	Policy Title PUBLIC INFORMATION AND COMMUNITY AWARENESS	Policy Number 5.3
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I. Purpose

- a. In recognition of the Camas Public Library’s responsibility to maintain continuing communication with present and potential users of the Library’s services and resources, so as to assure effective and maximum usage by all citizens, the Board of Trustees adopts the following resolution as a matter of policy.

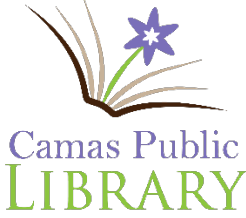
II. Objectives

- a. To promote community awareness of Library services.
- b. To stimulate public interest in and usage of the Library.
- c. To develop public understanding and support of the Library and its role in the community.

III. Means

- a. The following means may be used to accomplish the foregoing objectives:
 - i. An annual plan of specific goals and activities shall be developed and periodically reviewed.
 - ii. Training shall be made available to Library staff members to assure courteous, efficient, and friendly contact with Library patrons and the general public.
 - iii. Personal and informational group contacts shall be maintained with government officials, opinion leaders, service clubs, civic associations and other community organizations by Library staff and Board members.
 - 1. If Library representation at service clubs or community groups require a membership fee, participation is at the discretion of the Library Director.
 - iv. Local media shall be utilized to keep the public aware of the Library’s resources and services.
 - v. Promotional materials shall be produced and distributed.
 - vi. The Library may sponsor programs, classes, exhibits and other activities and shall cooperate with other groups in organizing these to fulfill the community’s needs for educational, cultural, information or recreational opportunities.
 - vii. The Library Director shall have the responsibility for coordinating the Library’s public information and community awareness activities.

Revised and approved by the Library Board of Trustees:
June 6, 2019

	Policy Title VOLUNTEER POLICY	Policy Number 10.1
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I. Purpose

- a. The Camas Public Library Board of Trustees recognizes that volunteers enrich Library services and, with training, supervision, and evaluation, volunteers can perform many tasks efficiently and responsibly.

II. Use of Volunteers

- a. Volunteers can help to enrich budgeted Library service programs. No volunteer service may replace positions that are part of the Library’s regularly funded services.
- b. The Library’s two non-profit organizations, Friends and Foundation of the Camas Library (FFCL), and the Second Story Gallery Society (SSGS), also utilize volunteer help.

III. Responsibility of Library

- a. The Library will provide:
 - i. Training to new volunteers.
 - ii. A safe environment for volunteering.
 - iii. A City of Camas Volunteer Services handbook, wherein additional guidelines and policies are enumerated.

IV. Responsibility of Volunteers

- a. Volunteers are required to:
 - i. Complete a City of Camas Volunteer Application, which will be kept on file.
 - ii. Pass a criminal background check, at the cost of the Library. **Depending on the volunteer assignment and according to current Washington Cities Insurance Authority (WCIA) guidelines, fingerprints may also be required.**
 - iii. Track all hours worked at the Library.
 - iv. Read the City of Camas Volunteer Services handbook, provided to them at their orientation.

V. Administration

- a. The Library Director or designee is responsible for the administration of this policy and establishing administrative procedures.

Originally adopted 1995.
Revised and approved August 19, 2021

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CAMAS PUBLIC LIBRARY

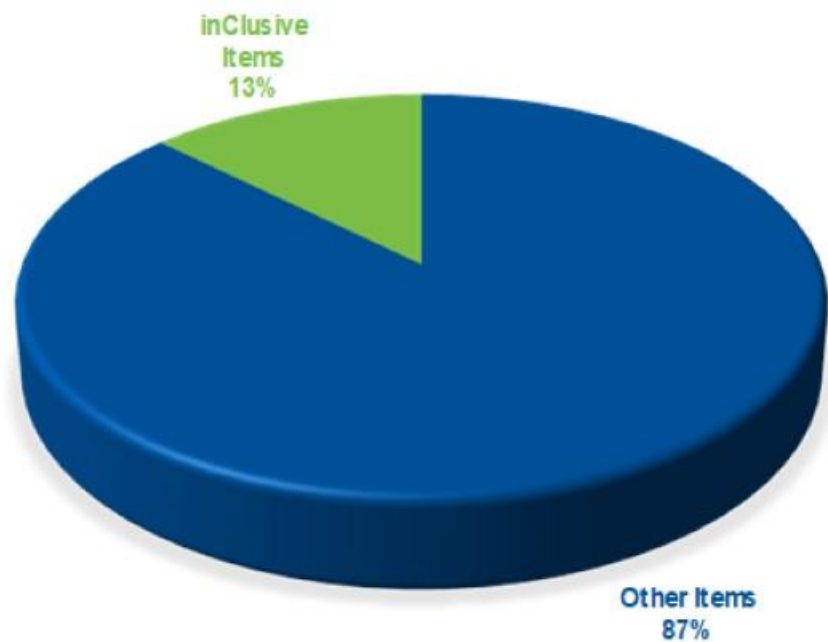
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inClusive Titles in Your Collection

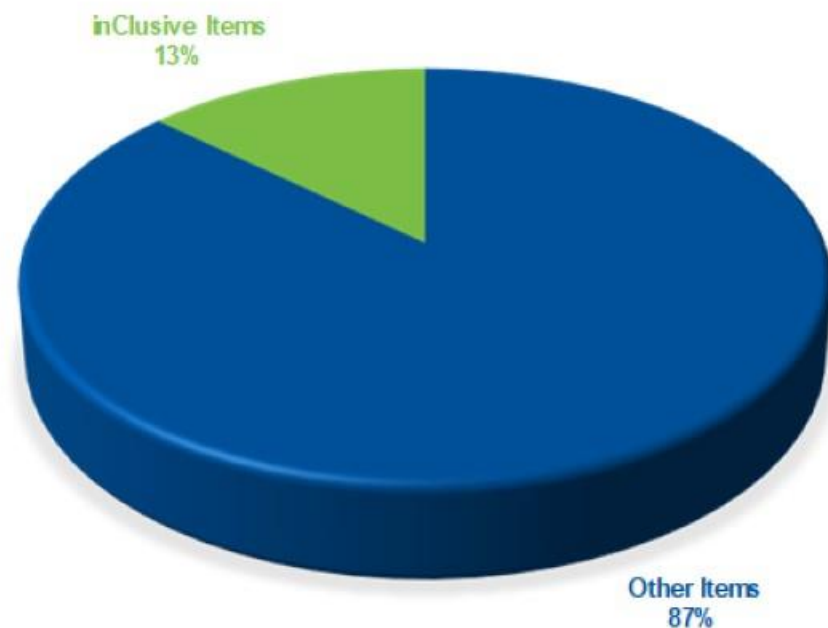
Collection	Asian Interest	Black Interest	Indigenous Interest	Jewish Interest	Latinx Interest	LGBTQIA+ Interest	Mental Health	Middle Eastern Interest	Multicultural	Muslim Interest	Neuro and Physical Diversity	Other Items	inClusive Items	Total Items
Adult	701	1,117	308	344	246	359	266	231	40	123	151	28,231	3,474	31,705
Adult Fiction	376	476	152	202	124	187	68	81	17	23	60	13,628	1,586	15,214
Adult Graphic Novels	20	16	5	6	2	38	13	2	18	5	1	819	105	924
Adult Nonfiction	305	625	151	136	120	134	185	148	5	95	90	13,784	1,783	15,567
Adult 000s	0	1	0	0	0	0	0	0	0	1	0	229	2	231
Adult 100s	11	10	0	0	0	0	24	1	1	0	4	616	51	667
Adult 200s	16	15	12	21	1	6	3	10	0	22	0	455	90	545
Adult 300s	35	123	16	6	18	23	21	12	1	15	4	2,212	253	2,465
Adult 400s	14	2	0	2	9	1	0	6	0	0	7	111	39	150
Adult 500s	1	9	1	0	0	0	0	1	0	1	0	679	12	691
Adult 600s	64	42	4	2	14	5	71	7	1	2	43	3,817	242	4,059
Adult 700s	27	21	10	1	4	2	0	2	0	1	0	1,546	60	1,606
Adult 800s	8	47	10	1	5	21	0	8	1	2	0	524	91	615
Adult 900s	55	71	69	47	35	1	1	58	0	15	0	1,328	297	1,625
Adult Biographies	74	284	29	56	34	75	65	43	1	36	32	2,267	646	2,913
Children's	631	1,375	307	232	434	161	77	96	524	62	239	22,782	3,683	26,465
Board Books	0	15	1	0	0	1	0	0	10	0	0	346	25	371
Children's Graphic Novels	18	39	1	5	18	36	1	0	97	0	4	847	154	1,001
Children's Fiction	439	838	135	125	312	98	71	48	321	46	194	14,198	2,303	16,501
Easy Reader Fiction	38	38	3	0	4	0	0	0	8	11	0	1,747	87	1,834
Juvenile Fiction	263	461	88	78	208	52	61	37	108	22	166	7,450	1,311	8,761
Picture Books	138	339	44	47	100	46	10	11	205	13	28	5,001	905	5,906
Children's Nonfiction	174	483	170	102	104	26	5	48	96	16	41	7,391	1,201	8,592
Juvenile Nonfiction	103	231	91	49	80	16	4	38	38	7	15	3,559	634	4,193
Easy Nonfiction	69	241	77	49	24	10	1	10	58	9	26	3,495	549	4,044
Easy Reader Nonfiction	2	11	2	4	0	0	0	0	0	0	0	337	18	355
Teen	180	277	46	81	123	390	165	49	129	36	69	3,536	1,239	4,775
Teen Fiction	145	175	24	43	101	270	123	38	42	28	61	2,126	837	2,963
Teen Graphic Novels	29	56	3	6	13	82	18	4	69	7	3	955	215	1,170
Teen Nonfiction	6	46	19	32	9	38	24	7	18	1	5	455	187	642
Grand Total	1,512	2,769	661	657	803	910	508	376	693	221	459	54,549	8,396	62,945

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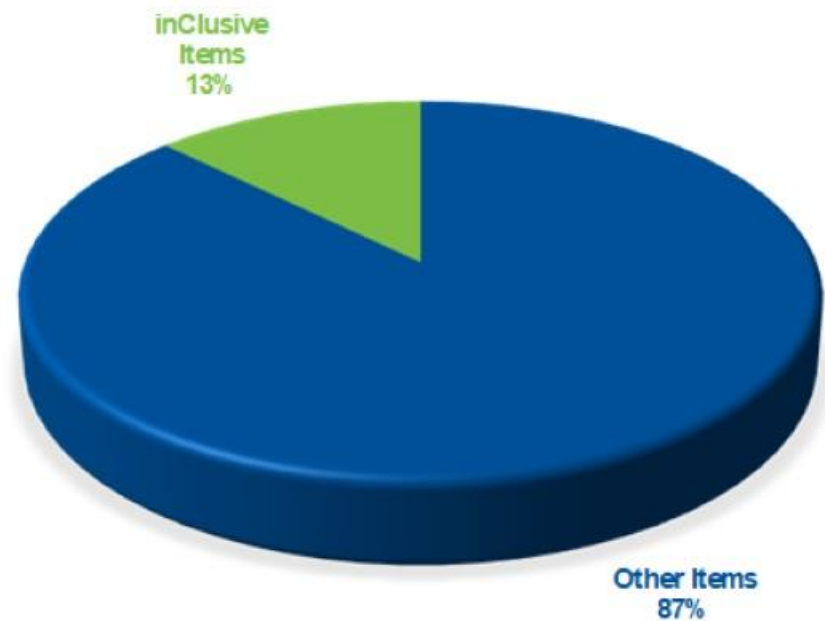


YOUR LIBRARY

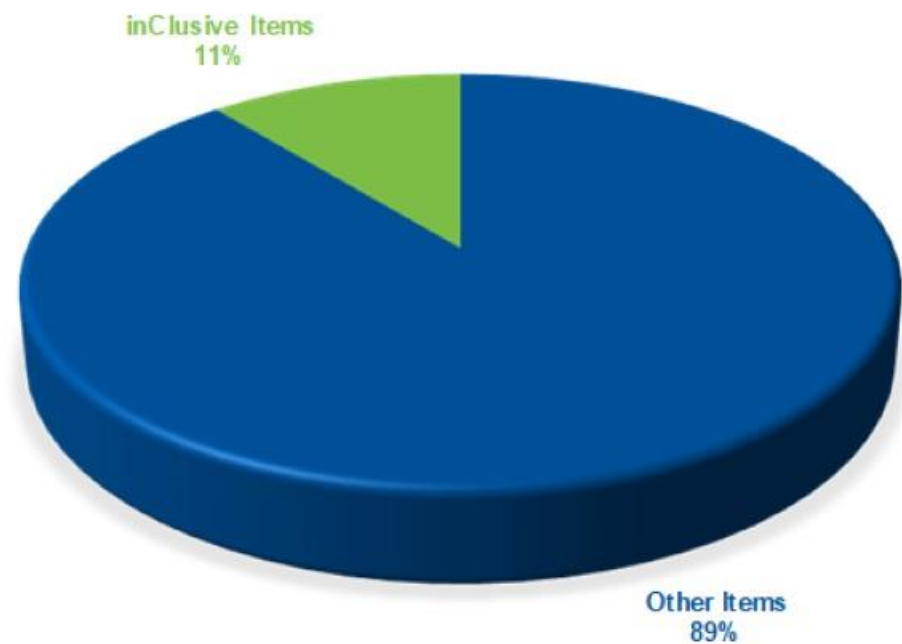


Share of *inClusive* Titles in Your Collection

PUBLIC LIBRARY AVERAGE ADULT

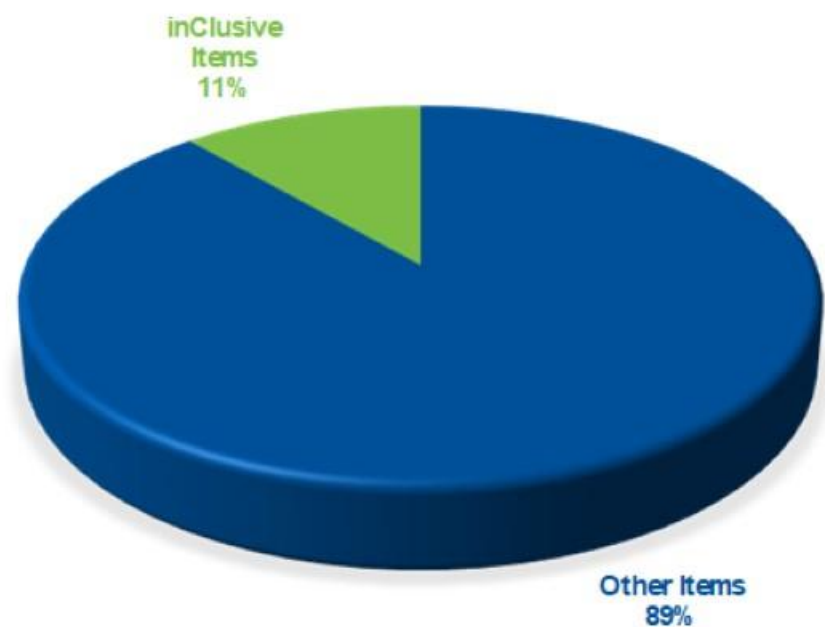


YOUR ADULT COLLECTION

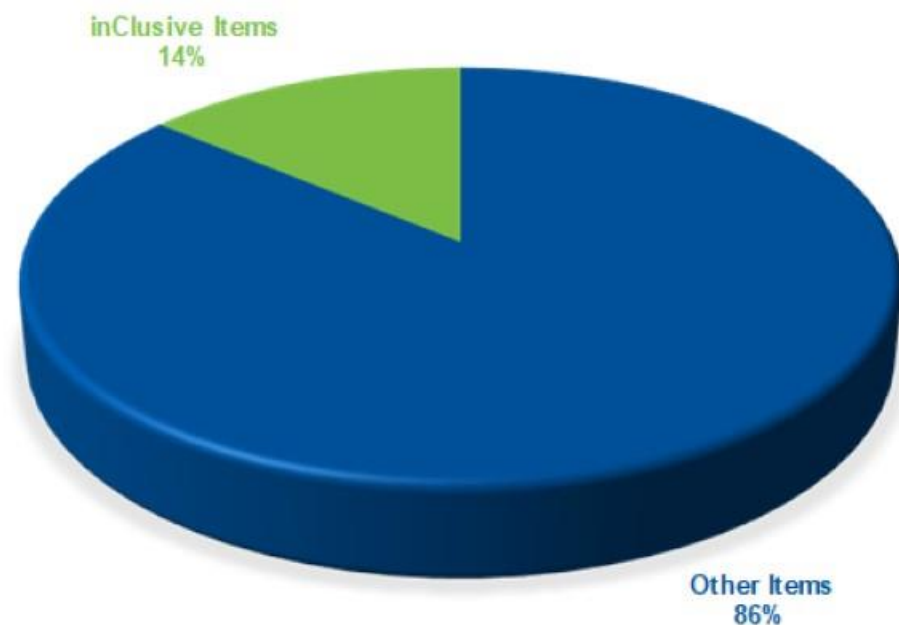


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CHILDREN'S

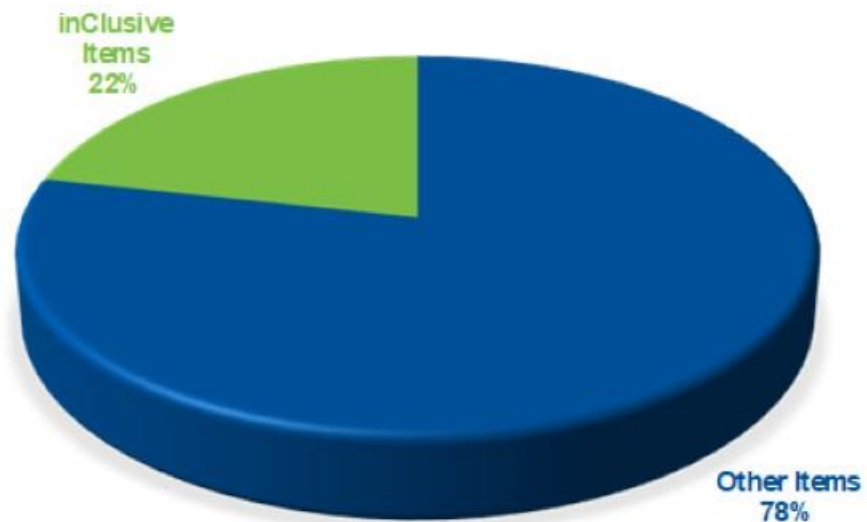


YOUR CHILDREN'S COLLECTION

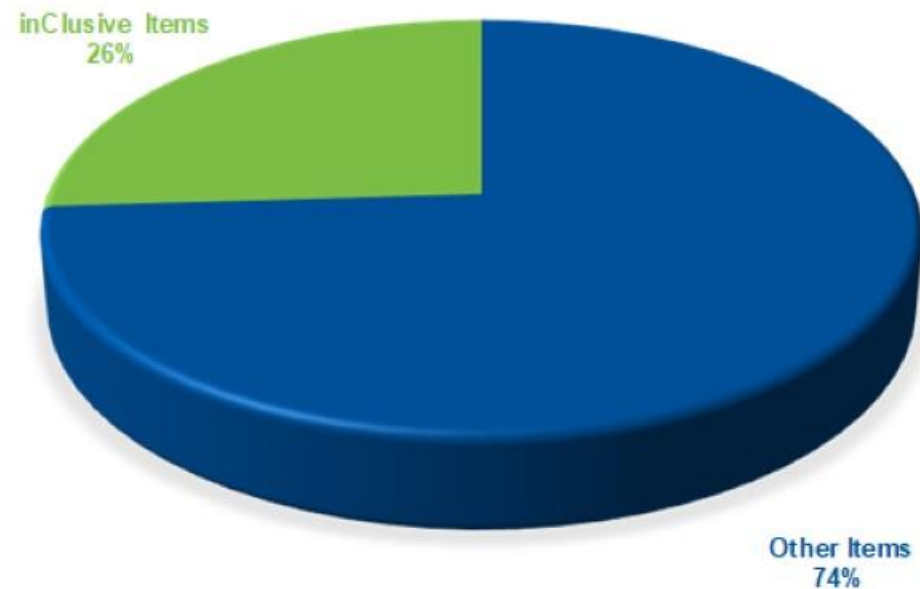


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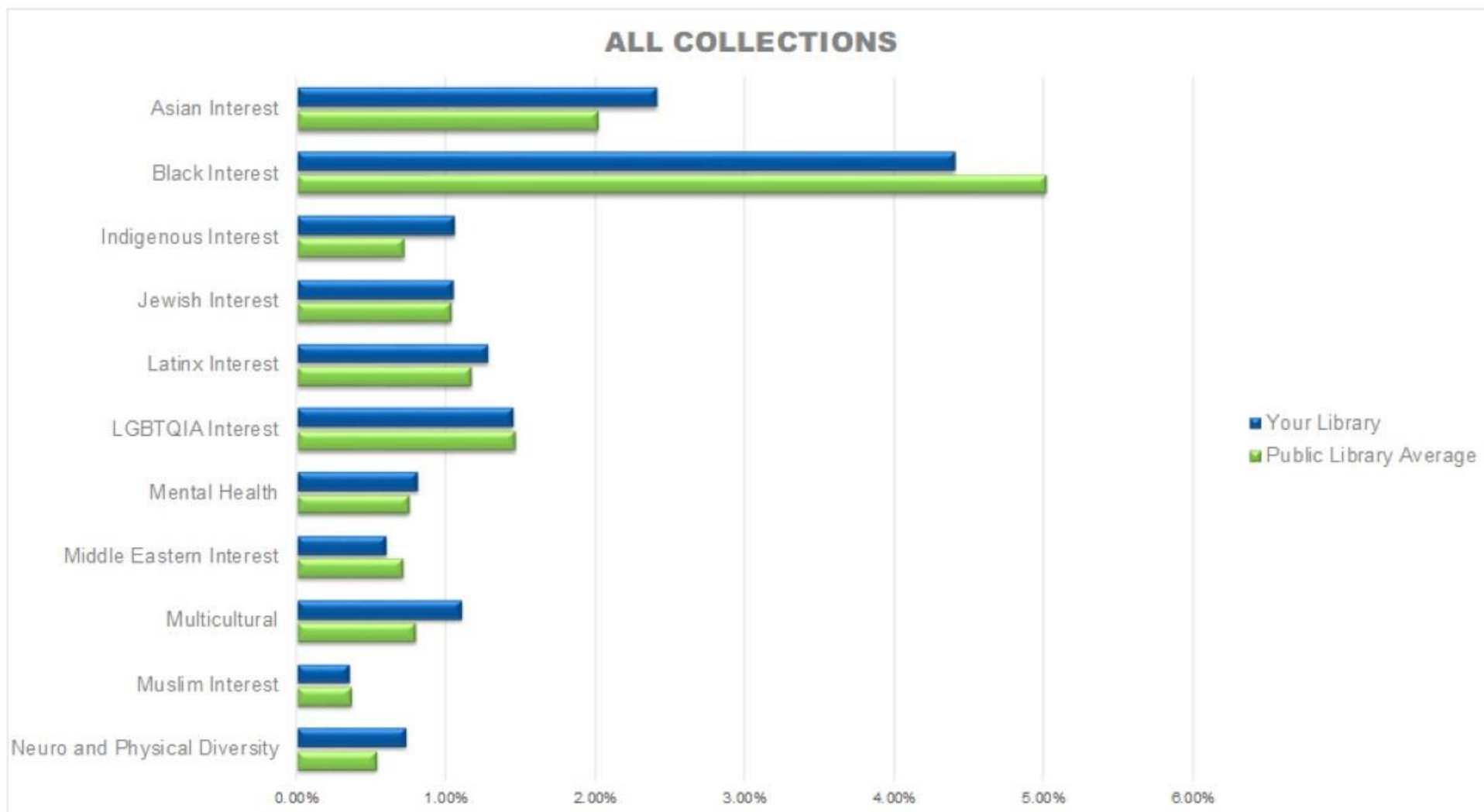
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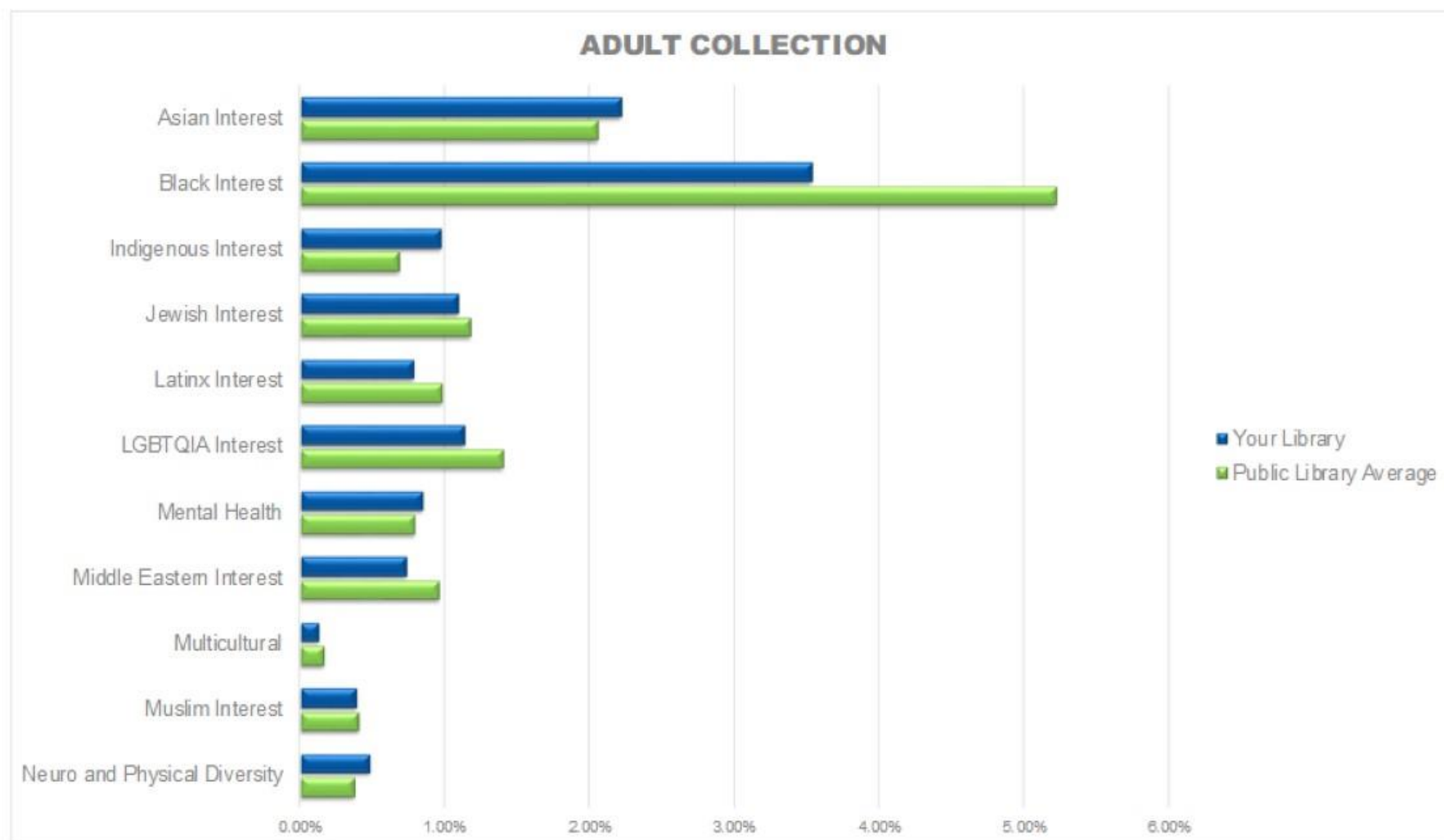
YOUR TEEN COLLECTION



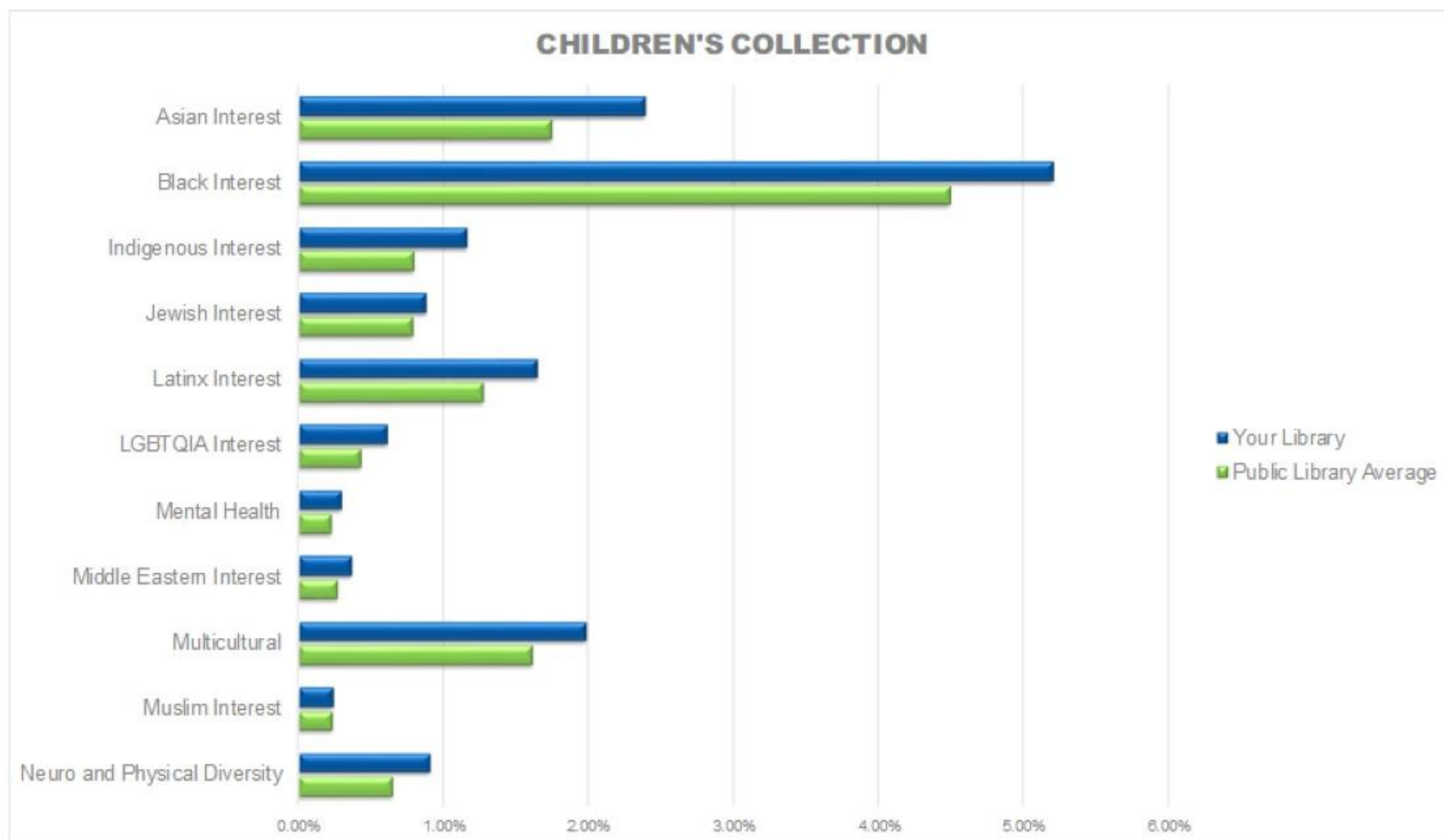
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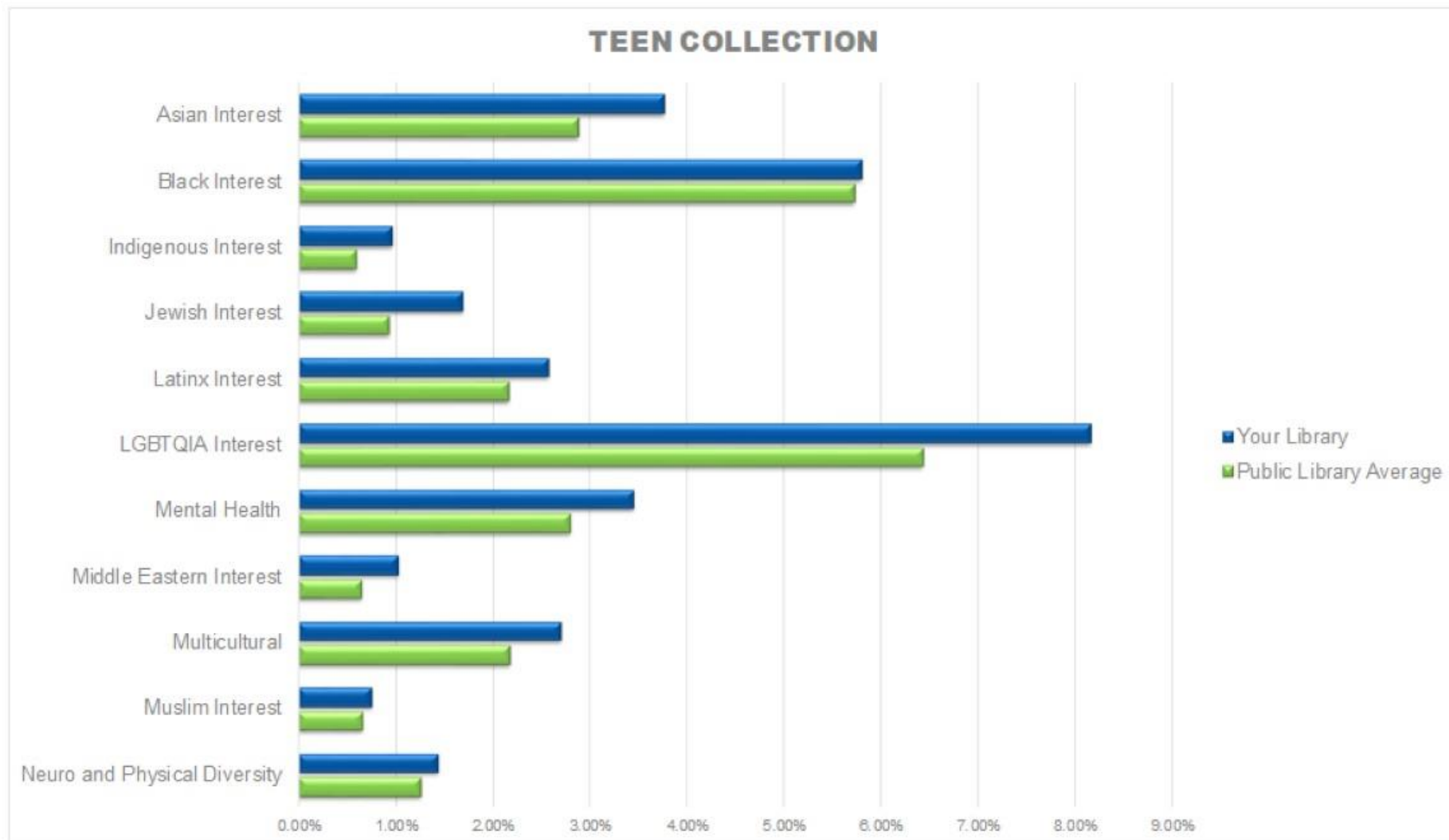
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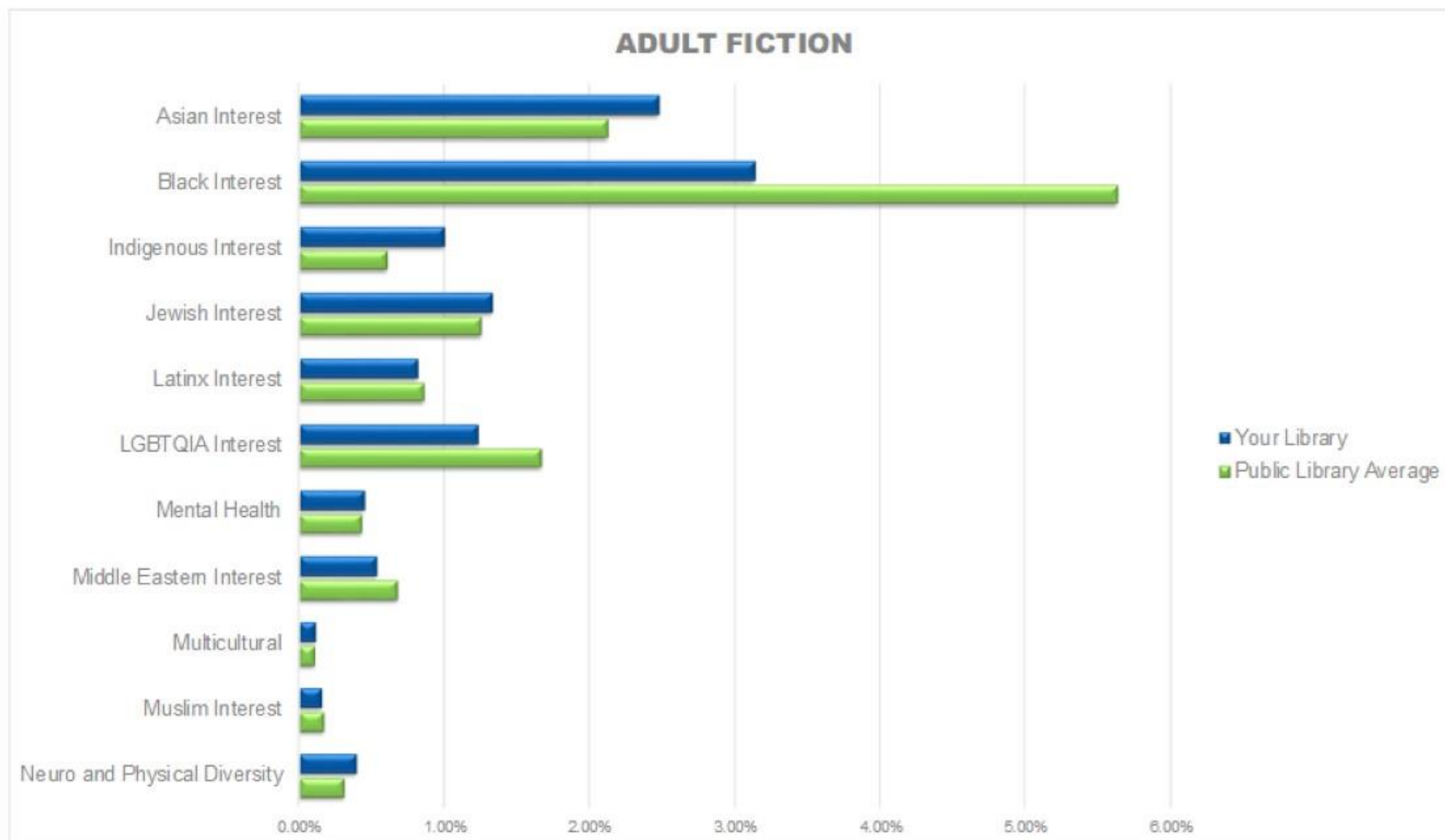
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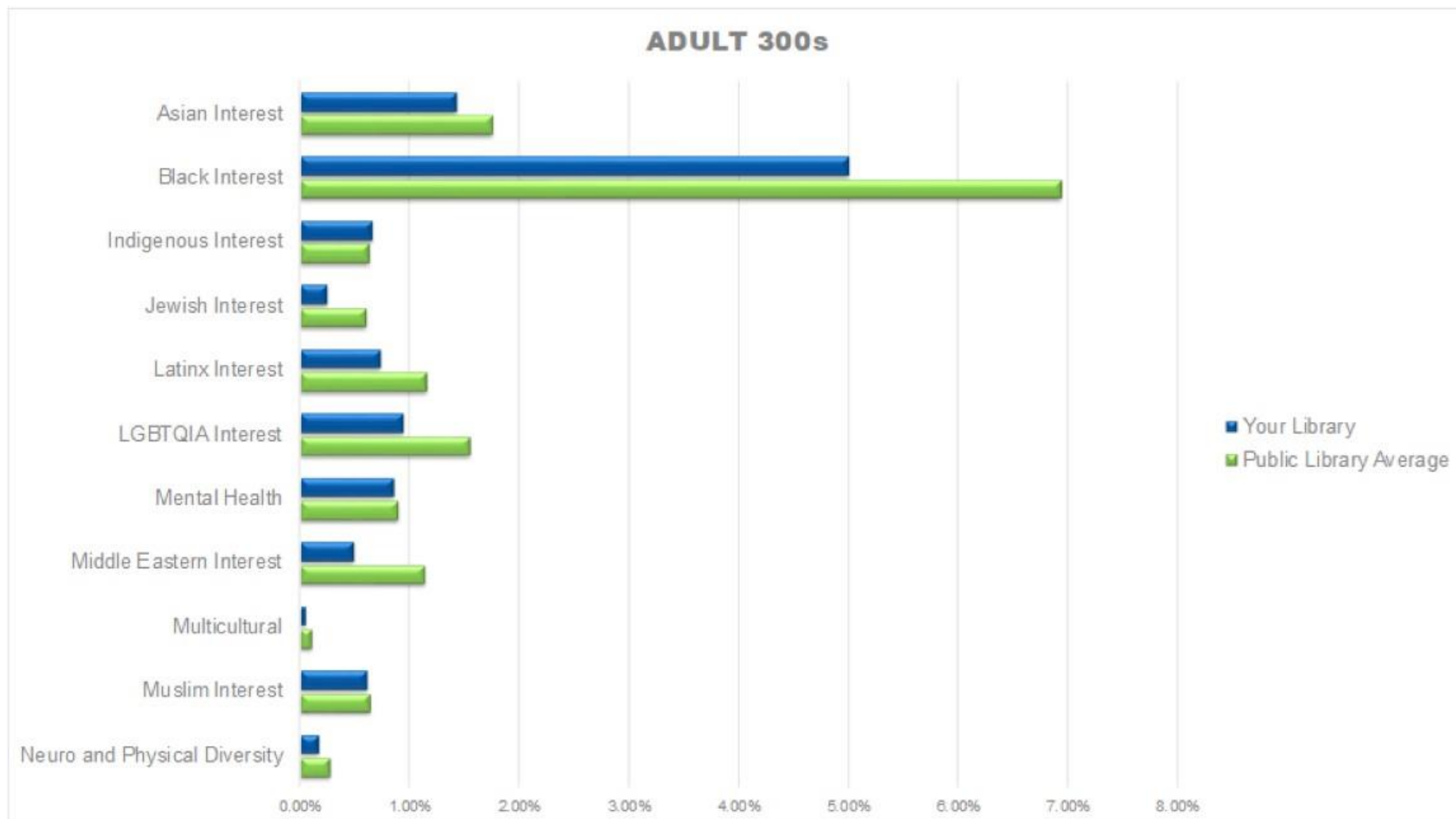
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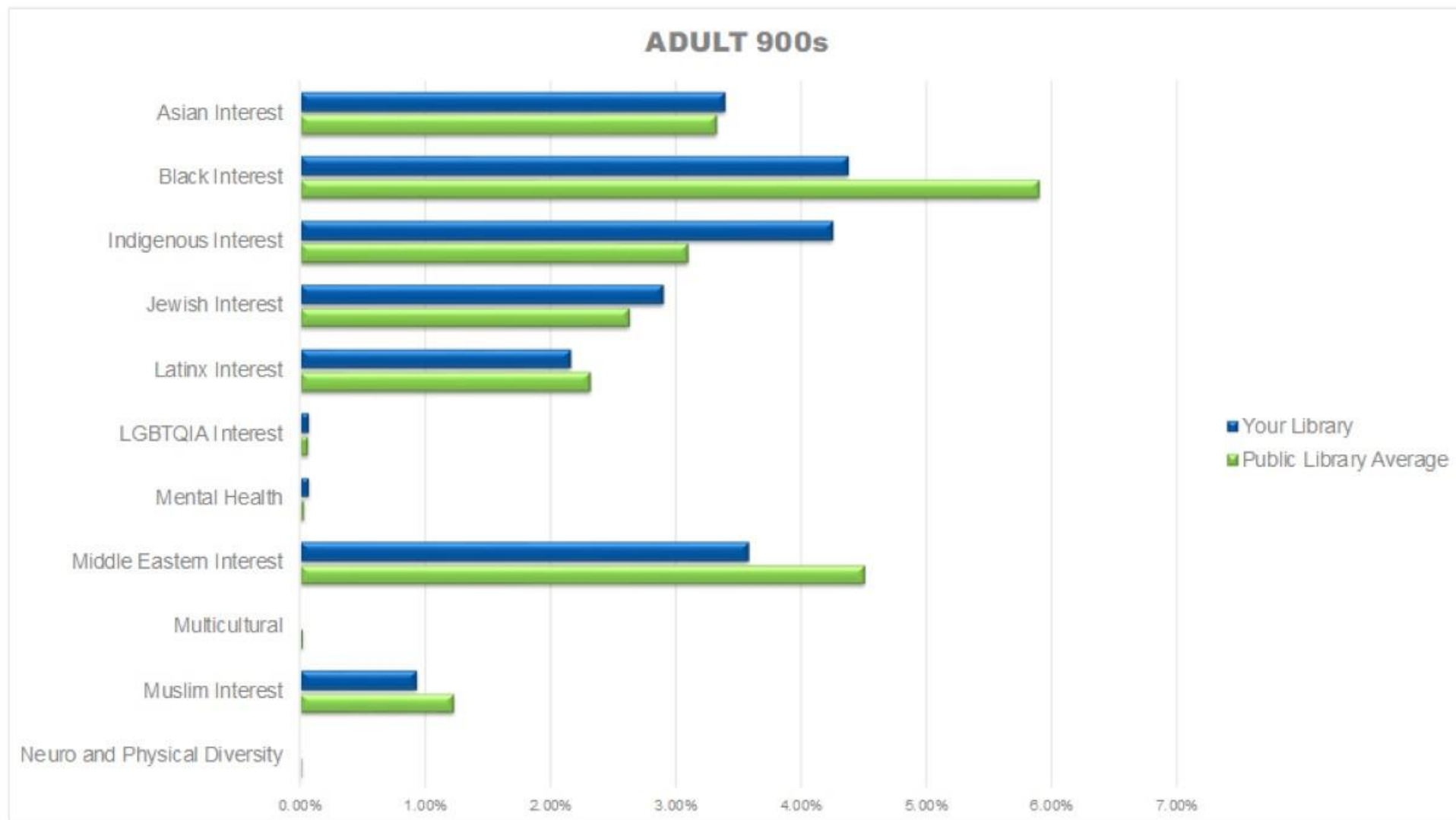
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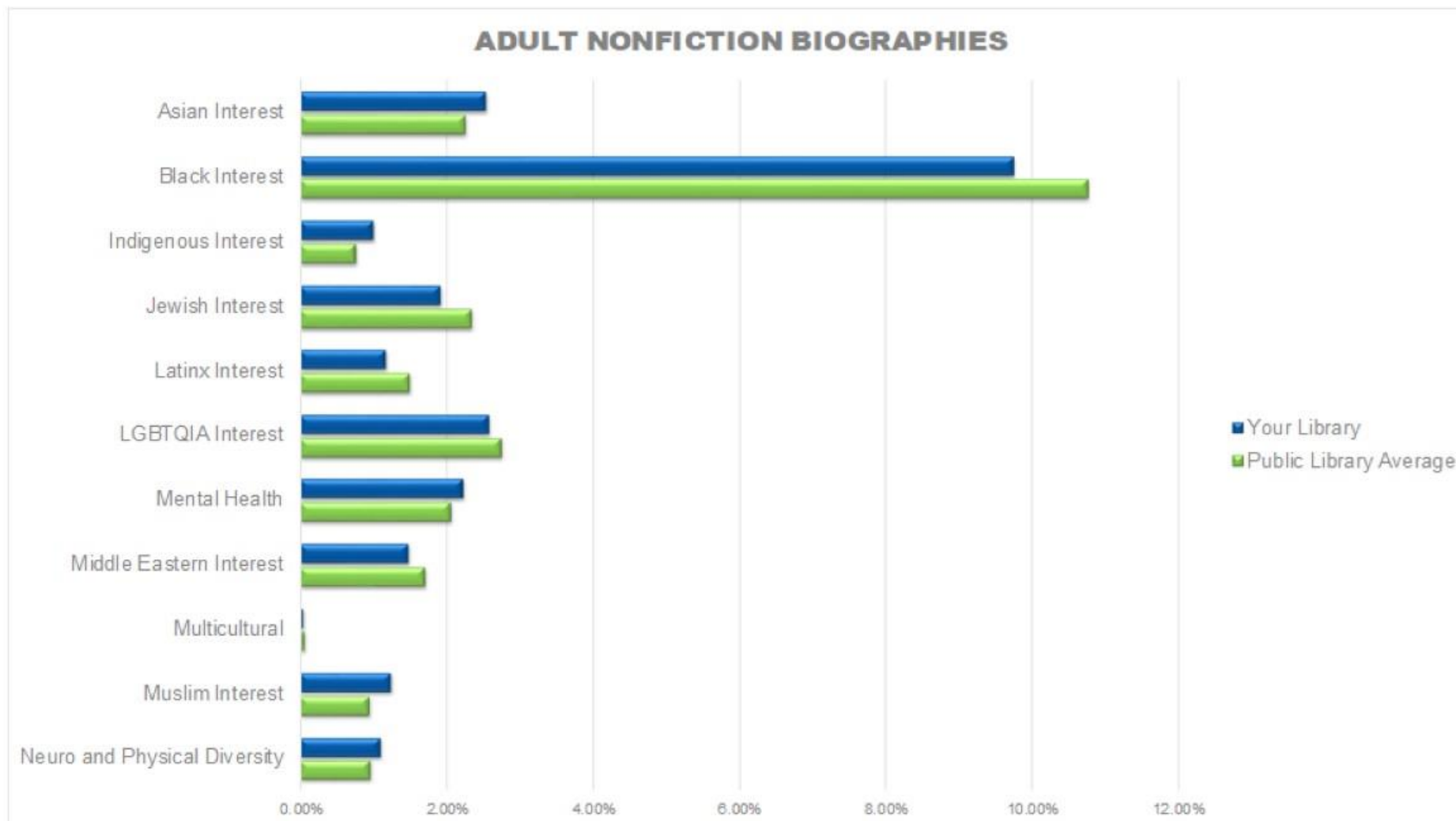
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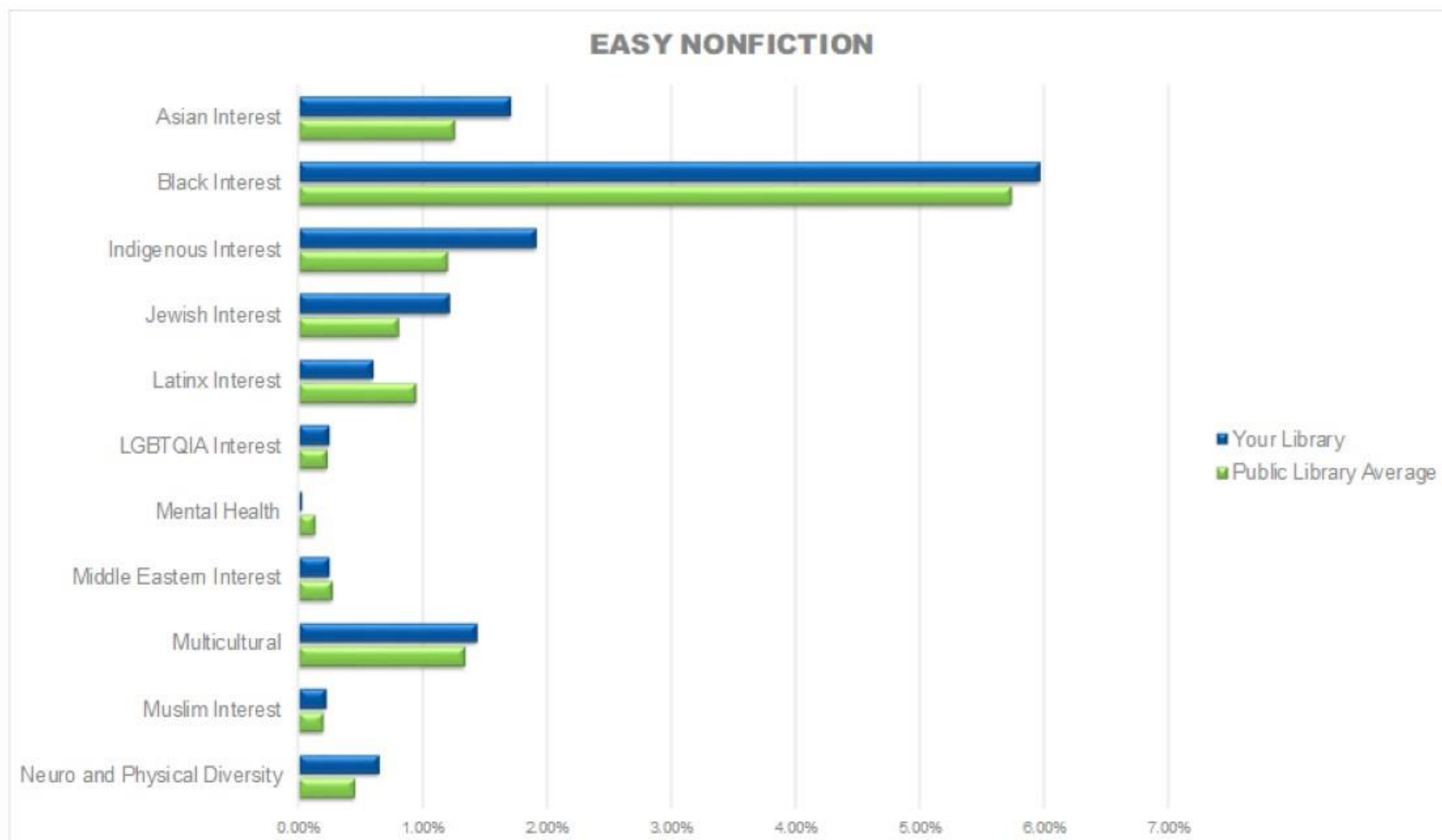
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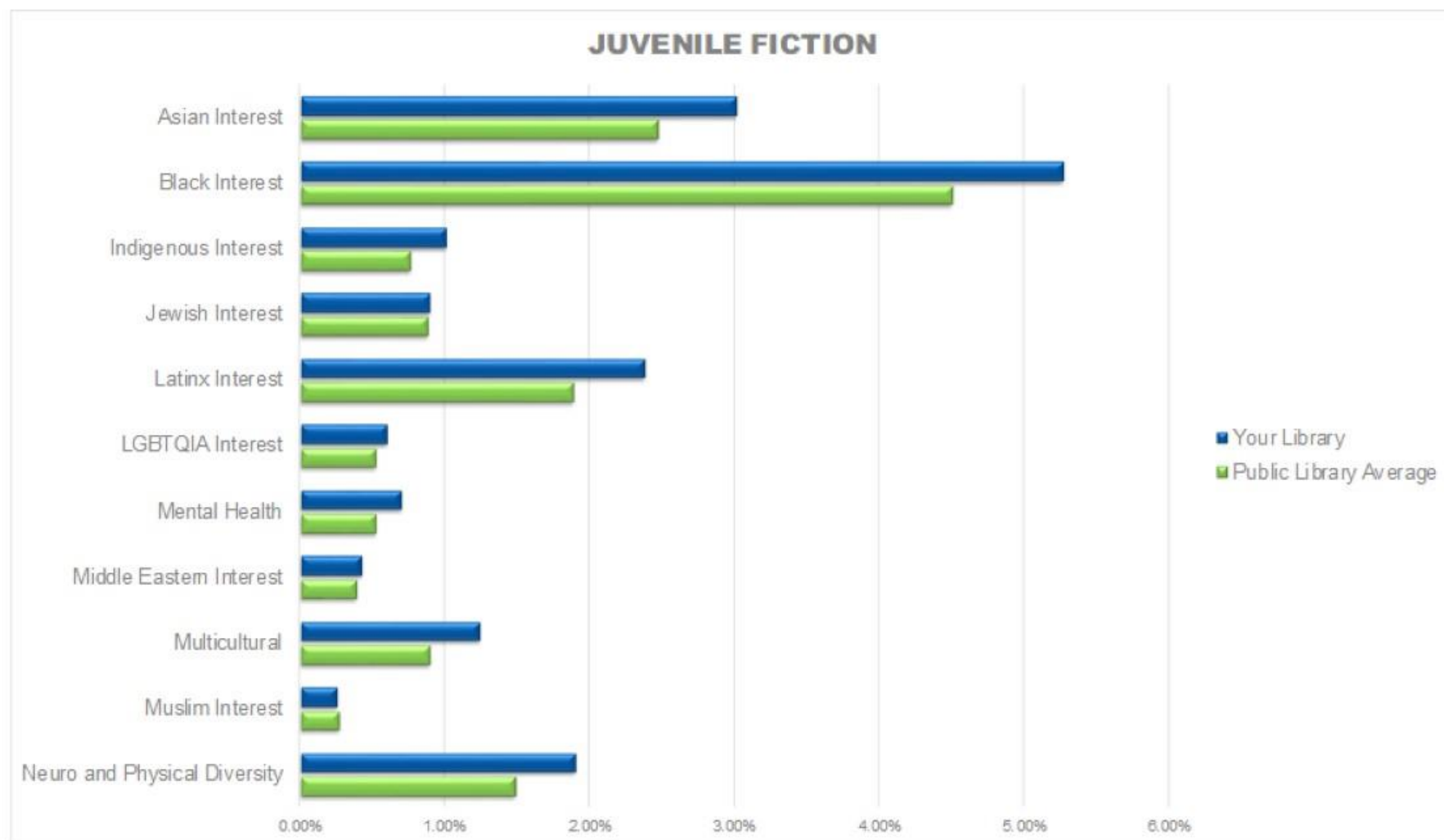
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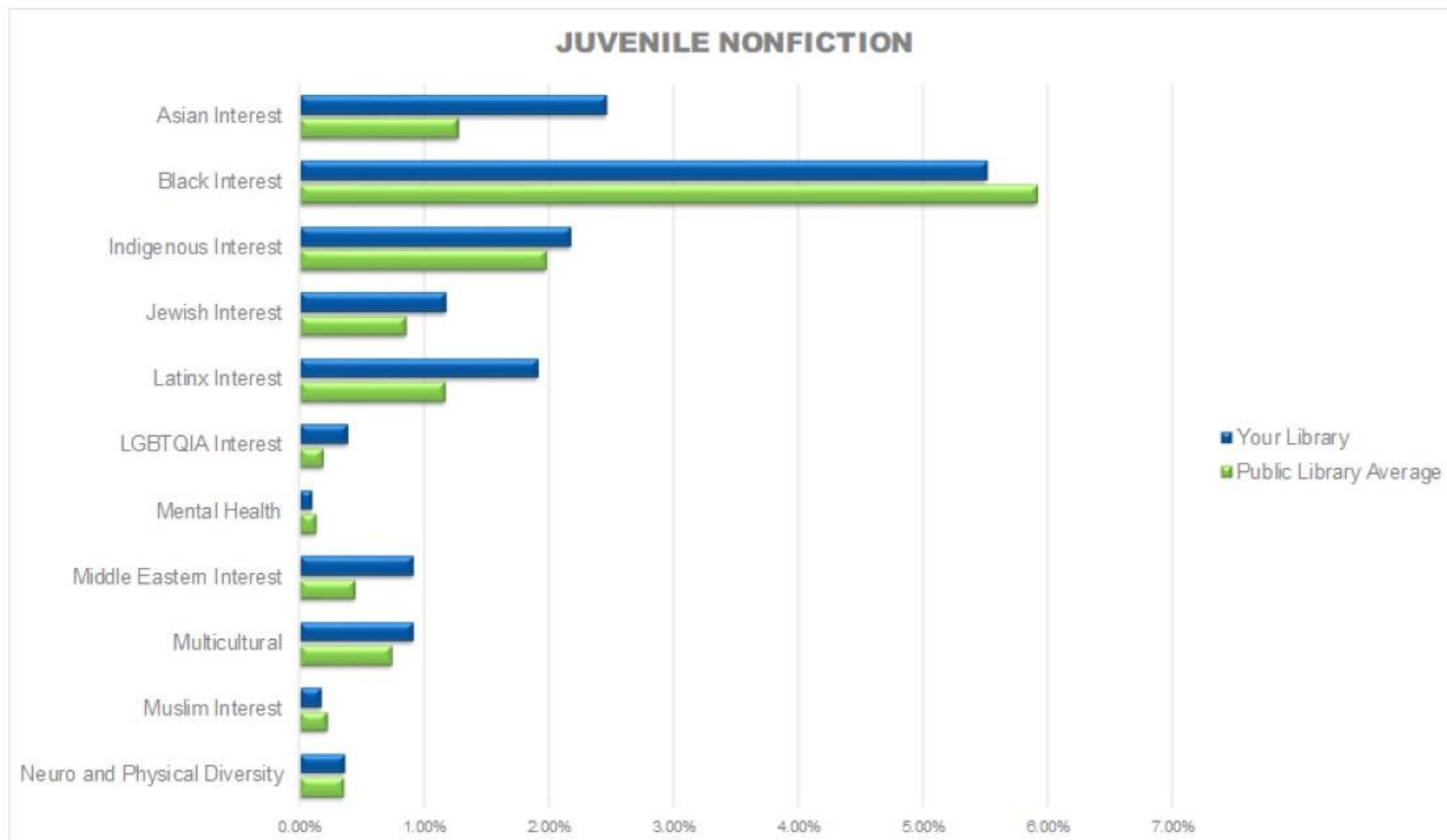
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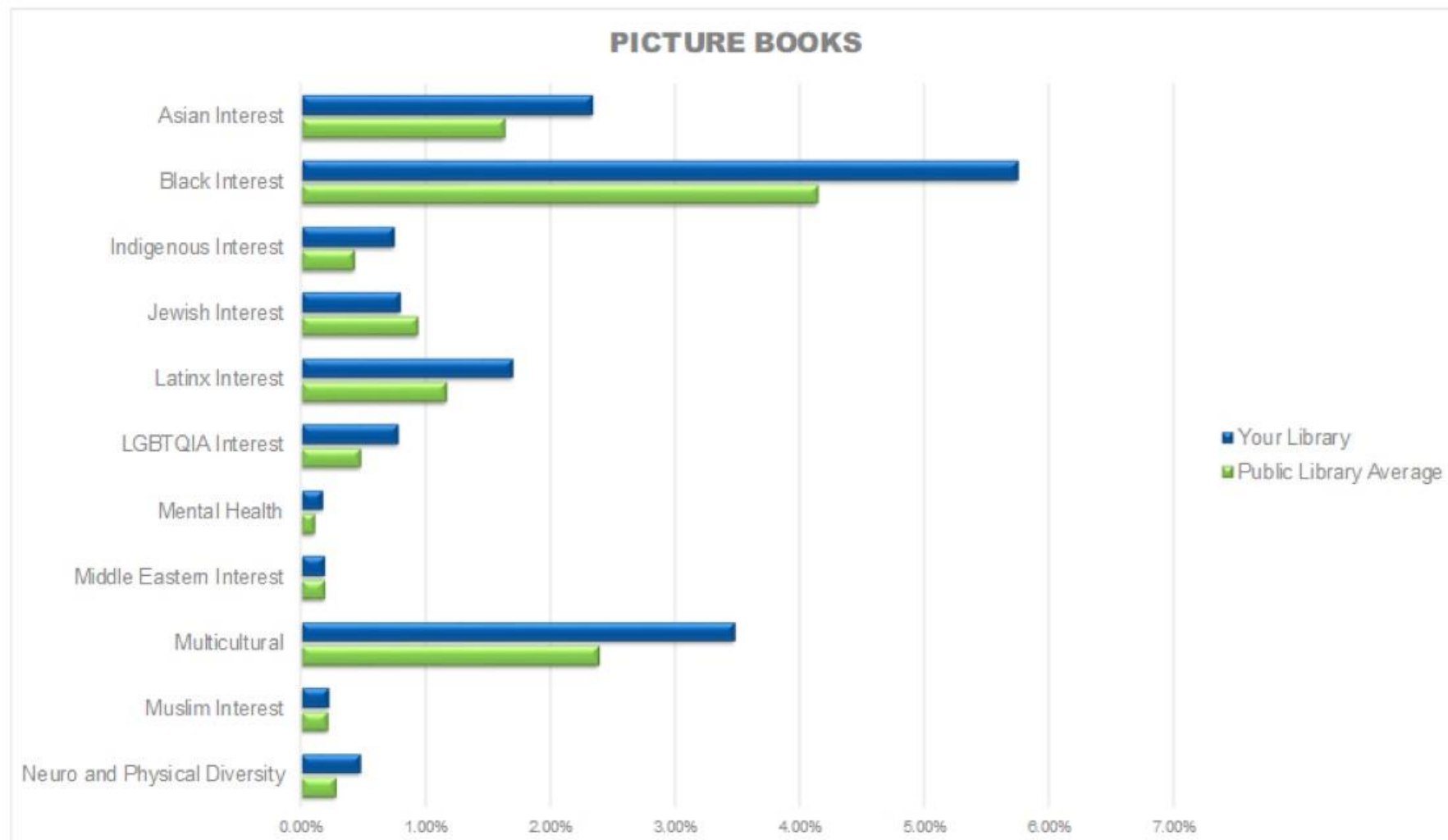
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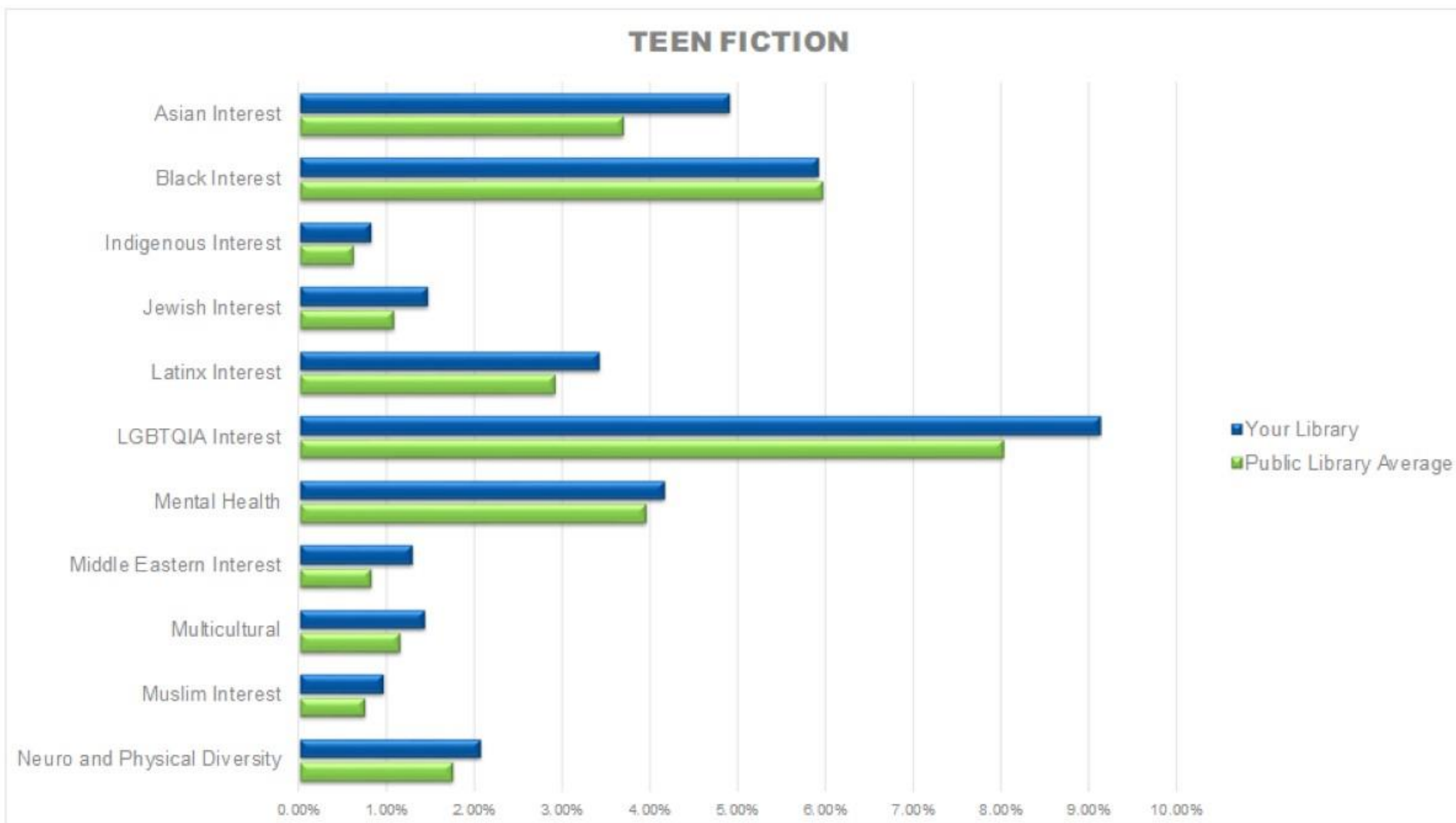
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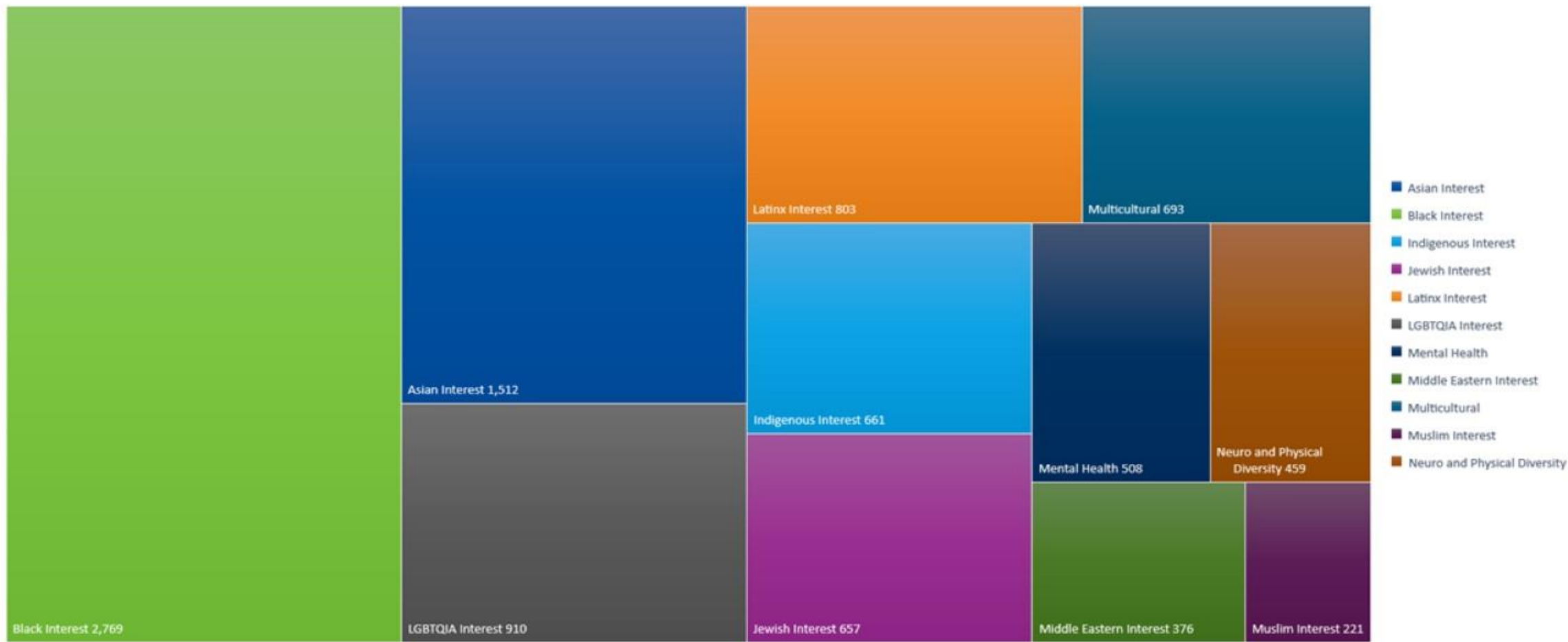


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