



Parks and Recreation Commission Meeting Agenda
Wednesday, July 27, 2022, 5:00 PM
Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – 967 8441 0696
2. Or, from any device click <https://us06web.zoom.us/j/96784410696>

OPTION 2 - Join by phone (audio only):

1. Dial 877-853-5257 and enter meeting ID# 967 8441 0696

For Public Comment:

1. Click the raise hand icon in the app or by phone, hit *9 to "raise your hand"
2. Or, email to publiccomments@cityofcamas.us (400 word limit)

These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.

CALL TO ORDER

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present

ROLL CALL

PUBLIC COMMENTS

APPROVAL OF MINUTES

1. [Approve Minutes of Parks & Rec Commission meeting held on Wednesday, June 22nd, 2022](#)
[Presenter: Steve Lorenz](#)
[Time Estimate: 5 Minutes](#)

MEETING ITEMS

2. **Debrief July 18, 2022 Public Pool Council Workshop**
Presenter: Trang Lam, Parks & Recreation Director
Time Estimate: 15 Minutes

3. FY 2023-24 Draft Budget

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 60 Minutes

PROJECT UPDATES

4. Project Updates

Presenter: Trang Lam and Steve Wall

Time Estimate: 10 Minutes

OTHER ITEMS

5. Commissioner Updates

Presenter: Steve Lorenz

Time Estimate: 30 Minutes

CLOSE OF MEETING



Parks and Recreation Commission Meeting Agenda
Wednesday, June 22, 2022, 5:00 PM
Hybrid Meeting - Zoom & Council Chambers, 616 NE
4th AVE

CALL TO ORDER

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present

ROLL CALL

Present: Ellen Burton, David Dewey, Brittany Grahn, Jason Irving, Steve Lorenz, Council Liaison Tim Hein

Excused: Katy Daane, Jenny Wu

Staff: Deborah Brooks, Cathy Huber Nickerson, Trang Lam, Susan Palmer

PUBLIC COMMENTS

No public comments were made at this meeting.

APPROVAL OF MINUTES

1. Approve Minutes or Parks & Recreation Commission Meeting – May 25, 2022

Presenter: Steve Lorenz, Chair

Time Estimate: 5 Minutes

A motion was made by Burton, seconded by Grahn, and approved unanimously to accept the minutes from May 25, 2022 as written.

MEETING ITEMS

2. Budget 101 Informational Presentation

Presenter: Cathy Huber Nickerson and Deborah Brooks, Finance Department Staff

Time Estimate: 30 Minutes

Cathy Huber-Nickerson, Finance Director, provided a summary of the 2023-24 budget, she reviewed the mayor's focus and provided a budget timeline. Huber- Nickerson answered Burton's questions regarding the 2023-24 biennial budget.

3. Parks & Recreation FY 2023-24 Budget Process

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

Lam provided further discussion on the upcoming 2023-24 Parks & Recreation budget and reviewed the Parks & Rec Commission budget calendar timeline. Discussion ensued.

4. Crown Park Surveys Update

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 15 Minutes

Lam reviewed the Crown Park open house survey results and the Crown Park sport court survey results. Discussion ensued.

PROJECT UPDATES**5. Parks & Recreation Project Updates**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

Lam provided an update on RCO grant applications, skate park design and the T3 Trail.

6. Public Works Project Updates

Presenter: Steve Wall, Public Works Director

Time Estimate: 10 minutes

Will Noonan provided an update on Parks Maintenance and added that staff is still trying to catch up from the wet weather conditions in June.

OTHER ITEMS**7. Commissioner Updates**

Presenter: Steve Lorenz, Chair

Time Estimate: 20 minutes

Jason Irving provided a positive update on Parks Maintenance staff. Brittany Grahn attended the Camtown Youth Festival and stated that it was a great event. Steve Lorenz visited Oak Park and commented on what a nice park it is.

CLOSE OF MEETING

The meeting closed at 6:57 pm, the next meeting will be held on Wednesday, July 27, 2022 at 5:00 pm.