



Parking Advisory Committee Meeting Agenda Tuesday, May 11, 2021, 5:00 PM REMOTE PARTICIPATION

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1.).

How to join meeting:

OPTION 1 -

1. Go to www.zoom.us
 - Download the app
 - Or, click "Join A Meeting" and paste Meeting ID – 961 3384 6290
2. Or, from any device click <https://zoom.us/j/96133846290>
3. Follow the prompts and wait for host to start meeting

OPTION 2 - Join by phone (audio only):

1. Dial 877-853-5257
 2. Enter meeting ID #961 3384 6290, and then ##
-

CALL TO ORDER

ROLL CALL

MINUTES

1. Approve January 14, 2020 Camas Parking Advisory Committee Meeting Minutes

MEETING ITEMS

2. Two-Hour Parking Request from Hidden River Roasters
Presenter: James Carothers, Engineering Manager
3. 30-Minute Parking Request from Truly Scrumptious, 231 NE 4th Ave.
Presenter: James Carothers, Engineering Manager
4. Request for Parking Fines Structure Revision
Presenter: James Carothers, Engineering Manager

MISCELLANEOUS UPDATES

ADJOURNMENT



PARKING ADVISORY COMMITTEE MEETING MINUTES - DRAFT
Tuesday, January 14, 2020, 5:00 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Vice Chair Dietzen called the meeting to order at 5:00 p.m.

II. ROLL CALL

Present: Gene Dietzen, Joe Keller, Jodi Vaughan, Jennifer Senescu, Kristin Yoshimura and Randi Sue Ford

Excused: Georl Niles

Staff Present: James Carothers, Mitch Lackey, Madeline Sutherland and Steve Wall

Late Arrival: Kristin Yoshimura arrived at 5:02 p.m.

Vice Chair Dietzen asked the two new committee members to give a brief introduction.

III. MINUTES

- A. Approval of the Minutes from the September 10, 2019 Parking Advisory Committee Meeting

 [September 10, 2019 Parking Advisory Committee Meeting Minutes](#)

It was moved by Jennifer Senescu, seconded by Jodi Vaughan to approve the minutes from the September 10, 2019 Parking Advisory Committee Meeting. The motion carried unanimously.

IV. MEETING ITEMS

- A. 3 Hour Parking Request at 217 NE 3rd Avenue
Presenter: James Carothers, Engineering Manager

 [3 Hour Parking Request Staff Report](#)

City staff provided an overview regarding the parking request and responded to questions raised by the Committee. Discussion ensued.

It was moved by Jennifer Senescu, seconded by Jodi Vaughan to forward a recommendation to Camas City Council for approval of a two-hour parking request. The motion carried unanimously.

B. Election of Chair and Vice Chair

This item is being postponed until the next scheduled meeting.

V. MISCELLANEOUS UPDATES

Mitch Lackey mentioned that during the last meeting there were questions regarding parking fines, repeat offenders and hours of enforcement. He provided the committee with the data requested and discussion ensued.

It was moved by Jennifer Senescu, seconded by Joe Keller to forward a recommendation to Camas City Council to double the parking fine from \$15 to \$30. The motion carried unanimously.

VI. ADJOURNMENT

It was moved by Jennifer Senescu, seconded by Jodi Vaughan to adjourn the meeting at 5:25 p.m. The motion carried unanimously.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with special needs have opportunities to participate. For more information, please call the City Clerk's Office at 360.817.1591.



Staff Report

May 11, 2021 Parking Advisory Committee Meeting

Two-Hour Parking Request from Hidden River Roasters
Presenter: James Carothers, Engineering Manager

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: Holly Metzner, owner of Hidden River Roasters, requested this two-hour parking restriction back in February 2020.

SUMMARY: Hidden River Roasters has requested two spots directly north from their place of business be designated as two-hour parking. Currently parking on the north side of NE 5th Avenue has a 72-hour limit. Holly Metzner says, "We have had countless people tell us they came down to shop with us but left because they couldn't find parking."



Two-Hour Parking Request: The two spaces shown in yellow currently have a 72-hour limit.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing this request to the committee for their recommendation.

What's the data? What does the data tell us?

N/A

How have communities been engaged? Are there opportunities to expand engagement?

N/A

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden is to be weighed by the committee.

What are the strategies to mitigate any unintended consequences?

The committee is scheduled to meet three times a year to consider requests and the potential unintended consequences of any recommended changes.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

N/A

What potential hurdles exists in implementing this proposal (include both operational and political)?

N/A

How will you ensure accountabilities, communicate, and evaluate results?

Any revisions recommended by the committee will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: There would be a nominal cost of labor and materials from the existing street operations budget for sign changes if the requested change is implemented.

RECOMMENDATION: Staff is seeking a recommendation from the committee.

From: Holly Metzner [<mailto:holly@hiddenriverroasters.com>]
Sent: Friday, February 28, 2020 10:39 AM
To: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>
Subject: Parking on 5th

Hi Jim,

I meant to ask you about these 2 spots (directly across the street from our shop) on the corner of 5th and Everett.

Would it be possible to make these 2 spots into 2 hour parking? It would greatly help our business. We have had countless people tell us they came down to shop with us but left because they couldn't find parking. 😊

Thanks!
Holly Metzner
Hidden River Roasters
360-*redacted*



Staff Report

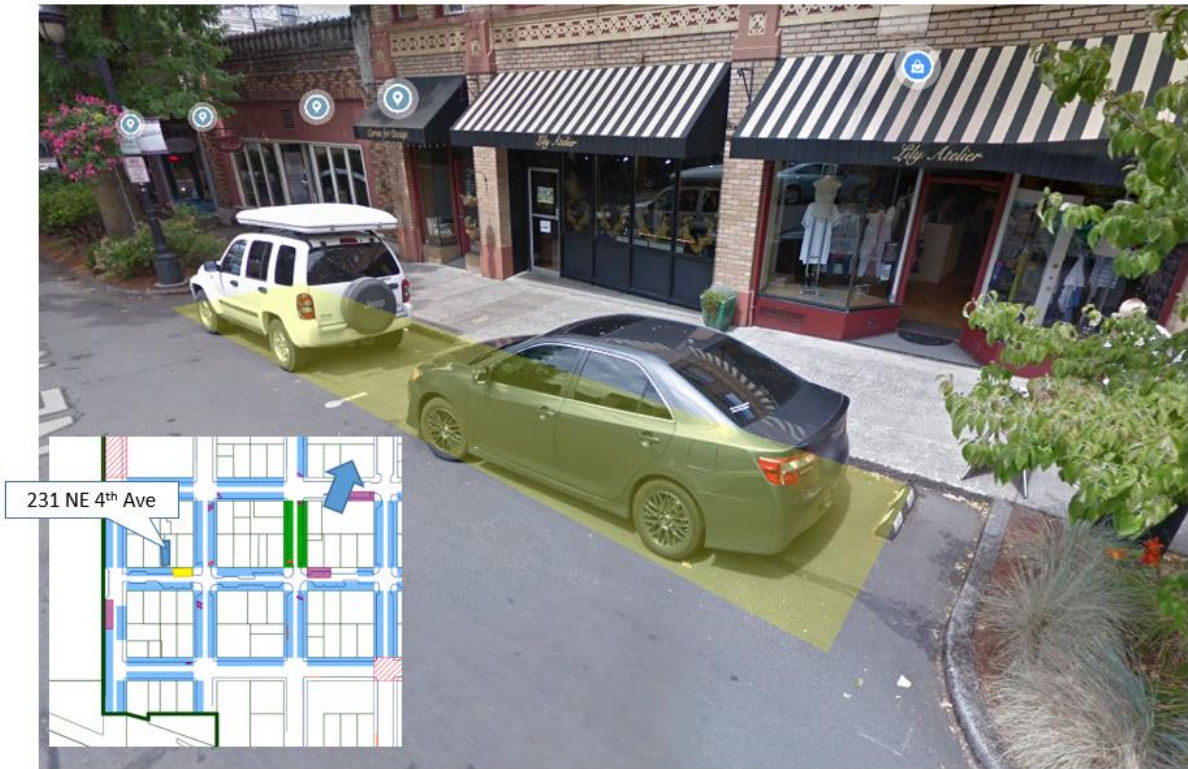
May 11, 2021 Parking Advisory Committee Meeting

30-Minute Parking Request from Truly Scrumptious, 231 NE 4th Ave.
Presenter: James Carothers, Engineering Manager

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: According to their website, Truly Scrumptious has been in business since 2008. They opened at this NE 4th Avenue location in December of 2020.

SUMMARY: Two-hour parking is currently the predominant parking time designation in the downtown core. In her written request, Kimberly Koch states that two-hour parking “does not serve well we retail merchants.” She is requesting that the two spots that are shown in the figure below be signed for 30-minute parking. She states that this will not only serve her business but also her neighbors, “allowing for greater turnover.”



Thirty-Minute Parking Request The two spaces shown in yellow are currently two-hour parking spots.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing this request to the committee for their recommendation.

What's the data? What does the data tell us?

N/A

How have communities been engaged? Are there opportunities to expand engagement?

N/A

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden is to be weighed by the committee.

What are the strategies to mitigate any unintended consequences?

The committee is scheduled to meet three times a year to consider requests and the potential unintended consequences of any recommended changes.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

N/A

What potential hurdles exist in implementing this proposal (include both operational and political)?

N/A

How will you ensure accountabilities, communicate, and evaluate results?

Any revisions recommended by the committee will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: There would be a nominal cost of labor and materials from the existing street operations budget for sign changes if the requested change is implemented.

RECOMMENDATION: Staff is seeking a recommendation from the committee.

-----Original Message-----

From: kimberly.koch@-redacted- <kimberly.koch@-redacted->

Sent: Thursday, January 14, 2021 10:50 AM

To: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>

Subject: Parking inquiry

WARNING: This message originated outside the City of Camas Mail system. DO NOT CLICK on links or open attachments unless you recognize the sender and are expecting the content. If you are unsure, click the Phish Alert button to redirect the email for ITD review.

Mr. Carothers,

Good morning. I have recently opened a treat shop in downtown on 4th Ave (231 NE 4th) and would like to inquire about the parking durations in downtown, specifically the two spaces directly in front of my shop. Currently the duration is 2 hours. The duration for parking seems to be either 10 min or 2+ hours in downtown Camas. While this may well serve the Many Salons and Restaurants it does not serve well we retail merchants. I am seeking to shorten the parking duration to 30 minutes during standard 9:00 a.m.-6:00 p.m. hours. I feel this would not only serve my business, but also my neighbors as well allowing for greater turnover and thus serving our customers as well, while still giving way to longer parking times in the evenings.

Please let me know if this is possible and how best to petition the change.

With thanks,

Kimberly Koch

truly scrumptious,

360.-redacted-

Sent from Xfinity Connect Application



Staff Report

May 11, 2021 Parking Advisory Committee Meeting

Request for Parking Fines Structure Revision
Presenter: James Carothers, Engineering Manager

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: The parking fines are currently the same fee for first-time citations (tracked by vehicle) as all subsequent violations.

SUMMARY: The Downtown Camas Association (DCA) suggests a progressive fee increase for parking fines in the downtown core. DCA Executive Director Carrie Schulstad proposes the following structure:

- **“First offense** (exceeding parking time limit): Car receives a friendly reminder that we have free parking in downtown but that we do have time limits to maintain customer flow. No fee with this “ticket.”
- **Second offense:** \$15 ticket
- **Third and subsequent offenses:** \$45-50 per ticket”

DCA has stated their interest in collaborating with the City on implementing “first time ticket forgiveness.” Staff points out that the current parking fine system cannot track warnings or citations issued with no fee.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing this request to the committee for their recommendation.

What’s the data? What does the data tell us?

N/A

How have communities been engaged? Are there opportunities to expand engagement?

N/A

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden is to be weighed by the committee.

What are the strategies to mitigate any unintended consequences?

The committee is scheduled to meet three times a year to consider requests and the potential unintended consequences of any recommended changes.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

No; however, ADA parking spaces are not subject to the parking time restrictions.

What potential hurdles exist in implementing this proposal (include both operational and political)?

N/A

How will you ensure accountabilities, communicate, and evaluate results?

The committee's recommendation will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: The budget impact is unknown but expected to be nominal if there is a change in the fee structure.

RECOMMENDATION: Staff is seeking a recommendation from the committee. Staff is scheduled to take the committee's recommendation to Council in June 2021.



February 13th, 2021

City of Camas Parking Advisory Committee

Re: Parking Ticket Fee Structure Change Suggestion

Dear Parking Advisory Committee members,

As a parking spot in a Main Street town has incredible value and allows for continued commerce throughout the day, it is highly recommended that downtown parking spots are for customers only. If an employee or business owner parks in downtown spots all day, hundreds of dollars of potential commerce are lost each day—per each space! Since the current cost of a parking ticket is nominal, many of our downtown parking spots each day are being used by staff and owners willing to risk getting the occasional ticket.

The DCA would again like to propose the following idea that can help encourage employees and owners to park further outside of the core and leave parking spots open for their and their neighboring businesses' customers. It's a tiered approach which is welcoming to the first time visitor and gives extra cost to repeat offenders.

Because the city possesses the technology to tell if a car has received a ticket before, it allows for this type of suggested approach:

- **First offense** (exceeding parking time limit): Car receives a friendly reminder that we have free parking in downtown but that we do have time limits to maintain customer flow. No fee with this "ticket".
- **Second offense**: \$15 ticket
- **Third and subsequent offenses**: \$45-50 per ticket

This approach provides a friendly, welcoming reminder to first time visitors who may not know about parking limits yet and also makes it very clear to repeat offenders that spots are meant for customers.

Thank you for considering this recommendation. If assistance is needed for implementing first time ticket forgiveness, the DCA would be interested in collaborating with the City on this.

Sincerely,
 Carrie Schulstad
 Executive Director
 Downtown Camas Association