



**Parks and Recreation Commission Meeting Agenda**  
**Wednesday, May 22, 2024, 5:00 PM**  
**Hybrid Meeting - Council Chambers, 616 NE 4th AVE**

*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

**To Participate Remotely:**

**OPTION 1 -**

1. Go to [www.zoom.us](http://www.zoom.us) and download the app or click "Join A Meeting" and use Meeting ID – 839 7941 9106
2. Or, from any device click <https://zoom.us/j/83979419106>

**OPTION 2 - Join by phone (audio only):**

Dial 877-853-5257 and enter meeting ID# 839 7941 9106

**For Public Comment:**

Click the raise hand icon in the app or by phone, hit \*9 to "raise your hand" (or email to [parks@cityofcamas.us](mailto:parks@cityofcamas.us))

**CALL TO ORDER**

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow-up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

**ROLL CALL**

**PUBLIC COMMENTS**

**APPROVAL OF MINUTES**

1. [\*\*APPROVE MINUTES OF PARKS COMMISSION MEETING ON APRIL 24, 2024\*\*](#)  
[Presenter: Ellen Burton, Commission Chair](#)  
[Time Estimate: 5 minutes](#)

**MEETING ITEMS**

2. **SUMMER BASEBALL ENTERTAINMENT PROPOSAL (Discussion)**  
Presenter: Ken Wilson  
Time Estimate: 20 minutes
3. **2025-26 Budget Process – Goals, Objectives and Proposed budget items (Discussion)**  
Presenter: Trang Lam, Parks & Recreation Director  
Time Estimate: 30 minutes

**4. CELEBRATING BRITTANY GRAHN (informational)**

Presenter: Ellen Burton, Commission Chair

Time Estimate: 15 minutes

**PROJECT UPDATES**

**5. PARKS & RECREATION UPDATES**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

**6. PUBLIC WORKS UPDATES**

Presenter: Staff, Public Works

Time Estimate: 10 Minutes

**OTHER ITEMS**

**7. COMMISSIONER UPDATES**

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

**CLOSE OF MEETING**



**Parks and Recreation Commission Meeting Agenda**  
**Wednesday, April 24, 2024, 5:00 PM**  
**Council Chambers, 616 NE 4th AVE**

**CALL TO ORDER**

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

**ROLL CALL**

Present: Ellen Burton, Katy Daane, Jason Irving, Jenny Wu, Council Liaison John Svilarich

Excused: Brittany Grahn, Bud Henson

Press: Kelly Moyer, C/W Post Record

**PUBLIC COMMENTS**

No public comments made.

**APPROVAL OF MINUTES**

**1. APPROVE MINUTES OF MEETING HELD ON MARCH 27, 2024**

Presenter: Ellen Burton, Chair

Time Estimate: 5 Minutes

A motion was made by Daane, seconded by Wu, and carried unanimously to approve the minutes of March 27, 2024 as written.

**MEETING ITEMS**

**2. PARK IMPACT FEE – FEE SCALE OPTIONS (Discussion & Vote)**

Presenter: Trang Lam & FCS

Time Estimate: 30 Minutes

Trang Lam introduced the presentation on Park Impact Fees. Tim Wood of FCS Group provided more details on Park Impact Fees. Discussion ensued.

A motion was made by Dewey, seconded by Wu, to recommend to City Council to increase the Park Impact Fee schedule above the current fee with additional inflation factor upto a maximum of the proposed “High Priority Only” scaled fee schedule of \$12,277.

**3. FACILITIES RENTAL ANNUAL PRESENTATION (Informational)**

Presenter: Susan Palmer, Recreation Coordinator

Time Estimate: 10 Minutes

Susan Palmer did a presentation on Recreation Facility Rentals. Discussion ensued.

**4. PARKS & OPEN SPACE MANAGEMENT PLAN UPDATE (Informational)**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Trang Lam did a presentation on the Parks & Open Space Management Plan update. Discussion ensued.

**5. WATER SAFETY MONTH PROCLAMATION (Informational)**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 Minutes

Trang Lam spoke about the Parks & Rec Department's partnership with the School District on water safety. She spoke about donations and the goals for this year's program.

**PROJECT UPDATES**

**6. PARKS & RECREATION STAFF UPDATES**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Trang Lam provided an update on the Crown Park project, the trailhead project and the Rose Property.

**OTHER ITEMS**

**7. COMMISSIONERS UPDATES**

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

Jenny Wu and Katy Daane provided updates on community outreach.

**CLOSE OF MEETING**

Meeting closed at 6:40 pm