



**Library Board of Trustees Meeting Agenda  
Thursday, August 14, 2025, 6:30 p.m.  
Camas Public Library, 625 NE 4th Avenue**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENT**

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

**IV. COMMUNICATIONS RECEIVED**

**V. APPROVAL OF MINUTES**

Approval of the June Meeting Minutes.

**VI. EXPENDITURES APPROVAL**

Approval of the June & July Expenditures.

**VII. AGENDA ITEMS**

A. Building Updates

**VIII. REPORTS**

***A. Friends & Foundation of the Camas Library (FFCL).***

***B. Personnel.***

***C. Policy.***

4.1 Selection – DRAFT

***D. Second Story Gallery (SSG).***

***E.***

***F. Trustee Reports.***

**IX. NON-AGENDA ITEMS**

**X. NEXT MEETING**

The next meeting is September 18, 2025.

**XI. CLOSE OF MEETING**



**Library Board of Trustees Meeting Minutes**  
**Thursday, June 26, 2025, 6:30 p.m.**  
**Camas Public Library, 625 NE 4th Avenue**

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**I. CALL TO ORDER**

The meeting was called to order at 6.31 p.m.

**II. ROLL CALL**

Marilyn Boerke, Emilia Brasier, Samantha Horner, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Jessie Wimer, Connie Urquhart.

**Guest Presenter:**

Danielle Reynolds

**III. PUBLIC COMMENT**

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no public comments.

**IV. COMMUNICATIONS RECEIVED**

Nary a one.

**V. APPROVAL OF MINUTES**

Approval of the May Meeting Minutes.

Rosemary made the motion to approve the May Meeting Minutes; Kerry seconded her motion. None were opposed.

**VI. EXPENDITURES APPROVAL**

Approval of the May Expenditures.

The May Expenditures were approved by Jessie and Sami prior to the meeting.

**VII. AGENDA ITEMS**

- A. Computer & Print Data - Presentation by Danielle Reynolds  
Danielle's presentation encapsulated the following highlights:
1. A comparison of the Library's print statistics from 2021 to the present, for the months of January to May.
  2. The increase in print jobs between 2024 and 2025, after the Free Printing directive kicked in at the end of 2023.
  3. The increase in Library expenditures due to the Free Printing directive.
  4. The February to June use of the new print credit model.
  5. The cumulative print deposits to the City.
  6. Computer usage, including the number of unique users and session lengths.
- B. Director's Report - Connie Urquhart
1. Connie began by sharing highlights from the International Public Library Fundraising Conference she attended in San Diego, June 8-10.
  2. Building Updates:
    - Christopher
      - I. Shared updates on the HVAC system, the cleaning of the Library's windows, and the current pest control efforts.
    - Connie
      - I. We are getting a new estimate to go out to bid with for the Library remodel, as the current bid is a year old. However, the Procurement Specialist in Finance has given her notice, so the project is now on hold until her replacement is hired.
      - II. There was a leak in the basement this past Friday, which potentially indicates a roof issue. Unfortunately, we are in the waiting phase for another heavy rain to verify if the same issue will occur.
      - III. The All-Staff Training is scheduled for August 25. Connie is working on developing a service-oriented panel of community experts.
- C. Approval of Surplus Items  
The Board reviewed the wooden work table in the basement that was under surplus consideration. Jessie made the motion to approve the surplus; Rosemary seconded her motion. None were opposed.

**VIII. REPORTS**

- A. ***Friends & Foundation of the Camas Library (FFCL).***
- We are still waiting for the total cash proceeds from the fundraiser at *K&M Drive-In*. However, we did receive \$84 in one-off cash donations.
  - While at the convention in San Diego, Connie and Brooke shopped at the San Diego Library's FFCL-centric store that, in addition to branded items, also

offered booklover items of all kinds. They are brainstorming a mall-type kiosk for here at the Library, or potentially a nearby location.

- The FFCL approved the Cultural Pass that was a Library goal for this year.

**B. Personnel.**

Nothing to share currently.

**C. Policy.**

Nothing to share currently.

**D. Second Story Gallery (SSG).**

Nothing to share currently.

**E. Trustee Reports.**

Nothing to share currently.

**IX. NON-AGENDA ITEMS**

There were no non-agenda items.

**X. NEXT MEETING**

The next meeting is August 14, 2025.

**XI. CLOSE OF MEETING**

The meeting was closed at 7: 37 p.m.