



**City Council Workshop Agenda**  
**Monday, August 02, 2021, 4:30 PM**  
**Council Chambers, 616 NE 4th AVE**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1.).*

**To join remotely:**

**OPTION 1 -**

1. Go to [www.zoom.us](http://www.zoom.us)
  - Download the app
  - Or, click "Join A Meeting" and paste Meeting ID – 982 5484 4320
2. Or, from any device click <https://zoom.us/j/98254844320>
3. Follow the prompts and wait for host to start meeting

**OPTION 2 - Join by phone (audio only):**

1. Dial 877-853-5257
2. Enter meeting ID 982 5484 4320, and then ##

**Remote public comment:**

1. Click the raise hand icon in the app
  - By phone, hit \*9 to "raise your hand"
2. Or, email to [publiccomments@cityofcamas.us](mailto:publiccomments@cityofcamas.us) (400 word limit)

*Emails received by one hour before the start of the meeting are emailed to Council. During public comment, the clerk will read each email's submitter name, subject, and date/time received. Emails received up to one hour after the meeting are emailed to Council and attached to meeting minutes.*

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**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS**

**WORKSHOP TOPICS**

1. Lake Management Plan Update  
Presenter: Steve Wall, Public Works Director and Rob Annear, Geosyntec Consultants  
Time estimate: 15 minutes

2. [Parking Restrictions on NE Everett Street, SW Park Street and SE Weir Street](#)  
Presenter: James Carothers, Engineering Manger  
[Time estimate: 10 minutes](#)
3. [City of Camas Second Quarter 2021 Financial Performance Presentation](#)  
Presenter: Cathy Huber Nickerson, Finance Director  
[Time Estimate: 15 minutes](#)
4. [American Rescue Plan Act Status Presentation](#)  
Presenter: Cathy Huber Nickerson, Finance Director  
[Time Estimate: 15 minutes](#)
5. Staff Miscellaneous Updates  
Presenter: Jeff Swanson, Interim City Administrator  
Time Estimate: 10 minutes

## **COUNCIL COMMENTS AND REPORTS**

## **PUBLIC COMMENTS**

## **ADJOURNMENT**



# Staff Report

August 2, 2021 Council Workshop Meeting

Parking Restrictions on NE Everett Street, SW Park Street and SE Weir Street

Presenter: James Carothers, Engineering Manger

Time estimate: 10 minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

**BACKGROUND:** The City has received complaints related to parking at three locations:

- NE Everett Street (SR 500) at NE 38<sup>th</sup> Avenue
- SW Park Street south of SW 6<sup>th</sup> Avenue
- SE Weir Street south of NE 3<sup>rd</sup> Avenue

**SUMMARY:**

Engineering staff has conducted a sight distance study of the intersection at NE 38<sup>th</sup> Avenue and NE Everett Street. Traffic volumes on NE Everett have gradually increased over the last several years. Staff finds that vehicles parked north and south of NE 38<sup>th</sup> Avenue restrict sight distance below the recommended minimum amount. Engineering staff has been in contact with the Fire Marshal’s office regarding SW Park Street and SE Weir Street. The Fire Marshal’s office recommends that parking be restricted on one side to bring these narrow streets into general compliance with Fire Code.



Figure 1: Map showing locations of recommended parking restrictions.

**EQUITY CONSIDERATIONS:**

What are the desired results and outcomes for this agenda item?

*Improve road safety and emergency access.*

What's the data? What does the data tell us?

*Sight distance and roadway width indicate that these parking restrictions are needed.*

How have communities been engaged? Are there opportunities to expand engagement?

*Staff has listened to community complaints and are responding accordingly. Nearby residents are being notified of the recommended parking restrictions.*

Who will benefit from, or be burdened by this agenda item?

*Motorists, emergency services and residents will benefit. Some individuals will need to park their vehicles in alternative spaces.*

What are the strategies to mitigate any unintended consequences?

*Consequences are limited to a reduction in parking spaces. There are no known shortages of spaces in these areas.*

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

*No.*

Will this agenda item improve ADA accessibilities for people with disabilities?

*There is no known impact.*

What potential hurdles exist in implementing this proposal (include both operational and political)?

*None.*

How will you ensure accountabilities, communicate, and evaluate results?

*Restricted parking is enforceable.*

How does this item support a comprehensive plan, goal, policy or other adopted resolution?

*T-1.2: Support the need for regular street maintenance, safety and efficiency improvements, and access management measures.*

*T-5.2: Ensure that adequate access for emergency services vehicles is provided throughout the City.*

**BUDGET IMPACT:** The cost of implementation of the No Parking signs is minimal and will be covered by the existing street operations budget.

**RECOMMENDATION:** Staff intends to place a No Parking Resolution on the August 16, 2021 Council Meeting Agenda for Council's consideration.

# Recommended Parking Restrictions to Improve Sight Distance and Emergency Vehicle Access on Portions of NE Everett Street, SW Park Street and SE Weir Street.

Presenter: James Carothers, Engineering Manger



## NE 38th Avenue and NE Everett Street (SR 500)

The required sight distance for a speed of 35 MPH for a left turn from stop is 390 feet in both directions. This distance is indicated by the green line. The recommended “No Parking” area is shown in red.



## SW Park Street south of SW 6th Avenue

The paved surface width of 25 feet does not allow for parking on both sides of Park Street based on current Fire Code. Staff recommends that “No Parking” signage be installed to restrict parking as depicted by the red markings.



The paved surface width of 25 feet does not allow for parking on both sides of Weir Street based on current Fire Code. Staff recommends that “No Parking” signage be installed to restrict parking as depicted by the red markings.

SE Weir Street 170 feet North of NE 2rd Avenue to SE 3rd Avenue




Wed 5/26/2021 11:29 AM

Randy Miller

**RE: Comments Requested on Proposal to Limit Parking**

To Ron Schumacher

Cc Jeff Englund

 You forwarded this message on 5/26/2021 11:36 AM.

Ron, there are some older existing non-conforming streets in regards to standard signage not installed that generated citizen complaints about obstructed parking for emergency response issues.

Fire Code

32 feet allows parking on 2 sides

26 feet allows parking on 1 side

20 feet no parking on either side

In deference to two longtime existing neighborhoods that have been parking on both sides of the street etc. it would be my recommendation to limit parking on one side of the street or stated otherwise allow continued parking on one side even though it is 25 feet and not 26 feet. Longtime behaviors needing changed might be more citizenry palatable, better received and easier to manage allowing one side verses both sides being shut down. Trying to keep the revolt down to a minimum and still be close to street minimums.

These are public streets and once council approves (per Curleigh's process) the new no parking signage then compliance can be obtained through the CPD either directly by the citizens or when they call us.

RM

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# Staff Report

August 2, 2021 Council Workshop

City of Camas Second Quarter 2021 Financial Performance Presentation

Presenter: Cathy Huber Nickerson, Finance Director

Phone	Email
360.817.1537	chuber@cityofcamas.us

**BACKGROUND:** This presentation is to review the financial performance of the City from the perspective of budget to actual, investment performance and status of short and long term debt. The presentation also will provide an economic overview both nationally and regionally to provide context as well as provide the outlook for the next quarter.

**SUMMARY:** The City of Camas’ second quarter performance proved to be stronger than anticipated. The revenue collections were higher due to continued housing growth and a fast pace in housing purchases. Retail sales from e-commerce has continued and continues to boost sales tax receipts. The combination of these economic activities has offset weaker revenue collection such as lower charges for services, fines and forfeitures and rental activity. Maintained revenue with spending constraints have enabled the City to maintain or increase fund balances which should provided resources to weather a second wave recession anticipated in the next biennium.

### EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council a status report on the City’s financial performance and an outlook to 2021.

What’s the data? What does the data tell us? N/A

How have communities been engaged? Are there opportunities to expand engagement? N/A

Who will benefit from, or be burdened by this agenda item? This agenda item provides context for decision making for City Council and discloses the state of the City’s finances to the residents of Camas.

What are the strategies to mitigate any unintended consequences? N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. N/A

Will this agenda item improve ADA accessibilities for people with disabilities? N/A

What potential hurdles exists in implementing this proposal (include both operational and political)? N/A

How will you ensure accountabilities, communicate, and evaluate results? N/A

How does this item support a comprehensive plan goal, policy or other adopted resolution?  
This item provides open and transparent financial reporting which is a goal of the City's strategic plan and meets best financial practices.

**BUDGET IMPACT:** This agenda item provides financial context for City Council considerations.

**RECOMMENDATION:** Information only.

# City of Camas 2021 Second Quarter Financial Review

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# Agenda

GENERAL  
ECONOMY  
DURING SECOND  
QUARTER OF 2021

HIGHLIGHTS

REVENUE

EXPENDITURES

INVESTMENTS

DEBT

FUND BALANCE  
PROJECTION

OUTLOOK

# 2021 Second Quarter Economy

## Second Quarter Comparison to First Quarter

Avg. Mortgage Rate LOWER 2.98% v. 3.17%

Unemployment IMPROVING 5.9% v. 6.0%

Retail Sales(% change yr.) LOWER 15.6% v. 26.9%

CPI (national) HIGHER 5.3% v. 2.6%

Avg. Gas Prices HIGHER \$2.81 v. \$2.33

Housing slowed nationally with low inventory and increase prices

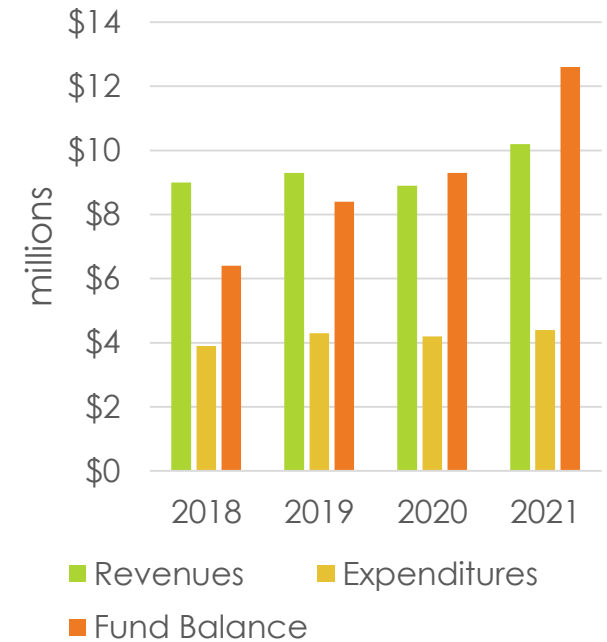
Manufacturing increased

Prices increased especially gasoline

Personal spending started spending with government funds and economy opening

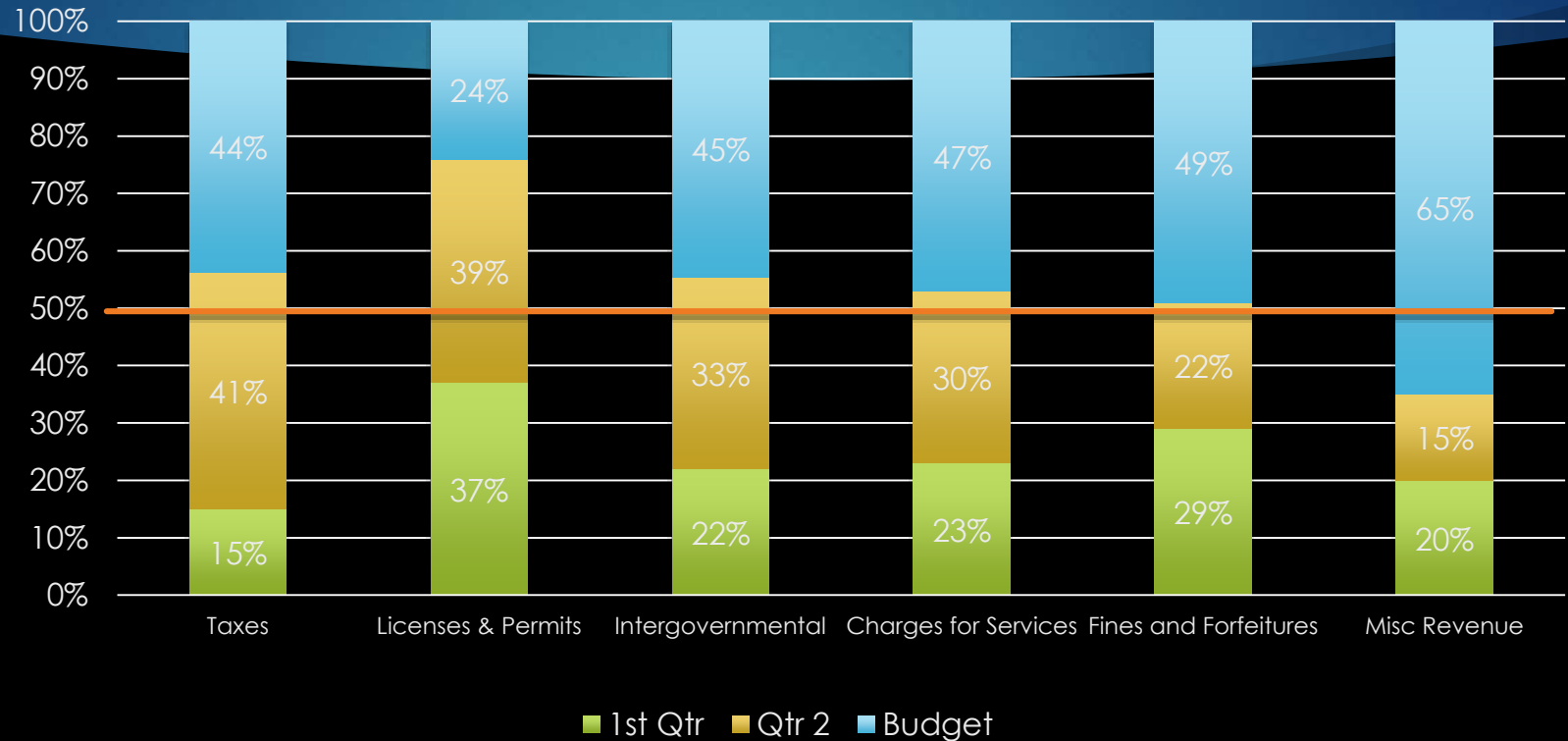
# General Fund Highlights

	2018 Second Quarter	2019 Second Quarter	2020 Second Quarter	2021 Second Quarter
Net revenues (less transfers)	\$8,962,332	\$9,337,399	\$8,901,588	\$10,154,569
Net expenditures (less transfers)	\$3,894,357	\$4,287,964	\$4,185,241	\$4,428,524
Net Cash Flow	\$5,067,965	\$5,049,435	\$4,716,347	\$5,726,045
% of Budget Spent	46%	45%	44%	42%
General Fund Balance	\$6,365,944	\$8,388,666	\$9,267,630	\$12,552,060
Overall Cash and Investments for All Funds	\$47,248,225	\$69,798,067	\$75,725,963	\$97,377,427
	Includes Bond Proceeds	Includes Bond Proceeds	Includes Bond Proceeds	Includes Bond Proceeds

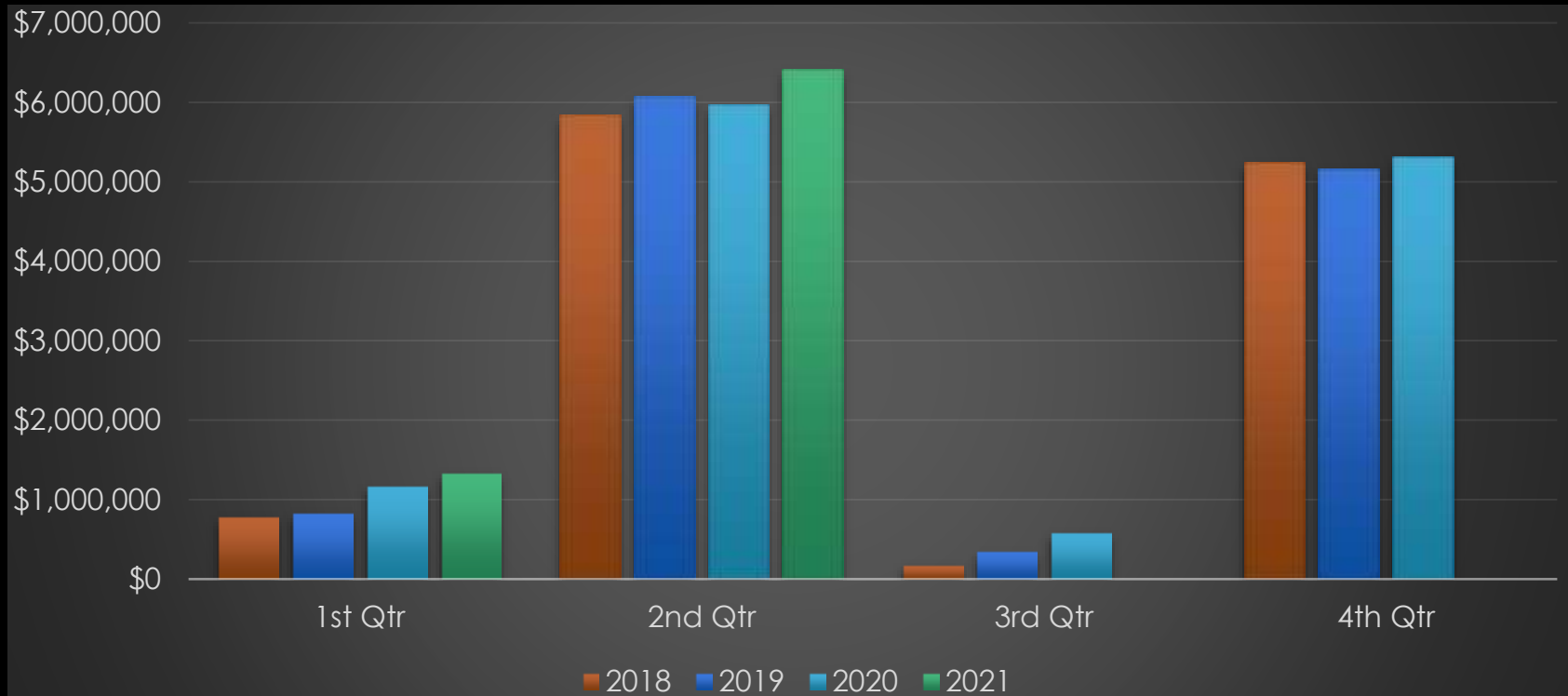


This table illustrates the cash flow of the General Fund.

# General Fund Revenues

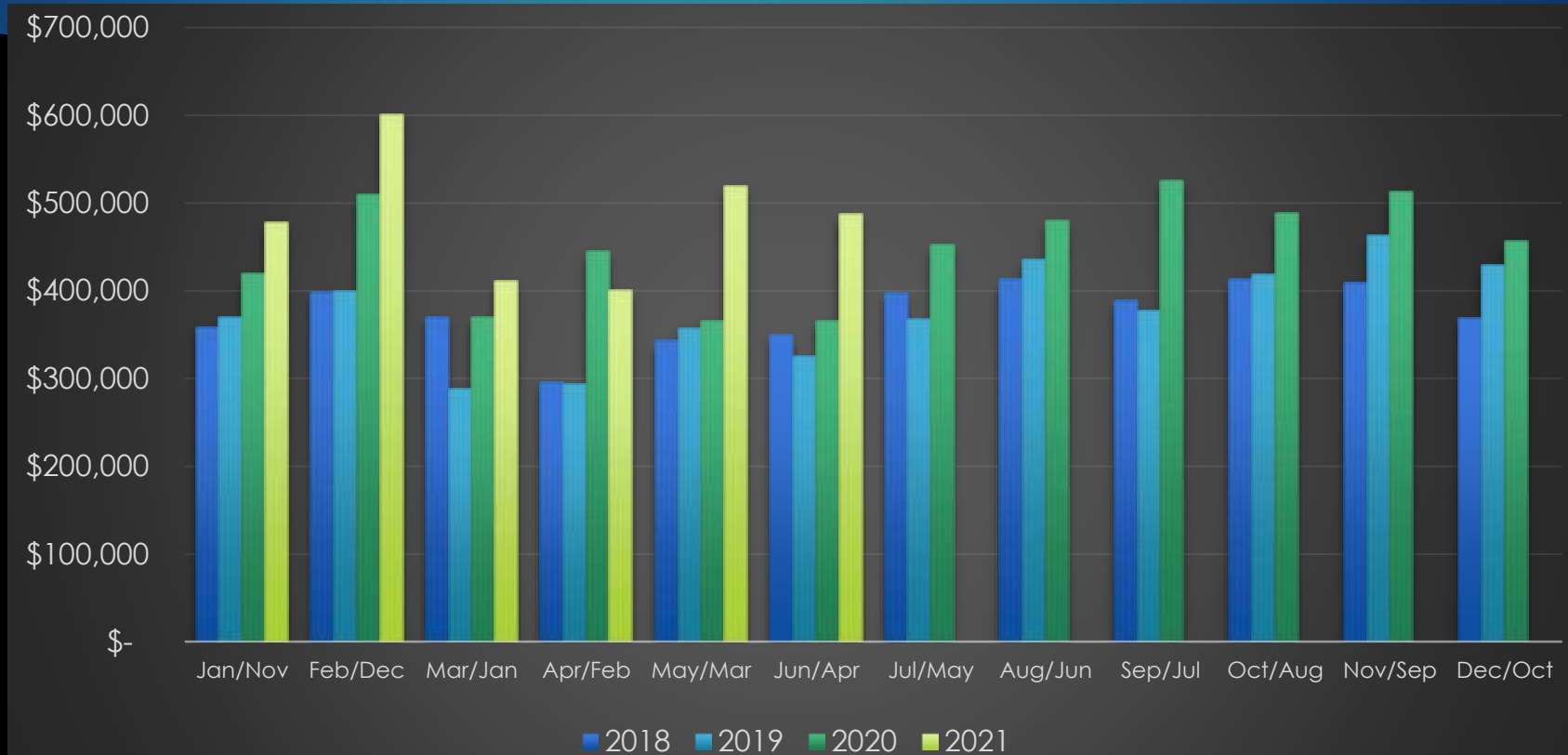


# Property Tax Collections

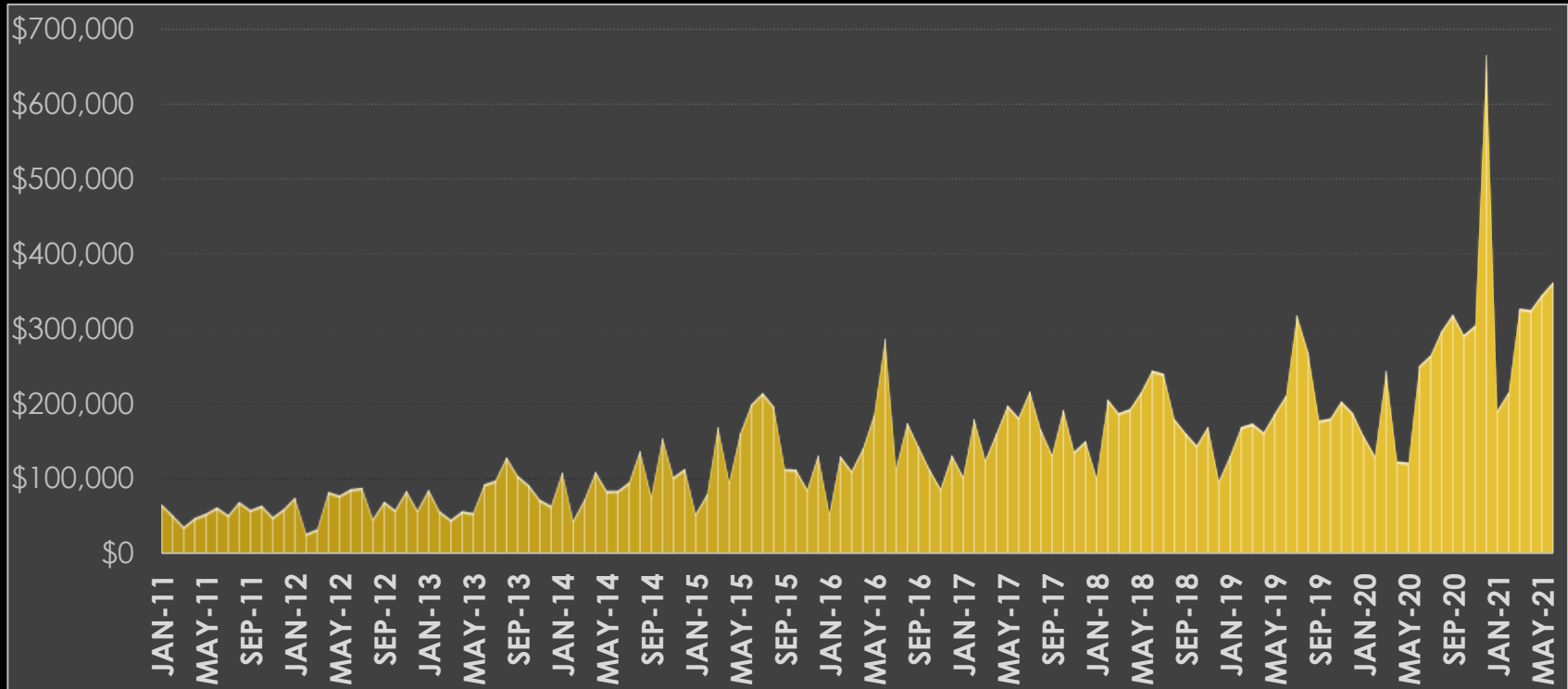




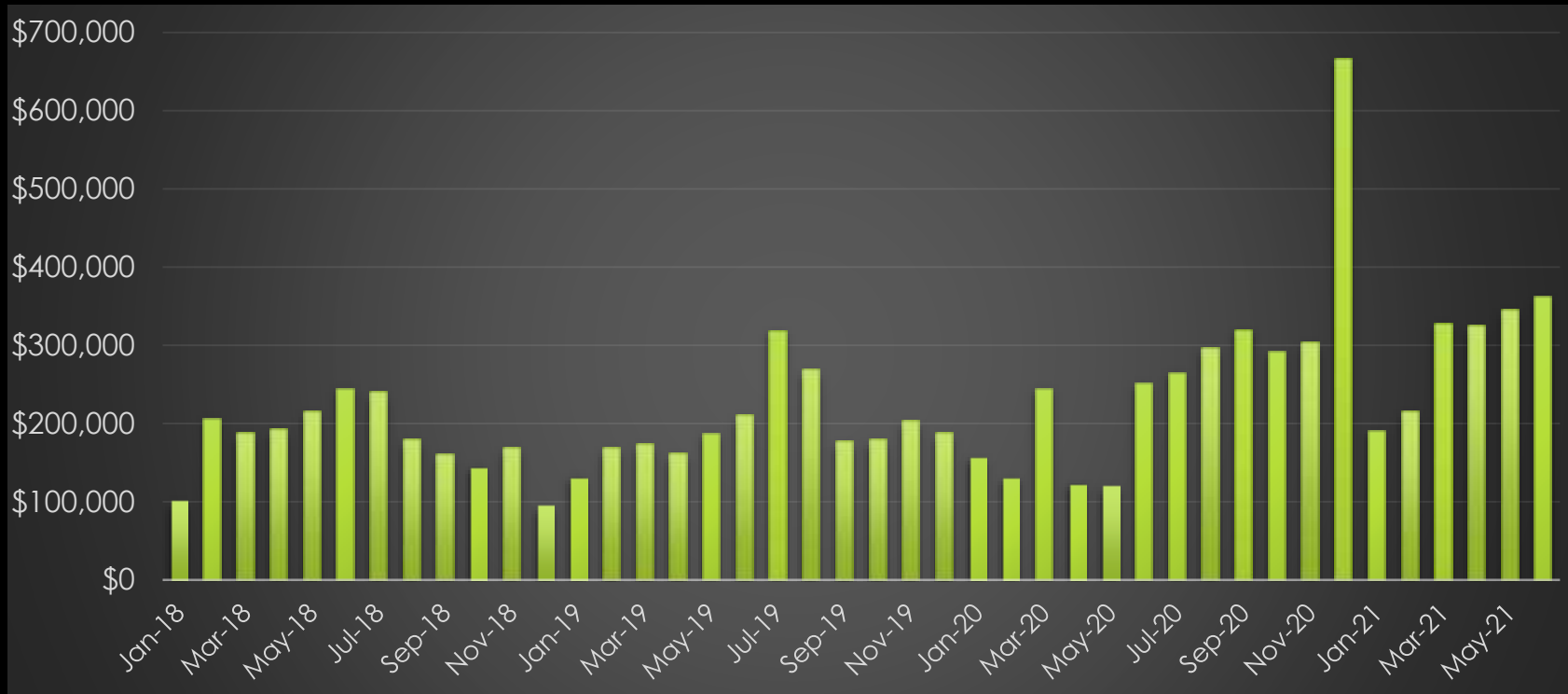
# Sales and Use Tax



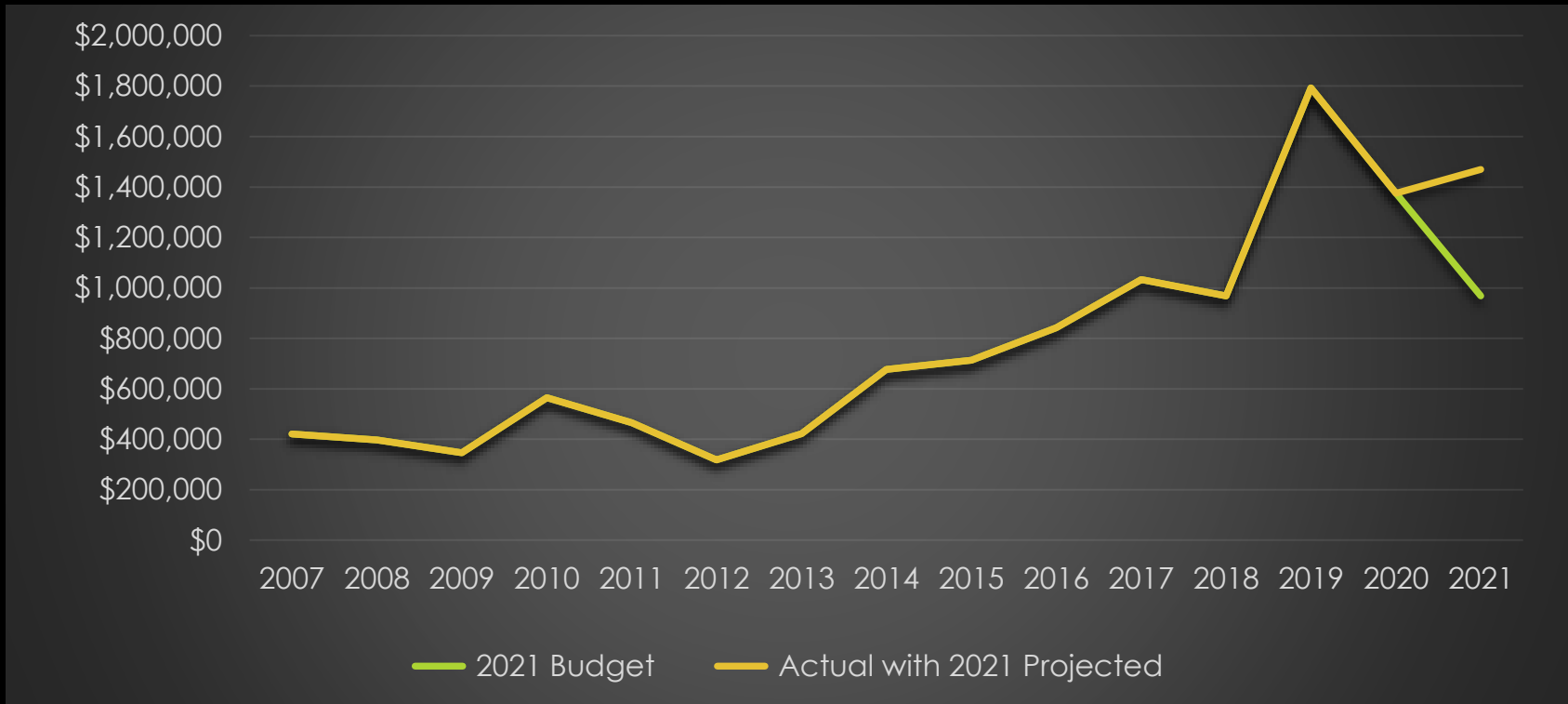
# Real Estate Excise Tax



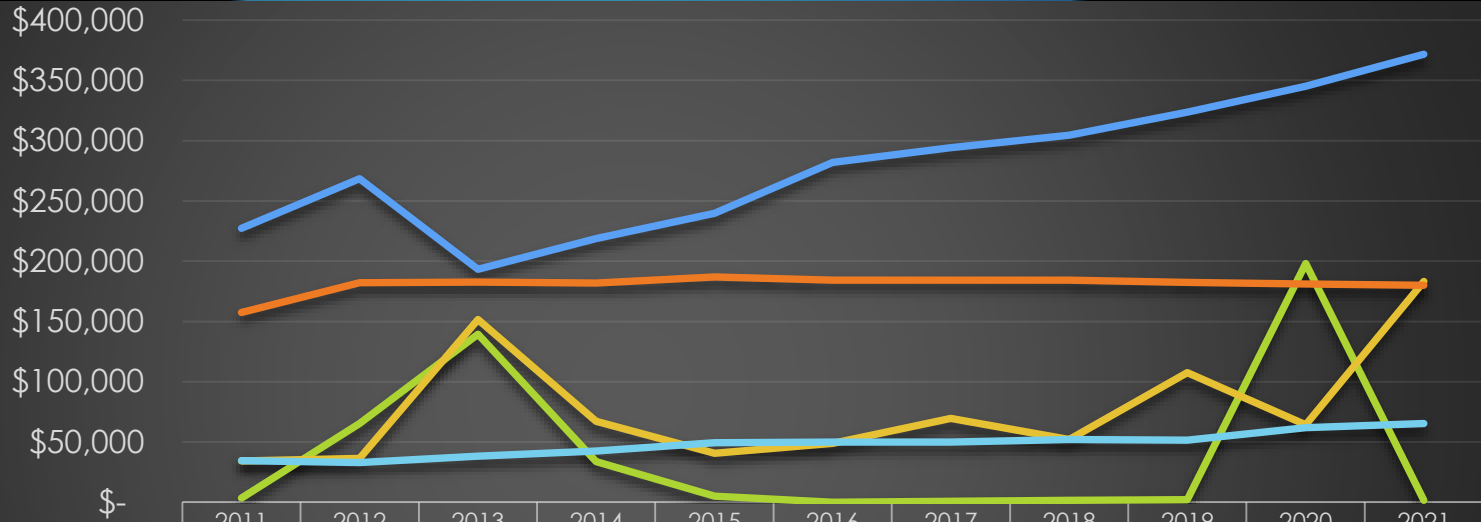
# Real Estate Excise Tax



# Building Permits

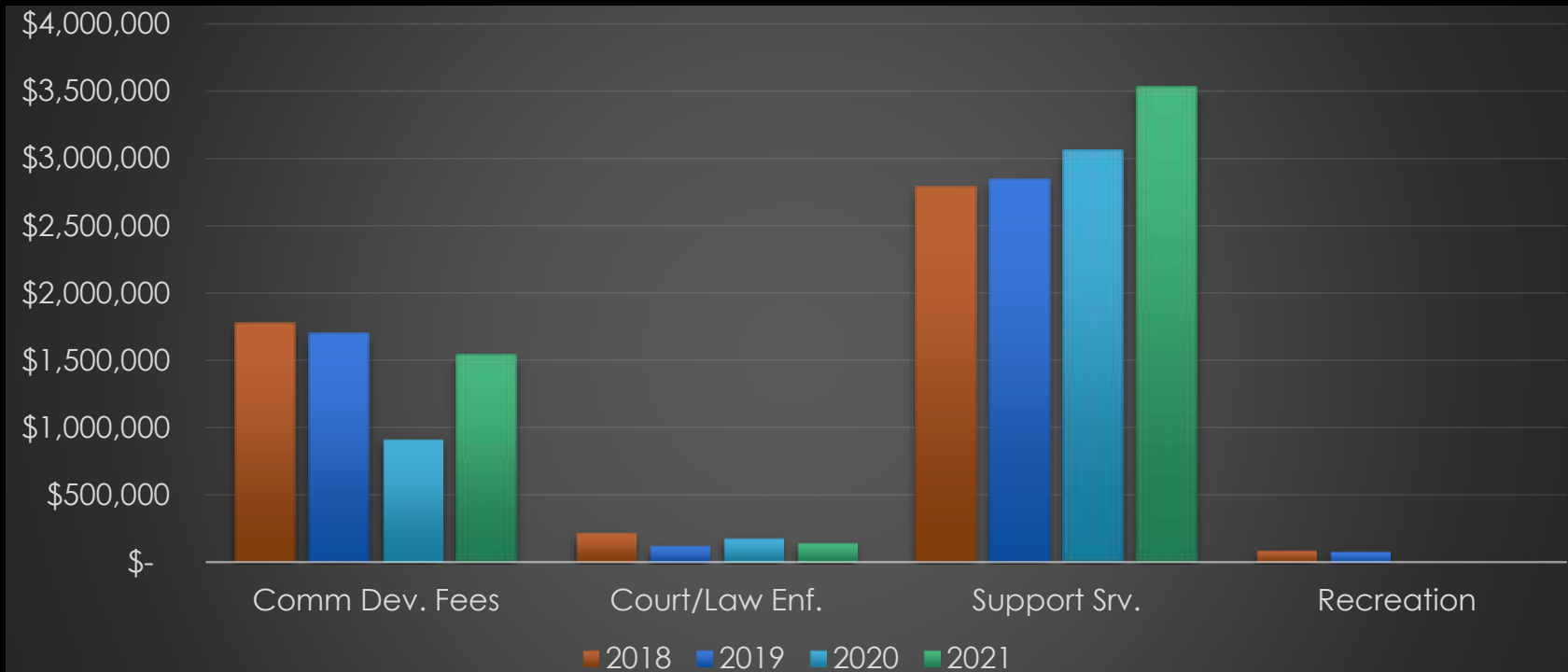


# Intergovernmental

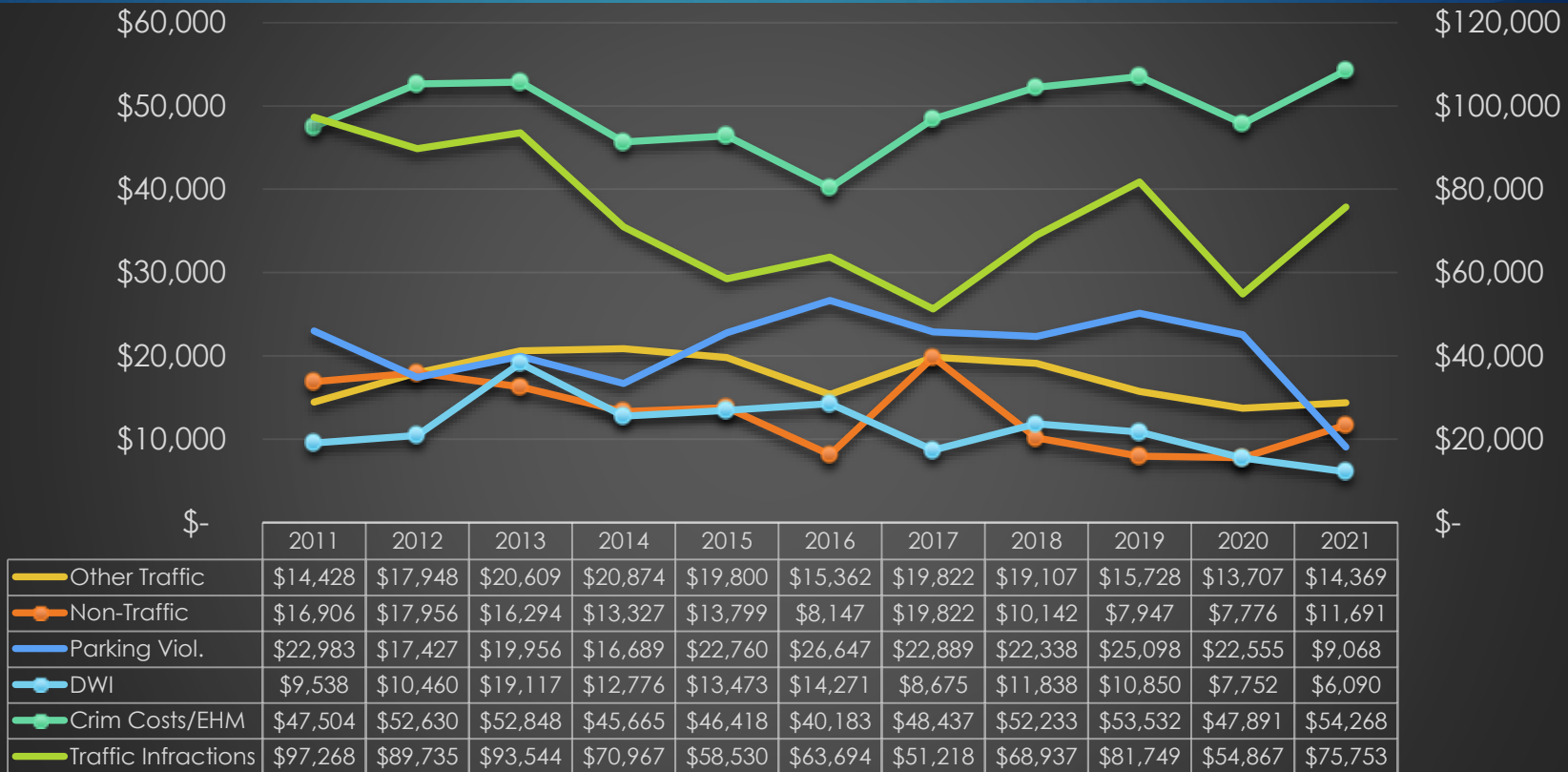


	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Federal Grants	\$3,435	\$65,355	\$139,267	\$33,802	\$5,046	\$-	\$735	\$1,500	\$2,149	\$198,128	\$1,500
State Grants/Shared Rev.	\$34,361	\$36,273	\$151,539	\$67,287	\$40,627	\$48,916	\$69,469	\$51,988	\$107,624	\$64,204	\$183,138
PUD Priv. Tax	\$157,352	\$182,203	\$182,739	\$182,004	\$187,023	\$184,334	\$184,308	\$184,244	\$182,277	\$180,994	\$180,000
Liquor Revenue	\$227,268	\$268,411	\$193,371	\$218,734	\$239,804	\$281,939	\$294,332	\$304,623	\$323,729	\$345,211	\$371,752
Fire Premium Tax	\$34,521	\$32,866	\$38,286	\$42,398	\$49,459	\$50,025	\$49,970	\$52,134	\$51,447	\$61,790	\$65,186

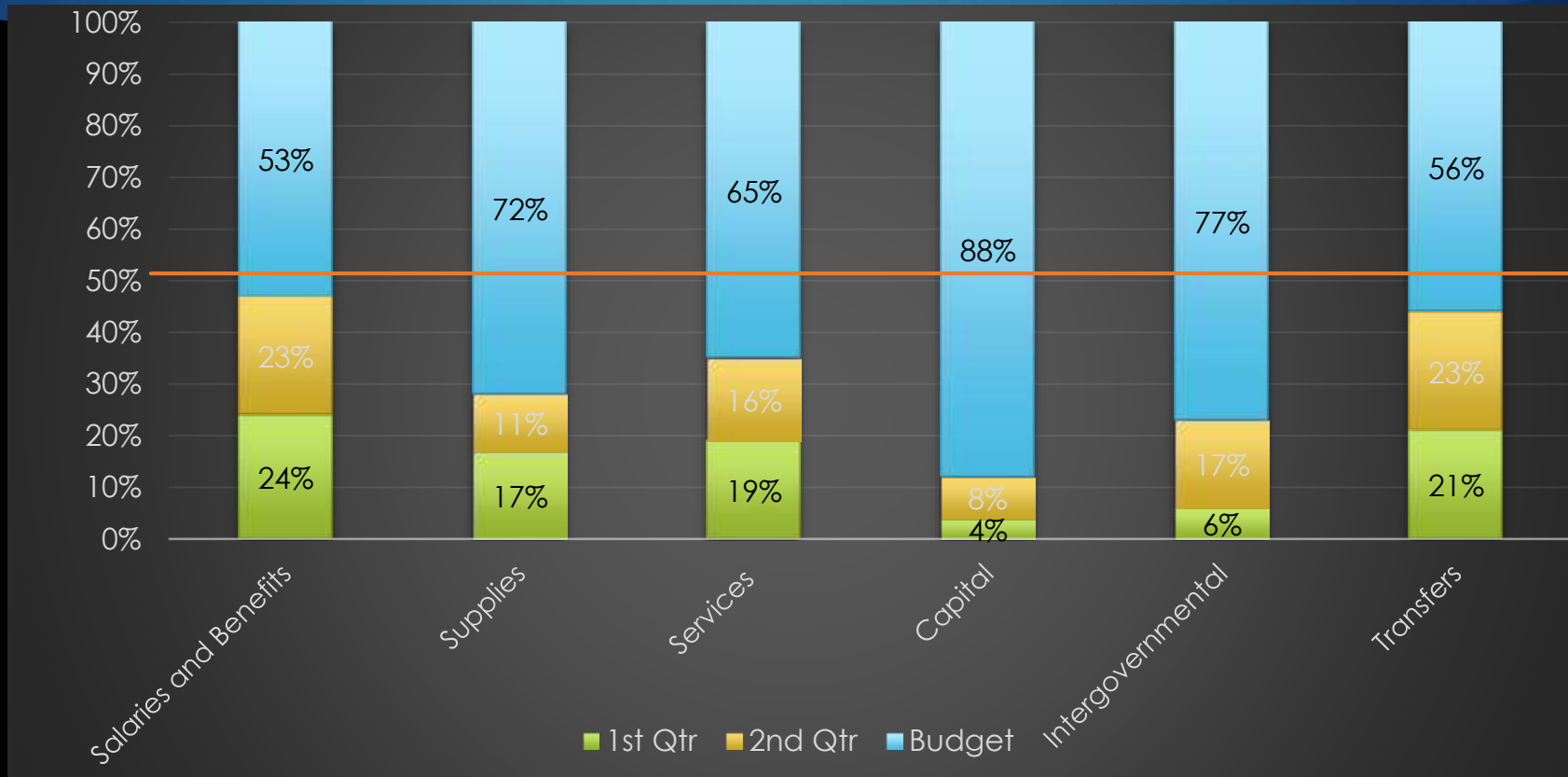
# Charges for Services



# Fines and Forfeitures

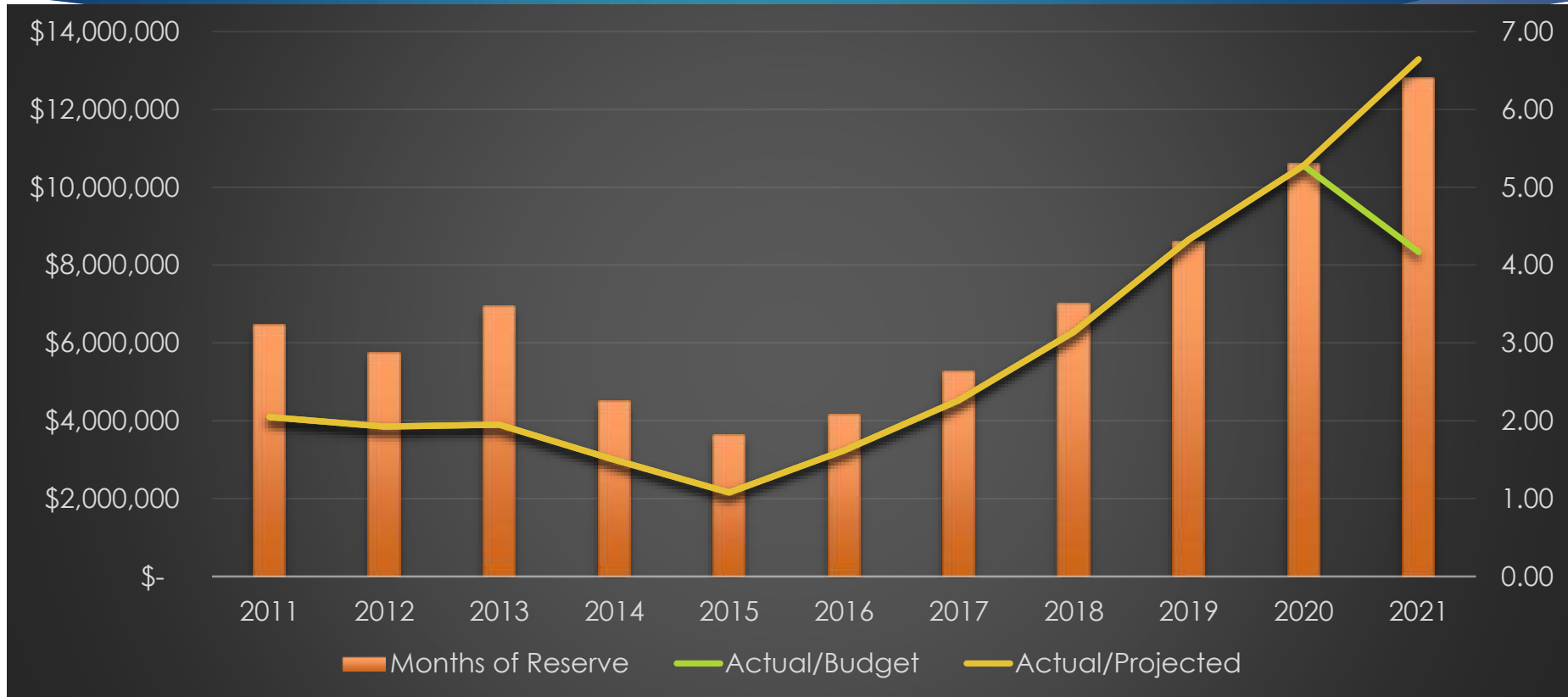


# General Fund Expenditures

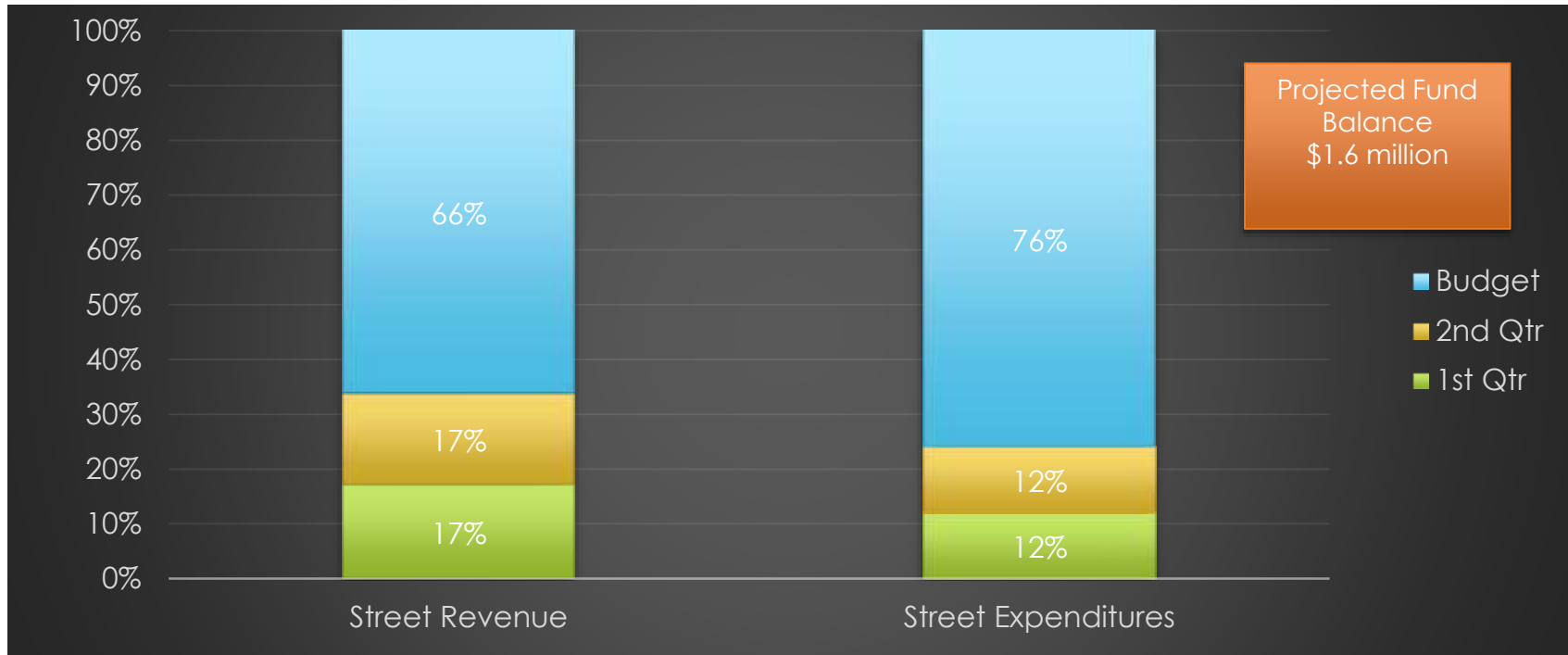




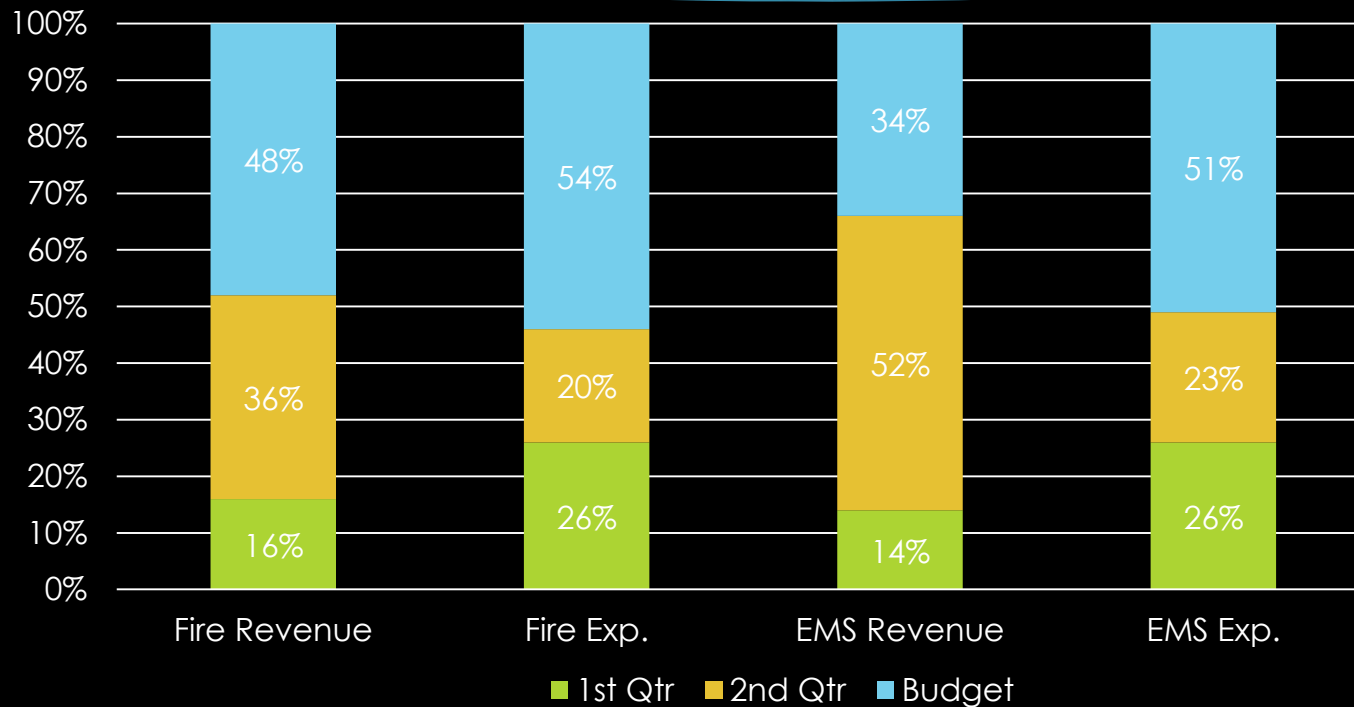
# General Fund Balance



# Streets



# Camas/Washougal Fire and EMS



Projected  
Fund Balance  
\$3.0 million

# American Rescue Plan Act Fund

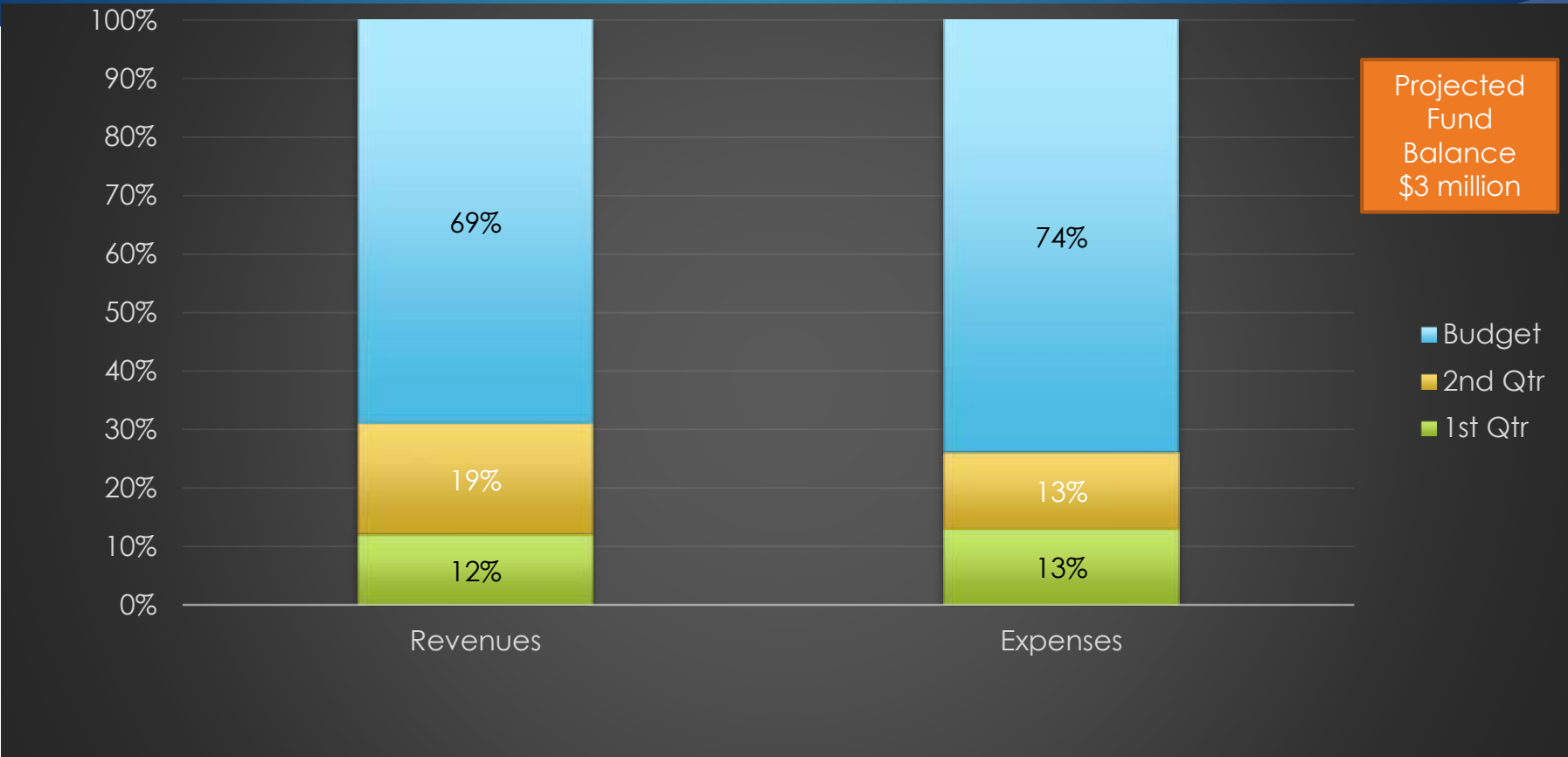
The City has accepted \$6,816,235 of the Coronavirus State and Local Fiscal Recovery Funds per the American Rescue Plan Act approved by Congress in March.

The funds are distributed in two tranches – the first received on June 30 for \$3,408,118

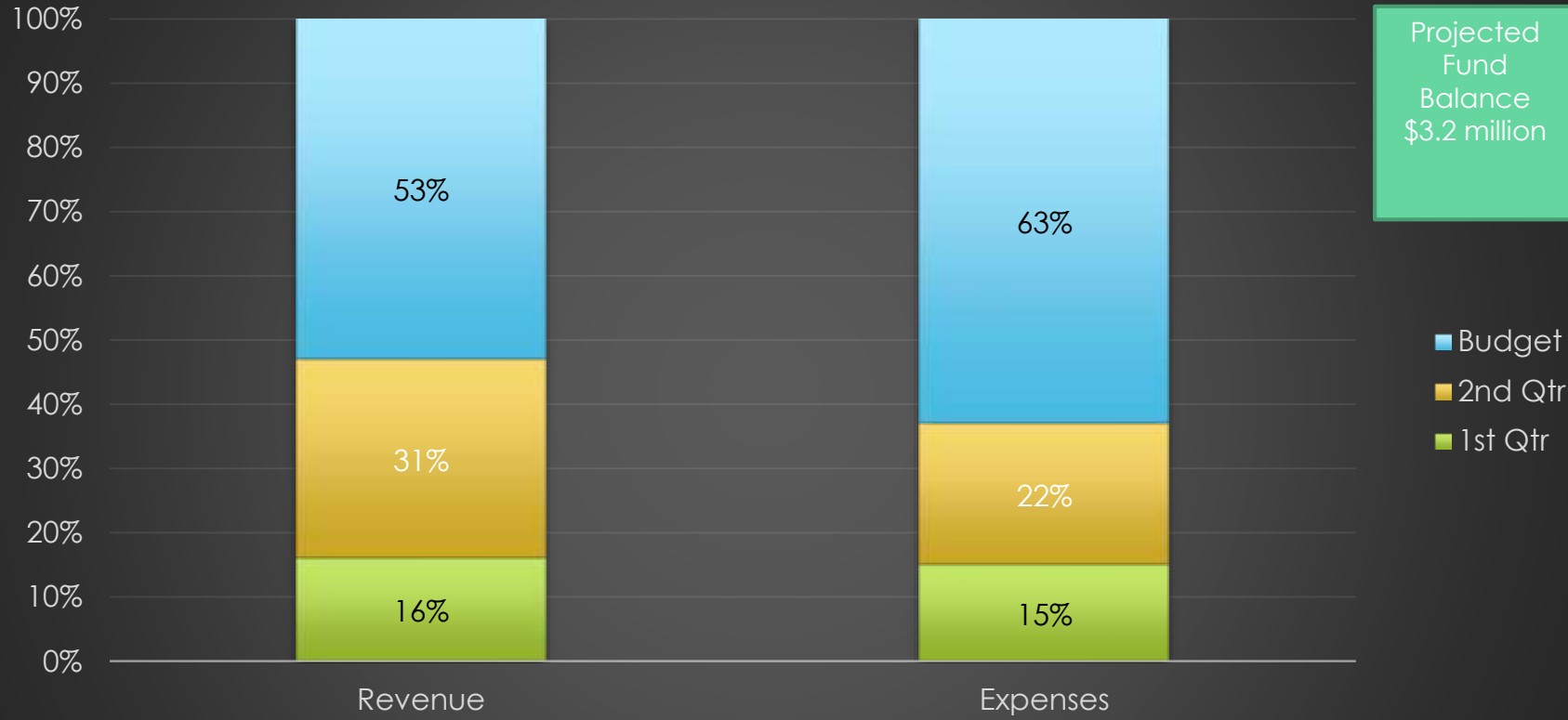
The second to be distributed a year later for the same amount.

The City has four years – using the guidance from the US Treasury – to spend the funds.

# Storm Water



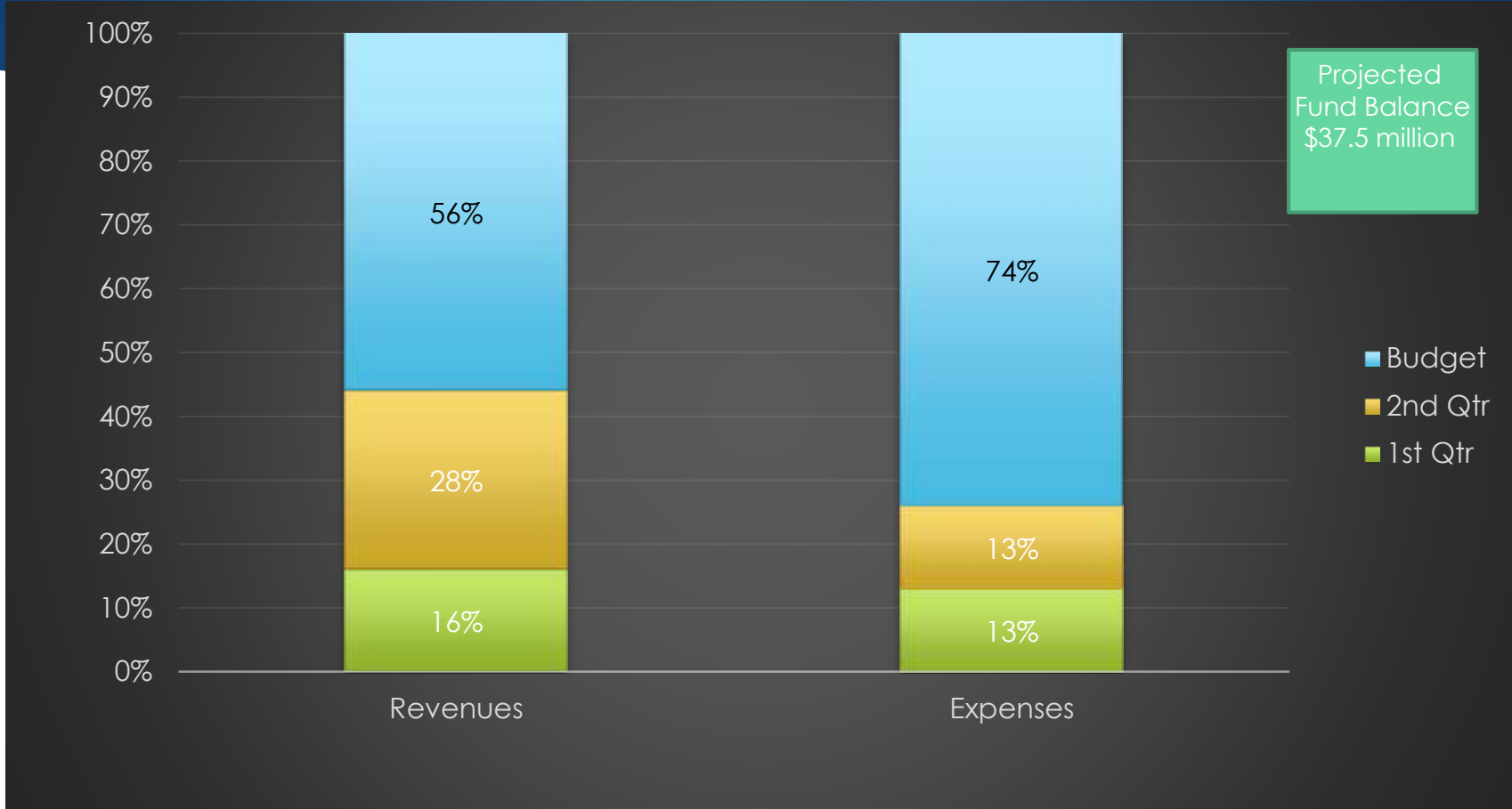
# Solid Waste



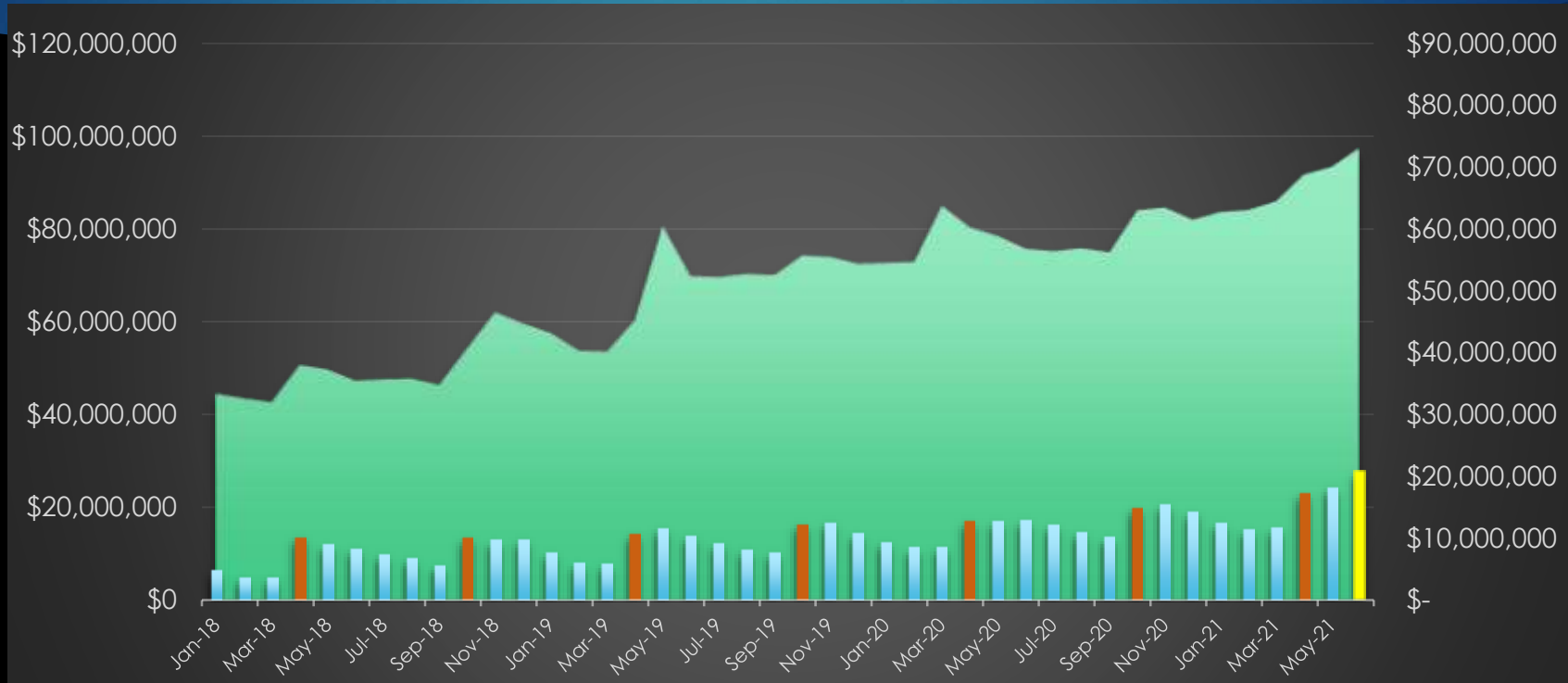
Projected Fund Balance \$3.2 million

- Budget
- 2nd Qtr
- 1st Qtr

# Water/Sewer

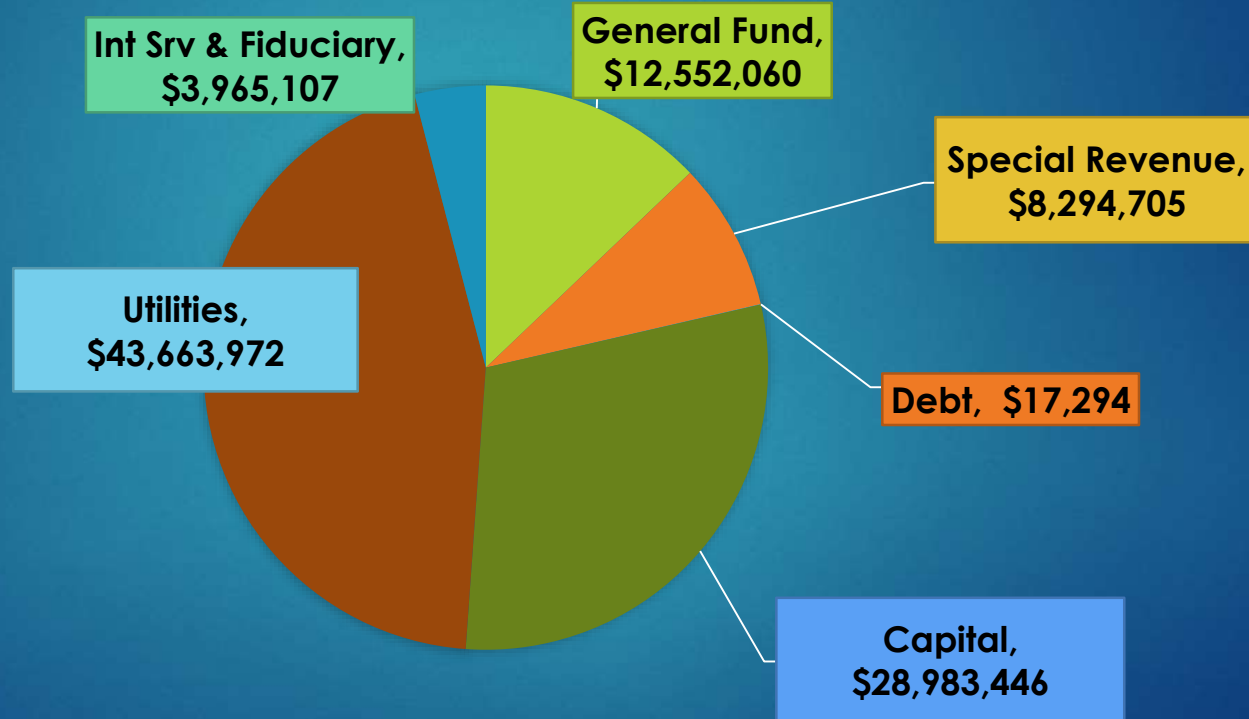


# Cash and Cash Equivalent Assets

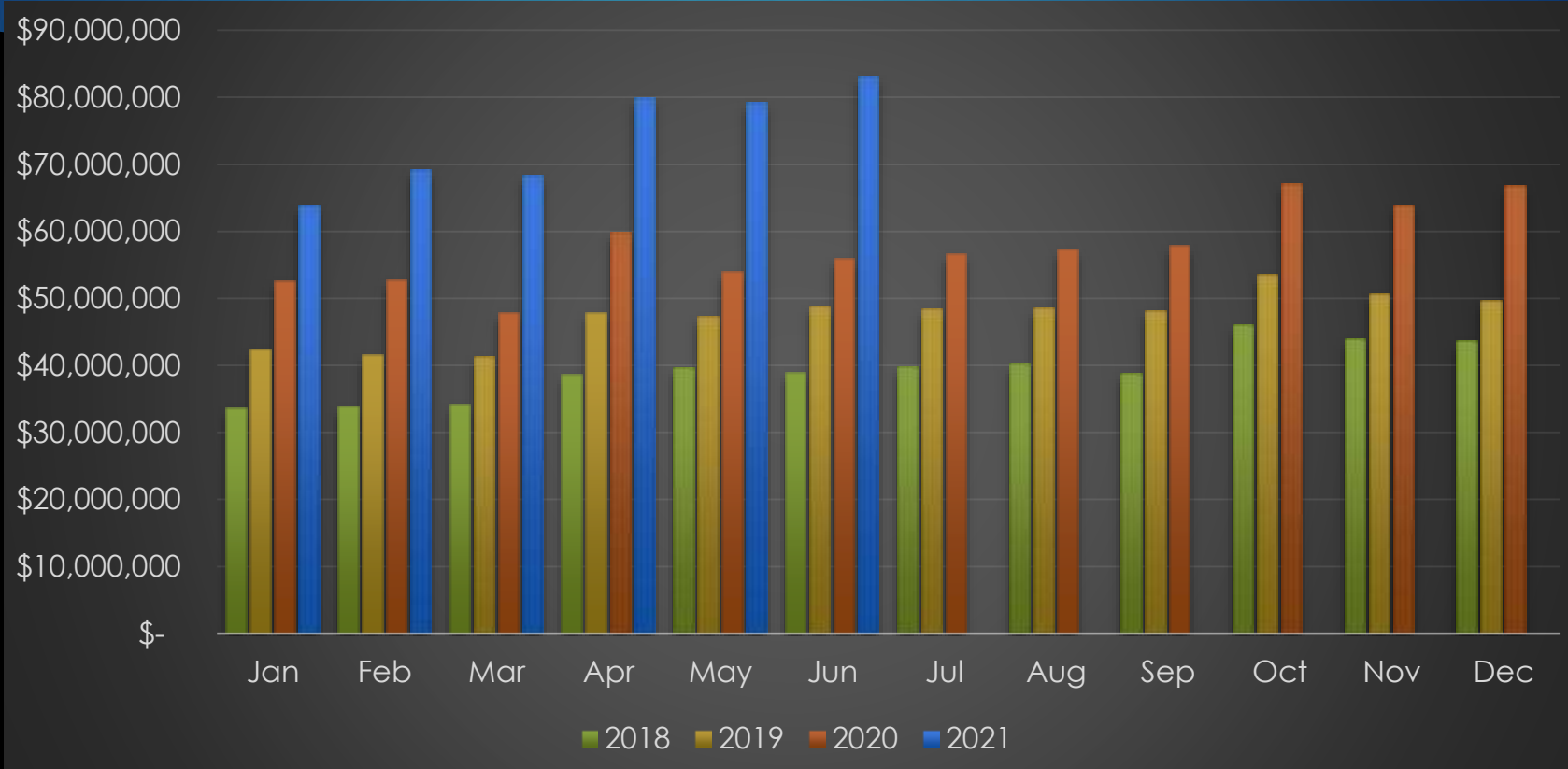




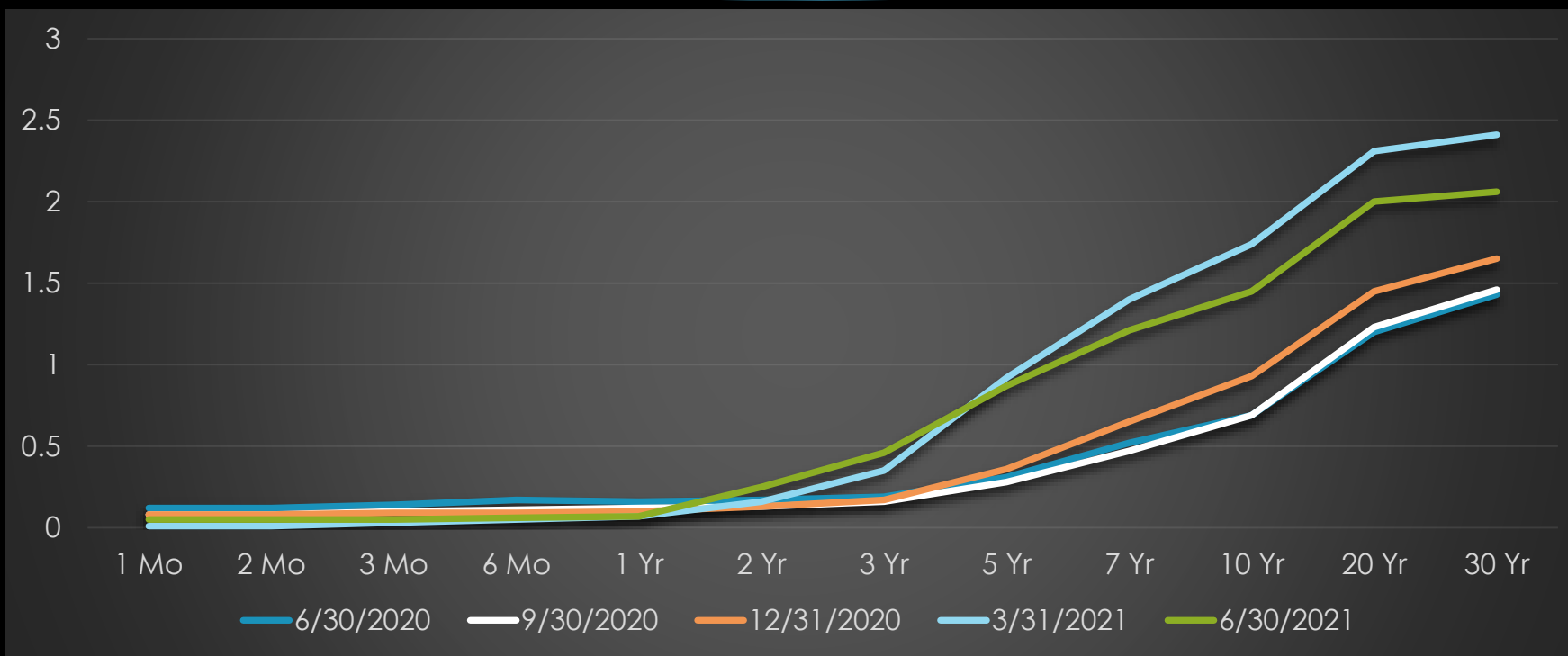
# Fund Composition of Investment Portfolio



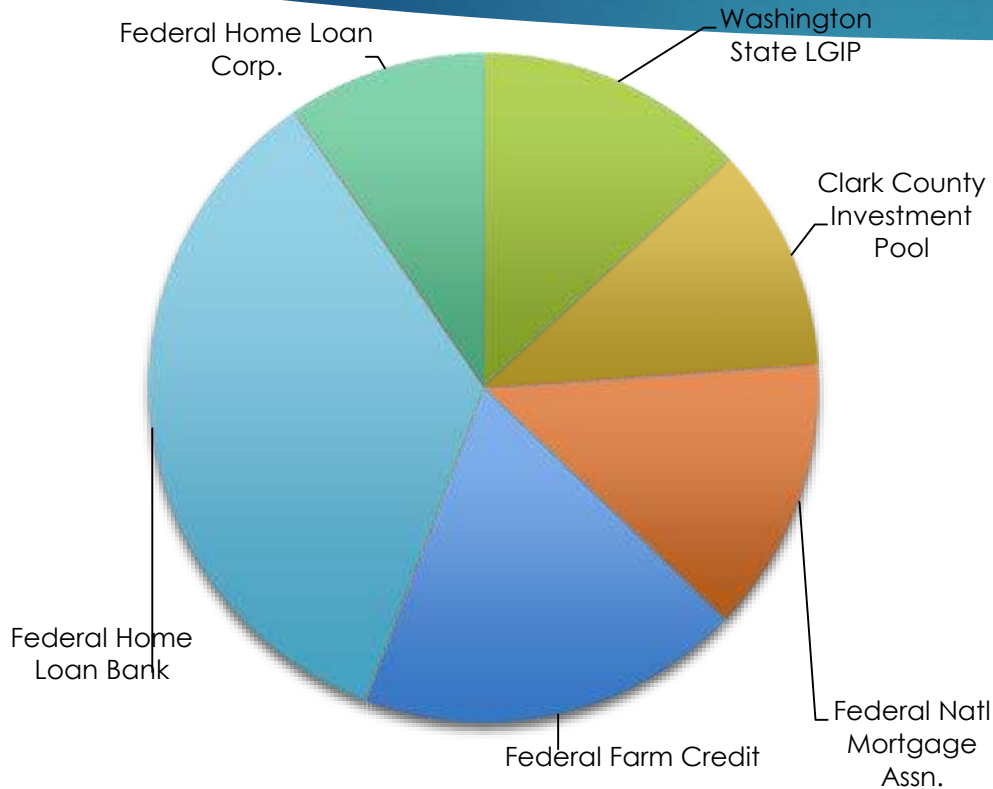
# Investment Portfolio Balance



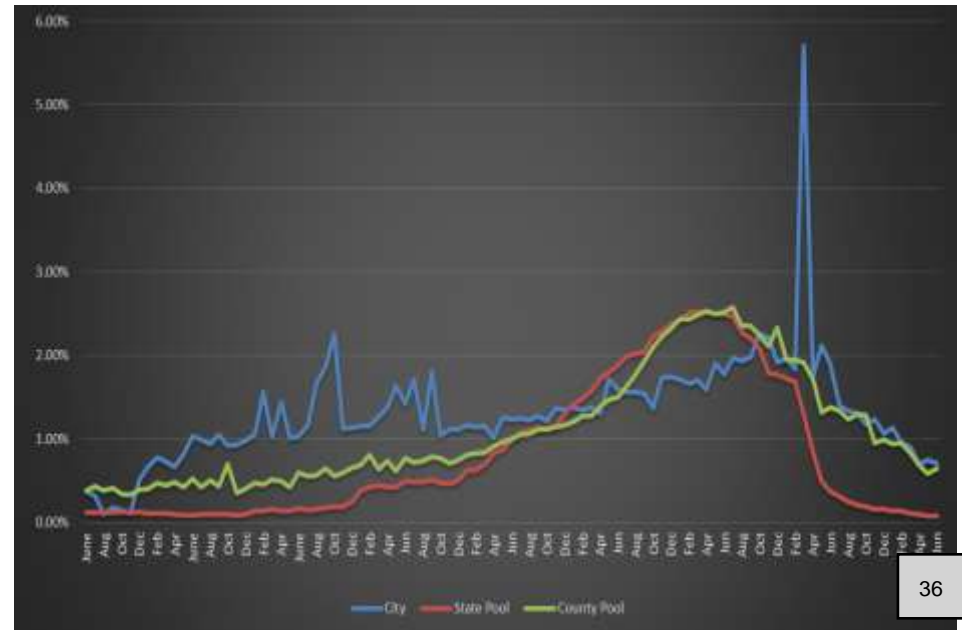
# Yield Curve - Interest Rates



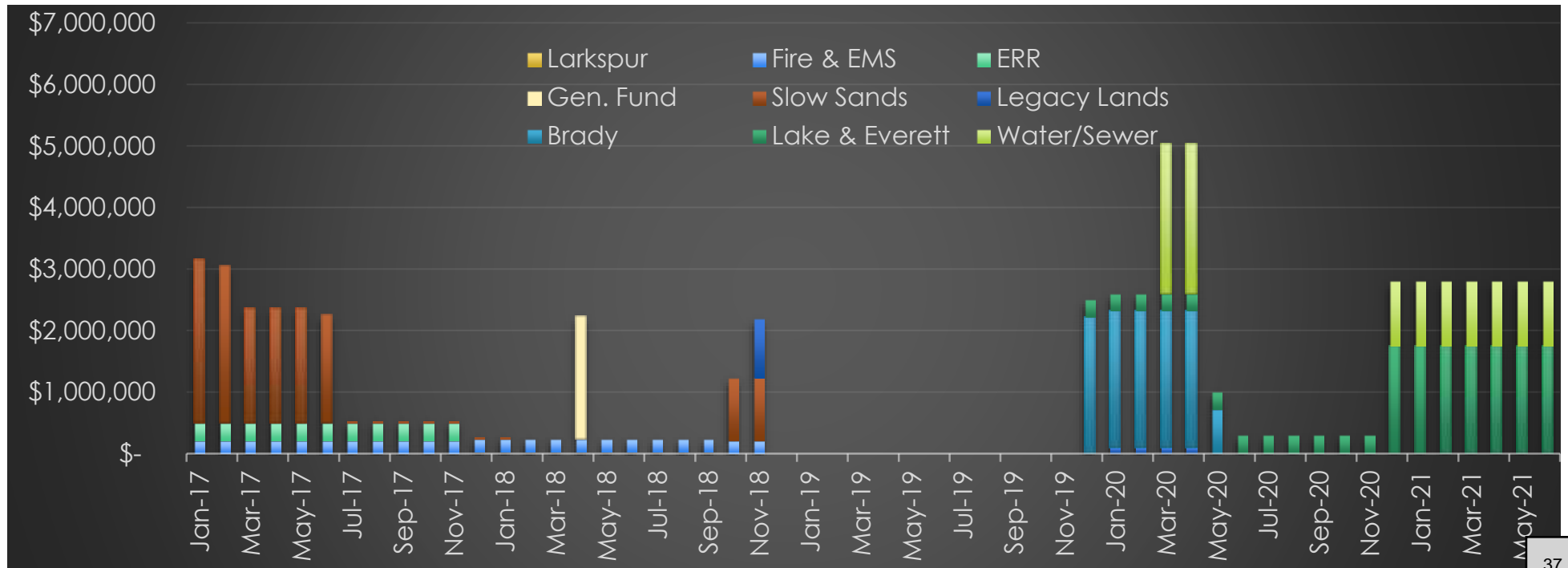
# Investment Portfolio



## Portfolio Performance 2013-2021



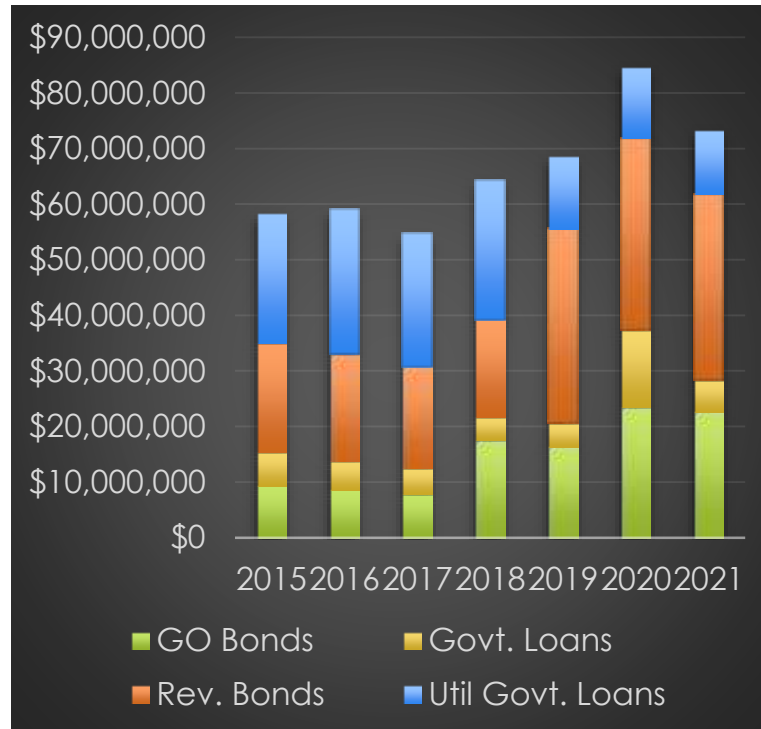
# Line of Credit



# Debt Outstanding

## Projects Financed

- 2015 LED Lights
- 6<sup>th</sup> and Norwood Roundabout
- Friberg/Strunk
- 38<sup>th</sup> Ave
- Parker
- Fire Truck
- Annex Building
- Sewer Transmission Main
- Lacamas Creek Pump Station
- 2018 Lake and Everett Roundabout
- 2019 Water Projects
- Legacy Lands
- Water Reservoir
- 2020 Legacy Lands

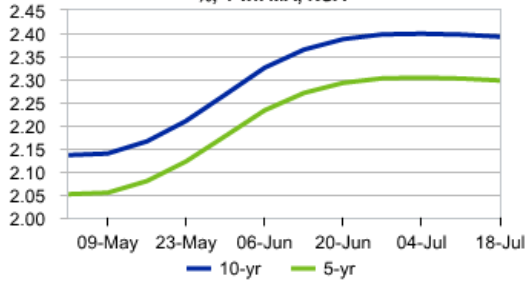


## Final Debt Payments

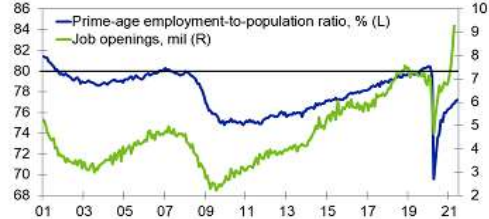
- 2016 Water Transmission Line
- Parker Street
- 2017 Parker Street
- Sewer Treatment Plant
- 2018 Friberg/Strunk
- 2019 Ambulance
- Sewer Treatment Plant Upgrade
- 2020 Sewer Treatment Plant Upgrade
- Library Bond
- Steigerwald Well Fields
- 2021 Legacy Lands Contract
- Lake Road

### Moody's Analytics Inflation Expectations Pulse

%, 4-wk MA, NSA



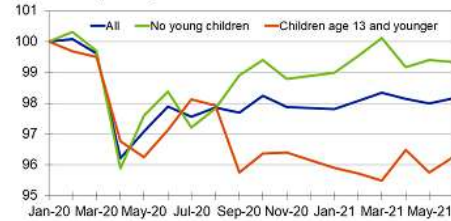
### Labor Shortages Will Be Transient



Sources: BLS, Moody's Analytics

### School's Out for Summer

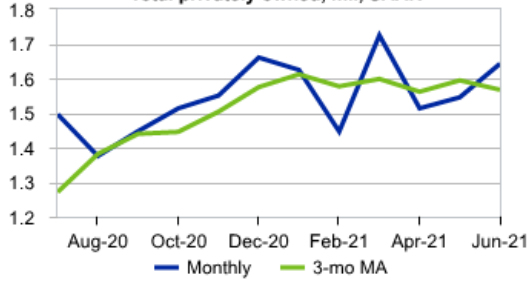
Labor force, prime age, Jan 2020=100



Sources: BLS, Moody's Analytics

### Housing Starts

Total privately owned, mil, SAAR



### Quits and Starts

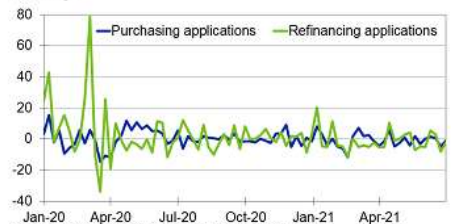
% of nonfarm employment



Sources: BLS, Moody's Analytics

### But the Mortgage Market Cools

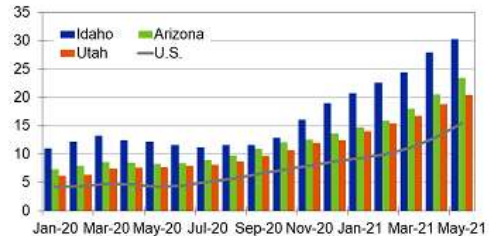
% change



Sources: Mortgage Bankers Association, Moody's Analytics  
Copyright © Mortgage Bankers Association, Jul 2021. All Rights Reserved.

### House Prices Show No Signs of Slowing

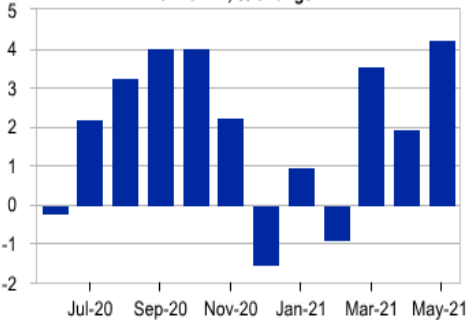
CoreLogic house price index, % change yr ago



Sources: CoreLogic, Moody's Analytics

### Worldwide Semiconductor Billings

3-mo MA, % change



# AMERICAN RESCUE PLAN ACT (ARPA)

CITY OF  
CAMAS



# WHAT IS ARPA?

ARPA was signed into law on March 11, 2021

Provides direct relief to all municipalities with \$350 billion for the Coronavirus State and Local Fiscal Recovery Funds.

# HOW WILL CAMAS RECEIVE THE CLFRF FUNDS? AND HOW MUCH?

**Through the State of Washington but unlike CRF funds, the aid to Camas is protected from state or county interference by statutes and penalties**

**Camas as a City of a population below 50,000 was allocated per capita calculation of \$6,816,235  
First Tranche \$3,408,118 in June and Second in June, 2022**

# WHO DECIDES HOW THE FUNDS ARE USED?

- City Council appropriates the funds with:
  - US Treasury Guidance (with updates)
  - Staff Proposals
  - Public Engagement
    - Balancing Act and Camas Engage



# US TREASURY GUIDANCE

AS OF JULY 14, 2021

# FISCAL RECOVERY FUNDS USES

**Public Health  
Emergency/Negative  
Impacts**

**Premium Pay for  
essential workers in  
COVID-19**

**Revenue Loss**

**Water, Sewer or  
Broadband  
Infrastructure**

# RESPONDING TO PUBLIC HEALTH EMERGENCY

## COVID-19 – broad range of services

- Vaccination programs
- Support such as medical care, testing, tracing contract tracing, access to healthcare, etc
- Public communication efforts
- Support in congregate living facilities
- Ventilation improvements in congregate settings
- Adaptions to public buildings to implement COVID-19 mitigation tactics
- Vaccine incentive programs

## More restrictive public health payroll payments

# NEGATIVE IMPACTS - HOUSEHOLDS



- Assistance to Households
  - Food Assistance
  - Rent or Mortgage
  - Utility Assistance
  - Counseling and Legal Aid for Prevent Eviction or Homelessness
  - Cash Assistance
  - Emergency Assistance for Burials
  - Home Repairs
  - Weatherization
  - Internet Access or Digital Literacy Assistance
  - Job Training

# NEGATIVE IMPACTS – CITIES, SMALL BUSINESS AND NONPROFITS



- Cities, Small Business and Nonprofits
  - Loans or grants to mitigate financial hardships
    - Supporting payroll and benefit costs
    - Costs to retain employees
    - Rent, mortgage or utilities costs
  - Loans, grants or in-kind assistance for prevention and mitigation
    - Enabling social distancing
    - Enhanced cleaning efforts, barriers, partitions
    - COVID-19 vaccinations, testing or contact tracing
  - Technical assistance, counseling or other services to support business planning needs



## NEGATIVE IMPACTS – TRAVEL, TOURISM AND HOSPITALITY



Aid to tourism, travel and hospitality industries should respond to negative economic impacts of the pandemic

- Aid to support reopening
- Planned expansion or upgrade to tourism, travel and hospitality facilities delayed due to the pandemic
- More difficult to document

# NEGATIVE IMPACTS - COMMUNITIES WITH DISPROPORTIONATE IMPACTS FROM COVID-19



- Addressing health disparities and the social determinants of health such as:
  - Community violence
  - Community health workers
- Building stronger neighborhoods and communities such as:
  - Supporting housing for homelessness
  - Affordable housing
- Addressing education disparities exacerbated by COVID-19 such as:
  - Early learning services
  - Increase support to schools for tutoring and afterschool programs
- Promoting health childhood environments such as:
  - Childcare
  - Programs for families with young children

# NEGATIVE IMPACTS – BACK TO WORK INCENTIVES AND PUBLIC JOB PROGRAMS



- Incentives include:
  - Vaccination incentive programs
  - Job training or other efforts to accelerate rehiring
  - Reduce unemployment such as childcare assistance, transportation assistance, and incentives for newly employed workers
- Public Jobs Programs include:
  - Public job programs with schools
  - Subsidized employment combined education and on-the-job training
  - Job training to accelerate rehiring or address unemployment due to the pandemic

# NEGATIVE IMPACTS – IMPROVING OUTDOOR SPACES



- Outdoor spaces such as parks and public plazas can be addressed if one of the following are addressed:
  - QCTs which Camas does not have
  - Stronger neighborhoods and communities
  - Assistance to small businesses
  - Increased use of parks during pandemic resulting in damage or increased maintenance needs

# PREMIUM PAY TO ESSENTIAL WORKERS

THE CITY DOES  
NOT QUALIFY  
BASED ON THE  
CURRENT  
GUIDANCE.

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# REVENUE LOSS TO CAMAS

- The City does not qualify with the latest calculation but will continue to monitor with the updates

# WATER AND SEWER INFRASTRUCTURE

- Drinking Water project examples
  - Treatment
  - Transmission including lead service line replacement
  - Source rehabilitation
  - Storage
  - New system development
  
- Clean Water project examples
  - Construction of treatment works
  - Nonpoint source pollution management
  - Stormwater systems
  - Water conservation
  - Watershed pilot projects
  - Energy efficiency treatment works
  - Security measures at treatment works
  - Technical assistance to ensure compliance with Clean Water Act
  - Stormwater projects must have a water quality benefit

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# BROADBAND INFRASTRUCTURE

- Projects must be designed to service unserved or underserved households and businesses to supply minimum level of broadband
- Modernization of cybersecurity including hardware, software, and protection of critical infrastructure of government services.



# OTHER USES

## Mental health services and substance abuse disorder services

- Community-based mental health and substance use disorder programs
- School-based social-emotional support and other mental health services

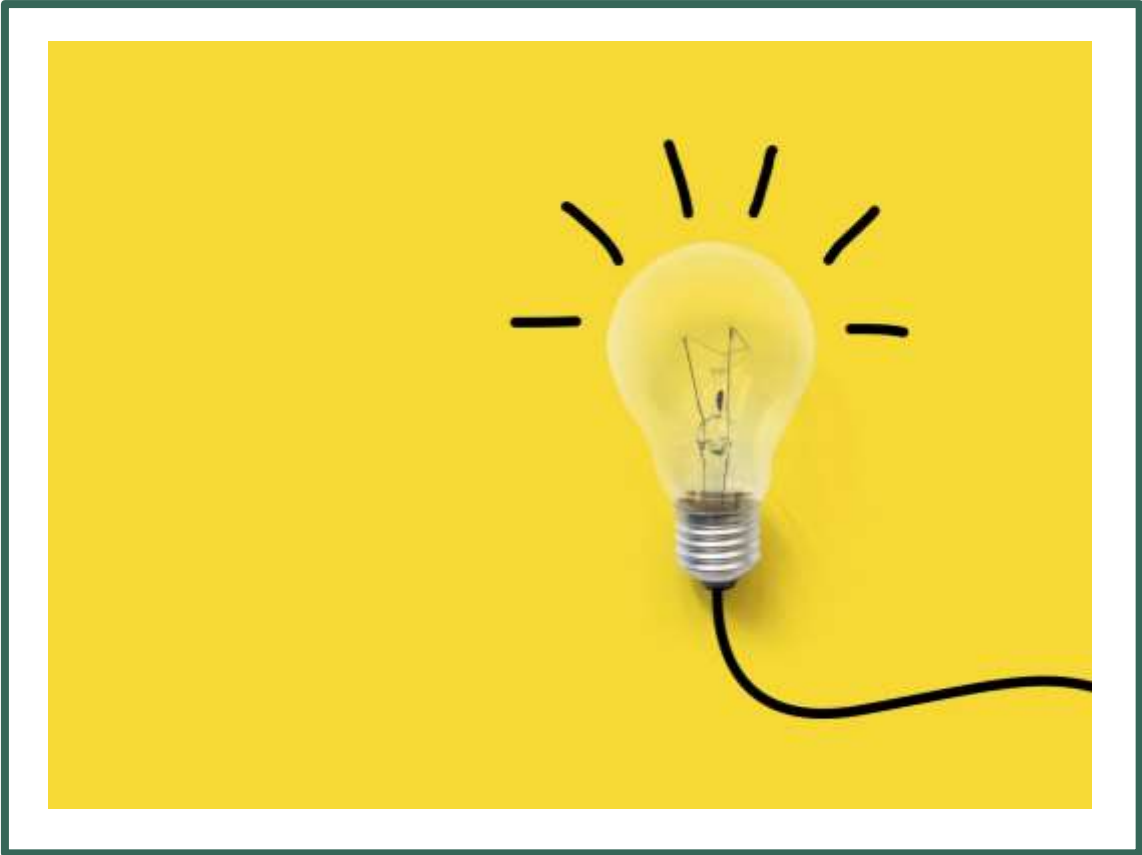
Road repairs and upgrades directly related to an eligible water or sewer project

Build or upgrade broadband connections to schools and libraries

Interest earning may be used to defray the administrative expenses of the City's ARPA program

Funds may be used to support effective management and oversight of the program such as legal, regulatory and other requirements.

# NEXT STEPS



- Public engagement
- Staff recommendations
- Fall Omnibus and/or Readoption of 2022 Budget