



**City Council Workshop Agenda**  
**Monday, July 17, 2023, 4:30 PM**  
**Council Chambers, 616 NE 4th AVE**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

**To observe the meeting** (no public comment ability)

- go to [www.cityofcamas.us/meetings](http://www.cityofcamas.us/meetings) and click "Watch Livestream" (left on page)

**To participate in the meeting** (able to public comment)

- go to <https://us06web.zoom.us/j/83893779103> (public comments may be submitted to [publiccomments@cityofcamas.us](mailto:publiccomments@cityofcamas.us))

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**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS**

**WORKSHOP TOPICS**

1. [Clark County Commission on Aging Annual Update](#)  
[Presenter: Cass Freedland, Clark County Commission on Aging Chair and Jenna Kay, Clark County Commission on Aging Staff](#)  
[Time Estimate: 15 minutes](#)
2. [2023 Legislative Update](#)  
[Presenter: Doug Quinn, City Administrator and Lloyd Halverson, Intergovernmental Consultant](#)  
[Time Estimate: 20 minutes](#)
3. [Amending Camas Municipal Code: Chapters 2.28 and 12.32](#)  
[Presenter: Trang Lam, Parks & Recreation Director](#)  
[Time Estimate: 10 minutes](#)
4. [Fire Ops 101](#)  
[Presenter: Cliff Free, Fire Chief](#)  
[Time Estimate: 15 minutes](#)
5. [Camas-Washougal Fire Department \(CWFD\) Headquarters Station 41-Professional Services Agreement](#)  
[Presenter: Cliff Free, Fire Chief](#)  
[Time Estimate: 10 minutes](#)

6. [Equity Committee Civility Statement](#)  
[Presenter: Doug Quinn, City Administrator](#)  
[Time Estimate: 15 minutes](#)
7. Staff Miscellaneous Updates  
Presenter: Doug Quinn, City Administrator  
Time Estimate: 10 minutes

## **COUNCIL COMMENTS AND REPORTS**

## **PUBLIC COMMENTS**

## **CLOSE OF MEETING**



CLARK COUNTY  
**COMMISSION**  
*on*  
**AGING**

# Presentation to City Council

Spring 2023

# Agenda

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- Background
- 2022 Work Program
  - Focus
  - Findings
  - Recommendations
- Aging Readiness Plan
  - Implementation Progress
  - 10-year Update
- Discussion



# Commission on Aging

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- Nine-member volunteer commission.
- Provide leadership in addressing the special needs of the aging population
- Manage and assist with implementation of the Aging Readiness Plan
- Update the Aging Readiness Plan as needs change



# Existing Aging Readiness Plan

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- Developed with community input
- Plan includes five chapters and 91 strategies
- Focuses on topical areas shown here
- Annual progress reports created yearly



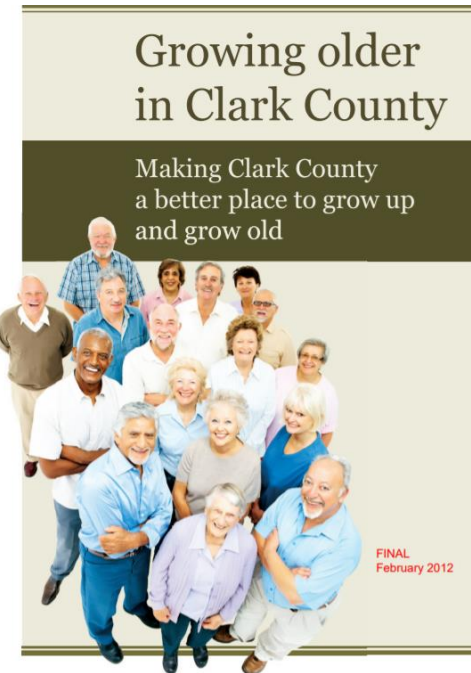
# 2022 Work Program

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Focus:  
Innovation through Connection

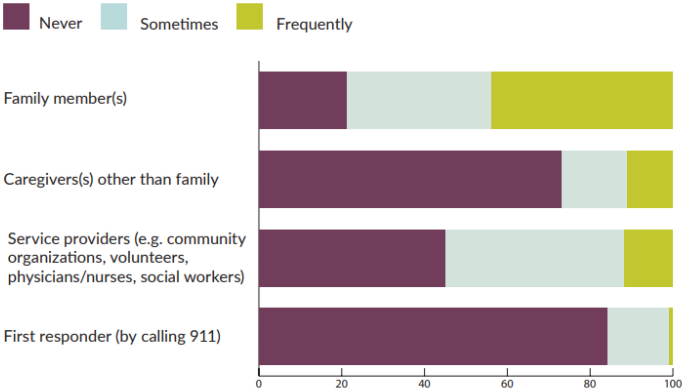


Project:  
Aging Readiness Plan  
Update

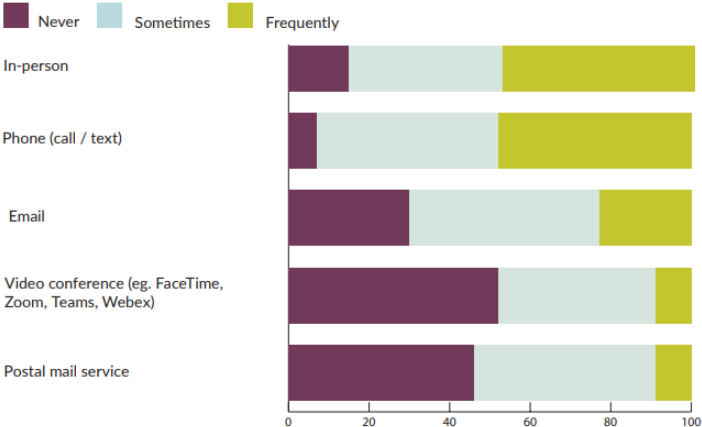


# 2022 Focus: Innovation through Connection

**Q1. Who supports or speaks with you on a regular basis when you need assistance? Please indicate the amount of time you seek assistance from others.**



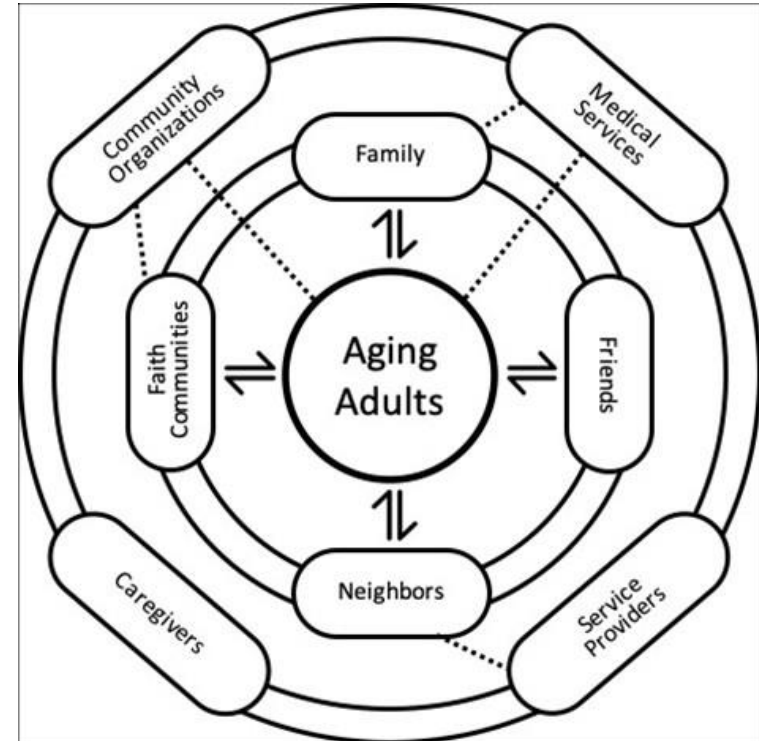
**Q4. What are your preferred ways to connect with service providers and community organizations?**





## 2022 Focus: Innovation through Connection

- Service Provider Roundtable
- Community Activists
- Faith Communities
- Peer-to-peer Educators
- Volunteer Coordinators
- Support Technology/Innovative Communication Providers
- Caregivers



# Findings

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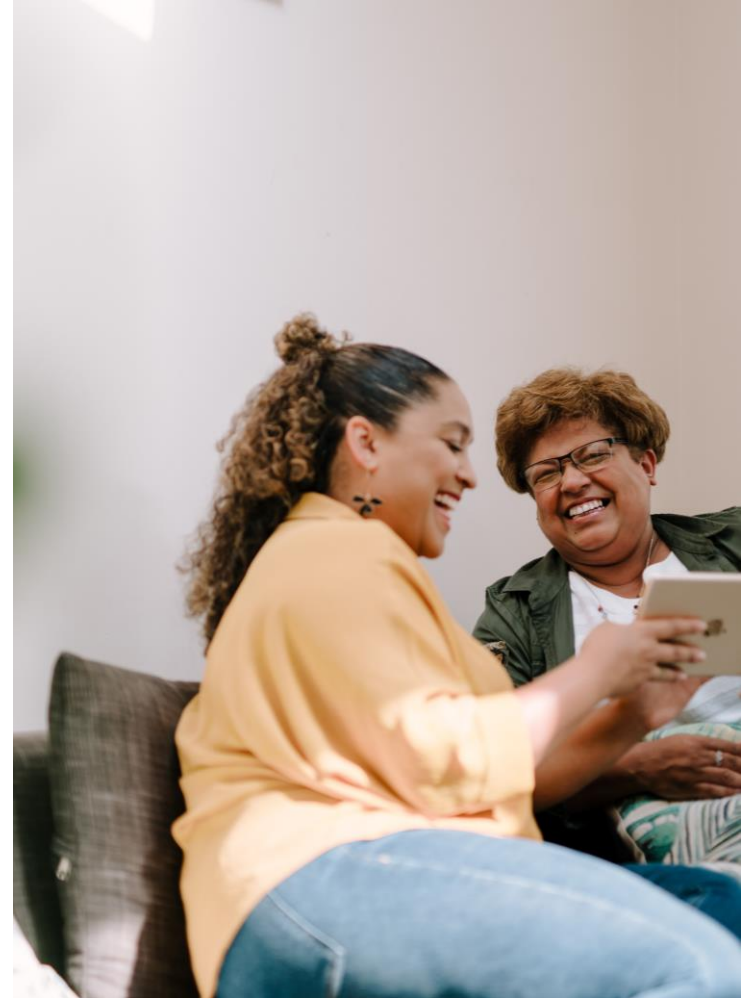
- Community service providers pivoted & offered more services during the pandemic & continue to experience gaps reaching more older adults in the community.
- There is high demand for volunteers to help community organizations deepen their connection and offerings to community members.
- Unpaid family, friends, faith community members, and neighbors are an essential part of the local support network both as connectors and service providers.



# Findings

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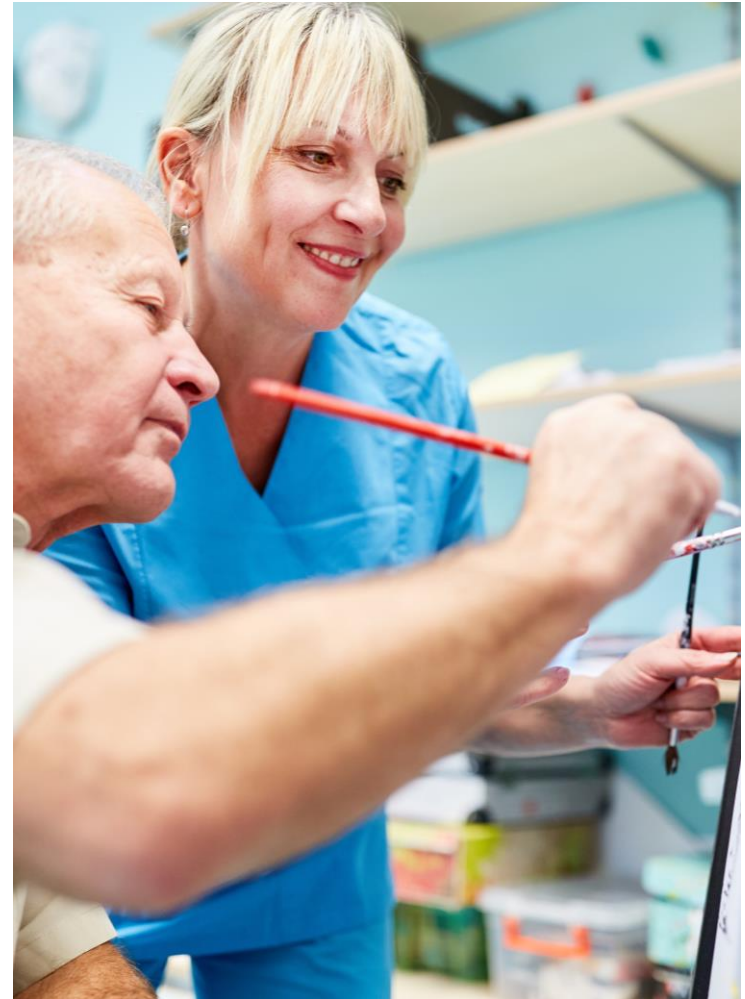
- Although family, friends, and faith community members provide critical caregiving roles, the health care system and community often do not sufficiently take care of the needs of caregivers, which can lead to issues like burnout, distress, and depression.
- Growing demand for professional caregivers with geriatric expertise is a gap in available resources.



# Recommendations

**Consider and address the following questions in the Aging Readiness Plan update project:**

- How can the commission and other community organizations support AAADSW as the go-to, one-stop-shop for aging resources?
- How can the ARP better address the needs of unpaid family/friend/faith caregivers?
- How can the ARP better address the professional caregiver shortage in the county?

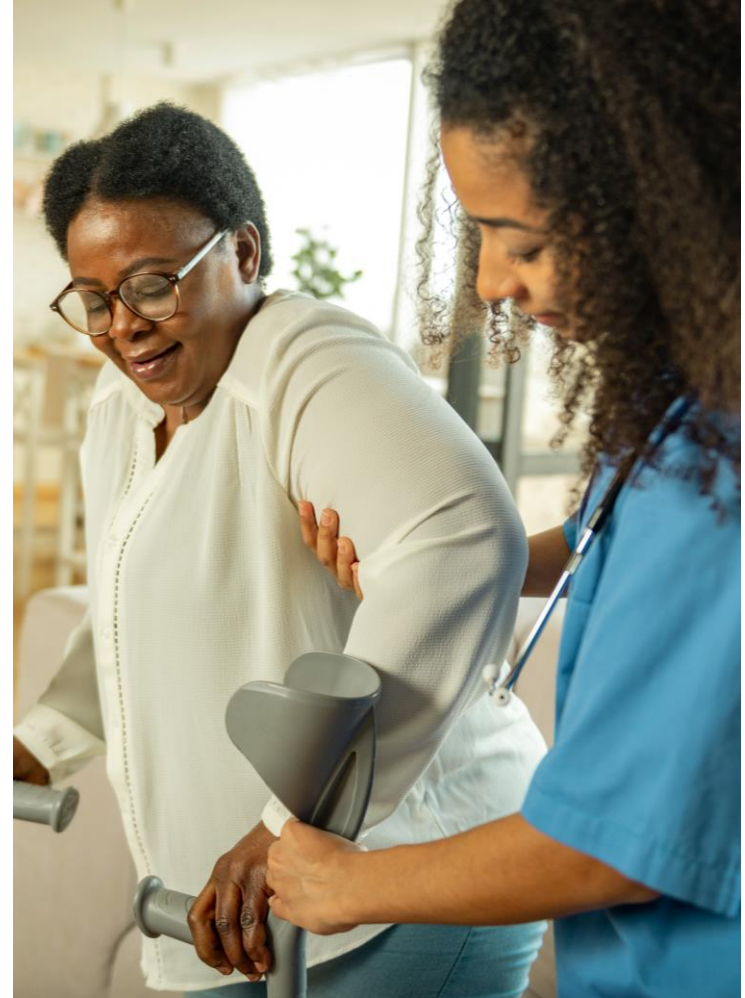


# Recommendations

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**Consider and address the following questions in the Aging Readiness Plan update project:**

- How can the ARP better support community organizations remove communication barriers to access their programs, i.e. if someone speaks a language other than English?



# Recommendations

## Consider and address the following questions in the Aging Readiness Plan update project:

- How can the ARP support the innovative solutions community organizations developed during the pandemic, with particular focus on 1) revising policies/laws to allow those programs/adaptations to continue; and 2) identification of sustainable funding sources to replace time-sensitive emergency funding?

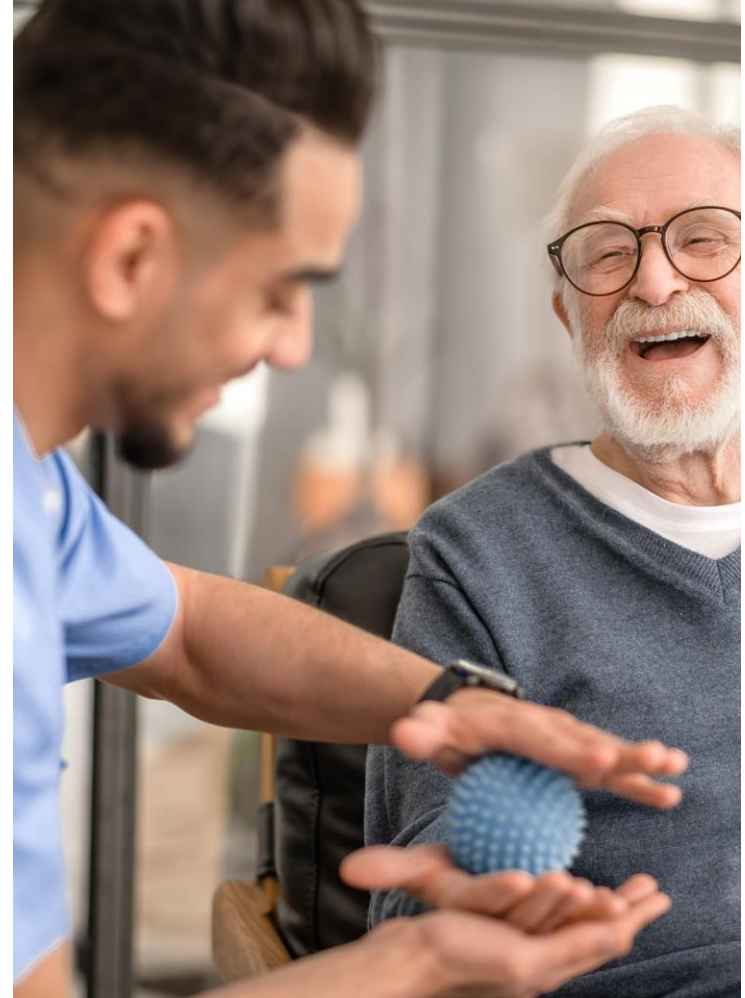


# Recommendations

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## In 2023, the CoA should:

- Implement intentional, strategic and active communication and community engagement throughout the year related to the ARP update project and implementation of plan strategies.
- Use its role as a convenor/facilitator to move forward ARP strategies during the second half of 2023.



# Aging Readiness Plan Implementation

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- Shared housing programs
- Housing options, visitability, and universal design
- New supportive service programs
- Education, awareness, and advocacy
- 2022 Silver Citizen Award recipient: Katlin Smith





# Aging Readiness Plan Update

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- New Emergency Preparedness chapter
- Incorporate what we've learned from the pandemic
- Include new information, technologies and innovations
- Monitor progress



# Project Timeline



# Thank you!

## Commission on Aging

- Webpage: <https://clark.wa.gov/aging>
- Phone: 564-397-4968 or 564-397-4516
- Email: [Cnty.Comm-aging@clark.wa.gov](mailto:Cnty.Comm-aging@clark.wa.gov)

## Aging and Disability Resource Center

- Webpage: <https://www.helpingelders.org/>
- Phone: 360-694-8144
- Email: [clarkadrc@dshs.wa.gov](mailto:clarkadrc@dshs.wa.gov)



CLARK COUNTY  
COMMISSION  
*on*  
AGING



2022  
ANNUAL  
REPORT



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## FROM THE CHAIR

**DEAR COMMUNITY MEMBERS,** This year, the Commission on Aging is celebrating ten years as community ambassadors. Over the past decade, valued relationships have been built with neighbors, community organizations and county leadership. These dynamic connections have helped sustain us during challenging pandemic protocols when we couldn't gather together, share some coffee conversation, or greet each another face-to-face. And although the commission couldn't welcome you into our meetings in person during the first months of 2022, we could still hear your voices and listen to your concerns. You can only imagine the commission's excitement as we began our first hybrid meeting in May, ready

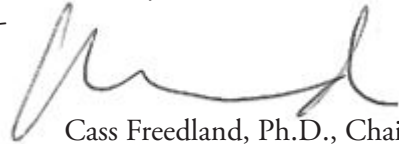
to continue the important work of serving our community.

Thanks to you, Clark County neighbors, this year's work has shone a light on the creativity and resilience of our community partners as they navigated extraordinary circumstances. The need to connect meaningfully, empathetically, and effectively with aging adults and their families continues to drive collaboration and innovative thinking.

In this annual report, we look forward to sharing the evolution of the 2022 "Innovation Through Connection" focus, and how this focus area grew and blossomed through your participation in our

2021-22 Community Survey. We will also summarize select insights gathered from regional and national experts during our monthly fireside chats and look forward to these ideas informing our updates of Aging Readiness Plan, the foundational document of the commission. We look forward to seeing you in person in 2023!

Thank you,



Cass Freedland, Ph.D., Chair  
Commission on Aging

## WHO WE ARE

### AGING READINESS PLAN

In 2010, knowing more than 10,000 people nationwide turn 65 each day, the then-Board of County Commissioners appointed a 24-member panel to assess the county's capacity to serve its older residents. The Aging Readiness Task Force developed the Aging Readiness Plan, which identified five focus areas: housing, transportation, supportive services, healthy communities and community engagement. The plan includes perspectives about how to effectively cultivate and protect what residents say they want most – the ability to age in the home and community where they live.

### COMMISSION ON AGING

The Commission on Aging was established on May 20, 2012, and is tasked with leading and managing the implementation of the Aging Readiness Plan and fostering county-wide awareness, dialogue and insight into challenges and opportunities for residents of all ages, incomes and abilities. The commission is supported by volunteer members appointed by the Clark County Council. Commission members provide leadership, education, advocacy and community awareness and serve as community ambassadors

#### 2022 Members

- Sue Cameron
- Nancy Dong
- Cass Freedland, Chair
- Chuck Green
- Amy Gross
- Franklin Johnson, Vice-Chair
- Meghan McCarthy
- Mel Sanchez
- Larry Smith
- Tanya Stewart
- Pamela Wheeler

**Commission on Aging Mission** As community ambassadors, the Commission on Aging provides leadership, advocacy, community awareness and partnerships to initiate change toward an all-age-friendly, livable community.



## 2022 FOCUS ON INNOVATION THROUGH CONNECTION

### INTRODUCTION

Each year, the Clark County Commission on Aging (COA) devotes attention to a thematic issue that affects aging adults in our community and aligns with topics outlined in the Aging Readiness Plan (ARP). This year, the commission reached two important milestones: it marked the commission's ten-year anniversary of partnership-building within Clark County; it also signaled that it was time to update the original ARP document, which had so perceptively outlined future opportunities and challenges facing our county when it was adopted in 2012.

In the summer of 2021, as commission members reflected on the approach of this significant moment in its history, aging adults in our communities were still experiencing a host of negative impacts as a result of isolation during a prolonged pandemic. Our members were thinking about the stories that were uncovered during monthly fireside chats in 2020 and 2021, especially in hearing from local service providers as they experimented with a variety of strategies to connect aging adults with much-needed services.

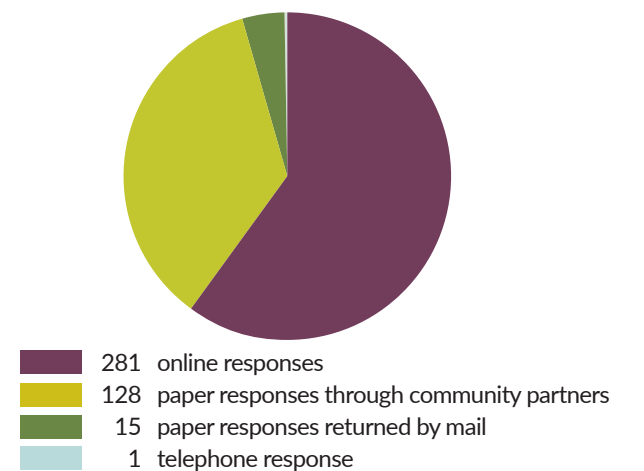
With the idea of effective connectivity at the forefront of the conversation, *Innovation Through Connection* was named as the 2022 focus area. In October 2021, commission members collaborated with the regional support agency, Area Agency on Aging and Disabilities of Southwest Washington (AAAD-SW), to create a countywide survey that would uncover the most prevalent connectivity issues that diverse members of the county were facing.

The community member survey posed eight (8) connection-themed questions, with additional demographic questions that were voluntary and remained anonymous. Questions examined how aging adults in Clark County interacted with family, service providers, caregivers and each other. The results of the survey informed a series of future fireside chats with service providers, caregivers, community-based organizations and community members around the

challenges faced in effectively connecting with one another. By working in concert with community partners, the commission anticipated that these conversations would facilitate the creation of innovative connectivity strategies.

An online portal to the survey was opened in late November 2021 and was advertised through Commission on Aging and Clark County Community Planning email distribution lists; commission website and Facebook page; the AAADSW Aging and Disability Resource Network; Clark County and City of Vancouver neighborhood associations; news release and two newspaper articles. Paper copies were distributed December 2021-January 2022 through eight community partners: American Medical Response, Cascade Inn, Clark County Food Bank, Community in Motion, C-Tran, Fairway Village Homeowners Association, Vancouver Fire Department, and Vancouver Housing Authority. Surveys were provided in English, Spanish and Russian. Vancouver Housing Authority staff provided additional translation support in Farsi.

The online portal was closed on January 11, 2022, and paper copies were retrieved shortly thereafter. The survey resulted in 425 responses:





The commission was so thankful for the participation of our community in the survey and know that the insights gleaned from the responses will help us better understand how to connect people with resources.

The following sections outline the results of the commission's Community member survey, how it informed our monthly conversations around connectivity with community members and organizations, and what those conversations revealed.

**Some Findings from the Community Member Survey**

The responses were analyzed to identify emerging themes. Grouped as a whole, the responses mirrored many of the stories that the commission heard from experts during fireside chats in 2020 and 2021:

**QUESTIONS 1 & 2:** Aging adults rely on family to provide key connection and assistance on a regular basis, and respondents preferred this connection to be in-person (most popular) or over the phone. But other important connections were also noted: friends, neighbors and faith community members (clergy, church members).

**QUESTIONS 3, 4 & 5:** When connecting with service providers and community organizations, aging adults similarly preferred in-person and phone contact over other modes of communication (email, video conference, postal mail).

**QUESTIONS 6 & 7:** The most popular services and supports that survey respondents listed as making life better included social activities, food/nutrition and fitness/wellness, but requests for accessible transportation, volunteer experiences and in-home support were also noted.

*See pages 27 -33 for specific survey results*

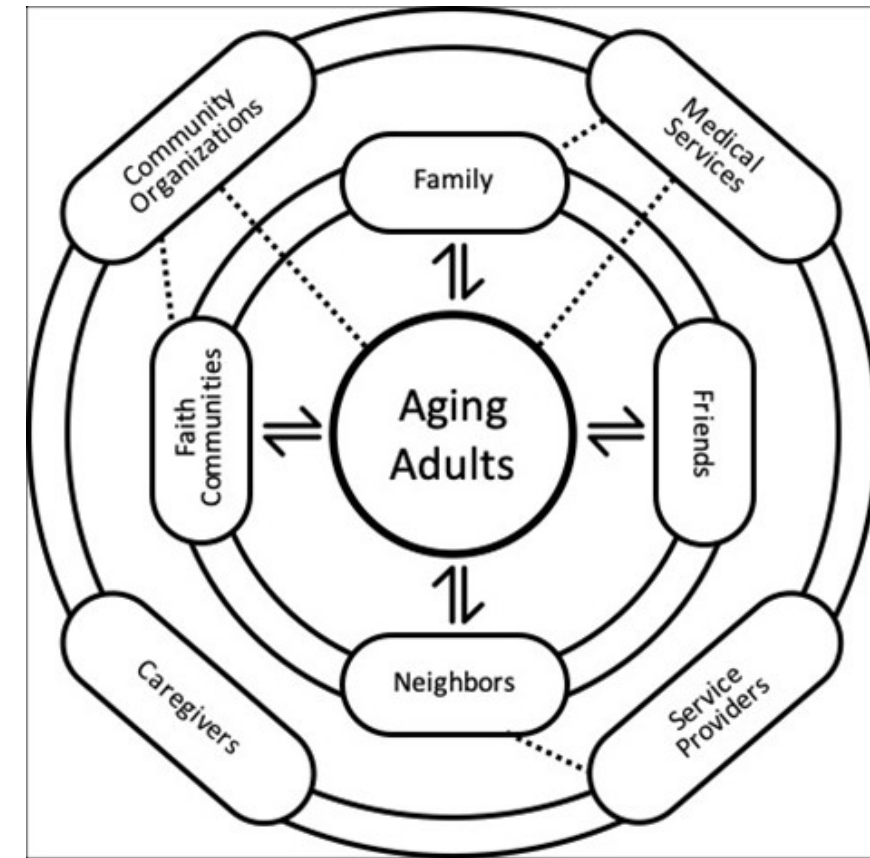
**INTERTWINED & EMERGING THEMES FOR 2022**

Commission members developed working themes for 2022 based on an analysis of the 2021 Community Survey data, in which several intertwined themes emerged:

- After family connections, aging adults in Clark County named friends, neighbors and faith communities as being most important in their daily lives.
- Survey respondents noted a strong desire to be linked to volunteer opportunities.
- Aging adults asked for more opportunities for social enrichment.
- Aging adults preferred to connect with others in-person or through the phone (call or text).

Commission members sought to develop a simplified way to visualize how residents and support systems connect with one another, and how the COA could facilitate the development of innovative, effective forms of communication during and after the pandemic. A Community Asset Mapping exercise (Kretzmann and McKnight, 1993) conceptually integrated these themes. The survey data revealed that aging adults have the most meaningful connections to family, friends, neighbors and faith communities. This primary support network is shown as a circle around the aging adults being supported at the center of the illustration. Arrows symbolize communication that occurs between the aging adult and the individuals within this primary support network.

In addition to this primary support network, aging adults also have connections to resources through the medical community, caregivers (who may be family), service providers and other community organizations. These secondary entities are placed in a circle just outside of the family/friends layer. When communication flow arrows are added, the complexity of connectivity can be seen – those in the primary circle can communicate with both the aging adult in the center and those in the secondary circle. Family may communicate with doctors; neighbors may reach out to



Primary support network for aging adults

service providers; and clergy may work with a faith-based community organization to support an aging adult.

In pre-COVID days, complex and interconnected networks could be mobilized to support aging adults. However, during a prolonged pandemic, the effectiveness of these connections can be seriously tested. Not only did the 2021 fireside chats reveal the great lengths to which service providers/medical personnel/community organizations were going to tirelessly connect with Clark County's aging adults, but survey respondents indicated that they did not have strategies to gain access to many types of support. The mapping exercise uncovered the many facets of support that could improve the health and wellbeing of aging adults in Clark County, if the various support networks are actively interconnected.

**2022 FOCUS ON INNOVATION THROUGH CONNECTION**

*Key question: How can the Commission on Aging help service providers/medical personnel/community organizations develop innovative outreach?*

*communication strategies that can mobilize families, friends, neighbors, and faith communities to provide interconnected, knowledgeable support about programs and services for aging adults in Clark County?*

To address this question, the subcommittee proposed the following fireside chat guests:

**Service Provider Roundtable**

- Christina Marneris, *Area Agency on Aging & Disabilities of Southwest Washington*, <https://www.helpingelders.org/>
- Bill Baumann, *Community in Motion*, <https://www.communityinmotion.org/>
- Ginger Barnwell, *CDM Caregiving Services*, <https://www.cdmcaregiving.org/>
- Kit Kuran, *Vancouver Housing Authority*, <https://vhausa.org/>
- Suzanne Washington, *Meals on Wheels People*, <https://www.mowp.org/>



**Community Activists**

Lynn Crawford, *HOPE Dementia Support*, <https://hopedementiasupport.org/>  
 Arnie Dyer, *Area Agency on Aging & Disabilities of Southwest Washington Advisory Council*, <https://www.helpingelders.org/advocacy-and-planning/advisory-council/>  
 Mike Reardon, *Area Agency on Aging & Disabilities of Southwest Washington*, <https://www.helpingelders.org/>

**Faith Communities**

Fouad Bayomy, *Islamic Society of Southwest Washington*, <https://issww.com/>  
 Rabbi Elizabeth Dunsker, *Congregation Kol Ami*, <https://jewishvancouverusa.org/>  
 Genise Dance, *Mt. Olivet Baptist Church*, <https://www.mtolivet.com/>  
 Tim Dance, *Mt. Olivet Baptist Church*, <https://www.mtolivet.com/>

**Service providers to join in the discussion:**

Shawn Donaghy, *C-Tran*, <https://www.c-tran.com/>  
 Jeananne Edwards, *Community in Motion*, <https://www.communityinmotion.org/>  
 Christina Marneris, *Area Agency on Aging and Disabilities of Southwest Washington*, <https://www.helpingelders.org/>



**Peer-to-peer educators**

Chasity Charette, *Area Agency on Aging & Disabilities of Southwest Washington and Program to Encourage Active, Rewarding Lives (PEARLS)*, <https://depts.washington.edu/hprc/programs-tools/pearls/>

**Volunteer Coordinators**

Jon Seibert, *Blanchet House*, <https://blanchethouse.org/>  
 Ulises Alvarez Olvera, *Meals on Wheels People*, <https://www.mowp.org/>  
 Candy Cruz, *Meals on Wheels People*, <https://www.mowp.org/>

**Support Technology/Innovative Communication Providers**

Stephen Farber, *Health Hive*, <https://www.healthhive.org/>  
 Ali Ahmadi, *TCARE*, <https://www.tcare.ai/>

**Caregivers**

Beth Sanders, *LifeBio*, <https://www.lifebio.org/>  
 Claire Houlding, *Three and Me*, <https://www.threeand.me/>

*The commission's guest experts answered and discussed the following primary questions:*

- 1 How do you connect most effectively with community members?
- 2 What information is most easily communicated?
- 3 What challenges do you continue to face around connecting and communicating with community members?
- 4 To better connect with aging adults, what innovative ideas or technologies might be just around the corner?

Commissions members reflected on the ideas/suggestions from those discussions to develop the key findings and recommendations in this annual report.





## COMMISSION FINDINGS AND RECOMMENDATIONS

### *Findings*

**Older adults prefer in-person or phone communication when connecting with other people about information and resources (i.e. about local programs and services) in the community.**

- ✿ In-person and phone communication (call or text) were preferred methods of connection. This finding resonated with several service providers who have experienced the same feedback through their work. For instance, at the time of the COVID-19 vaccine rollout, the process was complicated and the AAADSW staff helped connect almost 400 older adults to vaccines by talking on the phone and scheduling appointments on their behalf. Similarly, Meals on Wheels People initiated a Friendly Chat program when they could not be at their clients' doors delivering meals every day and more than 65% of clients opted into the call. During the pandemic, most CDM in-home care clients opted for in-person care and errands instead of phone check-ins and medication reminders.

- ✿ While we live in a technology driven community and society, not everyone has access to technology or access to the knowledge of how to use the technology. During the pandemic, service providers received feedback from older adults who experienced technology barriers related to using technology and/or access to internet and technology devices and/or cost of those services, re-enforcing the preference for in-person and phone communication methods.

- ✿ Communication can be an added challenge for older adults when English is not their first language.

- ✿ During the pandemic, some local programs and services shifted from in-person to online offerings, but there are limitations to building connections with other people virtually. For instance, the Program to Encourage Active, Rewarding Lives (PEARLS) provided tele-health options during the pandemic to connect with clients. However, PEARLS coaches who meet one-on-one with their clients noted that they were limited in the ways they can show empathy in a virtual session.

- ✿ Meals on Wheels People works with thousands of volunteers in the region who deliver food to older adults at their home. Program staff offer two options to their volunteers for their delivery routes: 1) an app that navigates volunteers to each client's home and 2) a paper route book. Program staff find that younger volunteers tend to prefer the app while many older volunteers prefer the paper approach.

**Community service providers pivoted and offered more services during the pandemic by leveraging their assets, networks, and other resources, and continue to experience gaps reaching more older adults in the community.**

- ✿ The pandemic provided an opportunity for many local service providers to try new things, hear from people who were in an extended space of need, and see how the organizations could continue to consistently meet their clients' needs in a way that built trust and deepened relationships.

- ✿ Several local organizations leveraged their assets to help communicate during the pandemic about

available services or to deepen connections and reduce isolation. For instance, Meals on Wheels People has a robust door to door delivery service and volunteer pool, where they were able to deliver items other than food to older adults and were able to use volunteers to call their clients when they did fewer in-person visits. Community in Motion utilized their network of transportation vendors to not only transport people, but also deliver essential goods and to share information about other programs and services. VHA serves people across a wide range of ages and used the tech savviness of their younger residents to help older residents with technology

- Some of AAADSW's pre-pandemic strategies were also helpful during the pandemic. The organization, for example, often asks other community organizations about how they might work together and if there is a need that AAADSW can meet. AAADSW also continued to facilitate its Aging Disability Resource Network (ADRN) through the pandemic, which is a network of 119 organizations and 235 individuals, with 30-40 people attending virtual quarterly meetings. Involved members share what is going on in their organizations, so there is cross-training and cross-pollination throughout the network.



- As a result of the pandemic, some providers have now expanded their emergency response services. Meals on Wheels People, for instance, started an emergency preparedness committee to help take care of clients when there is a heat wave or excessive ambient smoke from wildfires. They can now deliver fans to those who need one during heat waves, and feel better prepared to be able to pivot and shift services with open communication to clients and volunteers in future emergency situations.
- Meals on Wheels People is also pursuing two new programs: Safe Home for Seniors program allows clients to request a volunteer to help with yard work and small fixes in the home; a Home Share program allows people with an extra room to offer it to a senior who needs a place to stay. The organization is building off of its existing strengths to be able to connect individuals to more services.
- Recently, Blanchet House began offering trainings to the public on trauma informed care, rest and resilience, and various topics that are relevant to working during a pandemic and with the individuals they serve. These are opportunities for people to learn more about the different issues that may present themselves in individuals benefiting from the organization's meal services. These trainings emerged as a result of the many changes related to the pandemic.
- Some community organizations expressed interest in having a centralized resource to contact when they have a question about one of their clients, congregation members, or community members.
- In general, it seems that many members of the public, including leaders of several community organizations and faith groups are not aware of the vast array of services offered through AAADSW. Because AAADSW wants to be the first stop for people to share the information about available resources in the community, more outreach is needed.



- To better meet the differing needs of cultural or religious populations and those in rural areas, future program development should address the special needs and challenges that these populations are facing.

**There is high demand for volunteers to help community organizations deepen their connection and offerings to community members.**

- Volunteers serve many essential roles as they help service providers reach more deeply into the community, connecting aging adults with essential services.
- Providing clear communication and building trust with volunteers is an important part of an organization's role and best practices can be shared between organizations. Ensuring consistency in services, so everyone knows what to expect, is a main goal. Recognizing and honoring the commitment of volunteers is critical.
- Some organizations try to provide opportunities for volunteers to take a lead on different projects or events. This allows the full-time staff to connect with volunteers on a more personal level and have them become more involved in the organization's mission and vision.
- One successful strategy in engaging and empowering volunteers has been to offer additional workshops and training to highlight different issues that may be present in someone who uses to the organization's services.
- Allowing volunteers to choose between several types of opportunities is also important for attracting and retaining volunteers.

- Virtual resources were and continue to be preferred by many volunteers, and organizations are discussing how to leverage virtual offerings as a resource moving forward. To encourage continued participation, it is important to provide options that everyone is comfortable with, such as word of mouth, in-person and other traditional communication methods.

- Some organizations want volunteering to be accessible to nearly everybody and have as few barriers as possible to becoming a volunteer, while others require more vetting, such as through background checks. The variations reflect the nature of the volunteer work and what is needed to keep clients and volunteers safe in their work.

**Unpaid family, friends, faith community members, and neighbors are an essential part of the local support network both as connectors and service providers.**

- Families provide key connection and assistance.
- The survey revealed that faith communities, friends, and neighbors were also essential connections for aging adults.
- In addition to isolation of older adults, family caregivers experienced isolation during the pandemic.
- Support groups in the community, like HOPE Dementia, which offers support groups to people caregiving for someone with dementia, are invaluable resources. However, these groups struggle to find enough volunteer facilitators to run the support groups.



- ✿ Within some local faith communities, many needs of older people within a congregation are provided by volunteers within the faith community. Sometimes there are not enough volunteers to assist with needs.
- ✿ Larger regional faith resource hubs and groups have been useful for some faith groups looking to provide assistance to their community, especially for specialized needs.
- ✿ Some faith communities also connect with state and local government officials to share and communicate the needs of their members. Having a seat at the table and coordinating with government officials also allows the flow of timely information back to those faith communities.
- ✿ Due to the challenges of the pandemic, some faith-based organizations organized monthly phone calls to

- elder members of their community to engage and have discussions with their older community members.
- ✿ Activities and programs where older adults can share stories with family members, other older adults, or younger generations, such as offerings from LifeBio, can positively impact the mental health of the older adults.
- ✿ Art enrichment programs, such as those offered by the City of Camas Parks and Recreation and Three and Me, provide offerings for social interaction between older adults and their friends and family.

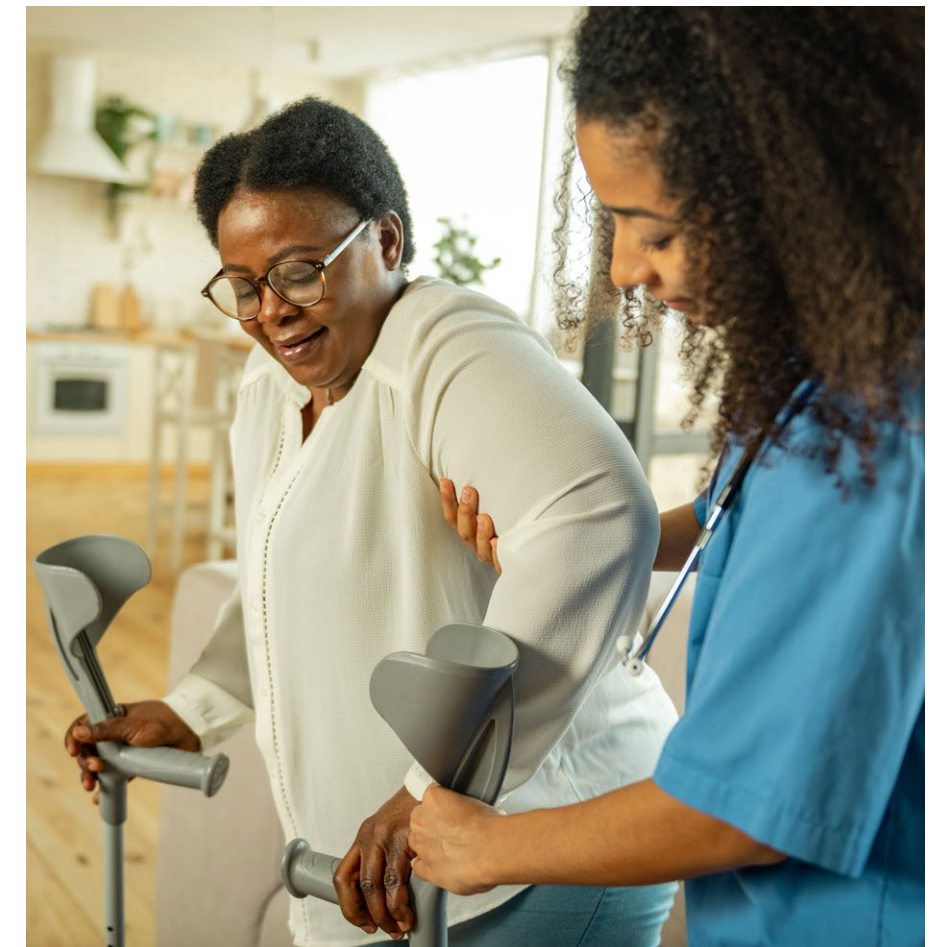
**Although family, friends, and faith community members provide critical caregiving roles, the health care system and the community often do not sufficiently take care of the needs of caregivers, which can lead to issues like burnout, distress, and depression.**

- ✿ It is challenging for everyone involved with the care of a person to see the same information, especially accessing health information from various sources.
- ✿ Because there is no universal healthcare code/number/identifier linked to each patient, barriers for technical and processing solutions frequently arise.
- ✿ There are few payment mechanisms for family caregiving.
- ✿ Many individuals and families do not plan ahead to address aging issues and are not prepared when a significant healthcare situation arises.

- receive a life-altering diagnosis of dementia don't get the support they need nor are pointed towards tools to help them adjust to the progressive course of the disease.
- ✿ There are existing programs designed for providing geriatric training to people who work in the healthcare field such as the Geriatric Workforce Enhancement Center (GWEC) program: <https://www.helpingelders.org/nwgewec/>.
- ✿ Programs like PEARLS and HOPE Dementia could benefit from increased connection and exposure to healthcare providers and clients to potentially increase enrollment and referrals.

**Growing demand for professional caregivers with geriatric expertise is a gap in available resources.**

- ✿ There is a shortage of paid in-home caregivers in Clark County. The shortage applies to caregiving positions for all ages, from infants through older adults. (Cornwell, 2022; Mapp, 2021; Workforce Southwest Washington, 2022)
- ✿ In early 2022, it could take up to 16-weeks to bring a caregiver into someone's home in rural Clark County. The provision of psychological care as an added service is also needed, but getting some aging adults to accept such assistance can be difficult.
- ✿ Many physicians have not received specialized training in caring for someone with dementia; many people who



# Recommendations

The 2023 Aging Readiness Plan update project should consider and address the following questions:

- 1 How can the Commission on Aging and other community organizations support AAADSW in promoting itself as the go-to, one-stop-shop for aging resources?
- 2 How can the Aging Readiness Plan better address the needs of unpaid family/friend/faith caregivers?
- 3 How can the Aging Readiness Plan better address the professional caregiver shortage in Clark County?
- 4 What, if anything, can the Aging Readiness Plan do to support changes in health care such as: allowing everyone involved with the care of an aging adult to see the same information, including accessing health information from various sources, while also honoring an older adult's right to privacy; utilizing a universal healthcare code/number/ identifier for each patient, to alleviate technical and processing issues; and providing payment mechanisms for family caregiving?
- 5 How can the Aging Readiness Plan better support individuals and families in planning ahead to address aging issues, thereby smoothing the transition when significant future healthcare situations develop?
- 6 How can the Aging Readiness Plan better support community organizations to strengthen the use of preferred older adult communication methods like phone and in-person, while also moving new technology methods forward?
- 7 How can the Aging Readiness Plan better support community organizations in removing communication barriers to access their programs, i.e. if someone speaks a language other than English?
- 8 How can the Aging Readiness Plan support the innovative solutions community organizations developed during the pandemic, with particular focus on 1) revising policies/laws to allow those programs/adaptations to continue; and 2) identification of sustainable funding sources to replace time-sensitive emergency funding?



- 9 How can the Aging Readiness Plan support the development and implementation of local programs where older adults can share stories with family members, other older adults, and/or younger generations, such as offerings from LifeBio?
- 10 How can the Aging Readiness Plan promote the growth of existing local enrichment programs for older adults and caregivers and the addition of new ones, such as the art enrichment programs offered by City of Camas Parks and Recreation and Three and Me?
- 11 How can the Commission on Aging serve as a convener to better facilitate implementation of Aging Readiness Plan strategies?
- 12 How can the Aging Readiness Plan align with Commission on Aging strategic and active communication and community engagement?



In 2023, the Commission on Aging should:

- 13 Implement intentional, strategic and active communication and community engagement throughout the year related to the Aging Readiness Plan update project and implementation of Plan strategies.
- 14 Use its role as a convener/facilitator to move forward Aging Readiness Plan strategies during the second half of 2023.



## SILVER CITIZEN AWARD

### *Katlin Smith*

Clark County recognizes that older adults are valuable contributors to the vitality of this community. To encourage and support older adults for their contributions, the Clark County Commission on Aging has established a program to recognize older adults by means of an annual award presented at a Commission on Aging event.

The Silver Citizen Award recognizes the valuable contributions older adults make to the vitality of the community and is open to any county resident 60 years or older who has enhanced the community through their life's work, engagement of others, volunteerism and or other impactful acts of service to the community for any age group. Major emphasis is placed on contributions to the community made by the individual after reaching age 60. Service in any field of endeavor will be considered (e.g., education, radio, television, business, healthcare, art, music, journalism, faith-based, athletics, politics, volunteer service). A couple may receive the award jointly when both have been involved in service and various community endeavors.

The recipient of the 2022 Silver Citizen Award is Katlin Smith. Katlin is 72 years old, a resident of Vancouver, and has devoted her professional and volunteer time to community service. The impact of Katlin's service with FISH of Vancouver Food Pantry particularly stands out. In 2014, Katlin joined the FISH Capital Campaign Committee, supporting the \$1 million+ campaign that enabled the purchase of a new 10,000 square foot building/warehouse in downtown Vancouver. She joined the organization's Board of Directors in 2016 and has been president of the board since 2017.

Under Katlin's leadership, FISH of Vancouver evolved from an all-volunteer organization open a few hours a day to the bustling enterprise it is now – three full time employees, more than 120 volunteers, and approximately 1.3 million pounds of food distributed last year. In April 2022, FISH changed the model of the typical food pantry/food bank, from clients receiving pre-packaged boxes to a client choice grocery store model. The



Mobile Pantry is another new addition to FISH services. The Mobile Pantry takes food to clients, traveling to senior centers, low-income medical clinics and other often overlooked locations, delivering fresh produce, staples, dairy, and meats.

The Commission on Aging is truly appreciative of Katlin's thoughtful, passionate, and impactful commitment to tackling hunger within our Clark County community.





Peter Kindersley

## IMPLEMENTING THE AGING READINESS PLAN

### HOUSING

In 2022, notable progress was made on Aging Readiness Plan strategies related to housing.

#### Shared Housing:

✿ In 2022, Faith Partners for Housing launched a Home Share Program. This program is implementing strategy 3f of the Aging Readiness Plan, which is to develop a shared housing program. Meals on Wheels People is about to start piloting a Home Share program.

#### Housing options, “visitability,” and universal design :

✿ The Clark County Council, at a May 17, 2022 hearing, approved the Housing Options Study and Action Plan, a document that provides guidance for county staff, elected officials, and other decision-makers to encourage the construction of additional affordable and market-rate housing that meets the unincorporated Vancouver Urban Growth Area’s current and future housing needs. The recommended strategies include potential changes to the comprehensive plan, county code, zoning map, and/or other non-regulatory recommendations. County Council also provided direction to staff to begin work on implementing the short-term strategies, along with interest on an additional five strategies identified as medium and/or long term. County staff anticipate bringing at least two batches of housing code changes for council consideration in 2023. There are strategies in the plan that relate to Aging Readiness Plan and Commission on Aging recommendations, including:

- Remove barriers to building regulated affordable housing projects. These strategies relate to Aging Readiness Plan housing strategy 1a, expanding rental housing for seniors with incomes below 60% of the area median income.

- Remove barriers to building accessory dwelling units (also known as ADUs or granny flats), duplexes, triplexes, and quadplexes. These strategies relate to Aging Readiness Plan housing strategies 3a and 3b.
  - Adopt a “visitability” program, either with voluntary incentives and/or code requirements, for the construction of a percentage of new housing units (where there are three or more units proposed). This strategy relates to a recommendation in the 2016 Commission on Aging Annual Report.
  - Work with aging and disabilities advocates in the community to develop a universal design program to encourage more housing options for those in the community who have a disability or experience mobility challenges. This strategy builds on recommendations in the 2016 Commission on Aging Annual Report and relates to the Aging Readiness Plan housing strategy 2b.
- ✿ The Vancouver City Council, at a June 27, 2022 hearing adopted changes to the city’s zoning code to allow more flexibility in the type and size of housing built in Vancouver. Vancouver housing code amendments included:
- Removing barriers to building ADUs
  - Creating new standards to allow clusters of small cottage housing surrounding open spaces in lower density residential zones
  - City staff are also developing expedited building permit review processes for new single family homes providing features that facilitate aging-in-place.



**HEALTHY COMMUNITIES**

The county council helped raise awareness about the importance of advanced care planning by proclaiming April 16, 2022 as *National Healthcare Decisions Day*. The commission’s advocacy to the council to recognize the day was based on a 2019 Commission on Aging Annual Report recommendation.

**SUPPORTIVE SERVICES**

In 2022, Clark County supportive service providers continued to adapt to challenges from the COVID-19 pandemic and creatively expand their services and support to older adults in the community. For instance, Meals on Wheels People continued their *Wellness Check* and *Friendly Chat* programs to call clients and help with challenges of isolation. They also launched new programs such as *Safe Home for Seniors*, where volunteers go to a client’s house who has requested yard work and small fixes in the home. The service provider is also piloting a Home Share program, as mentioned above. The organization has also been taking care of their clients by delivering other useful resources when they make deliveries, such as providing fans when there is a heat wave.

**EDUCATION, AWARENESS, AND ADVOCACY**

City councils. In addition to presenting to the county council, commission members also presented the 2021 Commission on Aging Annual Report and key takeaways to several city councils in Clark County, to keep them updated on the commission’s progress and discuss any local issues related to older adults.

Program highlights. The commission invited guests to provide brief presentations at their meeting to provide an overview of existing local programs in the community. 2022 program highlights and guests included:

- **Faith Partners for Housing Home Share Program.** Presenters from Faith Partners for Housing: Mark Maggiora and Tiffany Kostrba. *Website:* <https://www.faithpartners4housing.org/home-share-program>
- **Clark-Cowlitz Fire and Rescue CARES and Fall Prevention programs.** Presenters from Clark-Cowlitz Fire and Rescue: Sam Lewis. *Website:* <https://clarkfr.org/>
- **Property Tax Exemption for Senior Citizens/Disabled Persons.** Presenters from Clark County Assessor’s Office: Peter Van Nortwick, Stacy Martin, Roni Battan, Hailey Shannon. *Website:* <https://clark.wa.gov/assessor/property-tax-relief-programs>

**Fireside chats.** As discussed in the 2022 focus section of this report, the commission invited guests to speak with them and interested members of the public as a public monthly speaker/discussion series, to help the commission and members of the public learn more about an aspect of their annual focus topic.

**Silver Citizen Award.** To encourage and support older adults for their contributions to their communities, the Clark County Commission on Aging presented its third annual Silver Citizen Award program to recognize older adults who go above and beyond in service.

**Community member survey.** In late 2021, commission members created a community member survey to find out how older adults like to connect with other people and to resources. The survey was distributed county-wide in print and online formats, in collaboration with several community partners. Survey results were compiled and analyzed in 2022 and helped inform the commission’s work program.

**Proclamations.** The commission successfully advocated with community partners for the county council to proclaim April 16, 2022 as National Healthcare Decisions Day; May 2022 as Older Americans Month;

support for dementia awareness and education and urging all county residents to learn more about dementia and become a dementia friend; November 2022 as National Caregivers Month; and November 11, 2022 as Veterans Day.

**Liaisons.** Commission members volunteered as liaisons with various community organizations, groups, and projects. 2022 liaison roles included commission members joining project advisory groups such as the Clark County Housing Options Study and Action Plan Project Advisory Group and the Clark County Transportation System Plan Sounding Board. Commission

members also served as liaisons to Area Agency on Aging & Disabilities of Southwest Washington Advisory Council, Aging and Disability Resource Network, the Accessible Transportation Coalition, Clark County Public Health, and a Commission on Aging member was appointed to the new position on the Clark County Public Health Advisory Council to represent the Clark County Commission on Aging or aging community.

**Advocacy.** The commission chair participated in a roundtable discussion organized by U.S. Senator Patty Murray about prescription drug costs, Medicare reform, and the Inflation Reduction Act. The





event was hosted by the Area Agency on Aging & Disabilities of Southwest Washington and attended by a few community organization representatives.

🌿 **News Media.** Commission members participated in interviews with local newspaper reporters and Clark/Vancouver Television (CVTV) producers. Commission staff connected reporters with partner organizations.

🌿 **Community presentations.** Commission members gave presentations to community groups upon request, including the Clark County Developmental Disabilities Advisory Board and Fairway Village homeowners.

## UPDATING THE AGING READINESS PLAN

The Aging Readiness Plan (ARP) celebrated its 10-year anniversary in 2022.

Although the Commission on Aging’s annual focus areas and reports have outlined some changes since the ARP original adoption, there have been many strides forward since 2012 that need to be reflected in the

plan. The ARP Update project will refresh the plan to address these changes, update the data and maps in the document and ensure new technologies and services are incorporated. The ARP update will also add a new health and safety chapter, focusing on emergency preparedness, a topic that is not currently covered in the plan.

While this project will extend into 2023, 2022 project milestones included:

- County council approval of the project Public Participation Plan
- Contract signed with project consultant
- Data gathering and document review
- Evaluation of existing strategies in the current plan and benchmarking progress to date
- Stakeholder interviews and focus group meetings with local service providers and topical experts on age-friendly goals, solutions, and barriers for the next 10-years.
- Planning for public workshops in 2023

A consultant team was hired to assist Clark County Community Planning and the Commission on Aging to provide information, analysis, and technical writing skills to update the Aging Readiness Plan and technical assistance to usher it through the adoption process.



# COMMUNITY MEMBER SURVEY

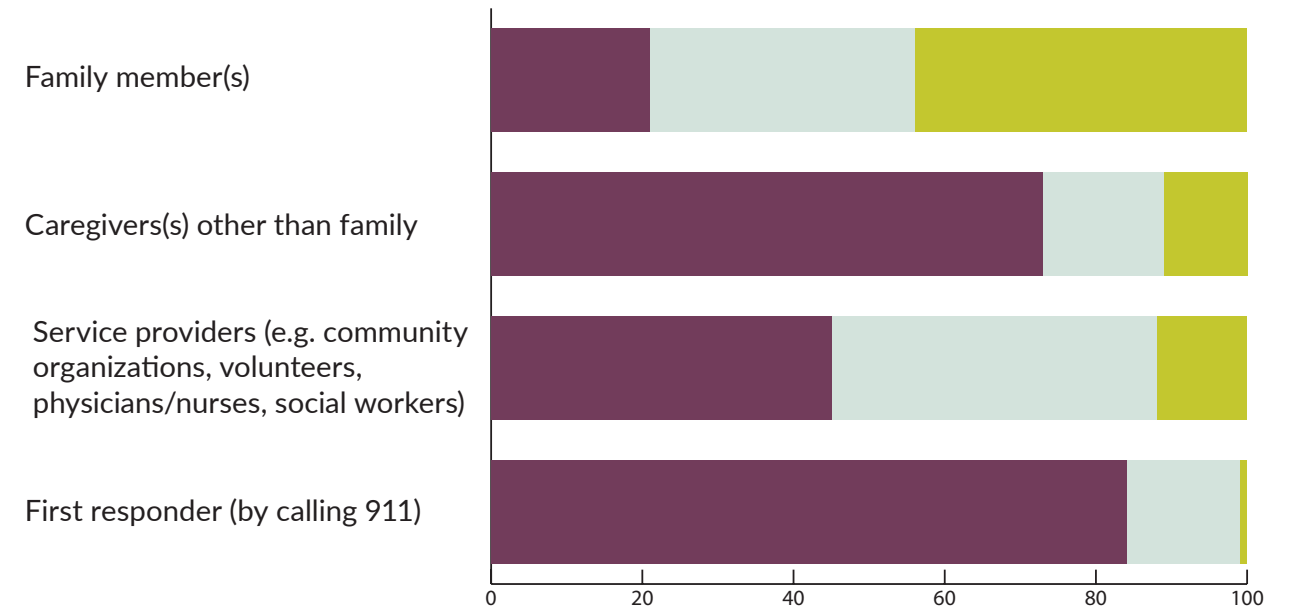


During December 2021-January 2022, the Clark County Commission on Aging (COA) conducted a Community Member survey in partnership with several community organizations in southwest Washington. The following results are from a subset of questions in the survey and include the responses received from 425 individuals. The intention of the survey was to help the COA better understand the ways in which Clark County residents (60 years and older), service providers, caregivers and organizations have been successful in the reaching out to one another, and where there are gaps in these connections. The information gained from the survey is intended to help the COA strengthen partnerships with foundations, service providers, and businesses to better connect community members to resources.

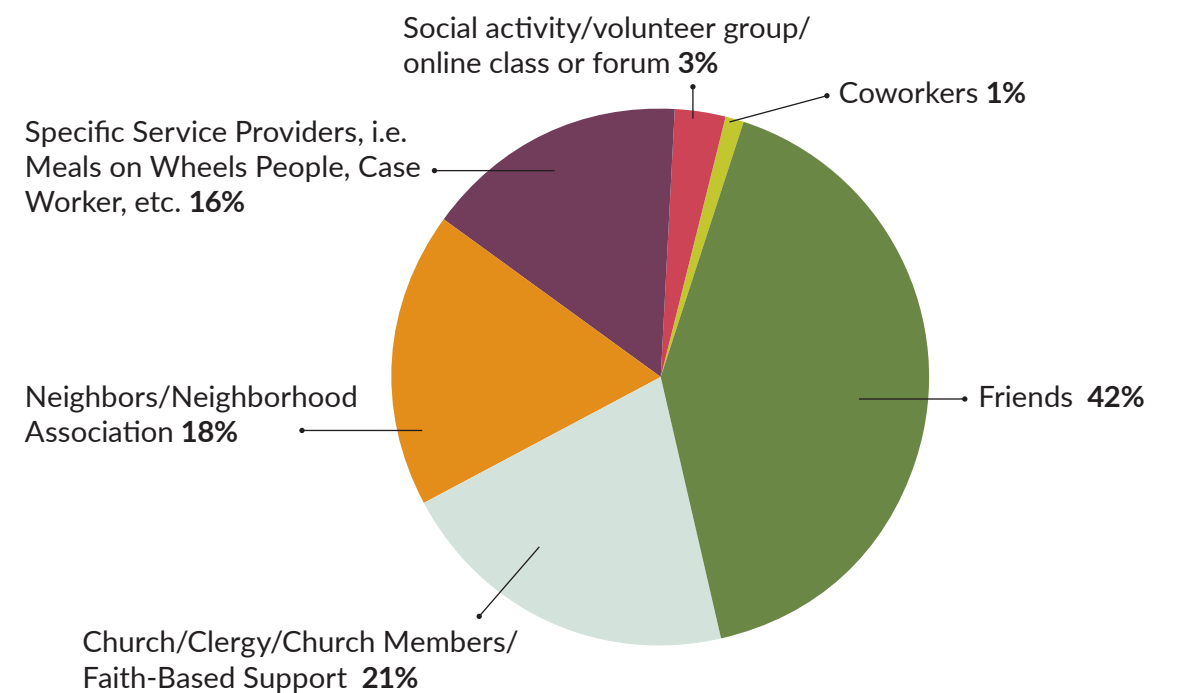
For a copy of the complete results from all survey questions, please email [comm-aging@clark.wa.gov](mailto:comm-aging@clark.wa.gov).

**Q1. Who supports or speaks with you on a regular basis when you need assistance? Please indicate the amount of time you seek assistance from others.**

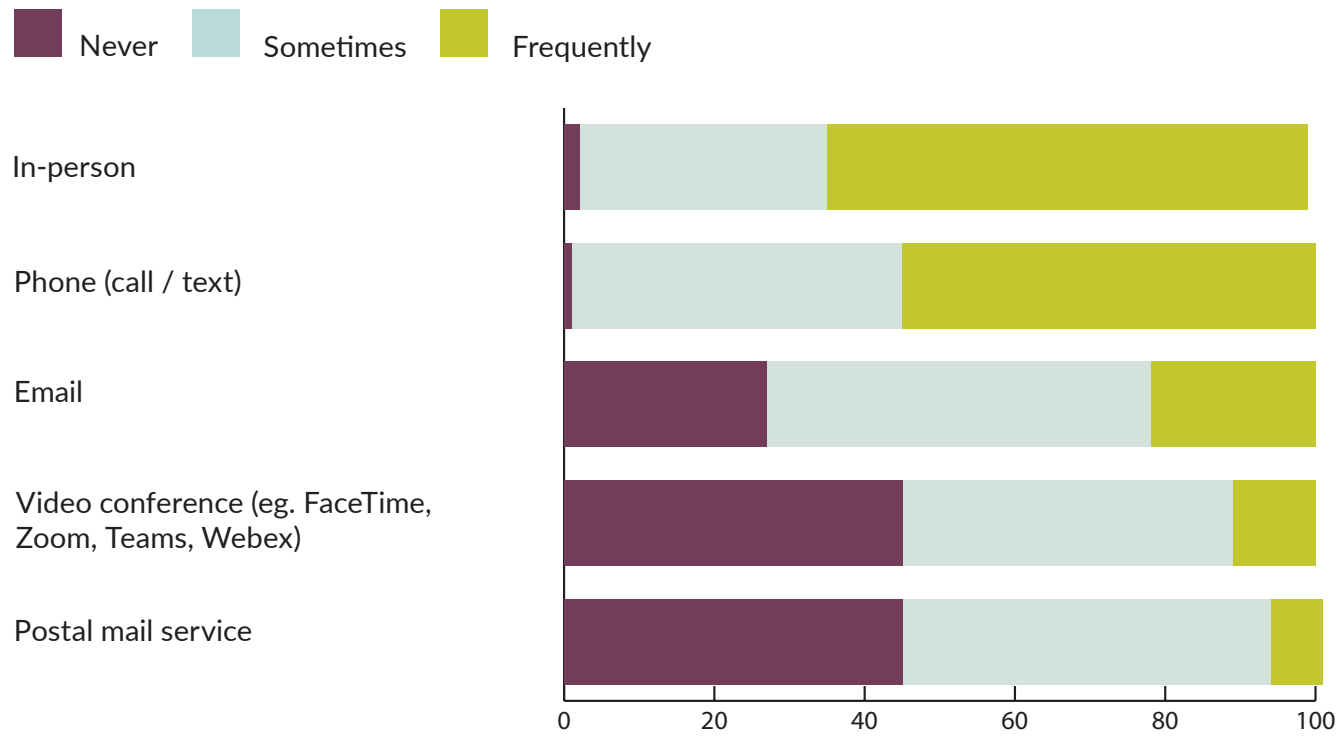
■ Never   
 ■ Sometimes   
 ■ Frequently



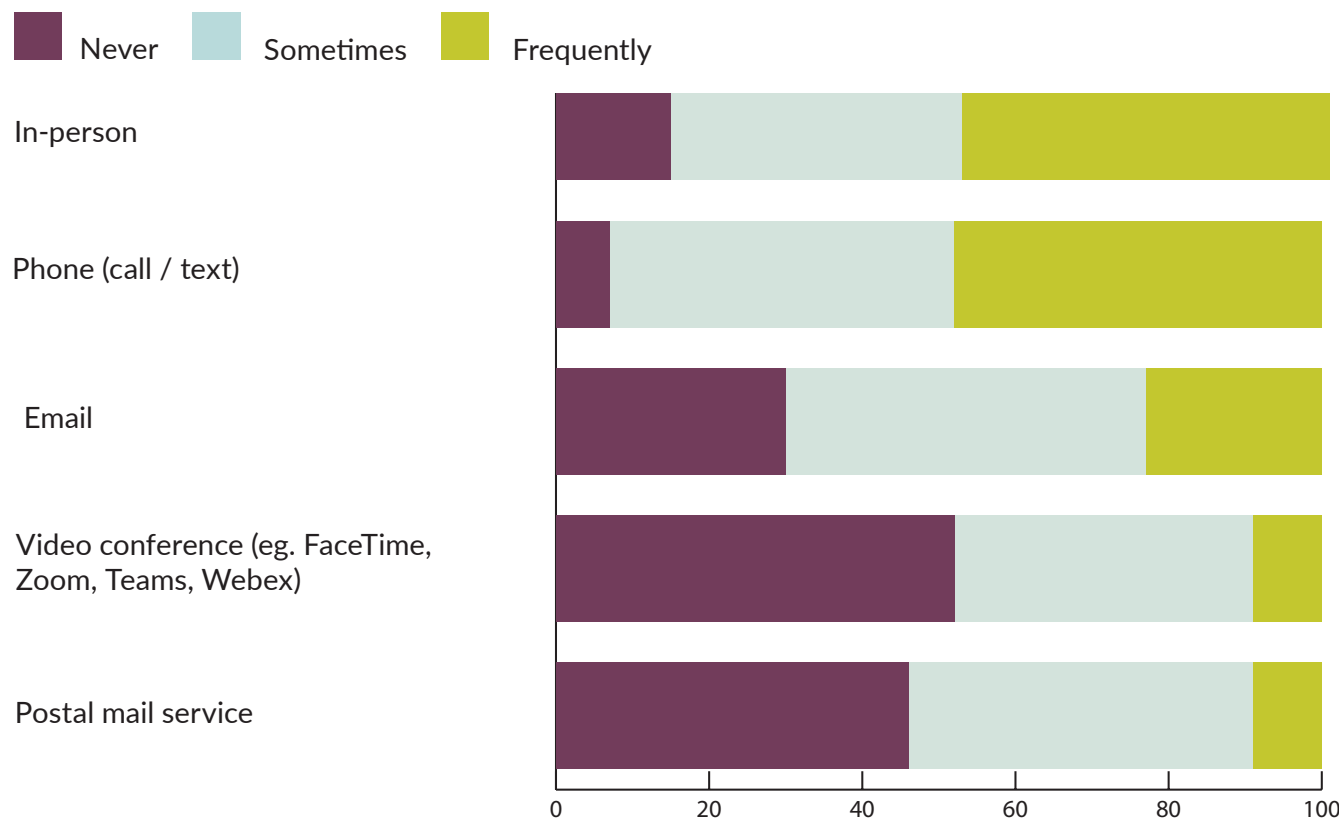
**Q2. Other people or groups who support or speak with you that were not included in the above list?**



**Q3. What are your preferred ways to connect with family members, caregivers and other important people in your life?**



**Q4. What are your preferred ways to connect with service providers and community organizations?**



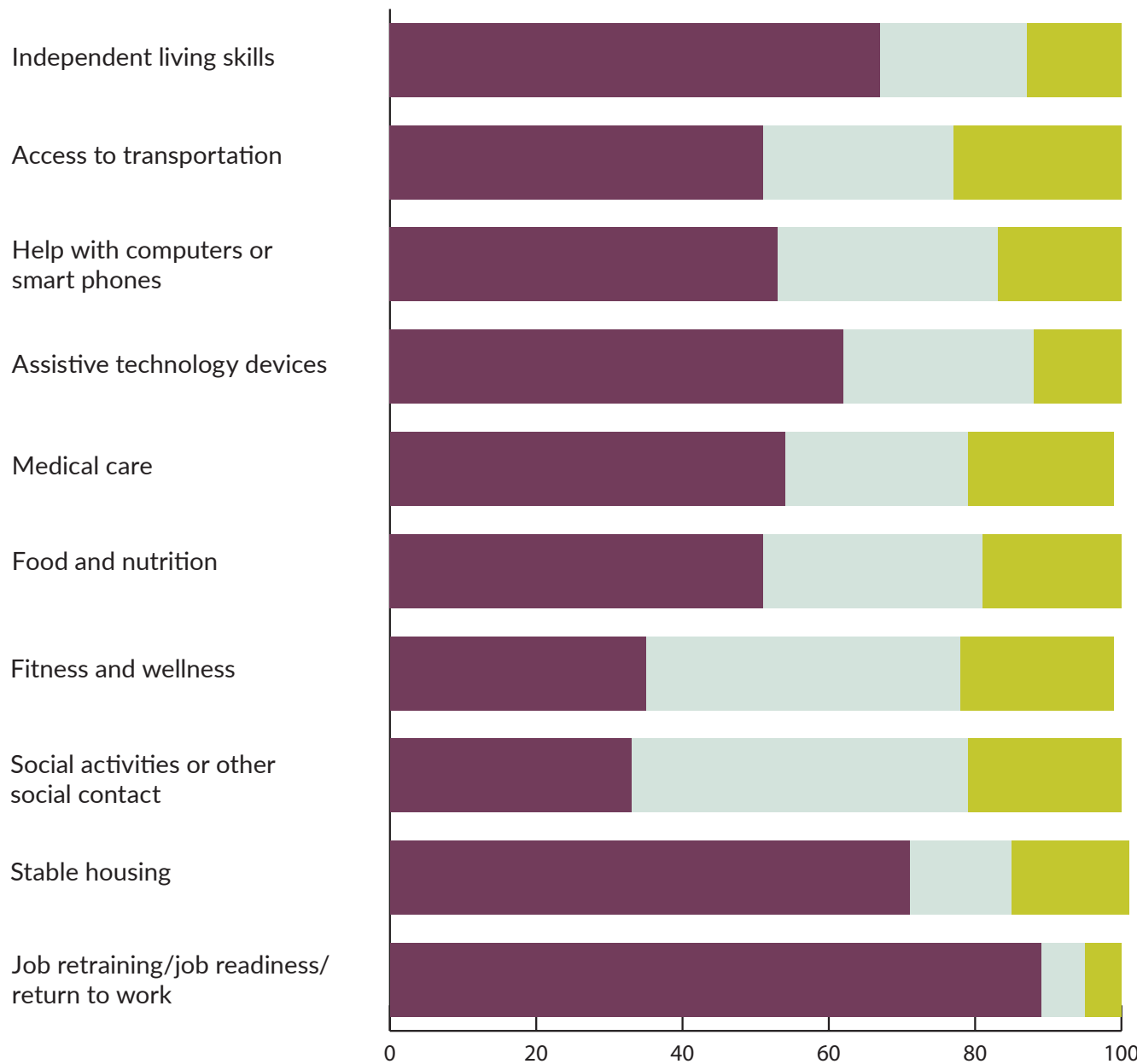
**Q5. Are there other ways you prefer to connect with organizations, providers, and people in your life that are not included on the above list? If so, please share them here.**

Social Media Text Family/Friends	Extended Family/Neighbors Website Messenger Newspaper	Church Newsletter Community Center
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Not the full list of responses received.

**Q6. Please let us know which services or supports would make your life better.**

Never
  Sometimes
  Frequently



**Q7. Are there other services or supports that would make your life better that are not included on the above list? If so, please share them here.**

Help with house cleaning Affordable in-home care Volunteer opportunities	Handyman services Medicare transition help Night time transportation	Adult daytime social opportunities
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Not the full list of responses received.



Paul Grogan Photography

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**Workforce Southwest Washington** (2022, December). <https://workforcesw.org/>

**For other formats**

Contact the Clark County ADA Office  
Voice 564.397.2322  
Relay 711 or 800.833.6388  
ada@clark.wa.gov

[www.clark.wa.gov/aging](http://www.clark.wa.gov/aging)



**COMMUNITY PLANNING**

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Vancouver, WA 98666-9810  
564.397.2280 / [comm-aging@clark.wa.gov](mailto:comm-aging@clark.wa.gov)

## **AWC LEGISLATIVE WRAP-UP**

[Watch AWC's 2023 legislative wrap-up webinar \(wacities.org\)](#)

[Legislative Bulletin \(wacities.org\)](#)

[Bill Information \(wa.gov\)](#)

## **CAMAS GRANT FUNDING**

Commerce - Local and Community Projects 2024

Lacamas Lake Water Improvements - \$515,000 for treatment demonstration project

Commerce – Capital Improvement Program

Camas Library Grant- \$730,000 Camas Library Exterior Improvements to roof, life safety, and accessibility.

Washington Wildlife Recreation Program- 2023-25

LP Crown Park Improvements Phase 1 - \$500,000 Construction

Washington Wildlife & Recreation Program- 2023-25

Green Mountain Grant - \$1,250,000 for acquisition reimbursement

Washington Wildlife & Recreation Program- 2023-25

South Lacamas Creek Trailhead - \$500,000 Construction

## **HUMAN RESOURCES**

**HB 1200** – Is a new requirement that public employers share certain employee records, like contact information, position, salary, etc., with public employee union representative.

This includes new hire information within 21 days of hire as well as summary every 120 days. Heidi will provide this info as required to the unions.

**HB 1187** - Creates a new legal privilege (like attorney-client or doctor-patient privilege) between unions and represented employees.

Some concerns that the bill’s language is too broad and will unfairly disadvantage employers in court and interfere with an employer’s ability to manage staff and investigate misconduct. The law does include some exceptions to the privilege including the following:

- Preventing the commission of a crime;
- Civil or criminal actions where employee is accused of a crime or assault or battery;
- Civil or criminal actions where the employee is a party to the action;
- Civil, criminal or regulatory actions against the union; or
- When a union employee discloses information to a union representative about the employee’s commission of a crime or intent to engage in criminal conduct.

**SHB 1068** - Concerning injured workers' rights during compelled medical examinations.

In the workers' compensation system, an employer's claim manager may request that an injured worker submit to a medical examination, which is typically referred to as an independent medical exam (IME). The purpose of an IME is to: (1) determine whether to allow or re-open a claim; (2) resolve a new medical issue, an appeal, or case progress; or (3) evaluate the worker's permanent disability or work restriction. The examinations are performed by medical providers approved by the Department of Labor and Industries (Department). The IME provider must submit written reports of the examination to the worker, the worker's attending physician, and the person ordering the examination. Generally, information contained in claim files and records of injured workers are confidential and are not subject to public inspection.

## **PUBLIC SAFETY & CRIMINAL JUSTICE**

### **Blake Bill – SB - 5536**

The Washington House of Representatives passed a compromise version of Senate Bill 5536 after extensive negotiations between the leadership and negotiating teams of all four caucuses. The bill sets the penalty for possession of controlled substances as a gross misdemeanor with a maximum confinement time of 6 months for the first two convictions and any fine for any conviction is capped at a maximum of \$1,000. It also creates a system for pre-trial diversion into treatment. Recognizing the collateral consequences that a conviction can have, the bill requires mandatory early conviction vacation if a person can prove that they have completed treatment or have “substantially complied” with the recovery navigator program or similar services for six months. The bill takes strides toward setting up an effective system for outreach, treatment, and recovery while providing avenues for accountability with plenty of offramps into treatment. To address the problem of people using drugs in community spaces, the bill creates the crime of public use. The new law provides an exemption from taxation on real and personal property used by a nonprofit for maintaining an approved recovery residence. The bill passed with a bipartisan vote of 83-13. The Senate passed the compromise earlier Tuesday May 16th with a vote of 43-6. Governor signed May 16<sup>th</sup>. Effective date 8/15/2023.

### **Pursuit Bill – SB 5352**

The final version of SB 5352 authorizes a law enforcement officer to engage in a vehicular pursuit if all the following conditions are met:

- The officer has ‘reasonable suspicion’ that the driver or a passenger:
- Has committed or is committing a violent offense, sex offense, or an escape; or
- Is driving under the influence.
- The pursuit is necessary to identify or apprehend the person.
- The person poses an imminent threat to the safety of others.
- The safety risks of failing to apprehend or identify the person are considered greater than the safety risks associated with engaging in a pursuit.

The bill also requires the officer to receive authorization and oversight from a supervisor (or on-call supervisor in jurisdictions with fewer than fifteen commissioned officers) to engage in a vehicular pursuit. Officers must take emergency vehicle operator training that includes risk analysis. Signed by Governor May 3<sup>rd</sup>. Effective date 5/3/2023.

## **PLANNING & HOUSING**

The Washington Legislature passed several land use bills during the 2023 legislative session intended to encourage housing development by requiring cities to allow additional housing density in residential zones and streamlining permit processes. The City of Camas will be limited



in its ability to zone exclusively for single-family dwellings and will need to update its land use regulations to comply with new legislative requirements.

### **House Bill 1110 - Increasing middle housing in areas traditionally dedicated to single-family detached housing.**

This bill includes requirements for cities and counties to allow middle housing in areas traditionally zoned for single-family dwellings. The requirements vary based on city population. For cities with populations between 25,000 and 75,000 (including the City of Camas), the following must be allowed:

- (1) at least two units per lot on all lots zoned for residential use;
- (2) at least four units per lot on residential lots within ¼ mile of major transit stops (there are no “major transit stops” within the City of Camas); and
- (3) at least four units per lot if at least one unit is affordable housing.

The bill essentially eliminates the City’s ability to zone exclusively for single-family dwellings by requiring that at least two units be allowed on each residential lot. The bill does not prohibit the City from continuing to allow single-family dwellings and does not prohibit new single-family neighborhoods. The City will be required to update its development regulations to be in compliance with this bill by December 2025.

The goal of House Bill 1110 is to increase “middle housing” in areas that are traditionally dedicated to single-family detached housing. “Middle housing” is defined as “buildings that are compatible in scale, form, and character with single-family homes and contain two or more homes . . . including duplexes, triplexes, fourplexes, etc.” H.B. 1110, 68<sup>th</sup> Leg., Reg. Sess. (Wa. 2023).

To increase “middle housing,” H.B. 1110 requires cities to amend their ordinances, zoning regulations, and development regulations to meet certain requirements; these requirements differ based on the city's population size. The population of Camas is 27,250; under H.B. 1110, if the population of a city is between 25,000 and 75,000, the city must authorize the development of the following: (1) at least two units per lot on all lots zoned for residential use; (2) at least four units per lot on residential lots within ¼ mile of major transit stops; and (3) at least four units per lot if at least one unit is affordable housing. Wash. H.B. 1110.

House Bill 1110 also requires “objective development and design standards of middle housing that do not allow personal or subjective judgment.” It requires that these standards be no more restrictive than those for single-family housing. *Id.*

Cities must comply with the requirements of H.B. 1110 six months after its next periodic comprehensive plan update required under RCW 36.70A.130. Camas’s next periodic update is due by June 31, 2025. The bill directs the Department of Commerce to provide technical assistance to cities implementing these requirements and to develop a model ordinance. If any city has not implemented the middle housing requirements of this bill by their required deadlines, the model ordinance will supersede, preempt, and invalidate local development regulations.

### **House Bill 1337 - Expanding housing options by easing barriers to the construction and use of accessory dwelling units.**

The City of Camas already allows accessory dwelling units (ADUs) throughout its residential zones, but this bill will place additional requirements on the City to make it easier for ADUs to be developed. The most significant impact of this bill is that it will require cities to allow at least two ADUs on all lots that allow for single-family homes in the following configurations:

- one attached ADU and one detached ADU,

- two attached ADUs, or
- two detached ADUs, which may be comprised of either one or two detached structures;

Additionally, this bill restricts cities from imposing an owner-occupancy requirement or imposing setback requirements, yard coverage limits, tree retention mandates, restrictions on entry door locations, aesthetic requirements, or requirements for design review for ADUs that are more restrictive than those for single-family dwellings.

House Bill 1337 requires cities to allow accessory dwelling units (ADUs) and prohibits certain ADU regulations. An "accessory dwelling unit (ADU)" is defined as a "dwelling unit located on the same lot as a single-family housing unit, duplex, triplex, townhome, or other housing unit." H.B. 1337, 68<sup>th</sup> Leg., Reg. Sess. (Wa. 2023).

Under House Bill 1337, the City of Camas must amend its ordinances, zoning regulations, and development regulations to allow for at least two accessory dwelling units, attached or detached, on all lots zoned for single-family housing. *Id.* The City must also amend its zoning regulations to comply with the following policies: (1) limits on minimum lot size, floor area, and roof height requirements for ADUs, (2) limits on off-street parking requirements, and (3) limits on impact fees for ADUs to 50% of fees imposed on the principal unit. *Id.*

The City is prohibited from imposing "setback requirements, yard coverage limits, tree retention mandates, restrictions on entry door locations, aesthetic requirements" or other design review regulations on accessory dwelling units that are more restrictive than those for principal unit. However, the following regulations on ADUs are acceptable: (1) restrictions on the use of ADUs for short-term rentals; (2) public health, safety, building code, and environmental permitting requirements, (3) generally applicable development regulations; and (4) restrictions on the construction of ADUs on lots that are not connected to or served by public sewers. *Id.*

Like H.B. 1110, the requirements of H.B. 1337 must take effect six months after the jurisdiction's next periodic comprehensive plan update required under RCW 36.70A.130. Camas's next periodic update is due by June 31, 2025. If the City has not implemented the ADU requirements to comply with H.B. 1337, the model ordinance supersedes, preempts, and invalidates any conflicting local development regulations.

House Bill 1110 and House Bill 1337 will affect the City of Camas by requiring the City to amend its ordinances, zoning regulations, and development regulations. House Bill 1110 will require the City to amend its zoning regulations to allow for higher density. House Bill 1337 will require the City to amend its zoning regulations to allow for ADUs and restrict the City's ability to regulate ADUs. Both bills limit the local government's power to zone exclusively for single-family residential housing

### **House Bill 1293 - Streamlining development regulations.**

This bill requires that cities may only apply clear and objective development regulations governing the exterior design of new development. Design review must also be conducted concurrently, or otherwise logically integrated, with the consolidated review and process for project permits.

This will would still allow the City to maintain strict design requirements and even maintain its design review committee, however, it will require some overhaul of our existing design review process to ensure that any subjective design standards are removed.

This bill had overwhelming bipartisan support with unanimous approval in the Senate and only one nay vote in the House.

### **House Bill 1042 - Concerning the use of existing buildings for residential purposes.**

This bill streamlines the conversion of existing commercial or mixed-use buildings into residential units by prohibiting cities from imposing certain restrictions or requirements on such conversion. Some restrictions on cities include limiting the number of units (must allow up to 50% more than allowed in the underlying zone), requiring additional parking, imposing certain design requirements or setback requirements, and imposing new energy code requirements on unchanged parts of an existing building.

This bill could encourage commercial to residential conversions in downtown Camas. This bill also had overwhelming bipartisan support with unanimous approval in the House and three nay votes in the Senate.

### **House Bill 1181 - Improving the state's response to climate change by updating the state's planning framework.**

This bill updated the Growth Management Act (GMA) by adding a new climate change and resiliency goal and requiring that local comprehensive plans support the state's overall greenhouse gas emissions reduction goals and per capita vehicle miles traveled goals.

The City's next comprehensive plan update will be required to include various climate-related provisions, including a climate change and resiliency element. The element must be designed to result in reductions in overall greenhouse gas emissions and must enhance resiliency to, and avoid the adverse impacts of, climate change, which must include efforts to reduce localized greenhouse gas emissions and avoid creating or worsening localized climate impacts to vulnerable populations and overburdened communities.

### **Senate Bill 5058 - Exempting buildings with 12 or fewer units that are no more than two stories from the definition of multiunit residential building.**

This bill deals with building code requirements, not land use regulations. New multiunit residential buildings with 12 or fewer units that are no more than two stories in height would no longer be subject to the same code requirements as other multifamily buildings and would instead be subject to the lesser requirements for single-family dwellings or townhouses. This bill obtained unanimous approval from the legislature.

## **TRANSPORTATION**

Several city priorities were included in this year's budget. Among items of note for cities are:

- \$287 million for the Transportation Improvement Board, upholding preservation and maintenance commitments made in the Move Ahead package and funding for the Small City Pavement and Sidewalk program and Complete Streets grants.
- 70.8 million for Safe Routes to Schools Grants.
- 72.2 million for Bicycle and Pedestrian Safety Programs and Grants.
- \$25 million for federal fund exchange pilot program of Transportation Block Grant population funding and state funds.
- \$250,000 for a study of a statewide retail delivery fee on orders of taxable retail items delivered by motor vehicles within the state (funded by cities' portion of state gas tax revenues).
- \$11.8 million for trucking parking, including a directive to both WSDOT and the Freight Mobility Strategic Investment Board to coordinate with local jurisdictions to recommend and identify new truck parking sites and an implementation plan.

### **HB 1004**

Installing signs on or near bridges to provide information to deter jumping.

Law; effective July 23, 2023.

#### **HB 1084**

Concerning freight mobility prioritization.

Law; effective July 23, 2023.

#### **HB 1125**

Making transportation appropriations for the 2023-2025 fiscal biennium.

Gov. signed with partial veto. Effective May 16, 2023.

#### **HB 1243**

Concerning municipal airport commissions.

Law; effective July 23, 2023.

#### **HB 1791**

Studying the need for increased commercial aviation services.

Gov. signed with partial veto. Effective July 23, 2023.

#### **HB 1838**

Transferring the responsibilities for the transportation revenue forecast for the transportation budget to the economic and revenue forecast council.

Law; effective July 23, 2023

#### **SB 5452**

[Authorizing impact fee revenue to fund improvements to bicycle and pedestrian facilities.](#)

This Bill can be helpful for City's as it provides another funding source for bicycle and pedestrian facilities. The legislation allows for the costs of bike and pedestrian facilities to be included in the Traffic Impact Fee (TIF) - of which there are pros and cons. The ability to use TIF for bike and ped facilities is an obvious benefit as previously TIF was limited to roadway improvements. However, the TIF in Camas, as in most cities, has typically been set by Council at an artificially lower rate than the maximum allowable (policy decision) that does not keep up with the large amounts of capital projects that are needed to serve the community. Adding bike and ped facilities to the list of needs and the TIF calculation will only increase the maximum allowable amount. Establishing a new TIF rate is a policy decision that will be coming to the Council in the next few months.

Law; effective July 23, 2023

## **PUBLIC WORKS**

#### **HB 1329 - Preventing utility shutoffs for nonpayment during extreme heat.**

A publicly-owned electric company or water company may not effect, due to lack of payment, an involuntary termination of utility service to any residential user, including tenants of metered apartment buildings and residents of mobile homes, on any day for which the NWS has issued or has announced that it intends to issue a heat-related alert, such as an excessive heat warning, a heat advisory, an excessive heat watch, or a similar alert, for the area in which the residential user's address is located.

A residential user at whose dwelling electric or water utility service has been disconnected for lack of payment may request that the utility reconnect service on any day for which the NWS has issued or has announced that it intends to issue a heat-related alert, such as an excessive heat warning, a heat advisory, an excessive heat watch, or a similar alert, for the

area in which the residential user's address is located. The utility must inform all customers in the notice of disconnection of the ability to seek reconnection and provide clear and specific information on how to make that request, including how to contact the utility.

Upon receipt of a request to reconnect service, a utility must promptly make a reasonable attempt to reconnect service to the dwelling. A utility, in connection with a request to reconnect service, may require the residential user to enter into a payment plan prior to reconnecting service to the dwelling. If a utility requires the residential user to enter into a repayment plan, the repayment plan must comply with the following requirements:

- a repayment plan required by a utility will be designed both to pay the past due bill by the following May 15, or as soon as possible after May 15 if needed to maintain monthly payments that are no greater than 6 percent of the customer's monthly income, and to pay for continued utility service;
- the plan may not require monthly payments in excess of 6 percent of the customer's monthly income;
- a customer may agree to pay a higher percentage during this period, but will not be in default unless payment during this period is less than 6 percent of the customer's monthly income; and
- if assistance payments are received by the customer subsequent to implementation of the plan, the customer must contact the utility to reformulate the plan.

### **HB 1326 - Waiving municipal utility connection charges for certain properties.**

Cities are authorized to establish, by ordinance, a program to waive connection charges for connecting to a city water and sewerage system for properties owned or developed by, or on the behalf of, a nonprofit organization, housing authority, or local agency that provides emergency shelter, transitional housing, permanent supportive housing, or affordable housing. Any waived connection charges must be funded using general funds, grant dollars, or other identified revenue stream. If a property that received a waiver is no longer eligible for a waiver, any waived connection charges become immediately due and payable as a condition of continued service. A facility provides emergency shelter if its sole purpose is to provide temporary shelter to the homeless and does not require a lease or occupancy agreement. Housing is affordable if the monthly costs for the housing, including non-telephone utilities, do not exceed 30 percent of the monthly income of a household with income of: 60 percent of the median income of the county in which the household is located for rental housing; and

- 80 percent of the median income of the county in which the household is located for owner-occupied housing.
- Permanent supportive housing is subsidized, leased housing with no limit on the length of stay that prioritizes people at risk of, or currently experiencing, homelessness and who need support services to retain tenancy.

It uses lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing and is paired with support services for disabling behavioral health or physical health conditions.

Transitional housing provides housing and supportive services to homeless persons or families for up to two years, with the goal of moving homeless persons and families into independent living.

## **PARKS**

**EHB 1086** – Community Organization Contracts: Increasing local governments' ability to contract with community service organizations.

In general, public works contracts in Washington are subject to competitive bidding. In some circumstances, however, projects are exempt from competitive bidding requirements altogether. One such exemption allows counties, cities, school districts, park districts, or port districts to contract with community service organizations for certain local improvement projects. Bill updated yearly total payment made to community service organizations under this exemption from not to exceed the greater of \$25K or \$2 per resident to not to exceed the greater of \$75K or \$2 per resident.

**[HB 1750 - Promoting water safety education.](#)**

May 15 is recognized as Water Safety Day, on which individuals who work directly with children from infants to age 18 in their profession are encouraged to provide training, educational materials, and other resources to the children and their families around water safety, water rescue, and drowning prevention. Water Safety Day is not designated as a paid state legal holiday.

**[E2SSB 5001 – Public facility districts: Concerning public facility districts created by at least two city or county legislative authorities.](#)**

A public facilities district (PFD) is a municipal corporation with independent taxing authority and is a taxing district under the State Constitution. The legislative authority of two or more contiguous towns or cities, or the legislative authority of two or more contiguous towns or cities and the legislative authority of the county or counties in which the towns or cities are located, each of which participated in the creation of a PFD, may create an additional PFD. This PFD must be created prior to July 1, 2026. The creation of this PFD does not require all of the original participating towns, cities, or counties that previously created a PFD to participate in the formation of the new PFD. Any previously created district may continue its full corporate existence and activities notwithstanding the creation and existence of an additional district within the same geographic area. The PFD is authorized to acquire, construct, own, remodel, maintain, equip, reequip, repair, finance, and operate regional aquatics and sports facilities, including the purchase, acquisition, construction, repairing, remodeling, and operation of community pools within the district.



# Staff Report

July 17, 2023 Council Workshop Meeting

Amending Camas Municipal Code: Chapters 2.28 and 12.32

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

Phone	Email
360.817.7037	TLam@cityofcamas.us

**BACKGROUND:** In 2021, the Parks and Recreation Commission (Commission) worked with staff to review and update Camas Municipal Code (CMC) related to the roles and responsibilities of the Commission (Chapter 2.28); and rules and regulations in parks (Chapter 12.32). The intent of the code review and amendments are to incorporate what we learned during and post COVID pandemic to ensure our code continues to be responsive to the growth and increased use of the parks and recreation system. The Commission approved the code edits in two meetings, recommending moving forward to City Council for adoption.

- *On August 3, 2021, the Commission voted and approved the recommended edits to Chapter 2.28.050 of the CMC to move forward to City Council for consideration and adoption.*
- *On June 29, 2023, the Commission voted and approved the recommended edits with the addition of "open space" to the definition of Park to Chapter 12.32 of the CMC to move forward to City Council for consideration and adoption.*

**SUMMARY:** The Commission approved edits to CMC Chapter 2.28 and CMC Chapter 12.32 are included as part of the staff report package.

**BENEFITS TO THE COMMUNITY:** The updates provide additional clarity to the Commission on their roles and responsibilities and to users of park rules and regulations.

**POTENTIAL CHALLENGES:** No anticipated challenges.

**BUDGET IMPACT:** No budget impact.

**RECOMMENDATION:** Staff recommends that the Ordinances to amend CMC Chapter 2.28 and Chapter 12.32 be placed on the August 7, 2023, Council Regular Meeting Agenda for Council's consideration.

## Chapter 2.28 - PARKS AND RECREATION COMMISSION

### 2.28.010 - Established—Appointment of commissioners.

- A. There is established a parks and recreation commission which shall consist of seven commissioners, appointed by the mayor and confirmed by a majority of the city council. All members of the parks and recreation commission shall be electors and residents of the city. If a commissioner ceases to be a resident of the city, his or her position on the commission shall terminate forthwith.
- B. One member of the city council shall be appointed as liaison to the parks and recreation commission in January of each year and shall serve a one-year term. The city administrator or his duly authorized designee shall serve as an ex officio member on the parks and recreation commission. Both the city administrator, or his duly authorized designee, and the council member shall serve without vote.

(Ord. 2142 § 1, 1997; Ord. 2120 § 1, 1997; Ord. 1929 § 1, 1993; Ord. 1717 § 1, 1989)

### 2.28.020 - Terms.

Seven members of the parks and recreation commission shall serve terms of three years, which terms shall be staggered so that at least two vacancies are appointed each year. No member shall receive compensation for serving on the parks and recreation commission.

(Ord. 1929 § 2, 1993; Ord. 1717 § 2, 1989)

( [Ord. No. 19-020, § I, 11-18-2019](#) )

### 2.28.030 - Vacancies.

Vacancies occurring otherwise than by expiration of term shall be filled for the remainder of the unexpired term in the same manner used for appointments to the parks and recreation commission.

(Ord. 1929 § 3, 1993; Ord. 1717 § 3, 1989)

### 2.28.040 - Officers—Quorum—Regular meetings.

The parks and recreation commission shall annually elect a chairperson and vice chairperson to preside at its meeting. Four members of the commission shall constitute a quorum for the transaction of business, and a majority of the commission shall be required to approve any action. The parks and recreation commission shall have a regular monthly meeting on the fourth Wednesday of each month at five p.m. at City Hall.

(Ord. 1929 § 4, 1993; Ord. 1717 § 4, 1989)

(Ord. No. 2639, § I, 3-5-2012; [Ord. No. 16-008, § IV, 5-16-2016](#) ; [Ord. No. 19-020, § II, 11-18-2019](#) )

### 2.28.050 - Duties and responsibilities.

The parks and recreation commission shall have the following duties and responsibilities:

- A. To make recommendations ~~biannually~~annually to the city council and other city departments with respect to the implementation and ~~modification~~prioritization of the city comprehensive parks and recreation plan goals;



- B. To make recommendations to the city council regarding the acquisition of park lands;
- C. To make recommendations to the city council regarding the planning and development of park lands and recreational facilities;
- D. To review annually the budget for the planning, development, operation, maintenance, and capital improvements of parks and recreation facilities, and to make recommendations to the city council concerning such budget;
- E. To act as a research and fact-finding agency for the city, and in the conduct thereof to hold public meetings from time to time for the purpose of reviewing park and recreation programs, and to make such surveys, analyses, studies, and reports as may be necessary and appropriate;
- F. To make recommendations to the city council regarding rules and regulations for use of the parks and recreation facilities;
- G. To hear ~~complaints and mediate disputes~~ public comments and feedback concerning parks and recreation ~~facilities~~ system and evaluate against policy;
- H. To ~~formulate a annually review~~ recreational programs ~~for the residents of the city for the utilization of available~~ at parks, playgrounds, and recreational facilities, with staff and ~~to review such program annually~~ provide feedback to staff on such programs;
- I. Reserved.

(Ord. 1929 § 5, 1993: Ord. 1717 § 5, 1989)

( [Ord. No. 16-008, § V, 5-16-2016](#); [Ord. No. 19-020, § III—V, 11-18-2019](#) )

2.28.060 - Annual report.

The parks and recreation commission shall present an annual report to the city council informing the council of its activities of the prior year and outlining future objectives and goals of the parks and recreation commission.

(Ord. 1929 § 6, 1993: 1717 § 6, 1989)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE amending Section 2.28.050 of the Camas Municipal Code relating to the Parks and Recreation Commission.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

Subsections A, G and H of Section 2.28.050 of the Camas Municipal Code are hereby amended to provide as follows:

2.28.050 - Duties and Responsibilities.

- A. To make recommendations annually to the city council and other city departments with respect to the implementation and prioritization of the city comprehensive parks and recreation plan goals;
- G. To hear public comments and feedback concerning parks and recreation system and evaluate against policy;
- H. To annually review recreational programs available at parks, playgrounds, and recreational facilities with staff and provide feedback to staff on such programs;

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2023.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

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## Chapter 12.32 PARK RULES AND REGULATIONS

### 12.32.005 Definition—Park.

For the purposes of this chapter, all references to "park" or "parks" shall include all recreational properties and facilities within the City of Camas including, but not limited to, parks, trail systems, conservancy zones, open space, recreation centers, outdoor pools, sports parks, ~~and~~ recreational fields, and associated parking lots.

(Ord. 2349 § 1, 2004)

### 12.32.010 Hours.

- A. Purpose. The public parks in the city have been for several years past and are now subject to occupancy and use at nighttime hours and in such a manner as to disturb and interfere with the right of quiet enjoyment and use of the private residential properties in the vicinity of the various city parks. The unregulated occupancy and use of public parks, particularly during nighttime hours, constitutes a public nuisance, such that the preservation of the public health, comfort, safety, order and general welfare requires that the use, occupancy and congregations of persons in public parks be subject to the hours herein imposed.
- B. Designated Hours. No person or vehicle shall remain upon the property in a city park between one hour after sunset and one hour before sunrise the following morning, except as may be otherwise designated by posting authorized by the city administrator for the specified hours. For the purposes of this section, "sunrise/sunset" shall be defined as the times prescribed for sunset and sunrise in Camas, Washington by the Director of the Nautical Almanac at the United States Observatory at Washington, D.C. It is unlawful for any person to enter upon any portion of park land or waters which has been designated as closed to public use or entry. The hours established by this section shall not apply to:
1. Persons involved in a recreation program conducted or authorized by the parks and recreations department for the period that such program is programmed or scheduled;
  2. Parking lots serving the immediate area of any city recreation building during the time said building is being used for activities authorized by the parks and recreation department; and
  3. Any activity specifically permitted by application issued pursuant to Section 12.32.180.

(Ord. 2349 § 2, 2004; Ord. 1780 § 1, 1991)

### 12.32.020 Protection of property—Destruction of buildings, monuments and other properties.

No person shall in any ~~of the city~~ parks:

- A. Wilfully mutilate, injure, deface or destroy any guidepost, notice, sign, or enclosure.
- B. Cut, break, or mark any building, bridge, wall, fountain, hedgeplant life, or other structure.
- C. Appropriately excavate, injure or destroy any historical ruin or any object of antiquity, or otherwise harm any work for the protection or ornamentation of any park or parkway.

- D. No person shall ignite any consumer firework in any ~~city~~ park at any time of the year without a permit from the fire marshal's office.

(Ord. 1780 § 2, 1991)

(Ord. No. 21-005 , § I(Exh. A), 3-15-2021)

### 12.32.030 Destruction of plant life and natural surroundings.

No person shall in any park without prior written authorization from the city:

- A. Cut, break, injure, destroy, take, move or remove any tree, shrub, timber, plant or natural object in any park.
- B. Remove or move any earth, boulders, gravel or sand.
- C. Place or cause to be placed any foreign materials such as earth, boulders, gravel, sand, wood or plant life into any park.

(Ord. 1780 § 3, 1991)

( Ord. No. 18-014, § V, 9-4-2018 )

### 12.32.040 Fires.

No person shall in any ~~city park~~ park:

- A. Light any fire ~~upon~~ within any park ~~properties or parkway~~, except in places designated for such use.
- B. Wilfully or carelessly permit any fire which ~~he has~~ they have ~~lighted~~ lit or which is under ~~his~~ their charge, to spread or extend to or burn any tree, shrub, timber, plant, natural object ~~shrubby, trees, timber, or ornament~~ or improvements.
- C. Leave any campfire which ~~he~~ they ~~has~~ has ~~lighted~~ lit or which has been left in ~~his~~ their charge without first extinguishing such fire or leaving such fire in the care of a competent person.

(Ord. 1780 § 4, 1991)

### 12.32.050 Protection of wildlife—Animals and birds.

It is unlawful for any person while on park property to:

- A. Cause or allow any animal or fowl to run at large.
- B. Kill or pursue with intent to kill, any bird or animal, in any park.
- C. Take any fish from the waters of any park, except in conformity with the rules and regulations of the state game commissioner.
- D. Permit any horse or other animal on park property unless securely hitched or in charge of some competent person, and then only in designated areas.
- E. Torture, kill, mistreat or neglect any animal or fowl.

(Ord. 1780 § 5, 1991)

**12.32.060 Contraband.**

All game, animals, fowl, birds, fish and other aquatic life hunted, killed, taken or destroyed or had in possession contrary to game or fish regulations are declared to be contraband and shall be subject to confiscation. Any weapon or object, or objects carried or used by any person in violation of game or fish rules, shall also be subject to seizure by the city.

(Ord. 1780 § 6, 1991)

**12.32.070 - Reserved.****12.32.080 - Reserved.****12.32.090 - Reserved.**

[SHARE LINK TO SECTION](#) [PRINT SECTION](#) [DOWNLOAD \(DOCX\) OF SECTION](#) [EMAIL SECTION](#) [COMPARE VERSIONS](#)

**Editor's note**— Ord. No. [22-014 MEETING](#) , § II, adopted Sept. 6, 2022, repealed § 12.32.090, which pertained to camping and derived from Ord. No. 1780, § 9, adopted 1991.

**~~12.32.090 Camping.~~**

~~It is unlawful to camp in any park except in such areas as may be provided and designated for such purposes by the city.~~

~~(Ord. 1780 § 9, 1991)~~

**12.32.100 Horses.**

- A. It is unlawful for any person to ride or lead a horse in any park not designated and posted as a riding area or bridle path.
- B. It is unlawful for any person to ride a horse in a careless, negligent or reckless manner so as to create a nuisance or to endanger the life, property, or person of others on any park lands of the city.
- C. The driver of any vehicle shall yield the right-of-way to any person riding a horse on paths.

~~D. The person riding or leading a horse shall yield the right-of-way to any person walking, hiking, jogging or running.~~

(Ord. 1780 § 10, 1991)

**12.32.105 ~~Dogs—Crown Park- Reserved.~~**

~~It is unlawful for any person being the owner or custodian of any dog to allow such dog to enter or remain within Crown Park.~~

~~(Ord. 2241 § 1, 1999)~~

### 12.32.110 Motor driven vehicles.

It is unlawful for any person to:

- A. Operate a motor-driven vehicle of any kind in any park except on roads or designated parking areas;
- B. Operate a motor-driven vehicle in any park at a speed exceeding ten miles per hour;
- C. Operate any motor-driven sled or snowmobile on any park property except where permitted by posted notice;
- D. Drive a motor-driven vehicle in any park for the purpose of having a speed contest. This section does not apply to any event for which a permit has been applied for and granted by the city;
- E. Operate a motor vehicle in any park without having a valid operator's license and motor vehicle registration;
- F. Operate any vehicle in any park contrary to posted traffic signs, symbols, rules or regulations;
- G. Operate any vehicle in any manner in any park property which results in excessive noise or disturbs the peace of other persons using the area.

(Ord. 2241 § 2, 1999: Ord. 1780 § 11, 1991)

### 12.32.120 Unlawful obstruction.

No person shall by force, threat, enclosing, or any other means prevent any person from entering or leaving, or making full use of any park property.

(Ord. 1780 § 14, 1991)

### 12.32.130 Hindering employees.

No person shall in any park interfere with, or in any manner hinder any employee or agent of the city, in the performance of official duties.

(Ord. 1780 § 15, 1991)

### 12.32.140 Alcoholic beverages.

No person shall have in his or her possession any intoxicating beverages while in or upon any park property, except as may be otherwise authorized by license or permit obtained from the city by rules set forth for the use of designated rental facilities.

(Ord. 2241 § 3, 1999: Ord. 1780 § 16, 1991)

(Ord. No. 2640, § I, 3-5-2012)

### 12.32.145 Personal conduct.

It is unlawful for any person to:

- A. ~~A.~~ Be under the influence of intoxicants in any park;

(Supp. No. 37)

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B. ~~B.~~ Engage in any violent, abusive, loud, vulgar, obscene or otherwise disorderly conduct, or to disturb or annoy park patrons in any park;

C. ~~C.~~ Practice or play golf, or any other game of like character, or operate any radio or remote-controlled model airplane, ~~or~~ self-propelled boat, or any model rocket within a park, except in areas specifically designated and posted for such use;

~~C.~~D. Launching, landing, or operating an unmanned aircraft or drone from or on lands and waters within the boundaries of park property is prohibited except for use in cases of emergency law enforcement and fire response operations, or other operations designed to support responses to health and human safety emergencies such as search and rescue, health and environmental incidents; and

~~D.~~E. ~~D.~~ Appear in a nude or naked condition in any park.

(Ord. 2349 § 5, 2004)

### 12.32.150 Firearms.

No person shall in any park at any time have in his possession, or discharge a revolver, pistol, shotgun, rifle, bow and arrow, crossbow, slingshot, spring or gas propelled b-b or pellet gun, spear, or javelin, or any other weapon, except in designated target range areas or as otherwise permitted under the laws of the State of Washington relating to the possession of legal firearms.

(Ord. 1780 § 17, 1991)

(Ord. No. 2557, § I, 9-8-2009)

### 12.32.160 Littering and pollution.

It is unlawful to:

- A. Discard or deposit refuse of any kind in or upon any park ~~property~~ except by placing the same in containers provided for such purpose.
- B. Throw, drop or discharge into or leave in park waters any substance, liquid or solid which may result in the pollution of said waters.
- C. Deposit household trash or garbage either on any park ~~property~~ or in trash receptacles belonging to the city.
- D. Fail to dispose of any pet waste by deposit in designated refuse containers in the park or removing the same and disposing off-site.

(Ord. 1780 § 18, 1991)

### 12.32.170 Reserved.

Editor's note(s)—Ord. No. 2640, § II, adopted March 5, 2012, repealed § 12.32.170, which pertained to exhibitions. See also the Code Comparative Table and Disposition List.

### 12.32.180 Procedure for obtaining permit.

Any person desiring to utilize a city park for a special event shall submit an application for a permit to conduct such activity pursuant to the provisions of Chapter 5.20 of the Camas Municipal Code, except as otherwise may be exempted pursuant to said chapter.

(Ord. 2349 § 6, 2004; Ord. 1780 § 20, 1991)

(Ord. No. 2640, § III, 3-5-2012)

### 12.32.190 Special permits.

No construction, ~~or~~ maintenance, or modification to any structure, equipment, landscaping, earth features, or vegetation shall be made on any park property by any person, firm or corporation without having obtained written permission authorizing such work from the city administrator specifying in detail the work to be done and the conditions to be fulfilled.

(Ord. 1780 § 21, 1991)

### 12.32.200 Reservation.

It is unlawful for any person or persons to interfere with the use of a reserved area of any park.

(Ord. 1780 § 22, 1991)

### 12.32.210 Parking in prohibited areas.

- A. It is unlawful for the operator of a vehicle to stop, stand or park his vehicle in any place marked as a passenger or loading zone.
- B. It is unlawful for the operator of a vehicle to stop, stand or park his vehicle upon any roadway or in any parking area as to form an obstruction to traffic.
- C. It is unlawful to park in areas not designated for parking.
- D. It is unlawful to park more than one vehicle in a marked parking space.

(Ord. 1780 § 23, 1991)

### 12.32.220 Penalty.

- A. It is a misdemeanor punishable by a fine of one thousand dollars and/or ninety days incarceration in the county jail to commit any act made unlawful under Camas Municipal Code Sections 12.32.020, 12.32.130, 12.32.140, 12.32.145A, 12.32.145B, and 12.32.150.
- B. It is a misdemeanor punishable by a fine not to exceed \$1,000 or by imprisonment not to exceed ninety days or by both such fine and imprisonment to commit any act made unlawful under Camas Municipal Code Section 12.32.030. As an additional concurrent penalty, it shall be a civil infraction for a person, firm, or corporation to violate or fail to comply with Section 12.32.030. A person, firm, or corporation found to have committed a civil infraction shall be assessed a fine of not more than the amounts set forth in Section 3.54.020. Each unlawfully removed tree shall constitute a separate infraction. Any person who aids or abets in the violation shall be considered to have committed a violation for purposes of this section. Each day that



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a violation of the requirements of this chapter continues shall constitute a separate infraction. Any commissioned police officer of the City of Camas or the City's Code Compliance Officer may issue infractions pursuant to this chapter.

- C. Restoration. Violators of this chapter shall be responsible for restoring unlawfully damaged areas in conformance with a plan approved by a Planning Official, which provides for repair of any environmental and property damage, and restoration of the site; and which results in a site condition that, to the extent practical, equals the site conditions that would have existed in the absence of the violation(s). Restoration costs will be based on the city appraised value of unapproved trees removed using the most current edition of Guide for Plant Appraisal (International Society Arboriculture Council of Tree and Landscape Appraisers). The amount of appraisal costs that exceed the approved restoration plan costs will be paid into the city's Tree Fund.
- D. All other violations of any provision of this chapter are deemed a non-traffic civil infraction for which a notice of infraction may be issued. Any person found to have committed an infraction under this chapter shall be assessed a monetary penalty not to exceed two hundred fifty dollars.

(Ord. 2349 § 7, 2004: Ord. 2241 § 4, 1999: Ord. 1780 § 24, 1991)

( Ord. No. 18-014, § IV, 9-4-2018 )

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE amending certain provisions of Chapter 12.32 of the Camas Municipal Code relating to park rules and regulations.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

Designated subsections of Chapter 12.32 of the Camas Municipal Code are hereby amended all as set forth in Exhibit A attached hereto.

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2023.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

## EXHIBIT A

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### Amendments to Camas Municipal Code (CMC) Chapter 12.32

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#### **Section 12.32.005 Definition – Park.**

For the purposes of this chapter, all references to "park" or "parks" shall include all recreational properties and facilities within the City of Camas including, but not limited to, parks, trail systems, conservancy zones, open space, recreation centers, outdoor pools, sports parks, recreational fields, and associated parking lots.

#### **Section 12.32.020 Protection of property—Destruction of buildings, monuments and other properties.**

No person shall in any park:

- A. Willfully mutilate, injure, deface or destroy any guidepost, notice, sign, or enclosure.
- B. Cut, break, or mark any building, bridge, wall, fountain, plant life, or other structure.
- C. Appropriate, excavate, injure or destroy any historical ruin or any object of antiquity, or otherwise harm any work for the protection or ornamentation of any park or parkway.
- D. No person shall ignite any consumer firework in any park at any time of the year without a permit from the fire marshal's office.

#### **Section 12.32.030 Destruction of plant life and natural surroundings.**

No person shall in any park without prior written authorization from the city:

- A. Cut, break, injure, destroy, take, move or remove any tree, shrub, timber, plant or natural object in any park.
- B. Remove or move any earth, boulders, gravel or sand.
- C. Place or cause to be placed any foreign materials such as earth, boulders, gravel, sand, wood or plant life into any park.

#### **Section 12.32.040 Fires.**

No person shall in any park:

- A. Light any fire within any park, except in places designated for such use.
- B. Willfully or carelessly permit any fire which they have lit or which is under their charge, to spread or extend to or burn any tree, shrub, timber, plant, natural object or improvements.
- C. Leave any campfire which they have lit or which has been left in their charge without first extinguishing such fire or leaving such fire in the care of a competent person.

#### **Section 12.32.100 Horses.**

- D. The person riding or leading a horse shall yield the right-of-way to any person walking, hiking, jogging or running.

#### **Section 12.32.105 – Reserved.**

**Section 12.32.140 Alcoholic beverages.**

No person shall have in his or her possession any intoxicating beverages while in or upon any park, except as may be otherwise authorized by license or permit obtained from the city by rules set forth for the use of designated rental facilities.

**Section 12.32.145 Personal conduct.**

It is unlawful for any person to:

- A. Be under the influence of intoxicants in any park;
- B. Engage in any violent, abusive, loud, vulgar, obscene or otherwise disorderly conduct, or to disturb or annoy park patrons in any park;
- C. Practice or play golf, or any other game of like character, or operate any radio or remote-controlled model airplane, self-propelled boat, or any model rocket within a park, except in areas specifically designated and posted for such use;
- D. Launching, landing, or operating an unmanned aircraft or drone from or on lands and waters within the boundaries of park property is prohibited except for use in cases of emergency law enforcement and fire response operations, or other operations designed to support responses to health and human safety emergencies such as search and rescue, health and environmental incidents; and
- E. Appear in a nude or naked condition in any park.

**Section 12.32.160 Littering and pollution.**

It is unlawful to:

- A. Discard or deposit refuse of any kind in or upon any park except by placing the same in containers provided for such purpose.
- B. Throw, drop or discharge into or leave in park waters any substance, liquid or solid which may result in the pollution of said waters.
- C. Deposit household trash or garbage either on any park or in trash receptacles belonging to the city.
- D. Fail to dispose of any pet waste by deposit in designated refuse containers in the park or removing the same and disposing off-site.

**Section 12.32.190 Special permits.**

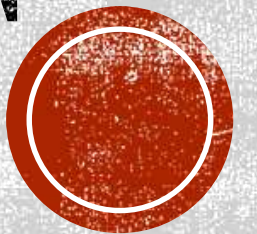
No construction, maintenance, or modification to any structure, equipment, landscaping, earth features, or vegetation shall be made on any park property by any person, firm or corporation without having obtained written permission authorizing such work from the city administrator specifying in detail the work to be done and the conditions to be fulfilled.

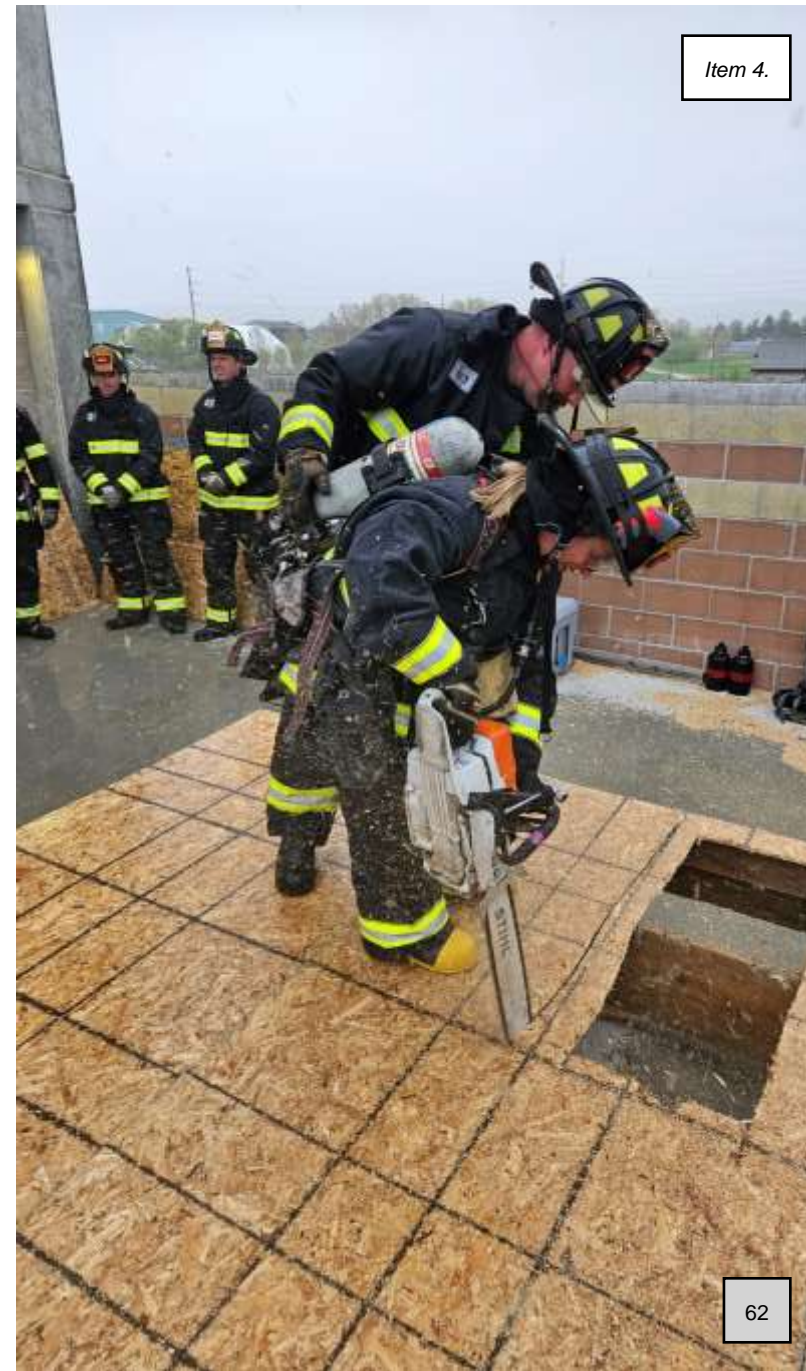
**Section 12.32.210 Parking in prohibited areas.**

- A. It is unlawful to park more than one vehicle in a marked parking space.



**FIRE OPS 101 – COUNCIL MEMBER LESLIE LEWALLEN  
& WADE FAIRCLOTH, FIREFIGHTER/PARAMEDIC  
MAY 2023**





Item 4.

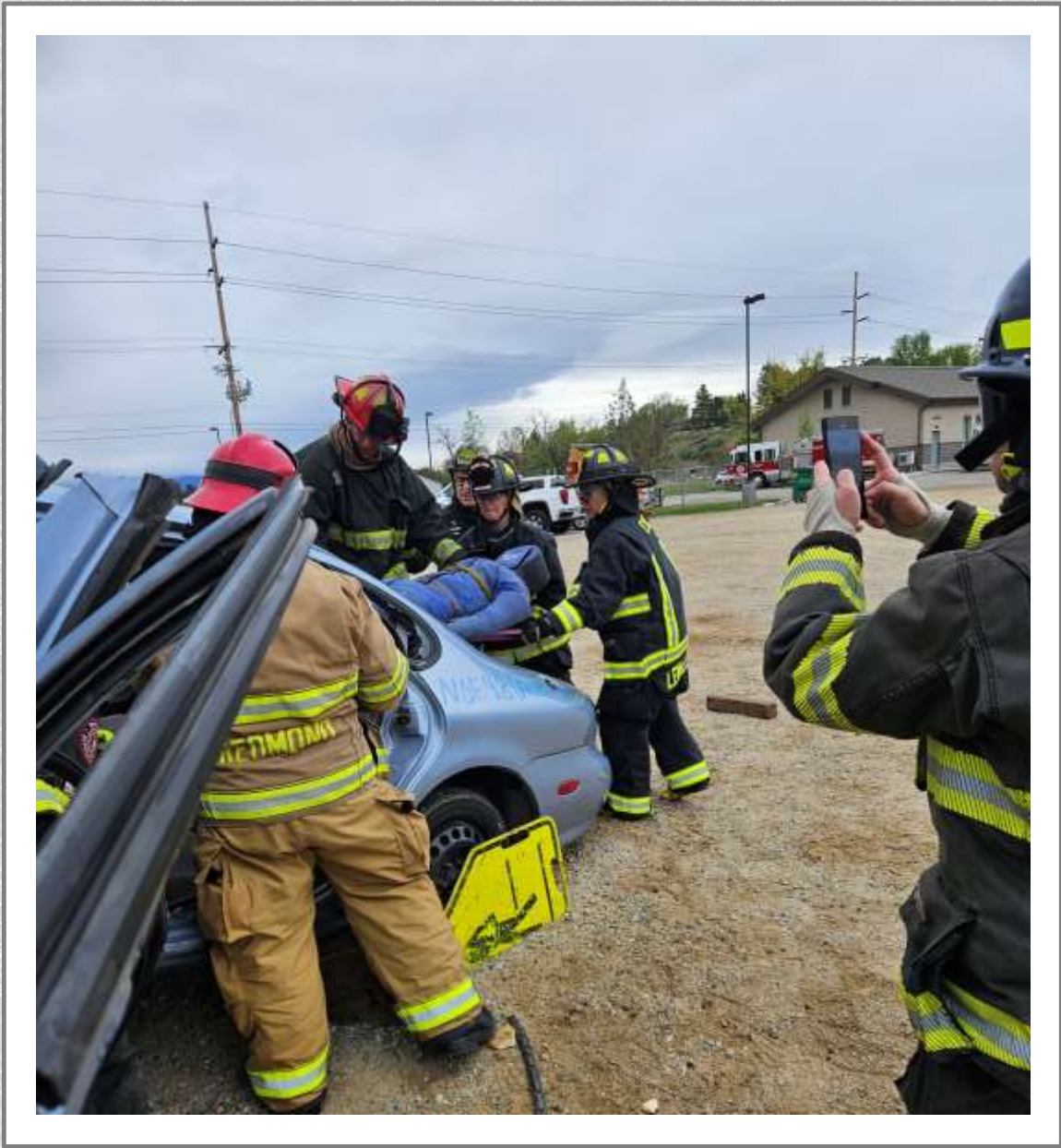




Item 4.























# Staff Report

July 17, 2023 Council Workshop

Camas-Washougal Fire Department (CWFD) Headquarters Station 41-Professional Services Agreement

Presenter: Cliff Free, Fire Chief

Time Estimate: 10min

Phone	Email
360.817.1554	cfree@cityofcamas.us

**BACKGROUND:** In March of 2023, Camas-Washougal Fire Department (CWFD) initiated a Request for Qualifications (RFQ) for the building of CWFD’s Headquarters Station 41 as presented in the Capital Facilities Plan (CFP). Submittals were received, reviewed, a selection process was completed, and as mentioned in prior Staff Updates, Johansson Wing Architects was selected. Staff has been working with Johansson Wing to develop a Professional Service Agreement (PSA) for Phase 1 and Phase 2 of the project.

**SUMMARY:** Attached is the proposed PSA for Phase 1 and Phase 2 of the Headquarters Station 41 Replacement Project. Chief Free will be present during workshop to give an overview of the PSA and answer any questions from Council.



## Johansson Wing Architects

821 SE 14<sup>th</sup> Loop, Suite 109  
PO Box 798  
Battle Ground, WA 98604  
Ph: 360-687-8379

Item 5.

### Fee Proposal

**Date:** July 12, 2023

**To:** Chief Cliff Free  
Camas Washougal Fire Department  
616 NE 4th Avenue  
Camas, WA 98607

**From:** Karl Johansson  
Johansson Wing Architects

**Subject:** **Fee Proposal**  
**Camas Washougal Fire Department (CWFD)**  
**Headquarters Station 41 Replacement, Phases 1 and 2**  
Johansson Wing Architects (JWA) Project No. 23048

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Dear Chief Free,  
Thanks again to the Camas Washougal Fire Department and the City of Camas for putting your trust in our team. We look forward to supporting you all to establish a New Camas Washougal Fire Department (CWFD), Headquarters Station 41 in the City of Camas.

#### **PROJECT UNDERSTANDING:**

The proposed project is the initial efforts to find a suitable site / location for a new CWFD Station 41 in the City of Camas, including Community Outreach, Preliminary Station Programming, Preliminary Site and Station Design and eventual Bond Support Services.

#### **SCOPE OF SERVICES:**

As coordinated with you and your staff, we have outlined a task list for your and our understanding of efforts to be accomplished. The following Scope Task list encompasses both the phases as originally requested in the CWFD Request for Qualifications (*Phase 1 – Station Siting Alternatives Analysis, Site Selection and Real Estate Services / Phase 2 – 20% Station Concept Design and Community Outreach*) and are listed in a chronological fashion.

1. Task 1 – Project Initiation
  - A. Internal project coordination, preparation, and start-up.
  - B. Review available information, coordination with owner representatives - i.e., Capital Improvements plans, programming studies, budgets, etc.
  - C. Prepare for City staff kick-off meeting to review project workplan and deliverables.
  - D. *Task 1 Deliverable: N/A*

2. Task 2 – Project Kick-off (*in person meeting*)
  - A. Meeting with the City staff to review work plan and deliverables.
  - B. Identify key stakeholders and level of engagement- information only, collaboration, decision making.
  - C. Present and discuss best practices and virtual program/image tour.
  - D. Identify guiding principles and big picture ideas.
  - E. Review the current program relative to how things have changed and best practices, producing an updated Program for Station to be designed to.
  - F. Produce site selection criteria - This will include items such as target response area, safety, zoning and land use criteria, traffic, ease of access, utility connections and stormwater discussion.
  - G. *Task 2 Deliverable: Written documentation of / for the Kick-off Meeting.*
  
3. Task 3 – Community Outreach Planning (*Virtual Meeting*)
  - A. Produce a public involvement plan with key messaging and project purpose and need statement.
  - B. Identify the *what, when, where, and why's* of the project.
  - C. Develop and review draft outreach plan and types of information push.
  - D. Refine outreach planning effort including feedback loop with range and type of outreach dates and type to engage and disseminate information.
  - E. *Task 3 Deliverable: Documentation of the Plan and directions for all.*
  
4. Task 4 – Program Update
  - A. Produce updated program with select room diagrams for sizing validation.
  - B. Produce "ideal" conceptual (10%) site and floor plans based on a generic site- 1 story, 2 story (*or other*) as necessary.
  - C. Produce a Conceptual Site Evaluation Matrix. Develop a site evaluation matrix framework based on evaluation criteria. Discuss and weigh site evaluation criteria with City staff and finalize the evaluation matrix framework.
  - D. The focus will be on producing a minimum sized Facility for fitting onto various sites.
  - E. *Task 4 Deliverable: "10%" Station Concept Design – Written Program, Building and Site Layout.*
  
5. Task 5 – Identification of Long List of Sites (*in person meeting*)
  - A. "Windshield" and GIS survey of potential sites
  - B. Develop list of 2-3 sites for high-level consideration w/ site evaluation criteria.
  - C. Provide high level review, block "footprint" diagrams, location mapping, and base site information of top 2-3 sites with pros and cons.
  - D. *Task 5 Deliverable: Documentation packet on each site w/ summation.*
  
6. Task 6 – Identification of Preferred Site
  - A. Discuss and test preferred long list of sites against site evaluation criteria.
  - B. Identify the top one (1) site per evaluation criteria.
  - C. Provide site location drawing of preferred site.
  - D. Detailed architectural and engineering analysis of top site - including program and site test-to-fits, zoning, lidar based grades, general block massing, critical area identification, storm drainage, utilities, street improvements, traffic and safety considerations, tree canopy, etc.
  - E. Start coordination with CWFD cost estimating consultant.
  - F. Develop pros and cons listing for site.
  - G. *Task 6 Deliverable: "20%" Station Concept Design, Building and Site Layout.*

7. Task 7 – Community Meeting 1
  - A. Community Meeting 1 to review process, provide informational presentation, review Long List and Preferred Site (*depending on sensitivity of site acquisition process*)
  - B. *Task 7 Deliverable: Public Response / Feedback*
  
8. Task 8 - Community Meeting 2 – Update
  - A. Prepare documentation and material needed for a community meeting to present project updates, respond to previous issues raised at community meeting 1.
  - B. *Task 8 Deliverable: Public Response / Feedback*
  
9. Task 9 – Draft Recommendations
  - A. Using information and products produced to date, coordinate, and compile deliverables into succinct presentation to City Council.
  - B. *Task 9 Deliverable: N/A*
  
10. Task 10 - City Council Presentation
  - A. Presentation of project findings and deliverables to City Council.
  - B. *Task 10 Deliverable: Council Buy-In*
  
11. Task 11 - Site Acquisition Process
  - A. Commercial real estate broker engagement.
  - B. Contact w/ property owners of potential sites.
  - C. Continue coordination with CWFD cost estimating consultant.
  - D. *Task 11 Deliverable: Site costs information & understanding*
  
12. Task 12 – Public Involvement
  - A. Community Engagement
    1. Follow public involvement plan as outlined in Task 3 above.
  - B. Community Events
    1. Coordinate and staff up one (1) community events throughout the project to promote awareness
  - C. Open Houses and Online Open Houses
    1. Develop and summarize one (1) in-person and one (1) corresponding online event to engage the public in the planning effort
  - D. Communication Materials / Bond Effort
    1. Develop communications materials (*social media, web, fact sheet and mailers*) to be produced and distributed by the City.
    2. Election Planning support.
  - E. *Task 12 Deliverable: As specifically outlined here in Task 12.*
  
13. Task 13 – General Support & Management of the Project & Development Team
  - A. Attend miscellaneous meetings, coordinate amongst the A/E and Owner teams, provide professional services opinion and support to discussions and the path forward
  - B. Meetings - Scope assumes recurring project meetings as follows:
    1. In-Person; Assume minimum (1) with entirety of the Architectural / Engineering team.
    2. Virtual; As-needed w/ a minimum of bi-weekly check-ins
  - C. *Task 13 Deliverable: N/A*

**SCHEDULE OF SERVICES**

The following is a general overview of potential project schedule durations. Work performed beyond this schedule may invoke additional services:

- July 2023 thru December 2023 – Scope of Service Tasks #1 - #13
- November '23 thru (Bond Election date – TBD)

**COMPENSATION:**

Services are to be provided on an Hourly, Time and Materials Fee basis. Please understand that the fees identified are neither a minimum, nor a maximum but simply an estimate based on hours to be expended on the above-outlined tasks. The following task totals are a compilation of each of the consultant team members (*Johansson Wing Architects, TCA Architects, Mackay Sposito Engineers and JLA Public Involvement*) estimate of hours;

<u>Service</u>	<u>Fee</u>
Task 1 – Project Initiation	\$ 16,041
Task 2 – Project Kick-off	\$ 13,365
Task 3 – Community Outreach Planning	\$ 4,821
Task 4 – Program Update	\$ 12,026
Task 5 – ID Long List of Sites	\$ 15,475
Task 6 – ID Shortlist of Sites	\$ 21,618
Task 7 – Community Meeting 1	\$ 5,921
Task 8 – Community Meeting 2	\$ 1,934
Task 9 – Draft Recommendations	\$ 4,480
Task 10 – Presentation to City Council	\$ 5,476
Task 11 – Site Acquisition Process	\$ 2,423
Task 12 – Public Involvement	\$ 40,556
Task 13 – General Support	<u>\$ 3,840</u>
<b>TOTAL:</b>	<b>\$147,973</b>

Additional services, if necessary to complete the project or agreed to by the Client and Consultant Team, will be provided in accordance with JWA’s Hourly Billing Rates. Printing costs and other reimbursable expenses will be charged at cost plus ten (10) percent and are estimated to be approximately \$3,000.

Should you have any questions, or need further clarification, please do not hesitate to contact us. It is our goal to meet your needs for this project, and we look forward to working with you. If you agree with this proposal, please sign below and return one (1) copy to our office. We will then work with you to execute a City of Camas Professional Services Agreement with this proposal as the Exhibit(s).

Sincerely,



Karl Johansson, AIA, NCARB  
President

7/12/23

Date

**ACCEPTANCE OF PROPOSAL:**

*The undersigned has authority to sign for and hereby agrees to the fee proposal outlined above.*

Signature

Date

Printed Name

Copy: Project File  
Attachments: (1) 8 1/2 x 11" - Johansson Wing Architects, PC 2023 Rates and Reimbursables  
By reference: Project Team CWFD SOQ submittal  
Project Team CWFD Interview PowerPoint



## **CIVILITY & BELONGING AGREEMENT**

City of Camas

The City of Camas prioritizes mutual respect and civility among its employees, councilors and citizens, contributing to a sense of belonging for all.

Respect, civility, integrity, and honesty are not just words but intentions that must be present in our interactions. Civility requires cooperation, tolerance, forgiveness, acceptance, inclusiveness, kindness, compassion, courtesy, perception, self-awareness, and patience.

We honor the right of expression and value individual freedom tempered with respect for the rights of others, even in controversial or out-of-favor viewpoints.

Individuals should not feel intimidated or face reprisals for voicing their concerns or participating in government or policy-making.

We acknowledge and are open to feedback on our behavior, understanding that perceptions of what is civil conduct can be influenced by culture and life experiences.

We each have a responsibility to counteract incivility and speak out when necessary.