232nd Ave. from: to: Widen to 5 lanes with bike lanes, sidewalk west of Ingle Widen to 3 lanes with bike lanes, sidewalk east of Ingle	15	P	1.72		ALL							20860				20860		
Totals									0	0	0	0	0	20860	0	0	0	20860		
16	12	Crown Road from: SE 23rd St. to NE 3rd Ave. Multimodal, turn lanes and intersection improvements	04	P	1.3		ALL	1/1/2024						11900				11900		
Totals									0	0	0	0	0	11900	0	0	0	11900		

Agency: City of Camas
 Co. No.: 06 Co. Name: Clark Co.
 City No.: 0145 MPO/RTPO: RTC

FROM: 2021 TO: 2026
 Hearing Date: 6/1/2020 Adoption Date: 6/15/2020
 Amend Date: Resolution No: 20-006

Functional Class	Priority Number	Project Identification A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only		
								Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required	
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
12	13	SR-14 West Camas Slough Bridge from: to: Widen to 4 lanes NOTE: PE phase began 1/2006		03	P	2.25		ALL	1/1/2025			WSDOT	35000		35000					35000		
Totals										0	0	35000	0	35000	0	0	0	35000				
17	14	Bybee Road Realignment SE 15th St. to SE 20th St. from: to: New construction		01	P	0.05		ALL	1/1/2023					1690			1690					
Totals										0	0	0	0	1690	0	1690	0					
14	15	NW/NE 6th Avenue Corridor Improvements NW Norwood to NE Garfield from: to: Access and multimodal upgrades		24	P	1.70		ALL	1/1/2023					1000			1000					
Totals										0	0	0	0	1000	0	1000	0					
00	16	North Dwyer Creek Master Plan Street "B" NW Friberg St./Strunk to NW Larkspur St. from: to: New construction		15	P	0.90		PE	1/1/2026					5						5		
Totals										0	0	0	0	5	0	0	0	5				
00	17	NW Payne Street NW Lake Rd. to NW Camas Meadows Dr. from: to: Widening, bike lanes, sidewalk		03	P	0.40		PE	1/1/2026					5						5		
Totals										0	0	0	0	5	0	0	0	5				
17	18	NW 23rd Avenue Nw Astor to NW Sierra from: to: Widening, sidewalk		04	P	0.23		ALL	1/1/2024					540						540		
Totals										0	0	0	0	540	0	0	0	540				

Agency: City of Camas
 Co. No.: 06 Co. Name: Clark Co.
 City No.: 0145 MPO/RTPO: RTC

FROM: 2021 TO: 2026
 Hearing Date: 6/1/2020 Adoption Date: 6/15/2020
 Amend Date: Resolution No: 20-006

Functional Class	Priority Number	Project Identification A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
								Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
17	19	NW Leadbetter Drive NW Lake Rd. to NW Fremont St. from: Sidewalk to:		28	P	0.15		CN	1/1/2024					64				64			
Totals										0	0	0	0	64	0	0	0	64			
17	20	NE 28th Street & NE 232nd Avenue from: Intersection improvements to:		24	P	0.00		ALL	6/1/2024					165				165			
Totals										0	0	0	0	165	0	0	0	165			
16	21	Brady Road McIntosh to West City Limits from: Bike & Pedestrian Improvements to:		04	P	.50		PE	1/1/2025					5				5			
Totals										0	0	0	0	5	0	0	0	5			
17	22	NW Astor Street/NW 11th Avenue NW 16th Ave. to McIntosh Rd. from: Widening, bike lanes, sidewalk to:		03	P	0.62		PE RW CN	1/1/2024 1/1/2025 6/1/2026					130 130 2040				130 130 2040			
Totals										0	0	0	0	2300	0	0	0	2300			
16	23	NW 18th Avenue, et al NW Astor to NW 16th, include NW Hood from: Widen curb, sidewalk to:		03	P	0.51		PE	1/1/2024					5				5			
Totals										0	0	0	0	5	0	0	0	5			
16	24	NW 18th Avenue NW Whitman St. to NW Brady Rd. from: New construction with bike lanes to:		01	P	0.26		PE	1/1/2024					5				5			
Totals										0	0	0	0	5	0	0	0	5			

Agency: City of Camas
 Co. No.: 06 Co. Name: Clark Co.
 City No.: 0145 MPO/RTPO: RTC

FROM: 2021 TO: 2026
 Hearing Date: 6/1/2020 Adoption Date: 6/15/2020
 Amend Date: Resolution No: 20-006

Functional Class	Priority Number	Project Identification A. Pin/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
								Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
										Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
16	25	NW 18th Avenue NW Whitman St. to West City Limits from: to: Widening, bike lanes		03	P	0.40		PE	1/1/2025						5						
Totals										0	0	0	0	0	5	0	0	0	5		
17	26	NE 43rd Avenue from: SR-500 to: East City Limits Widen to 3 lanes with bike lanes, sidewalk		03	P	0.36		ALL	1/1/2026						2190					2190	
Totals										0	0	0	0	0	2190	0	0	0	2190		
16	27	NW 43rd/NW Astor - NW Sierra to NW 38th from: to: Widening, bike lanes, sidewalk		03	P	.50		PE	1/1/2026						5					5	
Totals										0	0	0	0	0	5	0	0	0	5		
17	28	NE 232nd Avenue NE 28th to NE 9th St. from: to: Widen to 3 lanes with bike lanes, sidewalk		15	P	0.97		PE	6/1/2025						5					5	
Totals										0	0	0	0	0	5	0	0	0	5		
00	29	North Dwyer Creek Master Plan Street "A" NW Lake Rd. to NW Camas Meadows Dr. from: to: New construction		15	P	0.64		PE	1/1/2026						5					5	
Totals										0	0	0	0	0	5	0	0	0	5		
17	30	NW McIntosh Road NW Brady Rd. to NW 11th Ave. from: to: Widening, bike lanes, sidewalk		15	P	1.2		PE	1/1/2026						5					5	
Totals										0	0	0	0	0	5	0	0	0	5		

Agency: City of Camas
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FROM: 2021 TO: 2026
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Functional Class	Priority Number	Project Identification A. Pin/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	31	NE Woodburn Drive SE 283rd Ave. to SE 15th St. from: to: New construction Includes 23rd St. realignment	01	P	.70		ALL	1/1/2026						6100				6100		
							Totals		0	0	0	0	0	6100	0	0	0	6100		
07	32	SE 15th Street/Nourse Road from: Camas High School to: NE 283rd Ave. Widen to 3 lanes with bike lanes, sidewalk	15	P	0.59		PE	1/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
00	33	NE 18th Street NE 192nd Ave. to NE Goodwin Rd. from: to: New construction (potential alternate alignment)	15	P	0.67		PE	1/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
17	34	NE 28th Street NE 232nd Ave. to NE 242nd Ave. from: to: Widen to 3 lanes with bike lanes	15	P	0.50		PE	1/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
16	35	NW Camas Meadows Drive NE 13th St. to NE 18th St. from: to: New construction (potential alternate alignment)	15	P	0.20		PE	1/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
00	36	NE 242nd Avenue NE 28th St. to NE 9th St. from: to: Widen to 3 lanes with bike lanes, sidewalk	15	P	0.70		PE	6/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		

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Functional Class	Priority Number	Project Identification A. Pin/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	37	NE Ingle Road Extension Goodwin to 232nd Ave from: to: New construction	15	P	1.00		PE	6/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
19	38	NW Maryland Street NW 19th to NW 24th from: to: New construction	01	P	0.25		ALL	6/1/2026						280				280		
							Totals		0	0	0	0	0	280	0	0	0	280		
19	39	NE Nevada Street NE 3rd to NE 6th from: to: Reconstruct	04	P	0.17		ALL	6/1/2026						280				280		
							Totals		0	0	0	0	0	280	0	0	0	280		
00	40	NE Goodwin Road @ NW Camas Meadows Drive from: to: Traffic signal	24	P	00		ALL	1/1/2026						350				350		
							Totals		0	0	0	0	0	350	0	0	0	350		
16	41	NW Pacific Rim @ Parker Street from: to: Traffic signal	15	P	00		PE	1/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
16	42	SR-500 @ Leadbetter Road from: to: Access Control	15	P	00		PE	1/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		

Agency: City of Camas
 Co. No.: 06 Co. Name: Clark Co.
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FROM: 2021 TO: 2026
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Functional Class	Priority Number	Project Identification A. Pin/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	43	SR-500 @ New E/W Arterial from: to: Intersection improvements	15	P	00		PE	6/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
16	44	NE 28th Street @ 242nd Avenue from: to: Intersection improvements	15	P	00		PE	6/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
16	45	SR-500 @ NE 14th Ave. from: to: Controlled Access	24	P	00		PE	6/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
00	46	NE 232nd Avenue @ Ingle Extension from: to: Roundabout	15	P	00		PE	6/1/2026						5				5		
							Totals		0	0	0	0	0	5	0	0	0	5		
00	47	Pavement Treatments (maintenance & preservation) from: to: Overlays, surface treatments	47	P	00		CN	6/1/2021						4200	700	700	700	2100		
							Totals			0	0	0	0	4200	700	700	700	2100		
00	48	Reconstructs from: Citywide to:	04	P	00		ALL	1/1/2021	CDBG	250				1500	250	250	250	750		
							Totals			0	250	0	0	1500	250	250	250	750		

Agency: City of Camas

Co. No.: 06

Co. Name: Clark Co.

City No.: 0145

MPO/RTPO: RTC

FROM: 2021

TO: 2026

Hearing Date: 6/1/2020

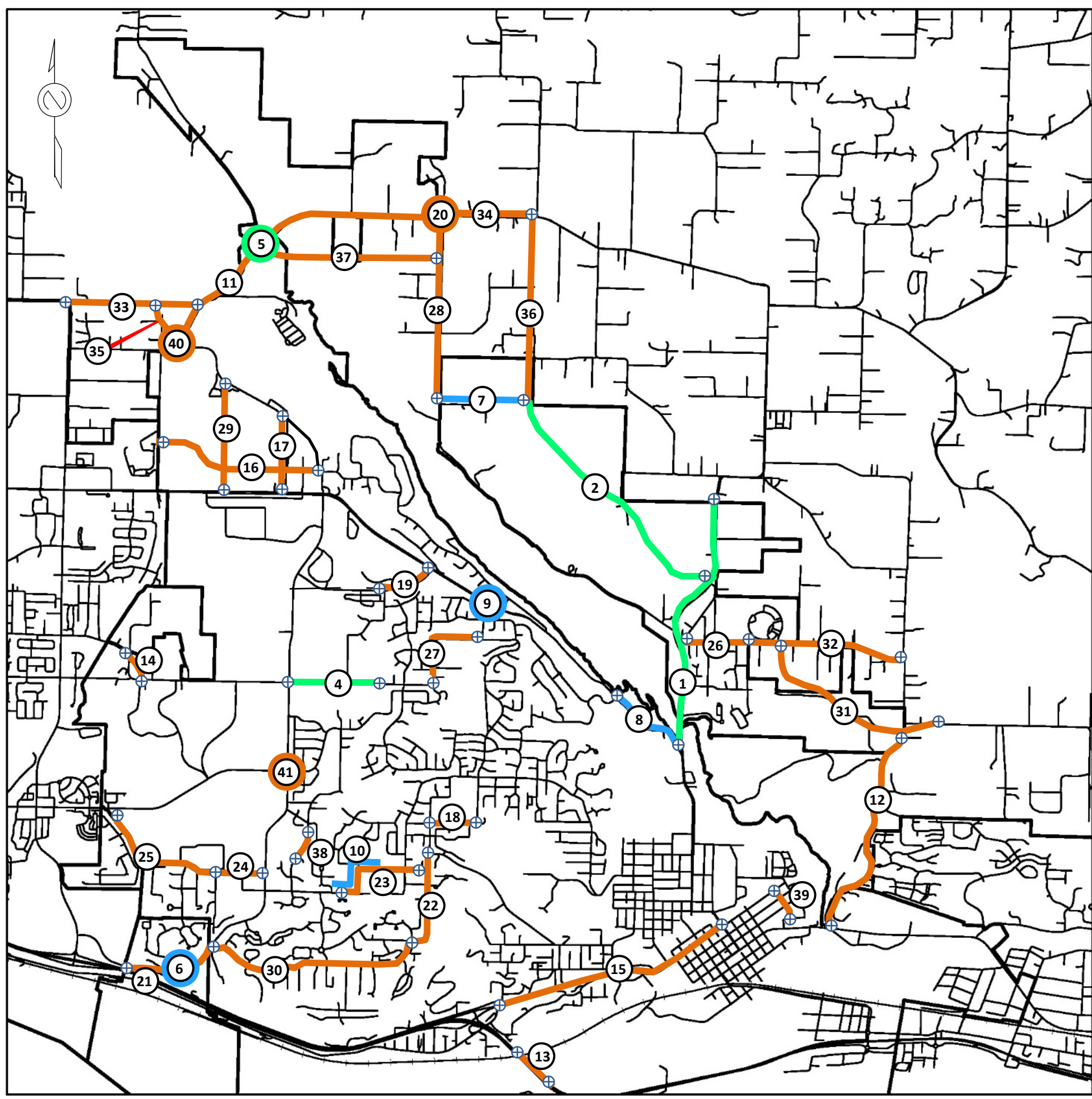
Adoption Date: 6/15/2020

Amend Date:

Resolution No: 20-006

Functional Class	Priority Number	Project Identification A. Pin/Project No. B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	49	Sidewalk Projects from: to: Sidewalk installations Citywide, including curb ramps	28	P	00		ALL	1/1/2021						150	25	25	25	75		
Totals									0	0	0	0	0	150	25	25	25	75		
0	50	Shared Path Improvements Citywide from: to:	28	P	00		ALL	1/1/2023						200			50	150		
Totals									0	0	0	0	0	200	0	0	50	150		
00	51	Safety Projects from: to: Future safety projects Includes traffic revisions, NW Fargo Curve Safety Analysis	21	P	00		ALL	1/1/2021						300	50	50	50	150		
Totals									0	0	0	0	0	300	50	50	50	150		

City of Camas 2021 – 2026 Six Year Street Priorities



- 1 SR 500 (Everett St/Rd)
- 2 North Shore East/West Arterial
- 3 ADA Access Upgrades Citywide 3
- 4 NW 38th Ave (Ph 3)
- 5 NE Goodwin Road / Ingle Rd Signal

- 6 NW Brady Rd at NW Grand Ridge Dr. Intersection Imp.
- 7 NE 9th St
- 8 NW Lake Rd.
- 9 Lake Rd. & NW Sierra St. Signal
- 10 16th Ave/ Hood / 18th Ave Path

- 11 NE Goodwin Rd/28th St
- 12 SE Crown Rd
- 13 SR 14 - West Camas Slough Bridge
- 14 Bybee Rd
- 15 NW/NE 6th Ave Corridor Imp
- 16 Street "B" (North Dwyer Creek Area)
- 17 NW Payne St.
- 18 NW 23rd Ave
- 19 NW Leadbetter Dr Path
- 20 NE 28th St & NE 232nd Ave Intersection Imp.
- 21 NW Brady Rd Ped & Bike Improvements
- 22 NW Astor St.
- 23 NW 16th Ave/Hood/18th Ave
- 24 NW 18th Ave
- 25 NW 18th Ave/Payne Rd
- 26 NE 43rd Ave
- 27 NW Astor St. /43rd Ave
- 28 NE 232nd Ave
- 29 Street "A" (North Dwyer Creek Area)
- 30 NW McIntosh Rd
- 31 NW Woodburn Dr.
- 32 SE 15th St./Norse Rd
- 33 NE 18th St (192nd to Goodwin)
- 34 NE 28th St
- 35 NW Camas Meadows Dr (West)
- 36 NE 242nd Ave
- 37 NE Ingle Rd Extension
- 38 NW Maryland St
- 39 NE Nevada St.
- 40 NE Goodwin / Camas Meadows Signal
- 41 NW Pacific Rim / Parker St. Signal

Appendices

Six Year Form Coding Instructions

Heading

Agency	Enter name of the sponsoring agency.
County No.	Enter the assigned number (see LAG Appendix 21.44).
City No.	Enter the assigned number (see LAG Appendix 21.45).
MPO/RTPO	Enter the name of the associated MPO (if located within urbanized area) or RTPO (if located in a rural area).
Hearing Date	Enter the date of the public hearing.
Adoption Date	Enter the date this program was adopted by council or commission.
Resolution No.	Enter Legislative Authority resolution number (if applicable.)
Amendment Date	Enter the date this program was amended by council or commission.

Column Number

1. **Functional Classification.** Enter the appropriate 2-digit code denoting the Federal Functional Classification. (**Note:** The Federal Functional Classification must be one approved by FHWA.)

Description

00- No Classification

Rural (< 5000 pop.)

- 01 - Interstate
- 02 - Principal Arterials
- 06 - Minor Arterials
- 07 - Major Collector
- 08 - Minor Collector
- 09 - Local Access

Urban (> 5000 pop.)

- 11 - Interstate
- 12 - Freeways & Expressways
- 14 - Other Principal Arterials
- 16 - Minor Arterial
- 17 - Collector
- 19 - Local Access

1. **Priority Numbers.** Enter local agency number identifying agency project priority (optional).

2. **Project Identification.** Enter (a) Federal Aid Number if previously assigned; (b) Bridge Number; (c) Project Title; (d) Street/Road Name or Number/Federal Route Number; (e) Beginning and Ending Termini (milepost or street names); and (f) Describe the Work to be Completed.

4. **Improvement Type Codes.** Enter the appropriate federal code number.

SEE APPENDIX A

5. **Funding Status.** Enter the funding status for the entire project or phase that describes the current status.

S - Project is 'selected' by the appropriate selection body and funding has been secured by the lead agency.

P - Project is subject to selection by an agency other than the lead and is listed for planning purposes. (Funding has **not** been determined.)

6. **Total Length.** Enter project length to the nearest hundredth (or code "00" if not applicable).

7. **Utility Code(s).** Enter the appropriate code letter(s) for the utilities that need to be relocated or are impacted by the construction project.

C - Cable TV

G - Gas

O - Other

P - Power

S - Sewer (other than agency-owned)

T - Telephone

W - Water

8. **Project Phase.** Select the appropriate phase code of the project.

PE - Preliminary Engineering, including Design (or Planning)

RW - Right of Way or land acquisition

CN - Construction only (**or transit planning or equipment purchase**)

ALL - All Phases: from Preliminary Engineering through Construction

9. **Phase Start Date.** Enter the **month/day/year** in MM/DD/YY format that the selected phase of the project is **actually** expected to start.

10. **Federal Fund Code.** Enter the Federal Fund code from the table.

SEE APPENDIX C

11. **Federal Funds.** Enter the total federal cost (**in thousands**) of the phase regardless of when the funds will be spent.

12. **State Fund Code.** Enter the appropriate code for any of the listed state funds to be used on this project.

SEE APPENDIX C

13. **State Funds.** Enter all funds from the State Agencies (**in thousands**) of the phase regardless of when the funds will be spent.

14. **Local Funds.** Enter all the funds from Local Agencies (**in thousands**) of the phase regardless of when the funds will be spent.

15. **Total Funds.** Enter the sum of columns 10, 12, and 14. (Auto-calculation in the “STIP Too” program.)

16-19. **Expenditure Schedule - (1st, 2nd, 3rd, 4th thru 6th years).** Enter the estimated expenditures (**in thousands**) of dollars by year. (***For Local Agency use.***)

20. **Environmental Data Type.** Enter the type of environmental assessment that will be required for this project. (This is “***required***” for ***Federally funded projects***, but may be filled in for state or locally funded projects.)

EIS - Environmental Impact Statement

EA - Environmental Assessment

CE - Categorical Exclusion

21. **R/W Certification.** Click **Y** if Right of Way acquisition is or will be required. If yes, enter R/W Certification Date, if known. (This is “***required***” for ***Federally funded projects***)

APPENDIX A
IMPROVEMENT TYPE CODES

01	New Construction Roadway
03	Reconstruction, Added Capacity
04	Reconstruction, No Added Capacity
05	4R Maintenance Resurfacing
06	4R Maintenance - Restoration & Rehabilitation
07	4R Maintenance - Relocation
08	Bridge, New Construction
10	Bridge Replacement, Added Capacity
11	Bridge Replacement, No Added Capacity
13	Bridge Rehabilitation, Added Capacity
14	Bridge Rehabilitation, No Added Capacity
15	Preliminary Engineering
16	Right of Way
17	Construction Engineering
18	Planning
19	Research
20	Environmental Only
21	Safety
22	Rail/Highway Crossing
23	Transit
24	Traffic Management/Engineering - HOV
25	Vehicle Weight Enforcement Program
26	Ferry Boats
27	Administration
28	Facilities for Pedestrians and Bicycles
29	Acquisition of Scenic Easements and Scenic or Historic Sites
30	Scenic or Historic Highway Programs
31	Landscaping and Other Scenic Beautification
32	Historic Preservation
33	Rehab & Operation of Historic Transp. Buildings, Structures, Facilities
34	Preservation of Abandoned Railway Corridors
35	Control and Removal of Outdoor Advertising
36	Archaeological Planning & Research
37	Mitigation of Water Pollution due to Highway Runoff
38	Safety and Education for Pedestrians/Bicyclists
39	Establishment of Transportation Museums
40	Special Bridge
41	Youth Conservation Service
42	Training
43	Utilities
44	Other
45	Debt Service
47	Systematic Preventive Maintenance

APPENDIX B
Void

APPENDIX C
FEDERAL FUND CODES

5307	FTA Urbanized Area Formula Program
5309(Bus)	FTA Bus and Bus Facilities
5309(FG)	FTA Fixed Guideway Modernization
5309(NS)	FTA New Starts
5310	FTA Elderly Persons and Persons with Disabilities
5311	FTA Rural Area Formula Grants
5316	FTA Job Access & Reverse Commute Program (JARC)
5317	FTA New Freedom Program
FTA Discretionary	Discretionary Programs such as Alternatives Analysis (5339) and TIGER Program
BIA	Bureau of Indian Affairs
BR	Bridge Replacement/Rehabilitation Program
CBI	Coordinated Border Infrastructure
CDBG	Community Development Block Grant (Dept. of Commerce)
CMAQ	Congestion Mitigation and Air Quality
DEMO	Demonstration Projects (High Priority, Sect. 112, 115, 117, 125 and 129)
Discretionary- FBD	Ferry Boat Discretionary
Discretionary- IMD	Interstate Maintenance Discretionary
Discretionary- ITS	Intelligent Transportation Systems
Discretionary- PLH	Public Lands Highways (Federal Lands)
Discretionary- SB	Scenic Byways
Discretionary- STP	Surface Transportation Priorities
Discretionary- TCSP	Transportation, Community & System Preservation Program
DOD	Department of Defense
FMSIB	Freight Mobility Strategic Investment Board
IM	Interstate Maintenance
IRR	Indian Reservation Roads
NHS	National Highway System
SRTS	Safe Routes to Schools
STBG	Surface Transportation Block Grant
STP	Surface Transportation Program (WSDOT Use Only)
STP(E)	Surface Trans. Program - Enhancements
STP(L)	Surface Trans. Program - Legislative Earmarks
STP(S)	Surface Trans. Program- Safety (Includes Highway) Safety Improvement Program, Hazard Elimination, Railway/Highway Crossing Program and 2010-15 County Road Safety Program)
STP(R)	Surface Trans. Program - Rural Regionally Selected
STP(U)	Surface Trans. Program - Urban Regionally Selected

STATE FUND CODES

CRAB	County Road Administration Board
CW	Connecting Washington
FMSIB	Freight Mobility Strategic Investment Board
PWTF	Public Works Trust Fund
SRTS	Safe Routes to Schools
TIB	Transportation Improvement Board
TPP	Transportation Partnerships Program
WSDOT	WSDOT funds
OTHER	Any other state funds not listed



Staff Report – Meeting Item

Backyard Habitat Certification Program
 Presenter: Steve Wall, Public Works Director

Phone	Email
360.817.7899	swall@cityofcamas.us

INTRODUCTION/PURPOSE/SUMMARY: This is a renewal of an existing program that started in 2019. Watershed Alliance of Southwest Washington has teamed up with Portland Audubon and Columbia Land Trust to bring the Backyard Habitat Certification Program (BHCP) to Clark County. The intent of the BHCP is to provide technical assistance, financial incentives, encouragement and recognition to people that want to create natural, low-maintenance gardens that support people, wildlife, and the planet. This program will help reduce the urban footprint and meet the City’s Stormwater NPDES Permit requirements.

The Watershed Alliance visited a number of sites in the City of Camas this last year and there is still many eager participants on the waiting list.

BUDGET IMPACT: \$5,579 expenditure from the Stormwater Capacity Grant received from the Department of Ecology in 2019. There will be no direct budget impact to the Stormwater Fund.

Recommended Action: Staff recommends Council approve the Memorandum of Understanding and authorize the Mayor to sign on behalf of the City.

**MEMORANDUM OF UNDERSTANDING FOR BACKYARD
 HABITAT CERTIFICATION PROGRAM (MOU)**
 between
COLUMBIA LAND TRUST
(Administrative Lead for the Backyard Habitat Certification Program collaborators)
 and
CITY OF CAMAS

- A. **Purpose:** The Backyard Habitat Certification Program (BHCP) was created through a joint venture between Portland Audubon and Columbia Land Trust. Recently, the Watershed Alliance of SW Washington collaborated with Portland Audubon and the Land Trust with the goal of bringing this program to residents of City of Camas (City). Two of the five BHCP goals are to work directly with private property owners to improve stormwater management on their property and reduce the use of pesticides. The purpose of this agreement is to document the respective responsibilities of the BHCP collaborators and City.
- B. **Responsibilities of the City:**
1. Provide support for the BHCP from July 1, 2020 thru June 30, 2021, not to exceed \$5,579.23.
 2. Publicize program information (City webpage, social media outlets and flier distribution at events).
- C. **Responsibilities of Columbia Land Trust:** act as fiscal agent for BHCP and either provide for and arrange with Portland Audubon and the Watershed Alliance to provide the following:
1. In-person site assessment by BHCP staff Habitat Technicians:
 - a. Collect baseline data pertaining to stormwater management and pesticide use for each property.
 2. Participant site reports:
 - a. Provide participants with information on stormwater management options.
 - b. Provide participants with information on how to recognize harmful herbicides/pesticides, reduce usage and create awareness of alternative pest management options.
 3. Biannual data reporting shall include;*
 - a. Total number of enrolled City residents;
 - b. Number of enrollees attaining certification status;
 - c. Follow-up data taken/improvements implemented (compared to baseline data) pertaining to stormwater and/or reductions in pesticide use.
 - d. Data reports shall be submitted biannually (timeline below);
 - Biannual 1, 2020 (July – December). Due by January 10, 2020
 - Biannual 2, 2021 (January - June). Due by July 10, 2020

**A spreadsheet with data collected during site assessments and certifications (stormwater, pesticide use, number of native trees and shrubs planted) will satisfy reporting requirements a – c above.*

D. **Amendment:** Amendments to the MOU may be executed by the City's Public Works Director.

IN WITNESS WHEREOF, City of Camas, Columbia Land Trust, and Portland Audubon executed this Agreement on the date and year indicated below.

CITY OF CAMAS

By: _____ Date: _____

Name: _____ Title: _____

COLUMBIA LAND TRUST

By: _____ Date: _____

Name: _____ Title: _____

PORTLAND AUDUBON

By: _____ Date: _____

Name: _____ Title: _____