



Parks and Recreation Commission Meeting Agenda
Wednesday, March 27, 2024, 5:00 PM
Hybrid Meeting - Zoom and Council Chambers, 616
NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – 839 7941 9106
2. Or, from any device click <https://zoom.us/j/83979419106>

OPTION 2 - Join by phone (audio only):

Dial 877-853-5257 and enter meeting ID# 839 7941 9106

For Public Comment:

Click the raise hand icon in the app or by phone, hit *9 to "raise your hand" (or email to parcs@cityofcamas.us)

CALL TO ORDER

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

PUBLIC COMMENTS

APPROVAL OF MINUTES

1. [**APPROVE MINUTES FROM PARKS COMMISSION MEETING ON FEBRUARY 28, 2024**](#)
[Presenter: Ellen Burton, Chair](#)
[Time Estimate: 5 minutes](#)

MEETING ITEMS

2. **SPECIAL EVENTS ANNUAL PRESENTATION**
Presenter: Krista Bashaw, Recreation Coordinator
Time Estimate: 15 minutes
3. **COMPREHENSIVE PLAN OVERVIEW & COMMUNITY CONVERSATION HOSTED BY VICE CHAIR IRVING (Discussion)**
Presenter: Alan Peters, Community Development Director and Jason Irving, Vice

Chair

Time Estimate: 40 minutes

4. HERITAGE PARK PARKING LOT (INFORMATIONAL)

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

PROJECT UPDATES

5. PARKS & RECREATION UPDATES

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 minutes

6. PUBLIC WORKS UPDATES

Presenter: Public Works Staff

Time Estimate: 5 minutes

OTHER ITEMS

7. COMMISSIONERS UPDATES

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

CLOSE OF MEETING



Parks and Recreation Commission Meeting Agenda
Wednesday, February 28, 2024, 5:00 PM
Council Chambers, 616 NE 4th AVE

CALL TO ORDER

Ellen Burton called the meeting to order at 5:00 PM.

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

Present: Ellen Burton, Katy Daane, David Dewey, Brittany Grahn, Bud Henson, Jason Irving, Jenny Wu, Council Liaison John Svilarich

Staff: Tammy Connolly, Trang Lam, Susan Palmer, Alan Peters, Doug Quinn

Presenters: John Ghilarducci, Zech Hazel, Matt Piccone, Tim Wood

Press: Kelly Moyer, Camas Washougal Post Record

PUBLIC COMMENTS

No public comments made.

APPROVAL OF MINUTES

1. Approve Parks Commission Meeting Minutes of January 24, 2024

Presenter: Ellen Burton, Chair

Time Estimate: 5 Minutes

A motion was made by Irving, seconded by Dewey, and approved to accept the minutes of January 24, 2024, as written.

MEETING ITEMS

2. Parks & Open Space Management Plan project update (discussion)

Presenter: Matt Piccone, GreenWorks

Time Estimate: 40 minutes

Matt Piccone did a presentation on the POSMP project update. Trang Lam participated in the presentation. Discussion ensued.

3. Recreation Program Annual Presentation (informational)

Presenter: Tammy Connolly, Parks & Recreation Staff

Time Estimate: 10 minutes

Tammy Connolly did a presentation on the 2023 Activity Classes for Parks & Recreation. Discussion ensued on reporting participation numbers in the next report.

4. Facilities Rental Annual Presentation (informational)

Presenter: Susan Palmer, Parks & Recreation Staff

Time Estimate: 10 minutes

Topic moved to April Meeting.

5. PIF options (discussion and vote)

Presenter: Tim Wood & John Ghilarducci, FCS Group

Time Estimate: 30 minutes

Tim Wood, Zech Hazel & John Ghilarducci did a presentation on Park Impact Fees. Discussion ensued on Park Impact fee amounts and comparisons with other communities.

A motion was made by Henson, seconded by Wu, and carried forward recommendations to City Council to implement a non-residential park impact fee.

A motion was made by Irving, seconded by Henson, and carried to make a recommendation to the City Council to comply with the statutory scaling requirements with a scaled PIF schedule utilizing square footage ranges.

A motion was made by Dewey, seconded by Irving, and carried to approve a motion requesting staff to prepare PIF schedule options using a calculation approach based on a realization factor and bring it back to the Commission for review.

PROJECT UPDATES

6. Parks & Recreation Project Updates

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

Topic moved to March meeting.

7. Public Works Project Updates

Presenter: Will Noonan, Operations Supervisor

Time Estimate: 10 minutes

Topic moved to March meeting.

OTHER ITEMS

8. Commissioner Updates

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

CLOSE OF MEETING

The meeting closed at 7:24 PM