



City Council Workshop Agenda
Tuesday, January 20, 2026, 4:30 PM
Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to <https://vimeo.com/event/5652437>

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/84310812974>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

WORKSHOP TOPICS

1. [Draft Resolution 26-001 Creating a Police Lieutenant position](#)
[Presenter: Jennifer Gorsuch, Administrative Services Director and Tina Jones, Police Chief](#)
[Time Estimate: 5 minutes](#)
2. [Downtown Parklet Program Options](#)
[Presenter: Alan Peters, Community Development Director and Scott Collins, Public Works Director](#)
[Time Estimate: 30 minutes](#)
3. Change of Government Discussion
Presenter: Doug Quinn, City Administrator
Time Estimate: 15 minutes
4. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator
Time Estimate: 10 minutes

PUBLIC COMMENTS

COUNCIL COMMENTS AND REPORTS

CLOSE OF MEETING



Staff Report

January 12, 2026 Council Workshop

Draft Resolution 26-001 Creating a Police Lieutenant position

Presenter: Jennifer Gorsuch, Administrative Services Director and Tina Jones, Police Chief

Time Estimate: 5 minutes

Phone	Email
360.817.7013	jgorsuch@cityofcamas.us

BACKGROUND: On the February 2, 2026 Regular Meeting, there will be a resolution for the creation of a new non-represented position of Police Lieutenant in the police department.

SUMMARY: The Lieutenant position will engage in key middle management leadership functions within the Camas Police Department. This is a newly created rank, which is designed to provide operational and administrative support, provide relief for the overtaxed Captain position, present opportunities for internal professional advancement, and help create opportunities for organizational resilience with redundancy in tasks.

The 2026 Mayor's Re-adopt Budget included one Lieutenant and this position will be assigned to supervise the Patrol Division and will be responsible for 6 Sergeant direct reports who provide patrol operations coverage 24/7/365. When another Lieutenant position is added in the future, its role will be to assist with administrative functions.

A review of comparable positions was conducted to ensure the salary is appropriate.

STRATEGIC PLAN: This item aligns with the Engaged Workforce and Safe and Accessible Community priorities. The addition of this position will ensure proper staffing in the department to keep pace with service demands and the safety of the community. Providing appropriate compensation helps with recruiting and retaining staff within the City.

BUDGET IMPACT: This position was included in the adopted 2026 budget and the total cost for salary and benefits for the position is estimated to be about \$190k. No additional funding is needed for this position.

RECOMMENDATION: This is informational only. Resolution 26-001 will be on the February 2, 2026 regular meeting for council approval.

RESOLUTION NO. 26-001

A RESOLUTION adopting a new position in the Police Department.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

There is hereby created in the Police Department a new position entitled Police Lieutenant. Such position shall be non-represented, entitled to the benefits in the Non-Represented Employee Handbook and benefits affording the non-represented command staff and shall perform such duties as shall be outlined in any job description proscribed by the City, as may be revised from time to time. The position description and salary are attached hereto as Exhibit "A" and shall be effective as of February 2, 2026.

PASSED BY the Council and approved by the Mayor this 2nd day of February 2026.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

POLICE LIEUTENANT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

JOB OBJECTIVES

Under administrative direction, to direct, manage, supervise and coordinate assigned staff, programs and activities within the Police Department; to coordinate assigned activities with other departments and outside agencies; and to provide highly responsible and administrative support to the Police Chief. This position is a key middle management leader within the department and work is performed with considerable independence and under the direction of supervisory staff. This position may fill in as Acting Captain or Chief at the request of the Chief. This position reports to the Police Captain.

ESSENTIAL FUNCTION STATEMENTS

The following tasks are typical for positions in this classification. Any single position may not perform all of these tasks and/or may perform similar related tasks not listed here:

Assume supervisory responsibility for assigned Police Department functions including patrol or administrative services and activities; act as Police Captain or Police Chief in the absence of the same.

Perform various police duties necessary to enforce City, State and Federal laws; provide cover and assistance to other officers involved in hazardous police operations; supervise and participate in search warrants and tactical operations.

Utilize leadership practices to inspire, mentor, and encourage staff to improve processes and provide exceptional service to the community.

Study law enforcement reports to determine trends and make recommendations for changes in organization, procedures, and guidelines to improve effectiveness and efficiency of Police Department operations; identify special community law enforcement need/concerns; make recommendations and work with related groups/agencies to address identified issues.

Participate in the development and administration of the department budget.

Execute powers of arrest and control including full search, rights advisement, warrant execution, and arresting persons.

Perform duties using force or deadly force to subdue suspects; defend self with or without weapons and discharge firearms in multiple scenarios including daylight, nighttime, or darkness with artificial lighting.

Operate emergency vehicles on hazardous road conditions and during pursuits and responses.

Perform duties necessary for managing tactical or special events.

Represent the Police Department and coordinate with other departments, outside agencies, elected officials, multi-jurisdictional committees, and the public.

Coordinate with media personnel to promote accurate reporting of activities.

Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of law enforcement.

Respond to and resolve difficult and sensitive citizen inquiries and complaints; respond to questions and information requests from the news media.

Supervise the workload, overall work performance and work quality of assigned personnel; work with employees to develop work skills and address areas where improvement is needed.

Dependent upon assignment, coordinate and oversee major criminal investigations; respond to and supervise major crime scenes or incidents; review and evaluate reports; testify in court; review use of force reporting; conduct case management oversight.

Train, develop, mentor, and supervise employees, in addition, prepare performance evaluations for assigned staff and recommend input on other staff within assigned division.

Assist with accreditation tasks and other special projects as requested by the Chief or Captain.

Conduct investigations as assigned.

Perform other duties and responsibilities as identified by the Chain of Command or Office of the Chief.

AUXILIARY FUNCTION STATEMENTS

Ensure compliance with and follow all safety rules and procedures established for work area.

Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operations, services and activities of a comprehensive law enforcement program.

Pertinent Federal, State and local laws, codes and regulations.

Modern police methods and procedures and rules of the law enforcement field

Use of firearms and other modern police equipment.

Principles of planning, directing and coordinating the work of subordinates.

Principles of establishing and maintaining effective working relations with subordinates, public and private officials, and the public.

Principles to analyze situations quickly and objectively and determining a proper course of action.

Principles of participate effectively with management level functions.

Skills to operate assigned equipment skillfully, safely, and in conformance with applicable laws or regulations

Recent court decisions affecting law enforcement operations.

Principles of supervision, training and performance evaluation.

Ability to:

Organize and coordinate the work of staff.

Select, supervise, train and evaluate staff.

Respond to requests and inquiries from the public.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals

Prepare clear and concise administrative reports.

Discharge firearms in a safe and effective manner.
Serve as the Police Captain and/or Chief, as necessary.
Interpret and apply applicable Federal, State and local policies, laws and regulations.
Understand and carry out oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective relationships with those contacted in the course of work.

Education and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Equivalent to the completion of the twelfth grade supplemented by two-years of college level coursework.

Experience:

Six years of increasingly responsible law enforcement experience including two years of administrative and supervisory responsibility.

License or Certificate

Possession of an appropriate, valid driver's license.
Completion of Basic Law Enforcement Academy certification.
Possession of, or ability to obtain, appropriate specialized training as required for the position.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Environment: Combination of office and patrol environments; potential emergency peace control environment; travel from site to site; exposure to potentially hostile environments, inclement weather conditions; extensive public contact.

Mobility: Incumbents require mobility to walk, stand, sit for extended periods of time; moderate or light lifting; discharge firearms and utilize various other law enforcement equipment; operate a motorized vehicle.

Vision: Incumbents in this class require vision consistent with Law Enforcement Academy standards.

Other Factors: Incumbents may be required to work extended hours including evenings, weekends and holidays. Incumbents may be required to travel outside City boundaries to attend meetings.

Police Lieutenant Salary Scale
Effective 2/2/2026

Position							
	1	2	3	4	5	6	7
Police Lieutenant	10,230.42	10,638.95	11,065.45	11,507.67	11,967.85	12,447.10	12,943.17



Staff Report

January 20, 2026 Council Workshop Meeting

Downtown Parklet Program Options

Presenter: Alan Peters, Community Development Director / Scott Collins, Public Works Director

Time Estimate: 30 minutes

Phone	Email
360.817.7899	scollins@cityofcamas.us

BACKGROUND: The City of Camas has been exploring opportunities to enhance the downtown public realm and support economic vitality through placemaking improvements that encourage people to visit, linger, and spend time in the downtown core. One tool increasingly used by cities to advance these goals is the implementation of downtown parklets, which are small public spaces typically constructed within on-street parking stalls and designed to expand pedestrian space for seating, landscaping, and community activation.

Over the past two years, the City of Camas has been developing a Downtown Subarea Plan to guide future growth and investment within the downtown core. A partial draft of the plan was released in July 2025. Key themes from this public outreach during plan development include preserving downtown's historic character, supporting increases in density and mixed-use development, improving pedestrian safety, providing more open and gathering spaces, and developing a vibrant civic hub. The draft plan identifies parklets as a potential tool to enhance urban amenities and civic life downtown.

Parklets have been considered locally in recent years through both COVID-era temporary outdoor seating permits and post-COVID requests from downtown businesses. During the pandemic, temporary permits were issued to allow expanded outdoor operating areas in response to statewide restrictions. These permits were later rescinded in 2022 and the installations were removed. In 2023, the Parking Advisory Committee and City Council held discussions regarding parklets, and Council elected to revisit the topic through the Downtown Subarea Planning process.

Since that time, the City has continued to partner with local stakeholders, including the Downtown Camas Association (DCA) and participating downtown businesses, to allow limited parklet use through special event permitting. This experience has helped the City evaluate how parklets may function in Camas and identify key considerations related to safety, maintenance, accessibility, operations, and impacts to parking and circulation.

SUMMARY: Council is requested to provide policy consensus regarding a potential Downtown Parklet Program, including the preferred implementation approach. Options include:

1. Continuing a temporary/special event model,
2. Establishing a seasonal or semi-permanent program, or
3. Exploring a year-round/permanent installation model.

Council consensus will allow staff to develop the appropriate framework for permitting, design standards, maintenance and operations, accessibility requirements, and enforcement, and to coordinate with applicable stakeholders prior to program implementation.

BENEFITS TO THE COMMUNITY: Downtown parklets can enhance the public realm by creating small gathering spaces that support a vibrant, walkable downtown and encourage people to spend more time in the city center. They can also support local economic vitality by increasing foot traffic and visibility for downtown businesses while providing flexible, scalable placemaking improvements consistent with the Downtown Subarea Plan.

STRATEGIC PLAN: This item aligns with the City's Strategic Plan element Vibrant Community Amenities by supporting downtown placemaking efforts that enhance the pedestrian environment and provide additional public gathering space. It also supports Safe & Accessible Community and Economic Prosperity by encouraging walkability and downtown activation.

POTENTIAL CHALLENGES: Potential challenges include the loss of on-street parking stalls in the downtown core, where convenient parking is already limited and impacts may be a concern for businesses and visitors.

BUDGET IMPACT: There is no direct budget impact associated with Council providing policy consensus at this time. Any future budget impacts will depend on the parklet program model selected (temporary, seasonal, or permanent) and the associated permitting, design, and safety requirements. If Council supports implementation, staff will return with recommended program details.

RECOMMENDATION: Staff recommends Council provide policy consensus on the preferred Downtown Parklet Program approach (temporary, seasonal, permanent, hybrid, or no program). Staff will develop the appropriate program framework consistent with Council consensus and return with implementation materials for Council consideration.

Downtown Parklet Program Options

CITY COUNCIL WORKSHOP

JANUARY 20, 2026

ALAN PETERS, COMMUNITY DEVELOPMENT DIRECTOR

SCOTT COLLINS, PUBLIC WORKS DIRECTOR

Agenda

Background

- Downtown Sub Area Plan
- Vision & Key Goals
- Relevant Policies

Parklets

- Overview
- Concerns
- Program Options
- Considerations
- Preferred Approach



Downtown Subarea Plan

- The City has been working for the past two years on developing a downtown subarea plan.
 - A subarea plan is a plan for a particular part of a city that provides a detailed vision and set of policies, strategies, and implementation actions tailored to that area.
- A partial draft of the plan was released in July 2025. Informed by public input received in community conversations, online visioning surveys, two community summits, Downtown Advisory and Community Advisory Committee meetings.
 - Preserve historic downtown core
 - Plan for moderate increases in density, including mixed-use buildings
 - Promote pedestrian safety and traffic calming
 - Provide more open spaces and gathering spaces
 - Support development of a civic hub



Vision Statement



Our Downtown

Charming, vibrant, and walkable, Downtown Camas is the city's living room.

Downtown's history is complemented by new businesses and inclusive housing options. Expansion, resiliency and a dynamic economic landscape are critical to its success. Downtown Camas anchors the community while fostering a culture of pride, support, and connection.

Goals and Policies

Architecture and Design.

Retain Downtown's historic character and expand its charm.

Downtown Housing.

Incentivize a range of housing options that welcome more people to live downtown.

Urban Amenities.

Provide the right mix of development, services, and open spaces that support ways for people to live, work, and play Downtown.

Economic Development.

Encourage (re)development to expand opportunities Downtown for retail, office, and residential.

Civic Life.

Expand on civic life and services Downtown through strategic use of City-owned property and vibrant community events.

Multimodal Connectivity.

Create a safe and connected transportation network that makes Downtown walkable and bikeable.

Relevant Policies

Goal DT-3: Urban Amenities. Provide the right mix of development, services, and public spaces that support ways for people to live, work, and play Downtown.

- DT-3.5: Create a parklet program that converts downtown curbside parking spaces into community seating spaces for businesses and residents.
- DT-3.7: Support and incentivize business and property owners to incorporate outdoor patios, seating areas, planters, and other landscape features that contribute to an inviting and dynamic streetscape.

Goal DT-5: Civic Life. Expand on civic life and services Downtown through strategic use of City-owned property and vibrant community events.

- DT-5.4: Develop guidelines and permitting procedures for seasonal or temporary use of public spaces for outdoor dining, retail displays, community events, and allow for pedestrian flow and safety.



Parklet

Definition:

Parklets are public seating platforms that convert curbside parking spaces into vibrant community spaces (NACTO)

Why Cities Use Them:

- Increases foot traffic and extends usable space
- Enhances street life and vibrancy
- Can improve visual interest or appearance thru design elements
- Traffic Calming
- Flexible and can be piloted/removed



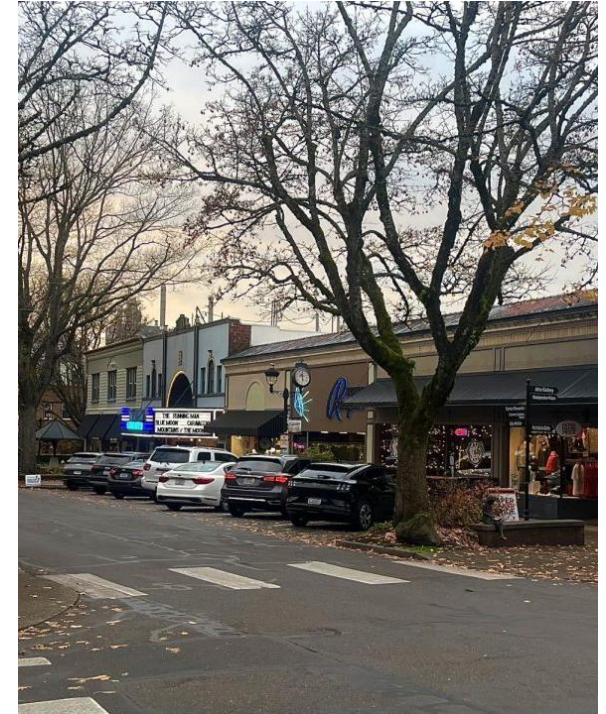
Background

- During the COVID-19 pandemic, the City approved outdoor parklets for downtown restaurants in order to help them comply with state restrictions on indoor dining.
- Permits were initially issued for one year, then extended through October 2022 when they were rescinded.
- Since 2023, temporary parklets have been authorized as special events.
- Nuestra Mesa has been authorized to have parklets during First Friday events.

Concerns

Some downtown business owners have expressed concerns about parklets.

- Parking & Access
 - Concern about loss of limited on-street parking and impacts to customer convenience.
- Fairness
 - Perception that parklets primarily benefit restaurants
- Practicality
 - Outdoor dining viewed as viable for a limited portion of the year



Parklet Options

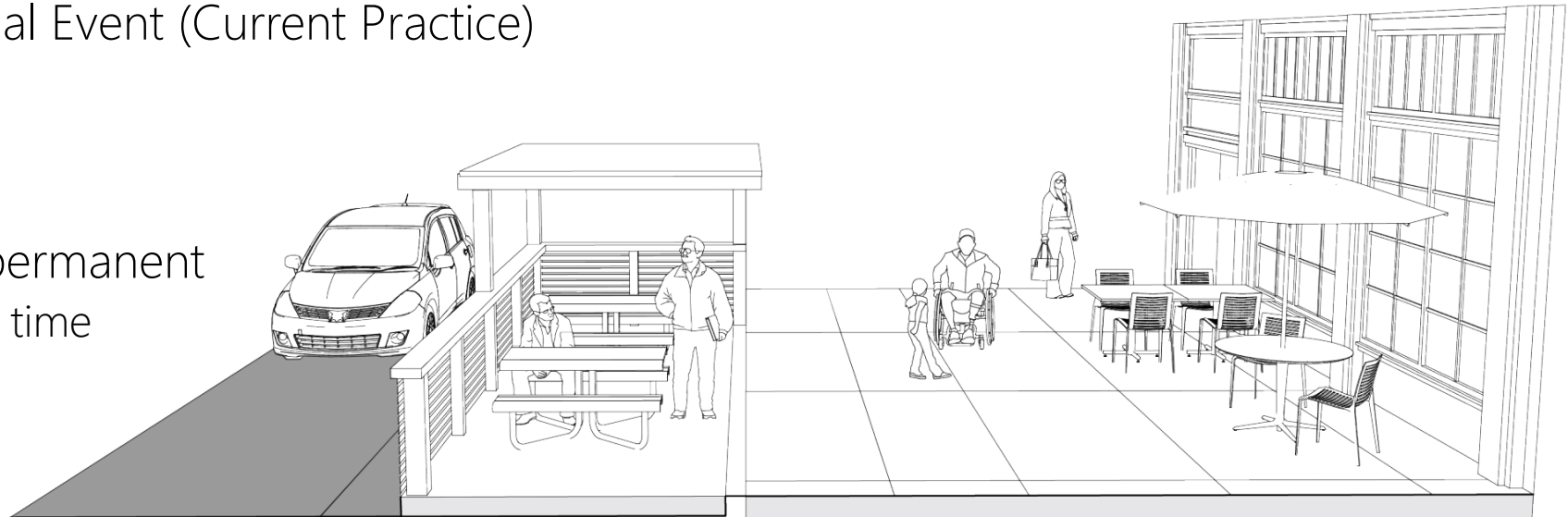
- ❖ Temporary Special Event (Current Practice)

- ❖ 1-3 Days

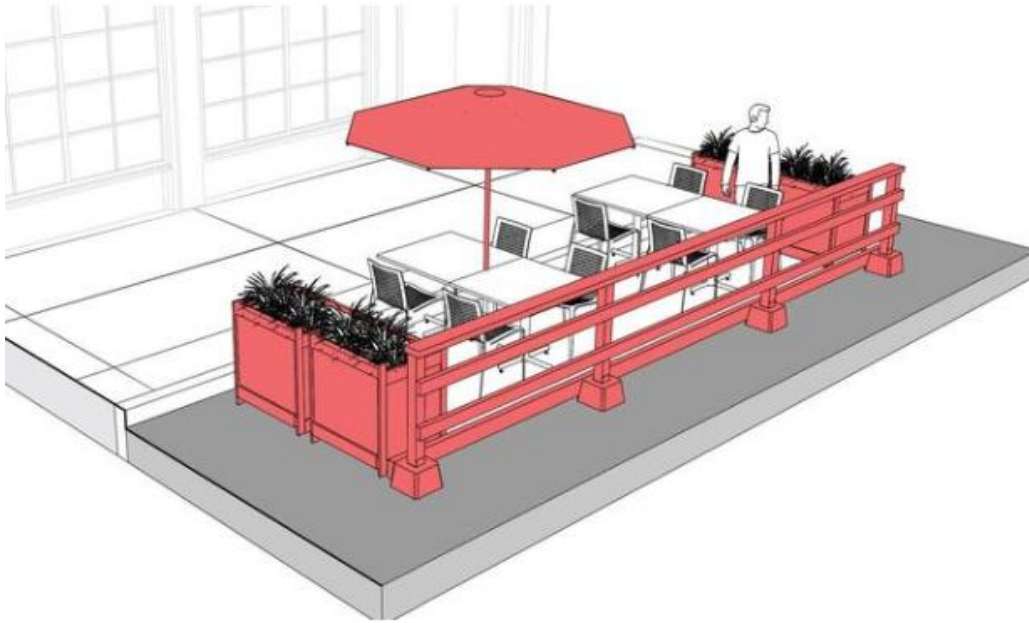
- ❖ Seasonal/Semi-permanent

- ❖ Spring- Summer time

- ❖ Year-Round



Temporary Special Event



*Temporary streatery rendering, credit:
City of Portland*

The Special Event allows permit holder to place furnishings within the parking spaces adjacent to a business or organization for 1-3 days.

Special Events

Positives

- Shorter term (1-3 days)
- Flexible Space
- Easy set up
- Equal business opportunity
- Familiar and already permitted

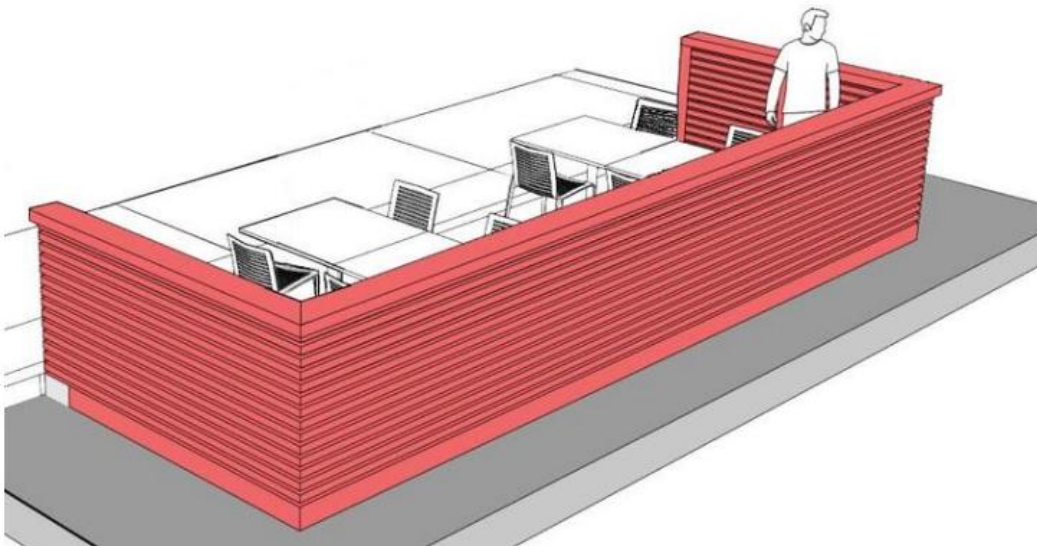
Considerations

- Short periods not worth the investment
- Potential issue of ADA accessibility
- Limited enforcement
- Limited ability to provide long-term impacts or benefits



*Parklet at Mesa in downtown Camas in 2020
Photo credit: Kelly Moyer/The Columbian files*

Seasonal /Semi-permanent



The Seasonal option allows the permit holder to place furnishings in parking spaces for a defined seasonal period (for example, late spring to early fall).

*Seasonal streetery rendering, credit:
City of Portland*

Seasonal

Positives

- Upgraded Installation
- ADA Accessible
- Longer duration supports business investment
- Longer time to evaluate performance and community response

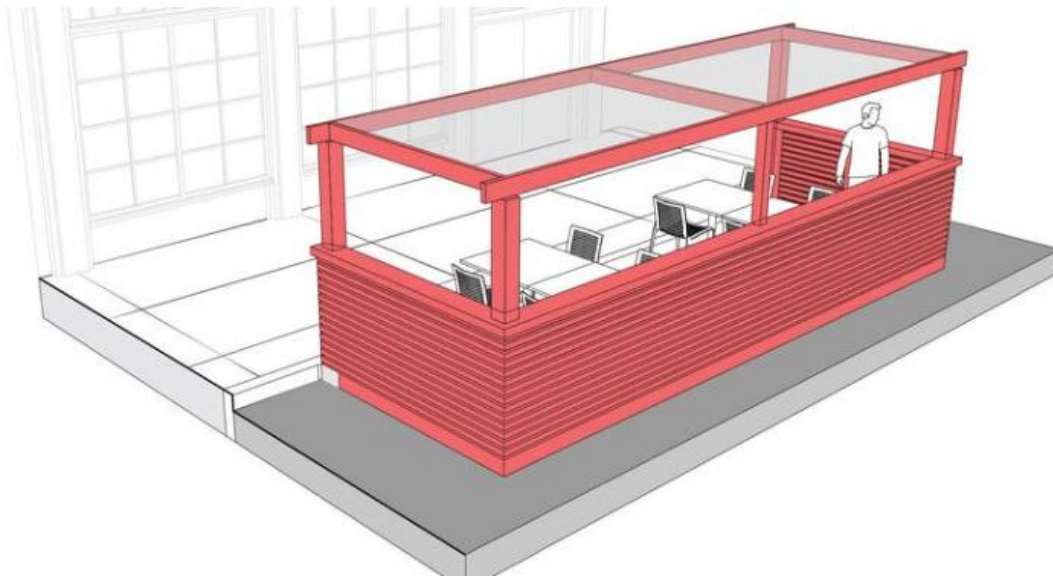
Considerations

- Business Equality (Neighbor Approval Requirements)
- Additional Fees for Engineering, Building, Fire Inspections
- Maintenance



*Parklet in Chicago's Chatham Neighborhood
Photo credit: Latent Design*

Year-Round/Stationary



The Stationary option allows the permit holder to place furnishings in parking spaces year-round.

*Stationary streetery rendering,
credit: City of Portland*

Year-Round

Positives

- Best Installation (Art/Planting requirements)
- ADA Accessible
- Most stable for business investment
- Placing and sizing determined by program criteria

Considerations

- Business Equality (Neighbor Approval Requirements)
- Additional Fees for Engineering, Building, Fire Inspections
- Leasehold Tax
- Parking Displacement Provisions
- Maintenance



*Parklet in Berkley, CA Photo credit:
Douglas Zimmerman/SFGATE*

Key Program Elements

The following program elements outline key standards that would be needed for implementation and may influence the preferred parklet option selected by Council.

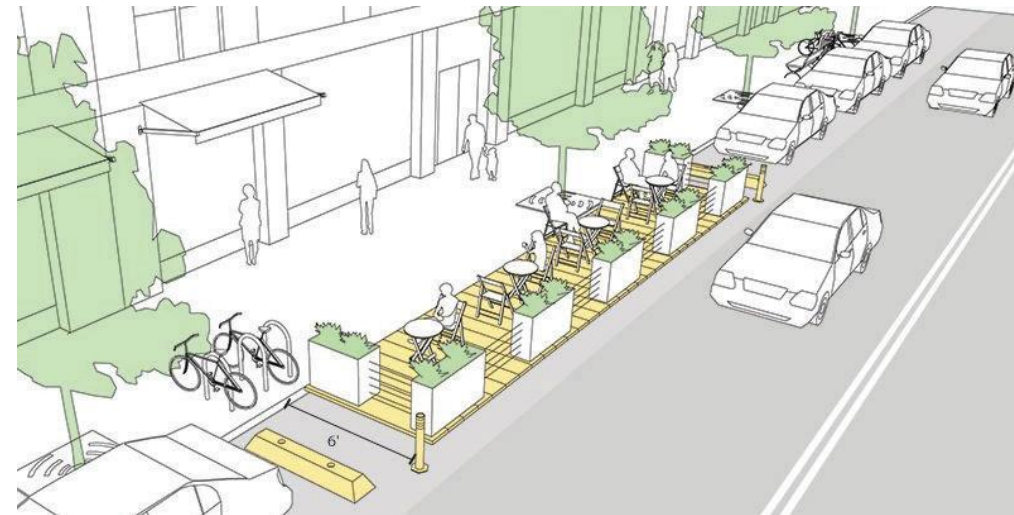
- Space and Length
- Locations
- Aesthetics and Designs



Space and Length

If a parklet program were explored, installations would need to meet basic spacing and length parameters for safety, access, and parking management.

- Sizing
 - Number of stalls impacted
 - Max length allowed
 - Align with property limits
- Placement
 - Corners and sight visibility
 - Proximity to crosswalks
 - Limitations per block and/or per side of street



Locations



STREET TYPES.

- 5.1 Main Streets (MNS)
- 5.2 Connector Streets (CNS)
- 5.3 Mobility Streets (MBS)
- 5.4 Gateway Streets (GWS)
- 5.5 Neighborhood Streets (NHS)

Aesthetics and Designs

If a parklet program were explored, design standards would be needed to ensure installations enhance downtown's character.

- Potential Elements
 - Material quality (plastic, steel, wood, etc)
 - Planters/railing/seating
 - Colors and finishes
 - Art
- Function
 - ADA compliance
 - Weather appropriate
 - Clear pedestrian circulation



Parklet Program Consensus

Preferred downtown parklet program approach options:

- Temporary / Special Events Only
- Seasonal / Semi-Permanent
- Year Round / Permanent
- Hybrid Option
- No Program

