



**City Council Regular Meeting Agenda**  
**Monday, May 16, 2022, 7:00 PM**  
**616 NE 4th Avenue**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

**To Participate Remotely:**

**OPTION 1 – Video & Audio** (*able to public comment*)

Use Zoom app and Meeting ID – 938 2106 8028; or click <https://zoom.us/j/93821068028>

**OPTION 2 – Audio-only** (*able to public comment*)

By phone: 877-853-5257, Meeting ID – 938 2106 8028

**OPTION 3 – Observe video & audio** (*no public comment*)

Go to [www.cityofcamas.us/meetings](http://www.cityofcamas.us/meetings) and click "Watch Livestream" (left on page)

**For Public Comment:**

1. On Zoom app – click Raise Hand icon
2. On phone – hit \*9 to “raise hand”
3. Or, email [publiccomments@cityofcamas.us](mailto:publiccomments@cityofcamas.us) (400 word limit); routes to Council

***If you have difficulty accessing the meeting, please call 360-817-7901 for assistance.***

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENTS**

This is the public's opportunity to comment about any item on the agenda, including items up for final Council action.

**CONSENT AGENDA**

*NOTE: Consent Agenda items may be removed for general discussion or action.*

1. [April 28, 2022 Camas City Council Town Hall; April 29, 2022 Annual Planning Conference Day 4; May 2, 2022 Workshop and Regular Meeting Minutes](#)
2. Automated Clearing House and Claim Checks Approved by Finance Committee

3. \$95,711.31 for April 2022 Emergency Medical Services (EMS) Write-off Billings; \$79,941.96 for Monthly Uncollectable Balance of Medicare and Medicaid Accounts and \$15,769.35 for Ground Emergency Medical Transport funding.  
(Submitted by Cathy Huber Nickerson, Finance Director)
4. [\\$504,525.04 Advanced Excavating Specialists, LLC 2022 Sunningdale Gardens Lift Station Improvements Bid Award with up to 10% change order authorization \(James Carothers\)](#)
5. [\\$294,800 Geosyntec Consultants, Inc. Lakes Management Plan Field Work Professional Services Agreement \(Submitted by Steve Wall, Public Works Director\)](#)
6. [\\$164,750 Gray & Osborne, Inc. Prune Hill Pump Station Professional Services Agreement \(Submitted by Steve Wall, Public Works Director\)](#)

### **NON-AGENDA ITEMS**

7. Staff
8. Council

### **MAYOR**

9. Mayor Announcements
10. [National Public Works Week Proclamation](#)
11. [Asian American, Native Hawaiian and Pacific Islander Heritage Month Proclamation](#)
12. [Military Appreciation Month Proclamation](#)

### **MEETING ITEMS**

13. [Ordinance No. 22-007 Adopting Modifications to Title 17 & 18](#)  
[Presenter: Madeline Sutherland, Planner](#)  
[Time Estimate: 5 minutes](#)
14. [Ordinance No. 22-008 Amending Section 18.15.100 Prohibiting Signs](#)  
[Presenter: Madeline Sutherland, Planner](#)  
[Time Estimate: 5 minutes](#)

### **PUBLIC COMMENTS**

### **EXECUTIVE SESSION**

15. Executive Session – Topic: Pending Litigation (RCW 42.30.110)  
Time Estimate: 30 minutes

### **ADJOURNMENT**



**City Council Town Hall Special Meeting Minutes -  
Draft  
Thursday, April 28, 2022, 6:00 PM  
Council Chambers, 616 NE 4th AVE**

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*NOTE: There were no item attachments for this meeting*

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## **WELCOME**

Director of Communications Bryan Rachal opened the meeting at 6:00 p.m.

**Present** Mayor Steve Hogan, Council Members Greg Anderson, Marilyn Boerke, Bonnie Carter, Don Chaney, Tim Hein, Leslie Lewallen, and Shannon Roberts

**Staff** Bernie Bacon, Jennifer Gorsuch, Cathy Huber Nickerson, Trang Lam, Robert Maul, Heather Rowley, Connie Urquhart and Steve Wall

**Press** Kelly Moyer, Camas-Washougal Post-Record

## **CITIZEN ENGAGEMENT**

1. Your elected representatives invite you to participate in this open public meeting in order to communicate directly with the City Council.

The following topics were discussed during the meeting:

- City communications to, and hearing back from residents
- Voting record of Council Members
- Public comments in Council meetings
- Social Media communications and events
- City website public meeting subscription lists
- City Administrator national search
- Lacamas Lake water quality
- Options to answer comments in a Council meeting
- North Shore planning effort
- Georgia-Pacific cleanup effort
- Long-term vs. new-term residents
- Prioritizing all the work the City and Council need to address
- Importance of resident's involvement; public-private partnerships
- Conflicting City events
- City auto-calling notifications
- City website usefulness
- Walkability throughout the city

- Council comments or staff-directed to follow-up to public comments
- Small- to midsize-city growth
- City's support of diversity, equity, and inclusion
- Affordability of living in Camas
- Camas' form of government
- Future Town Hall agendas to include suggested topics
- City Council Planning Conference agenda items

## **ADJOURNMENT**

The meeting ended at 8:00 p.m.



**City Council Special Meeting Minutes - Draft**  
**Annual Planning Conference Day 4**  
**Friday, April 29, 2022, 9:00 AM**  
**Council Chambers, 616 NE 4th AVE**

*NOTE: There are no item attachments for this meeting*

**CALL TO ORDER**

Interim City Administrator Swanson called the meeting to order at 9:00 a.m.

**ROLL CALL**

Present: Council Members Greg Anderson, Marilyn Boerke, Bonnie Carter, Don Chaney, Tim Hein, Leslie Lewallen and Shannon Roberts

Staff: Bernie Bacon, Heidi Bealer, Kevin Bergstrom, Carrie Davis, Colby Dixon, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Michelle Jackson, Mitch Lackey, Robert Maul, Bryan Rachal, Heather Rowley, Ron Schumacher, Brian Smith, Jeff Swanson, Connie Urquhart

Press: Kelly Moyer, Camas-Washougal Post-Record

**WORKSHOP TOPICS**

1. Introduction and Review  
 Presenters: Jeff Swanson, Interim City Administrator

Swanson provided an introduction for the day from the book, "Dare to Lead." Discussion ensued, including comments about the April 28, 2022 Council Town Hall.

Swanson continued the review of the City's organizational scan topics.

The meeting recessed at 10:06 a.m.  
 The meeting resumed at 10:14 a.m.

2. City Issues and Priorities Discussion  
 Presenters: Jeff Swanson, Interim City Administrator

Swanson provided an overview of Council governance. Discussion ensued.

The meeting recessed at 11:12 p.m.  
 The meeting resumed at 11:22 p.m.

Swanson provided an overview of City Issues and Priorities – Camas-Washougal Fire Department and Public Works. Discussion ensued.

The meeting recessed at 12:53 p.m.

The meeting resumed at 1:00 p.m.

Swanson summarized the next steps of this planning effort and continued with the overview.

3. Priority Setting and Session 5 Agenda  
Presenters: Jeff Swanson, Interim City Administrator

### **ADJOURNMENT**

At 1:30 p.m. staff became aware of broadcasting technical difficulties. At 1:35 p.m. the broadcasting stopped and the meeting recessed.

Staff attempted to restore the broadcast, which was unsuccessful. The meeting was stopped at 1:40 p.m.



**City Council Workshop Minutes - Draft**  
**Monday, May 02, 2022, 4:30 PM**  
**Council Chambers, 616 NE 4th Avenue**

*NOTE: Please see the published Agenda Packet for item attachments.*

**CALL TO ORDER**

Mayor Steve Hogan called the meeting to order at 4:30 p.m.

**ROLL CALL**

Present: Council Members Bonnie Carter and Shannon Roberts

Remote: Council Members Greg Anderson, Marilyn Boerke, Don Chaney and Tim Hein

Excused: Leslie Lewallen

Staff: Bernie Bacon, James Carothers, Carrie Davis, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Trang Lam, Robert Maul, Bryan Rachal, Heather Rowley, Jeff Swanson, Connie Urquhart and Steve Wall

Press: No one from the press was present

**PUBLIC COMMENTS**

No one from the public wished to speak.

**WORKSHOP TOPICS**

1. Clark County Commission on Aging  
 Presenter: Jenna Kay and Susan Ellinger, Clark County Community Planning and Cass Freedland, Commission on Aging Member

Kay and Freedland reviewed the 2021 Commission on Aging presentation. This item was for Council's information.

2. Local Government Approach to Public Art  
 Presenter: Connie Urquhart, Library Director

Urquhart presented information regarding public art in local government. This item will be added to the list of topics for Council's discussion and prioritization.

3. NE 2<sup>nd</sup> Avenue Street Improvements and NE Dallas Water Improvements Bids  
 Presenter: James Carothers, Engineering Manager

This item has also been placed on the May 2, 2022 Consent Agenda for Council's consideration.

4. 2022 ADA Improvement Project Bids  
Presenter: James Carothers, Engineering Manager

This item has also been placed on the May 2, 2022 Consent Agenda for Council's consideration.

5. Prune Hill Pump Station Professional Services Agreement with Gray and Osborne, Inc.  
Presenter: Steve Wall, Public Works Director

This item has been placed on the May 16, 2022 Consent Agenda for Council's consideration.

6. Lake Management Plan Water Quality Sampling Professional Services Agreement  
Presenter: Steve Wall, Public Works Director

Wall reviewed the proposed agreement. Discussion ensued. This item has been placed on the May 16, 2022 Consent Agenda for Council's consideration.

7. Parking Fine Discussion  
Presenter: Mitch Lackey, Chief of Police

Lackey provided an overview of current parking fine practice and the Parking Advisory Committee's recommendation. Discussion ensued. This item will be placed on a future Regular Meeting Agenda for Council's consideration.

8. Staff Miscellaneous Updates  
Presenter: Jeff Swanson, Interim City Administrator

Lam commented about the Crown Park design, May 17, 2022 Crown Park open house, and the month of May being Water Safety Month.

Urquhart commented about the Library's New Here program, Library meeting spaces, the strategic plan process.

Maul announced the May 4, 2022 Hearing Examiner meeting and the May 17, 2022 Planning Commission meeting.

Swanson announced the community event on May 12, 2022, at Lacamas Lodge to meet the City Administrator candidates.

## **COUNCIL COMMENTS AND REPORTS**

Chaney commented about City Administrator recruitment process, the City's leadership team, the Parks, Recreation and Open Space (PROS) plan, and the Association of Washington Cities (AWC) Annual Meeting occurring in Vancouver.

Hein attended a Veterans of Foreign Wars (VFW) breakfast, commented about Memorial Day and Wreaths Across America at the Camas Cemetery, commented about citizens calls and emails, and attended a Parks and Recreation Commission meeting.

Roberts attended the Homelessness Ad Hoc Committee, Leadership Clark County, Parks and Recreation Commission, Council Annual Planning Conference, and Town Hall meetings.

Anderson commented about the Town Hall meeting.

Carter commented citizen traffic concerns and will attend the Downtown Camas Association's (DCA) Plant Fair.

Boerke attended the Town Hall and the City/Schools meetings and will attend the DCA Plant Fair.

Mayor recognized and thanked the City's public servants, commented about the City Administrator recruitment process and will attend the AWC Annual meeting.

### **PUBLIC COMMENTS**

Carrie Schulstad, Camas, commented about the Downtown Camas clean-up event, sidewalk repair, public arts and the New Here program at the Library.

### **ADJOURNMENT**

The meeting adjourned at 6:26 p.m.



**City Council Regular Meeting Agenda**  
**Monday, May 02, 2022, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

*NOTE: Please see the published Agenda Packet for item attachments.*

**CALL TO ORDER**

Mayor Steve Hogan called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council Members Bonnie Carter and Shannon Roberts

Remote: Council Members Greg Anderson, Marilyn Boerke, Don Chaney and Tim Hein

Excused: Council Member Leslie Lewallen

Staff: Bernie Bacon, Carrie Davis, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Michelle Jackson, Trang Lam, Mitch Lackey, Shawn MacPherson, Robert Maul, Bryan Rachal, Heather Rowley, David Schultz, Madeline Sutherland, Jeff Swanson, Connie Urquhart and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post-Record (joined at 7:19 p.m.)

**PUBLIC COMMENTS**

No one from the public wished to speak.

**CONSENT AGENDA**

1. April 18, 2022 Camas City Council Workshop and Regular Meeting Minutes
2. \$859,280.94 Automated Clearing House and Claim Checks Numbered 150740 to 150834; \$2,699,866.74 Automated Clearing House, Direct Deposit and Payroll Accounts Payable Checks Numbered 150733 through 150739
3. \$3,711,361 Project Completion of 18<sup>th</sup> Avenue Reservoir (Submitted by Steve Wall, Public Works Director)
4. \$413,985.66 Advanced Excavating Specialists, LLC NE 2nd Avenue Street Improvements & NE Dallas Water Improvements Bid Award with up to 10% change order authorization (Submitted by James Carothers, Engineering Manager)
5. \$61,112 Clark and Sons, Inc. 2022 ADA Improvements Bid Award with up to 10% change order authorization (Submitted by James Carothers, Engineering Manager)

**It was moved by Council Member Roberts, and seconded, to approve the Consent Agenda. The motion carried unanimously.**

## **NON-AGENDA ITEMS**

### 6. Staff

Swanson announced the community event on May 12, 2022, at Lacamas Lodge to meet the City Administrator candidates.

### 7. Council

Carter commented about the Downtown Camas Association's (DCA) Plant Fair.

## **MAYOR**

### 8. Mayor Announcements

Mayor announced that Parks Commissioner Steve Lorenz received an award from the Clark County Parks Foundation. Mayor recognized and thanked the City's public servants.

### 9. Taiwanese American Heritage Week Proclamation

Mayor Hogan proclaimed May 8-14, 2022, as Taiwanese American Heritage Week in the City of Camas.

### 10. Provider Appreciation Day Proclamation

Mayor Hogan proclaimed May 6, 2022, as Provider Appreciation Day in the City of Camas.

### 11. Water Safety Month Proclamation

Mayor Hogan proclaimed May 2022, as Water Safety Month in the City of Camas.

### 12. Dementia Friends Month Proclamation

Mayor Hogan proclaimed May 2022, as Dementia Friends Month in the City of Camas.

## **MEETING ITEMS**

### 13. Public Hearing for the Annual Amendments to the Camas Municipal Code Presenter: Madeline Sutherland, Planner

Sutherland presented the proposed amendments. Discussion ensued.

Mayor Hogan opened the public hearing at 7:52 p.m.

The following member of the public spoke:

John Svilarich

The public hearing was closed at 7:54 p.m.

**It was moved by, Council Member Carter, and seconded to adopt the proposed amendments to Titles 17 and 18 of the Camas Municipal Code as presented, and to direct the City Attorney to draft an ordinance for Council's consideration at the next regular meeting.**

**PUBLIC COMMENTS**

No one from the public wished to speak.

**ADJOURNMENT**

The meeting adjourned at 7:58 p.m.



I, James E. Carothers, Engineering Manager, hereby certify that these bid tabulations are correct.

*James E. Carothers 5-5-22*  
James E. Carothers, PE Date

Item 4.

<b>PROJECT NO. S1026</b>	Engineer's Estimate: \$435,000.00	Advanced Excavating Specialists, LLC 1200 Hazel Street Kelso, WA 98629 <a href="mailto:chris@advexc.us">chris@advexc.us</a> 360-232-8854	McDonald Excavating, Inc. 4120 S. Lincoln St. Washougal, WA 98671 <a href="mailto:ryan@mcdonaldexcavatinginc.com">ryan@mcdonaldexcavatinginc.com</a> 360-835-8794	Clark & Sons Excavating, Inc. 7601 NE 289th St. Battle Ground, WA 98604 360-480-8318
<b>DESCRIPTION: 2022 Sunningdale Gardens Lift Station Improvements</b>	Ent. By PAF			
<b>DATE OF BID OPENING: May 4, 2022, 11:00am</b>				

ITEM NO	DESCRIPTION	UNIT	QTY	UNIT PRICE	ENGRG TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
1	Minor Change	FA	1.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	Mobilization	LS	1.00	\$26,026.00	\$26,026.00	\$35,500.00	\$35,500.00	\$59,000.00	\$59,000.00	\$50,000.00	\$50,000.00
3	Construction Documentation (Minimum Bid \$15,000)	LS	1.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4	SPCC plan	LS	1.00	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00
5	Contract Suspension for Material Procurement	LS	1.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$1,300.00	\$1,300.00	\$30,000.00	\$30,000.00
6	Demolition of Existing Equipment	LS	1.00	\$5,000.00	\$5,000.00	\$17,000.00	\$17,000.00	\$25,000.00	\$25,000.00	\$32,155.00	\$32,155.00
7	Saddle Manhole 48 In. Diam. Type 1	LS	1.00	\$12,000.00	\$12,000.00	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
8	Manhole Coating	SF	163.00	\$30.00	\$4,890.00	\$44.00	\$7,172.00	\$102.00	\$16,626.00	\$40.00	\$6,520.00
9	Wet Well Coating	SF	283.00	\$35.00	\$9,905.00	\$49.00	\$13,867.00	\$31.00	\$8,773.00	\$25.00	\$7,075.00
10	Valve Vault Lid with Hatch and Fall Protection	LS	1.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$16,000.00	\$16,000.00	\$10,000.00	\$10,000.00
11	Wet Well Lid with Hatch and Fall Protection	LS	1.00	\$13,000.00	\$13,000.00	\$16,000.00	\$16,000.00	\$15,000.00	\$15,000.00	\$6,600.00	\$6,600.00
12	Trench Safety System (\$10 per foot minimum bid)	LF	40.00	\$10.00	\$400.00	\$10.00	\$400.00	\$115.00	\$4,600.00	\$10.00	\$400.00
13	Temporary Dewatering System	FA	1.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
14	Check Valve	EA	2.00	\$5,000.00	\$10,000.00	\$4,000.00	\$8,000.00	\$7,000.00	\$14,000.00	\$11,137.00	\$22,274.00
15	Class 52 DI Sanitary Sewer Pipe 3 In. Diam. w/ Epoxy Coating	LF	16.00	\$300.00	\$4,800.00	\$330.00	\$5,280.00	\$520.00	\$8,320.00	\$525.00	\$8,400.00
16	4 In. DI Fitting with Joint Restraints	EA	2.00	\$750.00	\$1,500.00	\$750.00	\$1,500.00	\$950.00	\$1,900.00	\$790.00	\$1,580.00
17	Pump Station and Site Improvements	LS	1.00	\$10,000.00	\$10,000.00	\$21,000.00	\$21,000.00	\$28,500.00	\$28,500.00	\$50,000.00	\$50,000.00
18	Erosion Control and Water Pollution Control	LS	1.00	\$3,000.00	\$3,000.00	\$1,200.00	\$1,200.00	\$700.00	\$700.00	\$2,300.00	\$2,300.00
19	SCH 80 PVC Sanitary Sewer Pipe 4 In. Diam.	LF	40.00	\$100.00	\$4,000.00	\$84.00	\$3,360.00	\$290.00	\$11,600.00	\$165.00	\$6,600.00
20	Connection to Existing Stand Pipe	EA	1.00	\$2,000.00	\$2,000.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$19,260.00	\$19,260.00
21	Sewer Bypass Pumping	LS	1.00	\$15,000.00	\$15,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$80,000.00	\$80,000.00
22	Submersible Sewage Pump Accessories	LS	1.00	\$10,000.00	\$10,000.00	\$21,000.00	\$21,000.00	\$38,000.00	\$38,000.00	\$12,000.00	\$12,000.00
23	Electrical Controls, Complete	LS	1.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$173,000.00	\$173,000.00	\$190,520.00	\$190,520.00
24	Electrical Kiosk	LS	1.00	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$32,000.00	\$32,000.00	\$20,000.00	\$20,000.00
25	Standby Generator Foundation	LS	1.00	\$5,000.00	\$5,000.00	\$3,400.00	\$3,400.00	\$5,000.00	\$5,000.00	\$11,500.00	\$11,500.00
26	Standby Generator	LS	1.00	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$51,000.00	\$51,000.00	\$54,640.00	\$54,640.00

<b>Subtotal</b>	<b>\$409,021.00</b>	<b>\$465,429.00</b>	<b>\$582,319.00</b>	<b>\$667,224.00</b>
<b>Washington State Sales Tax (8.4%)</b>	<b>\$34,357.76</b>	<b>\$39,096.04</b>	<b>\$48,914.80</b>	<b>\$56,046.82</b>
<b>Grand Total</b>	<b>\$443,378.76</b>	<b>\$504,525.04</b>	<b>\$631,233.80</b>	<b>\$723,270.82</b>
<b>Basis of Award</b>			Bid item #15 calculation was incorrect	Tax calculations incorrect



**CITY OF CAMAS  
PROFESSIONAL SERVICES AGREEMENT  
Amendment No. 3**

616 NE 4th Avenue  
Camas, WA 98607

**Project No. D-1010**

**Lake Management Plan – Phase 2 Field Work**

THIS AMENDMENT (“Amendment”) to Professional Services Agreement is made as of the \_\_\_\_\_ day of May, 2022, by and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **Geosyntec Consultants, Inc.**, hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the “Parties.”

The Parties entered into an Original Agreement dated **June 8, 2021**, by which Consultant provides professional services in support of the Project identified above. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. **Scope of Services.** Consultant agrees to perform additional services as identified on **Exhibit “A”** (Amended Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses.
2. **Time for Performance.** Consultant shall perform all services and provide all work product required pursuant to this Amendment by:
  - a.  Extended to **December 31, 2023**
  - b.  Unchanged from Original/Previous Contract date of \_\_\_\_\_, 20\_\_

Unless an additional extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of the Original Agreement.

3. **Payment.** Based on the Scope of Services and assumptions noted in **Exhibit “A”**, Consultant proposes to be compensated on a time and material basis with a total estimated not to exceed fee of:
  - a. Previous not to exceed fee:
    - i. Ph. 1 Scope of Work: \$106,400
    - ii. Ph. 2A Scope of Work (QAPP): \$22,700
    - iii. Ph. 2B – Part 2: \$127,500
    - iv. Total Prior Not to Exceed: \$129,100
  - b. **Amendment No. 3: \$294,800**
  - c. **New Amended Total: \$551,400**

4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this \_\_\_\_\_ day of May, 2022.

CITY OF CAMAS:

CONSULTANT: Geosyntec Consultants, Inc.  
*Authorized Representative*

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: Mayor \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**AMENDED SCOPE OF SERVICES**



920 SW Sixth Ave, Suite 600  
Portland, OR 97204  
PH 503.222.9518  
FAX 971.271.5884  
[www.geosyntec.com](http://www.geosyntec.com)

18 April 2022

Mr. Steve Wall, P.E.  
Public Works Director  
City of Camas  
616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607

**Subject: Proposal for Execution of Field Work for the Cyanobacterial Lake Management QAPP for Lacamas, Round, and Fallen Leaf Lakes**

Dear Mr. Wall,

On behalf of Geosyntec Consultants, Inc. (Geosyntec), we are pleased to present the City of Camas (City) with our scope of work for execution of the previously completed and Washington Department of Ecology (Ecology)-approved Lacamas, Round, and Fallen Leaf Lakes Quality Assurance Project Plan (QAPP).

This proposal outlines the tasks needed to complete field work to collect data in support of a Cyanobacterial Lake Management Plan, as outlined in the QAPP. The intent of this scope of work is to collect the water quality and hydraulic data needed to understand the algal blooms that have become common within the lakes. This data will also inform the strategies that can be developed with the intention of decreasing the frequency and duration of the algal blooms.

This proposal is divided into three main phases, each containing multiple tasks, which are summarized as follows:

- Phase 1: Administration and Coordination
- Phase 2: Field Work Execution
- Phase 3: Data Management

The scope of services for each phase and accompanying tasks are presented below.

Mr. Steve Wall  
18 April 2022  
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## **PHASE 1: ADMINISTRATION AND COORDINATION**

### **Objective**

The objective of this task is to effectively manage the project schedule and budget, prepare for and coordinate sampling events, and provide timely progress updates.

### **Activities**

- Project set up and monthly invoicing
- Internal progress meetings within Geosyntec and with our subcontractors
- Progress meetings with the City
- Subcontract and invoice management for field supplies and other purchases

### **Deliverables**

- Monthly invoices
- Summary slides for progress meetings with the City

### **Assumptions**

- Project management and invoicing tasks will last up to 18 months
- One 30 minute virtual meeting per month for 12 months is assumed for internal meetings
- One 1-hour virtual meeting per quarter for 5 quarters is assumed for City progress meetings

## **PHASE 2: FIELD WORK EXECUTION**

### **Task 2.1: Field Preparation**

#### **Objective**

Set the project up for success by ensuring sampling events are safe and well-coordinated.

Mr. Steve Wall  
18 April 2022  
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### Activities

- Create a health and safety plan; health and safety coordinators, staff members and subcontractors to review
- Review Ecology SOPs as specified in the QAPP
- Coordinate sampling schedule and personnel
- Develop field templates (e.g. daily field reports, data specific sample logs, etc.), as necessary

### Deliverables

- Log of SOPs reviewed

### Assumptions

- No major health and safety issues that prevent work from occurring, or require a significant change to the scope or budget, will be discovered prior to sampling
- No SOPs beyond those listed in the QAPP will need to be reviewed or developed

## Task 2.2: Flow Gage Installation and Data Downloads

### Objective

Obtain continuous flow data from Lacamas Creek at Goodwin Road for up to 12 months.

### Activities

- Research, select, and procure equipment
- Install equipment
- Interface with data collection equipment
- Apply existing rating curve
- Manage data and troubleshoot equipment or data issues that may arise

### Deliverables

- Continuous flow record for Lacamas Creek at Goodwin Road

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### **Assumptions**

- Installation of the flow gage can be completed using two field personnel in one field visit, and one follow up visit to verify the equipment is functioning properly.
- Flow data do not need to be available remotely
- Flow data do not to be provided in a specific file format
- Flow data will not need to be uploaded to Ecology’s Environmental Information Management (EIM) database
- A new rating curve will not be developed – the existing rating curves from previous flow monitoring efforts at this location will be sufficient
- Flow data will only be downloaded/recovered during creek sampling events (approximately monthly)
- Flow data will be collected for up to 12 months; after that time equipment will be removed unless the City requests that it remain. If it remains, it will become the City’s responsibility unless an alternate agreement is made.

### **Task 2.3: Thermistor Installation and Data Downloads**

#### **Objective**

Obtain continuous temperature data from Lacamas and Round Lakes.

#### **Activities**

- Research, select, and procure materials
- Install equipment
- Interface with data collection equipment
- Download data during lake sampling visits

#### **Deliverables**

- Continuous temperature record for Lacamas and Round Lakes

#### **Assumptions**

- Installation of both thermistors can be completed using two field personnel in one field visit

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- A contingency for replacement parts is included in case a small number of sensors stop functioning or become dislodged. Costs for full replacement of thermistor chains in case of a major event, such as theft, vandalism, or destruction by flood debris, is not included.
- Data do not need to be available remotely
- Data do not need to be provided in a specific file format
- Data will not need to be uploaded to Ecology's EIM database
- Thermistors will be installed only in the locations specified in the QAPP
- Data will only be retrieved during lake sampling events, or as necessary to prevent data that has not yet been downloaded from being overwritten (approximately 8 times)
- Boats needed to access thermistors for data recovery will be provided by a subcontractor.
- Thermistor data will be collected for up to 12 months; after that time equipment will be removed unless the City requests that it remain. If it remains, it will become the City's responsibility unless an alternate agreement is made.

## **Task 2.4: Surface Water Sampling**

### **Objective**

Obtain surface water samples from creeks and lakes, and vertical lake water quality profiles in accordance with the QAPP.

### **Activities**

- Prepare and/or rent field equipment
- Obtain laboratory containers for sample collection
- Conduct surface water sampling or water quality profiling
- Upload notes and data to secure server after event completion

### **Deliverables**

- Field notes from sampling events
- Invoices for rented equipment submitted with monthly invoices

### **Assumptions**

- Data will not be formally summarized in a written document in advance of the draft Lake Management Plan, which is being prepared under a separate scope of work

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- Surface water sampling refers to only lake (Lacamas, Round, and Fallen Leaf) and creek (five locations specified in the QAPP) water sampling
- A City technician will be available to assist with at least 75% of surface water sampling events
- Sampling will consist only of the parameters specified in the QAPP, at the frequency and locations specified in the QAPP

## **Task 2.5: Sediment Sampling**

### **Objective**

Obtain sediment samples from each of the three lakes as specified in the QAPP.

### **Activities**

- Prepare and/or rent field equipment
- Obtain laboratory containers for sediment samples
- Conduct sediment sampling
- Upload notes and data to secure server after event completion

### **Deliverables**

- Field notes from sampling events

### **Assumptions**

- Data will not be formally summarized in a written document in advance of the draft Lake Management Plan, which is being prepared under a separate scope of work
- Sampling will consist only of the parameters specified in the QAPP, at the frequency specified in the QAPP
- Sampling will preferably occur prior to lake stratification, which typically occurs in early summer
- Sediment sampling will be performed by a subcontractor under the supervision of Geosyntec

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## **Task 2.6: Stormwater Sampling**

The City has expressed a preference to conduct stormwater sampling internally, using City technicians. As such, this task consists of up to eight hours of coordination between Geosyntec's project manager and the City to ensure samples are collected in accordance with the QAPP.

### **Assumptions**

- Geosyntec will not participate in stormwater sampling events in the field
- Geosyntec will not submit samples to the lab, and will not prepare any data summaries in advance of the draft Lake Management Plan, which is being prepared under a separate scope of work

## **Task 2.7: Aquatic Vegetation Survey**

### **Objective**

Identify aquatic vegetation species present in Round and Lacamas Lakes following the methods and requirements described in the QAPP.

### **Activities**

- Prepare maps and select sample points
- Conduct survey
- Upload notes and data to secure server after event completion

### **Deliverables**

- Summary of results as part of the lake management plan (funded separately)

### **Assumptions**

- The survey size and scope will follow what is specified in the QAPP
- Vegetation can be obtained using waders/kayak/rowboat and hand tools
- Vegetation surveys and identification will be completed by a subcontractor
- Geosyntec will not provide field assistance during the vegetation survey

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## **Task 2.8: Lake Use Survey Coordination**

### **Objective**

Estimate the number of people using the lakes and the types of activities conducted.

### **Activities**

- Create survey form
- Work with the City to coordinate a volunteer event to execute survey
- Review and digitize completed forms

### **Deliverables**

- Summary of results as part of the lake management plan (funded separately)

### **Assumptions**

- The survey size and scope will follow what is specified in the QAPP
- The survey will be conducted by volunteers and/or City staff
- Up to 4 hours of coordination for two Geosyntec personnel is assumed and does not include field visits

## **Task 2.9: Laboratory Fees**

### **Objective**

Obtain water quality data for surface water samples and lake sediment samples.

### **Activities**

- Conduct one preparation and coordination meeting with the analytical laboratory before sampling begins
- Analyze surface water samples for water quality, as specified in the QAPP
- Analyze sediment samples for sediment quality, as specified in the QAPP
- Extract phosphorus (P) species from sediment and analyze for total P

### **Deliverables**

- Analytical laboratory reports and electronic data deliverables (EDDs)

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- Laboratory invoices will be submitted with monthly invoices

### **Assumptions**

- Only the number and type of analyses specified in the QAPP will be required
- Laboratory costs for stormwater samples, which will be obtained by the City (see Phase 2, Task 2.6) are not included
- The laboratory will be able to meet the detection/quantitation limits as specified in the QAPP
- The laboratory will be able to provide an EDD in an EIM format.
- Third party data validation will not be necessary

## **PHASE 3: DATA MANAGEMENT**

### **Task 3.1: Sample Event Peer Review**

#### **Objective**

Ensure sample events are completed as scoped, notes are legible and complete, and issues are identified and remedied, if possible.

#### **Activities**

- Review field notes and forms
- Discuss potential issues with field staff and City

#### **Deliverables**

- Documentation of peer review

#### **Assumptions**

- Peer review will occur within three weeks of sampling event completion

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## **Task 3.2: Sample Event Tracking and Data Organization**

### **Objective**

Ensure scope of work is completed as proposed and documentation is saved to a secure folder in a logical file structure.

### **Activities**

- Create a field event tracking form with necessary tasks listed
- Organize continuous data and laboratory data as completed or downloaded
- At the completion of the field events, compile EDDs into one file containing water quality data and one file containing sediment data for the sampling program

### **Deliverables**

- Updated tracking form to be delivered prior to or during each City update meeting
- Compiled water quality data for discrete sample data

### **Assumptions**

- Tracking form will be updated monthly or as field tasks are scheduled, whichever is first
- Compiled water quality data files will contain only data associated with this scope of work

## **Task 3.3: Upload Data to Ecology's EIM Database**

### **Objective**

Ensure water quality data are available to Ecology and the public.

### **Activities**

- Set up EIM account
- Prepare data for submission to EIM
- Upload data to EIM

### **Deliverables**

- Water quality data in EIM

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- Sediment data in EIM

### **Assumptions**

- Continuous data will not be uploaded to EIM
- Laboratory EDDs will be provided in an EIM format

### **SCHEDULE**

Work will begin as soon as authorized, preferably in late April 2022. The timeline will adhere to the QAPP, which assumes:

- Lake surface water sampling and vertical profiling on Lacamas and Round Lakes will occur monthly from April through October, and once in December or January
- Lake surface water sampling and vertical profiling on Fallen Leaf Lake will occur three times between May and October
- Creek sampling will occur monthly
- Sediment sampling will occur once, preferably in spring
- The aquatic vegetation survey will be completed between April and October

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## BUDGET

Geosyntec is pleased to provide you this proposal on a time and materials basis of \$294,800. This budget estimate includes a 3% communications fee on Geosyntec labor only and a 10% markup on subconsultant labor and any expenses. This is based on the Geosyntec standard rate schedule as provided. Table 1 provides a budget summary for the phases and tasks outlined above.

Table 1: Costs for Proposed Scope of Work.

Phase/Task	Professional Services	Expenses
<b>Phase 1 - Administration and Coordination</b>		
Task 1 - Administration and Coordination	\$30,900	\$0
<b>Phase 2 - Field Work Execution</b>		
Task 1 - Field Preparation	\$16,200	\$0
Task 2 - Flow Gage Installation and Data Downloads	\$11,300	\$3,100
Task 3 - Thermistor Installation and Data Downloads	\$10,100	\$10,700
Task 4 - Surface Water Sampling	\$72,600	\$28,500
Task 5 - Sediment Sampling	\$9,000	\$15,800
Task 6 - Stormwater Sampling	\$1,700	\$0
Task 7 - Aquatic Vegetation Survey	\$0	\$12,100
Task 8 - Lake Use Survey Coordination	\$4,900	\$0
Task 9 - Laboratory Fees	\$900	\$42,900
<b>Phase 3 - Data Management</b>		
Task 1 - Sample Event Peer Review	\$12,500	\$0
Task 2 - Sample Event Tracking and Data Organization	\$7,500	\$0
Task 3 - Upload Data to EIM	\$4,100	\$0
<b>SUBTOTAL</b>	<b>\$181,700</b>	<b>\$113,100</b>
<b>TOTAL</b>	<b>\$294,800</b>	

## CLOSURE

If you have any questions regarding this draft scope of work, please feel free to contact me at (971) 271-5906/(503) 936-0115, or by email at [RAnnear@geosyntec.com](mailto:RAnnear@geosyntec.com).

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Thank you for the opportunity to submit this scope of work for your consideration.

Sincerely,

Robert Annear, Ph.D., P.E.<sup>(OR, WA, ID, FL, NC)</sup>  
Senior Principal Engineer  
971.271.5906  
[RAnnear@geosyntec.com](mailto:RAnnear@geosyntec.com)  
Geosyntec Consultants

Bob Anderson, LHG, CWRE  
Senior Principal  
206.496.1454  
[BAnderson@Geosyntec.com](mailto:BAnderson@Geosyntec.com)  
Geosyntec Consultants



**CITY OF CAMAS  
PROFESSIONAL SERVICES AGREEMENT  
Task Order No. 1**

616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607

Project No. S1033

**ON-CALL PROFESSIONAL SERVICES FOR  
SEWER COLLECTION SYSTEM 2022-2024**

**PRUNE HILL PARK PUMP STATION UPGRADE PROJECT**

THIS AMENDMENT ("Amendment") to Professional Services Agreement is made as of the 8<sup>th</sup> day of April, 2022, and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **Gray & Osborne, Inc.**, hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the "Parties."

The Parties entered into an Original Agreement dated January 5, 2022, by which Consultant provides professional services in support of the Project identified above. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. **Scope of Services.** Consultant agrees to perform services as identified in the attached Exhibit (Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses, for an amount not-to-exceed \$164,750.
  - a.  Unchanged from Original/Previous Contract
2. **Time for Performance.** Consultant shall perform all services and provide all work product required pursuant to this Amendment by:
  - a.  Extended to XXX, 20XX.
  - b.  Unchanged from Original/Previous Contract date of December 31, 2024  
Unless an additional extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of the Original Agreement.
3. **Payment.** Based on the Scope of Services and assumptions noted in attached exhibit. Consultant proposes to be compensated on a time and material basis per attached exhibit (Costs for Scope of Services) with a total estimated not to exceed fee of:
  - a. Previous Total of all approved Task Orders: \$0.00
  - b. Task Order No. 1 \$164,750
  - c. **Total of all approved Task Orders: \$164,750**
  - d. Consultant billing rates:
    - Modification to Consultant Billing Rates attached herein
    - Unchanged from Original Contract

4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CITY OF CAMAS:

**GRAY & OSBORNE, INC.:**  
*Authorized Representative*

By: \_\_\_\_\_

DocuSigned by:  
*Michael B. Johnson, P.E.*  
By: \_\_\_\_\_  
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Print Name: Steven C. Hogan

Print Name: Michael B. Johnson, P.E.

Title: Mayor

Title: President

Date: 4/8/2022

**EXHIBIT**  
**SCOPE OF SERVICES AND RELATED COSTS**

**TASK ORDER #1****EXHIBIT A****SCOPE OF WORK****CITY OF CAMAS  
PRUNE HILL PARK PUMP STATION UPGRADE PROJECT****PROJECT OVERVIEW**

The existing Prune Hill Park pump station was constructed in 1994 and is approximately 28 years old. It is a duplex, 7.5-hp submersible pump station with Paco pumps and a Warrick controller. Its capacity is rated at 350 gpm at a TDH of 53 feet and discharges into a 6-inch force main that connects to the City's STEP system. The City of Camas (City) completed an assessment of the pump station in 2015 and identified several deficiencies that should be corrected. The primary issues involve the age and condition of the pump station components. The City would like to complete a detailed evaluation of the existing pump station and develop an upgrade plan. The City would also like assistance sizing replacement pumps at an early stage of this evaluation so that replacement pumps can be ordered. Once the evaluation has been completed and a preferred alternative has been selected, the City would like to have plans and specifications prepared for the work and then would like assistance with bidding the project. We understand that the following key issues should be considered in the evaluation and design:

- Current and projected 20-year and build-out wastewater flows to the pump station and system pressures and early selection of replacement pumps.
- Replacement of the existing generator, electrical and control components.
- Installation of new telemetry to the City's SCADA.
- Replacement of pumps, motors, level control devices and valving.
- Rehabilitation of the existing wet well including replacement of wet well piping, coating, pump boots and guide rails.
- Installation of a new bypass pumping port, flow meter and pressure gauge.
- Odor control.
- Securing required project permits.

- Pump station upgrades to be in accordance with the City's current pump station design standards, with some modifications based on the smaller size of the pump station.

## **SCOPE OF WORK**

Gray & Osborne has prepared the following scope of work for this project.

### **Task 1 –Predesign Services**

#### **1. Provide Project Management**

Provide comprehensive project management of the Predesign phase of the project. This task will include coordinating and managing the schedule and budget for the consultant team, including subconsultants. A project schedule will be developed and the City will be provided with monthly progress updates. This task will also include coordination with other project stakeholders and regulatory agencies, as required.

#### **2. Review Background Information**

Review previous reports, pump station operating data, and record drawings. This task will also include contacting utility providers and obtaining record information for utilities in the area.

Review the findings of any odor/corrosion evaluations (including hydrogen sulfide monitoring data) for incorporation into the design. (It is recommended that the City install one of their Odalog H<sub>2</sub>S monitors at the pump station during the predesign period.)

#### **3. Provide Pump Sizing Analysis and Select Replacement Pumps**

Complete an analysis of the existing pump station and forcemain pumping conditions. Size and select pumps so that they can be pre-purchased. Gray & Osborne will provide the following services to support completion of this task.

##### **a. Confirm Tributary Flow to the Pump Station**

Review run data from the existing pump station and land use and population projections for the tributary basin, and estimate flows to the Prune Hill Park Pump Station.

b. **Hydraulic Analysis**

Conduct a hydraulic analysis of the proposed pump station piping and existing force main and affected STEP system. A system head curve will be developed, to be used to size pumps.

c. **Pump Selection**

Pumps will be sized to accommodate the design flows determined from the basin analysis. Pump and motor selection will be based on available Flygt submersible pumps per the City standards.

d. **Prepare a Technical Memorandum**

Prepare a Technical Memorandum for the pump selection. Incorporate relevant design information including flow projections and pump curves. Prepare a draft technical memorandum for City review. Address review comments and prepare a final Technical Memorandum.

4. **Provide Preliminary Design Analysis**

Complete an analysis of the existing pump station and prepare a predesign report. Gray & Osborne will provide the following services to support completion of this task.

a. **Evaluate the Existing Prune Hill Park Pump Station.**

Assess the condition of the existing pump station, including:

- Overall site and security elements
- Electrical canopy and roof
- Wet well, protective coating, and interior elements
- Pumping, piping and valving systems
- Power distribution and electrical systems
- Instrumentation and controls
- Odor control and corrosion control needs

b. **Topographic Survey**

Complete a topographic survey of the pump station site. Coordinate utility locates with City staff and the one-call service prior to field survey. Establish survey control to correspond to the City's survey datum. Identify right-of-way and property lines. Prepare a project base map.

c. **Preliminary Site Plan Development**

Prepare preliminary site plans. The site plan layouts will include locations for the power transformers, electrical and control canopy structure, wet well, valve vault, and generator.

d. **Prepare a Predesign Report**

Prepare a Predesign Report for the project. Incorporate the results of the various alternatives evaluations. Develop preliminary design criteria for the project. Incorporate preliminary site and facility layouts. Prepare a draft of the report for City review. Meet with City and staff to review the report. Address any review comments and prepare a final Predesign Report. No work on design will proceed until the Predesign Report is approved by the City.

4. **Complete QA/QC Review**

Conduct Quality Assurance/Quality Control reviews of the Pre-Design Report.

5. **Attend Meetings and Site Visits**

Attend meetings with City staff during the Predesign phase. Complete site visits to review existing conditions, field verify utility locations and record drawings (if available), and coordinate work with regulatory agencies. The following meetings are anticipated:

- Project Kick-off Meeting
- Site Visit to Review Existing Facilities
- Predesign Report Review Meeting

It is assumed that the kick-off and pre-design report review meetings will be remote (Zoom) meetings.

**Task 2 – Design Engineering Services**

1. **Provide Project Management**

Provide comprehensive project management of the Design phase of the project. This task will include coordinating and managing the schedule and budget for the project team, including subconsultants. The project schedule will be updated, and the City will be provided with monthly progress updates. This task will also include coordination with other project stakeholders and regulatory agencies, as required.

## 2. Complete Pump Station Design

Complete civil, mechanical, and electrical engineering design of the project. This task includes completing the engineering analysis and calculations necessary to complete the design. This task also includes preparation of detailed plans, specifications, and cost estimates to adequately describe the work for a public works contractor. Gray & Osborne will provide the following services to complete this task.

a. Prepare 60 Percent Plans, Specifications, and Cost Estimate

Prepare 60 percent plans, specifications, and construction cost estimates for the project. Specifications will be prepared in CSI format with applicable City of Camas General Conditions and contract forms. 60 percent plans, specifications, and cost estimates will be submitted to the City for review and comment. Meet with City staff to complete a facilitated review of the plans and specifications.

b. Prepare 90 Percent Plans, Specifications, and Cost Estimate

Prepare 90 percent plans, specifications, and construction cost estimates for the project. 90 percent plans, specifications, and cost estimates will be submitted to the City for review and comment. Meet with City staff to review any comments.

c. Prepare Final Plans, Specifications, and Cost Estimate

Prepare final plans, specifications, and construction cost estimates for the project. Plans and specifications will be suitable for public works bid. Final plans, specifications, and cost estimates will be submitted to the City for regulatory approval and distribution to contractors.

d. Provide Permitting Assistance

Assist the City with applying for and obtaining the required permits for the project. It is anticipated that the following permit applications will be required:

- (1) SEPA Checklist
- (2) City of Camas Civil Engineering Permit
- (3) City of Camas Electrical Permit
- (4) Critical Aquifer Recharge Areas (CARA) Permit for new generator
- (5) Southwest Washington Clean Air Authority for new generator

A Level 1 Hydrogeological Assessment prepared by a licensed hydrogeologist and a narrative with best management practices for spill prevention will be provided for the CARA permit. The assessment will include:

- a. Summary of available geologic and hydrogeologic characteristics of the site, including the surface location of all critical aquifer recharge areas located on site or immediately adjacent to the site, and approximate permeability of the unsaturated zone;
- b. Approximate groundwater depth, flow direction, and gradient;
- c. Location of wells and springs located within 1,300 feet of the site;
- d. Location of other critical areas, including surface waters, within 1,300 feet of the site;
- e. Available historic water quality data for the area to be affected by the proposed activity;
- f. Results of ground-level reconnaissance of the site and the surrounding area to evaluate the presence of underground storage tanks, aboveground storage tanks, hazardous materials, hazardous waste, solid waste, pits, sumps, staining, odors, or distressed vegetation which may be indicative of adverse environmental conditions; and
- g. Identification of appropriate Best Management Practices (BMPs) used to prevent degradation of groundwater.

Permit application and review fees have not been included in this scope of work. It has been assumed that these will be paid directly by the City.

3. Complete QA/QC Review

Conduct Quality Assurance/Quality Control reviews of the 60 percent, 90 percent, and final submittals for the project.

4. Attend Meetings and Site Visits

Attend meetings with City staff during development of the plans and specifications to discuss project issues and review draft deliverables. Prepare meeting notes and provide review comment summary sheets noting how each comment has been addressed. Complete site visits and meet with regulatory agencies as necessary to coordinate the work (up to two site visits).

- 60 Percent Design Review Meeting
- 90 Percent Design Review Meeting

It is assumed that one of these meetings will be a virtual (Zoom) meeting.

### **Task 3 – Provide Bid and Award Services**

Assist the City with the bid and award process for the project. Participate in a pre-bid walkthrough. Respond to bidder inquiries. Prepare addenda as necessary. Review bid results and bidder qualifications. Prepare an award recommendation for the City.

#### Assumptions

The following assumptions have been made in developing this scope of work.

1. Meetings will be a virtual (Zoom) meetings.
2. Preliminary engineering and alternatives analyses will be completed during preliminary design that will further define the improvements to be constructed.
3. As-builts for the existing pump station are not available.
4. The existing generator will be replaced. It is an older model for which replacement parts are no longer available.
5. The existing canopy does not need to be replaced.
6. No environmental permitting, stormwater or grading permitting is required.
7. No geotechnical investigation or recommendations are required.
8. Construction support services will be contracted under a future amendment.
9. Less than 1 acre of ground disturbance will occur and a Stormwater General Construction Permit (NPDES) is not required.

### **BUDGET**

Based on the Scope of Work described above, the total estimated cost for engineering services is as shown in the attached Exhibit B.

**DELIVERABLES**

Deliverables will be provided in the following format:

- Reports –electronic pdf files.
- Plans and Specifications – electronic pdf files and 5 paper copies of final plans and specifications

**PROJECT SCHEDULE**

The anticipated project schedule is as follows:

Notice to Proceed.....	April 2022
Replacement Pump Selection.....	April 2022 – May 2022
Complete Engineering Design.....	April 2022 – January 2023
Construct Project .....	April 2023 – December 2023

**EXHIBIT "B"**

**ENGINEERING SERVICES  
SCOPE AND ESTIMATED COST**

**CITY OF CAMAS - PRUNE HILL PARK PUMP STATION UPGRADE**

Tasks	Principal Hours	Project Engineer Hours	Structural Eng. Hours	Environmental Tech./ Specialist Hours	Engineer-In-Training Hours	AutoCAD/ GIS Tech Hours	Professional Land Surveyor Hours	Field Survey (2 person) Hours
<b>Task 1 - Pre-design Services</b>								
1 Provide Project Management	4							
2 Review Background Information	2	4			8			
3 Prepare Pump Sizing Analysis								
a. Confirm Tributary Flow	1	4			4	4		
b. Hydraulic Analysis	1	4			4			
c. Pump Selection	1	4			4			
d. Prepare Technical Memo	2	16			4	2		
4 Provide Preliminary Design Analysis								
a. Evaluate the Existing Lift Station	4	8						
b. Topographic Survey	1	2				4	8	24
c. Develop Preliminary Site Plan	1	8			4	8		
d. Prepare Pre-Design Report	4	24	2	2	16	8		
5 Complete QA/QC Review	4	2			2			
6 Attend Meetings and Site Visits	8	8						
<b>Task 2 - Design Engineering Services</b>								
1 Provide Project Management	8							
2 Complete Pump Station Design								
a. Prepare 60 Percent Design Submittal	8	64	8		32	96		
b. Prepare 90 Percent Design Submittal	8	48	4		24	64		
c. Prepare Final Design Submittal	4	24	4		12	24		
d. Provide Permit Assistance	2	4		16	8	4		
3 Complete QA/QC Review	16	8	2		8			
4 Conduct Meetings and Site Visits	8	8						
<b>Task 3 - Bid Services</b>								
1 Provide Bid and Award Services	2	8	2		4	4		
Hour Estimate:	89	248	22	18	134	218	8	24
Fully Burdened Billing Rate Range:*	\$145 to \$215	\$125 to \$160	\$110 to \$190	\$83 to \$151	\$92 to \$155	\$50 to \$150	\$125 to \$175	\$180 to \$270
Estimated Fully Burdened Billing Rate:*	\$200	\$150	\$170	\$130	\$115	\$110	\$170	\$240
Fully Burdened Labor Cost:	\$17,800	\$37,200	\$3,740	\$2,340	\$15,410	\$23,980	\$1,360	\$5,760

Total Fully Burdened Labor Cost:	\$ 107,590
Direct Non-Salary Cost:	
Mileage & Expenses (Mileage @ current IRS rate)	\$ 1,440
Printing	\$ 500
Subconsultant:	
Shell Engineering	\$ 14,700
Subconsultant Overhead (10%)	\$ 1,470
Connexix	\$ 32,000
Subconsultant Overhead (10%)	\$ 3,200
GRI	\$ 3,500
Subconsultant Overhead (10%)	\$ 350
<b>TOTAL ESTIMATED COST:</b>	<b>\$ 164,750</b>

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

~ PROCLAMATION ~

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, water resources, streets and highways, public buildings and solid waste collection; and

WHEREAS, the health, safety and comfort of the City of Camas community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works managers and staff; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, the City of Camas currently has close to 70 hardworking individuals serving the City of Camas community who take pride in providing the highest levels of services given the resources available;

NOW THEREFORE, I, Steve Hogan, Mayor of the City of Camas, do hereby proclaim the week of May 15-21, 2022, as:

***“National Public Works Week”***

in the City of Camas and urge all citizens to acquaint themselves with the issues involved in providing our public works and to recognize the contributions, which City of Camas public works managers and staff make every day, to our health, safety, comfort, and quality of life.



In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 16<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Steve Hogan, Mayor

~ PROCLAMATION ~

WHEREAS, During Asian American, Native Hawaiian, and Pacific Islander Heritage Month, our City recognizes the innumerable contributions and vibrant cultures of the AA and NHPI communities; and

WHEREAS, the AA and NHPI communities have worked and lived in Washington and the City of Camas, and have played a part in the rich cultural heritage of this area, and our community, while touching the lives of Camasonians every day; and

WHEREAS, these communities are an integral part of the beautiful diversity of the state of Washington, with more than 700,000 individuals making this group one of the fastest-growing in the state; and

WHEREAS, Asian American, Native Hawaiian, and Pacific Islander Heritage Month provides the opportunity to educate the public on the role of these communities in American history, and celebrate the advancement of civil rights and equal opportunity for all people of this state; and

WHEREAS, this month allows us to recommit ourselves to building a community in which every Camasonian — regardless of who they are, where they come from, or what they look like, has an equal opportunity to thrive;

NOW THEREFORE, I, Steve Hogan, Mayor of the City of Camas, do hereby proclaim May 2022, as:

***“Asian American, Native Hawaiian and  
Pacific Islander Heritage Month”***

in the City of Camas, and encourage all citizens this month, and throughout the year to observe, celebrate, and honor our Asian American, Native Hawaiian and Pacific Islanders.



In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 16<sup>th</sup> day of May 2022.

---

Steve Hogan, Mayor

~ PROCLAMATION ~

WHEREAS, for generations, Camasonians have proudly served our nation during times of conflict and peace; and

WHEREAS, our brave service men and women, their families, and their loved ones have made great sacrifices to protect the freedom we enjoy; and

WHEREAS, Washington is 6th in the nation in the number of active-duty military, with more than 69,000 military personnel and their families serving, and more than 19,000 reservists.

WHEREAS, our state's active-duty military and more than 500,000 veterans impart courage, honor, and valor to their fellow Washingtonians; and

WHEREAS, these service members and veterans are true leaders in our community and are integral to the success, advancement and prosperity of our City; and

WHEREAS, during Military Appreciation Month, we are reminded of the important role the United States Armed Forces have played in the history and development of our country, state and community, and of our responsibility as Americans to support and honor the selfless service of our military families; and

WHEREAS, this month and throughout the year, we recognize our Washington, and more specifically, our Camas service members and veterans, and remember with deep gratitude the men and women who have given their lives in defense of our freedom;

NOW THEREFORE, I, Steve Hogan, Mayor of the City of Camas, do hereby proclaim May 2022, as:

***“Military Appreciation Month”***

in the City of Camas, and encourage all citizens this month, and throughout the year to observe, celebrate, and honor our active-duty Armed Forces members and veterans.



In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 16<sup>th</sup> day of May 2022.

\_\_\_\_\_  
Steve Hogan, Mayor



## Staff Report

May 16, 2022, Council Regular Meeting

Ordinance No. 22-007 Adopting Modifications to Title 17 & 18

Presenter: Madeline Sutherland, Planner

Time Estimate: 5 minutes

Phone	Email
360.817.1568	msutherland@cityofcamas.us

**SUMMARY:** As part of the city’s annual code improvement project, the amendments include corrections to typos, citations, or punctuation, and to clarify sections of the Camas Municipal Code (CMC) that were challenging to administer over the past review cycle.

Planning Commission held a public hearing on this item on January 19, 2022 and forwarded a recommendation of approval to Council. A workshop and meeting on this item was held before City Council on April 4, 2022, where the amendments were remanded back to Planning Commission for further discussion.

Council approved the amendments at a public hearing on May 2, 2022 and directed the City Attorney to prepare an ordinance for adoption. Ordinance No. 22-007 is attached consistent with direction by Council.

<b>Compliance with State Agencies:</b>	Commerce 60-day notice of intent to adopt was sent on January 27, 2022.	The city issued a State Environmental Policy Act (SEPA) determination of Non-Significance Non-Project Action on February 17, 2022. No appeals were filed, and the decision is final.
<b>Notices:</b>	Public notices were published on the city’s website and in the Camas Post Record on April 21, 2022. Public notices were also published prior to the Planning Commission public hearing on the city’s website and in the Camas Post Record on April 7, 2022.	

### EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? Correct typos, citations, and clarify sections of the Camas Municipal Code.

What’s the data? What does the data tell us? n/a

How have communities been engaged? Are there opportunities to expand engagement? The city has held a workshop and public hearing before Planning Commission and City Council.

Public notices have been published on the city's website and in the Camas Post Record, along with publication of a SEPA Determination.

Who will benefit from, or be burdened by this agenda item? n/a

What are the strategies to mitigate any unintended consequences? n/a

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. n/a

Will this agenda item improve ADA accessibilities for people with disabilities? n/a

What potential hurdles exist in implementing this proposal (include both operational and political)? n/a

How will you ensure accountabilities, communicate, and evaluate results? The amendments will be added to the municipal code, which is available online.

How does this item support a comprehensive plan goal, policy or other adopted resolution? Compliance with state laws.

**BUDGET IMPACT:** None

ORDINANCE NO. 22-007

AN ORDINANCE adopting modifications to Title 17 and Title 18 of the Camas Municipal Code as part of the annual code amendment process.

WHEREAS, the City has conducted its annual review of Camas Municipal Code Title 17 governing land division and development, and Title 18 governing zoning, and has recommended modifications to clarify existing regulations, to correct grammatical errors, and to make other revisions; and

WHEREAS, the Planning Commission held a public hearing on January 19, 2022, to consider the proposed revisions; and

WHEREAS, the Planning Commission favorably recommended to forward the amendments to the City Council; and

WHEREAS, the City Council at the meeting of April 4, 2022, remanded back to the Planning Commission for further consideration on the proposed amendments to CMC Section 18.03.030 and 18.07.040; and

WHEREAS, the Planning Commission favorably recommended certain amendments to CMC Sections 18.03.030 and 18.07.040; and

WHEREAS, the City Council held a public hearing on May 2, 2022, to consider the proposed revisions; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

Title 17 and Title 18 of the Camas Municipal Code are amended as set forth in Exhibit “A” attached hereto and by this reference incorporated herein.

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this \_\_\_\_\_ day of May, 2022.

SIGNED: \_\_\_\_\_  
Mayor

SIGNED: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

## Exhibit A

### **CMC 17.09.030.B.5- Preliminary short plat approval.**

- f. Location of existing and proposed sidewalks, street lighting, and street trees,
- q. Show location and height of proposed retaining walls. Provide cross sections for retaining walls over 4-feet in height.

### **CMC 17.11.030.B.6 - Preliminary subdivision plat approval.**

- e. Location of existing and proposed sidewalks, street lighting and street trees,
- p. Show location and height of proposed retaining walls. Provide cross sections for retaining walls over 4-feet in height.

### **CMC 17.19.030.D.5. - Tract, block and lot standards.**

- d. d. To protect the character of the immediate neighborhood, the city may impose special conditions, where feasible, including access configuration and separation, pedestrian connectivity, setbacks, fencing and landscaping;

### **CMC 17.19.040.B.10.b. - Infrastructure standards.**

- i. Block lengths shall not exceed the maximum access spacing standards for the roadway class per the city's design standards manual. If block lengths greater than 600-feet are approved pursuant to CMC 17.19.040.B.10.b.iii., a midway pedestrian connection shall be provided.
- ii. Cul-de-sacs and permanent dead-end streets over three hundred feet in length may be denied unless topographic or other physical constraints prohibit achieving this standard. ~~When cul-de-sacs or dead-end streets are permitted, a direct pedestrian or bicycle connection shall be provided to the nearest available street or pedestrian-oriented use.~~
- iii. When cul-de-sacs or dead-end streets are permitted that are over 300 feet, a direct pedestrian and bicycle connection shall be provided to the nearest available street or pedestrian oriented use. Pedestrian connections need to meet Design Standards Manual for ADA accessibility in accordance with PROWAG and ADAAG.
- iv. The city engineer may recommend approval of a deviation to the design standards of this section based on findings that the deviation is the minimum necessary to address the constraint and the application of the standard if impracticable due to topography, environmental sensitive lands, or existing adjacent development patterns.

### **CMC 17.19.040.C.2. – Infrastructure standards.**

- b. Duplex, tri-plex, and townhome units ~~may have up to two sewer services at the discretion of the engineering and public works departments.~~ shall each have a dedicated sewer lateral, unless otherwise approved by the Public Works Director or designee.

### **CMC 18.03.030 – Definitions for land uses**

"Nursing, rest or convalescent home" means an establishment which provides full-time care for three or more chronically ill or infirm persons. Such care shall not include surgical, drug or alcohol treatment services, or obstetrical or acute illness services. See residential treatment facility (RTF) definition for drug and alcohol treatment services.

“Residential treatment facility (RTF)” means a facility meeting applicable state and federal standards that provides support services including, but not limited to, counseling, rehabilitation and medical supervision for the need of drug or alcohol treatment. An RTF may function as a residence, day-

treatment facility, or a combination thereof. An RTF may be staffed by resident or nonresident staff and may include more than eight unrelated individuals. An RTF shall not be located within 1,000 feet of public and private schools, public parks, public libraries, other RTFs, or similar uses.

"Sober Living Homes" means a home-like environment that promotes healthy recovery from a substance use disorder and supports persons recovering from a substance use disorder through the use of peer recovery support. Sober living homes are limited to no more than eight unrelated individuals.

"Transitional housing" means a project that provides housing and supportive services to homeless persons or families for up to two years and that has as its purpose facilitating the movement of homeless persons and families into independent living.

**CMC 18.07.030 - Table 1—Commercial and industrial land uses.**

Zoning Districts	NC	DC	CC	RC	MX	BP	LI/BP	LI	HI
Group Home	C	P	P	X	P	X	X	X	X
Adult Family Home	C	P	P	X	P	X	X	X	X
Single Family Dwelling	X	X	X	X	P	X	X	X	X
<u>Sober Living Homes</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>X</u>	<u>P</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Permanent Supportive Housing	C	P	X/P <sup>10</sup>	X/P <sup>10</sup>	P	X	X	X	X
Hotel/motel	X	C	C	P	P	P	X	P	X
<u>Transitional Housing</u>	<u>C</u>	<u>P</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>X</u>	<u>P</u>	<u>X</u>
Nursing, rest, convalescent, retirement home	C	P	P	P	P	X	X	X	X
<u>Residential Treatment Facility<sup>12</sup></u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>

Footnote 12: A Residential Treatment Facility shall not be located within 1,000 feet of public and private schools, public parks, public libraries, other RTFs or similar uses.

**CMC 18.07.040 Table 2—Residential and multifamily land uses.**

Zoning Districts	R	MF
Adult family home, residential care facility, supported living arrangement, or housing for the disabled	P	P
Group Home	P	P

Zoning Districts	R	MF
Adult family home, residential care facility, supported living arrangement, or housing for the disabled	P	P
Single Family Dwelling	P	P
<u>Sober Living Homes</u>	<u>P</u>	<u>P</u>
Permanent Supportive Housing	C/P <sup>2</sup>	P
<u>Transitional Housing</u>	<u>P</u>	<u>P</u>
Nursing, rest, convalescent, retirement home	C	P
<u>Residential Treatment Facility<sup>5</sup></u>	<u>X</u>	<u>C</u>

Footnote 5: A Residential Treatment Facility shall not be located within 1,000 feet of public and private schools, public parks, public libraries, other RTFs, or similar uses.

**CMC 18.43.070 - Expiration and renewal.**

~~A conditional use permit shall automatically expire one year after the date it was granted, unless a building permit conforming to the plans for which the CUP was granted is obtained within that period of time. A CUP shall automatically expire unless substantial construction of the proposed development is completed within two years from the date the CUP is granted. The hearing examiner may authorize longer periods for a CUP, if appropriate for the project. The hearing examiner may grant a single renewal of the CUP, if the party seeking the renewal can demonstrate extraordinary circumstances or conditions not known or foreseeable at the time the original application for a CUP was granted, which would warrant such a renewal of a CUP.~~ Expiration, renewals or extensions of any conditional use permit shall be governed by the terms of CMC 18.55.260

**CMC 18.55.110 - Application—Required information.**

H. Signage for Type III applications and short subdivisions: Prior to an application being deemed complete and Type III applications are scheduled for public hearing, the applicant shall post one four-foot by eight-foot sign per road frontage, unless a different size (not to be less than 6 square feet) is approved by the Director. The sign shall be attached to the ground with a minimum of two four-inch by four-inch posts or better. The development sign shall remain posted and in reasonable condition until a final decision of the city is issued, and then shall be removed by the applicant within fourteen days of the notice of decision by the city. The sign shall be clearly visible from adjoining rights-of-way and generally include the following:

1. Description of proposal,
2. Types of permit applications on file and being considered by the City of Camas,
3. Site plan,
4. Name and phone number of applicant, and City of Camas contact for additional information,
5. If a Type III application, then a statement that a public hearing is required and scheduled. Adequate space shall be provided for the date and location of the hearing to be added upon scheduling by the city.

**CMC 18.55.355 - Code conflicts.**

## 1) Code Interpretation:

- A. Purpose. The purpose of this chapter to provide a process for interpreting and applying the provisions of Title 16, 17 and 18.
- B. Responsibility. It shall be the responsibility of the Director to review and resolve any questions regarding the proper interpretation or application of the provisions of Title 16, 17 and 18 pursuant to the procedures set forth in this chapter. The Director's decision shall be in keeping with the spirit and intent of this title and of the comprehensive plan. The director's decision shall be in writing and kept on permanent file.

## 2) Procedure:

- A. Application. ~~Any person with authorization of the property owner may request in writing the director's interpretation of a code provision of Title 16, 17 or 18 when it pertains to a specific property by means of a Type II Type I application pursuant to Section 18.55.030.~~ An application may be submitted in writing for a Director's interpretation of a code provision of Title 16, 17 or 18 when it pertains to a specific property by means of a Type II application pursuant to Section 18.55.030. The Director may independently initiate an interpretation of any conflicting or unclear provisions of this Title.
- B. Multiple Applications. If an application for an interpretation is associated with any pending land use application(s) subject to Title 16, 17, or 18, then the application for the interpretation may be submitted by any person whose property, residence or business is or will likely be impacted by a project and shall be combined with the associated application(s) and is subject to the highest level of procedure that applies to any of the applications; provided that a code interpretation under this subsection that is requested by a person other than the project applicant or property owner shall not be considered unless it is requested within 60-days after an application has been determined to be complete or prior to the conclusion of the public comment period, if any, whichever is later. and shall may be combined with the associated application(s) and is subject to the highest level of procedure that applies to any of the applications, Section 18.55.030.
- C. Codification. To ensure that the director's interpretations are applied consistently over time, the director shall on an annual basis initiate a Type IV text amendment to this code for the purpose of codifying interpretations pursuant to Chapter 18.55. The codified interpretations shall be located in Chapter 18.55.355—Code Conflicts, or in the chapter of the code governing the subject matter of the interpretation, whichever may be more appropriate.
- D. Appeals. Any official interpretation of the provisions of Title 16, 17, and 18 may be appealed by any aggrieved party, pursuant to the appeal procedures set forth in Chapter 18.55.



## Staff Report

May 16, 2022, Council Regular Meeting

Ordinance No. 22-008 Amending Section 18.15.100 Prohibiting Signs

Presenter: Madeline Sutherland, Planner

Time Estimate: 5 minutes

Phone	Email
360.817.1568	msutherland@cityofcamas.us

**SUMMARY:** As part of the city’s annual code improvement project, the amendments include corrections to typos, citations, or punctuation, and to clarify sections of the Camas Municipal Code (CMC) that were challenging to administer over the past review cycle.

Planning Commission held a public hearing on this item on January 19, 2022 and forwarded a recommendation of approval to Council. A workshop and meeting on this item was held before City Council on April 4, 2022.

Council approved the amendments at a public hearing on May 2, 2022 and directed the City Attorney to prepare an ordinance for adoption. Ordinance No. 22-008 is attached consistent with direction by Council.

<b>Compliance with State Agencies:</b>	Commerce 60-day notice of intent to adopt was sent on January 27, 2022.	The city issued a State Environmental Policy Act (SEPA) determination of Non-Significance Non-Project Action on February 17, 2022. No appeals were filed, and the decision is final.
<b>Notices:</b>	Public notices were published on the city’s website and in the Camas Post Record on April 21, 2022. Public notices were also published prior to the Planning Commission public hearing on the city’s website and in the Camas Post Record on April 7, 2022.	

### EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? Correct typos, citations, and clarify sections of the Camas Municipal Code.

What’s the data? What does the data tell us? n/a

How have communities been engaged? Are there opportunities to expand engagement? The city has held a workshop and public hearing before Planning Commission and City Council. Public notices have been published on the city’s website and in the Camas Post Record, along with publication of a SEPA Determination.

Who will benefit from, or be burdened by this agenda item? n/a

What are the strategies to mitigate any unintended consequences? n/a

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. n/a

Will this agenda item improve ADA accessibilities for people with disabilities? n/a

What potential hurdles exists in implementing this proposal (include both operational and political)? n/a

How will you ensure accountabilities, communicate, and evaluate results? The amendments will be added to the municipal code, which is available online.

How does this item support a comprehensive plan goal, policy or other adopted resolution? Compliance with state laws.

**BUDGET IMPACT:** None

## ORDINANCE NO. 22-008

AN ORDINANCE adopting a new Section 18.15.100A(4) of the Camas Municipal Code prohibiting the placement of signs within or adjacent to roundabouts in the City of Camas.

WHEREAS, Camas Municipal Code Section 18.15.080B prohibits within the City of Camas any signs located in such a manner so that by location, color, size, shape, and nature would tend to obstruct the view or be confused with official traffic signage; and

WHEREAS, the City has adopted vision clearance requirements which prohibit the placement of improvements or vegetation which create the potential for traffic hazards; and

WHEREAS, the layout of roundabouts requires adequate attention be paid by drivers and creates the potential for distracted driving in the event that certain improvements or signage are located within any vision clearance area; and

WHEREAS, the layout of roundabouts further creates a potential hazard to pedestrians acting to place any signs with the center island thereto or adjacent areas; and

WHEREAS, AASHTO's "A Policy on Geometric Design of Highways and Streets (Latest Edition)" sets forth certain Stopping Sight Distance standards for intersections and further safety and design standards are set forth in the US Department of Transportation Manual-Roundabouts, an Informational Guide which indicate design concerns associated with visual distractions and safety issues; and

WHEREAS, the Municipal Research and Services Center of Washington has advised that signs located within untraveled areas of certain rights-of-way, such as roundabouts and boulevard medians, may be prohibited; and

WHEREAS, the Planning Commission and the City Council held public hearings on the revisions to Section 18.15.100; and

WHEREAS, the City Council finds that the placement of temporary signs not otherwise approved by the City of Camas within the center island of a roundabout, within any splitter islands adjacent thereto, or within 10 feet of the outer curb of the circulatory travel lanes that are within the public right-of-way creates a potential hazard for drivers and pedestrians and should be prohibited.

NOW, WHEREFORE, THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

A new subsection 18.15.100A(4) of Camas Municipal Code is hereby added to provide as follows:

**CMC 18.15.100A(4)**

4. Location. Temporary signs are prohibited from being placed within the center island of roundabouts, any splitter islands adjacent to any roundabout, and within 10 feet of the outer curb of all circulatory travel lanes that are within the public right-of-way of any roundabout.

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

SIGNED: \_\_\_\_\_  
Mayor

SIGNED: \_\_\_\_\_  
Clerk

APPROVED as to form:

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City Attorney