



City Council Regular Meeting Agenda
Monday, July 15, 2024, 7:00 PM
Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/87048645195>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

This is the public's opportunity to comment about any item on the agenda, including items up for final Council action.

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. [July 1, 2024 Camas City Council Regular and Workshop Meeting Minutes](#)
2. Automated Clearing House and Claim Checks Approved by Finance Committee
3. [\\$279,744.00 Consultant Award to HDR, Inc., for Construction Services for Wastewater Treatment Plant Headworks and Primary Clarifier Recoating Project \(Submitted by Rob Charles, Utilities Manager\)](#)
4. [Northwest 14th Avenue Improvements from Northwest Ash Street to Northwest Couch Street Odyssey Contracting LLC Final Acceptance \(Submitted by James Carothers, Engineering Manager\)](#)

NON-AGENDA ITEMS

5. Staff
6. Council

MAYOR

7. Mayor Announcements

MEETING ITEMS

8. [Resolution No. 24-011 Establishing Time Limits for Parking Spaces on Northeast Adams Street](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 5 minutes](#)
9. [Resolution No. 24-012 Our Camas 2045 Draft Vision Statement](#)
[Presenter: Alan Peters, Community Development Director](#)
[Time Estimate: 5 minutes](#)

PUBLIC COMMENTS

CLOSE OF MEETING



City Council Workshop Minutes – Draft
Monday, July 1, 2024, 4:30 PM
Council Chambers, 616 NE 4th AVE

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Pro Tem Carter called the meeting to order at 4:30 p.m.

ROLL CALL

Present: Council Members Marilyn Boerke, Bonnie Carter, Tim Hein, John Nohr, and Jennifer Senescu

Remote: Council Members Leslie Lewallen and John Svilarich

Staff: Sydney Baker, James Carothers, Rob Charles, Carrie Davis, Jennifer Gorsuch, Stephanie Hite, Cathy Huber Nickerson, Michelle Jackson, Tina Jones, Trang Lam, Alan Peters, Doug Quinn, Brian Smith, Matthew Thorup, Connie Urquhart, and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post Record (joined at 4:34 p.m.)

PUBLIC COMMENTS

No one from the public wished to speak.

WORKSHOP TOPICS

1. PACE (Tyler Technologies ERP) HRM Module Go-Live Presentation
Presenter: Cathy Huber Nickerson, Finance Director, Matthew Thorup, Assistant Finance Director, and Stephanie Hite, Payroll Accounting Assistant

This item was for Council's information only.

2. PACE (Tyler Technologies ERP) EPL Module Go-Live Presentation
Presenter: Cathy Huber Nickerson, Finance Director, Alan Peters, Community Development Director, and Brian Smith, Building Official

This item was for Council's information only.

3. Professional Services Agreement with HDR, Inc. for Construction Services for the Wastewater Treatment Plant Recoating Project
Presenter: Rob Charles, Utilities Manager

This item will be placed on the July 15, 2024 City Council Regular Meeting Consent Agenda for Council's consideration.

4. Our Camas 2045 Vision Statement
Presenter: Alan Peters, Community Development Director

A Resolution for this item will be placed on the July 15, 2024 City Council Regular Meeting for Council's consideration.

5. Recognition of 35-Year Anniversary for James (Curleigh) Carothers, Engineering Manager/City Engineer
Presenter: Steve Wall, Public Works Director

Wall and Peters thanked James Carothers for his 35 years of service to the City of Camas.

6. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator

Jones gave an update about her first year as the Police Chief of the Camas Police Department.

Quinn commented about the Public Information Open House regarding Per- and polyfluoroalkyl substances (PFAS) occurring on July 9, 2024 at Lacamas Lake Lodge at 5:30 p.m.

COUNCIL COMMENTS AND REPORTS

Lewallen commented about the upcoming Fourth of July holiday and the opioid crisis.

Nohr attended Regional Fire Authority (RFA) meetings, the East County Ambulance Advisory Board meeting, and thanked the Camas-Washougal Fire Department for their efforts.

Boerke attended RFA meetings.

Hein attended the Association of Washington Cities (AWC) Annual Conference, and commented about citizen concerns regarding fireworks.

Senescu expressed support for an opioid education program.

Cater attended RFA meetings, the AWC Annual Conference, and commented about the Downtown Camas Association (DCA) Car Show.

PUBLIC COMMENTS

No one from the public wished to speak.

CLOSE OF MEETING

The meeting closed at 6:11 p.m.



City Council Regular Meeting Minutes - Draft
Monday, July 1, 2024, 7:00 PM
Council Chambers, 616 NE 4th AVE

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Pro Tem Carter called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Marilyn Boerke, Bonnie Carter, Tim Hein, and John Nohr

Remote: Council Members Leslie Lewallen and John Svilarich

Excused: Council Member Jennifer Senescu

Staff: Sydney Baker, Carrie Davis, Jennifer Gorsuch, Kelly Hickok, Cathy Huber Nickerson, Michelle Jackson, Tina Jones, Trang Lam, Doug Quinn, Matthew Thorup, Connie Urquhart, and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post Record

PUBLIC COMMENTS

No one from the public wished to speak.

CONSENT AGENDA

1. June 17, 2024 Camas City Council Regular and Workshop Meeting Minutes
2. \$730,054.29 Automated Clearing House 700844 – 700878 and Claim Checks 158135 – 158217, and \$350.00 Camas Assistance Program (CAP) Check Number 158124 Approved by Finance Committee
3. \$159,702.24 Garland/DBS Wastewater Treatment Plant UV Building Roof Replacement Bid Award with up to 10% Change Order Authorization (Submitted by Rob Charles, Utilities Manager)
4. \$101,203.38 Garland/DBS Wastewater Treatment Plant Office Building Roof Replacement Bid Award with up to 10% Change Order Authorization (Submitted by Rob Charles, Utilities Manager)

It was moved by Boerke, and seconded, to approve the Consent Agenda. The motion carried unanimously.

NON-AGENDA ITEMS

5. Staff

Hickok provided an update on the City of Grants Pass v. Johnson Supreme Court ruling.

6. Council

Lewallen commented on the City of Grants Pass v. Johnson Supreme Court ruling.

MAYOR

7. Mayor Announcements

Carter wished everyone a happy and safe Fourth of July holiday.

8. Parks and Recreation Month Proclamation

Mayor Pro Tem Carter proclaimed July 2024 as Parks and Recreation Month in the City of Camas.

MEETING ITEMS

There were no meeting items.

PUBLIC COMMENTS

No one from the public wished to speak.

EXECUTIVE SESSION

9. Executive Session - Topic: Potential Litigation (RCW 42.30.110)

Time Estimate: 5 minutes

The Council met in Executive Session to discuss potential litigation. No decisions were made. Executive session began at 7:11 p.m.

Executive session ended at 7:16 p.m.

Those in attendance were Mayor Pro Tem Carter and Council Members Boerke, Hein, and Nohr. Staff members were Kelly Hickok, Assistant City Attorney, Doug Quinn, City Administrator, and Jennifer Gorsuch, Administrative Services Director.

CLOSE OF MEETING

The meeting closed at 7:16 p.m.



**CITY OF CAMAS
PROFESSIONAL SERVICES AGREEMENT
Amendment No. 5**

616 NE 4th Avenue
Camas, WA 98607

Project No. S1034

**On-Call Professional Services Support for
Wastewater Treatment Plant 2021-2026**

THIS AMENDMENT (“Amendment”) to Professional Services Agreement is made as of the 16th day of July, 2024, by and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **HDR Engineering, Inc.** hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the “Parties.”

The Parties entered into an Original Agreement dated April 4, 2022, by which Consultant provides professional services in support of the Project identified above. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. **Scope of Services.** Consultant agrees to perform additional services as identified on **Exhibit “A”** (Amended Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses, for an amount not-to-exceed \$279,744.00.
 - a. Unchanged from Original/Previous Contract
2. **Time for Performance.** Consultant shall perform all services and provide all work product required pursuant to this Amendment by:
 - a. Task Order 5 Time for Performance through December 31, 2024.
 - b. Unchanged from Original/Previous Contract date of December 31, 2026.
Dependent on extension of time as granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 3 of the Original Agreement.
3. **Payment.** Based on the Scope of Services and assumptions noted in **Exhibit “A”**, Consultant proposes to be compensated on a time and material basis per **Exhibit “B”** (Costs for Scope of Services) with a total estimated not to exceed fee of:
 - a. Previous not to exceed fee: \$1,787,149.00
 - b. Amendment No. 5 \$279,744.00
 - c. **Total: \$2,066,893.00**
 - d. Consultant billing rates:
 - Modification to Consultant Billing Rates per Task Order 4
 - Unchanged from Original/Previous Contract

4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this _____ day of _____, 20__.

CITY OF CAMAS:

HDR ENGINEERING, INC:
Authorized Representative

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

EXHIBIT "A"
SCOPE OF SERVICES AND RELATED COSTS

City of Camas

Headworks and Primary Clarifier Recoating Construction Phase Services

Exhibit A - Scope of Services

May 31, 2024



**1050 SW 6th Avenue, Suite 1800
Portland, OR 97204-1134**

This page intentionally left blank.

Table of Contents

Exhibit A – Scope of Services 1

- Background 1**
- Task 100 Coordination and Project Management 1**
- Task 200 Engineering Support during Construction 2**
- Task 300 Field Services 6**
- Task 400 Construction Close-Out..... 10**
- Task 500 Materials Testing and Special Inspection Services 12**
- Task 600 Owner’s Reserve 13**

Exhibit B – Schedule 15

Exhibit C – Compensation 16

Exhibit A – Scope of Services

Background

In fall 2023, the City of Camas (City) completed the design for the Headworks and Primary Clarifier Recoating project to recoat and repair concrete within the headworks facility and recoat corroded steel in the primary clarifiers. This scope of work is for construction phase services by HDR Engineering, Inc. (Consultant).

Task 100 Coordination and Project Management

Objective

Consultant will monitor and oversee project work, coordinate with subconsultant(s), coordinate with City staff, and monitor scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing services.

Consultant Services

- Prepare a Project Management Plan outlining the scope, team organization, schedule, safety, and communications information.
- At project initiation, Consultant will conduct a quality assurance review (Project Approach and Resource Review) to discuss technical approach, team resources, other available firm resources, and project management approach. Review will be by two (project independent) senior wastewater engineers not associated with the project.
- Coordinate and manage the project team.
- Coordinate project subconsultants.
- Prepare monthly status reports describing the following:
 - Services completed during the month.
 - Services planned for the next month.
 - Needs for additional information.
 - Scope/schedule/budget status.
 - Schedule update and financial status summary.
- Prepare monthly invoices formatted in accordance with contract terms.
- Project Manager will call in to project management meetings with the client Project Manager to review project scope, schedule, and budget status.

City Responsibilities

- Attend project management meetings.
- Timely processing and payment of invoices.
- Review and process contract change requests and amendments, if needed.

Assumptions

- The project duration is assumed to be 6 months from notice to proceed for construction.
- One project management meeting will be held per month, with 1.5 hours of Consultant's project manager time budgeted for each meeting (includes preparation, attendance, follow-up, and notes). Meetings will be held on a web-based platform.
- Invoices will be Consultant standard invoice format.

Deliverables

- Monthly progress reports and invoices (e-mailed PDF file).
- Monthly project schedule and budget updates included with invoice.
- Project management meeting agenda and notes (e-mailed PDF files).

Task 200 Engineering Support during Construction

Objective:

Consultant shall furnish a Project Manager and City approved field staff to administer the construction contract and observe construction of the project. Consultant will administer the contract in accordance with the terms and conditions of the Construction Contract.

Consultant Services:

- Engineering Support during Construction
 - *Schedule of Values Review:* Review Contractor's Schedule of Values (cost breakdown) by comparison to Engineer's Opinion of Probable Construction Cost to establish a reasonably balanced distribution of costs to the various elements of the total construction to serve as a basis for progress payments and determination of cost impact of changes.
 - *Submittal Review:* Review shop drawings, diagrams, illustrations, catalog data, schedules and samples, the results of tests and inspections, and other data which the Contractor is required to submit. These shall be reviewed for conformance to the design intent of the Project and for compliance with the information given in the Contract Documents.
 - *Request for Information (RFI):* Provide responses to questions by the Contractor on the drawings, specifications, or other Contract documents.
 - *Change Proposal Requests:* Provide coordination and review to identify the need for changes to Work consistent with the design intent which require changes in Contract Price and/or Contract Time.
 - *Work Change Directives:* Provide a directive to Contractor when fair and reasonable pricing for a change item cannot be negotiated or when a change item is critical to the project schedule.
 - *Change Orders:* Coordinate the combining of change documentation into Change Orders for execution by Contractor and City.

- *Pre-Construction Conference:* Attend a Pre-Construction Conference with the City and the Contractor. The purpose of this Conference is to establish a working understanding among parties as to the Work, discuss the construction schedule and activities, discuss the schedule of submittals, discuss the schedule of values, discuss procedures for handling shop drawings and other submittals, discuss procedures for processing applications for payment, discuss requirements for maintaining records, discuss impacts to existing utilities, establish dates for substantial and final completion, and discuss other requirements of the Contract Documents.
- *Document Management System:* Maintain an internal electronic Document Management System (DMS) for receiving, logging and tracking project electronic files. Electronic files to be included are field reports of project activities, digital photographs, audio recordings of meetings and conferences, meeting summary notes, material testing logs, work deficiency checklists, contractor payment certifications, submittals, RFIs, schedules, Field Orders, Change Proposal Requests, Work Change Directives, Change Orders, and correspondence between Consultant, Contractor, utility companies/agencies, other parties, and the City.

Client Responsibilities:

- Attend initial construction conferences, construction progress and other job related meetings, and Substantial Completion and final payment inspections.
- Review and authorize issuance of Change Proposal Requests, Work Change Directives and Change Orders.

Assumptions:

- Submittal Reviews:
 - Contractor will prepare a listing of submittals and dates of expected submittal, coordinated with supply contract schedules to allow adequate time for review, resubmittal, and review to meet the construction schedule. If Contractor fails to provide the submittal schedule and/or does not provide documents in accordance with the schedule, Consultant may be provided with additional time to review the submittal.
 - Consultant will not review or comment on submittals related to temporary items and construction aides such as shoring, formwork, and dewatering. Receipt of these submittals is to confirm compliance with the contract requirements for submittal only and Consultant will not review for the content, compliance, or calculations. Consultant is not responsible for the content of the submittal.
 - Consultant has not included staff or subconsultants to review geotechnical and hazardous material issues that arise during construction other than the materials testing describe in Task 500.
 - Reviews of requests for substitution are not included in this scope. If submitted by Contractor, the request will be sent to City for approval to proceed with review. Consultant's time to process, review, and respond to request will be billed to City as a separate, out-of-scope activity from which City can, at its direction, deduct the amount from Contractor's payment application(s).

- Actual review time may vary depending upon the complexity of the shop drawing or submittal. It is estimated that, on average, each submittal item will take 4 hours of Consultant team member time to review and process and each re-submittal item will take 2 hours of Consultant team member time to review and process. Budget is based on 58 shop drawings or submittals (number derived from specifications) and 24 re-submittal events.
- If a submittal is determined to be incomplete when compared against the requirements in Specification Section 01 33 00 – Submittals, it will be rejected.
- Submittal reviews following 1 re-submittal will be billed to City as a separate, out-of-scope activity from which City can, at its discretion, deduct the amount from Contractor's payment application(s).
- Request for Information
 - Consultant's review of RFIs regarding the design will be advisory and complementary to the design intent.
 - The fee for this sub-task is based upon receiving and responding up to 11 RFIs.
 - Actual review and response time may vary depending upon clarity and complexity of the RFI. It is estimated that, on average, it will take 2 hours of Consultant team member time to review and respond to each RFI.
- Change Proposal Requests
 - Negotiations between Consultant and Contractor are not binding until accepted by the City.
 - The fee for this sub-task is based upon preparing, processing, and negotiating pricing of 4 Change Proposal Requests.
 - Actual preparation, processing, and negotiating time may vary depending upon the complexity of the Change Proposal Requests. It is estimated that, on average, it will take 6 hours of Consultant team member time to prepare, process, and negotiate pricing for each Change Proposal Requests.
- Work Change Directives
 - The fee for this task is based upon preparing and processing 5 Work Change Directives.
 - Actual preparation, processing, and review time may vary depending upon the complexity of the Change Directive. On average, it is estimated that it will take 2 hours of Consultant team member time to prepare, process, and review each Change Directive.
- Change Orders
 - City has the sole responsibility to authorize any changes to the construction contract.
 - The fee for this task is based upon preparing and processing 4 Change Orders – 1 every other month through substantial completion and 1 finalizing Change Order. Actual preparation and processing response time may vary depending upon the complexity of the Change Order. It is estimated that, on average, it will take 6 hours of Consultant team member time to prepare and process each Change Order.

- City will provide Consultant with copies of the fully executed Change Order after signed by City and Contractor.
- Pre-Construction Conference
 - Pre-Construction Conference will occur at City conference facility.
 - Up to 10 hard copies of the Pre-Construction Conference agenda will be furnished by the consultant.
 - We have budgeted 10 hours for a consultant staff member for preparation, attendance and meeting note preparation.
- Document Management System
 - Consultant will use Consultant's Newforma and Bentley ProjectWise for the Document Management System.
 - Consultant will not maintain a hard copy of documentation in addition to the Document Management System.
 - It is estimated that, on average, it will take 5 hours per week (26 weeks) of Consultant team member time to maintain the Document Management System.
 - Consultant will provide City read access to the Document Management System.

Additional or extended services will be provided under a separate negotiated contract amendment during construction if necessary due to circumstances beyond the control of Consultant.

Deliverables:

- Submittal Review
 - Contractor's approved Shop Drawing Submittal Schedule transmitted to City and design team members via e-mail in .pdf format.
 - Assembled comment sheets in each submittal file in the DMS.
 - Shop drawing responses transmitted to Contractor and City via e-mail in .pdf format.
- Request for Information
 - Response supporting information filed in the DMS.
 - RFI responses transmitted to Contractor, City, and Consultant's team members via e-mail in .pdf format.
- Change Proposal Requests
 - Change Order Proposal supporting information filed in the DMS.
 - Change Order Proposal transmitted to Contractor and City via e-mail in .pdf format.
 - Engineer's Decision transmitted to Contractor and City via e-mail in .pdf format.
- Work Change Directives
 - Change Directive supporting information filed in the DMS.
 - Work Change Directives transmitted to Contractor and City via e-mail in .pdf format.

- Change Orders
 - Change Order supporting information filed in the DMS.
 - Change Order, including supporting information for each Change Order, transmitted to Contractor and City via e-mail in .pdf format.
- Pre-Construction Conference
 - Draft Pre-Construction Conference agenda transmitted to City and Contractor via e-mail in .pdf format.
 - Final Pre-Construction Conference agenda transmitted to City and Contractor via e-mail in .pdf format and hard copies delivered at conference.
 - Pre-Construction Conference notes transmitted to City and Contractor via e-mail in .pdf format and filed in the DMS.
- Document Management System
 - Filing system index transmitted to City via e-mail in .pdf format, if requested.
 - Tracking logs for shop drawing transmittals, RFIs, Field Orders, Change Proposal Requests, Change Orders, and work deficiency checklists transmitted to City and Contractor via e-mail in .pdf format.

Task 300 **Field Services**

Objective:

Determine substantial conformance of the completed construction with the requirements of the Contract Documents through observation of the Work.

Consultant Services:

This task includes services related to providing observation of field activities. Specific activities conducted by Consultant will include the following:

Construction Observation and Administration

- Provide general observation including:
 - Observe, record, and report Contractor's daily work progress to determine the Work observed is in general conformance with the requirements of the Contract Documents for work associated with the Project.
 - Document activities observed making note of deficiencies and issues requiring resolution. Maintain work deficiency log in the DMS.
 - Create daily field reports defining specified work completed, Contractor work force figures, progress made on the controlling activity established by the approved construction schedule, job site visitors, and weather conditions.
 - Review approved shop drawings and apply them to the conducting of observations.
 - Photograph construction to document progress or deficiencies, and log photos in the DMS.

- Monitor the prequalification of soils and concrete materials, and coordinate in-place moisture and density testing and the sampling and testing of concrete (see Task 500).
- Observe and document pressure testing of interior and exterior piping systems.
- Review tagging of equipment to verify conformance with approved registers for equipment, valves, and other items designated to be tagged by the Contract Documents.
- Coordinate training activities between Contractor and City.
- Conduct, or coordinate the conduct of, specified inspections and document results.
- Notify Contractor when written verification from the Materials Testing subconsultant representative has been obtained stating that acceptable subgrade preparation is provided for structures and is ready to receive concrete for foundations and structural slabs on grade.
- Review stored materials and/or equipment for quantity determination for Contractor payment and to verify that equipment and/or materials are adequately protected until installed. Consultant will notify Contractor if additional measures are required to protect the equipment.
- Develop and provide to Contractor an on-going list of items requiring correction to encourage correction of noted construction deficiencies, including:
 - Monitor and document construction throughout the project duration and identify deficient items.
 - Provide Contractor with an updated list of non-conforming items at construction progress meetings.
 - As deficiencies are corrected, revise the list by indicating corrected status.
 - Utilize the deficiencies list to aid in identifying appropriate retainage amounts near project completions.
 - Issue Non-Conformance Reports for deficiencies not being acknowledged or addressed by Contractor with corrective measures or corrective action plans.
 - Document observations made of property damage within the project construction limit lines, and notify and provide a written report to the City
- *Contractor's Application for Payment Review:* Review draft application for payment in comparison to progress of the work. Make notations of deficient work not recommended for payment until corrected; deletion of payment for stored materials and/or equipment which do not have approved shop drawings and/or proper invoices; reduction of value for partially completed items claimed as complete.
- *Contractor's Baseline Schedule and Updates Review:* Review Contractor's Baseline Schedule in accordance with Contract Documents. Review Contractor's monthly schedule updates in accordance with Contract Documents. Provide comments to Contractor through the Shop Drawing process.
- *Field Orders:* Provide coordination and review to identify the need for minor changes in the Work consistent with the design intent which do not require a change in Contract Time or Contract Price.

- *Weekly Construction Meetings:* Attend weekly construction meetings with the Contractor's representative(s) and City's Representative to assist in implementing the construction process. Prepare and send out an agenda before the meetings and meeting minutes after the meetings. Project Engineer and other design personnel will participate in the meetings by teleconference as necessary.

Client Responsibilities:

- Attend initial construction conferences, design and construction progress and other job related meetings, and Substantial Completion and final payment inspections.
- Provide Consultant with the findings and reports generated by the entities providing laboratory, inspection, or monitoring services other than those being provided by Consultant.
- Additional or extended services will be provided under a separate negotiated contract amendment during construction if necessary do to circumstances beyond the control of Consultant.

Assumptions:

- Consultant's observation of the work performed under the construction contract shall not relieve Contractor from responsibility for performing work in accordance with applicable contract documents.
- Consultant shall not control or have charge of, and shall not be responsible for construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction.
- Consultant shall not be responsible for the acts or omissions of construction Contractor(s) or other parties on the project.
- Observations will be performed in accordance with industry-recognized standard practices.
- City agrees to include a provision in the construction contract that requires Contractor to list Consultant as an additional insured on Contractor's commercial general liability insurance.
- Contractor is responsible for compliance with permit conditions; therefore, Consultant cannot ensure Contractor's compliance with permit conditions. Consultant will notify City of observed conditions and violations.
- Monitoring removal and/or disposal of contaminated materials is not included.
- The fee for construction observation is based upon field observation from a single Resident Project Representative (RPR) for 26 weeks at 20 hours per week and 6 site visits for Consultant staff.
- Budget includes expenses for lodging, vehicle and travel. The GSA rate used for the Fee Estimate was \$0.67/mile. The days assumed for Per Diem are 4 days at \$59 per day. Travel includes 4 trips from Spokane for Consultant team members.
- Normal working hours for Consultant observation staff and Contractor will coincide with normal construction working hours: Monday through Friday, 7:00 am to 4:00 pm, unless a 4-10 schedule is mutually agreed upon.

- Should Contractor elect to perform work outside of normal working hours, on Saturday, Sunday, or legal holiday, Consultant will require that City authorize field observation services prior to Consultant starting observation.
- If additional labor and expenses for performing observation services outside normal working hours or beyond estimate included in this task are required due to increased construction duration, City will negotiate an increase in fee for this activity as a separate, additional fee activity which City could recover from Contractor through a construction contract change when appropriate.
- Contractor's Application for Payment Review
 - The draft and final payment application requests will be submitted by Contractor each month on days agreed upon to meet City's processing schedule requirements.
 - Consultant's recommendations for payment can be modified until final payment is approved and authorized by City.
 - Up to 7 payment applications may be reviewed by Consultant as requested by the City.
 - For the purposes of estimating, it is assumed that each payment application reviewed by the Consultant will take 2 hours of Consultant team member time to review and process.
 - Consultant will collect certified payroll information from Contractor and conduct payroll interviews. Certified payroll will be uploaded to the DMS.
- Contractor's Baseline Schedule and Updates Review
 - Following the initial Baseline Schedule, the Contractor will submit monthly schedule updates.
 - Up to 7 project schedule updates may be reviewed by Consultant as requested by the City.
 - For the purposes of estimating, it is assumed that each schedule update review will take 1.5 hours of Consultant team member time to review and process.
- Field Orders
 - Field Orders may be generated from responses to RFIs, design changes, Contractor initiated changes, City initiated changes, or unanticipated conditions.
 - The fee for this task is based upon preparing and processing 10 Field Orders.
 - Actual preparation and processing time may vary depending upon the complexity of the Field Orders. It is estimated that, on average, it will take 2 hours of Consultant team member time to prepare and process each Field Order.
- Bi-Weekly Construction Progress Meetings
 - Bi-Weekly Construction Progress Meetings will occur at the Contractor's construction trailer at the project site; and will involve 3 Consultant team members, and each meeting will last up to 1 hour each. 2 Consultant team members may attend virtually. We have budgeted 1 hour for each Bi-Weekly Construction Progress Meeting.

- Consultant will prepare an agenda for the first Construction Progress Meeting. Notes from the previous meeting will be used as the agenda for subsequent meetings updated with current issues or concerns.
- Construction Progress Meeting agendas will include current logs of outstanding shop drawing submittals, three-week look ahead schedule and requests for information responses. Agendas will also include time for Contractor to summarize work completed since the last Progress Meeting and work projected for the following month.
- Up to 13 progress meetings are included for this task.

Deliverables:

- Engineering Site Visitation Memorandums transmitted to City via e-mail in .pdf format.
- Photographs filed in the DMS.
- Reports of property damage or personal injury accidents transmitted to City via e-mail in .pdf format and documented in Daily Field Report.
- Contractor's Baseline Schedule and Updates Review
 - Review comments on Baseline Schedule and Updates
- Weekly Construction Progress Meetings
 - Construction Progress Meeting agenda transmitted to City and Contractor via e-mail in .pdf format to progress meetings and delivered at meetings.
 - Construction Progress Meeting notes transmitted to City and Contractor via e-mail in .pdf format and filed in the DMS.
- Contractor's Application for Payment Review
 - Contractor's Payment Application Requests submitted via DMS with appropriate attachments, such as invoices for stored materials.
- Field Orders
 - Supporting information filed in the DMS.
- Field Order transmitted to Contractor, City, and Consultant's team members via e-mail in .pdf format.

Task 400 Construction Close-Out

Objective:

Achieve an orderly, well-documented, and complete close-out of the construction contract.

Consultant Services:

This task includes services related to closing out the construction contract. Specific activities conducted by Consultant will include the following:

Substantial Completion Inspections

- Receive and review Contractor's required substantial completion submittal, and determine if Project is ready for substantial completion inspection, including:

- Develop substantial completion submittal checklist.
- Verify submittal of required documents.
- Review Contractor's punchlist and Consultant's progressive list of incomplete and deficient items and determine if the substantial completion inspection is appropriate in accordance with Contract requirements.
- Schedule substantial completion inspection, or notify Contractor that the Work has not progressed to point of substantial completion as defined by the Contract Documents.
- Coordinate, conduct and document the substantial completion inspection and issuance of the Certificate of Substantial Completion including:
 - Notify City and design team members of date of substantial completion inspection.
 - Prepare and distribute the punchlist format to the parties conducting the inspection.
 - Conduct the substantial completion inspection.
 - Compile the punchlist and identify the tentative date of substantial completion, and prepare and issue tentative Certificate of Substantial Completion to City for review and concurrence.
 - If there are multiple portions of the Work with different substantial completion dates, prepare a summary of the dates of expiration of the various Correction Periods.
 - Upon concurrence of City, issue the definitive Certificate of Substantial Completion and punchlist setting the date of Substantial Completion.
- Review progress of corrective action on punchlist items and periodically update and re-issue the punchlist and issuance of Certificate of Substantial Completion for the entire or designated portions of the Work.

Final Completion Inspection

- Receive and review Contractor's required final completion submittal.
- Coordinate and attend the final inspection meeting and physical walk-through of the Project, including:
 - Schedule the final inspection date and notify Contractor, City and any Regulatory Agencies.
 - Assemble the various final completion submittal documents, required by the Contract Documents, for the final inspection meeting and review them with the various parties.
 - Conduct, document and distribute the findings of the final inspection.
- Collect close-out documents required by the Contract Documents and forward the documents along with Contractor's Final Application and Certificate for Payment to City for processing by City.

Record Drawings

- Consultant will monitor the status of Contractor's as-built drawings every other week at the Construction Progress Meetings.
- Consultant team members will document changes due to field adjustments in the record drawings as they occur.

- Prepare final record drawings.

Client Responsibilities:

- Review Substantial and Final Completion certificates prior to issuance.
- Review and approve final Record Drawings.

Assumptions:

- Substantial Completion Inspections and Final Completion Inspection will occur at the project site, will involve up to 2 Consultant team members, and will last up to 8 hours each.
- Contractor will red-line a full size (24 IN x 36 IN) hard copy of the construction contract documents on a monthly basis to incorporate RFIs, Field Orders, Change Proposal Requests, submittal data, and changes based on records received from both Consultant and City.
- Record drawings will be based on construction records provided by Contractor, City and on-site resident project representatives and will be completed within 2 months of the date of receipt of all of the marked-up prints and other necessary data from Contractor. Record drawings will not be re-stamped and re-signed by a licensed professional engineer, and they will include a record drawings stamp stating sources of information for drawing revisions.

Deliverables:

- Certificates of Substantial Completion and punch lists transmitted to City and Contractor via e-mail in .pdf format.
- Certificate of Final Completion with Contractor's Final Application and Certificate for Payment transmitted to City and Contractor via e-mail in .pdf format.
- Provide City with electronic files (.pdf format and AutoCAD or Revit formats), including a full-size hard copy and half-size hard copy Record Drawings.

Task 500 Materials Testing and Special Inspection Services

Objective:

Provide special inspection and testing services required by the International Building Code (IBC), the project structural notes and City Building Department for designated structural components of construction. Services will be completed in accordance with ASTM International (ASTM) test methods and applicable sections contained in the American Concrete Institute (ACI) Manual of Concrete Practice, and American Welding Society (AWS) Structural Welding Code.

This task includes services related to geotechnical services for the Project. Specific activities conducted by Consultant will include the following:

- Consultant Team Materials Testing and Special Inspection Services:
 - *Earthwork:* Includes periodic observation during soil improvement, site preparation, in-place density testing of structural fill placed a building floor slab, foundation grade, hot-mix asphalt (HMA) pavements, and within utility trenches.

- *Reinforced Concrete:* Includes mix design review; periodic reinforcing steel placement inspection; field testing for slump, unit weight, entrained air and temperature; preparing concrete test cylinders; and inspection during site-cast structural concrete placement for foundations, floor slabs, columns and walls.
- *Structural Steel Framing/Anchorages/High-Strength Bolts:* Review and inspect structural steel materials; high-strength bolts; anchor bolts and threaded rods; weld filler material; welding procedures and welder qualifications; framing requirements; reviewing high-strength bolting materials and procedures; and periodic inspection of field-welded structural steel connectors.
- *Coatings:* Review inspections and coatings procedures furnished and installed by the Contractor. Review inspection reports from the Contractor's National Association of Corrosion Engineers (NACE) inspector. This is verification of Contractor inspection and not primary inspection services. Consultant will review NACE inspection reports for coatings applied to the headworks and primary clarifiers; contractor coating materials and procedures, review periodic coatings inspections by Contractor's NACE inspector, and Contractor's applicator qualifications.
- *Daily Field Reports:* At the completion of each site visit, our field personnel will prepare a preliminary field report to document field test results, observations and discussions applicable to the project.
- *Final Report:* At the conclusion of geotechnical services, provide a final letter report as required by IBC Chapter 17. The report will summarize observations and test results, and opinions regarding applicable Contractor's general compliance with the project plans and specifications.

Assumptions:

- Subconsultant will perform testing in accordance with construction contract documents and other recognized/applicable standards.
- Consultant has included a subconsultant fee of \$13,650.00 for materials testing and special inspections; however, actual cost will be based on actual time and materials required to conduct materials testing and special inspections.
- Subconsultant will have a lab within a mutually agreed upon distance of the City of Camas Wastewater Treatment Plant (WWTP). Distance of the subconsultant from the WWTP may affect the subconsultant fees.

Deliverables:

- Summaries of daily reports, materials testing information, and special inspections.
- Final report in accordance with IBC Chapter 17.

Task 600 Owner's Reserve

Objective

- To allow the City a discretionary task budget, to cover additional professional services not currently included in this scope.

Approach

- Provide professional services at the request of the City as mutually agreed and defined.

Consultant Services

- Conduct additional services as mutually agreed by the City and Consultant.

City Responsibilities

- Identify professional services deemed necessary that are not expressly included in this Scope of Services.
- Provide authorization and approval to amend the scope and budget for additional services.

Assumptions

- Agreement for the services to be performed under the contingency task and budget will be documented and agreed upon by the City and Consultant prior to proceeding.
- Owner's reserve is up to \$25,000 as identified in the budget detail.

Deliverables

- To be determined and agreed upon by the City and Consultant.

Exhibit B – Schedule

The project schedule for the will begin in May 2024 with construction phase services completed by December 2024. Construction project duration is 6 months following issuance of Notice to Proceed. The basic project schedule is as follows:

Key milestones are listed below.

Milestone	Weeks from NTP	Date
Notice to Proceed	0	June 3, 2024
Notice to Proceed Construction	0	June 3, 2024
Completed Construction	26	December 2, 2024
Closeout	30	December 30, 2024

Exhibit C – Compensation

Consultant's total compensation for services provided pursuant to this agreement, including labor and overhead costs and expenses, and subconsultant compensation shall not exceed \$279,744.00 without written authorization by the City. Expenses and Subconsultants will be billed at a 5% Markup.

Task	Description	Labor Hours	Consultant Labor	Consultant Expenses	Subconsultant Labor	Total Cost
100	Project Management	147	\$35,196	\$3,108	--	\$38,304
200	Engineering Support during Construction	512	\$86,685	--	--	\$86,685
300	Field Services	691	\$95,239	--	--	\$95,239
400	Construction Closeout	90	\$17,723	--	--	\$17,723
500	Materials Testing and Special Inspection Services	13	\$3,143	--	\$13,650	\$16,793
600	Owner's Reserve	--	\$25,000	--	--	\$25,000
					Total	\$279,744

CITY OF CAMAS PROJECT NO. STR23006 NW 14th Avenue Improvements - Couch to Ash REBID			PAY ESTIMATE: FOUR (FINAL) PAY PERIOD: 2/10/2024 through 7/1/2024 ORIGINAL CONTRACT AMOUNT: \$ 338,770.70				Odyssey Contracting LLC 18003 NE Silvan Drive Yacolt WA 98675 luke@odyssey-contracting.com 360-487-9707				
--	--	--	--	--	--	--	---	--	--	--	--

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
Schedule A - NW 14th Avenue Street Improvements											
1	Mobilization	LS	1	\$32,000.00	\$32,000.00	1.00	\$32,000.00		\$0.00	1.00	\$32,000.00
2	Temporary Traffic Control and Signing	LS	1	\$3,000.00	\$3,000.00	1.00	\$3,000.00		\$0.00	1.00	\$3,000.00
3	Clearing & Grubbing	LS	1	\$7,400.00	\$7,400.00	1.00	\$7,400.00		\$0.00	1.00	\$7,400.00
4	Removal of Structure and Obstructions	LS	1	\$4,500.00	\$4,500.00	1.00	\$4,500.00		\$0.00	1.00	\$4,500.00
5	Removal of Additional Cement Concrete Sidewalk	SY	10	\$55.00	\$550.00	5.90	\$324.50		\$0.00	5.90	\$324.50
6	Removal of Additional Cement Concrete Curb	LF	20	\$20.00	\$400.00	10.00	\$200.00		\$0.00	10.00	\$200.00
7	Roadway Excavation, Incl. Haul	CY	170	\$47.00	\$7,990.00	170.00	\$7,990.00		\$0.00	170.00	\$7,990.00
8	In-place Cement Amended Base (CAB)	SY	1,520	\$4.20	\$6,384.00	1,435.40	\$6,028.68		\$0.00	1435.40	\$6,028.68
9	Cement for CAB (8% @ 10")	TON	55	\$200.00	\$11,000.00	42.60	\$8,520.00		\$0.00	42.60	\$8,520.00
10	Removal and Replacement of Unsuuitable Material (Road Base)	CY	10	\$120.00	\$1,200.00	0.00	\$0.00		\$0.00	0.00	\$0.00
11	HMA 1/2 Inch PG 64-22 (3" Depth)	TON	250	\$134.00	\$33,500.00	271.12	\$36,330.08		\$0.00	271.12	\$36,330.08
12	Catch Basin	EA	1	\$2,200.00	\$2,200.00	1.00	\$2,200.00		\$0.00	1.00	\$2,200.00
13	Manhole 48" Diam. Flat Top	EA	1	\$4,000.00	\$4,000.00	1.00	\$4,000.00		\$0.00	1.00	\$4,000.00
14	Adjust Manhole Lid	EA	4	\$450.00	\$1,800.00	0.00	\$0.00		\$0.00	0.00	\$0.00
15	Ductile Iron Storm Pipe, 8" Diam	LF	10	\$200.00	\$2,000.00	10.00	\$2,000.00		\$0.00	10.00	\$2,000.00
16	PVC Sanitary Sewer Pipe 8" Diam	LF	22	\$310.00	\$6,820.00	22.00	\$6,820.00		\$0.00	22.00	\$6,820.00
17	Replace Valve Box	EA	3	\$300.00	\$900.00	3.00	\$900.00		\$0.00	3.00	\$900.00
18	Erosion Control and Water Pollution Control	LS	1	\$900.00	\$900.00	1.00	\$900.00		\$0.00	1.00	\$900.00
19	Cement Concrete Traffic Curb	LF	376	\$45.00	\$16,920.00	413.00	\$18,585.00		\$0.00	413.00	\$18,585.00
20	Cement Concrete Curb and Gutter	LF	185	\$51.00	\$9,435.00	203.00	\$10,353.00		\$0.00	203.00	\$10,353.00
21	Cement Concrete Pedestrian Curb	LF	139	\$27.00	\$3,753.00	162.00	\$4,374.00		\$0.00	162.00	\$4,374.00
22	Cement Concrete Driveway Entrance	SY	34	\$148.00	\$4,958.00	28.00	\$4,144.00		\$0.00	28.00	\$4,144.00
23	Cement Concrete Sidewalk	SY	201	\$93.00	\$18,665.10	175.90	\$16,358.70		\$0.00	175.90	\$16,358.70
24	Cement Concrete Curb Ramp	SY	60	\$180.00	\$10,782.00	64.20	\$11,556.00		\$0.00	64.20	\$11,556.00
25	Detectable Warning Surface	SF	108	\$54.00	\$5,832.00	108.00	\$5,832.00		\$0.00	108.00	\$5,832.00
26	Permanent Signing	LS	1	\$5,500.00	\$5,500.00	1.00	\$5,500.00		\$0.00	1.00	\$5,500.00
27	Plastic Stop Line	LF	40	\$25.00	\$1,000.00	38.00	\$950.00		\$0.00	38.00	\$950.00
28	Remove and Reinstall Mailbox	EA	1	\$250.00	\$250.00	1.00	\$250.00		\$0.00	1.00	\$250.00
29	Remove and Reinstall Sign	EA	3	\$250.00	\$750.00	3.00	\$750.00		\$0.00	3.00	\$750.00
30	Remove and Reinstall Stop/Street Sign	EA	4	\$250.00	\$1,000.00	4.00	\$1,000.00		\$0.00	4.00	\$1,000.00
31	Roadside Restoration	LS	1	\$4,500.00	\$4,500.00	1.00	\$4,500.00		\$0.00	1.00	\$4,500.00
32	Minor Changes (Minimum bid \$5,000)	EA	1	\$5,000.00	\$5,000.00	0.00	\$0.00		\$0.00	0.00	\$0.00
	MC1 - Additional Retaining Curb at Ramp F	LF	0	\$45.00	\$0.00	53.00	\$2,385.00		\$0.00	53.00	\$2,385.00
	MC2 - Additional Curb Ramp at Ramp F	SY	0	\$180.00	\$0.00	15.00	\$2,700.00		\$0.00	15.00	\$2,700.00
	MC3 - Pedestrian Curb at Ramp F	LF	0	\$27.00	\$0.00	15.00	\$405.00		\$0.00	15.00	\$405.00
	MC4 - Grind Retaining Wall and Pour Back Sidewalk at Ramp B	LS	0	\$3,514.69	\$0.00	1.00	\$3,514.69		\$0.00	1.00	\$3,514.69
	MC5 - Ramp G Modifications	LS	0	\$2,277.18	\$0.00	1.00	\$2,277.18		\$0.00	1.00	\$2,277.18
33	Construction Documentation (Minimum bid \$10,000)	LS	1	\$10,000.00	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00	1.00	\$10,000.00
SUBTOTAL:					\$224,889.10		\$218,547.83		\$10,000.00		\$228,547.83
Sales Tax (Exempt):					\$0.00		\$0.00		\$0.00		\$0.00
Total:					\$224,889.10		\$218,547.83		\$10,000.00		\$228,547.83

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
Schedule B - NW 4th Avenue Water Improvements											
34	Trench Safety System (Min. \$1.00/LF)	LF	554	\$1.00	\$554.00	22.00	\$22.00		\$0.00	22.00	\$22.00
35	Removal and Replacement of Unsuuitable Material (Pipe Trench)	CY	10	\$70.00	\$700.00	0.00	\$0.00		\$0.00	0.00	\$0.00
36	Solid Rock Excavation	CY	10	\$160.00	\$1,600.00	0.00	\$0.00		\$0.00	0.00	\$0.00
37	Ductile Iron Pipe for Water Main, 8" Diam	LF	522	\$98.00	\$51,156.00	494.00	\$48,412.00		\$0.00	494.00	\$48,412.00
38	Testing and Flushing Water System	LS	1	\$2,500.00	\$2,500.00	1.00	\$2,500.00		\$0.00	1.00	\$2,500.00
39	Fire Hydrant Assembly	EA	1	\$8,000.00	\$8,000.00	1.00	\$8,000.00		\$0.00	1.00	\$8,000.00
40	Ductile Iron Fitting (6 inch MJ Sleeve)	EA	3	\$400.00	\$1,200.00	3.00	\$1,200.00		\$0.00	3.00	\$1,200.00

CITY OF CAMAS PROJECT NO. STR23006 NW 14th Avenue Improvements - Couch to Ash REBID	PAY ESTIMATE: FOUR (FINAL) PAY PERIOD: 2/10/2024 through 7/1/2024 ORIGINAL CONTRACT AMOUNT: \$ 338,770.70	Odyssey Contracting LLC 18003 NE Silvan Drive Yacolt WA 98675 luke@odyssey-contracting.com 360-487-9707
--	--	---

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
41	Ductile Iron Fitting (6 inch spool)	EA	3	\$270.00	\$810.00	3.00	\$810.00		\$0.00	3.00	\$810.00
42	Ductile Iron Fitting (8 inch spool)	EA	3	\$630.00	\$1,890.00	5.00	\$3,150.00		\$0.00	5.00	\$3,150.00
43	Ductile Iron Fitting (6 inch x 8 inch MJ Reducer)	EA	3	\$340.00	\$1,020.00	3.00	\$1,020.00		\$0.00	3.00	\$1,020.00
44	Ductile Iron Fitting (6 inch Pipe Cap)	EA	3	\$180.00	\$540.00	3.00	\$540.00		\$0.00	3.00	\$540.00
45	Ductile Iron Fitting (8 inch 22.5 Degree Bend)	EA	4	\$440.00	\$1,760.00	4.00	\$1,760.00		\$0.00	4.00	\$1,760.00
46	Ductile Iron Fitting (8 inch FL Tee)	EA	1	\$880.00	\$880.00	1.00	\$880.00		\$0.00	1.00	\$880.00
47	Additional 6 inch or 8 inch ductile iron fitting	EA	1	\$500.00	\$500.00	4.00	\$2,000.00		\$0.00	4.00	\$2,000.00
48	Gate Valve	EA	3	\$2,150.00	\$6,450.00	3.00	\$6,450.00		\$0.00	3.00	\$6,450.00
49	Service Connection, 1 inch Diam (Short Side)	EA	6	\$1,500.00	\$9,000.00	6.00	\$9,000.00		\$0.00	6.00	\$9,000.00
50	Service Connection, 1 inch Diam (Long Side w/ Meter Box)	EA	2	\$2,400.00	\$4,800.00	2.00	\$4,800.00		\$0.00	2.00	\$4,800.00
51	Service Connection, 1 inch Diam (Long Side w/o Meter Box)	EA	4	\$1,650.00	\$6,600.00	4.00	\$6,600.00		\$0.00	4.00	\$6,600.00
52	Minor Changes (Minimum bid \$5,000)	LS	1	\$5,000.00	\$5,000.00	0.00	\$0.00		\$0.00	0.00	\$0.00

SUBTOTAL:	\$104,960.00	\$97,144.00	\$0.00	\$97,144.00
Sales Tax (8.5%):	\$8,921.60	\$8,257.24	\$0.00	\$8,257.24
Total:	\$113,881.60	\$105,401.24	\$0.00	\$105,401.24

	CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
ORIGINAL CONTRACT SUBTOTAL	\$329,849.10	\$315,691.83	\$10,000.00	\$325,691.83
ADDITIONS / DELETIONS	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$329,849.10	\$315,691.83	\$10,000.00	\$325,691.83
SALES TAX (8.5%)	\$8,921.60	\$8,257.24	\$0.00	\$8,257.24
TOTAL CONTRACT	\$338,770.70	\$323,949.07	\$10,000.00	\$333,949.07
NO RETAINAGE REQD. BOND #PB00573800226	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$323,949.07	\$10,000.00	\$333,949.07

STREET ACCOUNT NUMBER: 3000.00.0000.000.5953000.565000
 WATER ACCOUNT NUMBER: 4400.34.0000.760.5943400.565000

THIS PAY EST: **\$10,000.00**
 THIS PAY EST: **\$0.00**
 TOTAL: **\$10,000.00**


F.I. _____

 Project Engineer

 Date 7/2/24

Luke Williamson
Digitally signed by Luke Williamson
 DN: cn=Luke Williamson, o=Odyssey Contracting LLC, ou=Odyssey Contracting LLC, email=luke@odyssey-contracting.com, c=US
 Contractor

 Date 7/2/2024


 Project Manager

 Date 7/2/2024

NW 14th Ave. Improvements - Couch St. to Ash St. Project Summary

Project Type: Street / Water
 Total Project Cost: \$365,434
 Project Timeline: October 2023



Project Location

Project Description

Work included roadway reconstruction and replacement of water main in NW 14th Avenue between NW Couch Street and NW Ash Street. Roadway reconstruction was paid for using a Community Development Block Grant and the City Street Fund while water system work was paid for using the City Water Fund.

Project Details and Benefits

- Design of the project was completed in-house by Engineering staff.
- NW 14th Ave. roadway was reconstructed using cement amended subgrade to reduce cost.
- Existing six-inch steel water pipe was abandoned and replaced with a new eight-inch ductile iron pipe. Corroded copper water services were replaced with corrosion resistant plastic pipe.
- Existing sidewalk and curb ramps were severely damaged and not compliant with Americans with Disabilities Act requirements. Sidewalk and curb ramps were reconstructed to meet current standards.

Project Funding

Project Phase	Year	CDBG Grant	Street Fund	Water Fund	Total
Design (By City)	2022	N/A	\$31,485	N/A	\$31,485
Construction	2023	\$212,000	\$16,548	\$105,401	\$333,949
Total		\$212,000	\$48,033	\$105,401	\$365,434
Original Budget Estimate		\$212,000	\$30,429	\$131,712	\$374,141



Before



After

RESOLUTION NO. 24-011

A RESOLUTION establishing time limits for parking spaces on North East Adams Street between North East 3rd Avenue and North East 4th Avenue.

WHEREAS, CMC10.08.010, allows the City Council from time to time to impose parking time limits for designated streets and locations within the city; and

WHEREAS, the parking time limit for the four northernmost spaces on the west side of North East Adams Street between North East 3rd Avenue and North East 4th Avenue is currently 10 minutes; and

WHEREAS, the Council desires to change the parking time limit for two of the four spaces from 10 minutes to two hours;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

The parking time limit for the two northernmost spaces on the west side of North East Adams Street between North East 3rd Avenue and North East 4th Avenue shall be 10 minutes. The parking time limit for all other spaces on the west side of North East Adams Street between North East 3rd Avenue and North East 4th Avenue shall be two hours.

Section II

The City Engineer is directed to erect signs giving notice of the new time limits.

Section III

This Resolution shall be effective upon the erection of new signs by the City Engineer.

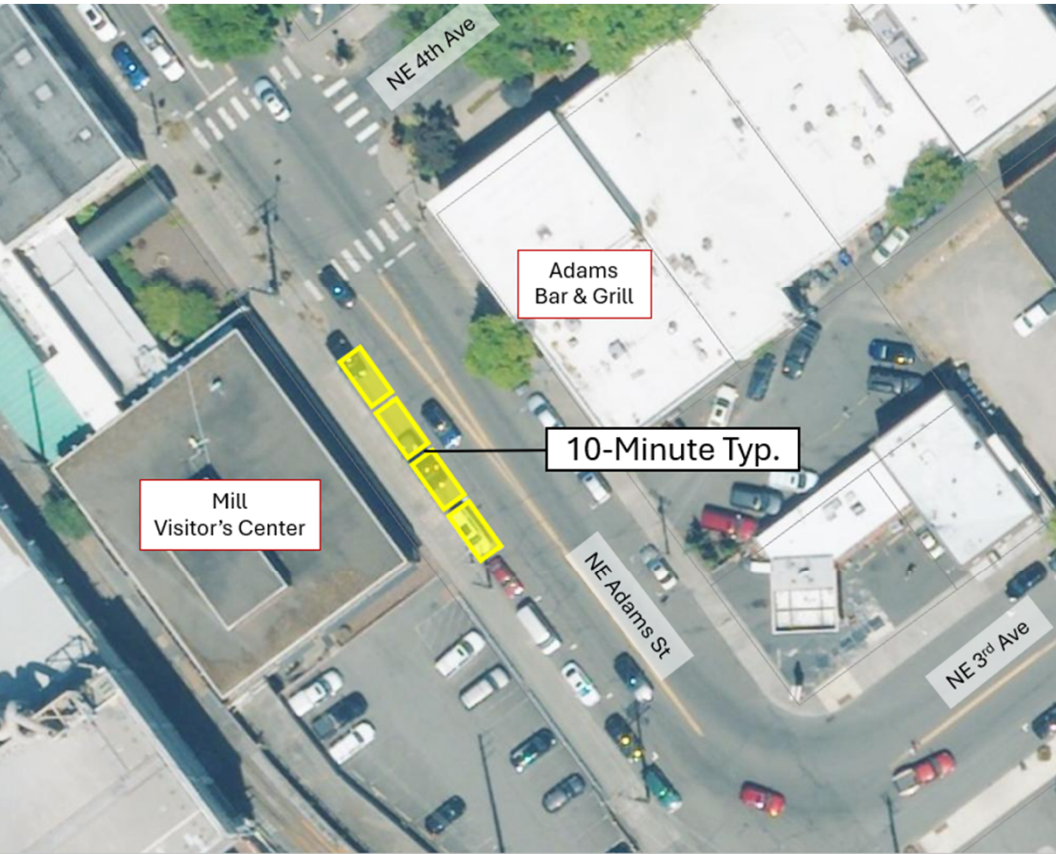
ADOPTED by the Council at a regular meeting this 15th day of July 2024.

SIGNED: _____
Mayor

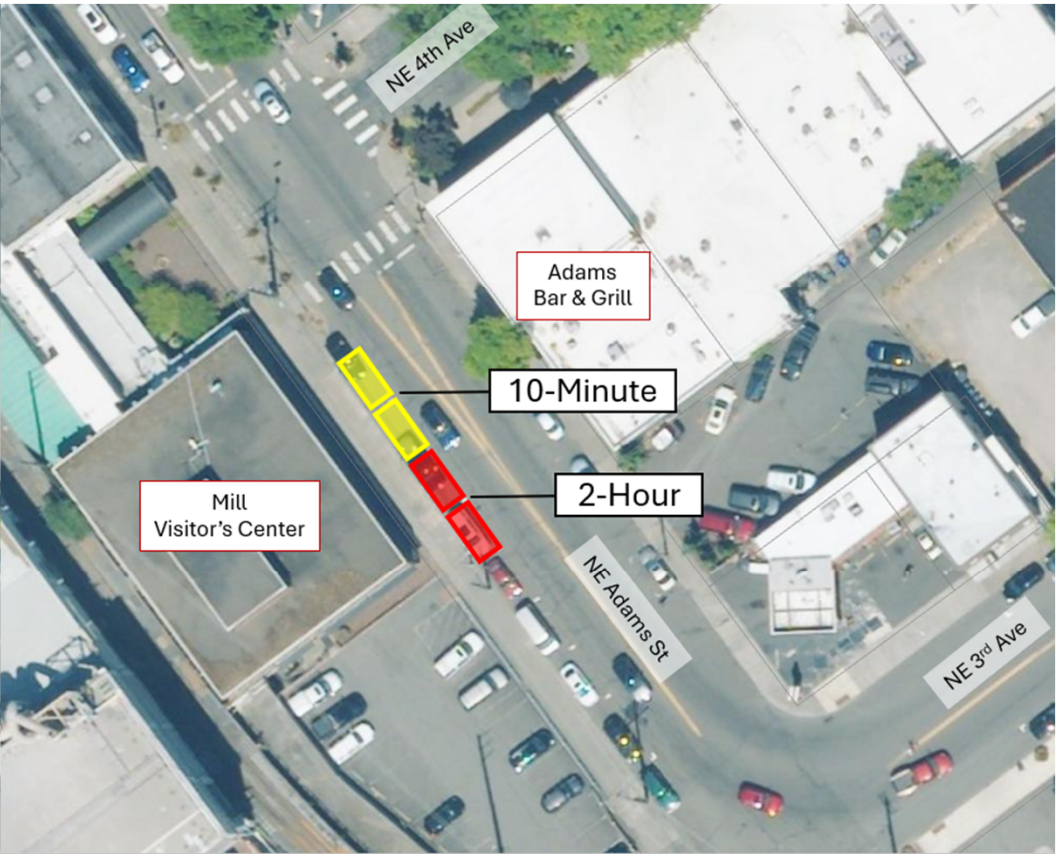
ATTEST: _____
Clerk

APPROVED as to form:

City Attorney



BEFORE



AFTER



Staff Report – Resolution

July 15, 2024 Council Regular Meeting

Resolution No. 24-012 Our Camas 2045 Draft Vision Statement

Presenter: Alan Peters, Community Development Director

Time Estimate: 5 minutes

Phone	Email
360.817.7254	apeters@cityofcamas.us

BACKGROUND: The City of Camas is undertaking a multi-year initiative to update the City’s Comprehensive Plan. The *Our Camas 2045* Comprehensive Plan will establish a blueprint to help guide our future through 2045. The plan will also address recent changes to the State of Washington’s Growth Management Act related to housing and climate change, while responding to community concerns and desires around growth.

Throughout the spring of 2024, City staff and the Community Advisory Committee (CAC) led outreach and engagement efforts to better understand the community’s vision and priorities related to the future of Camas. This process touched hundreds of community members and informed the development of the draft vision statement for *Our Camas 2045*.

SUMMARY: While the vision statement will be formally adopted as part of the overall *Our Camas 2045* Comprehensive Plan update, Council’s adoption of the *Our Camas 2045* draft vision statement will serve as a framework for plan development and decision-making during the remainder of the periodic update project. The vision statement is intentionally broad, encompassing the many general ideas and aspirations our residents have for Camas. It is also specific enough that can function as a guide for decision-making and provide a basis for evaluating more specific Comprehensive Plan goals and policies.

The draft vision includes one edit based on feedback from both City Council and the Community Advisory Committee related to the language about schools in the “Our Community” section of the statement. The statement now reads “Camas is recognized for excellent schools and its commitment to lifelong learning” instead of the previous “Camas is renowned for its excellent schools and invests in youth and families through rich library and sports programming.” These minor adjustments are intended to be more inclusive of a broader population, while still recognizing that many Camas families have located here because of the quality of the Camas School District.

BENEFITS TO THE COMMUNITY: Adoption of the draft vision will provide a guide for the remainder of the comprehensive plan update process and may also inspire and motivate the community as we work towards developing plan goals and policies.

BUDGET IMPACT: Development of the *Our Camas 2045* vision statement was included in the \$1,204,339 budget for the Comprehensive Plan Update, Downtown Subarea Plan, and Climate Planning projects. \$88,105 has been spent on visioning and community outreach work, and an additional \$9,885.67 has been spent on printing and mailing of post cards, counter cards, and yard signs.

RECOMMENDATION: Staff recommends Council adopt Resolution No. 24-012.

RESOLUTION NO. 24-012

A RESOLUTION adopting the Our Camas 2045
Draft Vision Statement.

WHEREAS, the City of Camas is undergoing a periodic update to its Comprehensive Plan;
and

WHEREAS, the City of Camas has solicited input from its citizens, City staff, and elected officials to create a collective vision that captures what citizens value most about Camas today, while aspiring for the next twenty years; and

WHEREAS, it is in the interest of the City of Camas to adopt a Draft Vision Statement, which will act as a cornerstone of the periodic update to the City's comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS
AS FOLLOWS:

I

The City of Camas hereby adopts the following Our Camas 2045 Draft Vision Statement:

This vision is written in the present tense, as if describing the city as it exists in 2045. Some aspects of the vision can be found in Camas today, while others represent aspirations.

OUR COMMUNITY

Camas is an inclusive community where residents experience a sense of belonging and connection. Community-wide events foster civic pride, strong bonds among neighbors and a welcoming atmosphere for new residents. Community amenities and recreation facilities throughout Camas promote active lifestyles and social interaction. Camas is recognized for excellent schools and its commitment to lifelong learning. The City promotes a strong culture of public safety, transparent communication, and good governance, allowing residents to thrive in their neighborhoods and engage in decision-making that shapes their community.

OUR ENVIRONMENT

Camas embraces its connection to nature and enjoys a wealth of outdoor recreational opportunities. Access to forests, clean water, parks, and trails is foundational to Camas' quality of life. The community shares a deep reverence for Camas' beauty, scenery, and tranquility, and is committed to preserving and enhancing its natural resources and tree canopy. Through proactive planning, the City mitigates the effects of changing climate conditions and natural hazards, ensuring a resilient community for generations to come.

RESOLUTION NO. 24-012

OUR NEIGHBORHOODS

Camas embraces its small-town feel while responsibly managing growth, ensuring a prosperous and livable future for all. Camas provides a variety of housing options that meet the needs of all residents, while ensuring the town's charm and livability are sustained. Camas is home to a thriving economy and diverse businesses, affording residents ample employment opportunities and access to high wage jobs. Neighborhood commercial hubs connect residents to daily services and amenities through a network of sidewalks and bike lanes, improving access and connectivity.

OUR DOWNTOWN

Charming, vibrant, and walkable, Downtown Camas is the city's living room. Downtown's history is complemented by new businesses and inclusive housing options. Expansion, resiliency and a dynamic economic landscape are critical to its success. Downtown Camas anchors the community while fostering a culture of pride, support, and connection.

II

ADOPTED by the Council of the City of Camas and approved by the Mayor this ____ day of _____, 2024.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney