



**Parks and Recreation Commission Meeting - Special Meeting Agenda**  
**Wednesday, March 24, 2021, 5:00 PM**  
**Zoom Meeting**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1.).*

**Participate in this virtual Meeting with the online ZOOM application and/or by phone.**

**OPTION 1** -- Join the virtual meeting from any device:

1. First-time ZOOM users, go to
  - To download the free ZOOM Cloud Meetings app for your device
  - Or, click the Join Meeting link in the top right corner and paste - 998 4793 9124
2. From any device click the meeting link <https://zoom.us/j/99847939124>
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

**OPTION 2** -- Join the virtual meeting from your phone (audio only):

1. Dial 877-853-5257
2. When prompted, enter meeting ID 99847939124, and then ###

**During Public Comment periods:**

1. Attendees may click the **raise hand icon** in the app and you will be called upon to comment for up to 3 minutes.
  - If listening by phone, hit \*9 to "raise your hand" and you will be called upon to comment for up to 3 minutes.
2. Residents can send public comments to (limit to 300 words).  
*These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.*

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**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS**

**APPROVAL OF MINUTES**

1. [February 24, 2021 approval of Parks & Recreation Commission Minutes](#)

## **MEETING ITEMS**

2. Chair & Vice Chair – Discussion & Vote  
Presenter: Steve Lorenz (10 minutes)
3. [Meeting Ground Rules – Discussion & Vote](#)  
[Presenter: Trang Lam, Parks & Recreation Director \(20 Minutes\)](#)
4. Proposed Trail Presentation – CJ Dens Development  
Presenter: Lauren Hollenbeck, Senior Planner (10 Minutes)
5. PROS Plan Scope and Proposed Timeline Presentation  
Presenter: Trang Lam, Parks & Recreation Director (10 Minutes)

## **PROJECT UPDATES**

6. Project updates  
Presenter: Steve Wall, Public Works Director (20 minutes)
  - Unauthorized Bike Ramps
  - Lake Management Plan
  - Maintenance
    - Mowing at pretty much full capacity now
    - Sports Fields are all getting prepped for use
    - Crew is doing an awesome job at getting things prepped for Spring/Summer
7. [Park Assignments](#)  
[Presenter: Steve Lorenz \(5 minutes\)](#)

## **OTHER ITEMS**

## **ADJOURNMENT**



**Parks and Recreation Commission - Special Meeting  
Minutes  
Wednesday, February 24, 2021, 5:00 PM  
ZOOM Meeting**

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*NOTE: Please see the published Agenda Packet for all item file attachments.*

**SPECIAL MEETING**

**CALL TO ORDER**

Vice Chair Steve Lorenz called the meeting to order at 5:00 pm.

**ROLL CALL**

Present: Katy Daane, David Dewey, Brittany Grahn, Jason Irving, Dario Izarraras, Steve Lorenz, Cassi Marshall, Council Liaison Ellen Burton and Alternate Council Liaison Shannon Roberts

Staff: Bernie Bacon, Trang Lam, Susan Palmer and Steve Wall

1. Staff Presentation - How to Run and Attend a Public Meeting  
Presenter: Bernie Bacon

Deputy City Clerk, Bernie Bacon, presented an overview on holding effective public meetings.

The Parks commission members acknowledged Randy Curtis for his years on the board.

**PUBLIC COMMENTS**

Randy Curtis, 947 NW 43<sup>rd</sup> Avenue, Camas, commented on four items relating to the Parks and Recreation Commission.

Jeremy Morse, 3413 NE Oriole Street, Camas, commented on the future of a bike park in Camas.

**APPROVAL OF MINUTES**

December 9, 2020 Parks and Recreation Commission Minutes

A motion made by Dewey, seconded by Irving, and carried to accept the Parks Commission meeting minutes of December 9, 2020, as written.

**MEETING ITEMS**

1. Meet & Greet –  
Tell us a little about yourself  
How long have you been on the Commission?  
What brought you to volunteer on the Commission?  
What do you bring to the Commission (i.e. technical skills, community connections...)?

Each member of the Parks Commission introduced themselves and spoke about their interest in the Parks Commission.

2. Staff introductions –

Staff name and what is your role at the City and with the P&R Commission?

How long have you been with the City of Camas?

Tell us a little about yourself

Staff members Lam, Palmer and Wall each introduced themselves to the group.

3. Nominations of Chair and Vice Chair

Dewey nominated Steve Lorenz as Chair. Lorenz nominated David Dewey as Vice Chair, and Jason Irving nominated himself as Vice Chair.

4. Reminder of Training – OPMA

Presenter: Trang Lam, Parks and Recreation Director

Lam provided information on the OPMA training video requirements.

## PROJECT UPDATES

1. RFQ - PROS Plan amendment - Project update

Presenter: Trang Lam, Parks and Recreation Director

Lam stated that the PROS Plan amendment contract goes to City Council on March 15. The Parks Commission serves as the advisory group on this project.

2. RFQ - Lacamas/Fallen Leaf/Round Lakes Management – Project update

Presenter: Steve Wall, Public Works Director

Steve Wall provided an update on the Lake Management project, which will include consultant support and public outreach. Discussion ensued.

3. Misc. Update

Presenter: Staff

Wall provided an update on the Washougal River Greenway trail. Discussion ensued.

## ADJOURNMENT

The meeting adjourned at 6:50 pm.

# 10 Ground Rules for Meetings

Item 3.

## 1 Show up on time and come prepared

Be prompt in arriving to the meeting and in returning from breaks.  
Be prepared to contribute to achieving the meeting goals.  
Come to the meeting with a positive attitude.



## 2 Stay mentally and physically present

Be present, and don't attend to non-meeting business.  
Listen attentively to others and don't interrupt or have side conversations.  
Treat all meeting participants with the same respect you would want from them.

## 3 Contribute to meeting goals

Participate 100% by sharing ideas, asking questions, and contributing to discussions.  
Share your unique perspectives and experience, and speak honestly.  
If you state a problem or disagree with a proposal, try to offer a solution.

## 4 Let everyone participate

Share time so that all can participate.  
Be patient when listening to others speak and do not interrupt them.  
Respect each other's thinking and value everyone's contributions.



## 5 Listen with an open mind

Value the learning from different inputs, and listen to get smarter.  
Stay open to new ways of doing things, and listen for the future to emerge.  
You can respect another person's point of view without agreeing with them.

## 6 Think before speaking

Seek first to understand, then to be understood.  
Avoid using idioms, three letter acronyms, and phrases that can be misunderstood.  
It's OK to disagree, respectfully and openly, and without being disagreeable.

## 7 Stay on point and on time

Respect the groups' time and keep comments brief and to the point.  
When a topic has been discussed fully, do not bring it back up.  
Do not waste everyone's time by repeating what others have said.



## 8 Attack the problem, not the person

Respectfully challenge the idea, not the person.  
Blame or judgment will get you further from a solution, not closer.  
Honest and constructive discussions are necessary to get the best results.

## 9 Close decisions and identify action items

Make sure decisions are supported by the group, otherwise they won't be acted on.  
Note pending issues and schedule follow up meetings as needed.  
Identify actions based on decisions made, and follow up actions assigned to you.

## 10 Record outcomes and follow up

Record issues discussed, decisions made, and tasks assigned.  
Share meeting reports with meeting participants.  
Share meeting outcomes with other stakeholders that should be kept in the loop.



# PARKS & RECREATION COMMISSION

## Stewardship\* Assignment



Last Assigned: January 2020

Commissioners	Park Assigned #1	Park Assigned #2
Katy Daane	Coopers View Park	Dorothy Fox Park
Dave Dewey	Grass Valley Park	Green Mountain Park
Brittany Grahm		
Jason Irving	Forest Home Park	Prune Hill Sports Park
Dario Izarraras		
Steve Lorenz	Crown Park	
Cassi Marshall	Benton Park	Fallen Leaf Lake Park

### Parks without assignments -

- Cemetary
- Goot Park
- Heritage Park
- Klickitat Park
- Louis Bloch Park
- Oak Park
- Skate Park

\***Stewardship** definition: the responsible overseeing and protection of something considered worth caring for and preserving