



**Parks and Recreation Commission Meeting Agenda
Wednesday, March 22, 2023, 5:00 PM
Hybrid Meeting - Council Chambers, 616 NE 4th AVE
and Zoom**

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – 831 4537 5954
2. Or, from any device click <https://zoom.us/j/83145375954>

OPTION 2 - Join by phone (audio only):

Dial 877-853-5257 and enter meeting ID# 831 4537 5954

For Public Comment:

Click the raise hand icon in the app or by phone, hit *9 to "raise your hand" (or email to parcs@cityofcamas.us)

CALL TO ORDER

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

PUBLIC COMMENTS

APPROVAL OF MINUTES

1. [Approve Minutes of Parks & Recreation Commission Meeting on March 2, 2023](#)
[Presenter: Ellen Burton, Chair](#)
[Time Estimate: 5 minutes](#)

MEETING ITEMS

2. **Assignment for FY23: Which projects are you interested in? (discussion and approval)**
Presenter: Ellen Burton
Time Estimate: 10 minutes
3. **North Shores Subarea Plan project update (informational)**
Presenter: Alan Peters, Community Development Director
Time Estimate: 15 minutes

4. **Recreation Program, 2022 annual report presentation (informational)**
Presenter: Tammy Connolly, Recreation Coordinator
Time Estimate: 10 minutes
5. **Special Events, 2022 annual report presentation (informational)**
Presenter: Krista Bashaw, Recreation Coordinator
Time Estimate: 15 minutes
6. **Fuel Reduction/Defensible Space educational workshop**
Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 10 minutes
7. **Lakes Management Plan, project update (informational)**
Presenter: Steve Wall, Public Works Director
Time Estimate: 20 minutes

PROJECT UPDATES

8. **Parks & Recreation Updates**
Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 10 minutes
9. **Public Works Updates**
Presenter: Will Noonan, Operations Supervisor
Time Estimate: 10 minutes

OTHER ITEMS

10. **Commissioners Updates (informational) – (remainder of time)**
Presenter: Ellen Burton, Chair
Time Estimate: Remainder of time

CLOSE OF MEETING



Parks and Recreation Commission - Special Meeting Agenda

Thursday, March 02, 2023, 5:00 PM

**Hybrid Meeting - Council Chambers, 616 NE 4th AVE
& Zoom**

CALL TO ORDER

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

Present: Katy Daane, David Dewey, Brittany Grahn, Jason Irving, Steve Lorenz, Council Liaison Leslie Llewellyn

Excused: Ellen Burton and Jenny Wu

Staff: Trang Lam and Susan Palmer

Presenters: Ben Johnson, Greenworks Project Manager

PUBLIC COMMENTS

APPROVAL OF MINUTES

1. **Approve Minutes of Parks & Recreation Commission Meeting held on Wednesday, January 25, 2023**

Presenter: Ellen Burton, Chair

Time Estimate: 5 Minutes

A motion was made by Dewey, seconded by Lorenz, and approved unanimously to approve the Parks & Recreation Commission minutes of January 25, 2023 as written.

MEETING ITEMS

2. **CORE VALUES – DISCUSSION & APPROVAL**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

A motion was made by Lorenz, seconded by Grahn, and carried unanimously to approve the Core Values document as presented.

3. **FACILITIES – ANNUAL REPORT**

Presenter: Susan Palmer, Recreation Facilities Coordinator

Time Estimate: 5 Minutes

Susan Palmer presented the 2022 Facility rentals and reservations summary. Discussion ensued on revenue and operations & maintenance fees.

4. CROWN PARK – VALUE ENGINEERING OPTIONS

Presenter: Ben Johnson, GreenWorks Project Manager

Time Estimate: 20 Minutes

Ben Johnson and Trang Lam reviewed value engineering options for the Crown Park Project plan. Discussion ensued on the Water Feature cost estimate comparisons and water usage.

5. EVENT SPONSORSHIP PROGRAM UPDATE - DISCUSSION & APPROVAL

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Lam presented different recommendations for levels of Special Event sponsorship and recognition & acknowledgement. Grahn stated that she likes the addition of the community sponsorship level.

A motion was made by Dewey, seconded by Lorenz, and carried to approve the new Special Event Community Sponsorship policy as presented.

6. ASSIGNMENTS FOR FY23: WHICH PROJECTS ARE YOU INTERESTED IN? STEWARDSHIP ASSIGNMENTS?

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 20 Minutes

The Parks Commissioners are going to maintain their current stewardship park assignments. Lam provided an overview on upcoming Parks & Recreation Department projects.

7. RENAMING THE SKATE PARK - DISCUSSION & APPROVAL

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 Minutes

Lam requested to change the name of the Camas-Washougal Skate Park to Riverside Bowl Skate Park.

A motion was made by Lorenz, seconded by Grahn, and carried unanimously to change the Camas-Washougal Skate Park name to Riverside Bowl Skate Park.

PROJECT UPDATES

8. Parks Project Updates

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 Minutes

The Parks & Recreation Department will be hiring seasonal staff soon.

9. Public Works Project Updates

Presenter: Staff, Public Works Department

Time Estimate: 5-10 Minutes

Will Noonan stated that staff has been busy cleaning up debris from the storms. Park improvements have been made at Heritage Park and Grass Valley Park. They will be hiring seasonal workers soon.

OTHER ITEMS

9. COMMISSIONER'S UPDATES

Presenter: Parks & Recreation Commissioners

Time Estimate: Remainder of Time

Lorenz stated that maintenance crews have done a great job of cleaning up Crown Park after the storms. He added that Oak Park has mole issues and a camper was spotted at Oak Park.

Irving thanked Will Noonan's Crew for keeping the little league fields maintained at Forest Home Park.

CLOSE OF MEETING

Meeting closed at 6:45 pm

Vision: *We envision Camas as a thriving, cohesive community that honors a unique legacy of coordinated parks, trails, natural areas and diverse recreation opportunities highlighted by our lakes, rivers and streams. Stewardship and thoughtful enhancement of these assets ensure a safe, healthy, active and balanced lifestyle for all.*