



City Council Workshop Agenda
Monday, November 04, 2024, 4:30 PM
Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/84065790336>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

WORKSHOP TOPICS

1. [Professional Services Agreement for Angelo Booster Station Design Phase 1](#)
[Presenter: Rob Charles, Utilities Manager](#)
[Time Estimate: 5 minutes](#)
2. [2025-2026 Mayor's Recommended Capital Budget Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst](#)
[Time Estimate: 15 minutes](#)
3. [Transportation Benefit District \(TBD\) – District Formation](#)
[Presenter: Matthew Thorup, Assistant Finance Director](#)
[Time Estimate: 15 minutes](#)
4. [Utility Tax 2% and 4% Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)
[Time Estimate: 30 minutes](#)
5. [City of Camas Third Quarter 2024 Financial Performance Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)
[Time Estimate: 15 minutes](#)
6. [2024 Fall Omnibus Budget Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst](#)

Analyst

Time Estimate: 15 minutes

7. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator
Time Estimate: 10 minutes

COUNCIL COMMENTS AND REPORTS

PUBLIC COMMENTS

CLOSE OF MEETING



Staff Report

November 4th, 2024 Council Workshop Meeting

Professional Services Agreement for Angelo Booster Station Design Phase 1

Presenter: Rob Charles, Utilities Manager

Time Estimate: 5 minutes

Phone	Email
360.817.7003	rcharles@cityofcamas.us

BACKGROUND: The “Angelo Booster Station” distributes water it receives from the City’s well sources throughout the system to other reservoirs for distribution to customers. There are four pumps at Angelo which have all been running during the peak demand summer months to meet demand in the system. Normally, one pump is a backup in case one of the three normally operating pumps fails. In the current summer time scenario, If one of the existing four pumps were to fail, the City would have a difficult time meeting peak water demands.

SUMMARY: Staff went through a selection process to find qualified consultants to complete design of improvements to the Angelo Booster Station and selected MacKay Sposito. Mackay Sposito’s work will include design for placement of a temporary fifth pump at the booster station which would provide redundancy for the next two summers. Additionally, their work will model the system to look at locations for an additional permanent booster station which would provide additional capacity to the supply areas that Angelo Booster currently serves. Once this location is selected, another contract for design of this facility will be brought forward to Council for authorization.



Figure 1 Angelo Booster Station at Fallen Leaf Park

BENEFITS TO THE COMMUNITY: Continue to provide safe and reliable water supply to Camas customers.

BUDGET IMPACT: The cost of the proposal from \$411,067.50 and there are sufficient funds in water to cover these expenses.

RECOMMENDATION: Staff recommends this item be placed on the November 18, 2024, Council Regular Meeting Consent Agenda for Council’s consideration.

October 25, 2024

City of Camas
616 NE 4th Avenue
Camas, WA 98607
Attn.: Rob Charles, Utilities Manager

Re: REVISED DRAFT Scope and Fee for Angelo Booster Station Phase 1 Design Services

Dear Rob:

Thank you for selecting the MacKay Sposito team to partner with the City of Camas on the Angelo Booster Station Design. We are excited to work with you to deliver an exceptional project to the Camas community.

Enclosed you will find our draft scope and fee for your review and feedback.

Please contact me with any questions.

Sincerely,



Chad McMurry, PE
Project Manager
MacKay Sposito
(360) 518-6803
cmcmurry@mackaysposito.com

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INTRODUCTION

The City of Camas selected MacKay Sposito and their Consultant team for the Angelo Booster Station project. The project team for the first phase of this project includes:

- MacKay Sposito - Project Management / Water Main & Site Design / Environmental Permitting
- Carollo Engineers - Water System Modeling / Pump Station Design

GENERAL PROJECT DESCRIPTION/BACKGROUND

This project addresses two capacity limitations in Camas’s water system.

- 1) The lack of redundancy in the existing Angelo Booster Station, which moves water from the 343 Pressure Zone to the 455 Pressure Zone. In order to meet water demand during periods of peak use, the pump station operates with all pumps running, including the “spare” backup pump. For reliability, standard practice is to keep one pump as a “spare,” in the event one of the primary pumps requires servicing. The first Task of this Phase 1 Scope is to prepare plans for the retrofit of an additional pump and controls or similar improvement to improve redundancy and the firm capacity of the Angelo Booster Station.
- 2) The ability of all pump stations to move water from the 343 Pressure Zone into the 455 and 544 Pressure Zones to meet future demand. The second Task of Phase 1 is the identification, conceptual design, and analysis of alternatives for moving water from the well site near Louis Bloch Park through town to the 544 Pressure Zone along the north and northwest limits of Camas. Zone 544 is seeing the bulk of Camas’s growth, and anticipated demands will require upgrades to the transmission systems. Task 2 of the Phase 1 Scope includes work needed to recommend a preferred alternative for those upgrades.

Recent projects completed by Carollo Engineers took advantage of their CAMP Meeting process (Concentrated, Accelerated, Motivated, Problem Solving) to facilitate thorough, rapid decision-making discussions with all affected staff and consultants. This approach has been proven to efficiently evaluate complex design options and reach consensus on a preferred alternative in an extended workshop format. To improve decision-making efficiency and foster communication between groups, we propose to pursue that process for both Tasks in this Phase; that approach is reflected in the description of our approach below, the identified Subtasks, and the proposed Fee.

An overview of each Task in the first Phase is included on the next pages.

TASK 1 - ANGELO BOOSTER FIRM CAPACITY IMPROVEMENTS

Consultant work on this Task is intended to move through a Design-Bid-Build process to restore full-time redundancy as quickly as possible at Angelo Booster Station.

Work to be performed by the Consultant generally consists of the following services:

- Project management: Coordination of the overall project team, as well as consultant design activities and consultant contracts, including the scope of work, budget, and schedule.
- Coordination with utility providers.
- Attend the onsite meeting to discuss alternatives and determine the city's preference

Work to be performed by our subconsultant Carollo Engineers generally consists of the following services:

- Evaluation & review of alternatives for restoring redundancy at the current Angelo Booster Station
- Conduct a Design CAMP Meeting with City staff and the consultant team
- Design of Preferred Alternative improvements to the Angelo Booster Station
- Assist with development of Bid & Contract Documents
- Provide technical support during construction
- Services are further described in the attached Scope & Fee Proposal from Carollo (see Appendix A)

City Performed Work

- Project Management: Coordination between City staff and the consultant team.
- Provide available studies, reports, drawings, and other information pertinent to the proposed projects.
- Assist with the development and review of plans, specifications, estimates, and other consultant deliverables and other bid documents. Compile the construction bid package, coordinate the bid advertisement, and conduct the bid opening.
- Administer project funding.
- Lead construction management and inspection. Manage construction of the project and provide inspection.

General Assumptions

1. See tasks for specific task-related assumptions and exclusions.
2. Tasks assumed to be completed by the City are listed under "City Performed Work" above.
3. City of Camas design requirements and standards apply.
4. Washington State Department of Health's *Water System Design Manual* design and planning standards apply.
5. The Phase 1 contract duration is approximately 16 months for design and construction phase services. It is assumed that work on both Tasks will begin in September or October 2024
6. All submittals will be made electronically with no paper copies.

Exclusions

1. Land use planning

2. Land Surveying
3. Environmental Permitting
4. Geotechnical exploration, testing, & reporting
5. Structural engineering, including retaining wall design.

TASK 2 - 544 ZONE WATER SUPPLY ALTERNATIVES ANALYSIS

The work items in Task 2 are intended to identify and evaluate alternatives for improving service to the 544 Zone and recommend a preferred alternative for design and construction in phase 2.

The work performed by the consultant team generally consists of the following services:

- Review and discuss Carollo’s demand calculations with the City
- Identify transmission main and booster pump site improvement alternatives needed to service the 455 and 544 Zones
- Prepare exhibits and provide planning-level unit costs for consideration
- Host and conduct a CAMP Meeting to confirm, evaluate, and rank alternatives
- Prepare an Alternatives Analysis Memo summarizing the results of the alternatives ranking and priorities identified in the CAMP Meeting

City Performed Work

- Project Management: Coordination of the overall project team, consultant design activities and consultant contracts, including scope of work, budget, and schedule.
- Provide available studies, reports, drawings, and other information pertinent to the proposed projects.
- Assist with the development and review of plans, specifications, and estimates.
- Provide staff availability for Public Works personnel to attend CAMP Meeting.
- Administer project funding.

General Assumptions

1. See tasks for specific task-related assumptions and exclusions
2. Tasks assumed to be completed by the City are listed under “City Performed Work” above
3. Water supply needs to be determined as described in Carollo’s Scope in Appendix A
4. City of Camas design requirements and standards apply
5. Washington State Department of Health’s *Water System Design Manual* design and planning standards apply.
6. As previously described, the contract duration for the first phase is approximately 16 months for design and construction phase services. This duration covers expected work on both Tasks. Work on Task 2 is expected to last through June 2025.
7. All submittals will be made electronically with no paper copies.

Exclusions

1. Public Involvement
2. Geotechnical Study

SCOPE OF WORK

(Exhibit "A")
City of Camas - Angelo Booster Station

1.0 PROJECT MANAGEMENT

1.1 PROJECT ADMINISTRATION

- Prepare monthly invoices and progress reports to accompany invoicing. Reports will include a budget summary, tasks completed within the invoicing period, and the schedule status of critical tasks.

1.2 PROJECT SCHEDULING

- Prepare and submit an activities list and schedule to the City following the Notice to Proceed. The schedule will show appropriate milestones, including intermediate and final submittal dates for design documents and key decision points.
- Provide up to (2) updates to the schedule to reflect project milestones and timeline changes.

1.3 PROJECT TEAM MEETINGS

- Schedule, prepare agendas and minutes (including task log updates), and lead monthly or bi-weekly project team meetings with the City. This task includes a project kick-off meeting, bi-weekly progress meetings, and review meetings at each submittal phase. Progress meetings will be virtual. A total of 24 meetings are included over the 16-month project duration.
- Organize and hold the Task 2 CAMP meetings with key project team members and representatives from the City of Camas and other agencies. The CAMP meeting replaces the typical conceptual design submittal and design kickoff. This meeting will have a specific agenda addressing and resolving project issues identified in the route selection and review.

Meeting Schedule - Project Management				
Type	Format	Frequency	Participants	# Mtgs
Project Team Meetings (covering both Tasks)	Mixed	Monthly or Bi-Weekly	Project Manager, Project Engineer	24

Meeting Schedule - Task 1				
Type	Format	Frequency	Participants	# Mtgs
Kick-Off Meeting & On-Site Meeting with Staff	On-Site/ In Person	Once	Project Manager,	1

Meeting Schedule - Task 2				
Type	Format	Frequency	Participants	# Mtgs
CAMP Meeting	In Person	Once	Project Manager, Project Engineer	1
Recommendation Review	Virtual	Once	Principal, Project Manager, Project Engineer	1

1.4 SUBCONSULTANT COORDINATION

- General coordination and management of the subconsultant team including contracting, invoicing, scheduling, and deliverables.

DELIVERABLES

- *Monthly Invoices and Progress Reports*
- *Baseline Project Schedule and Updates*
- *Meeting Agendas, Minutes, and Task Log Updates*

ASSUMPTIONS

- Sixteen-month project management duration
- Bi-weekly project meetings will be held virtually and several are expected to occur monthly (up to 24 total). Meetings are expected to last up to one hour.

2.0 QUALITY ASSURANCE AND QUALITY CONTROL

MacKay Sposito Engineering Director Paul Harmsen will lead the QA/QC process for the Consultant's deliverables.

2.1 PROJECT SETUP/STARTUP

- Confirm City design & operational goals
- Confirm City Standards and Drafting Standards

2.2 QA/QC STAGES

- Each Consultant deliverable is routed through a QA/QC process prior to submittal to the City.

2.3 SUBCONSULTANT DELIVERABLE REVIEW

- Review, provide comments, and manage schedules for subconsultant team deliverables.

3.0 TASK 1: ANGELO BOOSTER FIRM CAPACITY IMPROVEMENTS

3.1 UTILITY COORDINATION

- Utility Coordination
 - Confirm the presence of dry utilities on and near the project site
 - Visit the site to confirm surveyed utility locates and equipment
 - Contact purveyors and brief on project plans
 - Coordinate between the design team and purveyors during the design process
 - Coordinate with purveyors during construction

ASSUMPTIONS

- Utility coordination is limited to only those utilities in the vicinity of the existing pump station building. Work adjacent to the road frontage is not anticipated and has been excluded.

4.0 TASK 2: 544 ZONE WATER SUPPLY ALTERNATIVES ANALYSIS

4.1 ALTERNATIVES ANALYSIS

- Identification and conceptual design of probable routes and sites for:
 - Booster Station improvements, including:
 - A new station in the southern portion of Fallen Leaf Park (near the current pump station location)
 - Expansion of the existing Angelo Booster Station
 - A site on city-owned property near Heritage Park & Lacamas Lodge
 - "Suction Side" improvements between the existing main near Louis Bloch Park and the new pump station sites (up to two pipe routes)

- Transmission Main improvements from the pump station site(s) to the 544 Zone, including:
 - Main replacement & improvement from the Angelo Booster Station to the Lower Prune Hill Reservoir & Booster Station site
 - An Everett Street Lake Road alignment utilizing the main installed with the Lake Road/Everett roundabout along Lake Road to the vicinity of the intersection of Lake Road & Sierra Street
 - A second Everett/Lake Road alignment utilizing Lacamas Lane and neighborhood streets to minimize cost and disruption of traffic control and environmental constraints along the Lake Road corridor
 - Up to one additional corridor
- Field reconnaissance of each route and site
- “Fatal Flaw” analysis, identifying features or constraints that render the selected alternative unpermittable or unconstructable
- Probable Construction Cost Estimate for feasible options including right-of-way or easement acquisition costs based on recent City purchases
- Zoning and Land Use Evaluation
 - Assist in developing criteria for evaluating potential sites based on factors such as size, location, access, and regulatory considerations.
 - Gather relevant desktop data, including maps, zoning ordinances, and environmental/critical areas, for each site within Camas.
 - Analyze the City of Camas’s zoning designations for each site, identifying allowable uses, special/limited uses, and conditional use constraints.
 - Identify all necessary land use permit approvals required for each site, considering Camas regulations, as well as state and federal requirements.
 - Summarize the process for each anticipated land use procedure and identify decision making authority.
 - Assess compatibility with surrounding land uses and potential impacts on the Camas community.
 - Engage with the City of Camas planning department and other relevant regulatory agencies to confirm permitting requirements and timelines.
 - Provide an estimated list of published land use permitting fees for each anticipated land use procedure.
 - Provide an estimated timeline for each anticipated land use procedure.
- Environmental Evaluation and Permitting
 - MacKay Sposito will provide feasibility recommendations, including permit requirements, for three water lines and three pump station alternatives. The recommendations will be based on environmental site constraints, including SEPA, shorelines, critical areas, and potential mitigation options.
 - A single MacKay Sposito environmental scientist will conduct a one-day site visit of proposed alternative locations to inform the feasibility recommendations.
 - MacKay Sposito environmental scientists will provide feasibility input for the Draft and Final Alternatives Analysis Memo.
 - Up to a total of 2 hours of outreach with City planners and regulatory agencies to gain input on regulatory requirements for the alternatives is included.

- Any of the above may be excluded from any alternative if that alternative is deemed infeasible during one of the other evaluation steps.
- Prepare an alternatives analysis memo that analyzes the evaluated alternatives.
- Attend one (1) alternatives analysis memo review meeting with City staff. Address City comments and submit final alternatives analysis memo.

DELIVERABLES:

- *CAMP Meeting Agenda*
- *Final Alternatives Analysis Memo*
- *Graphic renderings for evaluated alternatives.*

ASSUMPTIONS

- All city staff with input into the alternative pipeline alignments and pump station location & configuration will be available for the CAMP Meeting.
- A preferred alternative for the Angelo Firm Capacity Upgrades will be determined during the CAMP meeting; this alternative will be documented in the Alternatives Analysis Memo..

4.2 LAND USE PLANNING REVIEW

- Assist in developing criteria for evaluating potential sites based on factors such as size, location, access, and regulatory considerations.
- Gather relevant desktop data, including maps, zoning ordinances, and environmental/critical areas, for each site within Camas.
- Analyze the City of Camas's zoning designations for each site, identifying allowable uses, special/limited uses, and conditional use constraints.
- Identify all necessary land use permit approvals required for each site, considering Camas regulations, as well as state and federal requirements.
- Summarize the process for each anticipated land use procedure and identify decision making authority.
- Assess compatibility with surrounding land uses and potential impacts on the Camas community.
- Engage with the City of Camas planning department and other relevant regulatory agencies to confirm permitting requirements and timelines.
- Provide an estimated list of published land use permitting fees for each anticipated land use procedure.
- Provide an estimated timeline for each anticipated land use procedure.
- Provide the information in a written memorandum for inclusion in the alternatives analysis memo.

5.0 SYSTEM MODELING & BOOSTER STATION DESIGN (CAROLLO)

Please refer to Appendix A for Carollo’s scope of work.

6.0 CITY DELIVERABLES TO THE CONSULTANT

6.1 PROJECT COORDINATION

- The City will assist the Consultant in managing relationships with other jurisdictions involved in the Project, adjacent property owners, and the public. The City will provide staff to meet and discuss the Project with the Consultant as needed. The City will provide written comments pertaining to the design submittals.

DELIVERABLES

- *Project Coordination*
- *Utility List*


APPENDICES

APPENDIX A: SYSTEM MODELING & BOOSTER STATION DESIGN (CAROLLO ENGINEERS)

APPENDIX B: RATES

Project Name: Angelo Booster Station Design Project Manager: Charles McMurry MSi Job No.: 24-093 Client Job No.: Date: 10/04/2024		MacKay Sposito, Inc.															SUBCONSULTANTS		Total Budget Amount
		ESTIMATED HOURS AND EXPENSES															Carollo		
		Principal	Project Manager - Design	Project Engineer	Project Accountant	Design Technician III	Design Technician IV	Engineer I	Engineering Manager	Administrative Assistant	Environmental Manager II	Planning Manager	Project Manager - Planning	Senior Planner	Planner III	Expenses		Total	
1.0 - Project Management	1.1 - Project Team Meetings	30.00	88.00	11.00											\$24.00	\$29,714.00		\$29,714.00	
	1.2 - Project Administration	4.00	16.00		24.00											\$8,136.00		\$8,136.00	
	1.3 - Project Scheduling	4.00	9.00													\$3,072.00		\$3,072.00	
	1.4 - Subconsultant Coordination	9.00	35.00	5.00	10.00											\$12,588.00		\$12,588.00	
	Subtotal															\$53,510.00		\$53,510.00	
2.0 - QA/QC	2.1 - Project Setup/Start Up				1.00	1.00										\$308.00		\$308.00	
	2.2 - QA / QC Stages		6.00		4.00	5.00										\$2,688.00		\$2,688.00	
	2.3 - Subconsultant Discipline QA/QC		5.00													\$1,080.00		\$1,080.00	
	Subtotal															\$4,076.00		\$4,076.00	
3.0 - Task 1: Angelo Booster Firm Capacity Improvements	3.1 - Meetings & Site Development		9.00				3.00								\$15.00	\$2,367.00		\$2,367.00	
	3.2 - Utility Coordination	1.00	3.00				11.00									\$2,426.00		\$2,426.00	
	Subtotal															\$4,793.00		\$4,793.00	
4.0 - Task 2: 544 Zone Water Supple Alternatives Analysis	4.1 - Alternatives Analysis	4.00	104.00	272.00	72.00		10.00	17.00	32.00						\$45.00	\$99,711.00		\$99,711.00	
	4.2 - Land Use Planning									10.00	16.00	20.00	10.00			\$10,800.00		\$10,800.00	
	Subtotal															\$110,511.00		\$110,511.00	
SUB5 - System Modeling & Booster Station Design (Carollo)	System Modeling & Booster Station Design (Carollo)																\$216,525.00	\$216,525.00	
	System Modeling & Booster Station Design (Carollo) - 10%																\$21,652.50	\$21,652.50	
	Subtotal																	\$238,177.50	

HOURS	52.00	275.00	288.00	34.00	77.00	6.00	14.00	10.00	17.00	32.00	10.00	16.00	20.00	10.00				
RATE	\$ 282.00	\$ 216.00	\$ 202.00	\$ 148.00	\$ 148.00	\$ 160.00	\$ 136.00	\$ 240.00	\$ 106.00	\$ 196.00	\$ 228.00	\$ 200.00	\$ 182.00	\$ 168.00				
TOTAL	\$14,664.00	\$59,400.00	\$58,176.00	\$5,032.00	\$11,396.00	\$960.00	\$1,904.00	\$2,400.00	\$1,802.00	\$6,272.00	\$2,280.00	\$3,200.00	\$3,640.00	\$1,680.00	\$84.00	\$172,890.00	\$238,177.50	\$411,067.50



APPENDIX A

Carollo Engineers

CITY OF CAMAS

Angelo Booster Station Capacity Upgrades

Date: October 24, 2024

Subject: Angelo Booster Station Capacity Upgrades Phase 1 Scope

Introduction

The City of Camas, referred to as “the City” intends to provide redundancy at Angelo Booster Station to meet current demands. The Angelo Booster Station was constructed in 2001 with a firm capacity of 3,000 gallons per minute (gpm) using three horizontal split case pumps. As demands have increased, the City has operated a fourth pump during the summer months to increase capacity at the cost of redundancy. The booster station is a critical piece of infrastructure for moving water from the 343 Pressure Zone to the upper zones. If a pump is lost, a moderate amount of capacity can be made up through other booster stations, but not enough to meet current summer demands. Therefore, upgrades to the firm capacity of the Angelo Booster Station are required as soon as possible.

The City also intends to increase water supply to the 455 and 544 Zones to meet near-term and long-term demands. Additional flow is required to the 455 and 544 Zones to meet the continued growth on Prune Hill and in the west side of the City. Concepts were developed by Carollo in 2023 with two options being carried forward: 1) expand the Angelo Booster Station Capacity via pipeline and pump station improvements and 2) design a new station, located at the Angelo Booster Station site to convey water directly from the 343 Zone to the 544 Zone.

The goal of Phase 1 is to address these capacity limitations in the City’s water system in two project elements:

Element 1 - Angelo Booster Station Firm Capacity Improvements:

Design and implement firm capacity improvements at Angelo Booster Station as soon as possible.

Element 2 – 544 Zone Water Supply Alternatives Analysis:

Identify and evaluate alternatives for improving service to the 544 Zone and to recommend a preferred alternative for design and construction in Phase 2.

General Assumptions

- MaKay Sposito will be referred to as the “Consultant” in this document.
- Carollo Engineers, Inc., will be referred to as “Subconsultant” in this document.
- The City of Camas and its staff will be referred to as “the City” in this document.
- All deliverables will be provided to the City in electronic PDF format, unless otherwise indicated. Final deliverables will be “wet” signed and/or digitally signed in accordance with the Washington Administrative Code (or WAC).

- The City will furnish the Consultant and Subconsultant available studies, reports, drawings, and other data pertinent to the Consultant and Subconsultant's services; obtain or authorize the Consultant or Subconsultant to obtain or provide additional reports and data as required; furnish to the Consultant or Subconsultant services of others required for the performance of the Consultant or Subconsultant's services hereunder, and the Consultant shall be entitled to use and rely upon all such information and services provided by the City or other in performing the Consultant's services under this Agreement.
- The City shall arrange for access to and make all provisions for the Subconsultant to enter upon public and private property as required for the Subconsultant to perform services hereunder.
- The Project will use WDOT specifications.
- Durations for meetings, workshops, and site visits in the Scope of Services are based on estimated times of time on site. Allowances for travel time, as appropriate, are accounted for in the Level of Effort in Exhibit A.
- In-person meetings/workshops will be conducted at the City's facilities or other City approved location.
- Total project duration for this phase of the work is sixteen (16) months.

Scope of Work

Task 1 Project Management

The purpose of this task is to manage and coordinate engineering and related services required for Project completion in accordance with the schedule, budget, and quality established by the Consultant and the City.

Task 1.1 Project Management and Reporting

- Manage the Subconsultants Project Team, track time and budget, work elements accomplished, work items planned for the next period, level of effort, scope changes, time and budget needed to complete the Scope of Work herein.
- Prepare monthly Project Status Reports that compares work accomplished with scheduled activities and compares expenditures with task budgets and submit reports to the Consultant's Project Manager with monthly invoices. Expenditures will be documented on a task basis and show hours by Project personnel and other direct expenses related to work. Reports and invoicing will be formatted in a manner that is acceptable to the City.
- Develop and maintain a Decision Log to record key decisions made by the City and others during the Project to document the evolution of the Project.

Task 1.2 Project Management Meetings

- Schedule and conduct bi-weekly 30-minute Project Management calls throughout the duration of the Project. Attendance will be limited to the Subconsultant's PM.

Task 1 Deliverables

- Sixteen (16) monthly Invoices and Progress Reports.
- Decision Log (submitted with Key Deliverables and/or Major Milestones)

Task 1 Assumptions

- Project Management Calls will be virtual.
- The Consultant's Project Manager will lead the Project Management calls.
- The Subconsultant's attendance will be limited to the Project Manager.
- Agenda and meeting minutes will not be provided for Project Management calls. It is assumed that decisions and key actions will be incorporated into the Project Decision Log.

Task 2 Firm Capacity Improvements at Angelo Booster Station

The purpose of this task is to provide firm pumping capacity at the Angelo Booster Station. This task includes identifying an alternative to provide firm capacity, developing documents to implement the alternative, and commissioning the alternative.

Task 2.1 Site Visit and Data Review

- Key members of the Subconsultant's team will attend a site visit with the City's staff to review/discuss the existing Angelo Booster Pump Station and associated facilities that may be impacted by the firm capacity improvements. The site visit will allow the Subconsultant's team to collect information at Angelo Booster Station, the existing pumps at the Gregg Pump Station that may be available and select an alternative for firm capacity improvements at Angelo Booster Station.
- The Subconsultant will review data collected during the site visit and additional relevant documents provided by the City to support the alternatives analysis.
- The Subconsultant will develop a design basis memorandum that identifies the firm capacity improvement selected by the City and confirms preliminary design criteria.

Task 2.1 Deliverables

- Design Basis Project Memorandum

Task 2.1 Assumptions

- Three members of the Subconsultant's team will attend a single four (4) hour site visit.
- The Design Basis Memorandum will be formatted as a Project Memorandum and will serve as consensus for the firm capacity improvement alternative selected for Angelo Booster Station.
- The City will have representatives from City management, engineering, and operations for the site visit.
- The City will make their system integrator available for the site visit.

Task 2.2 Develop Contract Documents

- Design Document Submittal: Develop drawings, specifications, and Opinion of Probable Construction Cost (OPCC) for the selected alternative from Task 2.2. Submit these documents for review by the City. The Subconsultant will also coordinate with the City's SCADA System Integrator.
- Design Review Meeting: Conduct design review meeting with the City. The meeting will be held following the submittal of the intermediate design documents to the City. A record of comments will be developed to document responses to the City's comments.
- Final Design Documents: Incorporate City review comments and develop final drawings, specifications, and OPCC.

Subtask 2.2 Deliverables

- Review submittal of Drawings, Specifications, and OPCC
- Final Drawings, Specifications, and OPCC
- Spreadsheet of the City's comments, Subconsultant's responses, and the City's acceptance of the Subconsultant's response for the intermediate and final deliverables.
- Meeting materials (agenda and meeting minutes) for the design review meeting.

Subtask 2.2 Assumptions

- The Subconsultant's Opinion of Probable Cost (OPCC) will be developed based on the level of project definition and accuracy defined by AACE International.
- The meeting will be held at the City's office or virtually and will be attended by key members of the Subconsultant's Project Team.
- Topographic and boundary survey will not be used to develop the Contract Documents. It is assumed that existing as-built document and/or site plans will serve as the basis for the design drawings.
- Integration with the SCADA system including design, hardware, and programming will be performed and supplied by the City's integration firm. Components and wiring will be completed by the Contractor. Design of instrumentation shall not be included in the Contract Documents.
- It's assumed that the temporary pump will be generator operated and therefore electrical site plans are not included in the Contract Documents.

Task 2.3 Bid Support Services

- Attend Pre-Bid Meeting: The Subconsultant's key personnel will attend the pre-bid meeting and respond to technical questions, as needed.
- Respond to Bidders' Questions: Provide support to the City, as needed, to respond to bidders' questions.
- Prepare Addenda: Prepare up to two addenda to the contract documents to respond to bidder's questions.

Task 2.3 Deliverables

- Response to bidders' questions.
- Up to two addenda.

Task 2.3 Assumptions

- The City will distribute bid documents to potential bidders.
- The City will develop the agenda and notes for the pre-bid meeting.
- The City will distribute addenda to bidders.

Task 2.4 Provide Procurement Support Services

- Provide equipment and material procurement support services to the City, as needed to ensure compliance with the Conformed Documents.

Task 2.4 Deliverables

- Procurement support, as needed.

Task 2.4 Assumptions

- The City will distribute Contractor submittal information, as needed. The Subconsultant will review product submittal information for compliance with the Conformed Contract Documents.
- Construction management services are not included in this scope.

Task 2.5 System Startup and Testing Services

- The Subconsultant will witness startup and testing of the temporary capacity improvement alternative implemented for compliance with the Contract Documents.
- The Subconsultant will answer questions and provide recommendations on adjustment of equipment during commissioning and summarize field testing in a Field Test Report.

Task 2.5 Deliverables

- Field test report.

Task 2.5 Assumptions

- Up to two (2) Subconsultants will attend startup and testing of the facility upgrades. Testing is based on one eight (8) hour day.

Task 3 544 Zone Water Supply Alternatives Analysis

The purpose of this task is to provide information related to operation of the distribution system to inform evaluation and selection of an alternative for supplying water to the supply water to the 544 Zone Water Supply improvements.

Task 3.1 Alternatives Analysis

The objective of Task 3.1 is to identify and evaluate alternatives and then select an alternative for 544 Zone Water Supply improvements.

- Subconsultant will conduct an Alternative Analysis CAMP® with the City and Consultant to identify and assess alternatives and then select an alternative for the 544 Zone Water Supply improvements. The CAMP® session will include the following topics:
 - » Statement of the problem.
 - » Identification of alternatives.
 - » Identification of selection criteria.
 - » Assessment of alternatives.
 - » Selection of a preferred alternative.
 - » Development of basis of design criteria and conceptual system layout.

Task 3.3 Deliverables

- Draft and Final Alternatives Evaluation CAMP® Agenda and Meeting Minutes
- Draft and Final Alternatives Evaluation Memorandum that summarizes each of the topics covered in the CAMP® workshop.

Task 3.3 Assumptions

- Alternatives Evaluation CAMP® shall occur over an eight (8) hour workshop, held at the Consultant's offices in Vancouver, Washington.
- Consultant will provide a draft and final CAMP® workshop agenda prior to the meeting and workshop minutes after the meeting with an updated comment and decision log.

- The meeting minutes from the CAMP® workshop will be used to develop an Alternatives Evaluation Memorandum.
- The Alternatives Evaluation CAMP® shall be attended by the Subconsultant's Project Manager, Project Engineer, and Discipline Lead.
- Preliminary engineering shall be completed by the Consultant and Subconsultant to be prepared to assess alternatives prior to the CAMP® workshop. Preliminary engineering will include the following:
 - » Preliminary schematics of the alternatives (Carollo).
 - » Preliminary pump station and pipe routing figures.
 - » Identification of permitting requirements (Mackay Sposito).
 - » Planning level cost information for the pump station (Carollo) and pipeline (Mackay Sposito) alternatives.
 - » Ranking matrix for the alternatives (Mackay Sposito).
- Four (4) alternatives will be identified and assessed at the CAMP® workshop which may include the following or other alternatives defined in the CAMP® workshop:
 - » Expand the existing Zone 343 to Zone 455 Angelo Booster Station and construct a new Zone 455 to Zone 544 booster station at the existing Angelo Booster Pump Station Site.
 - » Construct a new Zone 343 to Zone 544 booster station at the existing Angelo Booster Station Site.
 - » Expand the existing Zone 343 to Zone 455 Angelo Booster Station and construct a new Zone 455 to Zone 544 booster station near Lacamas Lake Lodge (or alternate site).
 - » Construct a new Zone 343 to Zone 544 booster station near Lacamas Lake Lodge (or alternate site).
- Field testing of the existing pump station is not included in this Scope of Work.
- This work may be performed prior to finalization of demand projections as part of the 2025 Water System Plan. This work will be done based on the best available demand projections at the time the analysis needs to be performed.
- The analysis may be completed prior to the finalization of demand projections being prepared as part of the 2025 Water System Plan. This work will be completed based on the information available at the time of the analysis, as provided by the City.
- Design level drawings will not be developed as part of the preliminary design and alternatives evaluation memorandum.
- Planning level costs will be developed based on the level of project definition and accuracy defined by AACE International. This is assumed to be a Class 4 estimate based on AACE standards. It is assumed that the Subconsultant's scope will be limited to scope associated with a new or expanded pump station.

Task 4 Quality Management

Review technical analysis, memorandums, reports, contract documents and address review comments prior to deliverable submission in accordance with the QMP. For major deliverables, develop a Record of Comment (ROC) to document the City's comments and Subconsultant's responses.

Task 4 Deliverables:

- Perform internal QA/QC review of Task 2 Deliverables.

- Perform internal QA/QC review of Task 3 Deliverables.
- Record of Comments for major deliverables.

Task 4 Assumptions:

- The Subconsultant's Quality Management Team performing QA/QC reviews will be comprised of senior engineers and technical writers.

Exhibit A													
City of Camas													
Angelo Booster Pump Station Phase 1													
Final Level of Effort Estimate Detail													
October 24th 2024													
Direct Expenses													
WORK TASKS	Senior Advisor /SME	Project Manager	Principal Hydraulic Professional	Principal Professional	Senior Professional	Staff Professional	Technician	Document Processing / Clerical	Total Hours	Labor Cost	PECE	Other Direct Charges	Total Cost
	\$295	\$262	\$262	\$262	\$226	\$157	\$145	\$111			\$15		
Task 1.1 Project Management and Reporting	0	50	0	0	16	16	0	12	94	\$20,560	\$1,410	\$0	\$21,970
1. Manage Subconsultant's Project Team		32							32	\$8,384	\$480		\$8,864
2. Prepare monthly Project Status Reports		16			8			12	36	\$7,332	\$540		\$7,872
3. Develop/maintain Decision Log		2			8	16			26	\$4,844	\$390		\$5,234
Task 1.2 Project Management Meetings	0	16	0	0	0	0	0	0	16	\$4,192	\$240	\$0	\$4,432
1. Conduct bi-weekly Project Management calls		16							16	\$4,192	\$240		\$4,432
Task 1 Subtotal	0	66	0	0	16	16	0	12	110	\$24,752	\$1,650	\$0	\$26,402
Task 2 Firm Capacity Improvements at Angelo Booster Station													
Task 2.1 Site Visit and Data Review	0	4	0	0	12	32	0	2	50	\$ 9,006	\$ 750	\$ 500	\$ 10,256
1. Site Visit		4			4	4			12	\$2,580	\$180	\$500	\$3,260
2. Data Review					4	20			24	\$4,044	\$360	\$0	\$4,404
3. Design Summary Memorandum					4	8		2	14	\$2,382	\$210	\$0	\$2,592
Task 2.2 Develop Contract Documents	0	20	0	8	44	108	100	12	292	\$ 50,068	\$ 4,380	\$ 1,500	\$55,948
1. Develop Intermediate Design Documents		12		4	24	60	60	8	168	\$28,624	\$2,520	\$0	\$31,144
2. Intermediate Design Review Meeting		4			4	8			16	\$3,208	\$240	\$1,500	\$4,948
3. Develop Final Design Documents		4		4	16	40	40	4	108	\$18,236	\$1,620	\$0	\$19,856
Task 2.3 Bid Support Services	0	11	0	8	0	16	8	2	45	\$ 8,872	\$ 285	\$ 1,500	\$ 11,047
1. Attend Pre-Bid Meeting		4							4	\$1,048	\$60	\$1,500	\$2,608
2. Respond to Bidders' Questions		3		4		8			15	\$3,090	\$225	\$0	\$3,315
3. Prepare Addenda		4		4		8	8	2	26	\$4,734	\$390	\$0	\$5,124
Task 2.4 Provide Procurement Support Services	0	2	0	8	20	40	0	0	70	\$ 13,420	\$ 1,050	\$ -	\$ 14,470
1. Provide Procurement Support Services		2		8	20	40			70	\$13,420	\$1,050	\$0	\$14,470
Task 2.5 System Startup and Testing Services	0	4	0	28	0	8	0	2	42	\$ 9,862	\$ 630	\$ 3,000	\$ 13,492
1. Provide Checkout/Startup Services				16					16	\$4,192	\$240	\$3,000	\$7,432
2. Field Test Report		4		12		8		2	26	\$5,670	\$390	\$0	\$6,060
Task 2 Subtotal	0	41	0	52	76	204	108	18	499	\$91,228	\$7,095	\$6,500	\$105,213
Task 3 544 Zone Water Supply Alternatives Analysis													
Task 3.1 Alternatives Analysis	16	36	40	56	0	144	24	4	320	\$ 65,836	\$ 4,800	\$ 500	\$71,136
1. Preliminary Engineering / Alternatives Analysis		12	20	40		80	16		168	\$33,744	\$2,520	\$0	\$36,264
2. Site Visit	8	8				8			24	\$5,712	\$360	\$500	\$6,572
3. Design Basis CAMP Workshop		8	8	8		16			40	\$8,800	\$600	\$0	\$9,400
4. Alternatives Analysis Report	8	8	12	8		40	8	4	88	\$17,580	\$1,320	\$0	\$18,900
Task 3 Subtotal	16	36	40	56	0	144	24	4	320	\$187,190	\$14,340	\$7,000	\$71,136
TASK 4 - QUALITY MANAGEMENT													
1. Preform Task 2 QA/QC Review (Alternatives Analysis, Contract Documents)	34	0	0	0	2	16	0	0	52	\$12,994	\$780	\$0	\$13,774
1. Preform Task 2 QA/QC Review (Alternatives Analysis, Contract Documents)	14								14	\$4,130	\$210	\$0	\$4,340
2. Preform Task 3 QA/QC Review (Alternatives Analysis, Preliminary Design)	20								20	\$5,900	\$300	\$0	\$6,200
3. Develop Record of Comment					2	16			18	\$2,964	\$270	\$0	\$3,234
Task 4 Subtotal	34	0	0	0	2	16	0	0	52	\$12,994	\$780	\$0	\$13,774
Subconsultant Markup (5%)													
TOTAL CONTRACT AMOUNT	50	143	40	108	94	380	132	34	981	\$316,164	\$23,865	\$13,500	\$216,525



APPENDIX B

Rates

2024 HOURLY RATE SCHEDULE

Southern Washington

	<u>Regular</u>		<u>Regular</u>
Senior Principal	\$346.00	Administrative Assistant	\$106.00
Principal	\$282.00	Clerical	\$94.00
Engineering Manager	\$240.00	Survey Manager	\$220.00
Project Engineer	\$202.00	Project Manager – Survey	\$198.00
Engineer IV	\$186.00	Land Surveyor IV	\$178.00
Engineer III	\$168.00	Land Surveyor III	\$164.00
Engineer II	\$156.00	Land Surveyor II	\$156.00
Engineer I	\$136.00	Land Surveyor I	\$144.00
Project Manager – Design	\$216.00	Survey Technician IV	\$144.00
Project Controls Manager	\$244.00	Survey Technician III	\$126.00
Contract Administrator	\$182.00	Survey Technician II	\$118.00
Project Coordinator II	\$144.00	Survey Technician I	\$106.00
Project Coordinator I	\$132.00	Survey Aid	\$84.00
Design Technician IV	\$160.00	Survey Party Chief	\$156.00
Design Technician III	\$148.00	Survey Party Chief – Out of Town	\$161.00
Design Technician II	\$140.00	Survey Instrument Person	\$110.00
Design Technician I	\$118.00	Survey Instrument Person – Out of Town	\$115.00
Landscape Manager	\$206.00	GIS Mapping Specialist	\$156.00
Project Manager – Landscape	\$178.00	GIS Mapping Specialist II	\$164.00
Landscape Architect II	\$160.00	Public Involvement Associate/Mgr.	\$164.00
Landscape Architect I	\$140.00	Public Involvement Coordinator	\$110.00
Landscape Designer III	\$132.00	Creative Designer	\$106.00
Landscape Designer II	\$122.00	Stormwater Analyst	\$144.00
Landscape Designer I	\$110.00	Environmental Manager II	\$196.00
Land Development Manager	\$252.00	Environmental Manager I	\$174.00
Planning Manager	\$228.00	Environmental Principal	\$155.00
Project Manager – Planning	\$200.00	Environmental Supervisor	\$125.00
Senior Planner	\$182.00	Environmental Stormwater Vac Operator	\$125.00
Planner IV	\$176.00	Environmental Stormwater Vac Crew	\$115.00
Planner III	\$168.00	Environmental Crew Lead	\$105.00
Planner II	\$146.00	Environmental Maintenance Technician	\$95.00
Planner I	\$132.00	Environmental Administrative	\$100.00
Planning Technician	\$126.00	Natural Resource Specialist IV	\$156.00
Land Development Assistant	\$106.00	Natural Resource Specialist III	\$142.00
Accounting Manager	\$216.00	Natural Resource Specialist II	\$126.00
Project Accountant	\$148.00	Natural Resource Specialist I	\$116.00
Administrative Manager	\$148.00	UAV Pilot	\$160.00

The above rates cover salaries, overhead and profit. All other materials and expenses will be billed on an actual cost plus 10% basis. Overtime rates will be 1.5 times unless otherwise negotiated. These rates will be adjusted annually or as necessary to reflect market conditions. Sub-Consultants costs will be on actual cost plus 10% to compensate MacKay Sposito for Business Occupation Tax and administrative costs.

Per diem rates for travel within the continental United States will be billed in accordance with the rates published by the Office of Governmentwide Policy, General Services Administration (GSA) for the applicable fiscal year. Mileage will be billed in accordance with standard mileage rates published by the Internal Revenue Service.

Engineering categories are in accordance with ASCE Classifications. Rates detailed above do not apply to Federal or State contracts with specific Wage Determinations or mandated prevailing wage/fringe benefits minimum.



Staff Report

November 4, 2024 Council Workshop Meeting

2025-2026 Mayor’s Recommended Capital Budget Presentation
Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst
Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us
360.817.7025	dbrooks@cityofcamas.us

BACKGROUND: This presentation is to review the Mayor’s 2025-2026 Recommended Capital Budget, with both revenues and expenditures. After the presentation, council will have time for questions and discussion.

SUMMARY: Capital Budgets fund the construction and equipment projects of the City. These budgets include street construction, park development, stormwater, water, and sewer infrastructure projects and fleet acquisitions.

Discussion will focus on the changes from the prior biennium, the few major additions, and the funding mechanisms identified for the budget.

BENEFITS TO THE COMMUNITY: The mayor’s recommended capital budget focuses on projects already in progress or utility projects identified in master planning, with minimal new capital being started. All projects, existing or new, are fully funded through dedicated capital funding sources.

POTENTIAL CHALLENGES: The City has identified the resources needed to fund the capital budget as recommended.

BUDGET IMPACT: This agenda item presents the recommended capital budget from the Mayor’s 2025-2026 Recommended Budget.

RECOMMENDATION: The next step in the adoption process will be further revenue discussions and presentations tonight and public hearings for revenues on November 18, 2024. The final step will be the 2025-2026 Budget Public Hearing and ordinance consideration on December 2, 2024.



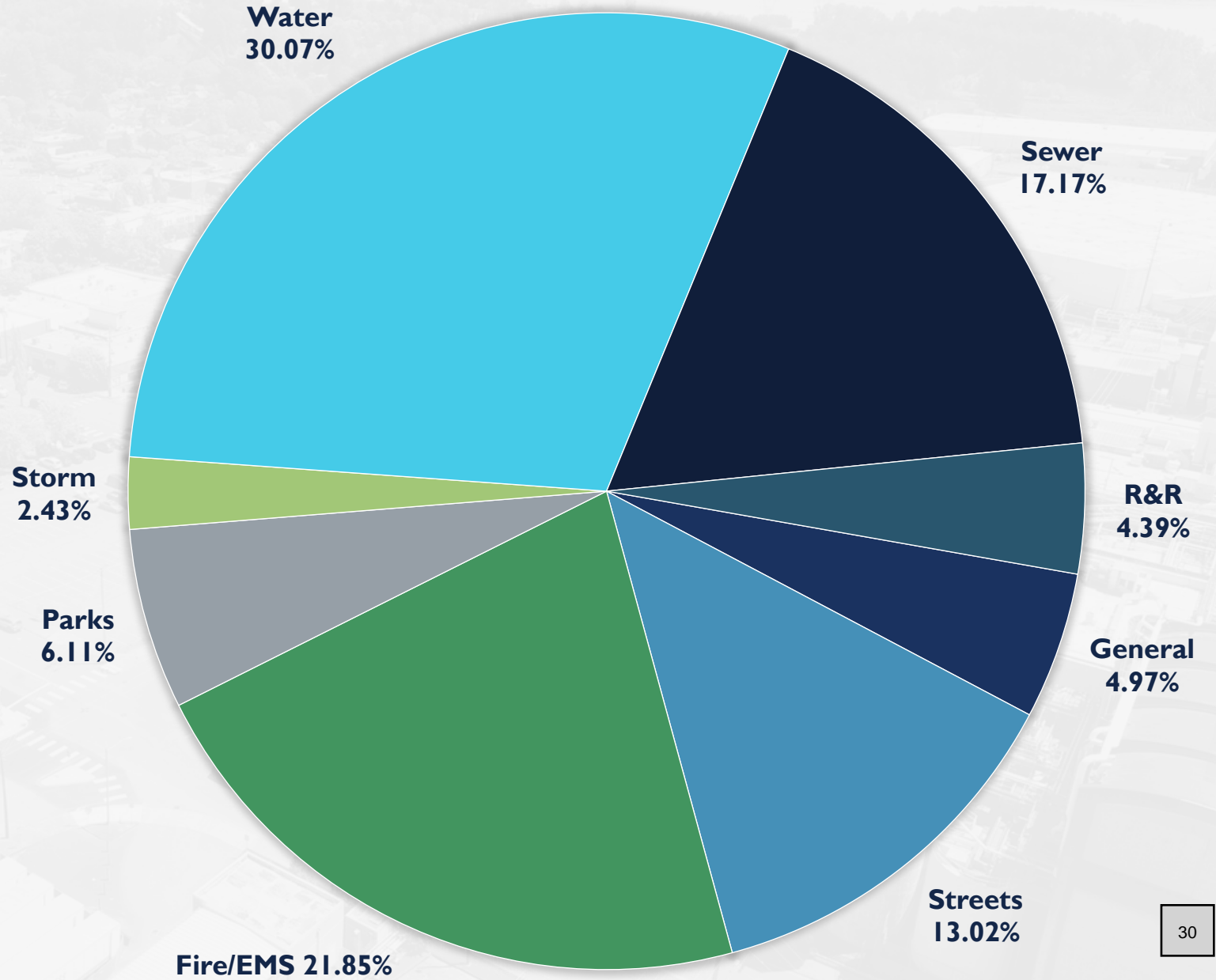
MAYOR'S 2025 – 2026 RECOMMENDED BUDGET CAPITAL BUDGET

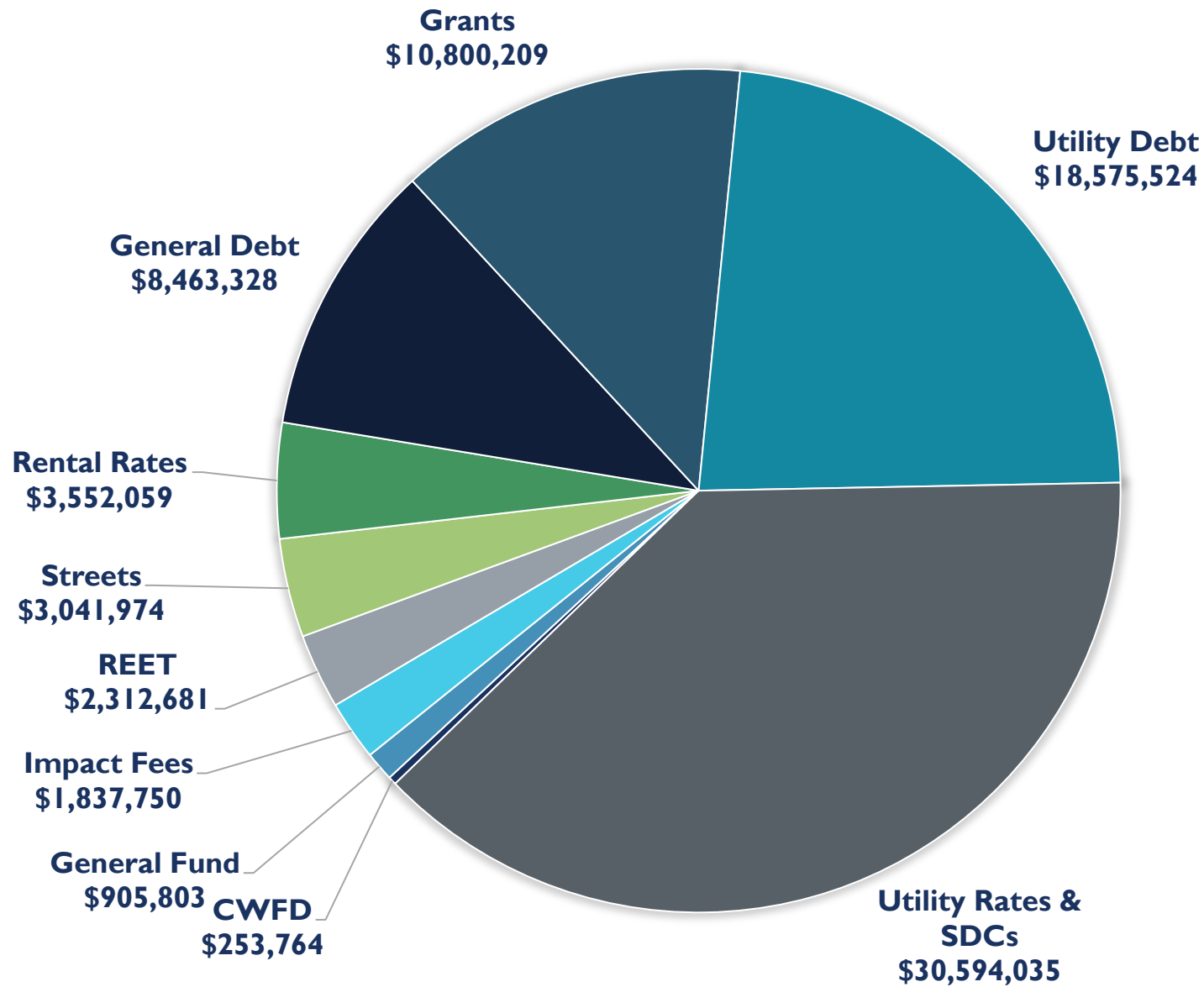
CITY OF CAMAS COUNCIL WORKSHOP – NOVEMBER 4, 2024



54 CAPITAL PACKAGES

- **General Gov't – 5 projects**
- **Streets – 8 projects**
- **Fire/EMS – 1 project**
- **Parks – 9 projects**
- **Storm Water – 7 projects**
- **Water – 15 projects**
- **Sewer – 4 projects**
- **Internal R&R – 5 projects**





CARRY FORWARD & RECURRING: GENERAL GOVERNMENT, INTERNAL SERVICE

Type	Dept/Fund	Project	2025 Budget	2026 Budget	Total Biennium	Funding Source(s)
Recur	Gen Govt	Major Building Maintenance	\$ 3,759,092	\$ 100,000	\$ 3,859,092	REET, Debt
CF	Gen Govt	Library – Building Improvements	\$ 1,297,978	\$ -	\$ 1,297,978	Gen Fund, Grants, Debt
CF	Gen Govt	Library – Security Improvements	\$ 93,500	\$ -	\$ 93,500	General Fund
Recur	ER&R	Annual Vehicle Replacements	\$ 2,049,188	\$ 1,485,000	\$ 3,534,188	Vehicle R&R
CF	ER&R	Operations Center Generator	\$ 400,000	\$ -	\$ 400,000	Citywide
CF	ER&R	Operations Center Mezzanine	\$ 100,000	\$ -	\$ 100,000	Utility Funds
CF	IT R&R	IT - Phone System Replacement	\$ 940,000	\$ -	\$ 940,000	Citywide
			\$ 8,639,758	\$ 1,585,000	\$ 10,224,758	

CARRY FORWARD & RECURRING: STREETS, PARKS

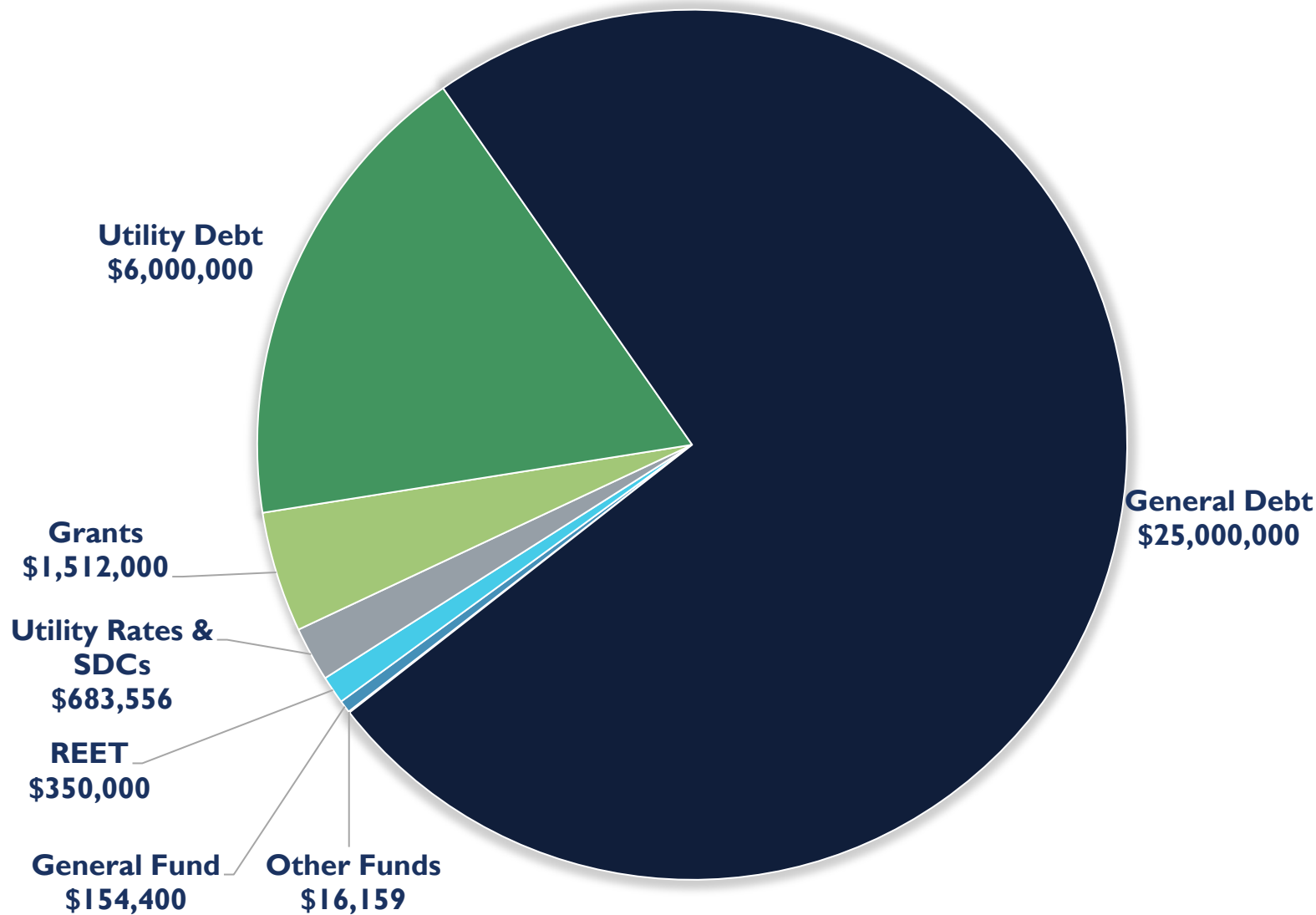
Type	Dept/Fund	Project	2025 Budget	2026 Budget	Total Biennium	Funding Source(s)
Recur	Streets	Pavement Preservation	\$ 3,296,259	\$ 1,028,048	\$ 4,324,307	Streets, Debt
Recur	Streets	ADA Improvements	\$ 75,000	\$ 75,000	\$ 150,000	REET
CF	Streets	Traffic Controller Upgrades	\$ 182,712	\$ -	\$ 182,712	Grants
CF	Streets	Horizontal Curve Improvements	\$ 252,000	\$ -	\$ 252,000	Grants
CF	Streets	NW Lake & Sierra Signal Improvements	\$ 437,750	\$ -	\$ 437,750	TIF
CF	Streets	SR 500/Everett St Improvements	\$ 571,500	\$ -	\$ 571,500	Streets/Grants
CF	Streets	NW 38th Ave Impvmnts, Ph. 3 - Construction	\$ 7,775,200	\$ -	\$ 7,775,200	Grants/Debt
Recur	Parks	Open Space/Parks/Trails	\$ 250,000	\$ 250,000	\$ 500,000	REET
CF	Parks	Field Drainage & Restroom/Dugout Rehab	\$ 75,000	\$ -	\$ 75,000	General Fund
CF	Parks	Bike Park Design & Construction	\$ -	\$ 325,000	\$ 325,000	REET
CF	Parks	Crown Park Improvements Phase 1 & 2	\$ 4,522,000	\$ -	\$ 4,522,000	PIF, REET, Grants, Debt
CF	Parks	T-3 (East Lake) Trail	\$ 50,000	\$ 450,000	\$ 500,000	PIF
CF	Parks	South Lacamas Creek (3rd Ave) Trailhead	\$ 337,681	\$ -	\$ 337,681	REET
CF	Parks	Legacy Lands Master Planning	\$ 83,757	\$ -	\$ 83,757	Legacy Lands
CF	Parks	Rose/Leadbetter Improvements	\$ 300,000	\$ -	\$ 300,000	Legacy Lands
			\$ 18,208,859	\$ 2,128,048	\$ 20,336,907	

CARRY FORWARD & RECURRING: WATER

Type	Dept/Fund	Project	2025 Budget	2026 Budget	Total Biennium	Funding Source(s)
Recur	PW/Water	Water Repair & Replacement	\$ 500,000	\$ 500,000	\$ 1,000,000	Water Rates
CF	PW/Water	Well/Reservoir Site Security Upgrades	\$ 300,000	\$ -	\$ 300,000	Water SDCs
CF	PW/Water	Washougal Wellfield Improvements	\$ 200,000	\$ 200,000	\$ 400,000	Water SDCs
CF	PW/Water	Northshore Water Transmission Main	\$ 1,903,748	\$ -	\$ 1,903,748	Water SDCs
CF	PW/Water	SE 6th Ave Bridge Crossing - Construction	\$ 1,496,580	\$ -	\$ 1,496,580	Water Rates
CF	PW/Water	Lower Prune Hill Reservoir & Booster Stn	\$ 6,575,524	\$ -	\$ 6,575,524	Debt
CF	PW/Water	Boulder Creek Intake	\$ 70,000	\$ 175,000	\$ 245,000	Water Rates
CF	PW/Water	Well 6/14 Waterline Transmission Main	\$ 1,125,000	\$ -	\$ 1,125,000	Water SDCs
CF	PW/Water	Zone 343 Reservoir Design	\$ 750,000	\$ -	\$ 750,000	Water SDCs
CF	PW/Water	SR 500/NE 3rd Street Waterline Replacement	\$ 400,000	\$ -	\$ 400,000	Water Rates
CF	PW/Water	PFAS Eval and Well 13 Construction	\$ 4,000,000	\$ 9,000,000	\$ 13,000,000	Water Rates, Debt
CF	PW/Water	Angelo Booster Station Design	\$ 500,000	\$ -	\$ 500,000	Water SDCs
Recur	PW/Water	Forest Management	\$ 610,870	\$ -	\$ 610,870	Water Rates
			\$ 18,431,722	\$ 9,875,000	\$ 28,306,722	

CARRY FORWARD & RECURRING: STORM WATER, SEWER

Type	Dept/Fund	Project	2025 Budget	2026 Budget	Total Biennium	Funding Source(s)
CF	PW/Storm	Upper Dam Gate Replacement	\$ 325,000	\$ -	\$ 325,000	Storm Rates
CF	PW/Storm	Crown View Storm/LS Generator	\$ 500,000	\$ -	\$ 500,000	Storm, Sewer Rates
CF	PW/Storm	Crown Park Storm Treatment Design	\$ 687,889	\$ -	\$ 687,889	Grant, Storm Rates
CF	PW/Storm	Downtown Storm Treatment Design	\$ 687,889	\$ -	\$ 687,889	Grant, Storm Rates
CF	PW/Storm	Lacamas Lake Treatment	\$ 351,719	\$ -	\$ 351,719	Grant
Recur	PW/Sewer	WWTP Upgrades/R&R	\$ 9,000,000	\$ 5,000,000	\$ 14,000,000	Sewer Rates, SDCs
Recur	PW/Sewer	Pump Station R&R	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000	Sewer Rates
Recur	PW/Sewer	Gravity Sewer R&R/Upgrades	\$ 650,000	\$ 650,000	\$ 1,300,000	Sewer Rates
			\$ 14,202,497	\$ 7,650,000	\$ 21,852,497	



NEWLY PROPOSED PROJECTS

Type	Dept/Fund	Project	2025 Budget	2026 Budget	Total Biennium	Funding Source(s)
New	Gen Govt	Police - Radio Replacement	\$ 129,115	\$ -	\$ 129,115	General Fund
New	Gen Govt	Police/Fire – Opioid Equipment	\$ 303,000	\$ -	\$ 303,000	Opioid Settlement Funds
New	Streets	NW Lake Road Safety Improvements	\$ 279,000	\$ 930,000	\$ 1,209,000	Grant
New	Fire/EMS	Replacement Fire Station 41/Headquarters	\$ 12,500,000	\$ 12,500,000	\$ 25,000,000	Voted Bond
New	Parks	Forest Home Park Improvements	\$ 350,000	\$ -	\$ 350,000	REET
New	PW/Storm	Lower Dam High Flow Gate	\$ 50,000	\$ 100,000	\$ 150,000	Storm Water Rates
New	PW/Storm	Fish Wheel Removal	\$ -	\$ 75,000	\$ 75,000	Storm Water Rates
New	PW/Water	Gregg Reservoir Siting Analysis	\$ 100,000	\$ -	\$ 100,000	Water Rates
New	PW/Water	Operations Center Site	\$ 6,000,000	\$ -	\$ 6,000,000	Utility Debt
New	PW/Sewer	STEP Parallel Transmission Main	\$ 350,000	\$ -	\$ 350,000	Sewer Rates
New	IT R&R	Virtual Server Replacement	\$ 50,000	\$ -	\$ 50,000	Citywide
			\$ 20,111,115	\$ 13,605,000	\$ 33,716,115	

#	Dept / Fund	Type	Title	2025 Budget	2026 Budget	Total Budget	General	Streets	CWFD	TIF	PIF	REET 1	REET 2	Legacy Lands	Vehicle R&R	Grants/ Contrib	Debt	Storm Water	Solid Waste	Water	Sewer	SDC		
1	General Govt.	New	Police Radio Replacement	\$ 129,115		\$ 129,115	\$ 129,115																	
2	General Govt.	New	Opioid Equipment	\$ 303,000		\$ 303,000										\$ 303,000								
3	General Govt.	Recurs	Citywide Major Building Maintenance	\$ 3,759,092	\$ 100,000	\$ 3,859,092						\$ 100,000					\$ 3,759,092							
4	General Govt.	Cary	Library Building Improvements	\$ 1,297,978	\$ -	\$ 1,297,978	\$ 192,942									\$ 708,000	\$ 397,036							
5	General Govt.	Cary	Library Security Improvements	\$ 93,500		\$ 93,500	\$ 93,500																	
6	Streets/Cap	New	NW Lake Rd Safety Imprvmt - Leadbetter to Everett	\$ 279,000	\$ 930,000	\$ 1,209,000										\$ 1,209,000								
7	Streets/Cap	Recurs	Pavement Preservation	\$ 3,296,259	\$ 1,028,048	\$ 4,324,307		\$ 2,824,307										\$ 1,500,000						
8	Streets/Cap	Cary	Traffic Controller Upgrades	\$ 182,712	\$ -	\$ 182,712										\$ 182,712								
9	Streets/Cap	Cary	NW Lake & Sierra Signal Improvements	\$ 437,750	\$ -	\$ 437,750				\$ 437,750														
10	Streets/Cap	Cary	Horizontal Curve Improvements	\$ 252,000	\$ -	\$ 252,000										\$ 252,000								
11	Streets/Cap	Recurs	ADA Improvements	\$ 75,000	\$ 75,000	\$ 150,000						\$ 150,000												
12	Streets/Cap	Cary	SR 500/Everett St Improvements	\$ 571,500		\$ 571,500	\$ 121,500									\$ 450,000								
13	Streets/Cap	Cary	NW 38th Ave Impvmts, Ph. 3 - Construction	\$ 7,775,200	\$ -	\$ 7,775,200										\$ 7,450,000	\$ 325,200							
14	CWFD	New	Fire Station HQ Replacement	\$ 12,500,000	\$ 12,500,000	\$ 25,000,000											\$ 25,000,000							
15	Parks	Cary	Field Drainage & Restroom/Dugout Rehab	\$ 75,000	\$ -	\$ 75,000	\$ 75,000																	
16	Parks	Recurs	Open Space/Parks/Trails	\$ 250,000	\$ 250,000	\$ 500,000							\$ 500,000											
17	Parks	Cary	South Lacamas Creek (3rd Ave) Trailhead	\$ 337,681	\$ -	\$ 337,681						\$ 337,681												
18	Parks	Cary	Crown Park Improvements Phase 1 & 2	\$ 4,522,000	\$ -	\$ 4,522,000				\$ 900,000			\$ 900,000			\$ 240,000	\$ 2,482,000							
19	Parks	New	Forest Home Improvements	\$ 350,000	\$ -	\$ 350,000							\$ 350,000											
20	Parks	Cary	Bike Park Design & Construction	\$ -	\$ 325,000	\$ 325,000							\$ 325,000											
21	Parks	Cary	T-3 (East Lake) Trail	\$ 50,000	\$ 450,000	\$ 500,000				\$ 500,000														
22	Parks	Cary	Rose/Leadbetter Improvements	\$ 300,000	\$ -	\$ 300,000								\$ 300,000										
23	Parks	Cary	Legacy Lands Master Planning	\$ 83,757	\$ -	\$ 83,757								\$ 83,757										
24	PW/Storm	Cary	Upper Dam Gate Replacement	\$ 325,000	\$ -	\$ 325,000												\$ 325,000						
25	PW/Storm	New	Lower Dam High Flow Gate	\$ 50,000	\$ 100,000	\$ 150,000												\$ 150,000						
26	PW/Storm	New	Fish Wheel Removal	\$ -	\$ 75,000	\$ 75,000												\$ 75,000						
27	PW/Storm	Cary	Crown View Storm/LS Generator	\$ 500,000	\$ -	\$ 500,000												\$ 400,000		\$ 100,000				
28	PW/Storm	Cary	Crown Park Regional Storm Treatment Design	\$ 687,889	\$ -	\$ 687,889										\$ 582,889	\$ 105,000							
29	PW/Storm	Cary	Downtown Regional Storm Treatment Design	\$ 687,889	\$ -	\$ 687,889										\$ 582,889	\$ 105,000							
30	PW/Storm	Cary	Lacamas Lake Treatment	\$ 351,719	\$ -	\$ 351,719										\$ 351,719								
31	PW/Water	Recurs	Water Repair & Replacement	\$ 500,000	\$ 500,000	\$ 1,000,000														\$ 1,000,000				
32	PW/Water	New	Gregg Reservoir Siting Analysis	\$ 100,000	\$ -	\$ 100,000														\$ 100,000				
33	PW/Water	Cary	Well/Reservoir Site Security Upgrades	\$ 300,000	\$ -	\$ 300,000																\$ 300,000		
34	PW/Water	Cary	Washougal Wellfield Improvements	\$ 200,000	\$ 200,000	\$ 400,000																\$ 400,000		
35	PW/Water	Cary	Northshore Water Transmission Main	\$ 1,903,748	\$ -	\$ 1,903,748																\$ 1,903,748		
36	PW/Water	Cary	SE 6th Ave Bridge Crossing - Construction	\$ 1,496,580	\$ -	\$ 1,496,580														\$ 1,496,580				
37	PW/Water	Cary	Lower Prune Hill Reservoir & Booster Stn Repl	\$ 6,575,524	\$ -	\$ 6,575,524											\$ 6,575,524							
38	PW/Water	Cary	Boulder Creek Intake	\$ 70,000	\$ 175,000	\$ 245,000														\$ 245,000				
39	PW/Water	Cary	Well 6/14 Waterline Transmission Main	\$ 1,125,000	\$ -	\$ 1,125,000																\$ 1,125,000		
40	PW/Water	Cary	Zone 343 Reservoir Design	\$ 750,000	\$ -	\$ 750,000																\$ 750,000		
41	PW/Water	Cary	SR 500/NE3rd St Waterline Replacement	\$ 400,000	\$ -	\$ 400,000														\$ 400,000				
42	PW/Water	Cary	PFAS Eval and Well 13 Design/Construction	\$ 4,000,000	\$ 9,000,000	\$ 13,000,000											\$ 12,000,000			\$ 1,000,000				
43	PW/Water	Cary	Angelo Booster Station Design	\$ 500,000	\$ -	\$ 500,000																\$ 500,000		
44	PW/Water	Recurs	Forest Management	\$ 610,870	\$ -	\$ 610,870														\$ 610,870				
45	PW/Water	New	Operations Center Site Acquisition	\$ 6,000,000		\$ 6,000,000											\$ 6,000,000							
46	PW/Sewer	Recurs	WWTP Upgrades/R&R	\$ 9,000,000	\$ 5,000,000	\$ 14,000,000															\$ 5,000,000	\$ 9,000,000		
47	PW/Sewer	Recurs	Pump Station R&R	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000																\$ 4,000,000		
48	PW/Sewer	Recurs	Gravity Sewer R&R/Upgrades	\$ 650,000	\$ 650,000	\$ 1,300,000																\$ 1,300,000		
49	PW/Sewer	New	Parallel STEP Transmission Main	\$ 350,000		\$ 350,000																\$ 350,000		
50	Equipmt Rent	Recurs	Annual Replacements	\$ 2,049,188	\$ 1,485,000	\$ 3,534,188									\$ 3,534,188									
51	Equipmt Rent	Cary	Operations Center Mezzanine Expansion	\$ 100,000	\$ -	\$ 100,000													\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		
52	Equipmt Rent	Cary	Operations Center Generator	\$ 400,000	\$ -	\$ 400,000	\$ 69,000	\$ 64,000											\$ 64,000	\$ 64,000	\$ 69,000	\$ 70,000		
53	IT Capital	Cary	IT - Phone System Replacement	\$ 940,000	\$ -	\$ 940,000	\$ 475,361	\$ 32,167	\$ 253,764						\$ 17,871			\$ 25,019	\$ 17,871	\$ 53,612	\$ 64,300			
54	IT Capital	New	IT - Virtual Server Replacement	\$ 50,000		\$ 50,000	\$ 25,285	\$ 1,711	\$ 13,498						\$ 950			\$ 1,331	\$ 951	\$ 2,852	\$ 3,400			
				\$ 79,593,951	\$ 34,843,048	\$ 114,436,999	\$ 1,060,203	\$ 3,043,685	\$ 267,262	\$ 437,750	\$ 1,400,000	\$ 587,681	\$ 2,075,000	\$ 383,757	\$ 3,553,009	\$ 12,312,209	\$ 58,038,852	\$ 1,275,350	\$ 107,822	\$ 5,002,914	\$ 10,912,757	\$ 13,978,748		

Item 2.



Staff Report

November 4, 2024 Council Workshop Meeting

Transportation Benefit District (TBD) – District Formation

Presenter: Matthew Thorup, Assistant Finance Director

Time Estimate: 15 minutes

Phone	Email
360.817.7021	mthorup@cityofcamas.us

BACKGROUND: This presentation is to get direction from Council related to forming a Transportation Benefit District.

SUMMARY: Transportation Benefit Districts (TBDs) are utilized in more than 110 cities and towns in Washington State as of January 2024. These cities and towns utilize the TBD for preserving, maintaining, and operating the existing transportation infrastructure of the district.

BENEFITS TO THE COMMUNITY: A Transportation Benefit District would move the City closer to meeting essential street maintenance to meet best practices and save money for the residents in the future by not allowing streets to deteriorate at a rate that will be more expensive to repair.

POTENTIAL CHALLENGES: N/A

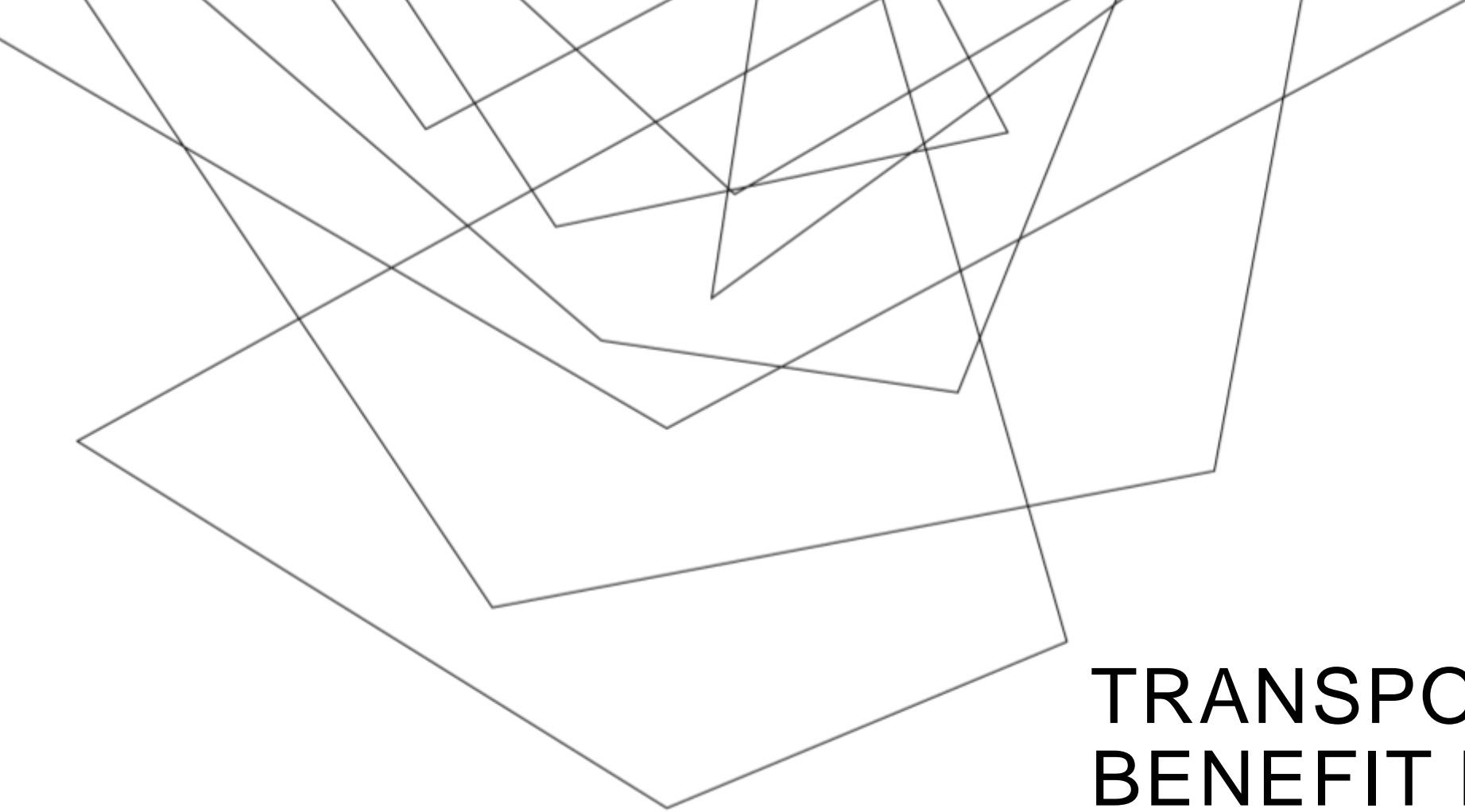
BUDGET IMPACT: The Mayor’s Proposed Budget is projected to implement a Transportation Benefit District. Once formed, depending on which funding option is selected, the budget impact would be as follows:

Estimated Budget Impact		
Transportation Benefit District	.1% Sales Tax	\$500,000
Transportation Benefit District	\$20 Vehicle License Fee	\$570,000

The .1% sales tax can be imposed without voter approval, and cannot be implemented sooner than 75 days before January 1, April 1, or July 1. The earliest the sales tax could be collected would be April 1, 2025. The sales tax would need to be renewed in 10 years.

The vehicle tab license fee can be increased to \$50 without voter approval (\$20 for two years, \$40 for two years, then can be raised to \$50). The fee may be raised up to \$100 with voter approval. If adopted, the fee cannot be collected until six months after approval per RCW 36.73.065. This would make it collectible starting July 2025.

RECOMMENDATION: Staff recommends the adoption of the Transportation Benefit District, including the entire City of Camas as the boundaries currently exist or as they may exist following future annexations for the preserving, maintaining, and operating the existing transportation infrastructure of the City of Camas.



TRANSPORTATION BENEFIT DISTRICT – DISTRICT FORMATION

City of Camas – November 4,
2024

ESTABLISHING THE TRANSPORTATION BENEFIT DISTRICT (TBD)

Formation

- The City Council may form a TBD following a public hearing. (RCW 36.73.050)
- The establishing ordinance must specify the boundaries and improvements to be funded.
 - Recommending: Entire City of Camas as the boundaries currently exist or as they may exist following future annexations

GOVERNING BOARD

TBD Governing Board

- Must be governed by same governing body as City.
- Camas TBD would be a separate legal entity from the City.
- Must hold separate/distinct meetings.

Assumption of Powers (RCW 36.74)

- Council can vote to assume the powers of the TBD.
- No longer a separate legal entity.
- No longer requires separate meetings.

ASSUMPTION OF POWERS

TBD Board must hold a public hearing (RCS 36.74.020-.030).

- Then must pass an ordinance/resolution abolishing TBD governing body and vest City Council with legislative authority.

PURPOSE OF TBD

Transportation Improvements to be Funded

- The funds shall be used for transportation benefits that preserve, maintain, and operate the existing transportation infrastructure of the City, consistent with the requirements of Chapter 36.73 RCW.

NEXT STEPS

- **Transportation Benefit District Formation Ordinance**
 - Council Meeting on November 18, 2024
 - Revenue Option Consideration
 - Sales Tax Ordinance
 - Vehicle License Fee Ordinance

Utility Taxes

City of Camas

2025-2026 Budget Presentation

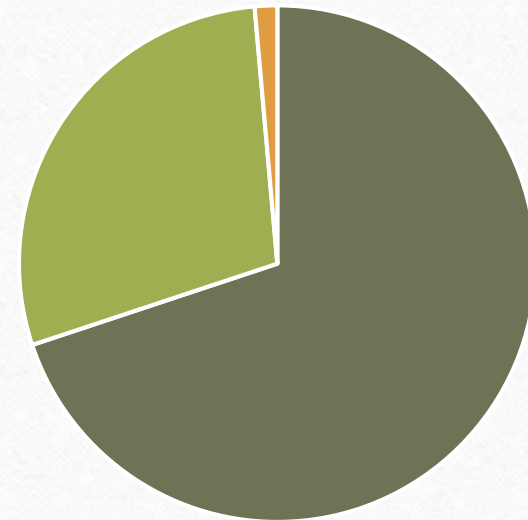
November 4, 2025

Recap of 2025-2026 Budget Reductions in Costs and Increases in Revenue

- Mayor's Recommended Budget includes:
 - Baseline Budget which was reduced by \$2.9 million over the biennium
 - Not included - never filled positions in the 2023-2024 Budget
 - Baseline was increase by CPI but not by population growth
 - Restructure of IT and Facilities funding as an internal service fund
 - Critical Police needs were identified with proposed funding
 - Increase in existing revenues and new revenues recommended to bridge the service level needs of the City.

Three-Legged Stool

- Property Tax \$15,201,824
- Sales Tax \$6,239,048
- Utility Tax \$927,657



What are utility taxes?

Utility taxes are levied on the gross operating revenues earned by private utilities operating within a city and by the city's own utilities.

Utility taxes are levied on the utility NOT the customer. Confusion for the customer is when the utility lists the tax on the customer's bill. The tax must be paid from the utility revenues and not the customer pass through.

RCW 35A.82.020

Current Utility Tax Collections

Utility Tax on

Natural Gas 3% (residential and commercial)	\$383,750
Stormwater 2%	\$42,963
Solid Waste 2%	\$65,327
Water 2%	\$165,661
Sewer 2%	\$269,956
Total	\$927,657

- Tax Rebate

- Customer would apply for the rebate in January-April each year. Requirements would include:
 - 65 years or older or have a disability as defined by RCW
 - Live within City limits
 - Meets income level as defined by HUD and proof with IRS forms or the last two months of bank statements
 - Have copies of full bills

- Tax Exemption

- Customers would apply by instead of a rebate, there would be an exemption for City utilities.

Low Income or Disabled Citizen Options

Ordinance No. 22-024

- Section VI – This ordinance shall sunset and no longer be in force or effect at 11:59 pm on December 31, 2024 or on the effective date of any Regional Fire Authority Agreement executed by the City of Camas whichever shall be earlier
- A new ordinance will be brought to Council as a continuation of the 2% Utility Tax

Police Critical Requirements

- Police Department does not have adequate supervision for patrol operations.
 - Primary hours not covered by supervision are in the middle of the night.
 - In a critical incident, having a supervisor available to direct and coordinate resources is essential.
- The Captain position's span of control and task load is too large.
 - Administrative Lieutenant position would be responsible for supervising Detective Unit, Code Enforcement, Parking Enforcement, School Resource Officer Program and evidence.

Police Critical Requirements

- Police Department is at current authorized staffing and is facing a potential retirement cliff where 45% of sworn officers are eligible to retire within 5 years.
 - On average it takes about a year from date of hire to have an officer working solo and taking calls for service.
 - Plus, the time for recruiting and hiring.

With lack of funding,

- Staff recommends Council consider use of additional utility taxes to be dedicated to uniform services and for 2025 specifically:
 - 2 Police Sergeants
 - 1 Administrative Lieutenant
 - 1 Overhire Police Officer
 - Vehicles
 - Equipment and Uniforms
 - Training

Police Funding

Additional 4% Utility Tax on Water, Sewer,
Solid Waste and Stormwater



Generates approximately
\$1 million annually

Ordinance Consideration for November 18th



4% Utility Tax for voter
consideration February 11, 2025

Next Steps

- Ordinance for Continuation of 2% for ongoing substantial need of the General Fund presented on November 18th.
- Ordinance for placing a ballot measure on February 11th for Critical Police staffing needs funded with 4% utility tax on water, sewer, stormwater and solid waste.



Staff Report

November 4, 2024 Council Workshop

City of Camas Third Quarter 2024 Financial Performance Presentation

Presenter: Cathy Huber Nickerson, Finance Director

Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us

BACKGROUND: This presentation is to review the financial performance of the City from the perspective of budget to actual, investment performance and status of short- and long-term debt. The presentation also will provide an economic overview both nationally and regionally to provide context as well as provide the outlook for the next quarter.

SUMMARY: The City of Camas’ third quarter performance overall was in line with expectations both with revenues and expenses. The revenue collections were modestly lower due to slower housing construction growth with higher mortgage rates. Retail sales from e-commerce has continued with a boost to sales tax receipts. The slower revenue collection in building related revenues coupled with in lower charges for services, fines and forfeitures and rental activity offset with sales tax collections. Maintained revenue with spending constraints have enabled the City to maintain fund balances. Overall, the City’s cash and cash equivalents assets decreased by \$1.4 million primarily due to slower revenues and increase in capital expenses.

BENEFITS TO THE COMMUNITY:

The intent of the presentation is to provide City Council a status report on the City’s financial performance and an outlook to 2025-2026. It provides context for decision making for City Council and discloses the state of the City’s finances to the residents of Camas. In addition, provides open and transparent financial reporting which is a goal of the City’s strategic plan and meets best financial practices.

BUDGET IMPACT: This agenda item provides financial context for City Council considerations.

RECOMMENDATION: Information only.



City of Camas 3rd Quarter of 2024 Financial Review



Agenda

GENERAL ECONOMY DURING THIRD QUARTER OF 2024

HIGHLIGHTS

REVENUE

EXPENDITURES

INVESTMENTS

DEBT

FUND BALANCE PROJECTION

OUTLOOK

2024 3rd Qtr Economic Summary

2024 3rd Qtr
Comparison
to 2nd Qtr

Avg. Mortgage Rate
LOWER
6.08% v. 6.95%

Unemployment
STABLE
4.1% v. 4.1%

Retail Sales
(% change yr.)
LOWER
1.4% v. 2.0%

CPI (national)
LOWER
2.4% v. 3.0%

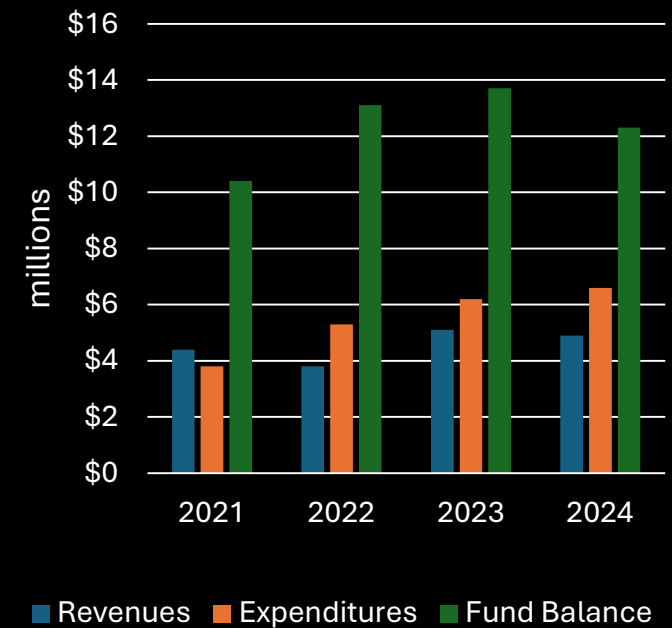
Avg. Gas Prices
LOWER
\$3.25 v. \$3.48

- Homebuilder confidence remains weak nationally, but new developments remain firm
- Moderation in retail sales reflects shift to services vs. goods
- Payroll gains in September was the strongest since March
- Locally building permits are improving



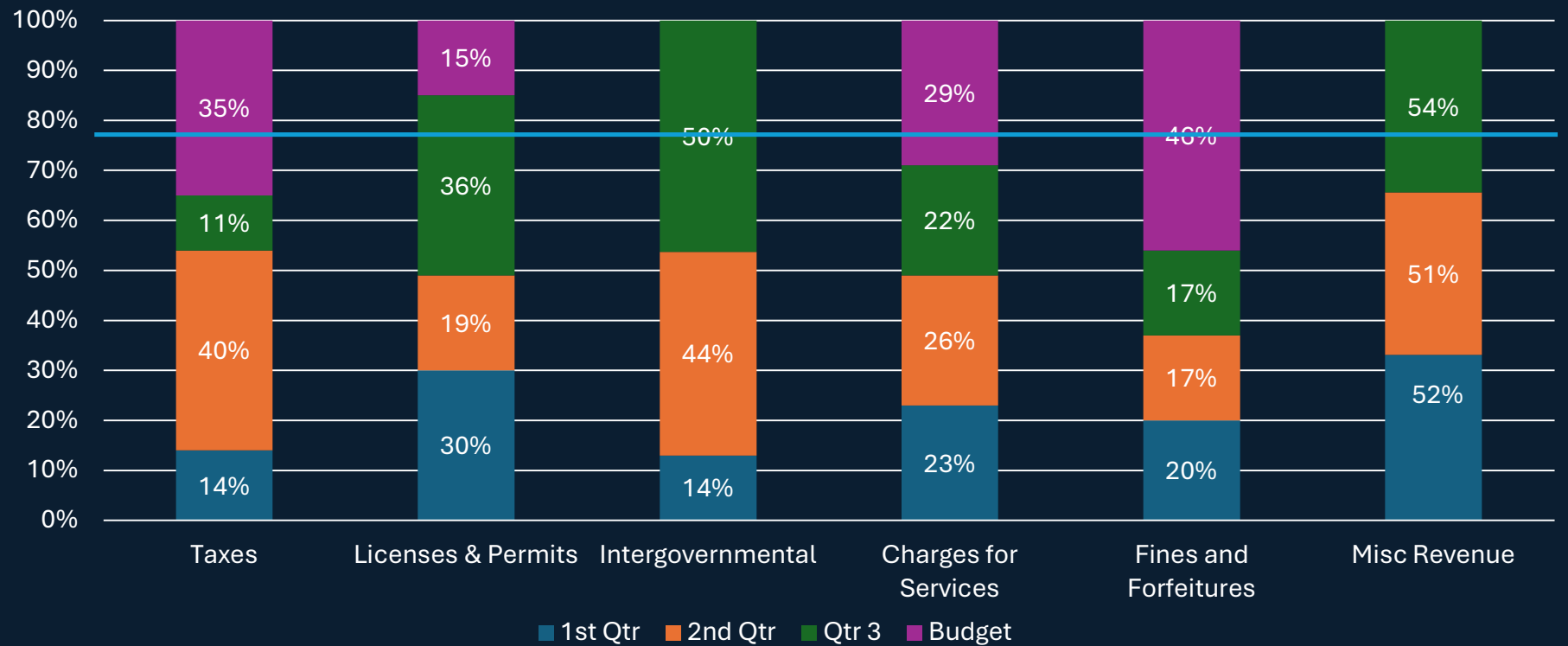
General Fund Highlights

	2021 Third Quarter	2022 Third Quarter	2023 Third Quarter	2024 Third Quarter
Net revenues (less transfers)	\$4,386,430	\$3,799,103	\$5,085,538	\$4,861,057
Net expenditures (less transfers)	\$4,654,793	\$5,297,920	\$6,168,141	\$6,617,295
Net Cash Flow	(\$268,363)	(\$1,498,817)	(\$1,082,603)	(\$1,756,238)
% of Budget Spent	64%	65%	66%	66%
General Fund Balance	\$10,441,580	\$13,130,573	\$13,690,230	\$12,284,259
Overall Cash and Investments for All Funds	\$96,060,758 Includes Bond Proceeds	\$101,230,785 Includes Bond Proceeds	\$118,786,025 Includes Bond Proceeds	\$120,411,174 Includes Bond Proceeds

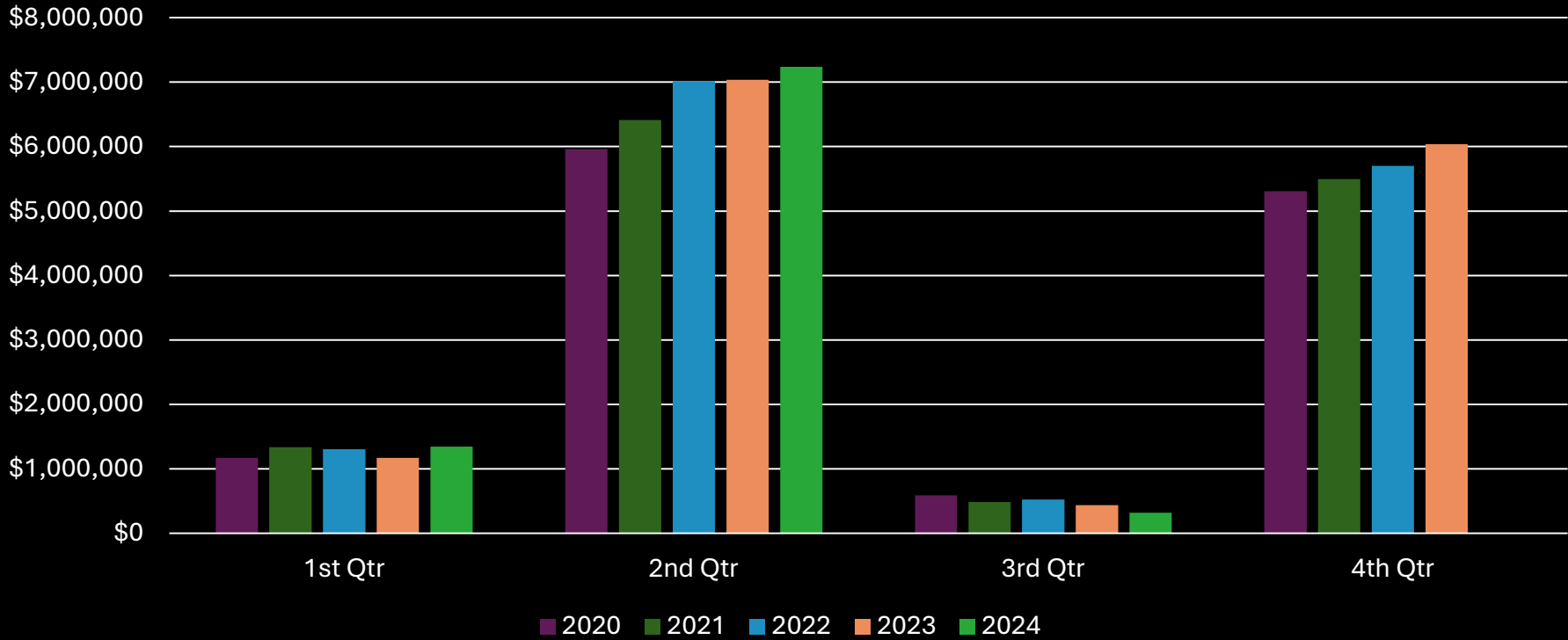


This table illustrates the cash flow of the General Fund.

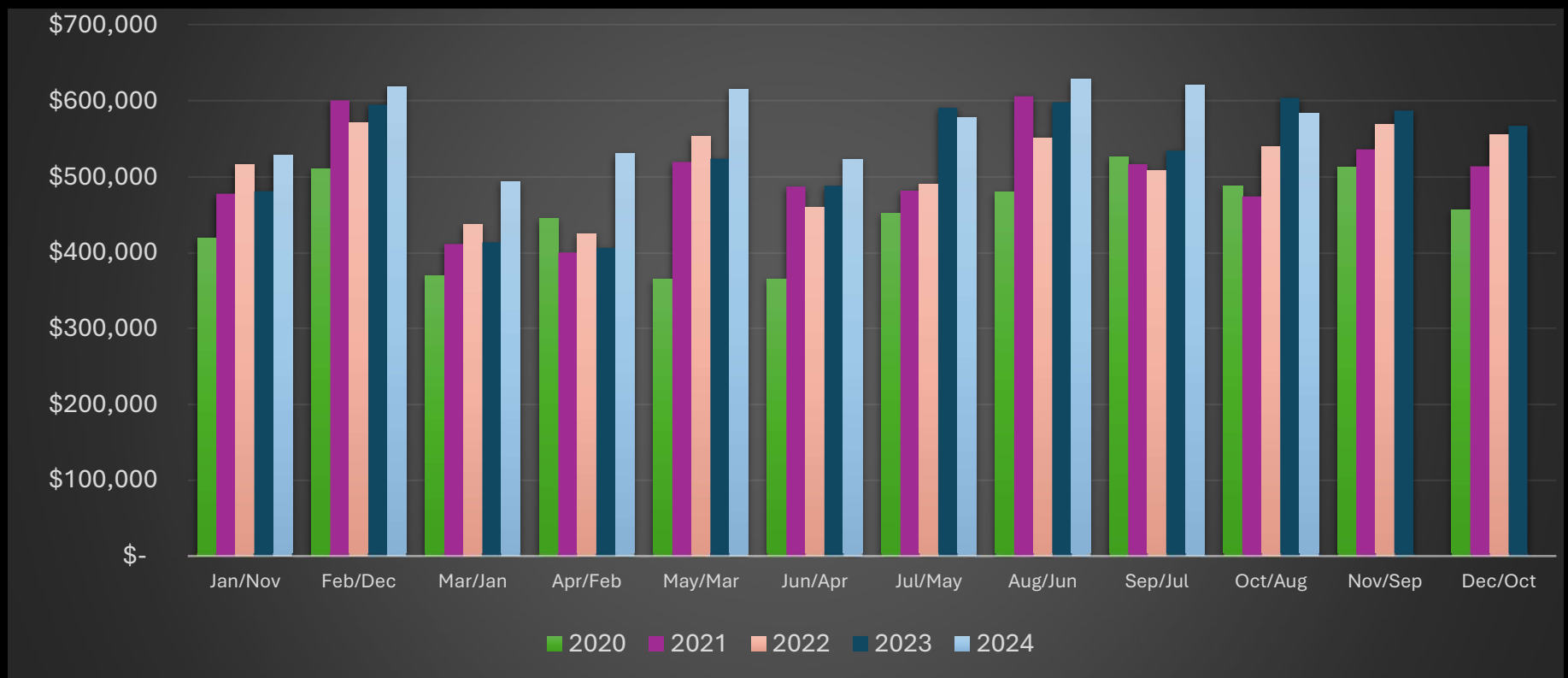
General Fund Revenues



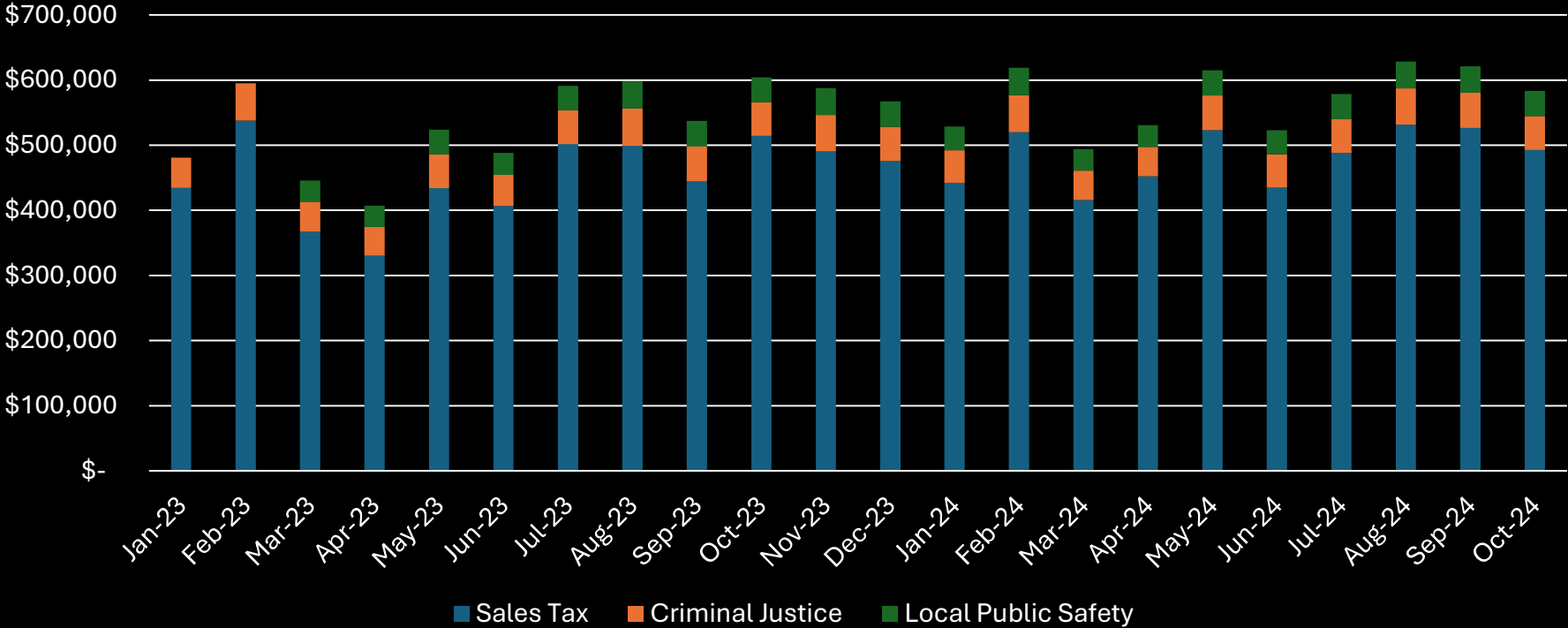
Property Tax Collections



Sales and Use Tax



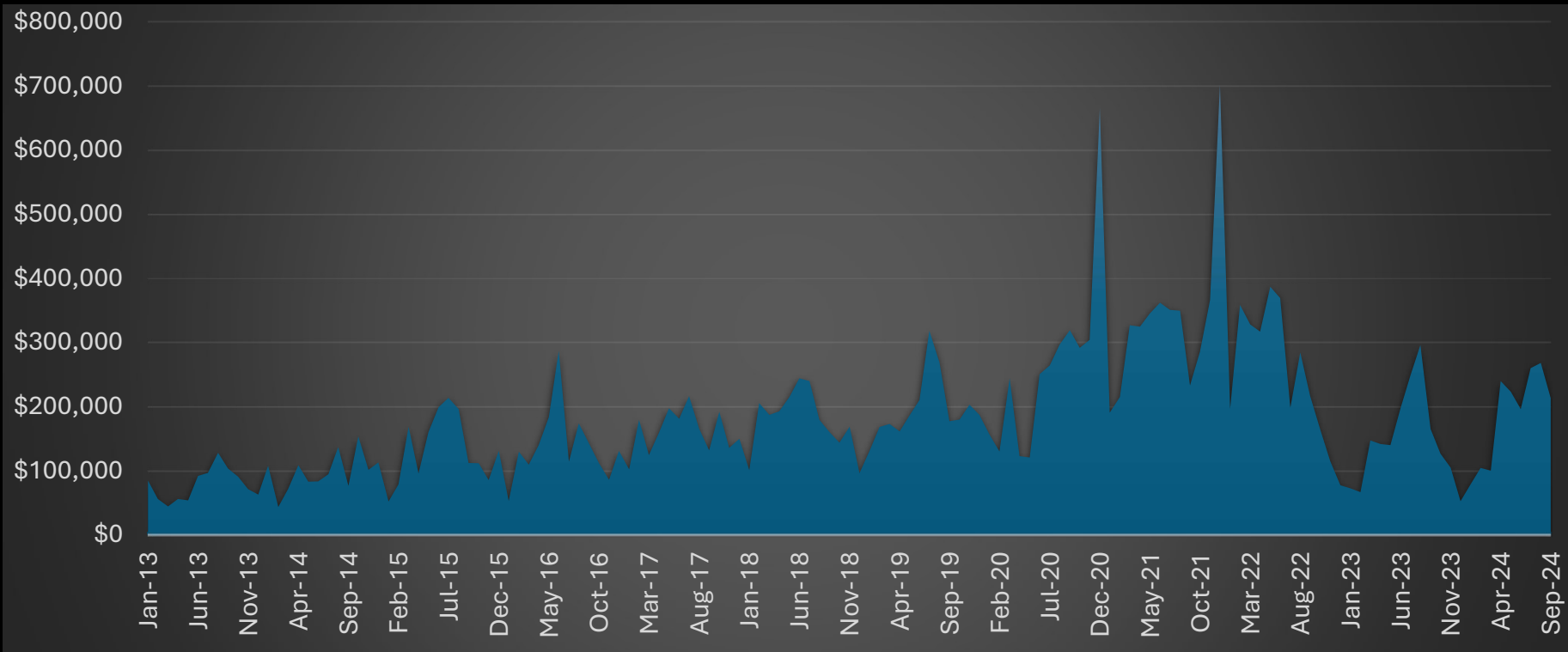
Sales and Use Tax Breakdown



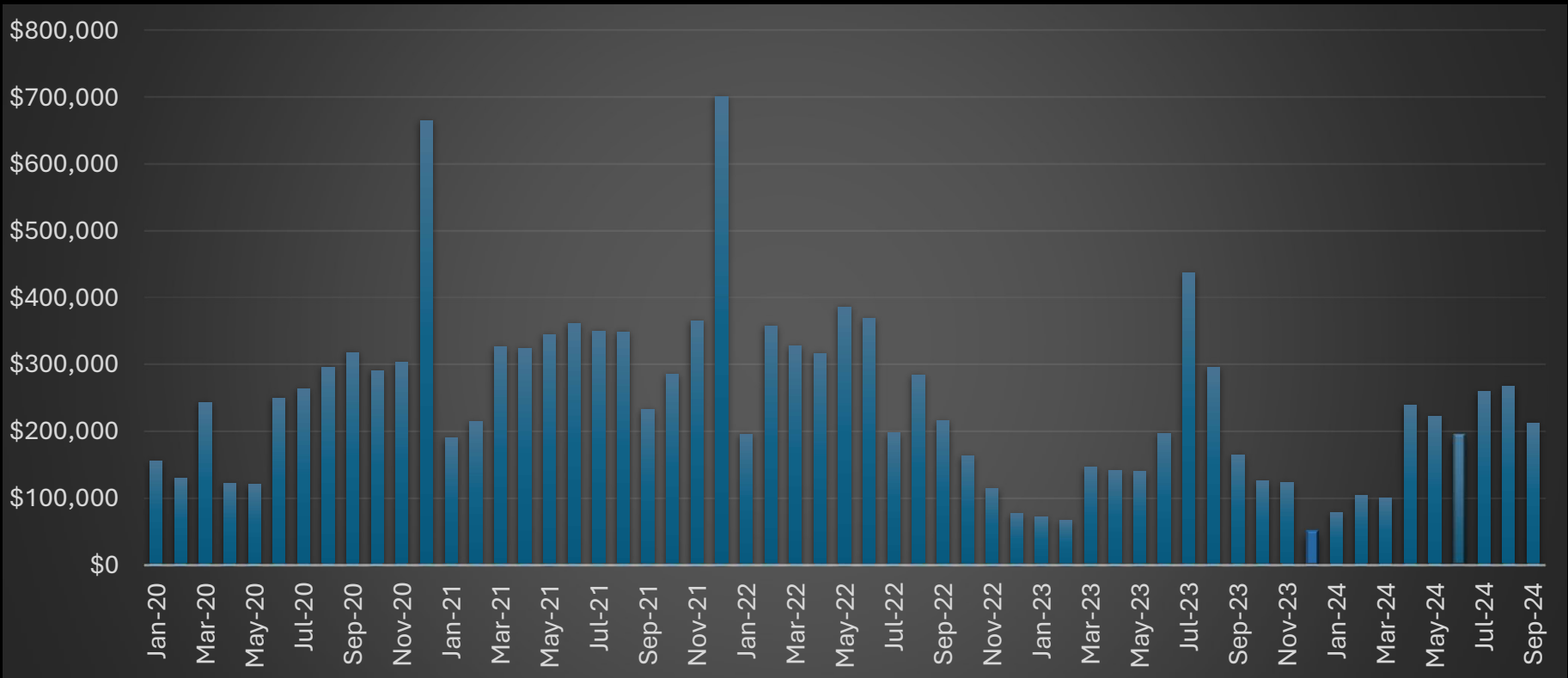
Utility Tax Collections



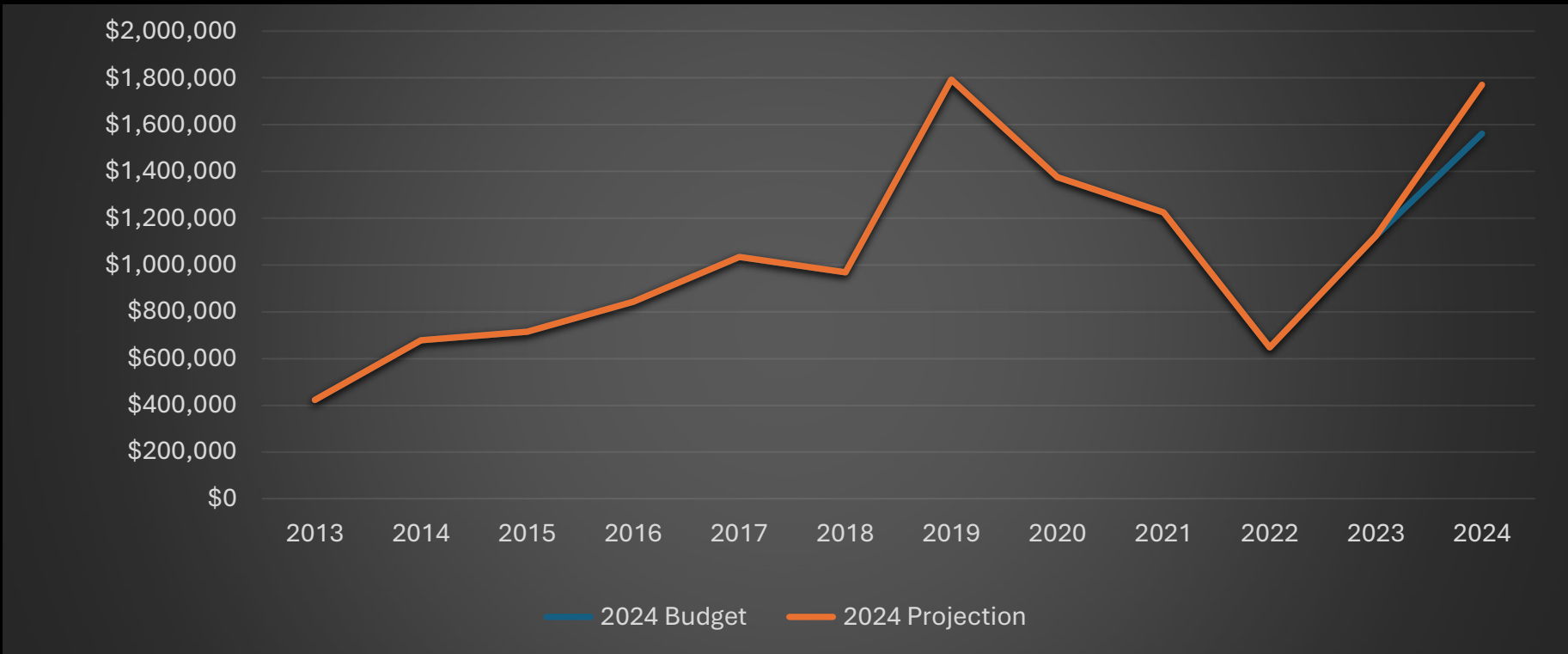
Real Estate Excise Tax



Real Estate Excise Tax



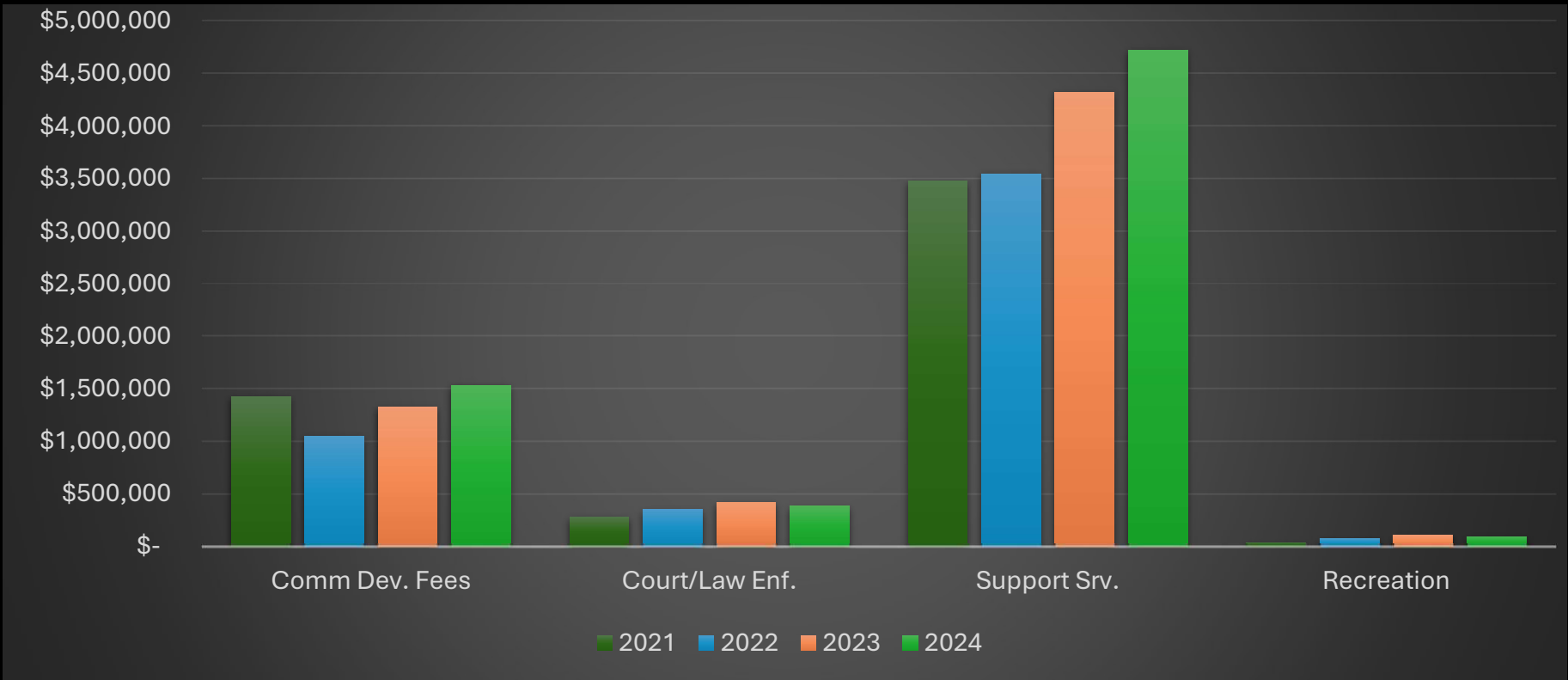
Building Permits



Intergovernmental



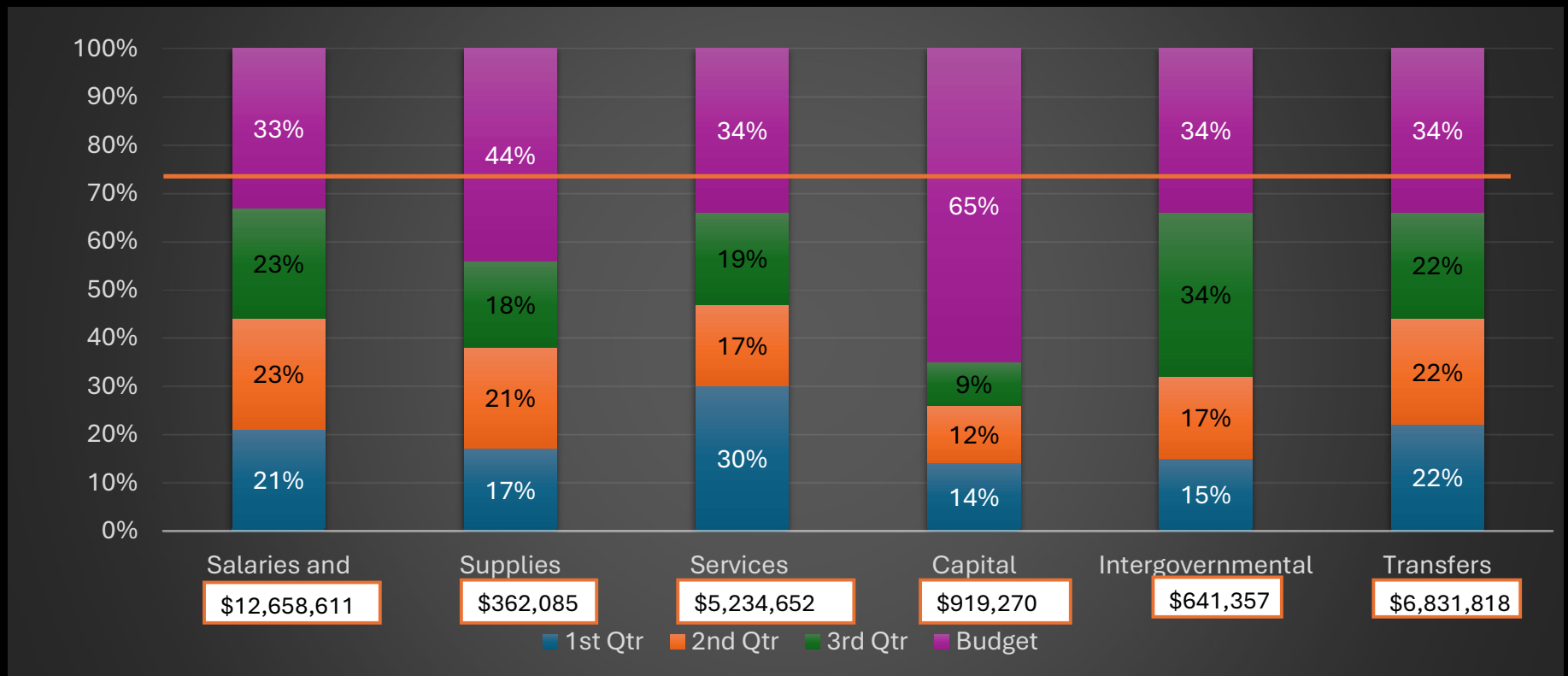
Charges for Services



Fines and Forfeitures

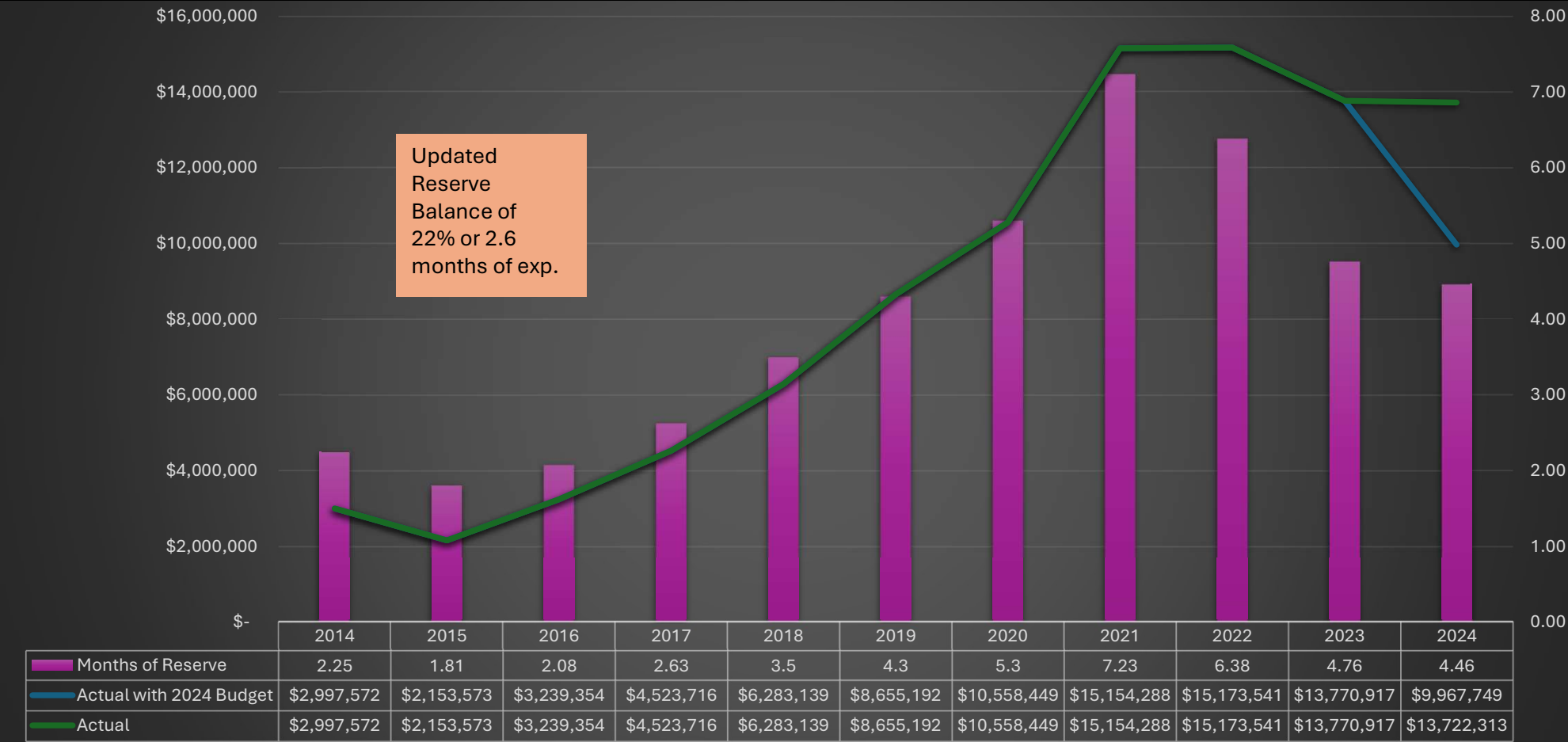


General Fund Expenditures

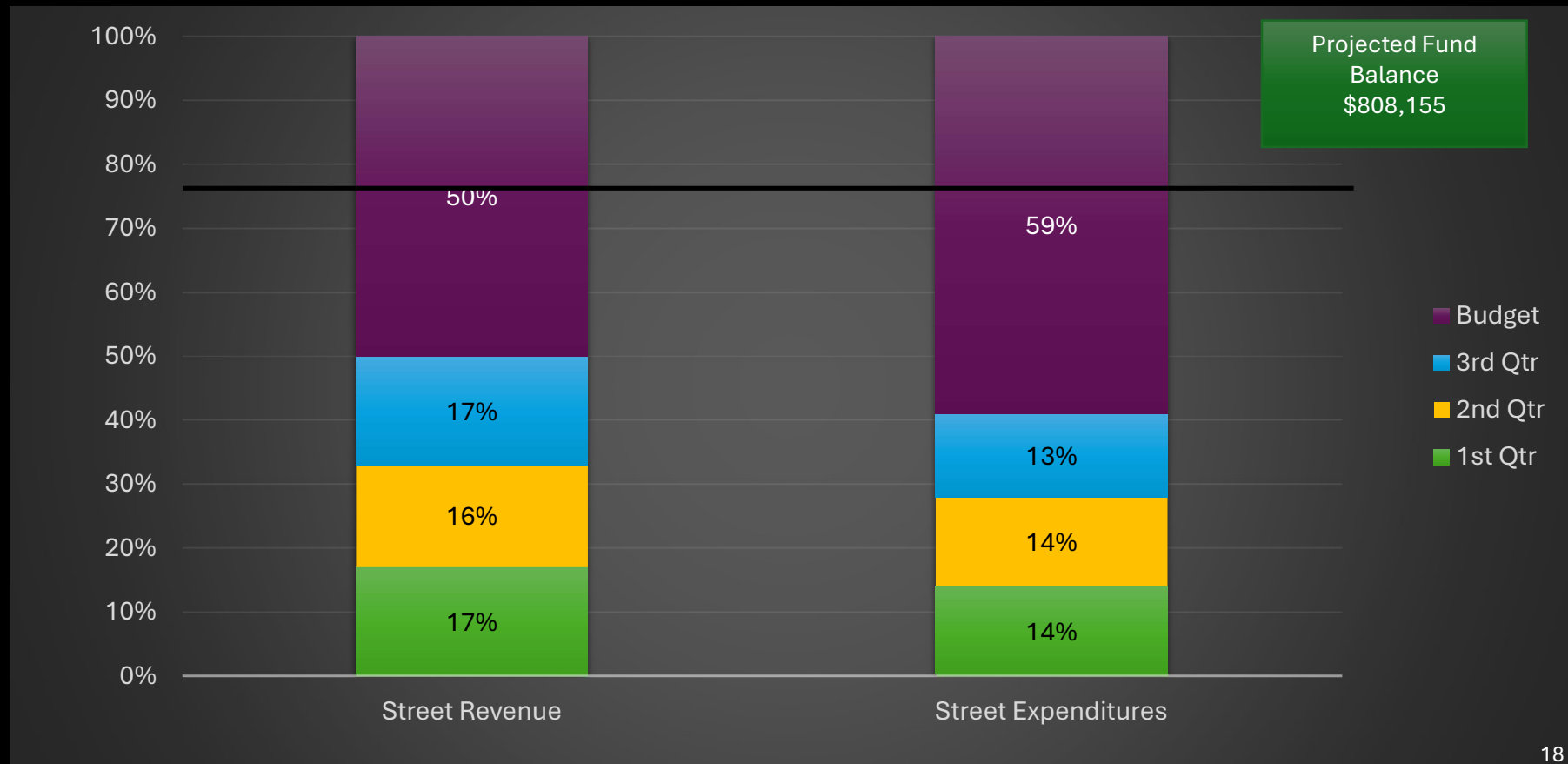


General Fund Balance

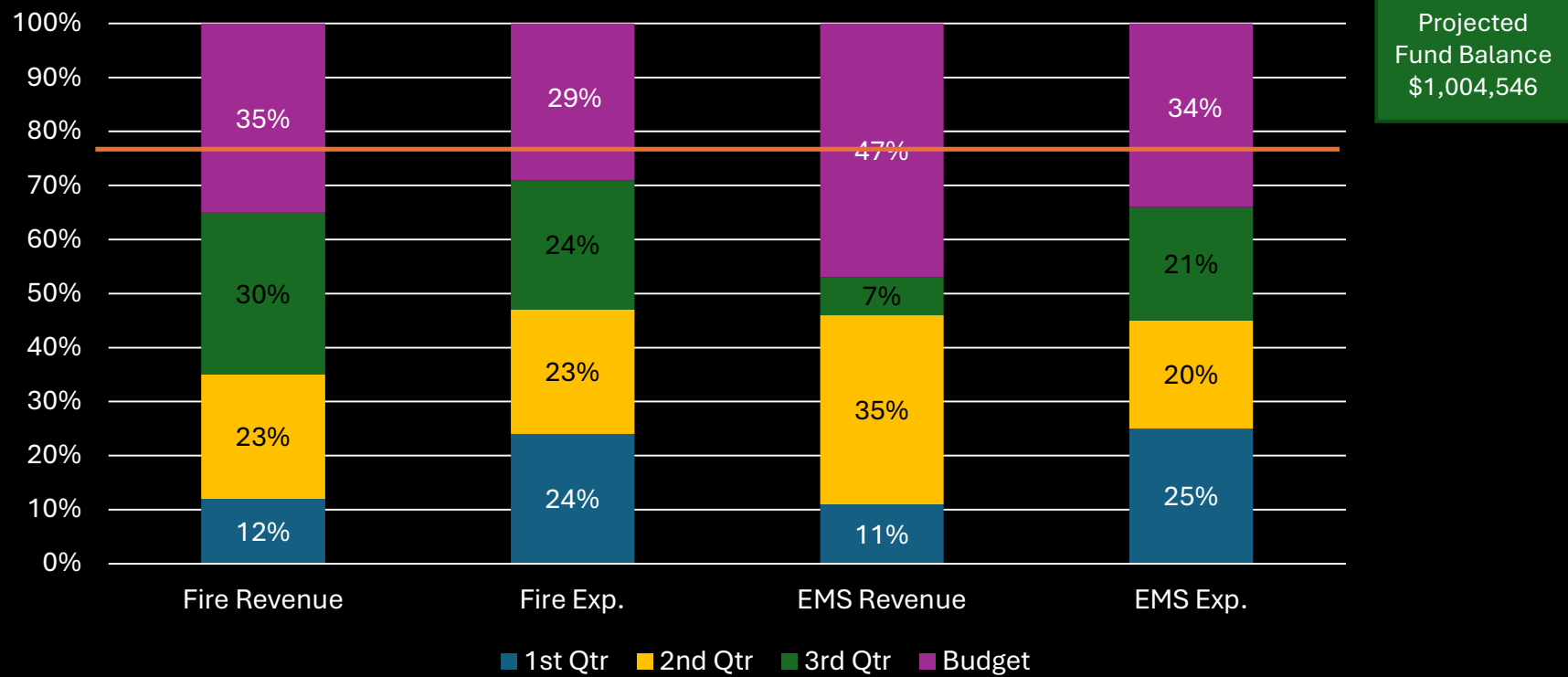
Months



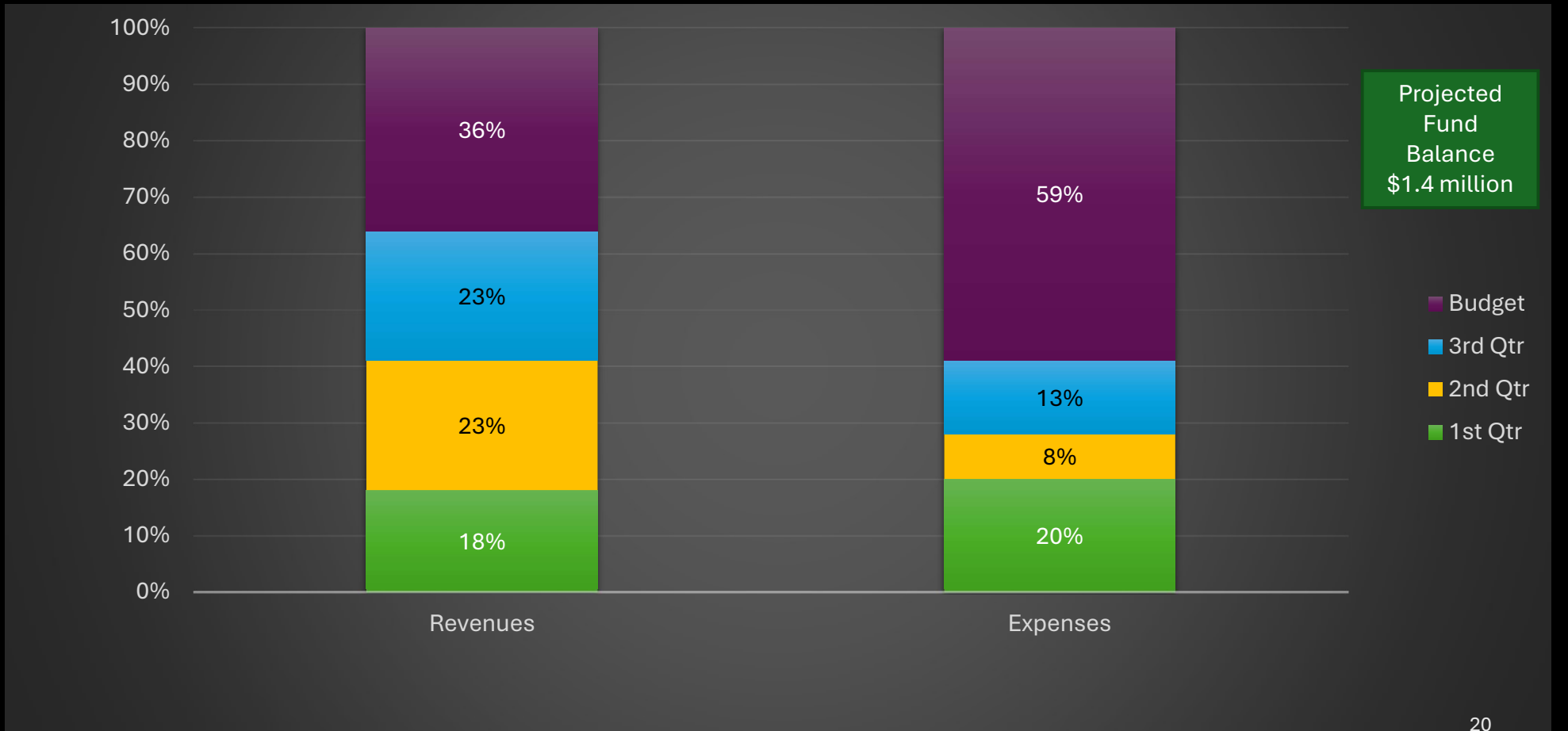
Streets



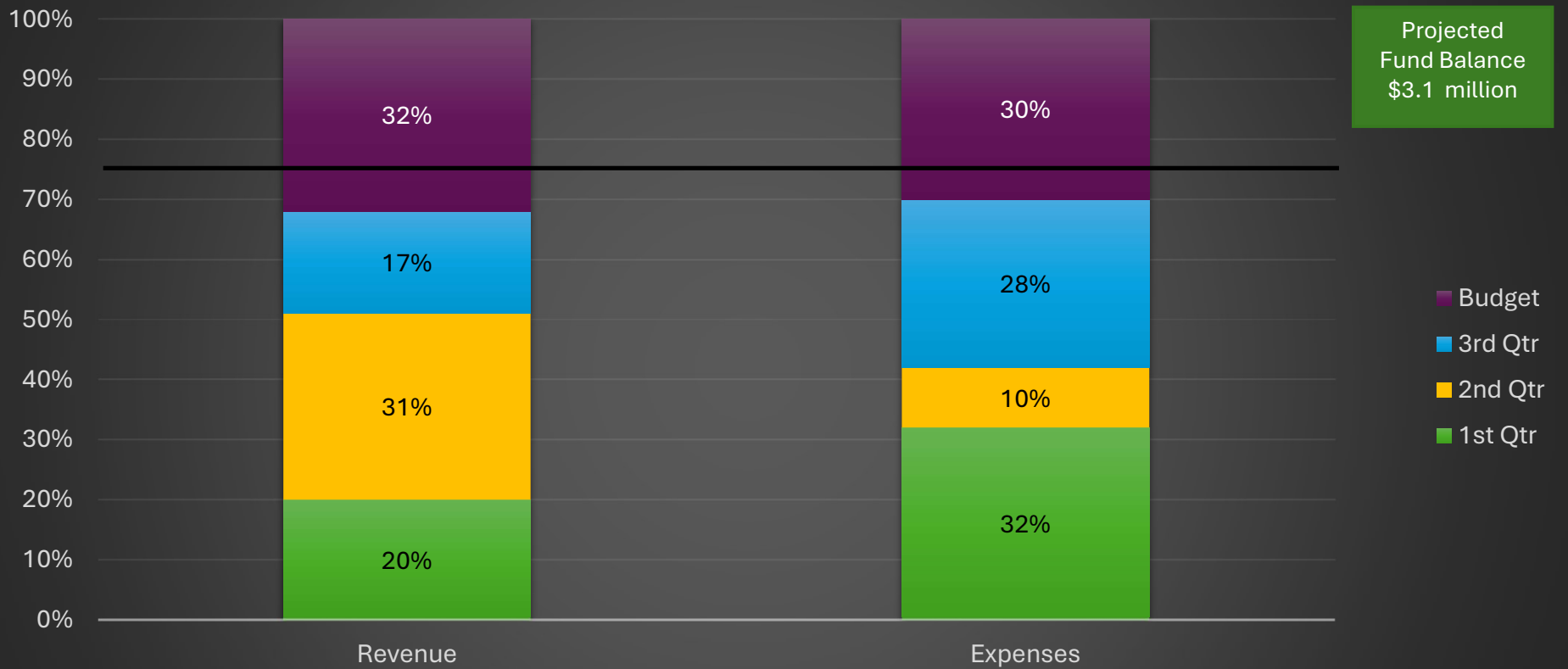
Camas/Washougal Fire and EMS



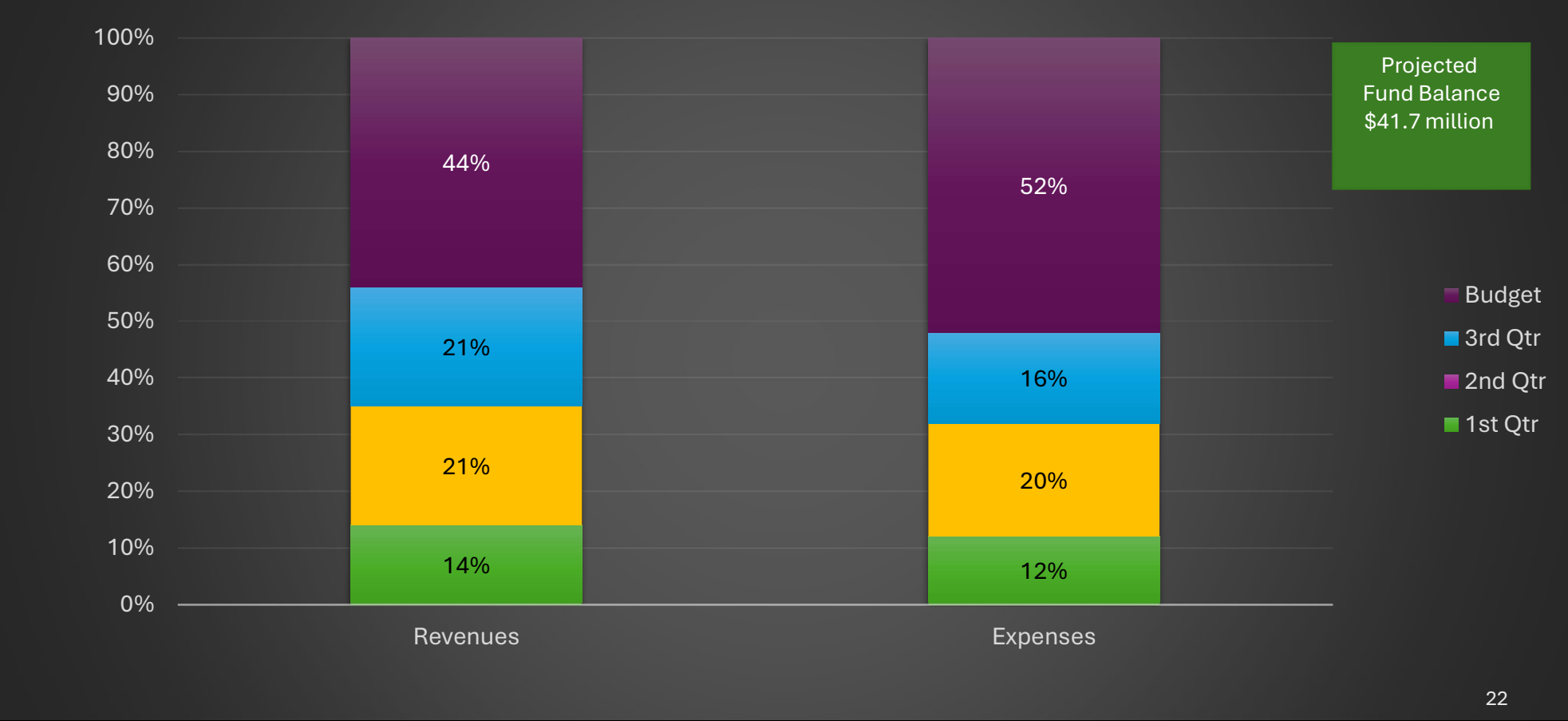
Storm Water



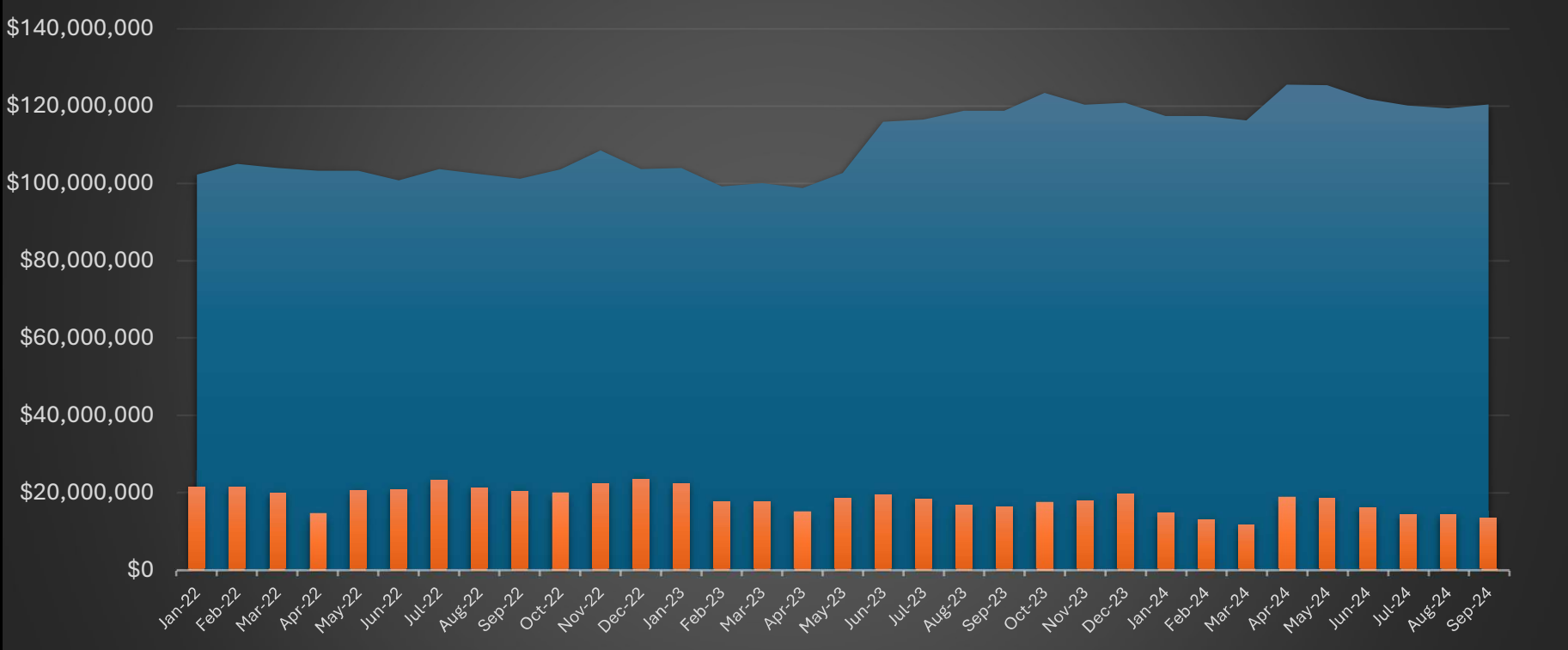
Solid Waste



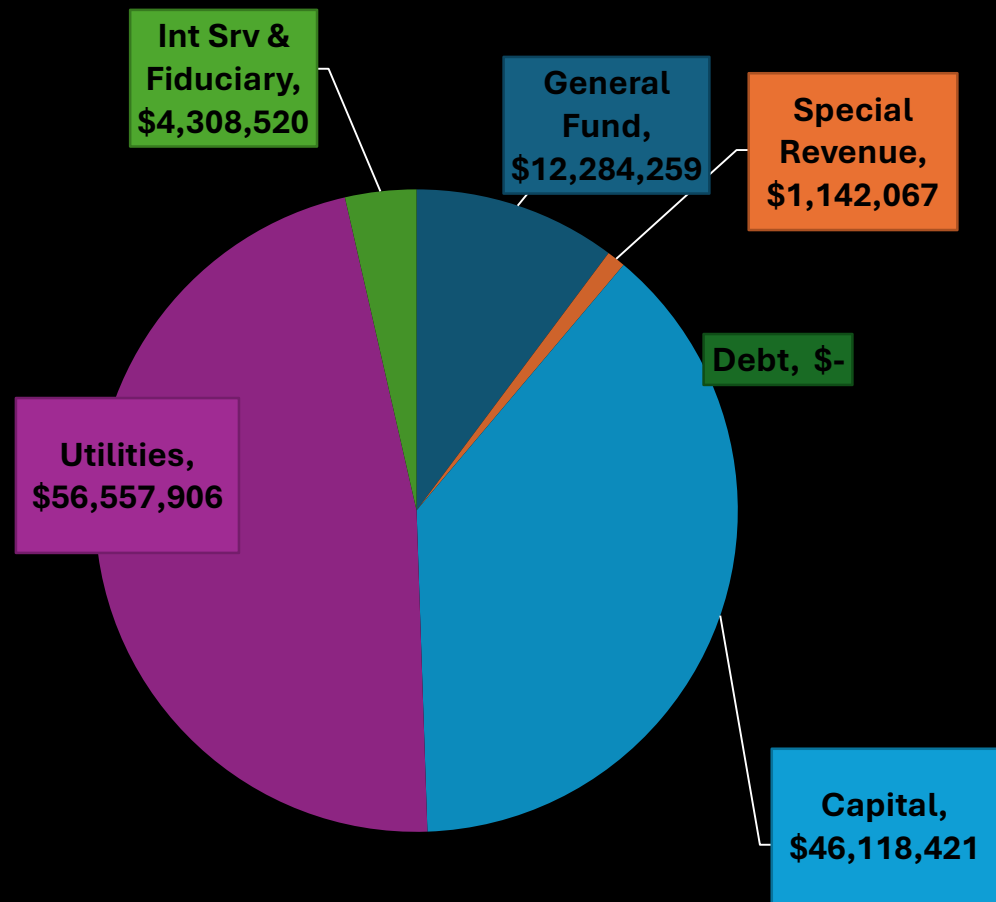
Water/Sewer



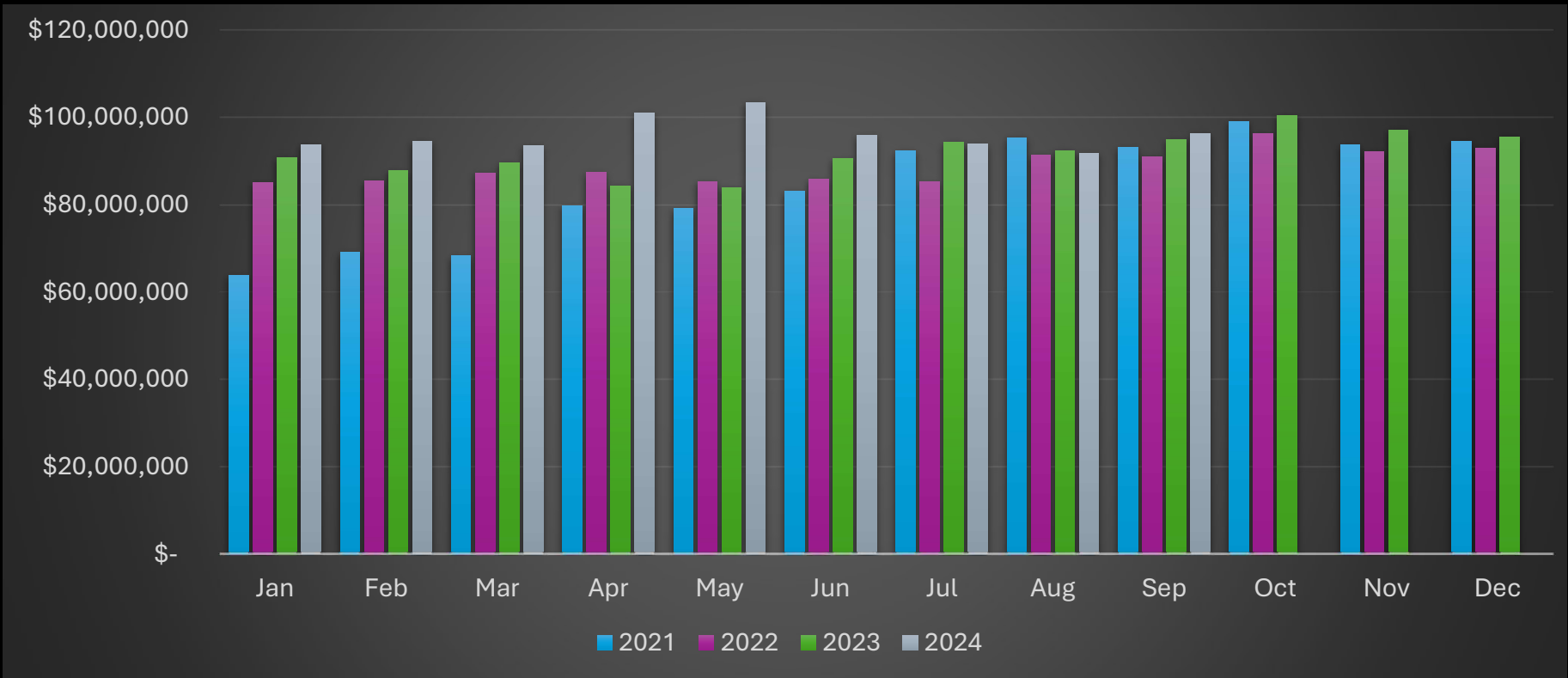
Cash and Cash Equivalent Assets



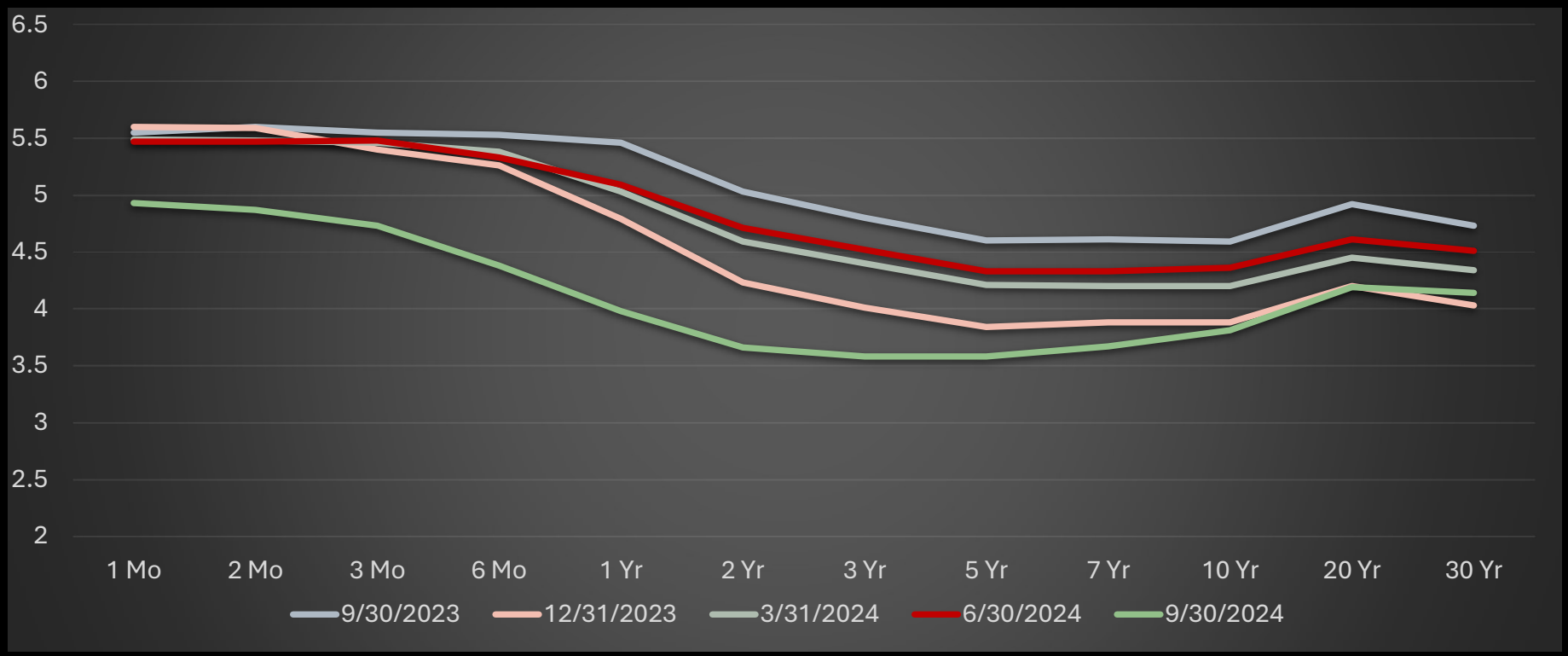
Fund Composition of Investment Portfolio



Investment Portfolio Balance

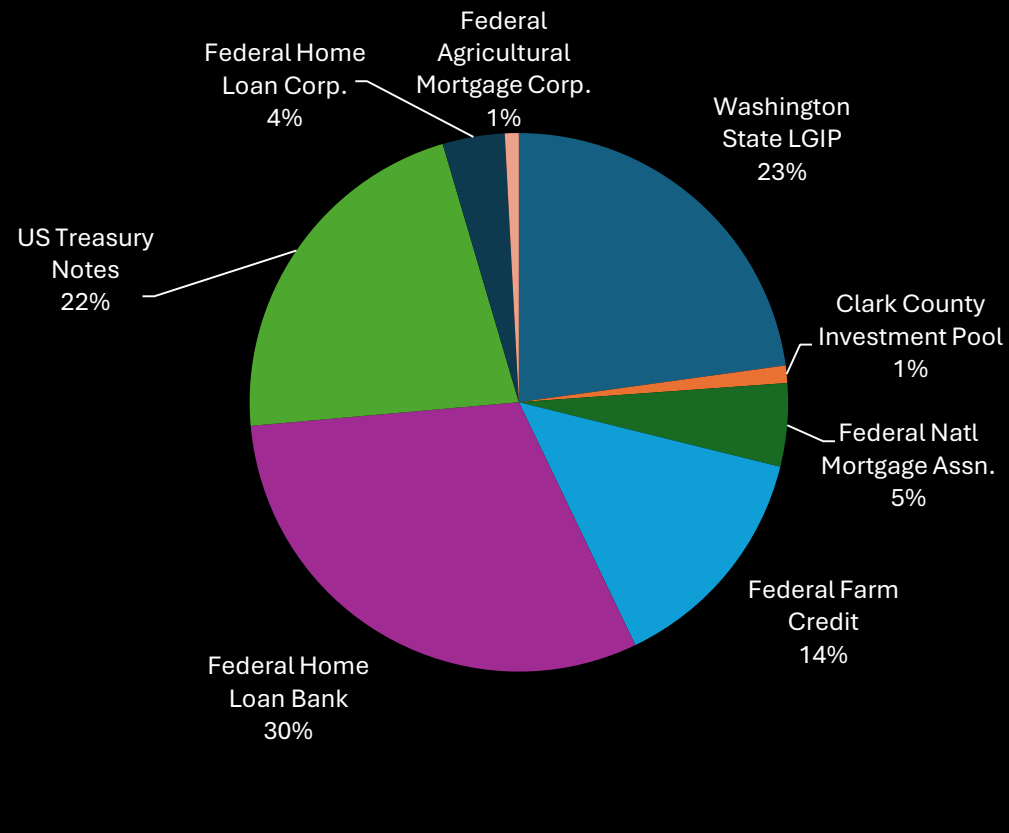


Yield Curve - Interest Rates

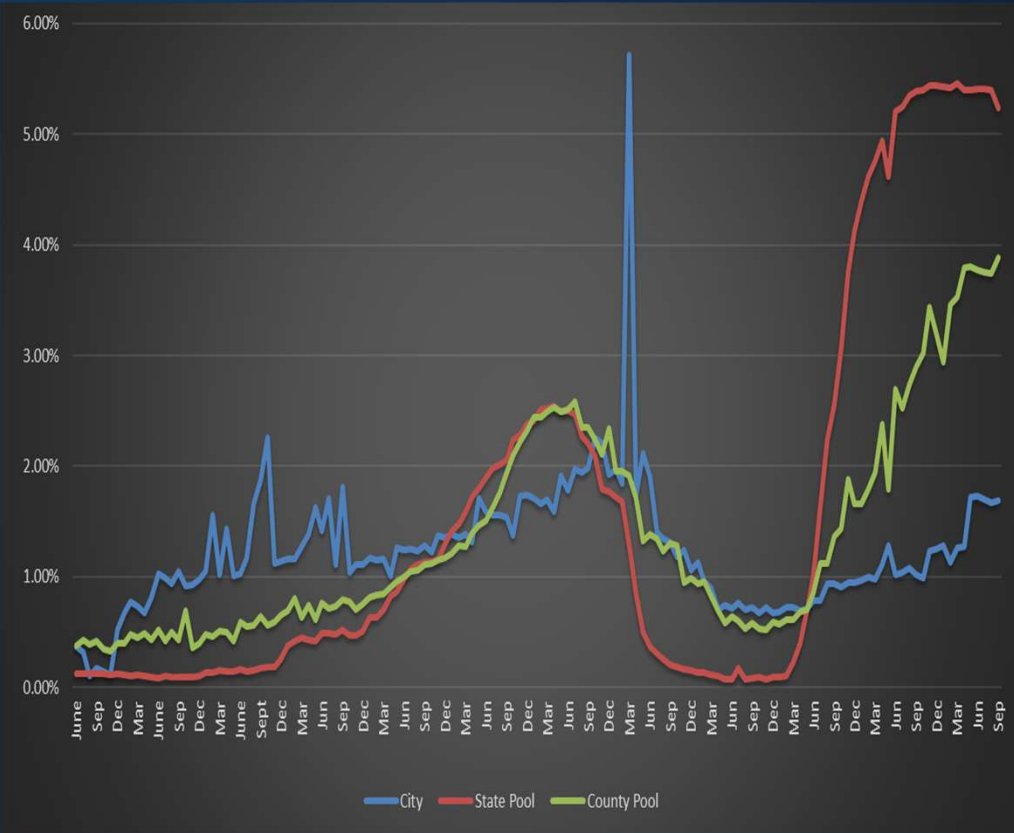


Investment Portfolio

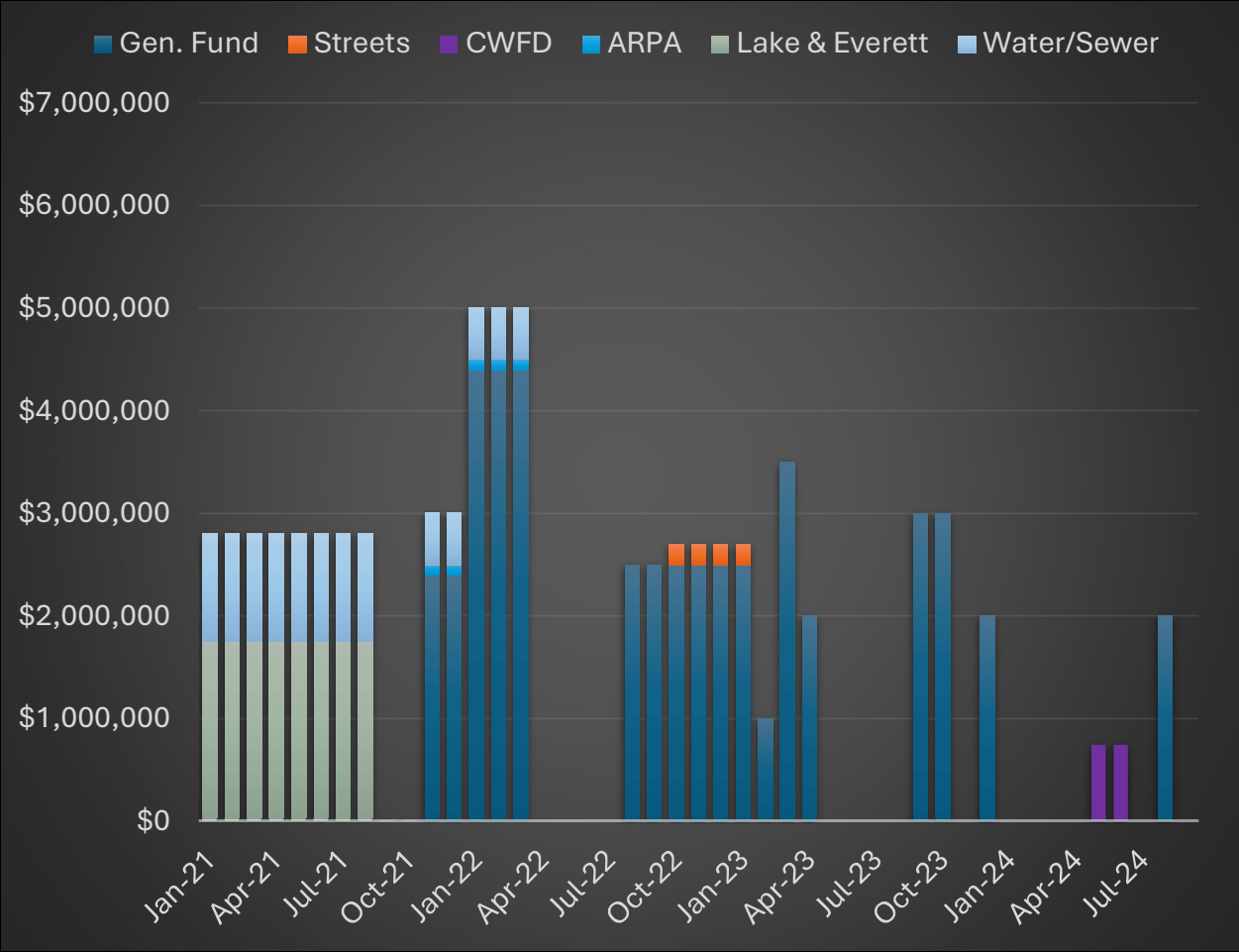
Portfolio Structure



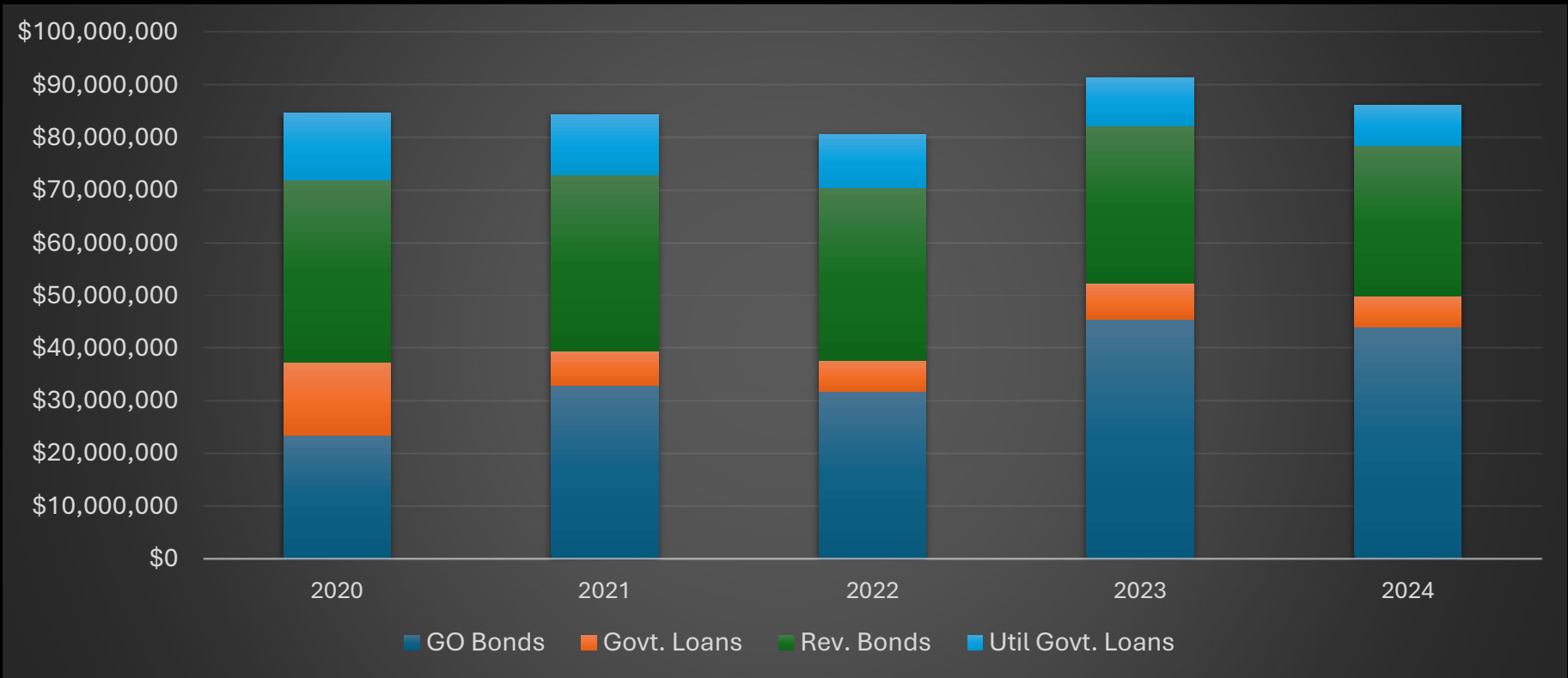
Portfolio Performance 2013-2024



Line of Credit



Debt Outstanding

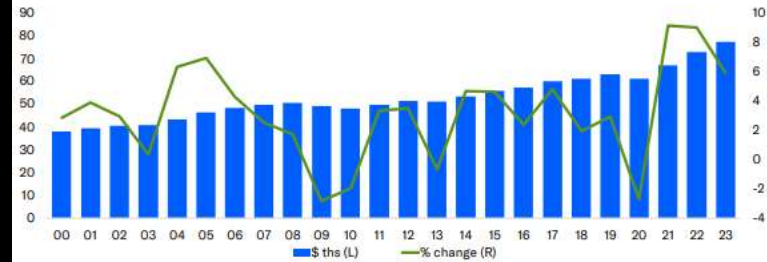


Outlook

- “US economy is at full employment; inflation is low and stable; stock and house prices are at record highs, and household debt loads are light.” Mark Zandi, Moody’s Analytics
- Unknowns include global outlook, natural disasters, insurance markets, and elections results.
- Locally, stabilizing inflation and Fed steadily cutting rates should further encourage residential growth.

Spending Growth Continues as Inflation Slows

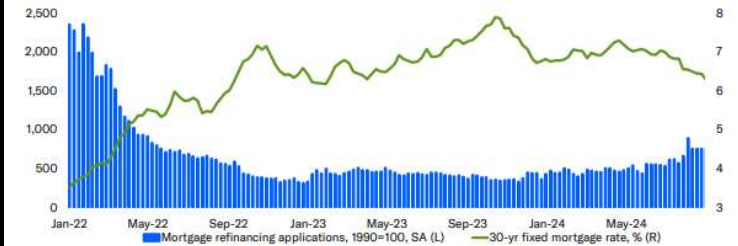
Avg annual household expenditures



Sources: BLS, Moody's Analytics

Lower Rates Stimulate Refinancing Activity

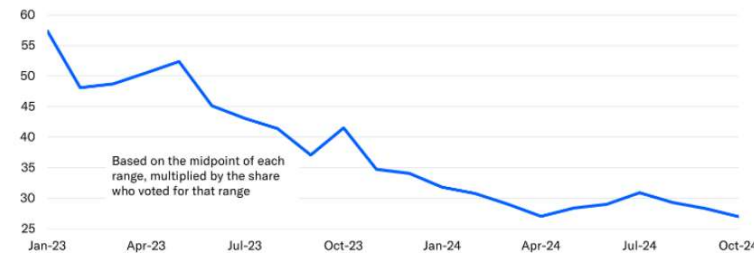
Weekly



Sources: Mortgage Bankers Association, Moody's Analytics
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Recession Probability Lower Now Than Last Year

Moody's Analytics economists' subjective probability of a U.S. recession in 12 mo, avg %



Source: Moody's Analytics



Questions



Staff Report

November 4, 2024 Council Workshop Meeting

2024 Fall Omnibus Budget Presentation

Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst

Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us
360.817.7025	dbrooks@cityofcamas.us

BACKGROUND: This presentation will review the carry forward, administrative, and supplemental budget packages to amend the 2024 Budget.

SUMMARY: The 2024 Fall Omnibus are items which address unforeseen budget requirements or unanticipated costs increases. This Omnibus Budget also includes administrative budget appropriations which generally are budget neutral, meaning there are additional revenues to offset the expenditures. In addition, there are some unanticipated carry forward items from the 2023 budget that were not addressed in the Spring Omnibus.

BENEFITS TO THE COMMUNITY: This presentation will highlight changes to be made to the 2024 Budget to address budget items unanticipated revenue and/or expenditures in the 2024 fiscal year.

POTENTIAL CHALLENGES: The City has the resources to support these budget changes.

BUDGET IMPACT: The budget impact will be \$2.4 million in 2023 budget carry forward to 2024, \$831,363 in administrative budget items that will have a net neutral budget impact, and \$4.7 million in supplemental budget items.

RECOMMENDATION: The next step will be at the November 18, 2024 Council Meeting with the opening of the Public Hearing to consider public comment on the 2024 Fall Omnibus Budget which will remain open until December 2, 2024 Council Meeting, whereupon the public hearing will be closed and the ordinance considered for adoption.

City of Camas Fall 2024 Omnibus Budget Amendment

CITY COUNCIL WORKSHOP: NOVEMBER 4, 2024

Summary - \$7.2M

Carry Forward – 4 Packages

- \$2.4M for projects started in a prior year that need budget for activity that carried into 2024

Administrative – 4 Packages

- \$0 for packages with dedicated revenue or that are technical in nature for a net neutral impact

Supplemental – 5 Packages

- \$4.7M for packages that were unanticipated expenses that occurred in 2024

Carry Forward Packages

Dept	Package	Amount
Cemetery	Columbarium/Niche Wall	\$ 30,000
Water	Northshore Transmission Main	\$ 1,000,000
Water	Forest Home Booster Station	\$ 100,000
Sewer	Prune Hill Park Pump Station	\$ 1,300,000
	Total	\$ 2,430,000

Administrative Packages

Dept	Package	Amount*
Library	Consolidating Building Projects	\$ 630,000
Streets	Lake Road Safety Project	\$ 100,000
Capital	SR500/Everett Project	\$ 100,000
Debt	Repurpose fully paid bond levy	\$ 1,363
	Total	\$ 0

*Included for reference – all items have dedicated funding or a net neutral impact

Supplemental Packages

Dept	Package	Amount
Fire	Fire Engine Outfitting	\$ 52,873
Facilities	Property Acquisition (FMO)	\$ 1,412,969
Legacy	Bond Funding Transfers	\$ 3,000,000
Storm	Endicott Culvert Repairs	\$ 200,000
Pension	LEOFF I Benefits	\$ 60,000
	Total	\$ 4,725,842

Timeline

