



Parks and Recreation Commission Meeting Agenda
Wednesday, April 24, 2024, 5:00 PM
Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – 839 7941 9106
2. Or, from any device click <https://zoom.us/j/83979419106>

OPTION 2 - Join by phone (audio only):

Dial 877-853-5257 and enter meeting ID# 839 7941 9106

For Public Comment:

Click the raise hand icon in the app or by phone, hit *9 to "raise your hand" (or email to parks@cityofcamas.us)

CALL TO ORDER

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

PUBLIC COMMENTS

APPROVAL OF MINUTES

1. [**APPROVE MINUTES OF MEETING HELD ON MARCH 27, 2024**](#)
[Presenter: Ellen Burton, Chair](#)
[Time Estimate: 5 Minutes](#)

MEETING ITEMS

2. **PARK IMPACT FEE – FEE SCALE OPTIONS (Discussion & Vote)**
Presenter: Trang Lam & FCS
Time Estimate: 30 Minutes
3. **FACILITIES RENTAL ANNUAL PRESENTATION (Informational)**
Presenter: Susan Palmer, Recreation Coordinator
Time Estimate: 10 Minutes

4. **PARKS & OPEN SPACE MANAGEMENT PLAN UPDATE (Informational)**
Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 10 Minutes
5. **WATER SAFETY MONTH PROCLAMATION (Informational)**
Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 5 Minutes

PROJECT UPDATES

6. **PARKS & RECREATION STAFF UPDATES**
Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 10 Minutes

OTHER ITEMS

7. **COMMISSIONERS UPDATES**
Presenter: Ellen Burton, Chair
Time Estimate: Remainder of Time

CLOSE OF MEETING



**Parks and Recreation Commission Meeting Minutes
– Draft
Wednesday, March 27, 2024, 5:00 PM
Council Chambers, 616 NE 4th AVE**

CALL TO ORDER

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

Present: Ellen Burton, Katy Daane (arrived at 5:30), David Dewey, Bud Hensen, Jason Irving, and Jenny Wu

Excused: Brittany Grahn

PUBLIC COMMENTS

No public comments made.

APPROVAL OF MINUTES

1. **APPROVE COMMISSION MINUTES OF MEETING HELD ON February 28, 2024.**
Presenter: Ellen Burton, Chair
Time Estimate: 5 minutes

A motion was made by Hensen, seconded by Dewey, and carried unanimously to approve the Parks & Recreation Commission minutes of February 28, 2024 as written.

MEETING ITEMS

2. **SPECIAL EVENTS ANNUAL PRESENTATION**
Presenter: Krista Bashaw, Recreation Coordinator
Time Estimate: 15 minutes

Krista Bashaw gave a presentation on the 2024 Annual Special Events for Parks and Recreation.

3. **COMPREHENSIVE PLAN OVERVIEW & COMMUNITY CONVERSATION HOSTED BY VICE CHAIR IRVING (DISCUSSION)**
Presenter: Alan Peters, Community Development Director & Jason Irving, Vice Chair
Time Estimate: 40 minutes

Alan Peters and Jason Irving gave a presentation on the Downtown Subarea Plan and Comprehensive Plan. Irving asked the commission members Camas community visioning questions. Discussion followed.

4. **HERITAGE PARK PARKING LOT (INFORMATIONAL)**

Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 5 minutes

Trang Lam gave a presentation about Heritage Park parking observations in 2023, and possible options for improvement. Discussion followed.

PROJECT UPDATES

5. PARKS & RECREATION UPDATES

Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 5 minutes

Trang Lam gave updates about Earth Day weekend occurring on April 19 – 21, 2024.

6. PUBLIC WORKS UPDATES

Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 5 minutes

Trang Lam gave an update on the beavers at Fallen Leaf Park, the Citywide Sports Field project, Crown Park project bids, and about Legacy Lands.

OTHER ITEMS

7. COMMISSIONER UPDATES

Presenter: Ellen Burton, Chair
Time Estimate: Remainder of Time

Katy Daane commented about the Science Policy Summit.

Jason Irving commented about the Camas Little League Fields.

CLOSE OF MEETING

The meeting closed at 7:02 PM.