



City Council Workshop Agenda

Monday, February 02, 2026, 4:30 PM

Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to <https://vimeo.com/event/5691724>

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/84310812974>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

WORKSHOP TOPICS

1. [Downtown Parking Changes](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 20 minutes](#)
2. [Professional Services Agreement Task Order 9 for Camas National Pollutant Discharge Elimination System Permit \(NPDES\) Support Outfall and Sediment Study](#)
[Presenter: Rob Charles, Utilities Manager](#)
[Time Estimate: 5 minutes](#)
3. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator
Time Estimate: 10 minutes

PUBLIC COMMENTS

COUNCIL COMMENTS AND REPORTS

CLOSE OF MEETING



Staff Report

February 2, 2026 Council Workshop Meeting

Downtown Parking Changes

Presenter: James Carothers, Engineering Manager

Time Estimate: 20 minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

BACKGROUND: In August 2024 the Camas voters passed a bond measure for a new Fire Station 41. The siting for this new fire station is the City annex building property located at the southwest corner of NE 4th Avenue and NE Everett Street. The new fire station will also remove the two parking lots to the south of this building as well as parking spaces on NE Everett Street and in the City Hall basement. NE Everett Street from NE 3rd Avenue to NE 4th Avenue has been vacated and will be closed to vehicular traffic in the near future.

At a January 26, 2026 public hearing, the Hearings Examiner identified a requirement for approximately 38 parking spaces associated with the Fire Station 41 facility. Because the site cannot accommodate passenger vehicle parking, these spaces must be addressed through the surrounding on-street parking system.

SUMMARY: Public Works staff has been tasked with identifying additional parking to offset the loss of both on-street and off-street spaces due to construction of the new fire station. The attached map shows recommended changes to parking in the downtown commercial zone, including:

- Revising parallel spaces to diagonal spaces on NE Dallas Street, Everett Street, Franklin Street, and 5th Avenue.
- Limiting NE Everett Street to one-way northbound traffic between 4th Avenue and 5th Avenue.
- Limiting NE Franklin Street to one-way southbound traffic between 5th Avenue and 3rd Avenue.
- The net change in parking spaces.

Staff will cover these revisions in more detail at the February 2 Council Workshop. The Parking Advisory Committee voiced consensus for these changes at the January 13 meeting.

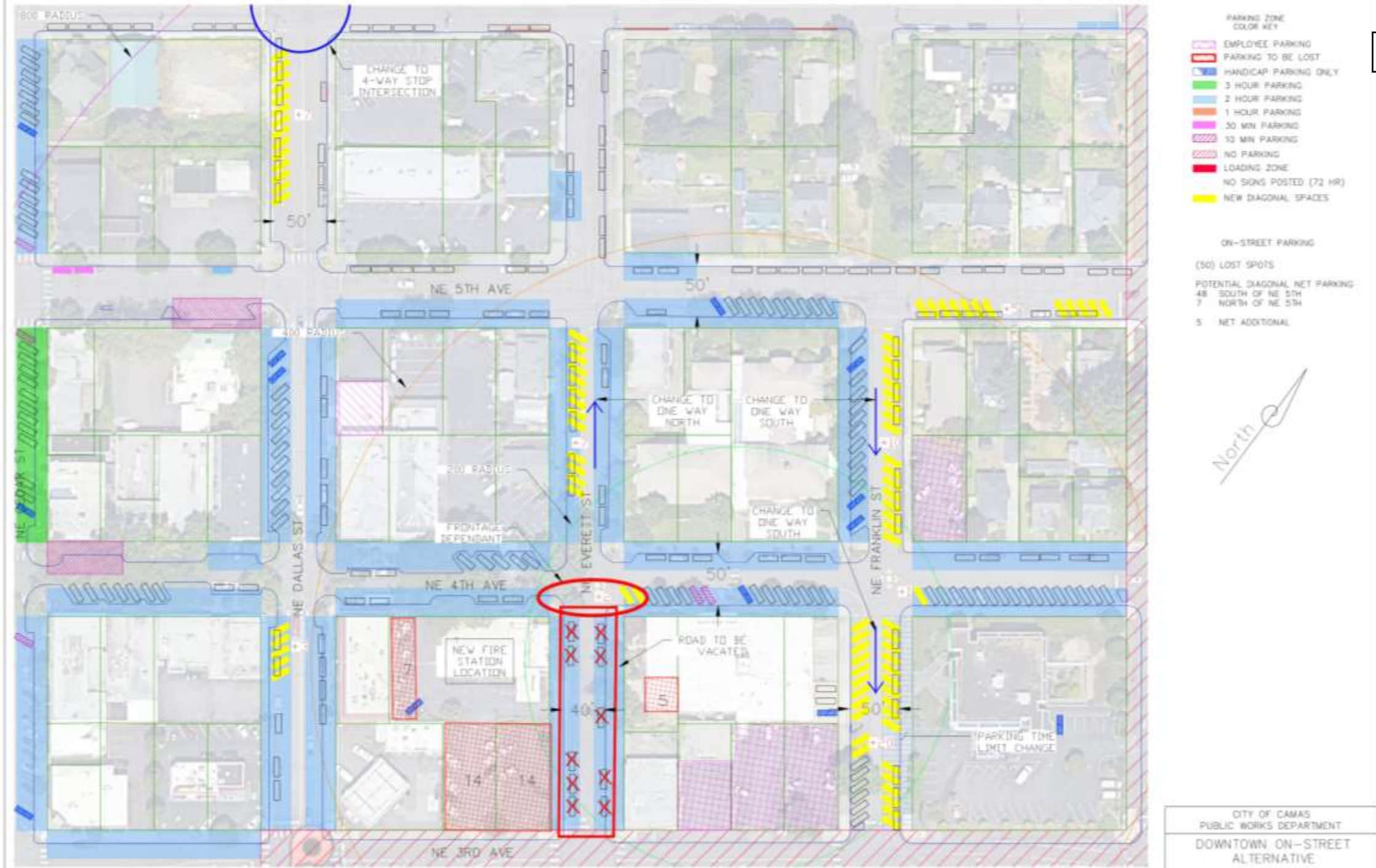
BENEFITS TO THE COMMUNITY: There will be more public on-street parking spaces on Dallas Street, Franklin Street, NE 4th Avenue and NE 5th Avenue.

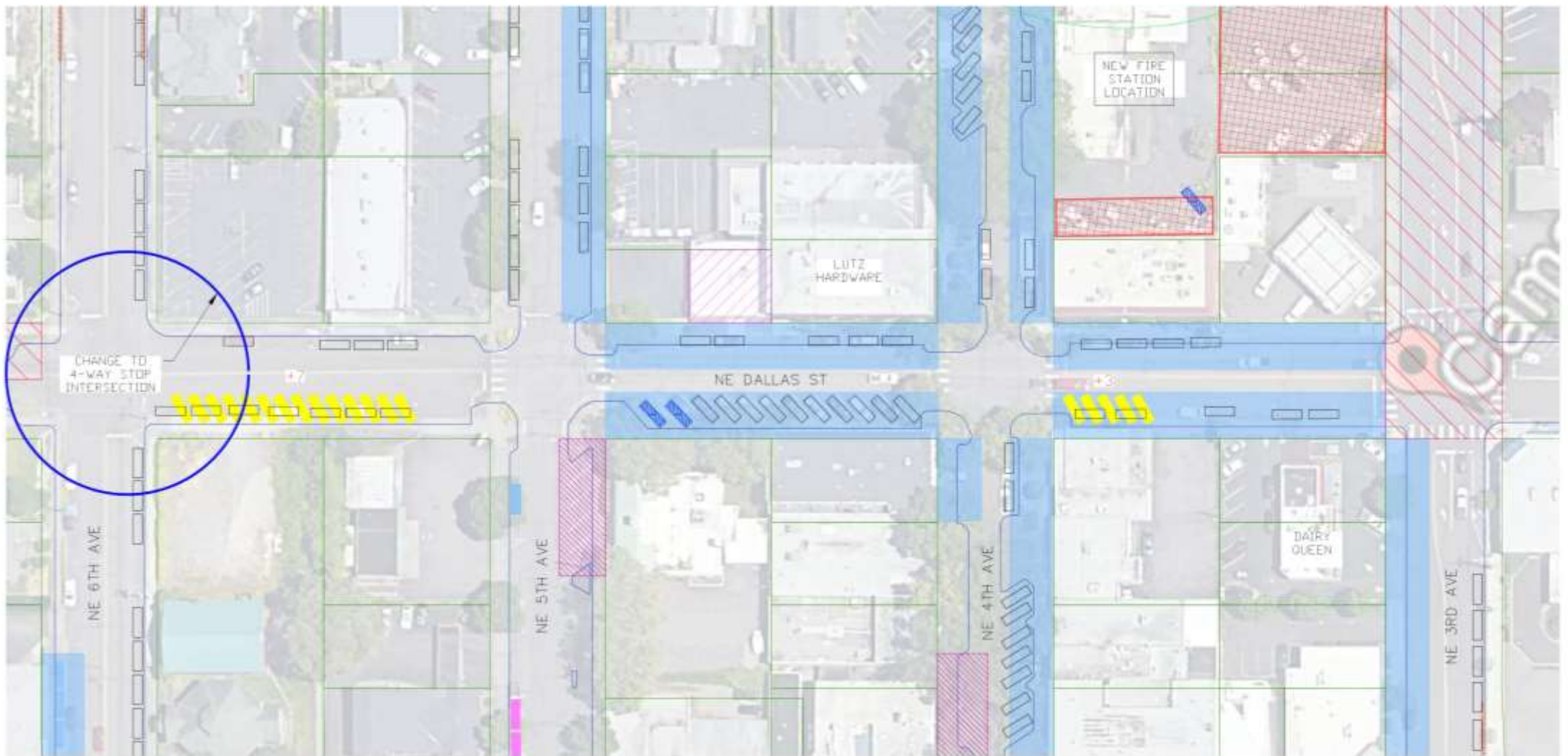
STRATEGIC PLAN: Improves transportation safety and accessibility for all users.

POTENTIAL CHALLENGES: All fire apparatuses must be relocated to the new building prior to changing NE Franklin to a one-way street. There will be a time lapse between the removal of the current parking lots on the new Station 41 site and the additional spaces to be striped on NE Franklin Street. Staff continues to explore options for interim staff parking opportunities.

BUDGET IMPACT: Staff is evaluating whether the proposed parking and traffic control changes can be completed using in-house Public Works crews or if portions of the work will require contracting. At this time, no specific 2026 budget has been identified for these improvements. If funding is required, staff will identify the scope, cost estimates, and funding source through the Spring Omnibus process.

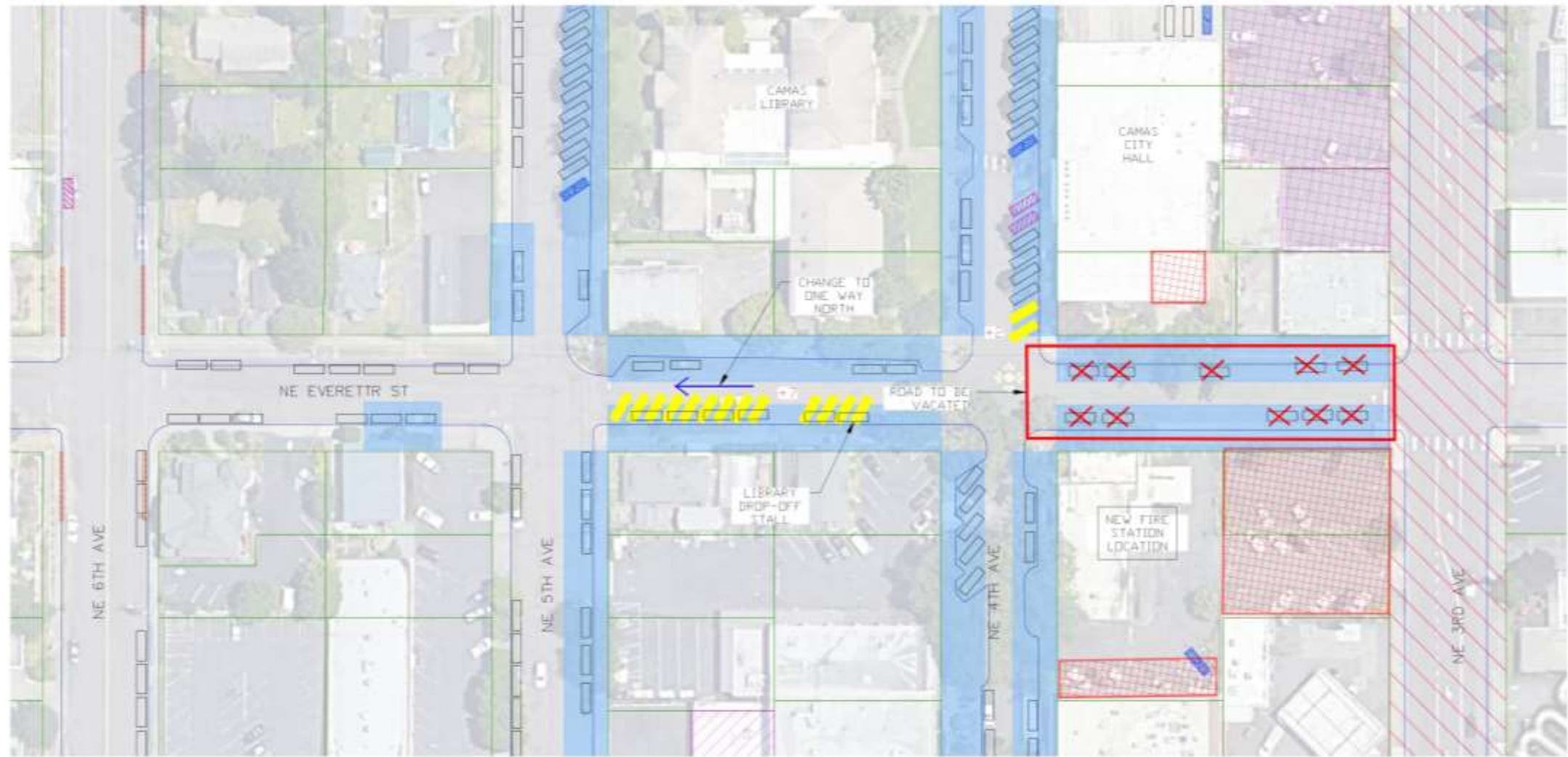
RECOMMENDATION: This is for Council's information only. A resolution adoption for one-way streets will be needed in the future.





- | PARKING ZONE
COLOR KEY | |
|---|-------------------------|
|  | EMPLOYEE PARKING |
|  | PARKING TO BE LOST |
|  | HANDICAP PARKING-ONLY |
|  | 3 HOUR PARKING |
|  | 2 HOUR PARKING |
|  | 1 HOUR PARKING |
|  | 30 MIN PARKING |
|  | 10 MIN PARKING |
|  | NO PARKING |
|  | LOADING ZONE |
|  | NO SIGNS POSTED (72 HR) |
|  | NEW DIAGONAL SPACES |

CITY OF CAMAS
PUBLIC WORKS DEPARTMENT
NE DALLAS ST ON-STREET
ALTERNATIVE



PARKING ZONE
COLOR KEY

-  EMPLOYEE PARKING
-  PARKING TO BE LOST
-  HANDICAP PARKING ONLY
-  3 HOUR PARKING
-  2 HOUR PARKING
-  1 HOUR PARKING
-  30 MIN PARKING
-  10 MIN PARKING
-  NO PARKING
-  LOADING ZONE
-  NO SIGNS POSTED (72 HR)
-  NEW DIAGONAL SPACES





- PARKING ZONE
COLOR KEY
- EMPLOYEE PARKING
 - PARKING TO BE LOST
 - HANDICAP PARKING ONLY
 - 3 HOUR PARKING
 - 2 HOUR PARKING
 - 1 HOUR PARKING
 - 30 MIN PARKING
 - 10 MIN PARKING
 - NO PARKING
 - LOADING ZONE
 - NO SIGNS POSTED (72 HR)
 - NEW DIAGONAL SPACES



Staff Report

February 2nd, 2026 Council Workshop Meeting

Professional Services Agreement Task Order 9 for Camas National Pollutant Discharge Elimination System Permit (NPDES) Support Outfall and Sediment Study
 Presenter: Rob Charles, Utilities Manager
 Time Estimate: 5 minutes

Phone	Email
360.817.7003	rcharles@cityofcamas.us

BACKGROUND: The City of Camas was issued a new National Pollutant Discharge Elimination System (NPDES) permit for the Wastewater Treatment Plant (WWTP) on August 1, 2025. The permit establishes updated treatment requirements and monitoring frequencies for the solids and liquids treatment processes at the facility and includes several new conditions that must be completed during the current permit cycle.

Among these requirements are Permit Conditions S10.B and S11, which require the City to complete a Sediment Data Report (SDR) and an Outfall Evaluation for the WWTP's discharge to the Columbia River. These studies are intended to assess sediment conditions near the discharge location and evaluate the structural condition and performance of the outfall pipe and diffuser system that conveys treated effluent to the river. Sediment sampling will occur upstream and downstream of the outfall to determine whether contaminants are present and to confirm that the discharge is not creating localized water quality impacts.

HDR Engineering has been supporting the City on WWTP planning, permitting, and upgrade projects under a Professional Services Agreement awarded through a competitive Request for Proposal process in 2022. Previous task orders (1-7) have focused on treatment process improvements, plant design, and construction management for a total cost to date \$1,780,286. Task Order No. 9 is intended to complete an outfall and sediment study required by the current NPDES permit and to support the City in meeting permit compliance.

SUMMARY: To satisfy the sediment study requirement of the current NPDES permit, HDR Engineering will complete the work under Task Order No. 9 of their existing Professional Services Agreement. HDR's scope focuses on the technical execution of the study, including field sampling, laboratory testing, infrastructure condition assessment, and preparation of the Sediment Data Report for submittal to the Washington State Department of Ecology.

Key components of the scope include:

- Project management and coordination with City staff

- Condition assessment of the WWTP outfall and diffuser system, including underwater inspection, video documentation, and preparation of a Condition Assessment Report
- Sediment sampling upstream and downstream of the WWTP outfall in the Columbia River
- Laboratory analysis of sediment samples in accordance with permit requirements
- Preparation and submittal of the Sediment Data Report to Ecology
- A small management reserve to address permit-related follow-up services if authorized by the City



Figure 1: WWTP and Proposed Sediment Study Sampling Points and Outfall Location



Figure 2: Duckbill check valve which discharges from the outfall structure to the river

BENEFITS TO THE COMMUNITY: Completion of this study supports responsible operation of the Wastewater Treatment Plant and helps ensure that the City's discharge to the Columbia River remains protective of water quality and aquatic habitat. The results will confirm whether any additional monitoring or treatment adjustments are needed as the City moves through the current NPDES permit cycle. This work helps the City stay ahead of regulatory expectations, avoid potential compliance issues, and make informed decisions about future investments in the treatment plant and outfall infrastructure.

STRATEGIC PLAN: This work aligns with the Strategic Plan Goal of Stewardship of City Assets.

POTENTIAL CHALLENGES: If results indicate contaminants above allowable levels, the City may need to complete additional evaluation to determine appropriate follow-up actions or treatment adjustments. If the outfall structure or pipe to the outfall structure shows any corrosion or wear, these will have to be repaired.

BUDGET IMPACT: The proposed Professional Services Agreement amendment with HDR Engineering is in an amount not to exceed \$327,784 and will be funded from the Sewer Fund. Sufficient funds are available within the current budget:

Budget:

WWTP Upgrades/R&R (2026 Capital Budget)	\$2,000,000
---	-------------

Expenses:

Existing Commitments

Jacobs Local Limits Study (Administrative Approval)	\$ 74,729
---	-----------

Proposed Expense:

HDR engineering Amendment

\$327,784

Total Expenses to Date**\$402,513**

RECOMMENDATION: Staff would recommend this item be placed on the February 17th, 2026, Regular Meeting Consent Agenda for Council's consideration.

City of Camas Wastewater Treatment Plant

Scope of Services For Task Order No. 009 NPDES Permit Study Support

November 2025



1050 SW 6th Ave, Ste 1800

Portland, OR 97204

(503) 423-3700

Table of Contents

Background

Scope of Services

Task 100 Project Management

Task 200 Sediment Data Report Field Sampling, Analyses and Report.....

Task 300 Outfall Evaluation.....

Schedule

Fee.....

1

1

1

2

5

7

8

EXHIBIT A

SCOPE OF SERVICES

Background

City of Camas owns the Wastewater Treatment Plant (WWTP). The facility treats wastewater using activated sludge, nutrient removal, pH adjustment, filtration, and UV disinfection. The WWTP operates under Pollutant Discharge Elimination System (NPDES) Permit WA0020249 for discharge to the Columbia River, effective 8/1/2025. The City of Camas requires assistance with implementation of the renewed NPDES permit including two studies and reports.

This scope of work includes the following tasks, following NPDES permit requirements:

- Sediment Data Report Field Sampling, Analyses and Report
- Outfall Evaluation

A sediment analysis plan was completed under Task Order 4. If the Washington State Department of Ecology (Ecology) requires information in addition to that provided in this scope of work, the additional work is subject to an amendment.

Scope of Services

Task 100 Project Management

Objective

The purpose of this task is to monitor the work of HDR and subconsultants, coordinate with City staff, monitor and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

- Prepare a Project Management Plan (PMP) outlining the scope, team organization, schedule, safety and communications information for the HDR team. Implement the PMP by conducting overall quality control reviews and processes for the duration of the project.
- Coordinate and manage the project team.
- Subcontract with and manage project subconsultants.
- Prepare monthly status reports describing the following:
 - Services completed during the month
 - Services planned for the next month
 - Needs for additional information

- Scope/schedule/budget status
- Schedule updates
- Prepare monthly invoices.
- Conduct monthly conference calls to review status of work in progress and project needs and to review project scope, schedule, and budget status..
- Lead and coordinate a project kickoff meeting with the City.

City Responsibilities

- Attend project management conference calls, and project kick-off meeting.
- Coordinate with City staff on attendance at meetings, or for data requests/needs of the project team.
- Timely processing and payment of invoices.
- Review and process contract change requests and amendments, if needed.

Assumptions

- The project duration is expected to be 20 months from the Notice to Proceed (NTP). HDR anticipates assisting the City with discussions involving the study approvals with Ecology through June 2026.
- The PMP is intended for HDR project team but available to the City upon request.
- Invoices will be HDR standard invoice format.
- Expense backup will not be provided with invoices but will be available from HDR upon request.
- Project management meetings will be held via video conferencing (i.e., Cisco Webex or Microsoft Teams) at the beginning of each month. Up to 1 hour of project manager time will be required for each meeting including preparation, attendance, follow-up, and notes.
- The Kickoff Meeting will be held in person at the City. This effort is assumed to be three hours in length, virtual, and attended by up to 2 HDR staff members. HDR will prepare the agenda and summary notes.

Deliverables

- Monthly reports and invoices (one copy with invoice to be e-mailed)
- Monthly project schedule and budget updates.
- Project management meeting agenda and notes (PDF).

Task 200 Sediment Data Report Field Sampling, Analyses and Report

Objective

The purpose of this task is to conduct the field work, lab work, analysis and reporting for the NPDES permit's S10.B Sediment Data Report (SDR) requirement.

HDR Services

FIELD WORK

HDR will conduct field work for sediment sampling between August 15 and September 30, 2026. The field work will be conducted in accordance with Ecology guidance provided within the Sediment Cleanup User's Manual (SCUM), Ecology Publication 12-09-057 and the approved Sampling and Analysis Plan. Surface sediment grab samples will be collected from up to six sampling station locations around the existing City outfall. The overall study design is intended to facilitate comparison between the sediment data collected upstream of the current outfall to those collected downstream of the same outfall. Priority for sediment sampling will be for biological toxicity endpoints approved by Ecology and listed in Table A-4 of Appendix A in the SCUM (Ecology 2021).

Sediment samples will be collected from a research vessel.

The HDR has budgeted for 3 staff for 2 days of field work, up to 6 samples for bioassay and sediment chemistry.

DATA ANALYSIS, RECORDKEEPING AND REPORTING

Data from the sediment investigation will be summarized in a data report that interprets chemical and biological test results in accordance with the approved SAP. Samples that exceed criteria and their respective values will be identified in the data report summary.

Following completion of the draft SDR, the City and HDR will meet to review City comments.

Once City comments have been incorporated into the draft SDR, a meeting will be scheduled by the City to discuss with Ecology comments on the SDR.

HEALTH AND SAFETY PLAN

HDR will coordinate the Health and Safety Plan as outlined in Section 8 of the Sediment Sampling Analysis Plan. HDR will provide PPE for HDR field personnel.

City Responsibilities

- Provide comments on the Draft SDR within 2 weeks of draft submission to City.
- Provide City personnel during field activities to facilitate coordination with City as needed.
- Provide river access and space for equipment storage and sample preparation.
- City will help accommodate and support the coordination of the Health and Safety Plan as needed.

Assumptions

- Data entry into Environmental Information Management System (EIM) is not part of this scope of work.
- Validation of lab data is not part of this scope of work.

- Vessel for in water work will be provided by a marine subcontractor. Marine subcontractor will supply equipment (van veen grab sampler or similar) for gathering samples. Soil is assumed to be sampleable and free of coarse sediment.
- Field work is assumed to be two days. A meeting will take place prior to the field work to coordinate staff field activities. This preparation meeting will be attended by HDR, and marine subcontractor (subconsultant), and the City. Marine subcontractor may attend remotely.
- Chemical, biological, and lab analysis QA/QC reports will be included as appendices to the SDR. See SAP for details.
- It is assumed the SDR will be no more than 20 pages in length, each page being a single side. This is inclusive of graphics and tables. Appendices are not included in this total.
- A meeting with Ecology to discuss the completed field work is anticipated. The meeting with Ecology will be attended by up to 3 HDR staff and is assumed to be 1 hour in duration. It is assumed that this meeting will be virtual.
- The Draft SDR meeting with the City will be conducted virtually, will be 1 hour in length, and attended by up to 4 HDR staff.
- Comments from the City on the draft SDR will be provided in one consolidated set electronically and no later than 2 weeks after submittal.
- One meeting with the City and one with Ecology are anticipated for discussion of the draft SDR.
- Equipment to be provided by HDR for the SDR will be outlined in the Ecology approved SAP.
- Field work may be rescheduled due to weather or river conditions that would interfere with HDR staff safety or compromise the sediment study data collection.
- At least 4 liters (L) of sediment is required per sampling location to perform the bioassay testing. If insufficient volume of sediment is available to complete the bioassay testing, then sediment samples will be collected and analyzed for chemical analytes from Table 8-1 and the conventional parameters listed in Table A-2 of Appendix A in the SCUM (Ecology 2021). A minimum of 150 to 200 grams (g) of sediment per sampling location is required for the chemical analytes to be analyzed. If at least 4.5 L of sampleable sediment is available, then both bioassay testing and chemical analytes will be analyzed as described above. Lab analysis of sediment samples will follow the SAP and is included in this scope of work.

Deliverables

- Draft Sediment Data Report (PDF format)
- Final Sediment Data Report (PDF format)

Task 300 Outfall Evaluation

Objective

Assess the existing outfall condition in accordance with permit requirement S11 for the Outfall Evaluation, including information generated from underwater contractor support services.

HDR Activities:

OUTFALL CONDITION SUMMARY

- Review existing materials (videos, photographs, drawings, reports, etc.) to determine the existing condition of the outfall piping and diffusers within the Columbia River.
- Visually assess the effluent pipeline and diffusers for corrosion, defects, damage, and general exterior condition.
- Summarize observations in technical memorandum.

UNDERWATER CONTRACTOR SUPPORT

- Participate in the in-person Outfall Evaluation kick-off meeting.
- Provide a marine traffic control specification.
- Develop an outfall evaluation report based upon the findings from the underwater contractor's field investigation, which is assumed to include visual inspection, photography, video/CCTV, and survey of the outfall pipe and diffusers. The report will include an assessment of the sediment and debris that has accumulated around the outfall system.

City's Activities:

City will:

- Support HDR staff by identifying and providing relevant prior inspections, studies, reports, and drawings prepared by others.
- Provide review comments on deliverables issued for City review within two weeks of submittal to the City.
- Coordinate City staff support.

HDR Deliverables:

The following deliverables shall be provided:

- Draft Condition Assessment Report (PDF)
- Final Condition Assessment Report (PDF)

Assumptions:

- HDR will provide 3 team members for the Outfall Evaluation kick off meeting.
- HDR will provide 2 team members for the Outfall Evaluation field work.
- Unless otherwise defined elsewhere, 1 electronic (.pdf) copy of deliverables will be submitted to the City.

- Field investigation work is scheduled to occur on two (2) days, one day for work within the river (outfall and diffuser inspection, photography, video, etc.) and one day for work on land.

Task 400 Management Reserve

Objective

HDR can provide additional services if requested by the City up to the amount identified in the fee schedule in Task 400, \$15,000. The scope and level of effort for these services will be determined at the time of the City's request and are only to be performed if written authorization is provided by the City. A management reserve is required so that the City has a discretionary task budget to cover additional professional services not currently included in this Scope of Services. Services authorized under this task will be at the City's discretion.

HDR Activities

HDR will conduct specific activities including the following subtask:

- Additional Subtask: Provide professional services at the request of the City as mutually agreed upon and defined.

City Activities

- Identify and request professional services deemed necessary that are not expressly included in this Scope of Services.

Deliverables

- To be determined and mutually agreed upon by the City and HDR.

Assumptions

- Agreement for the services to be performed under the contingency task and budget will be documented and agreed upon by the City and HDR before proceeding.

Schedule

The table below presents key milestones and an anticipated schedule for the study. A delay in NTP will equate to slippage in the schedule dates shown. The schedule limitations outlined in Section S10.B and S11 of the permit include submitting the final Sediment Data Report summarizing the results of the study to Ecology by February 15, 2027. The outfall evaluation task must be complete no later than October 31, 2029. Some assumptions in the schedule include timely reviews and approval of documents from Ecology and the City and that the sample collection period is sufficient to obtain the necessary samples as required by the approved SAP.

Description	Completed / Delivered
Notice to proceed	December 15, 2025
Outfall evaluation field work	June 1 – June 26, 2026
Draft Outfall Evaluation Condition Report delivered to City	August 20, 2026
City completes Outfall Evaluation Report Review	September 10, 2026
Deliver Final Outfall Evaluation Report to City	October 8, 2026
Sediment study field work	August 15 – September 30, 2026
Draft sediment data report to City for review	December 30, 2026
City completes review of draft SDR	January 13, 2027
Deliver final SDR to City	February 10, 2027
Report due to Ecology	February 15, 2027

Fee

The estimated fee for the professional services identified in this Scope of Services is offered on a time and material basis not to exceed \$327,784.

Professional services rendered in connection with this Scope of Services will be billed on a time and materials basis for actual hours rendered by HDR employees up to the estimated total contract amount in accordance with the terms and conditions outlined in the signed Agreement.

Task	Description	Hours	Subconsultants	Total
100	Project Management	180		\$41,735
200	Sediment Data Report Field Sampling, Analyses, and Report	528	\$77,175	\$217,514
300	Outfall Evaluation	181	\$14,700	\$53,535
400	Management Reserve			\$15,000
Totals		889	\$91,875	\$327,784