



Parking Advisory Committee Meeting Agenda **Tuesday, May 10, 2022, 5:00 PM** **Council Chambers, 616 NE 4th AVE**

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us
 - download the app
 - Click "Join A Meeting" and use Meeting ID – 898 7281 9661
2. Or, from any device click <https://zoom.us/j/89872819661>
3. Follow the prompts and wait for host to start meeting

OPTION 2 –

Join by phone (audio only):

1. Dial 877-853-5257
2. Enter meeting ID#898 7281 9661

CALL TO ORDER

ROLL CALL

MEETING AGENDA

1. [Approval of the Minutes from January 11, 2022 Parking Advisory Committee Meeting](#)

MEETING ITEMS

2. [2.5-Hour Parking Request at NE Adams St. and NE 4th Ave](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 10 minutes](#)
3. [Camas Hotel Loading Zone](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 10 minutes](#)
4. [Permitted Parking Request](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 10 minutes](#)

ADJOURNMENT



**Parking Advisory Committee
Meeting Minutes - Draft
Tuesday, January 11, 2022, 5:00 PM
REMOTE MEETING PARTICIPATION**

NOTE: Please see the published Agenda Packet for all item file attachments.

CALL TO ORDER

Chair Jennifer Senescu called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Committee Members Randi Sue Ford, Matthew McBride, Bradyn Miller, Jodi Vaughan, Kristin Yoshimura, and Joe Keller (arrived at 5:05 p.m.)

Staff: James Carothers, Peggy Foxworthy, Chris Lopez, Heather Rowley, and Steve Wall

Attendees: Prashant Gupta

AGENDA

1. Approval of the Minutes from the May 11, 2021 Parking Advisory Committee Meeting

It was moved by Committee Member McBride, and seconded, to approve the May 11, 2021 Parking Advisory Committee Meeting Minutes. The motion carried unanimously.

MEETING ITEMS

1. Camas Hotel Loading Zone Request
Presenter: James Carothers, Engineering Manager

Carothers provided an overview of the Camas Hotel Loading Zone request.
Discussion ensued...

It was moved by Committee Member Ford, and seconded, to forward to City Council for review and further discussion. The motion carried unanimously.

2. Election of Chair and Vice Chair

It was moved by Committee Member Vaughn, and seconded, to elect Jennifer Senescu as Chair of the Parking Advisory Committee for 2022. The motion carried unanimously.

It was moved by Committee Member McBride, and seconded, to elect Joe Keller as the Vice Chair of the Parking Advisory Committee for 2022. The motion carried unanimously.

COMMITTEE COMMENTS

Ford inquired about the Parking Enforcement Officer vacancy. Wall and Senescu responded.

Ford inquired about the "Parklets" being allowed Downtown for specific restaurants. Wall responded.

ADJOURNMENT

The meeting adjourned at 5:33 p.m.



Staff Report

May 10, 2022 Parking Advisory Committee Meeting

2.5-Hour Parking Request at NE Adams St. and NE 4th Ave

Presenter: James Carothers, Engineering Manager

Time Estimate: 10 minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: Universal JiuJitsu is located at 217 NE 4th Ave. The gym offers martial art lessons that vary from 1-hour to 1.5-hours. Parking on NE Adams Street and NE 4th Avenue is designated as 2-hour limit.

SUMMARY: Mel Locke, owner of Universal JiuJitsu, is requesting parking time limit to increase to 2.5-hours on NE Adams St. and NE 5th Avenue. 2-hour parking is currently the predominant parking designation in the downtown core. In their written request it is stated that "Most customers are shopping and or patronizing more than one business that takes up more than 2 hours. Also, now that MESA took 5 spots on 4th street with their outside tent, it's even more important that the time spot is extended."



NE Adam Street 2.5-hour Parking Request blue depicts 2-hour parking.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing this request to the Committee for their recommendation. If the Committee recommends this change, staff will forward this recommendation to Council for their determination.

What's the data? What does the data tell us?

Staff has gathered no data on these parking spaces. Similar 3-hour parking usage on Cedar Street appears to be effective.

How have communities been engaged? Are there opportunities to expand engagement?

DCA has been notified.

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden should be weighed by the Committee.

What are the strategies to mitigate any unintended consequences?

The Committee is to consider this request and any potential consequences of any recommended change.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

N/A.

What potential hurdles exist in implementing this proposal (include both operational and political)?

No.

How will you ensure accountabilities, communicate, and evaluate results?

Any revisions recommended by the committee will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: There would be a nominal cost of labor and materials from existing street operations budget for sign changes if the requested change is implemented.

RECOMMENDATION: Staff is seeking a recommendation from the committee. Should any increase in time limits be recommended, staff's guidance would be that the limits be in 1-hour increments.

Chris Lopez

From: Mitch Lackey
Sent: Tuesday, April 5, 2022 9:20 AM
To: Curleigh (Jim) Carothers; Steve Wall
Cc: Chris Lopez
Subject: RE: Parking Downtown Camas

Thanks Curleigh. My comment would be – “Not opposed to a variety of time allowances in the downtown zone, but would prefer to keep them on a 1 hour difference. So, 2 hours, 3 hours, 4 hours, 5 hours, 6 hours or anything else up to 8 hours. We would prefer to say away from things like 2.5 hours, or 3.5 hours.”

So, not opposed to Adams being “more than 2 hours” but don’t really like the 2.5 suggestion – how about just a simple 3 hours.



Mitch Lackey
 Chief of Police
 Desk 360-817-1502
www.cityofcamas.us | mlackey1@cityofcamas.us

From: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>
Sent: Tuesday, April 5, 2022 8:53 AM
To: Steve Wall <SWall@cityofcamas.us>; Mitch Lackey <MLackey@cityofcamas.us>
Cc: Chris Lopez <CLopez@cityofcamas.us>
Subject: RE: Parking Downtown Camas

Mitch,

FYI, The 2.5 hour request for Adams and 5th is another item that we will place on the May 10th PAC agenda. Please let me know if you have any comments. Thank you.



James E Carothers, PE
 Engineering Manager/City Engineer
 Desk 360-817-7230
www.cityofcamas.us | jcarothers@cityofcamas.us

From: Steve Wall <SWall@cityofcamas.us>
Sent: Saturday, April 2, 2022 11:13 AM
To: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>; Chris Lopez <CLopez@cityofcamas.us>
Subject: Fwd: Parking Downtown Camas

Curleigh/Chris - we had a couple of these types of emails come in...the one below from Mel at Universal and another one from a WaferTech employee (I believe) that lives downtown and wanted to talk about permitted parking for overnight. Could you please follow up and see if they are Parking Committee items or questions for staff?

Thx!

Steven R. Wall, P.E.
Public Works Director
City of Camas, WA

Email: swall@cityofcamas.us
Phone: 360.624.2763

Begin forwarded message:

From: Bernie Bacon <bbacon@cityofcamas.us>
Date: April 1, 2022 at 10:25:45 AM PDT
To: Jeff Swanson <Jswanson@cityofcamas.us>, Steve Wall <SWall@cityofcamas.us>, "Curleigh (Jim) Carothers" <jcarothers@cityofcamas.us>
Subject: FW: Parking Downtown Camas

This came into the Administration inbox.



Bernie Bacon, CMC
City Clerk
Desk 360-817-7257
Cell 360-433-8594
Signature items via [DocuSign](#)

From: uimaofcamas <uimaofcamas@yahoo.com>
Sent: Friday, April 1, 2022 9:20 AM
To: Administration Email <administration@cityofcamas.us>
Subject: Parking Downtown Camas

WARNING: This message originated outside the City of Camas Mail system. DO NOT CLICK on links or open attachments unless you recognize the sender and are expecting the content. If you are unsure, click the Phish Alert button to redirect the email for ITD review.

City of Camas/Parking Advisory Committee,

My name is Mel Locke Owner of Universal JiuJitsu located at 217 NE 4th Ave. I like to voice a complaint about the 2 hours parking time slot. I'd like to see the time slot change to 2.5 hours on Adam's and 5th street. Most customers are shopping and or patronizing more than one business that takes up more than 2 hours. Also, now that MESA took 5 spots on 4th street with their outside tent, it's even more important that the time spot is extended.

Thanks
Mel Locke
Universal JiuJitsu
360.210.4588



Staff Report

May 10, 2022 Parking Advisory Committee Meeting

Camas Hotel Loading Zone
Presenter: James Carothers, Engineering Manager
Time Estimate: 10 minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: Prashant Gupta, managing partner of Camas Boutique Hotel, had requested that the two 10-minute parking spaces in front of the hotel on NE 4th Avenue be designated as a loading zone. The Parking Advisory Committee (PAC) recommended the proposed redesignation to a loading zone to Council.

SUMMARY: This item was presented at Council Workshop on February 22. Council was not in support of designating a loading zone on 4th Avenue and has remanded to PAC to consider a potential one-spot loading zone location on one of the side streets.

NE Cedar Street has an existing Loading Zone spot (9 am – 6 pm Mon – Fri) on the west side. There is a Handicap spot on the east side closest to the hotel.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing back this request for consideration of Council's suggestion. If Committee reconciles this option, staff will forward back to Council for determination.

What's the data? What does the data tell us?

Staff has gathered no data on these parking issues.

How have communities been engaged? Are there opportunities to expand engagement?

DCA has been notified.

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden should be weighed by the Committee.

What are the strategies to mitigate any unintended consequences?

The Committee is to consider this request and any potential consequences of any recommended change.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

No.

What potential hurdles exists in implementing this proposal (include both operational and political)?

None identified.

How will you ensure accountabilities, communicate, and evaluate results?

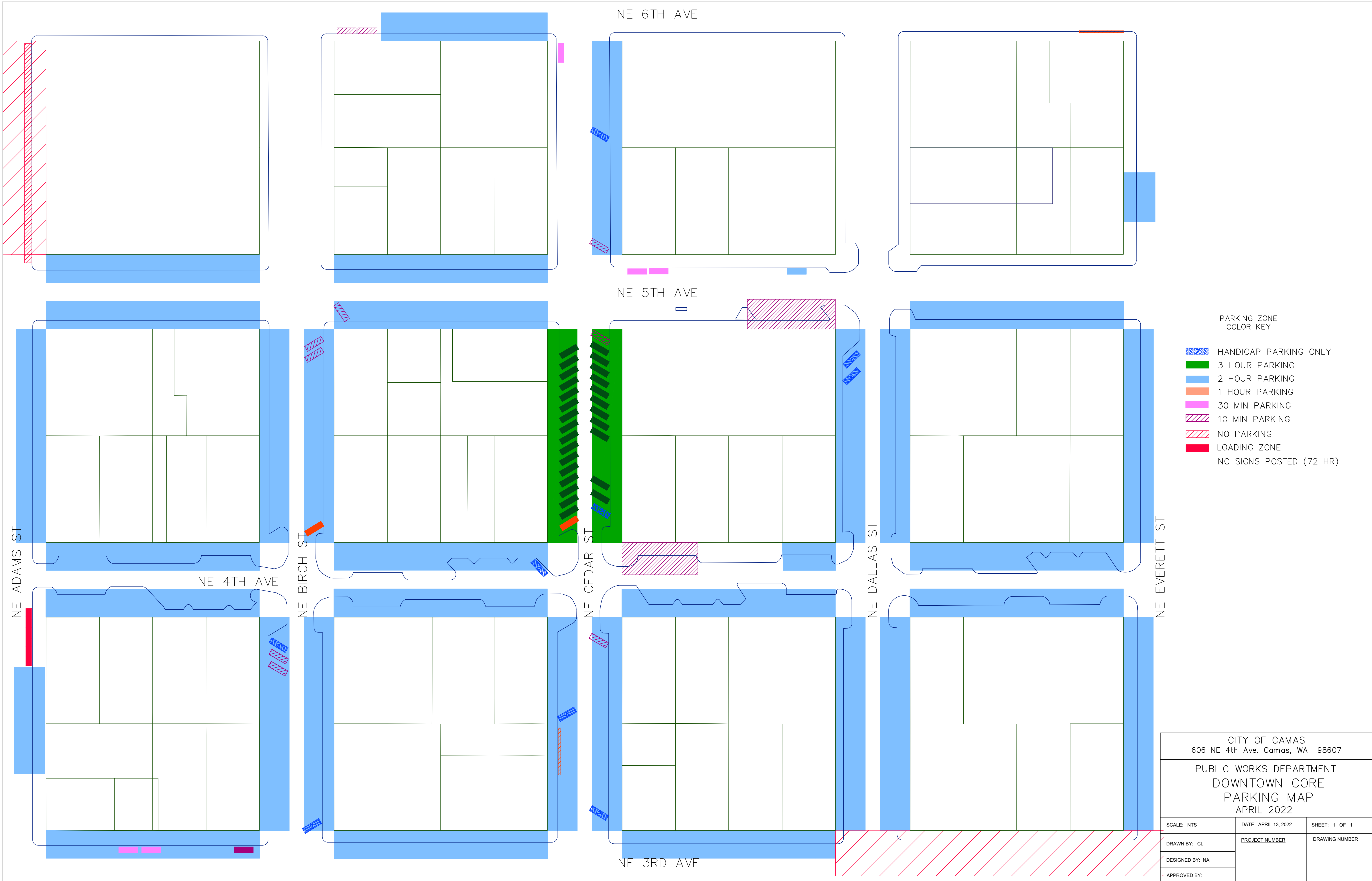
Any revisions recommended by the Committee will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: There would be a nominal cost of labor and materials from existing street operations budget for sign changes if the requested change is implemented.

RECOMMENDATION: Staff is seeking a recommendation from the committee.



- PARKING ZONE
COLOR KEY
- HANDICAP PARKING ONLY
 - 3 HOUR PARKING
 - 2 HOUR PARKING
 - 1 HOUR PARKING
 - 30 MIN PARKING
 - 10 MIN PARKING
 - NO PARKING
 - LOADING ZONE
 - NO SIGNS POSTED (72 HR)

CITY OF CAMAS 606 NE 4th Ave. Camas, WA 98607		
PUBLIC WORKS DEPARTMENT DOWNTOWN CORE PARKING MAP APRIL 2022		
SCALE: NTS	DATE: APRIL 13, 2022	SHEET: 1 OF 1
DRAWN BY: CL	PROJECT NUMBER	DRAWING NUMBER
DESIGNED BY: NA		
APPROVED BY:		

Chris Lopez

From: prashant@camashotel.com
Sent: Thursday, March 10, 2022 9:35 AM
To: Curleigh (Jim) Carothers
Cc: Steve Wall; Chris Lopez; Bobby Sachdeva; Steve Hogan; Administrative Assistant
Subject: RE: Howdy!

Thank you for your feedback! Jim

I see a point but nonetheless it seems Council is OK with FedEx & UPS trucks parked right in the middle of 4th street but wouldn't consider designating a spot for them on the main 4th street. Furthermore, it does not resolve our issues that we have observed over the 10 months with this designated 10 minutes parking that is never 10 minutes. We rather seek "Hotel Guest's Registration" parking in that case. About time, this iconic hotel gets recognized on the 4th street for its parking limitations!

We met up with Mayor Hogan with this plea & it is prudent that we see this hotel needs much like us owners/operators. Lodging tax dollars generated from this asset is unlike any other business in Downtown Camas.

Hence, it calls for a special consideration ASAP.

Sincerely,

Prashant Gupta, **CHA**
Managing Partner

S&G Hospitality LLC dba Camas Hotel
camashotel.com
camasboutiquehotel.com
p: 3608345722
f: 3608446278
c: 5032607830

----- Original Message -----

Subject: RE: Howdy!
From: "Curleigh (Jim) Carothers" <jcarothers@cityofcamas.us>
Date: Thu, March 10, 2022 8:54 am
To: "prashant@camashotel.com" <prashant@camashotel.com>
Cc: Steve Wall <SWall@cityofcamas.us>, Chris Lopez
<CLopez@cityofcamas.us>

Prashant,
Council was not in support of designating a loading zone on 4th Avenue. They have remanded it back to the Parking Advisory Committee to consider a potential one-spot loading zone location on one of the side streets. The next scheduled committee meeting is Tuesday, May 10.



James E Carothers, PE
Engineering Manager/City Engineer
Desk 360-817-7230
www.cityofcamas.us | jcarothers@cityofcamas.us

From: prashant@camashotel.com <prashant@camashotel.com>
Sent: Wednesday, March 9, 2022 6:46 AM
To: Steve Wall <SWall@cityofcamas.us>
Cc: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>
Subject: RE: Howdy!

Good morning Steve,

What was the final outcome on 2/22/22?

Sincerely,

Prashant Gupta, **CHA**
Managing Partner

S&G Hospitality LLC dba Camas Hotel
camashotel.com
camasboutiquehotel.com

p: 3608345722
f: 3608446278
c: 5032607830

----- Original Message -----

Subject: RE: Howdy!
From: Steve Wall <SWall@cityofcamas.us>
Date: Mon, February 07, 2022 11:26 am
To: "prashant@camashotel.com" <prashant@camashotel.com>
Cc: "Curleigh (Jim) Carothers" <jcarothers@cityofcamas.us>

Morning Prashant. It's on the Workshop Agenda for discussion at tonight's meeting (starts at 4:30 pm). Assuming it moves forward, it would be on the 2/22 meeting for final consideration.

Thanks,
Steve



Steven R. Wall, P.E. (He/Him/His)
Public Works Director
Desk 360-817-7899
Cell 360-624-2763
www.cityofcamas.us | swall@cityofcamas.us

From: prashant@camashotel.com <prashant@camashotel.com>
Sent: Monday, February 7, 2022 11:19 AM
To: Steve Wall <SWall@cityofcamas.us>
Subject: RE: Howdy!

Hi Steve,

Any further from City Council on our request on the loading zone?

I know they met up last month.

Sincerely,

Prashant Gupta, **CHA**
Managing Partner

S&G Hospitality LLC dba Camas Hotel
camashotel.com
camasboutiquehotel.com
p: 3608345722
f: 3608446278
c: 5032607830

----- Original Message -----

Subject: RE: Howdy!
From: Steve Wall <SWall@cityofcamas.us>
Date: Wed, January 12, 2022 8:31 am
To: "prashant@camashotel.com" <prashant@camashotel.com>

Thanks for the note Prashant. All healthy now...hopefully we can all stay that way!

Have a good day - Steve



Steven R. Wall, P.E. (He/Him/His)
Public Works Director
Desk 360-817-7899
Cell 360-624-2763
www.cityofcamas.us | swall@cityofcamas.us

From: prashant@camashotel.com <prashant@camashotel.com>
Sent: Tuesday, January 11, 2022 8:31 PM
To: Steve Wall <SWall@cityofcamas.us>
Subject: Howdy!

WARNING: This message originated outside the City of Camas Mail system. DO NOT CLICK on links or open attachments unless you recognize the sender and are expecting the content. If you are unsure, click the Phish Alert button to redirect the email for ITD review.

Howdy Steve,

It was good seeing you this evening.

When we met Mayor in his office, I appreciated you a lot and came to know about your wife's Covid+ status and I neglected to email you that day.

Hope you both are doing well.

Sincerely,

Prashant Gupta, **CHA**
Managing Partner

S&G Hospitality LLC dba Camas Hotel

camashotel.com

camasboutiquehotel.com

p: 3608345722

f: 3608446278

c: 5032607830

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Staff Report

May 10, 2022 Parking Advisory Committee Meeting

Permitted Parking Request

Presenter: James Carothers, Engineering Manager

Time Estimate: 10 minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: Alison Bustos, a resident in the downtown area, is inquiring about the possibility of a Permitted Parking Pass Program.

SUMMARY: Parking Permit Programs are sometimes designated to help alleviate commuter parking in residential and mix used areas. Camas does not currently have a parking permit program. This topic is intended for discussion at this time. If the Committee and Council are interested in pursuing a program, there will need to be further discussion regarding the development of such a program.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing this request to the Committee for their recommendation. If the Committee recommends this change, staff will forward this recommendation to Council for their determination.

What's the data? What does the data tell us?

Staff has gathered no data on this item.

How have communities been engaged? Are there opportunities to expand engagement?

DCA has been notified.

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden should be weighed by the Committee.

What are the strategies to mitigate any unintended consequences?

The Committee is to consider this request and any potential consequences of any recommended change.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

N/A.

What potential hurdles exists in implementing this proposal (include both operational and political)?

None identified.

How will you ensure accountabilities, communicate, and evaluate results?

Any revisions recommended by the committee will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: This item is for discussion only.

RECOMMENDATION: Staff recommends discussion among the Committee members.

Chris Lopez

From: Curleigh (Jim) Carothers
Sent: Monday, April 4, 2022 2:18 PM
To: ali.bustos86@gmail.com
Cc: Chris Lopez
Subject: Parking Permit Inquiry

Alison,

Thank you for your inquiry. The City does not currently have a parking pass or permit system in place. The Camas Council relies on the downtown Parking Advisory Committee (PAC) to recommend any parking revisions in the downtown area. This item will be a workshop topic at the May PAC meeting scheduled for 5 p.m. on Tuesday, May 10. About a week prior to this date, there will be meeting information posted on the Camas website: [Welcome to the City of Camas' Legislative Meetings Portal | Camas, WA](#)

Please feel free to contact Chris Lopez or me if you have any comments or questions.



James E Carothers, PE
 Engineering Manager/City Engineer
 Desk 360-817-7230
www.cityofcamas.us | jcarothers@cityofcamas.us

From: alison bustos <ali.bustos86@gmail.com>
Sent: Wednesday, March 30, 2022 2:55 PM
To: City Council Members (GRP)
Subject:

WARNING: This message originated outside the City of Camas Mail system. DO NOT CLICK on links or open attachments unless you recognize the sender and are expecting the content. If you are unsure, click the Phish Alert button to redirect the email for ITD review.

Hello There,

I've been a downtown Camas resident for the past 7 years and have endured many parking tickets. I work up at Wafertech, the worst hours ever, 6pm to 6am, therefore during the day I am sleeping. And after working 12 hours I do not want to walk several blocks. Though I do often. I just want to be able to park close and go home. I guess I'm telling you all this because I wanted to know if getting a street parking permit could be possible? I know other places have them like Vancouver and Portland. And just pay 1 fee for the permit and not get constant tickets. I thought it couldn't hurt to ask? If I am not asking the right people I'd be nice if you could point me in the right direction. Thank you so much for taking the time to read this.

Alison Bustos