



## City Council Regular Meeting Agenda Monday, March 18, 2024, 7:00 PM Council Chambers, 616 NE 4th AVE

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

### **To observe the meeting** (no public comment ability)

- go to [www.cityofcamas.us/meetings](http://www.cityofcamas.us/meetings) and click "Watch Livestream" (left on page)

### **To participate in the meeting** (able to public comment)

- go to <https://us06web.zoom.us/j/87048645195>

(public comments may be submitted to [publiccomments@cityofcamas.us](mailto:publiccomments@cityofcamas.us))

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## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **PUBLIC COMMENTS**

This is the public's opportunity to comment about any item on the agenda, including items up for final Council action.

## **CONSENT AGENDA**

*NOTE: Consent Agenda items may be removed for general discussion or action.*

1. [February 20, 2024 Camas City Council Regular and Workshop Meeting Minutes](#)
2. Automated Clearing House and Claim Checks Approved by Finance Committee
3. [\\$40,000 AKS Engineering Professional Services Agreement for Forest Management Plan Update](#)  
(Submitted by Rob Charles, Utilities)
4. [\\$62,183.52 MacKay Sposito NW Lake Road and Sierra Street Intersection Improvements Professional Services Agreement Amendment 1](#)  
(Submitted by James Carothers)
5. [Ward Map Update](#)  
(Submitted by Doug Quinn, City Administrator)
6. [\\$346,505.60 S&B, Inc. Lower Prune Hill Reservoir and Booster Station Instrumentation and Controls Purchase](#)  
(Submitted by James Carothers, Engineering Manager)

7. [Interlocal Agreement between Clark County and the Cities of Vancouver, Washougal and Camas forming the Southwest Region Opioid Abatement Council \(Submitted by Cathy Huber Nickerson, Finance Director\)](#)
8. \$121,098.08 for January 2024 Emergency Medical Services (EMS) Write-off Billings for Monthly Uncollectable Balance of Medicare and Medicaid Accounts. (Submitted by Cathy Huber Nickerson, Finance Director)
9. \$118,144.60 for February 2024 Emergency Medical Services (EMS) Write-off Billings for Monthly Uncollectable Balance of Medicare and Medicaid Accounts. (Submitted by Cathy Huber Nickerson, Finance Director)

#### **NON-AGENDA ITEMS**

10. Staff
11. Council

#### **MAYOR**

12. Mayor Announcements
13. [2024 Citizen Appointment - Parking Advisory Committee](#)

#### **MEETING ITEMS**

14. [Public Hearing for Ordinance 24-004 Spring Omnibus Budget](#)  
[Presenter: Debra Brooks, Financial Analyst and Cathy Huber Nickerson, Finance Director](#)  
[Time Estimate: 5 minutes](#)
15. [Camas Downtown Headquarters Station 41 and Bond Levy Presentation](#)  
[Presenter: Fire Chief Cliff Free and Cathy Huber Nickerson, Finance Director](#)  
[Time Estimate: 30 minutes](#)

#### **PUBLIC COMMENTS**

#### **EXECUTIVE SESSION**

16. Executive Session - Topic: Property Acquisition (RCW 42.30.110)  
Time Estimate: 15 Minutes

#### **CLOSE OF MEETING**



**City Council Workshop Meeting Minutes\_Draft**  
**Monday, March 04, 2024, 4:30 PM**  
**Council Chambers, 616 NE 4th AVE**

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*NOTE: Please see published Agenda Packet for all item file attachments*

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## **CALL TO ORDER**

Mayor Hogan called the meeting to order at 4:30 p.m.

## **ROLL CALL**

Present: Council Members Marilyn Boerke, Bonnie Carter, Jennifer Senescu, and John Svilarich

Remote: Council Members Leslie Lewallen, John Nohr, and Tim Hein

Staff: Sydney Baker, Debra Brooks, James Carothers, Rob Charles, Carrie Davis, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Michelle Jackson, Tina Jones, Trang Lam, Alan Peters, Doug Quinn, Brian Smith, Heidi Steffensen, Matt Thorup, Connie Urquhart, and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post Record (joined at 4:53 p.m.)

## **PUBLIC COMMENTS**

No one from the public wished to speak.

## **WORKSHOP TOPICS**

1. Forest Management Plan Update  
Presenter: Rob Charles, Utilities Manager

This item will be placed on the March 18, 2024 Regular Meeting Consent Agenda for Council's consideration.

2. Lake and Sierra Intersection Improvement Professional Services Agreement Amendment 1  
Presenter: James Carothers, Engineering Manager

This item will be placed on the March 18, 2024 Regular Meeting Consent Agenda for Council's consideration.

3. Complete Streets Ordinance  
Presenter: James Carothers, Engineering Manager  
Time Estimate: 10 minutes

A public hearing for this item will be placed on the April 1, 2024 City Council Regular Meeting agenda.

4. 2024 Spring Omnibus Budget Presentation  
Presenter: Debra Brooks, Financial Analyst & Cathy Huber Nickerson, Finance Director

A public hearing for this item will be placed on the March 18, 2024 City Council Regular Meeting agenda.

5. Staff Miscellaneous Updates  
Presenter: Doug Quinn, City Administrator

Quinn commented on the updated Community Ward Map, a pending bond issuance action item, and a pending Resolution for the formation of a Regional Fire Authority Committee.

Svilarich commented on the Ward system and requested a Community Ward Map that reflects future population growth estimates.

Chief Jones commented on the new Axon police cameras and the passage of the First Responder Peer Support Bill.

## **COUNCIL COMMENTS AND REPORTS**

Lewallen commented on her attendance at various events, the Camas Washougal Chamber of Commerce award nominations and the awards banquet on June 4, 2024.

Hein commented on the fireworks presentation moving to the April 1, 2024 Workshop Meeting agenda.

Nohr commented on his attendance at a community forum on reducing youth gun violence and the Downtown Camas Association (DCA) First Friday.

Svilarich commented on his attendance at the Camas Washougal Chamber Luncheon, DCA First Friday, and the Parks and Recreation Commission meeting.

Carter commented on the DCA First Friday ribbon cuttings, and the Our Camas 2045 Committee's outreach work.

Senescu commented on meeting the Downtown Sub Area Plan consultant, police cameras, Camas Days application launch, and the Local Connections meetings.

Boerke commented on her attendance at the February joint City of Camas/DCA meeting, her June 30, 2024 retirement from the Camas School District, Camas High School Girls Basketball State Championship win, the upcoming Joint Policy Advisory Committee (JPAC) meeting, the DCA First Friday Jurassic event, and the Camas High School Distributed Education Clubs of America (DECA) tournament.



Mayor Hogan commented on the Camas Girls Basketball Championship, inviting students to various Council meetings, the Semi-Conductor Bill, the Police Pursuit Bill, and the DCA's Main Street lighting project.

### **PUBLIC COMMENTS**

Enoc Sai, Camas, commented on the proposed Latter Day Saints Temple.

### **CLOSE OF MEETING**

The meeting closed at 5:29 p.m.



**City Council Regular Meeting Minutes\_Draft**  
**Monday, March 04, 2024, 7:00 PM**  
**Council Chambers, 616 NE 4th AVE**

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*NOTE: Please see the published Agenda Packet for all item file attachments*

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**CALL TO ORDER**

Mayor Hogan called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council Members Marilyn Boerke, Bonnie Carter, Jennifer Senescu, and John Svilarich

Remote: Council Members Leslie Lewallen, Tim Hein, and John Nohr

Staff: Sydney Baker, Carrie Davis, Cliff Free, Jennifer Gorsuch, Lauren Hollenbeck, Cathy Huber Nickerson, Tina Jones, Robert Maul, Alan Peters, Doug Quinn, Bryan Rachal, David Schultz, Brian Smith, Heidi Steffensen, Matt Thorup, Connie Urquhart, and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post Record (joined at 7:15 p.m.)

**PUBLIC COMMENTS**

No one from the public wished to speak.

**CONSENT AGENDA**

1. February 20, 2024 Camas City Council Regular and Workshop Meeting Minutes
2. \$696,045.70 Automated Clearing House, Deposits Numbered 700495-700524, Claim Checks Numbered 57064-157160, and Camas Assistance Program Payment Check Number 157063 Approved by Finance Committee
3. \$166,652.00 GreenWorks, P.C. Professional Service Agreement, Legacy Lands Master Plan  
(Submitted by Trang Lam, Director Parks and Recreation)

**It was moved by Boerke, and seconded, to approve the Consent Agenda. The motion carried unanimously.**

**MAYOR**

4. Red Cross Month Proclamation

Mayor Hogan proclaimed March 2024 as Red Cross Month in the City of Camas.

Dr. Karen Stanley, Board Member of the Vancouver Chapter accepted the proclamation on behalf of the Red Cross and commented on the nationwide blood shortage and disaster preparedness.

5. Women's History Month Proclamation

Mayor Hogan proclaimed March 2024 as Women's History Month in the City of Camas.

Mayor Hogan announced the official Women's History Month Proclamation will be available to the public on the City website.

6. Mayor Announcements

Hogan had no additional comments.

## NON-AGENDA ITEMS

7. Staff

There were no additional staff comments.

8. Council

There were no additional Council comments.

## MEETING ITEMS

9. Resolution No. 24-001 Authorizing the City of Camas to Participate in the Development of a Draft Plan for the Formation of a Regional Fire Protection Authority and Appointing Members to a Regional Fire Protection Authority Planning Committee  
Presenter: Doug Quinn, City Administrator  
Time Estimate: 5 minutes

**It was moved by Boerke, and seconded, to adopt Resolution 24-001 Authorizing the City of Camas to Participate in the Development of a Draft Plan for the Formation of a Regional Fire Protection Authority and Appointing Members to a Regional Fire Protection Authority Planning Committee. The motion carried unanimously.**

10. Resolution 24-002 Adopting Creation of New Position Descriptions within the Public Works Department  
Presenter: Jennifer Gorsuch, Administrative Services Director  
Time Estimate: 5 minutes

**It was moved by Svilarich, and seconded, to adopt Resolution 24-002 Adopting Creation of New Position Descriptions within the Public Works Department. The motion carried unanimously.**

11. Resolution 24-004 Clark Regional Hazard Mitigation Plan Update  
Presenter: Lauren Hollenbeck, Senior Planner  
Time Estimate: 5 minutes

**It was moved by Boerke, and seconded, to adopt Resolution 24-004 Adopting The Clark Regional Hazard Mitigation Plan Update. The motion carried unanimously.**

12. Ordinance No. 24-003 Franchise Agreement with Comcast Cable  
Presenter: Steve Wall, Public Works Director  
Time Estimate: 5 minutes

**It was moved by Carter, and seconded, to adopt Ordinance 24-003 – Franchise Agreement with Comcast Cable and publish according to law. The motion carried unanimously.**

#### **PUBLIC COMMENTS**

No one from the public wished to speak.

#### **CLOSE OF MEETING**

The meeting closed at 7:22 p.m.



## CITY OF CAMAS PROFESSIONAL SERVICES AGREEMENT

616 NE 4th Avenue  
Camas, WA 98607

PROJECT NO. W1046

### Update Boulder Creek and Jones Creek Forest Management Plans

THIS AGREEMENT is entered into between the City of Camas, a municipal corporation, hereinafter referred to as "the City", and **AKS Engineering & Forestry LLC**, hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified.

1. Project Designation. The Consultant is retained by the City to perform professional services in connection with the project designated as the **Update Boulder Creek and Jones Creek Forest Management Plans**.
2. Scope of Services. Consultant agrees to perform the services, identified on **Exhibit "A"** attached hereto, including the provision of all labor, materials, equipment, supplies and expenses.
3. Time for Performance. Consultant shall perform all services and provide all work product required pursuant to this agreement by no later than **December 31, 2024**, unless an extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of this Agreement.
4. Payment. The Consultant shall be paid by the City for completed work and for services rendered for an amount not to exceed **\$40,000.00** under this agreement as follows:
  - a. Payment for the work provided by Consultant shall be made as provided on **Attachment "A"** attached hereto, provided that the total amount of payment to Consultant shall not exceed the amounts for each task identified in Exhibit "A" (Scope of Services) inclusive of labor, materials, equipment supplies and expenses. Billing rates as identified in **Attachment "B"**.
  - b. The Consultant may submit vouchers to the City once per month during the progress of the work for payment for project completed to date. Vouchers submitted shall include the Project Number designated by the City and noted on this agreement. Such vouchers will be checked by the City, and upon approval thereof, payment will be made to the Consultant in the amount approved. Payment to the Consultant of partial estimates, final estimates, and retained percentages shall be subject to controlling laws.
  - c. Final payment of any balance due the Consultant of the total contract price earned will be made promptly upon its ascertainment and verification by the City after the completion of the work under this agreement and its acceptance by the City.
  - d. Payment as provided in this section shall be full compensation for work performed, services rendered and for all materials, supplies, equipment and incidentals necessary to complete the work.

- e. The Consultant's records and accounts pertaining to this agreement are to be kept available for inspection by representatives of the City and of the State of Washington for a period of three (3) years after final payment. Copies shall be made available upon request.

- 5. Ownership and Use of Documents. All documents, drawings, specifications, electronic copies and other materials produced by the Consultant hereinafter "Work Product" in connection with the services rendered under this Agreement shall be the property of the City whether the project for which they are made is executed or not. The Consultant shall be permitted to retain copies, including reproducible copies, of drawings and specifications for information, reference and use in connection with Consultant's endeavors. The City agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of any reuse or modification of the Work Product by the City or any person or entity that obtains the Work Product from or through the City.

All work product which may be produced or modified by the Consultant while performing the Services shall belong to the City, upon full payment of all monies owed to the Consultant under this agreement. Upon written notice by the City during the Term of this Agreement or upon the termination or cancellation of this Agreement, the Consultant shall deliver all copies of any such work product remaining in the possession of the Consultant to the City.

- 6. Compliance with Laws. Consultant shall, in performing the services contemplated by this agreement, faithfully observe and comply with all federal state, and local laws, ordinances and regulations, applicable to the services to be rendered under this agreement. Compliance shall include, but not limited to, 8 CFR Part 274a – Control of Employment of Aliens, § 274a.2 Verification of identity and employment authorization.
- 7. Indemnification. Consultant shall defend, indemnify and hold the City of Camas, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials and employees, the Consultant's liability, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

- 8. Consultant's Liability Insurance.
  - a. Insurance Term. The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.
  - b. No Limitation. Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
  - c. Minimum Scope of Insurance. Consultant shall obtain insurance of types and coverage described below:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000.00 per accident. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000.00 each occurrence, \$2,000,000.00 general aggregate. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent Consultants and personal injury and advertising injury. The Public Entity shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.
3. Professional Liability insurance appropriate to the consultant's profession. Professional Liability insurance shall be written with limits no less than \$2,000,000.00 per claim and \$2,000,000.00 policy aggregate limit.
4. Workers' Compensation coverage as required by Industrial Insurance laws of the State of Washington.
5. Verification. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, showing the City of Camas as a named additional insured, evidencing the Automobile Liability and Commercial General Liability of the Consultant before commencement of the work.
- d. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect to the City. Any Insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- e. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.
- f. Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.
- g. Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.
- h. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.
9. Independent Consultant. The Consultant and the City agree that the Consultant is an independent Consultant with respect to the services provided pursuant to this agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

Neither Consultant nor any employee of Consultant shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be

responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to Consultant, or any employee of Consultant.

10. Covenant Against Contingent Fees. The Consultant warrants that he/she has not employed or retained any company or person, other than a bonafide employee working solely for the Consultant, to solicit or secure this contract, and that he has not paid or agreed to pay any company or person, other than a bonafide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the City shall have the right to annul this contract without liability or, in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.
11. Discrimination Prohibited. During the performance of this Agreement, the Consultant, for itself, its assignees, and successors in interest agrees to comply with the following laws and regulations:
  - Title VI of the Civil Rights Act of 1964  
(42 USC Chapter 21 Subchapter V Section 2000d through 2000d-4a)
  - Federal-aid Highway Act of 1973  
(23 USC Chapter 3 Section 324)
  - Rehabilitation Act of 1973  
(29 USC Chapter 16 Subchapter V Section 794)
  - Age Discrimination Act of 1975  
(42 USC Chapter 76 Section 6101 et seq.)
  - Civil Rights Restoration Act of 1987  
(Public Law 100-259)
  - Americans with Disabilities Act of 1990  
(42 USC Chapter 126 Section 12101 et. seq.)
  - 49 CFR Part 21
  - 23 CFR Part 200
  - RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the Consultant is bound by the provisions of Exhibit "D" attached hereto and by this reference made part of this Agreement, and shall include the attached Exhibit "D" in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

12. Confidentiality. The Consultant agrees that all materials containing confidential information received pursuant to this Agreement shall not be disclosed without the City's express written consent. Consultant agrees to provide the City with immediate written notification of any person seeking disclosure of any confidential information obtained for the City. The restrictions on the use and disclosure of the confidential information shall not apply to information which (a) was known to the Consultant before receipt of same from the City; or (b) becomes publicly known other than through the Consultant; or (c) is disclosed pursuant to the requirements of a governmental authority or judicial order, but only to the extent required to comply with the said requirements of the government authority or judicial order.
14. Certification Regarding Debarment, Suspension, or Ineligibility and Voluntary Exclusion—Primary and Lower Tier Covered Transactions.
  - a. The Consultant, defined as the primary participant and its principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:



1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal or State department or agency.
  2. Have not within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this section; and
  4. Have not within a three-year period preceding the signing of this contract had one or more public transactions (federal, state, or local) terminated for cause of default.
- b. Where the Consultant is unable to certify to any of the statements in this contract, the Consultant shall attach an explanation to this contract.
  - c. The Consultant agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the City.
  - d. The Consultant further agrees by signing this contract that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Lower Tier Covered Transactions

1. The lower tier Consultant certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
  2. Where the lower tier Consultant is unable to certify to any of the statements in this contract, such Consultant shall attach an explanation to this contract.
- e. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the City for assistance in obtaining a copy of these regulations.

15. Intellectual Property.

- a. Warranty of Non-infringement. Consultant represents and warrants that the Consultant is either the author of all deliverables to be provided under this Agreement or has obtained and holds all rights necessary to carry out this Agreement. Consultant further represents and warrants that the Services to be provided under this Agreement do not and will not infringe any copyright, patent, trademark, trade secret or other intellectual property right of any third party.
- b. Rights in Data. Unless otherwise provided, data which originates from this Agreement shall be a "work for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the City. Data shall include, but not be limited to reports, documents, pamphlets, advertisements, books,

- magazines, surveys, studies, films, tapes, and sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.
16. Assignment. The Consultant shall not sublet or assign any of the services covered by this agreement without the express written consent of the City.
  17. Non-Waiver. Waiver by the City of any provision of this agreement or any time limitation provided for in this agreement shall not constitute a waiver of any other provision.
  18. Conflict of Interest. It is recognized that Consultant may or will be performing professional services during the Term for other parties; however, such performance of other services shall not conflict with or interfere with Consultant's ability to perform the Services. Consultant agrees to resolve any such conflicts of interest in favor of the City. Consultant confirms that Consultant does not have a business interest or a close family relationship with any City officer or employee who was, is, or will be involved in the Consultant's selection, negotiation, drafting, signing, administration, or evaluating the Consultant's performance.
  19. City's Right to Terminate Contract. The City shall have the right at its discretion and determination to terminate the contract following ten (10) calendar days written notice. The consultant shall be entitled to payment for work thus far performed and any associated expenses, but only after the city has received to its satisfaction the work completed in connection with the services to be rendered under this agreement.
  20. Notices. Notices to the City of Camas shall be sent to the following address:  
 Rob Charles  
 City of Camas  
 616 NE 4th Avenue  
 Camas, WA 98607  
 PH: 360-817-1563  
 rcharles@cityofcamas.us  
  
 Notices to Consultant shall be sent to the following address:  
 Bryce Hanson  
 AKS Engineering and Forestry, LLC  
 9600 NE 126<sup>th</sup> Ave., Suite 2520  
 Vancouver, WA 98682  
 PH: 360-882-0419  
 bryceh@aks-eng.com
  21. Integrated Agreement. This Agreement together with attachments or addenda, represents the entire and integrated agreement between the City and the Consultant and supersedes all prior negotiations, representations, or agreements written or oral. This agreement may be amended only by written instrument signed by both City and Consultant. Should any language in any Exhibits to this Agreement conflict with any language in this Agreement, the terms of this Agreement shall prevail. Any provision of this Agreement that is declared invalid, inoperative, null and void, or illegal shall in no way affect or invalidate any other provision hereof and such other provisions shall remain in full force and effect.
  22. Arbitration Clause. If requested in writing by either the City or the Consultant, the City and the Consultant shall attempt to resolve any dispute between them arising out of or in connection with this Agreement by first entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration in the Portland USA&M office in

accordance with the applicable United States Arbitration and Mediation Rules of Arbitration. The arbitrator's decision shall be final and legally binding and judgement be entered thereon.

Each party shall be responsible for its share of the arbitration fees in accordance with the applicable Rules of Arbitration. In the event a party fails to proceed with arbitration, unsuccessfully challenges the arbitrator's award, or fails to comply with the arbitrator's award, the other party is entitled to costs of suit, including reasonable attorney's fee for having to compel arbitration or defend or enforce award.

23. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington.
24. Venue. The venue for any dispute related to this Agreement or for any action to enforce any term of this Agreement shall be Clark County, Washington.
25. Remedies Cumulative. Any remedies provided for under the terms of this Agreement are not intended to be exclusive, but shall be cumulative with all other remedies available to the City at law or in equity.
26. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2024

CITY OF CAMAS:

AKS Engineering and Forestry, LLC.  
Authorized Representative

By \_\_\_\_\_

DocuSigned by:  
By John Meier  
27CF62AFAA5D48C...

Print Name \_\_\_\_\_

Print Name John Meier

Title \_\_\_\_\_

Title Member

Date 2/23/2024

## EXHIBIT “A” SCOPE OF SERVICES



January 2, 2023

Rob Charles  
City of Camas  
616 NE 4<sup>th</sup> Ave  
Camas, WA 98607

**RE: SCOPE OF WORK FOR PROFESSIONAL SERVICES FOR UPDATING THE 2012 BOULDER CREEK  
AND JONES CREEK FOREST MANAGEMENT PLAN**

Dear Rob:

Attached is the requested detailed scope of work to accompany the previously provided proposal agreement (dated 12/28/2023) for our professional services to update the 2012 Boulder Creek and Jones Creek Forest Management Plan (FMP). This update to the FMP became prudent following the aftermath of the Nakia Creek Fire. Our estimate includes all anticipated professional forestry and forest engineering consulting services.

The estimate is based on correspondence with you and our experience developing the original FMP and implementing the plan over the last 10-plus years. We can begin work upon receiving your authorization. If you have any questions or comments, please contact me at (360) 882-0419 or [bryceh@aks-eng.com](mailto:bryceh@aks-eng.com).

Sincerely,

***AKS ENGINEERING & FORESTRY, LLC***

Bryce Hanson, Project Manager  
9600 NE 126<sup>th</sup> Ave., Suite 2520  
Vancouver, WA 98682  
360-882-0419 | [bryceh@aks-eng.com](mailto:bryceh@aks-eng.com)

## SCOPE OF WORK

Provide a comprehensive update to the adopted 2012 Boulder Creek and Jones Creek Forest Management Plan (FMP) in order to continue striving towards obtaining and maintaining the City's goals for the property while adhering to forest practice regulations: (1) protect and maintain water quality; (2) Generate periodic income from the sale of wood products; (3) Provide a permanent access/road network within the property for operational, maintenance, and asset protection purposes; (4) Improve forest health.

The following detailed list of tasks are included in order to provide a supplemental amended FMP deliverable.

### I. UPDATED PLAN/REPORT INFORMATION

Each table of contents section (side/below) from the original FMP will be addressed with updated information based on the last 10-plus years of implementation as well as the aftermath from the Nakia Creek Fire. Additional sections will be included to discuss the results of the first five harvest entries as well as the three fire salvage sales.



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## II. UPDATED APPENDICES

Each of the original appendices will be updated to provide the most current up to date information based on the last 10-plus years of implementation as well as the aftermath from the Nakia Creek Fire:

### A. GENERAL PROPERTY MAPS

Adjacent land ownership has changed, updated aerial imagery is available, and more accurate topography is available.

### B. Right-of-Way Maps

Permanent access easements have been procured for three different entry points into the property.

### C. Timber Volume and Valuation

Based on multiple timber cruises and valuations over the last 10-plus years, updated projections for volume removals and valuations will be provided.

### D. Stream Classifications & Site Class Map

The majority of all on-site streams and wetlands have ground verified and will be compiled to provide an updated map for the full property.

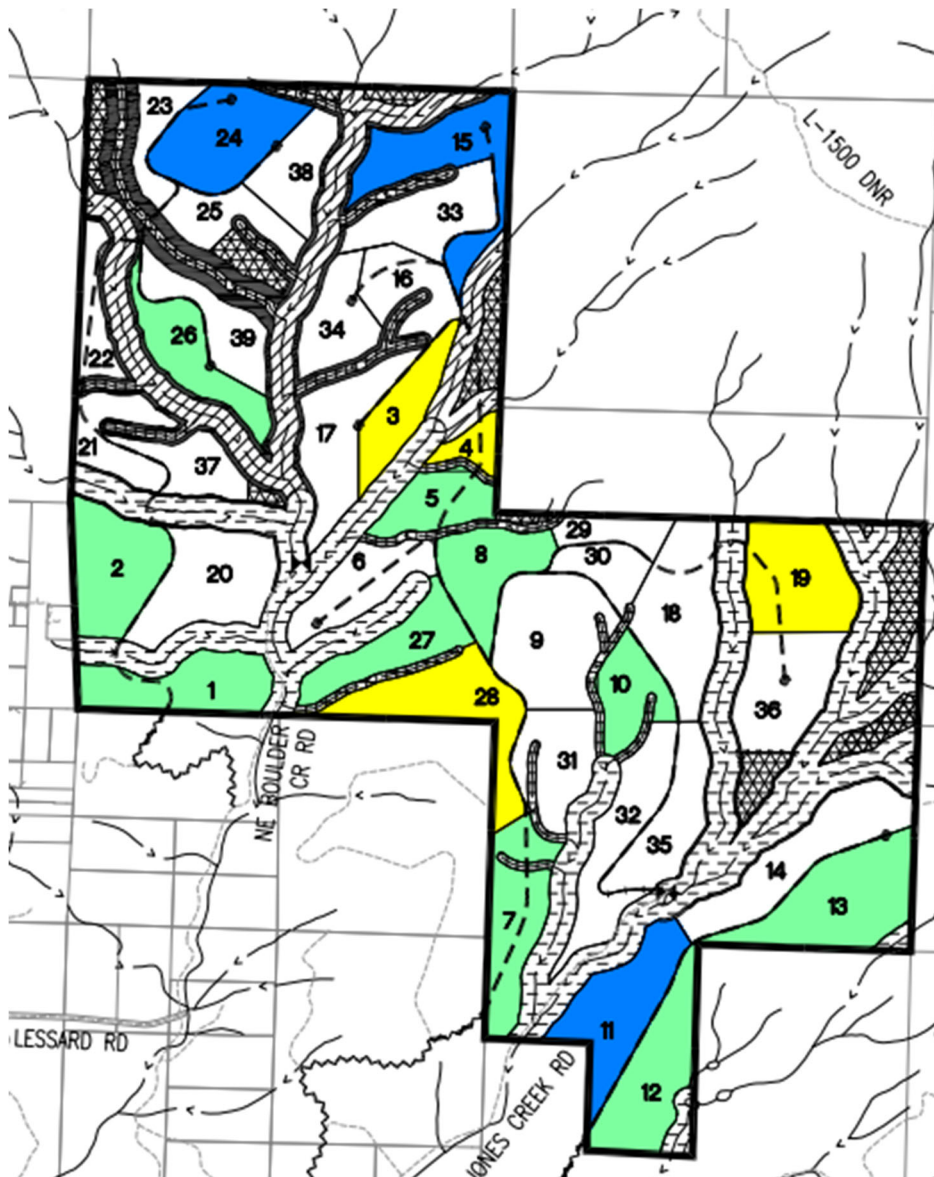
### E. Harvest Maps

The original FMP outlined a 40-year schedule to be completed with 15 different harvest entries comprised of 39 harvest units. Due to the Nakia Creek Fire and plan adaptations over the last 10-plus years, this schedule is no longer valid and needs to be reassessed to guide future activities. Harvest unit areas have also changed based on field located critical areas and buffers as well as new road locations. Updated harvest maps will be prepared with a schedule of recommended harvest entries for the future. This is important for planning and ensuring compliance with forest practice regulations. See this page and the next page for the original schedule and an example of the originally proposed harvest entry for 2026.

UNIT	HARVEST YEAR	APPROXIMATE ACREAGE	APPROXIMATE % AREA BY TIMBER TYPE		
			TYPE 1	TYPE 2	TYPE 3
1	2013	33.8		100%	
2	2017	37.0	9%	91%	
3	2026	22.3			100%
4	2026	8.4	74%	26%	
5	2020	20.5	71%	29%	
6	2029	26.3	43%	57%	
7	2014	35.5	32%	68%	
8	2020	28.6	22%	11%	67%
9	2029	47.0	18%	66%	16%
10	2017	20.7	25%	75%	
11	2023	39.2	100%		
12	2014	39.3	64%	36%	
13	2017	48.5	100%		
14	2029	41.3	90%	10%	
15	2023	39.4			100%
16	2032	21.8			100%
17	2041	33.7			100%
18	2053	42.5	1%	99%	
19	2026	39.1	83%	17%	
20	2032	41.0	3%	97%	
21	2053	19.1		100%	
22	2032	15.0		100%	
23	2044	14.8	5%	95%	
24	2023	39.4		79%	21%
25	2047	26.3		30%	70%
26	2020	27.3		100%	
27	2014	26.1	31%	66%	3%
28	2026	40.8	42%	58%	
29	2035	12.5		100%	
30	2035	14.5	10%	77%	13%
31	2044	26.2	26%	74%	
32	2050	35.5	8%	92%	
33	2038	29.7			100%
34	2047	22.5			100%
35	2035	28.2		100%	
36	2041	35.6	51%	49%	
37	2044	17.5		100%	
38	2038	21.8		39%	61%
39	2050	23.4	4%	96%	

ENTRY	YEAR	UNITS
1	2013	1
2	2014	7,12,27
3	2017	2,10,13
4	2020	5,8,26
5	2023	11,15,24
6	2026	3,4,19,28
7	2029	6,9,14
8	2032	16,20,22
9	2035	29,30,35
10	2038	33,38
11	2041	17,36
12	2044	23,31,37
13	2047	25,34
14	2050	32,39
15	2053	18,21





#### F. Resource Protection Map

With the majority of the ownership having ground verified streams and wetlands, this map will be updated to show the protected resources.

#### G. Road Maps & Standards

The majority of all planned roads have been designed and constructed. These roads as well as planned roads for future harvest entries will be displayed. Portions of the original road construction standards have also been revised/modified and will be described as applicable in this updated appendix.

#### H. Forest Practice Permit Application Instructions & Forms; RMAP Checklist

The permitting process has been revised over the past 10 years with the WA Department of Natural Resources. Updated documents will be provided.

#### I. Calendar of Activities

Slight modifications will be made for an updated general calendar of activities.



EXHIBIT “B”  
COSTS FOR SCOPE OF SERVICES

III. REIMBURSABLE EXPENSES

Reimbursable Expenses will include:

- Mileage
- Clerical, administration, and delivery services

Estimated Fees

I. Updated Plan/Report Information	
II. Updated Appendices	
III. Reimbursable Expenses	
TOTAL FEE:	\$40,000

## EXHIBIT “D”

### TITLE VI ASSURANCES

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, and successors in interest agree as follows:

1. **Compliance with Regulations:** The CONSULTANT shall comply with the Regulations relative to non-discrimination in federally assisted programs of the AGENCY, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the “REGULATIONS”), which are herein incorporated by reference and made a part of this AGREEMENT.
2. **Equal Opportunity Employer:** The CONSULTANT, In all services, programs, activities, hiring, and employment made possible by or resulting from this Agreement or any subcontract, there shall be no discrimination by Consultant or its selection and retention of sub-consultants, including procurement of materials and leases of equipment, of any level, or any of those entities employees, agents, sub-consultants, or representatives against any person because of sex, age (except minimum age and retirement provisions), race, color, religion, creed, national origin, marital status, or the presence of any disability, including sensory, mental or physical handicaps, unless based upon a bona fide occupational qualification in relationship to hiring and employment. This requirement shall apply, but not be limited to the following: employment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Consultant shall comply with and shall not violate any of the terms of Chapter 49.60 RCW, Title VI of the Civil Rights Act of 1964, the Americans With Disabilities Act, Section 504 of the Rehabilitation Act of 1973, 49 CFR Part 21, 21.5 and 26, or any other applicable federal, state, or local law or regulation regarding non-discrimination.
3. **Solicitations for Sub-consultants, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiations made by the CONSULTANT for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the CONSULTANT of the CONSULTANT’s obligations under this AGREEMENT and the REGULATIONS relative to non-discrimination of the grounds of race, color, sex, or national origin.
4. **Information and Report:** The CONSULTANT shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by AGENCY, STATE or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the AGENCY, STATE or FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the CONSULTANT’s non-compliance with the non-discrimination provisions of this AGREEMENT, the AGENCY shall impose such AGREEMENT sanctions as it, the STATE or the FHWA may determine to be appropriate, including, but not limited to:
  - Withholding of payments to the CONSULTANT under the AGREEMENT until the CONSULTANT complies, and/or;
  - Cancellation, termination, or suspension of the AGREEMENT, in whole or in part.
6. **Incorporation of Provisions:** The CONSULTANT shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment,

unless exempt by the REGULATIONS, or directives issued pursuant thereto. The CONSULTANT shall take such action with respect to any sub-consultant or procurement as the AGENCY, STATE, or FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however that in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the CONSULTANT may request the AGENCY and the STATE enter into such litigation to protect the interests of the AGENCY and the STATE and, in addition, the CONSULTANT may request the United States enter into such litigation to protect the interests of the United States.

The United States Department of Transportation  
Appendix A of the  
Standard Title VI/ Non-Discrimination Assurances  
DOT Order No. 1050.2A

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. **Compliance with Regulations:** The Consultant (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The Consultant, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin, sex, age, disability, income-level, or Limited English Proficiency (LEP) in the selection and retention of subConsultants, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations as set forth in Appendix E, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subConsultant or supplier will be notified by the Consultant of the Consultant's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, national origin, sex, Age, disability, income-level or LEP.
4. **Information and Reports:** The Consultant will provide all information and reports required by the Acts, the Regulations and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish the information, the Consultant will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Consultant's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the Consultant under the contract until the Consultant complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part.

**Incorporation of Provisions:** The Consultant will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subConsultant, or supplier because of such direction, the Consultant may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

The United States Department of Transportation  
Appendix E of the  
Standard Title VI/ Non-Discrimination Assurances  
DOT Order No. 1050.2A

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the “Consultant”) agrees to comply with the following non-discrimination statutes and authorities, including, but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat.252), prohibits discrimination on the basis of race, color, national origin; and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, prohibits discrimination on the basis of disability; and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123, as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and Consultants, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations 49 C.F.R. parts 37 and 38.
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



**CITY OF CAMAS  
PROFESSIONAL SERVICES AGREEMENT  
Amendment No. 1**

616 NE 4th Avenue  
Camas, WA 98607

**Project No. STR23011 (T1052)**

**NW Lake Road and NW Sierra Street Intersection Improvements**

THIS AMENDMENT ("Amendment") to Professional Services Agreement is made as of the \_\_\_\_ day of March, 2024, by and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **MacKay Sposito**, hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the "Parties."

The Parties entered into an Original Agreement dated **July 7, 2023**, by which Consultant provides professional services in support of the Project identified above. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. **Scope of Services.** Consultant agrees to perform additional services as identified on **Exhibit "A"** (Amended Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses, for an amount not-to-exceed \$62,183.52.

- a. ☐ Unchanged from Original/Previous Contract

2. **Time for Performance.** Consultant shall perform all services and provide all work product required pursuant to this Amendment by:

- a. ☒ Extended to December 30, 2025.

- b. ☐ Unchanged from Original/Previous Contract date of \_\_\_\_\_, 20\_\_\_\_

Unless an additional extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of the Original Agreement.

3. **Payment.** Based on the Scope of Services and assumptions noted in **Exhibit "A"**, Consultant proposes to be compensated on a time and material basis per **Exhibit "B"** (Costs for Scope of Services) with a total estimated not to exceed fee of:

- a. Previous not to exceed fee: \$94,345.55

- b. Amendment No. 1 \$62,183.52

- c. **Total: \$156,529.07**

- d. Consultant billing rates:

- ☒ Modification to Consultant Billing Rates per **Exhibit "C"** attached herein

- ☐ Unchanged from Original/Previous Contract

4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this \_\_\_\_\_ day of March 2024.

CITY OF CAMAS:

MacKay Sposito:  
**Authorized Representative**

By: \_\_\_\_\_

By:  \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: Derrick Smith

Title: \_\_\_\_\_

Title: President/CEO  
3/5/2024  
Date: \_\_\_\_\_



## EXHIBIT “A” AMENDED SCOPE OF SERVICES

### 1. Project Management

#### 1.1. Project Administration

- Prepare monthly invoices and progress reports to accompany invoicing. Reports will include a budget summary, tasks completed within the invoicing period, and the schedule status of critical tasks.

#### 1.2. Project Scheduling

- Prepare and submit an activities list and schedule to the City following the Notice to Proceed. The schedule will show appropriate milestones for the Phase 2 scope of work.

#### 1.3. Project Team Meetings

- Schedule, prepare agendas and minutes (including task log updates), and lead check-in project team meetings with the City. This task includes an open house planning meeting and progress meetings. See Table 1 for meeting schedules.
- Organize and hold project coordination meetings with stakeholders.

Table 1 - Meeting Schedule				
Type	Format	Frequency	Participants	# Mtgs
Open House Planning Meeting	Virtual	Once	Team Leads	1
Team Check-in Meetings	Virtual	Monthly	Team Leads	4
Public Outreach Results Presentation to City Council	In-Person	Once	Team Leads	1

#### 1.4. Subconsultant Coordination

- General coordination and management of the subconsultant team including contracting, invoicing, scheduling, and deliverables.

#### Deliverables

- Monthly Invoices and Progress Reports
- Baseline Phase 2 Project Schedule
- Meeting Agendas, Minutes, and Task Log Updates

#### Assumptions

- All meetings are assumed to be one hour in duration.
- Four-month Phase 2 project management duration
- One update to the Phase 2 project schedule

## 2. Public Outreach

JLA Public Involvement will lead public outreach for the consultant team with support from MacKay Sposito and DKS. MacKay Sposito's scope is outlined below. Please refer to Appendix 1 for JLA's scope of work and Appendix 2 for DKS's scope of work.

### 2.1. Public Outreach Support (Mackay Sposito)

- Project Meetings
  - Team coordination meetings to assist in preparing for outreach events and activities are included under the Project Management task.
  - Participate in interviews with key project stakeholders.
    - Camas School District
    - Bike and pedestrian groups, such as Ride Clark County, Vancouver Bike Club and Clark County Bike and Pedestrian Advisory Group
    - Lake Heights HOA
    - Lake Pointe HOA
    - Lacamas Shores Residents
    - Camas Washougal Fire Dept
    - Up to Four Impacted property owners
  - Prepare for, conduct and document up to four one-on-one conversations with impacted property owners.
  - Attend one in person open house.
- Outreach Material Support
  - Review and provide feedback for JLA prepared draft:
    - Mailers
    - Engage website content and survey materials.
    - Social media content
    - Project fact sheet
    - Open house poster
  - Prepare draft open house slides and submit to city staff for review. Update and finalize slides incorporating city staff comments.

### Assumptions

- City staff will lead a single up to two hour long open house with support from the consultant team.
- Two rounds of open house slide review comments from the city
- Up to six one hour long virtual stakeholder interviews
- All technical information for outreach materials will lean heavily on materials prepared during the alternatives analysis phase. No additional renderings or graphics are included in this scope.

### 2.2. Public Outreach Support (JLA)

Please refer to Appendix 1 for public outreach scope of work.

### 2.3. Public Outreach Support (DKS)

Please refer to Appendix 2 for public outreach scope of work.

EXHIBIT “B”  
AMENDED COSTS FOR SCOPE OF SERVICES

Project Name: NW Lake Rd at NW Sierra St Intersection Improvements Project Manager: Jason Irving MSi Job No.: 18190 Date: 02/26/24		MacKay Sposito, Inc.									
		ESTIMATED HOURS AND EXPENSES						SUBCONSULTANTS		Total Budget Amount	
		Project Accountant	Senior Project Manager/PIC	Project Engineer	Public Involvement Coordinator	Expenses	Total	JLA	DKS		
1.0 - Project Management	1.1 - Project Administration	8.00	3.00	8.00			\$3,646.00			\$3,646.00	
	1.2 - Project Scheduling		3.00				\$846.00			\$846.00	
	1.3 - Project Team Meetings		12.00	13.00			\$6,010.00			\$6,010.00	
	1.4 - Subconsultant Coordination		6.00	4.00			\$2,500.00			\$2,500.00	
	Subtotal						\$13,002.00			\$13,002.00	
2.0 - Public Outreach	2.1 - Public Outreach Support (Mackay Sposito)		21.00	9.00	4.00		\$8,180.00			\$8,180.00	
	Subtotal						\$8,180.00			\$8,180.00	
	2.2 - Public Outreach (JLA)*							\$26,834.11		\$26,834.11	
	Markup							\$2,683.41		\$2,683.41	
	JLA Subtotal							\$29,517.52		\$29,517.52	
	2.3 - Public Outreach (DKS)*								\$10,440.00	\$10,440.00	
	Markup								\$1,044.00	\$1,044.00	
	DKS Subtotal								\$11,484.00	\$11,484.00	
		HOURS	8.00	45.00	34.00	4.00					
		RATE	\$148.00	\$282.00	\$202.00	\$110.00					
		TOTAL	\$1,184.00	\$12,690.00	\$6,868.00	\$440.00	\$0.00	\$21,182.00	\$29,517.52	\$11,484.00	\$62,183.52

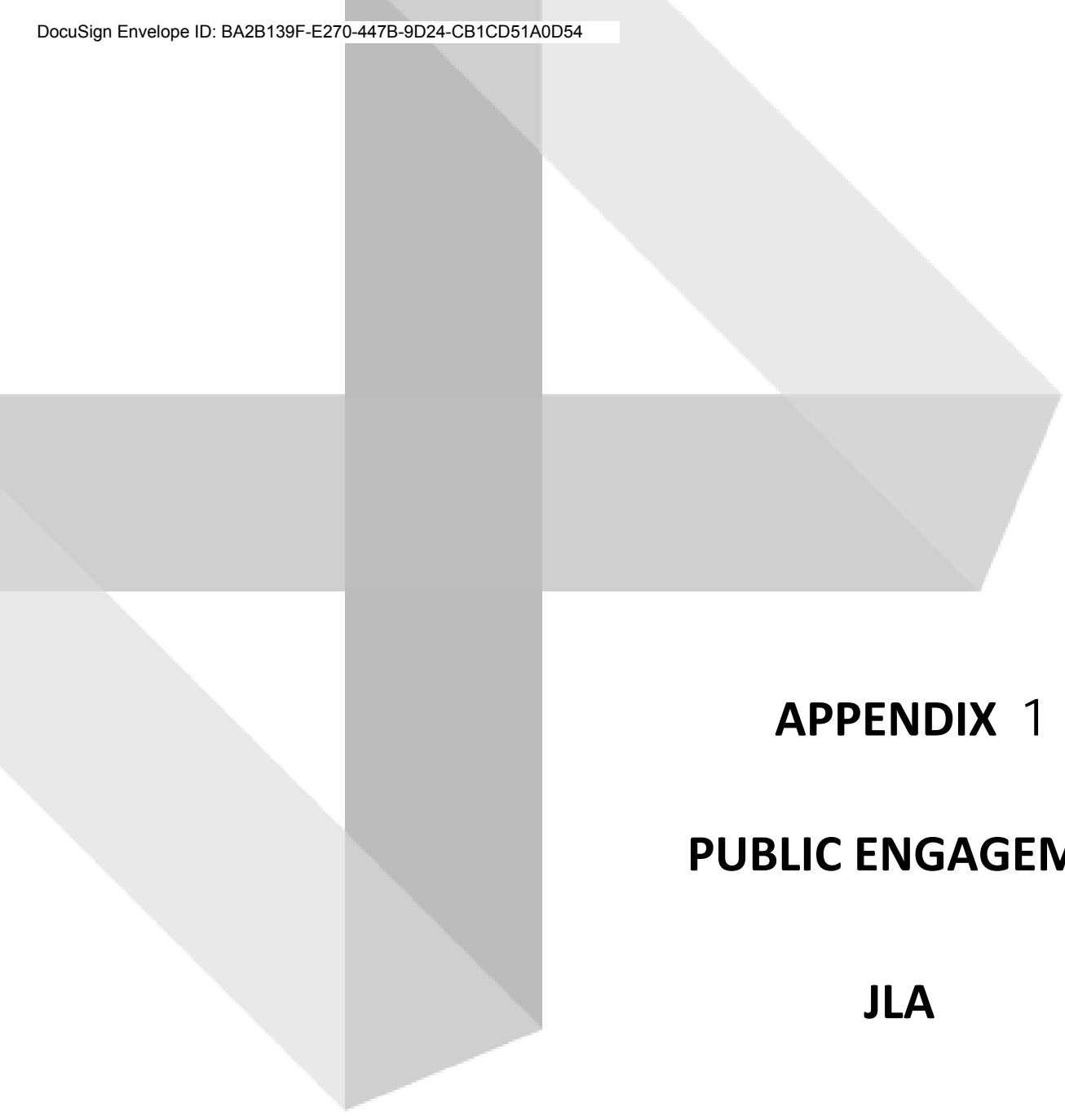
\*NOTE FOR SUBCONSULTANT BREAKDOWN SEE APPENDICES 1 AND 2

## EXHIBIT “C” CONSULTANT BILLING RATES

	<u>Regular</u>		<u>Regular</u>
Senior Principal	\$346.00	Administrative Assistant	\$106.00
Principal	\$282.00	Clerical	\$94.00
Engineering Manager	\$240.00	Survey Manager	\$220.00
Project Engineer	\$202.00	Project Manager – Survey	\$198.00
Engineer IV	\$186.00	Land Surveyor IV	\$178.00
Engineer III	\$168.00	Land Surveyor III	\$164.00
Engineer II	\$156.00	Land Surveyor II	\$156.00
Engineer I	\$136.00	Land Surveyor I	\$144.00
Project Manager – Design	\$216.00	Survey Technician IV	\$144.00
Project Controls Manager	\$244.00	Survey Technician III	\$126.00
Contract Administrator	\$182.00	Survey Technician II	\$118.00
Project Coordinator II	\$144.00	Survey Technician I	\$106.00
Project Coordinator I	\$132.00	Survey Aid	\$84.00
Design Technician IV	\$160.00	Survey Party Chief	\$156.00
Design Technician III	\$148.00	Survey Party Chief – <b>Out of Town</b>	\$161.00
Design Technician II	\$140.00	Survey Instrument Person	\$110.00
Design Technician I	\$118.00	Survey Instrument Person – <b>Out of Town</b>	\$115.00
Landscape Manager	\$206.00	GIS Mapping Specialist	\$156.00
Project Manager – Landscape	\$178.00	GIS Mapping Specialist II	\$164.00
Landscape Architect II	\$160.00	Public Involvement Associate/Mgr.	\$164.00
Landscape Architect I	\$140.00	Public Involvement Coordinator	\$110.00
Landscape Designer III	\$132.00	Creative Designer	\$106.00
Landscape Designer II	\$122.00	Stormwater Analyst	\$144.00
Landscape Designer I	\$110.00	Environmental Manager II	\$196.00
Land Development Manager	\$252.00	Environmental Manager I	\$174.00
Planning Manager	\$228.00	Environmental Principal	\$155.00
Project Manager – Planning	\$200.00	Environmental Supervisor	\$125.00
Senior Planner	\$182.00	Environmental Stormwater Vac Operator	\$125.00
Planner IV	\$176.00	Environmental Stormwater Vac Crew	\$115.00
Planner III	\$168.00	Environmental Crew Lead	\$105.00
Planner II	\$146.00	Environmental Maintenance Technician	\$95.00
Planner I	\$132.00	Environmental Administrative	\$100.00
Planning Technician	\$126.00	Natural Resource Specialist IV	\$156.00
Land Development Assistant	\$106.00	Natural Resource Specialist III	\$142.00
Accounting Manager	\$216.00	Natural Resource Specialist II	\$126.00
Project Accountant	\$148.00	Natural Resource Specialist I	\$116.00
Administrative Manager	\$148.00	UAV Pilot	\$160.00

The above rates cover salaries, overhead and profit. All other materials and expenses will be billed on an actual cost plus 10% basis. Overtime rates will be 1.5 times unless otherwise negotiated. These rates will be adjusted annually or as necessary to reflect market conditions. Sub-Consultants costs will be on actual cost plus 10% to compensate MacKay Sposito for Business Occupation Tax and administrative costs.

Per diem rates for travel within the continental United States will be billed in accordance with the rates published by the Office of Governmentwide Policy, General Services Administration (GSA) for the applicable fiscal year. Mileage will be billed in accordance with standard mileage rates published by the Internal Revenue Service. Engineering categories are in accordance with ASCE Classifications. Rates detailed above do not apply to Federal or State contracts with specific Wage Determinations or mandated prevailing wage/fringe benefits minimum.



# **APPENDIX 1**

## **PUBLIC ENGAGEMENT**

### **JLA**

**City of Camas**  
**Lake Road/Sierra Street Intersection Improvements**  
**JLA Scope of Work**  
**February 24, 2024**

**Purpose and Goals:** This project entails the development of design alternatives for an intersection improvement project at Lake Road and Sierra Street. The design alternatives will be developed with community outreach, along with review and approval by City Council. The major objectives of the public involvement program are to:

- Raise awareness and understanding of the project and engage local residents, road users and community partners through meaningful public outreach to inform design alternatives.
- Follow a phased process that engages the stakeholders at the right time, identifying when particular stakeholder groups will be interested in the project and/or be able to provide input to inform the project.

**Scope of Work:** Public Involvement will be overseen by Adrienne DeDona with assistance from JLA support staff. JLA will work collaboratively with the City and the consultant team to coordinate and deliver outreach and communication tasks.

The following tasks represent work to be completed by JLA.

***Task 1: Project Initiation & Management***

JLA will participate in periodic project coordination meetings, in-person or via video/phone conference, with City staff and the consultant team to review and discuss work products, prepare for community outreach, refine objectives and develop implementation strategies. In addition, JLA will attend one open house planning meeting with the project team. This meeting is assumed to be virtual.

JLA will prepare for and present at one in-person Council workshop to share the outreach results.

JLA will produce monthly progress reports and invoices for submittal to the prime consultant.

***Deliverables:***

- Monthly invoices and progress reports
- Participation in up to four project check in meetings (virtual)
- Participation in one open house planning meeting (virtual)
- Participation in one in person Council workshop

***Task 2: Community Engagement***

The overall engagement program will focus on broad general awareness and understanding of the project purpose and need for the general public (“City-wide”). In addition, there will be focused engagement with key stakeholder groups. JLA will work with the City and the consultant team to reach out to a broad spectrum of residents and community partners to share information and gather input. The project team will work collaboratively with the City to craft the public involvement program to ensure a successful project for the City that garners broad community understanding. The following

tasks will be focused on both engagement with a broad, city-wide audience, and with impacted stakeholders.

- **Task 2.1: Consultation with Key Stakeholders:** JLA will coordinate with the city to coordinate and conduct discussions with the following groups at the outset of the project to understand expectations, gather feedback on intersection alternatives and hear the needs and desires for the improved intersection. Key stakeholders to engage in focused, virtual conversations include:
  - *Camas School District*
  - *Bike and pedestrian groups, such as Ride Clark County, Vancouver Bike Club and Clark County Bike and Pedestrian Advisory Group*
  - *Lake Heights HOA*
  - *Lake Pointe HOA*
  - *Lacamas Shore Residents*
  - *Camas Washougal Fire Dept*
  - *Up to Four Impacted property owners*

*Assumes the City will assist in providing contact information for key stakeholders. MSI and the City will coordinate and conduct meetings with impacted property owners regarding ROW.*

*Deliverables:*

- Identify key contacts and schedule meetings.
- Prepare for, conduct and document up to 6 stakeholder interviews (virtual).

- **Task 2.2: Open House and Online Open House/Survey:** With this project being on an arterial road all users will be impacted during construction. With this in mind, JLA will coordinate one open house with a corresponding online open house or online survey to engage a broad, city-wide audience. These events will provide the community with the opportunity to learn about the project and give feedback on the intersection design alternatives being considered by the City. A city-wide mailer will go out to all residents inviting them to participate, as well as social media posts.

JLA will compile comments and produce a summary report.

*Deliverables:*

- Prepare for and deliver one in-person open house, including informational displays, comment forms and sign-in sheets
- Develop one complimentary city-wide online open house or survey.
- Prepare public involvement summary.

- **Task 2.3: Communications Materials and Content:** JLA will work with City staff and the consultant team to prepare communications materials, such as web content for Engage, social media content, a project fact sheet, two project mailers to go out to city-wide, signage/poster and powerpoint template. Assumes the City will be responsible for production, printing and distribution of all communications, including web and social media content.

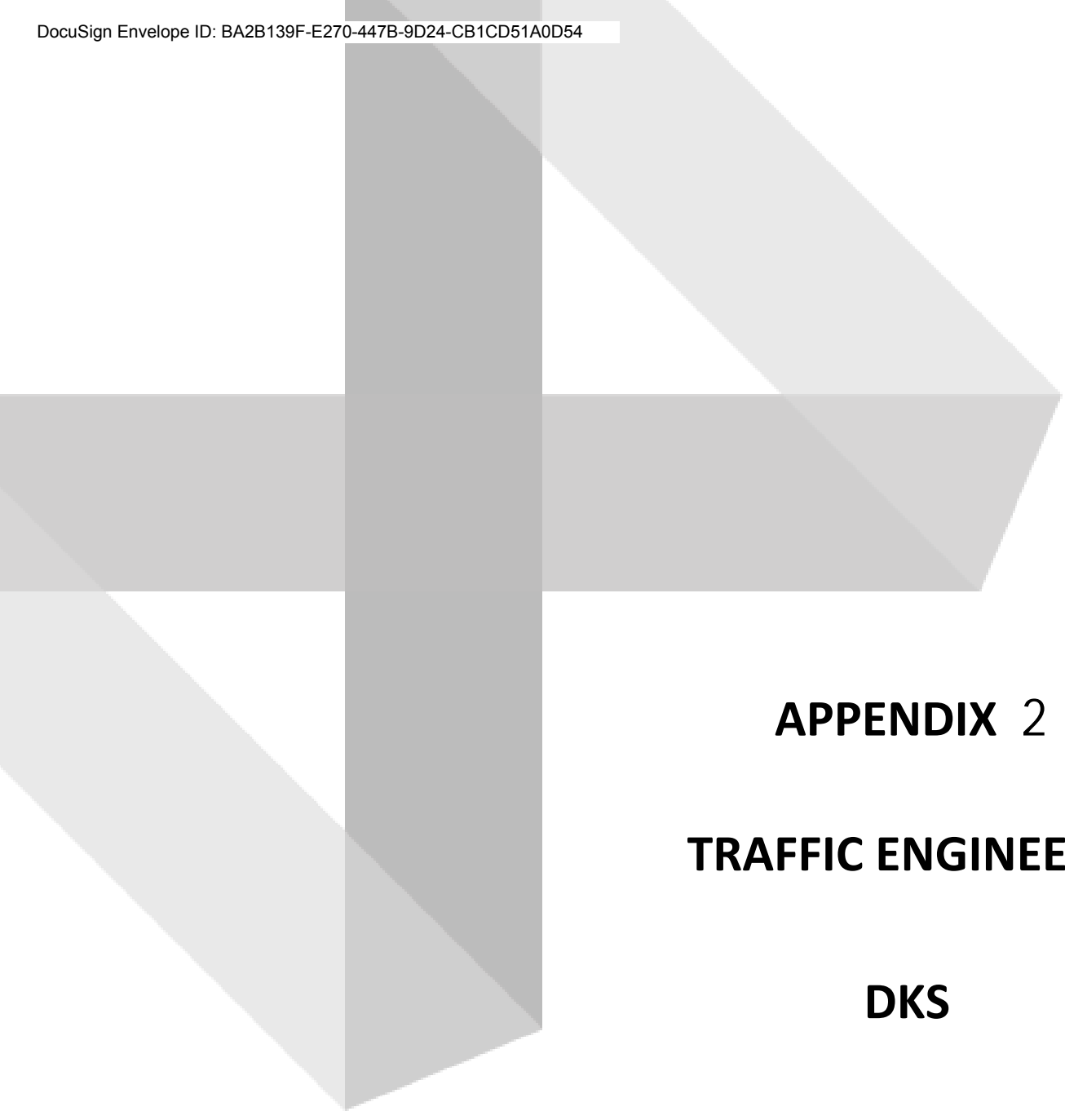
*Deliverables:*

- Web content for Engage (content to be provided to the City for posting)
- Up to three social media posts (content to be provided to the City for posting)
- One project fact sheet
- Two project mailers to be printed and distributed by the City (one to announce the open house and online open house and a second to announce the preferred alternative selection, next steps/timing and anticipated impacts)
- Posters to generate awareness of the project and invite people to participate in the open house or online open house. To be distributed by the City.
- Powerpoint template for use at community and Council presentations.



City of Camas Lake Road/Sierra  
Street Intersection  
Improvements  
Prepared by: JLA Public Involvement  
Date: February 2024

		Adrienne DeDona, Senior Associate 1 (oversight)		PI Spec. 3 (communications and web)		PI Spec. 2 (Support)		PI Specialist 4 (Graphics)		Admin 4		Add new staff here					EXPENSE DETAIL							
		\$ 213.85	/hr	\$ 116.22	/hr	\$ 108.46	/hr	\$ 144.20	/hr	\$ 116.16	/hr		Totals				Task/ Subtasks	Communications	Printing & Copies	Mileage & Parking	Graphics	Other	Total Expenses	
Task #	Task/Subtasks	Hours/Ea	Cost	Hours/Ea	Cost	Hours/Ea	Cost	Hours/Ea	Cost	Hours/Ea	Cost		Hours	Labor	Expenses	Cost								
▼																								
1.0	Project Initiation and Management																	1.0 Project Initiation and Management						
																		0.0						
	Invoices & Progress Reports <i>Assumes monthly invoices will be sent to MSI along with progress reports</i>	3	\$642		\$0		\$0	0	\$0	5	\$581		8	\$1,222	\$0	\$1,222		0.0 Invoices & Progress Reports	\$0			\$0	\$0	\$0
	Project Team Coordination <i>Assumes participation in up to 4 project team meetings from July through December, plus one open house planning meeting and one Council workshop presentation. All meetings are assumed to be virtual with the exception of the Council workshop presentation.</i>	12	\$2,566	14	\$1,518		\$0	0	\$0		\$0		26	\$4,085	\$0	\$4,085		0.0 Project Team Coordination	\$0			\$0	\$0	\$0
▲		15	\$3,207.75	14	\$1,518.44	0	\$0.00	0	\$0.00	5	\$580.80		34	\$5,306.99	\$0	\$5,306.99			\$0	\$0	\$0	\$0	\$0	\$0
▼																								
2.0	Community Engagement																	2.0 Community Engagement						
2.1	Stakeholder Consultation																	2.1 Stakeholder Consultation						
	JLA will coordinate, conduct and document up to 6 one-on-one meetings with key stakeholders, such as the School District, EMS providers and neighborhood association.  <i>Assumes the city will assist with stakeholder identification and contact information. Assumes virtual meetings. MSI and the City will coordinate and conduct meetings with impacted property owners regarding ROW.</i>	8	\$1,711	12	\$1,302		\$0		\$0		\$0		20	\$3,012	\$50	\$3,062		0.0 JLA will coordinate, conduct and document up to 6 one-on-one meetings with key stakeholders, such as the School District, EMS providers and neighborhood association	\$0		\$50			\$50
2.2	Open House and Online Open House/Survey																	2.2 Open House and Online Open House/Survey						
	JLA will develop and summarize an open house and corresponding online event to engage the public and share intersection alternatives, pros and cons to consider from each and gather feedback.	16	\$3,422	35	\$3,796	15	\$1,627	6	\$865		\$0		72	\$9,710	\$300	\$10,010		0.0 JLA will develop and summarize an open house and corresponding online event to engage the public and share		\$150	\$50		\$100	\$300
2.4	Communications Materials Content																	2.4 Communications Materials Content						
	JLA will develop content and communications materials to include social media content, web content, one fact sheet, two mailers, one powerpoint template and one sign/poster) to be produced and distributed by the City  <i>Assumes the City will post social media and web content as well as distribute mailers and posters.</i>	10	\$2,139	25	\$2,712		\$0	25	\$3,605		\$0		60	\$8,455	\$0	\$8,455		0.0 JLA will develop content and communication s materials to include social media content, web content, one fact sheet, two mailers, one powerpoint template and one					\$0	\$0
▲		34	\$7,270.90	72	\$7,809.12	15	\$1,626.90	31	\$4,470.20	0	\$0.00		152	\$21,177.12	\$350	\$21,527.12			\$0	\$150	\$100	\$0	\$100	\$350
Add new task here													▲	▲	▲	▲								
		49	\$10,478.65	86	\$9,327.56	15	\$1,626.90	31	\$4,470.20	5	\$580.80	◀	186	\$26,484.11	\$350	\$26,834.11	◀Check	Totals	\$0	\$150	\$100	\$0	\$100	\$350
												◀	186	\$26,484.11	\$350	\$26,834.11	◀Check							
													Sum of all subtotals:			\$26,834.11	◀Check							



# **APPENDIX 2**

## **TRAFFIC ENGINEERING**

### **DKS**



## CAMAS LAKE AND SIERRA – PUBLIC ENGAGEMENT

DATE: February 26, 2024

TO: Jason Irving | MacKay Sposito

FROM: Justin Sheets | DKS Associates

SUBJECT: Camas NW Lake Rd and NW Sierra St Public Engagement  
Scope of Services

Project #A21x06-744

### SCOPE OF SERVICES

#### TASK 1 – PROJECT COORDINATION AND MEETINGS

DKS shall coordinate with the project team and attend the following meetings:

- One open house planning meeting
- Two team check-in meetings
- One city council meeting to present results of the public engagement

DKS shall prepare monthly invoices and progress reports in a format acceptable to the City.

#### TASK 2 – PUBLIC ENGAGEMENT SUPPORT

DKS shall support the project team and city throughout the public engagement process related to items such as traffic analysis and engineering. This includes preparing for and attending one open house, meetings with stakeholders, and providing support in communicating with the public and responding to comments and questions. DKS will also support the project team in providing information related to mailers, posters, and other content.

#### PUBLIC ENGAGEMENT MEETINGS

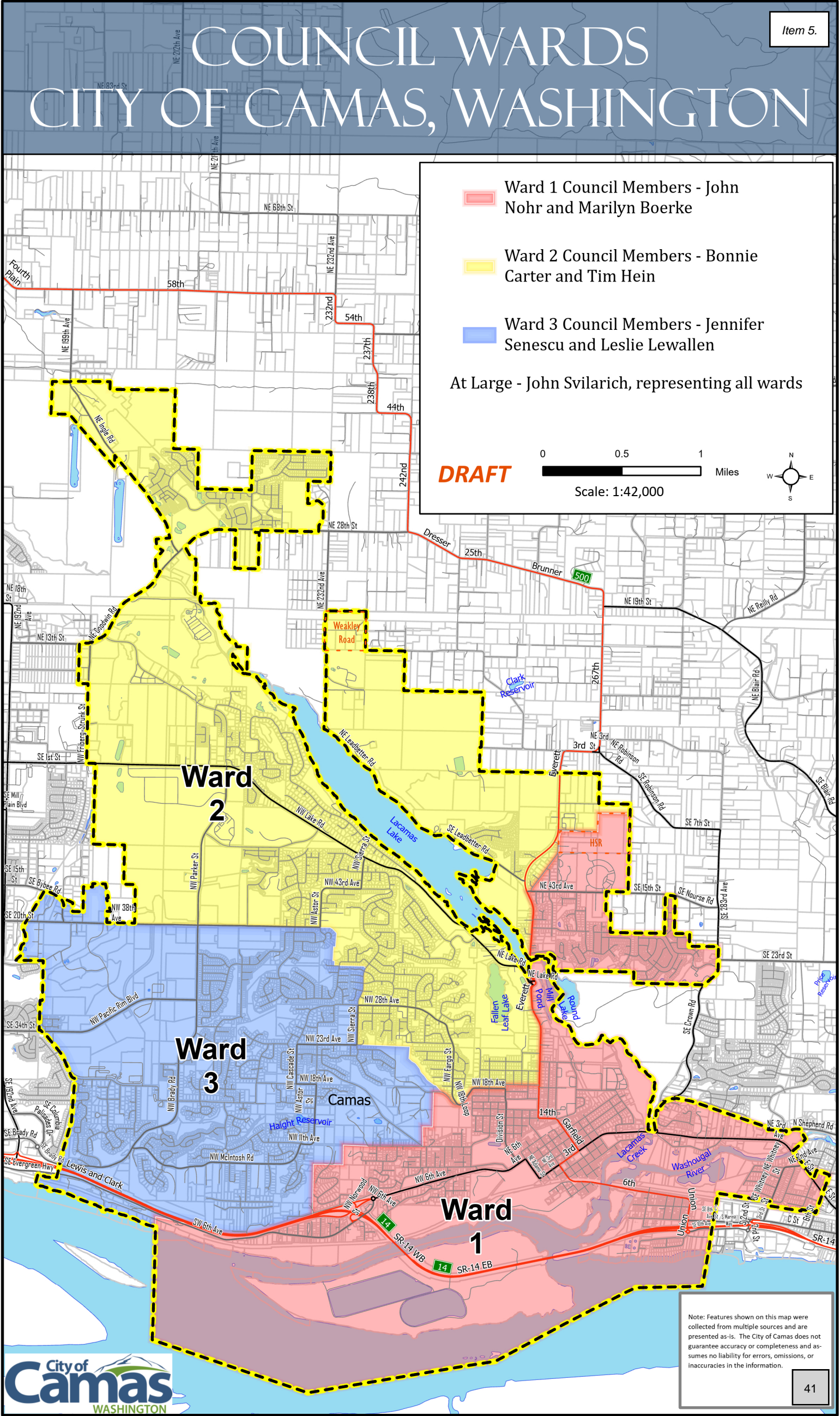
DKS will attend the following stakeholder meetings/interviews:

- Camas School District (one meeting)
- Bike and pedestrian groups such as Ride Clark County, Vancouver Bike Club, and Clark County Bike and Pedestrian Advisory Group (up to two meetings)
- Camas Washougal Fire Department (one meeting)
- One open house up to two hours long

**Camas Lake Road and Sierra Street Public Engagement**  
Proposed budget by task - DKS Associates  
2/26/2024

	PIC	QA/QC	PM	DE	CAD	Admin	DKS		
	\$300	\$260	\$245	\$170	\$125	\$150	Labor	Expenses*	Total
Task 1: Project Coordination and Meetings	1		7	8		2	\$3,675	\$0	\$3,675
Task 2: Public Engagement Support	1		19	8		1	\$6,465	\$300	\$6,765
Total	2	0	26	16	0	3	\$10,140	\$300	\$10,440

Legend:  
PIC = Principal-in-Charge (Grade 50)  
QA/QC = Quality Engineer (Grade 42)  
PM = Project Manager (Grade 39)  
DE= Design Engineer (Grade 24)  
CAD = Drafter (Grade 15)  
Admin = Project Administrator (Tech X)







## Staff Report – Consent Agenda

March 18, 2024 Council Regular Meeting

\$346,505.60 S&B, Inc. Lower Prune Hill Reservoir and Booster Station Instrumentation and Controls Purchase (Submitted by James Carothers, Engineering Manager)

Phone	Email
360.817. 7230	jcarothers@cityofcamas.us

**BACKGROUND:** The Lower Prune Hill (LPH) Reservoir and Booster Station located at 600 NW 18<sup>th</sup> Loop is the facility that provides drinking water to most of the Downtown area, and it pumps water to the City's Upper Prune Reservoir (UPH) which serves Prune Hill, Grass Valley, and the west side of town. Construction of a new booster station and replacement of the 500,000-gallon reservoir are recommended in the 2019 Water System Plan update and are currently in the Capital Budget.

S&B, Inc. is the company that maintains the programming and instrumentation necessary for staff to operate the City's water system. To maintain consistency and compatibility with the rest of the Camas water system, S&B typically provides Camas with all instrumentation and controls (I&C) necessary for new water pump stations.

**SUMMARY:** RCW 39.04280 allows for agencies to waive competitive bidding requirements "for purchases that are clearly and legitimately limited to a single source of supply." The hardware listed in the attached proposal from S&B, Inc. cannot be reliably offered as a public bid due to the need to maintain consistency of controls and the existing operator interface for the City's water system. This purchase in the amount of \$346,505.60 will provide for I&C hardware and "on-time" delivery of these materials to the project site when they are needed.

**BENEFITS TO THE COMMUNITY:** This purchase benefits the community by supporting the construction and commissioning of the LPH Reservoir and Booster Station Project. When finished, the project will provide increased pumping capacity and reliability for the UPH and West Camas pressure zones.

**POTENTIAL CHALLENGES:** None.



**Lower Prune Hill Reservoir Site:** Existing 500,000-gallon tank (right side) and booster station (center).

**BUDGET IMPACT:** There is \$7.2 million budgeted for this project in the 2024 budget. The LPH Reservoir and Booster Station Project is currently advertising for bids and scheduled to open bids on March 15, 2024. The S&B proposal is not included in the advertised bid proposal.

**RECOMMENDATION:** Staff recommends Council approve the payment of \$346,505.60 to S&B, Inc. for the purchase of instrumentation and controls for the Lower Prune Hill Reservoir and Booster Station Project.



**S&B inc. 13200 SE 30th St., Bellevue, Washington 98005 (425) 644-1700 FAX (425) 746-9312**

February 12, 2024

City of Camas  
Public Works Department  
Camas, Washington

Attn: Jim Hodges and Rob Charles  
via email: [JHodges@cityofcamas.us](mailto:JHodges@cityofcamas.us) [RCharles@cityofcamas.us](mailto:RCharles@cityofcamas.us)

Subject: City of Camas  
Lower Prune Hill Booster Station & Reservoir 1 Improvements  
I&C Scope of Work and Quotation – Revised to coordinate with Well 5 cancellation

Dear Public Works Team:

We are pleased to quote the instrumentation and controls (I&C) for the Lower Prune Hill project. This quotation is based upon the 100% design documents as presented by Consor Engineering to us in October 2023 and with electrical drawing updates sent to us January 17, 2024. This scope of work is updated in price only to reflect opportunities the City made elect to capture by the cancellation of the Well 5 Improvements Project (Contract 2022-xxx) where automation equipment ordered for this project is now available for use at the 2022 pricing structure. Equipment for Well 5 arrived in the Fall 2023. Our approach would be to move other projects forward in our queue using inventory purchased for Well 5 and replacing them with newer components where possible between this time and when the needed components for Lower Prune Hill should be encumbered to meet your delivery schedule. Not all of the parts required for Lower Prune Hill are part of the Well 5 scope. The remaining parts to order are calculated using January 2024 pricing information. Delivery for these remaining parts range from 8 to 28 weeks.

We learned from our January 4 Teams® meeting that electrical updates were in process for this project and we received these on January 17. This information did not require changes to the control system, however we advise in a general statement that all engineered electrical apparatus is experiencing very long lead times typically ranging from 50 to 70 weeks or more.

Unique to this project is that the control system will require an interim solution to allow for communication during the construction cycle. The existing leased phone circuit is in the path of construction and the existing control system will require change to use cellular communication immediately. We plan to solve this need by inserting the new PLC and cellular modem inside the existing control panel to provide the necessary proxy for communication. When the new station is built and ready for testing, we will move the equipment to the new control panel.

Our scope of work includes a PLC control panel, enclosed drives, instrumentation, application software, and startup/commissioning services of the control system. Details for the scope of work are included in the following sections.

## **I&C Scope Overview**

---

S&B is pleased to scope the following equipment and services associated with a unified control system.

1. Design Services (30% to Final) with Consor



2. [SCP] Station Control Panel – the PLC control panel which provides the automatic control of the facility
3. Three (3x) 250HP Enclosed Drives with Passive Harmonic Filter, seismically certified and UL508A listed.
4. One (1) 2hp VFD panel for the pump room exhaust fan, seismically certified and UL508A listed
5. Instrumentation (see table in following sections) providing the measurement and detection signals required for the automation system to provide continuous operation of the facility
6. Application Software (PLC, HMI Touch Panel, and SCADA Computers)
7. Transitional Commissioning – commissioning the control system for the interim operations state while the facility is constructed and partially commissioned, to enable partial facility operations.
8. Final Commissioning – commissioning of the final state of the Lower Prune Hill facility and all new equipment. This includes operating training on the new system.

## Detailed Scope of Supply

### Design Services:

S&B participated in the design of the facility with Consor Engineering. S&B focused on the I&C portion of the work, and developed the IC-G and IC sheets, along with the specification sections of the control system equipment. This work was performed prior to this quotation and fees incurred by the City. S&B incurred 35.15 hours of design time across our team of engineers. These fees are included in this bid price.

### Station Control Panel:

The new station control panel [SCP] is a PLC control panel where all networked and hardwired controls are terminated. It provides the logic of automatic controls for the facility.

S&B is supplying our “Model G” RTU which is 90”H x 24”W x 20”D. It uses a Siemens S7-1512 PLC with hot-swappable IO, a managed network switch, cellular modem, 24Vdc power distribution, relays, circuit breakers, gel cell batteries for 4-hour backup time, and a 12” touch panel HMI where all operational adjustments and diagnostics are provided.

#### Cellular Communication

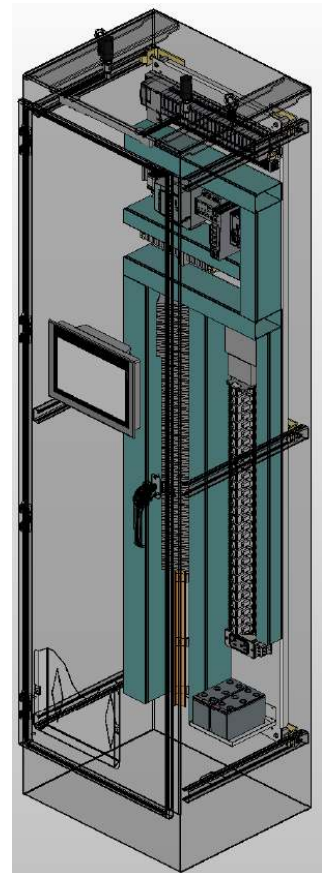
The SCP will communicate with the City headquarters via cellular communication. S&B will assist the City in procuring the SIM card for the cellular modem as we approach the shop test phase of the work. The City will be responsible for maintaining the monthly cellular bill associated with the SIM card.

#### Shop Test

The SCP will be connected in S&B’s shop to VFDs and a test PLC representing the City headquarters. The process control program is simulated and tested by S&B engineers to validate functionality prior to the system being shipped to the jobsite. This reduces startup time for S&B and the contractor.

#### Freight Included

S&B will ship the SCP, along with the Instrumentation and VFDs on a commercial truck. Equipment will be palletized, and the Contractor will be responsible for



receiving the truck at the jobsite as well as offloading the equipment from the truck and any equipment movement on the jobsite.

### Storage & Installation Requirements

S&B will include the installation and storage requirements of the I&C equipment as part of our submittal as well as via email to the contractor. This will educate the Contractor on storage and installation to protect the warranty of the equipment.

### Enclosed VFDs:

Three (3) new enclosed VFDs, each at 250HP are supplied for the project. These VFDs all come in their own enclosure, sized at 98"H x 48"W x 20"D. The drives feature a Siemens G120 VFD and a passive harmonic filter, in addition to a main breaker, fans, and door mounted VFD operations panel.

These 250HP enclosed drives are specialized units, requiring a higher level of design, in order to meet the following unique requirements:

- Harmonic mitigation (required by the local power utility)
- Seismically Certified
- 65kAIC rated short circuit rating

Our scope includes a 1.5kW enclosed drive for the exhaust fan. This enclosed drive is a wall mount unit with a fused disconnect below the drive to meet electrical code requirements. This drive will also be PROFINET connected to the PLC in the SCP enclosure. All control adjustments of the exhaust fan will be performed at the 12" touch panel HMI on the SCP enclosure.

### Profinet Connection to PLC

The VFDs are designed to have a Profinet cable connection to the PLC. Each VFD will have a "home run" connection to the PLC. S&B has provided a total of 60 meters of Profinet cable and 6 metalized connector heads to enable the electrical contractor to pull the Profinet cable from each VFD to the SCP. S&B will commission the Profinet cable heads on each end, the electrical contractor only needs to pull the Cabling.

### Shop Test

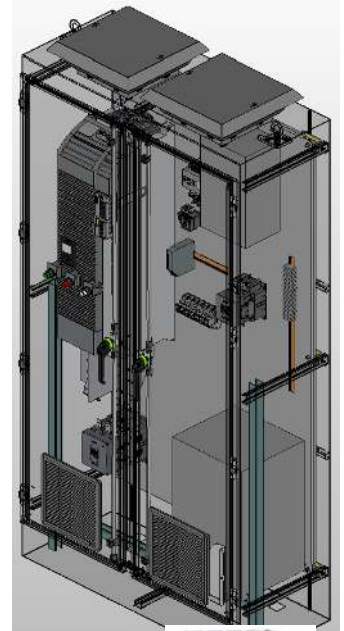
All VFDs will be connected to the SCP in S&B's shop test. Control, status, and diagnostic information is checked for each VFD, and the initial VFD parameterization (i.e. motor nameplate info) is also set for each VFD.

### Freight Included

S&B will ship the VFDs on a commercial truck with the rest of the I&C equipment. Equipment will be palletized, and the Contractor will be responsible for receiving the truck at the jobsite as well as offloading the equipment from the truck and any equipment movement on the jobsite.

### Storage & Installation Requirements

S&B will include the installation and storage requirements of the I&C equipment as part of our submittal as well as via email to the contractor. This will educate the Contractor on storage and installation to protect the warranty of the equipment.



**Instrumentation:**

Instrumentation is integral to the functional performance of the control system. S&B is providing the following equipment, as shown on the IC drawings for the project.

Tag	Instrument Type	Description	M12 Connector
FE/FIT-1	12" Magnetic Induction Flow	integral mount, booster flow	
FSL-852	Thermal Flow Switch	3" relief line open	Yes
GAH-1	Air Quality	Pump Room Air Quality (smoke) Sensor	
LSHH-1	Float - rising stem	Station Flood	
LSH-011	Float - rising stem	1.5MG Reservoir High-High Level	
LSH-021	Float - rising stem	0.5MG Reservoir High-High Level	
PIT-1	Gage Pressure Transmitter	Suction pressure transmitter	Yes
PIT-455	Gage Pressure Transmitter	455' HGL zone pressure transmitter	Yes
PIT-852	Gage Pressure Transmitter	Pump discharge pressure transmitter	Yes
ZS-1	Limit Switch – type 4	Pump Room South Door Ajar	
ZS-2	Limit Switch – type 4	Pump Room East Door Ajar	
ZS-3	Limit Switch – type 4	Pump Room East Door Ajar	
ZS-012	Limit Switch - type 6P	1.5MG Reservoir Hatch Ajar	
ZS-022	Limit Switch - type 6P	0.5MG Reservoir Hatch Ajar	
ZS-023	Limit Switch - type 6P	0.5MG Reservoir Ladder Cover Ajar	
PIR-1	Motion Detector	Motion detector, multimode	
PIR-2	Motion Detector	Motion detector, multimode	
TT-1	RTD Temperature Transmitter	Indoor air temperature	Yes
TT-2	RTD Temperature Transmitter	Outdoor air temperature	Yes
LT-010	Submersible Level Transmitter	1.5MG Reservoir Level	
LT-020	Submersible Level Transmitter	0.5MG Reservoir Level	
ZT-1	Vibration Transmitter	Vibration Sensor for Pump 1	Yes
ZT-2	Vibration Transmitter	Vibration Sensor for Pump 2	Yes
ZT-3	Vibration Transmitter	Vibration Sensor for Pump 3	Yes

**M12 Connectors**

Several Instruments will come with M-12 connectors, providing quick connections for 24Vdc loop powered instruments. This matches the intent of Detail G1 and G2 found on drawing GIC-7. S&B will mount the M12 bulkhead on the instrument, and the electrical contractor will shorten the 2-meter long cable as required and wire-nut the M12 cable to the field wiring in the conduit.

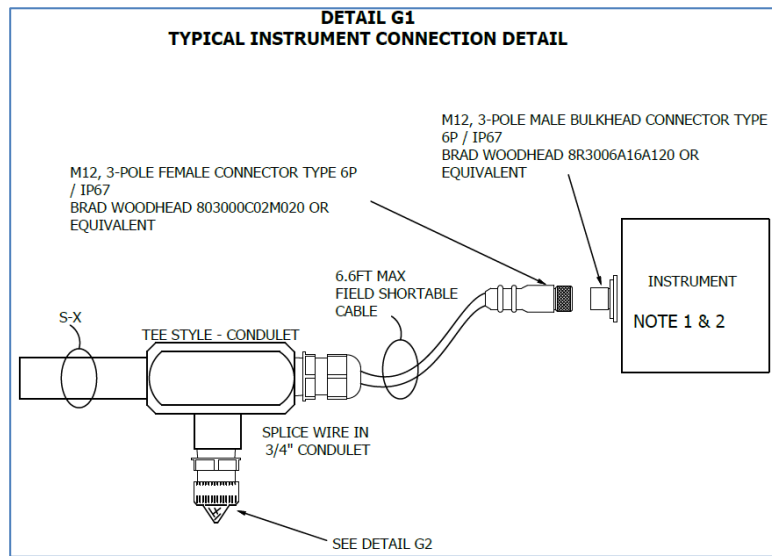
February 12, 2024

City of Camas

Lower Prune Hill Booster Station and Reservoir 1 Improvements

I&amp;C Scope of Work and Quotation

Page 5 of 10



### Shop Test

Some instrumentation will be configured and shop tested prior to shipment to the jobsite. S&B will configure M12 bulkhead connectors on the instruments identified in the table. Instrumentation scaling and 4-20mA signal testing is performed in our shop as is the trip point of the thermal flow switch.

### Freight Included

S&B will ship the instruments in a large box, set on a pallet. Equipment will be palletized, and the Contractor will be responsible for receiving the truck at the jobsite as well as offloading the equipment from the truck and any equipment movement on the jobsite.

### Storage & Installation Requirements

S&B will include the installation and storage requirements of the I&C equipment as part of our submittal as well as via email to the contractor. This will educate the Contractor on storage and installation to protect the warranty of the equipment.

S&B will store equipment for up to 60 days in our warehouse prior to shipment to allow for contractor scheduling. If the project site is not ready to receive the equipment, we offer to ship the equipment to the City Operations Center for storage or hold at S&B for a \$300/month. The City shall provide a target delivery date with "not before" and "not after" dates. S&B will use these dates to plan for panel assemblies and target delivery dates. The "not before" dates must be on or later than our lead time estimates below (ranging from 8 to 58 weeks).

**Application Software:**

Application Software links the equipment together and enables autonomous control of the station. S&B will provide application software to the following pieces of equipment:

- PLC (in the SCP)
- HMI Touch panel (in the SCP)
- VFDs (3x)
- SCADA Computer System (updates to the existing system at City Headquarters)
- Alarm Notification System (updates to the existing system at City Headquarters)

The application software is engineered at S&B's offices by Project and field engineering staff. All software is simulated and tested at our facility. Software that has completed its test is shelved and will be officially commissioned when S&B performs our field startup and commissioning activities.

**Transitional Commissioning:**

With the Lower Prune Hill site undergoing significant civil work, the leased line connection to the existing station is anticipated to be broken and not functional after this date. Our scope advances the cellular communication features of the new system, by connecting this equipment with the existing Lower Prune Hill RTU to allow for telemetry and SCADA operation during construction via the cellular network. Our work includes two days of transition startup services and 8 hours of engineering to design and program the interim system operations. S&B will provide the planning, coordination with the City in advance of contractor activities at the site. This action is anticipated to allow for civil work to continue without jeopardizing the control and operation of the existing facilities.

**Final Commissioning:**

After the construction is completed, S&B will perform the commissioning of the supplied equipment for the final end-state, as defined by the I&C drawings and control narratives in the project specifications. S&B field engineers will commission the VFDs, SCP, instrumentation, and application software.

S&B plans the following time to commission the control system

- SCP – 2 days
- VFDs (3x) – 1 day (requires the Contractor to have pump vendors onsite for complete commissioning)
- Instrumentation – 1 day
- SCADA Computer System Updates and Training – 1 day

**Contractor Coordination**

Startup/Commissioning services at jobsite are performed by our field engineer. A 2-week written notice is recommended for securing the Contractor's required startup date. Our field engineers schedule fills up quickly and the contractor can only choose from dates that are currently available.

The Contractor must also coordinate the required vendors for startup. Vendors will support the vendor-supplied field equipment, and S&B will support the testing of signals to the PLC in the SCP. The vendors we anticipate will need to be onsite during testing include:

1. Cla-Val
2. Pump Vendors (for 250HP VFDs)
3. ATS (testing the dry contacts in their control panel sending status info to the SCP)
4. Generator (testing the dry contacts and ModbusTCP ethernet connection in their control panel sending status info to the SCP)

#### Pre-Startup Checklist Requirements

S&B will provide a pre-startup checklist for the Contractor to use in verifying the electrical and mechanical systems are ready for commissioning services. An email confirmation of the pre-startup checklist completion is required prior to S&B performing startup services. Our startup time budget is based on completed checklist. **If S&B arrives on site and instrumentation installations or wirings are not complete, the Contractor is responsible to purchase all required field engineering hours needed for commissioning services that go beyond the quoted time for the Control System Startup (as instrumentation startup is done during the same time). Any required new hours must be pre-purchased as part of a change order. Therefore, it is paramount that the contractor comply with the pre-startup checklist prior to S&B field engineers arriving to the site.**

S&B will include the installation and storage requirements of the I&C equipment as part of our submittal as well as via email to the City. The City will review and forward this information to the Contractor.

#### Exceptions / Deviations from 100% Design Documents

- Plans: none
- Specifications: none

#### Pricing:

##### Pricing Breakout Table

Item	Function	Price
SCP RTU	Station Control Panel and RTU System	\$ 80,837.00
VFD-EF1	Exhaust Fan Controller	\$ 4,640.00
VFD-P1	250hp Booster Pump	\$ 67,711.00
VFD-P2	250hp Booster Pump	\$ 67,711.00
VFD-P3	250hp Booster Pump	\$ 67,711.00
Interim LPH cellular transition	Interim LPH cellular transition	\$ 4,192.00
Instruments	See table for details	\$ 18,460.00
Design Engineering	30% - 100% design drawings	\$ 8,098.00
	Sales Tax at 8.5%	\$ 27,145.60

The pricing for the scope of work is offered as a lump sum value of: **\$346,505.60.**

## Standard Terms and Conditions:

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### Installation by Electrical Contractor:

The system quoted is intended for purchase by the City and installation by the contractor. Electrical and mechanical installation of the instruments at the project site is excluded from our scope. The Electrical Contractor is encouraged to review the system prior to shipment. Following installation of the equipment our field engineer will perform startup testing and owner training.

### Assumed Responsibilities of the City's Selected Contractor:

The Contractor is responsible for the following items related to the I&C package:

- Providing the schedule for delivery of the I&C system. The Contractor may elect to receive the shipment in up to three groups of products to best fit the needs of their construction schedule: SCP, VFDs and Instrumentation.
- Attend one on-site meeting to review installation requirements and pre-startup tasks. This is a 2 to 3 hour meeting where we review mechanical and electrical installation requirements for each instrument and control panel. For control panels this includes seismic anchorage and recommended techniques. The pre-startup task review covers our check list indicating completion of the installation for each device with specific notes.
- Advance planning for startup and coordination of technical services. The pump station includes several complex equipment items. Since the control system connects with most of these items, the Contractor must provide a coordinated startup planning calendar indicating the time slots for each vendor and a sequenced plan for startup activities. All equipment provided by our firm is fully factory tested as a system on our shop floor prior to startup. Startup activities are a focus for integration of items that were not included in our scope of delivery. S&B provides a total of five days of onsite startup and testing work over as many as two time periods as part of this quotation. The Contractor can arrange for all startup in a contiguous 5-day sequence or break this up into two segments as best fits their schedule. Specific challenges to pumping stations are coordinating pump startup and generator startup.
- Provide a two-week advance notice via email for delivery to jobsite. S&B includes freight on board delivery via common freight with equipment on pallets and blanket wrapped. We typically can provide 4 hour resolution on exact delivery date and time requests. The Contractor is responsible for offloading freight and will require a forklift or similar lifting system to remove equipment from the freight van. Alternatively, the City may elect to receive all equipment from S&B at their Operations Center and make the equipment available as Will Call for the Contractor.
- All movement and storage of the IC equipment. This includes following the prescribed storage requirements of the control panels and instrumentation in a thermally controlled environment to ensure the warranty is maintained. Reference the included Control Panel Storage and Installation guide.
- Installation of equipment, including all bolts, fasteners, sealants, or other materials to support the required installation method.
- Communicating with S&B of the anticipated startup dates, or changes to the startup dates. The Contractor must request dates with at least a 2-week advance notice. S&B will give startup date options from dates that are currently available.



- Contractor is responsible to complete the S&B supplied pre-startup checklist, sign and return, to ensure the systems are both mechanically and electrically ready for startup services. If S&B arrives to perform the requested startup services and checklists were not representative of field conditions, additional field engineering labor may be required to complete the work.

#### **Startup & Commissioning:**

S&B field engineers will perform startup services for all quoted instrumentation on the project. Therefore, prior to I&C equipment checkout, all equipment for the entire site must be mechanically installed, wired, and the S&B control panel pre-commissioned so that the signal for each field device can be witnessed on the 12" operator touch panel.

S&B will be responsible to initially power up the SCP, as S&B will check for foreign voltages prior to energization. The Contractor is not allowed to power the panel without S&B first reviewing installation and providing initial startup services. This ensures the warranty of the control panel can be maintained.

#### **Submittal Documentation:**

Submittal drawings and supporting literature are provided in electronic format only, estimated at twelve (12) weeks from receipt of order.

#### **O&M Documentation:**

O&M information is supplied via electronic format prior to startup for Engineer review and Contractor use. Final documentation provided in As Built drawings supplied approximately two weeks after startup.

#### **Lead Time Estimates:**

The I&C scope of supply remains severely impacted with most equipment being long-lead items. All lead times are estimates based upon the current information from our suppliers. Lead times are subject to change and S&B does not bear responsibility for changes to manufacturer's lead times. S&B will communicate with the Owner and Contractor if lead times change.

The following lead times represent the most up to date information we have from our vendors:

- SCP – 20 weeks (use of the CPU and analog modules from the Well 5 project reduced this)
- VFDs – 32 weeks (changes in supply lead times for the VFD have improved since October)
- Instrumentation – 8-10 weeks
- Application Software – 24 weeks

#### **Standard Inclusions:**

- Award based on City Contract similar to previous work such as scope for Well 5 or Well 6.
- Equipment is factory tested and shipped FOB factory with freight allowed, common carrier, destination.
- Shop Drawings, instruction manuals and software documentation via electronic media.
- Submittal Documentation per specifications
- Field Engineering Services for technical support of installation questions, start-up, and acceptance testing of equipment supplied by this quotation. S&B is a designer and supplier of control system equipment, providing technical support and engineering services to review installation of our equipment, commission and attest to its compliance with the project specifications.



February 12, 2024

City of Camas

Lower Prune Hill Booster Station and Reservoir 1 Improvements

I&C Scope of Work and Quotation

Page 10 of 10

Item 6.

- Quote is valid for ninety days

**Standard Exclusions:**

Unless specifically included as a line item in this quotation's scope of supply the following are excluded from our scope of deliverables:

- Installation costs and any associated permits
- Arc Flash studies and/or labeling
- Short Circuit and circuit breaker trip coordination studies
- 3<sup>rd</sup> party circuit breaker certification testing and certification
- Piping, tubing, valves, fittings between the instruments and the process
- Process appurtenances: Pumps, pressure gauges, manifolds, bushings, thermowells, diaphragms, annular seals, purge assemblies, stilling wells, valves, pump over-temp sensors, pump moisture sensors, or solenoids that are not an integral part of the listed scope.
- Conduit, wire or cable external to the control system panels listed in this scope
- Mounting brackets, stanchions, supports, pads that are not integral to the control system panels or process instruments listed in this scope.
- Liquidated damages (available upon request and definition of scope)
- Bonding (service available for additional fee)
- Credit Card payment
- Equipment not specifically listed in our scope of work

Our quotation is based on a progress payment schedule to reflect progress in design, system assembly, product delivery and startup. Our payment requests will be submitted electronically per City requirements. Our form 977 (attached) provides our standard terms and conditions which provides the guidelines used for progress billing. We anticipate adopting the City's standard contract along with its terms and conditions assuming that it is similar to our recent contracts. Form 977 is provided until we have opportunity to review the current City standard contract.

We look forward to the opportunity to work on this important project and will contribute to making this successful by delivering the highest quality of materials and startup services according to the agreed schedule. Please feel free to contact us regarding any questions that you may have regarding our quotation.

Yours truly,



Randall T. Stead  
President  
S&B Inc.



## Staff Report – Consent Agenda

March 18, 2024, Council Regular Meeting

Interlocal Agreement between Clark County and the Cities of Vancouver, Washougal and Camas forming the Southwest Region Opioid Abatement Council (Submitted by Cathy Huber Nickerson, Finance Director)

Phone	Email
360.817. 1537	chuber@cityofcamas.us

**BACKGROUND:** This consent item authorizes the Mayor to sign on behalf of the City to join the Southwest Region Opioid Abatement Council with the cities of Vancouver and Washougal. This group will be considered Participating Local Government in compliance with the One Washington MOU. The Southwest Region Opioid Abatement Council participants will independently receive Opioid Settlement funds and will maintain full discretion over the use and distribution of their allocation of Opioid Funds as long as funds are used solely for approved purposes.

**SUMMARY:** Under settlements with three opioid distributors, Johnson & Johnson as well as a group of pharmacies, the funds must be used for prevention, treatment and recovery. Washington Attorney General Bob Ferguson announced the completion of the \$518 million settlement along with guidance on how the money can be used and how much cities and counties will receive.

The funds must be used in approved ways, which include improving and expanding treatment, supporting people in recovery by providing wrap-around services like housing, transportation and education, addressing the needs of pregnant women, focusing on youth-focused programs, increasing the availability of the overdose medication naloxone, enhancing the prescription drug monitoring program and supporting first responders.

Currently, Camas is projected to receive approximately \$837.010 over twenty-one years. This estimate excludes what the pharmacy settlements are.

The Southwest Region Opioid Abatement Council will be responsible for:

1. Monitor distribution of Opioid Funds to programs and services within the service area.
2. Develop and maintain a centralized public dashboard or other repository for the publication of expenditure data of Opioid funds.
3. If necessary, require and collect additional outcome-related data to evaluate the use of Opioid Funds.
4. Hearing complaints by other participating Local Governments under the One WA MOU.

**BENEFITS TO THE COMMUNITY:** The settlement provides for funding to offset the impact of the opioid crisis.

**POTENTIAL CHALLENGES:** Details about the use of funds and reporting are still in process.

**BUDGET IMPACT:** The City to date has received approximately \$65,218.42 and staff are working to document uses for the funds with the CWFD EMS services and the Camas Police Department.

**RECOMMENDATION:** Staff recommends Council authorize the Mayor to sign the Interlocal Agreement between Clark County and the Cities of Vancouver, Washougal and Camas forming the Southwest Region Opioid Abatement Council in compliance with the One Washington Memorandum of Understanding.

# INTERLOCAL AGREEMENT BETWEEN THE CITIES OF VANCOUVER, WASHOUGAL, AND CAMAS FORMING THE SOUTHWEST REGION OPIOID ABATEMENT COUNCIL

This Agreement is made and entered into among the City of Vancouver, a Washington municipal corporation (“Vancouver”), the City of Washougal, a Washington municipal corporation (“Washougal”) and the City of Camas, a Washington municipal corporation (“Camas”) for the purpose of establishing an Opioid Abatement Council (OAC) required by the “One Washington Memorandum of Understanding Between Washington Municipalities” (One WA MOU), attached hereto as Exhibit A and fully incorporated herein. Collectively, Vancouver, Washougal, and Camas are referred to as “Parties.” as defined by the (collectively “Parties”). It is the Parties’ intention that any other jurisdiction in the Southwest Allocation Region as defined in the One WA MOU may subsequently join this Agreement and the Southwest Region Opioid Abatement Council.

The Parties mutually agree to the terms contained herein.

## RECITALS

- A. Clark, Skamania, and Klickitat Counties are Participating Local Governments pursuant to the One Washington MOU, as are the following cities within Clark County: Vancouver, Camas, Washougal, Battle Ground. The foregoing political subdivisions and municipalities shall be collectively referred to as “Participating Local Governments” for purposes of this Agreement.
- B. The Participating Local Governments have received and anticipate receiving funds resulting from settlements with opioid pharmaceutical supply chain participants. Funds allocated to all of the Participating Local Governments pursuant to the One WA MOU shall be collectively referred to herein as “Opioid Funds.” This agreement will apply to all Opioid Funds received pursuant to past and future settlements as defined in the One WA MOU.
- C. The Parties seek to designate special subcommittees of the Southwest Region OAC pursuant to Section C.4.h of the One WA MOU for the purposes of overseeing the use of Opioid Funds allocated to the aforementioned Participating Local Governments enumerated above consistent with the Approved Purposes set forth in the One WA MOU.
- D. This Agreement is made to carry out the One WA MOU and related settlement documents.
- E. This Agreement does not contemplate a joint budget.
- F. This Agreement does not contemplate the joint acquisition of property by the parties. At termination, each party will remain the sole owner of its own property.

## AGREEMENT

1. The foregoing Recitals A through I are true and correct and are incorporated herein by reference as substantive provisions of this Agreement as if fully set forth herein.
2. The Parties, as Participating Local Governments, hereby designate special independent subcommittees of the Southwest Region OAC pursuant to Section C.4.h of the One WA MOU to oversee allocation, distribution, expenditures, and dispute resolution of Opioid Funds allocated to the aforementioned Participating Local Governments enumerated above consistent with the Approved Purposes set forth in the One WA MOU ( “Approved Purposes”).
3. The Southwest Region OAC shall consist of independent subcommittees listed in Recital Paragraph A above, and each independent subcommittee shall have the authority and responsibilities as described herein.
4. The Participating Local Governments enumerated in Paragraph A will directly receive the Opioid Funds and will maintain full discretion over the use and distribution of their allocation of Opioid Funds, to include any and all past and future settlements with or judgments against any Pharmaceutical Supply Chain Participant as that term is defined in Section A.11 of the One WA MOU, provided the funds are used solely for Approved Purposes. Reasonable administrative costs for a Participating Local Government to administer its allocation of Opioid Funds shall not exceed actual costs or 10% of the Participating Local Government’s allocation of Opioid Funds, whichever is less. If the Southwest Region OAC receives any of the Opioid Funds, it will immediately transfer those funds to the Participating Local Governments consistent with the One Washington MOU.
5. If a participating city elects not to retain its settlement allocation, its allocation will be re-allocated to the county within which it is located absent separate agreement to the contrary. Upon receipt of the Opioid Funds, a city that elects to transfer those funds to its county may do so and the county will have full discretion over the use and distribution of those Opioid Funds, provided the funds are used solely for Approved Purposes.
6. Pursuant to section C.4.b of the One WA MOU, the independent subcommittees of the Southwest Region OAC will provide an annual budget and accounting for actual costs and will be reimbursed for those costs from the independent subcommittee's proportionate share of Opioid Funds, provided the reasonable administrative costs shall not exceed actual costs or 10%, whichever is less.
7. Opioid Funds will be subject to mechanisms for auditing and reporting to provide public accountability and transparency. All records related to the receipt and expenditure of Opioid Funds shall be maintained for no less than five (5) years and such records shall be available for review by the Parties to this Agreement, government oversight authorities, and the public. Each party shall be responsible for its own compliance with the Washington Public Records Act, chapter 42.56 RCW (as may be amended). This

Agreement, once executed, will be a "public record" subject to production to a third party if it is requested under Chapter 42.56 RCW.

8. Each Southwest Region OAC subcommittee will be responsible for the following actions with respect to Opioid Funds:
  - a. Monitor distribution of Opioid Funds to programs and services within the Southwest Region OAC regional service area for Approved Purposes.
  - b. Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data for expenditures of Opioid Funds by the Participating Local Governments enumerated in Paragraph C, or delegating that action to another Participating Local Government, which it shall update at least annually. Each Southwest Region OAC subcommittee shall provide a link to the other subcommittees' dashboards or other repository.
  - c. If necessary, require and collect additional outcome-related data to evaluate the use of Opioid Funds, and all Participating Local Governments enumerated in Paragraph C shall comply with such requirements. Prior to establishing these requirements, evaluation and reporting tools will be developed in partnership with Participating Local Governments enumerated in Paragraph C, unless already stipulated by the One WA MOU.
  - d. Hearing complaints by Participating Local Governments enumerated in Paragraph C regarding alleged failure to (1) use Opioid Funds for Approved Purposes or (2) comply with reporting requirements.
9. Nothing in this MOU shall be interpreted to waive the right of any Party to seek judicial relief for conduct occurring outside the scope of this Agreement that violates any Washington law. In such an action, the alleged offending Party may be represented by their respective public entities in accordance with Washington law. In the event of a conflict, any Party may seek outside representation to defend itself against such an action.
10. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Parties agree not to deny the legal effect or enforceability of this Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of this Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.
11. No changes or additions to this Agreement shall be valid or binding on any Party unless such changes or additions are in writing and executed by all Parties.

12. Each Party represents that all procedures necessary to authorize such Party's execution of this Agreement have been performed and that the person signing for such Party has been authorized to execute this Agreement.
13. This Agreement shall become effective against any signatory at the earliest time at which at least two Parties have so executed it, and shall be effective against any subsequent signatory at time of execution. It is the intent of this paragraph that other entities within the Southwest Region as defined in the One WA MOU be able to join at later dates without delaying the creation of the Southwest Region OAC.

WHEREFORE, the undersigned Party representatives do hereby approve and adopt the Agreement Forming the Southwest Region Opioid Abatement Council as set forth herein.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

FOR CITY OF VANCOUVER:

Attest:

\_\_\_\_\_  
Eric Holmes, City Manager

\_\_\_\_\_  
Natasha Ramras, City Clerk

Approved as to form:

\_\_\_\_\_  
Jonathan J. Young, City Attorney

FOR CITY OF CAMAS:

Attest:

\_\_\_\_\_  
Steve Hogan, Mayor

\_\_\_\_\_  
Sydney Baker, City Clerk

Approved as to form:

\_\_\_\_\_  
Shawn MacPherson, City Attorney

FOR CITY OF WASHOUGAL:

Attest:

\_\_\_\_\_  
David Scott, City Manager

\_\_\_\_\_  
Daniel Layer, City Clerk

Approved as to form:

\_\_\_\_\_  
Robert Zeinemann, City Attorney

BY EXECUTION BELOW, ANY ADDITIONAL ENTITY IN THE SOUTHWEST REGION  
HEREBY JOINS THIS INTERLOCAL AGREEMENT SUBSEQUENT TO ITS EFFECTIVE  
DATE.

FOR CLARK COUNTY:

Attest:

\_\_\_\_\_  
Kathleen Otto, County Manager

\_\_\_\_\_  
Scott Weber, County Clerk

Approved as to form:

\_\_\_\_\_  
Tony Golik, Prosecuting Attorney



FOR SKAMANIA COUNTY:

Attest:

\_\_\_\_\_  
Tom Lannen, Chair

\_\_\_\_\_  
Clerk of the Skamania County Board

\_\_\_\_\_  
Richard Mahar, County Commissioner

\_\_\_\_\_  
Asa Leckie, County Commissioner

Approved as to form:

\_\_\_\_\_  
Adam N. Kick, Prosecuting Attorney

FOR KLICKITAT COUNTY:

Attest:

\_\_\_\_\_  
Jacob L. Anderson, County Commissioner

\_\_\_\_\_  
Clerk of the Klickitat County Board

\_\_\_\_\_  
Lori Zoller, County Commissioner

\_\_\_\_\_  
Dan Christopher, County Commissioner

Approved as to form:

\_\_\_\_\_  
David R. Quesnel, Prosecuting Attorney

FOR CITY OF BATTLE GROUND:

Attest:

\_\_\_\_\_  
Erin Erdman, City Manager

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Jill Karmy, City Attorney

# EXHIBIT A

**INTERLOCAL AGREEMENT FOR  
SOUTHWEST REGION OPIOID ABATEMENT COUNCIL**

## ONE WASHINGTON MEMORANDUM OF UNDERSTANDING BETWEEN WASHINGTON MUNICIPALITIES

Whereas, the people of the State of Washington and its communities have been harmed by entities within the Pharmaceutical Supply Chain who manufacture, distribute, and dispense prescription opioids;

Whereas, certain Local Governments, through their elected representatives and counsel, are engaged in litigation seeking to hold these entities within the Pharmaceutical Supply Chain of prescription opioids accountable for the damage they have caused to the Local Governments;

Whereas, Local Governments and elected officials share a common desire to abate and alleviate the impacts of harms caused by these entities within the Pharmaceutical Supply Chain throughout the State of Washington, and strive to ensure that principals of equity and equitable service delivery are factors considered in the allocation and use of Opioid Funds; and

Whereas, certain Local Governments engaged in litigation and the other cities and counties in Washington desire to agree on a form of allocation for Opioid Funds they receive from entities within the Pharmaceutical Supply Chain.

Now therefore, the Local Governments enter into this Memorandum of Understanding (“MOU”) relating to the allocation and use of the proceeds of Settlements described.

### **A. Definitions**

As used in this MOU:

1. “Allocation Regions” are the same geographic areas as the existing nine (9) Washington State Accountable Community of Health (ACH) Regions and have the purpose described in Section C below.
2. “Approved Purpose(s)” shall mean the strategies specified and set forth in the Opioid Abatement Strategies attached as Exhibit A.
3. “Effective Date” shall mean the date on which a court of competent jurisdiction enters the first Settlement by order or consent decree. The Parties anticipate that more than one Settlement will be administered according to the terms of this MOU, but that the first entered Settlement will trigger allocation of Opioid Funds in accordance with Section B herein, and the formation of the Opioid Abatement Councils in Section C.
4. “Litigating Local Government(s)” shall mean Local Governments that filed suit against any Pharmaceutical Supply Chain Participant pertaining to the Opioid epidemic prior to September 1, 2020.

5. “Local Government(s)” shall mean all counties, cities, and towns within the geographic boundaries of the State of Washington.

6. “National Settlement Agreements” means the national opioid settlement agreements dated July 21, 2021 involving Johnson & Johnson, and distributors AmerisourceBergen, Cardinal Health and McKesson as well as their subsidiaries, affiliates, officers, and directors named in the National Settlement Agreements, including all amendments thereto.

7. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this MOU.

8. “Opioid Abatement Council” shall have the meaning described in Section C below.

9. “Participating Local Government(s)” shall mean all counties, cities, and towns within the geographic boundaries of the State that have chosen to sign on to this MOU. The Participating Local Governments may be referred to separately in this MOU as “Participating Counties” and “Participating Cities and Towns” (or “Participating Cities or Towns,” as appropriate) or “Parties.”

10. “Pharmaceutical Supply Chain” shall mean the process and channels through which controlled substances are manufactured, marketed, promoted, distributed, and/or dispensed, including prescription opioids.

11. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, and/or dispensing of a prescription opioid, including any entity that has assisted in any of the above.

12. “Qualified Settlement Fund Account,” or “QSF Account,” shall mean an account set up as a qualified settlement fund, 468b fund, as authorized by Treasury Regulations 1.468B-1(c) (26 CFR §1.468B-1).

13. “Regional Agreements” shall mean the understanding reached by the Participating Local Counties and Cities within an Allocation Region governing the allocation, management, distribution of Opioid Funds within that Allocation Region.

14. “Settlement” shall mean the future negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant when that resolution has been jointly entered into by the Participating Local Governments. “Settlement” expressly does not include a plan of reorganization confirmed under Title 11 of the United States Code, irrespective of the extent to which Participating Local Governments vote in favor of or otherwise support such plan of reorganization.

15. “Trustee” shall mean an independent trustee who shall be responsible for the ministerial task of releasing Opioid Funds from a QSF account to Participating Local Governments as authorized herein and accounting for all payments into or out of the trust.

16. The “Washington State Accountable Communities of Health” or “ACH” shall mean the nine (9) regions described in Section C below.

## **B. Allocation of Settlement Proceeds for Approved Purposes**

1. All Opioid Funds shall be held in a QSF and distributed by the Trustee, for the benefit of the Participating Local Governments, only in a manner consistent with this MOU. Distribution of Opioid Funds will be subject to the mechanisms for auditing and reporting set forth below to provide public accountability and transparency.

2. All Opioid Funds, regardless of allocation, shall be utilized pursuant to Approved Purposes as defined herein and set forth in Exhibit A. Compliance with this requirement shall be verified through reporting, as set out in this MOU.

3. The division of Opioid Funds shall first be allocated to Participating Counties based on the methodology utilized for the Negotiation Class in *In Re: National Prescription Opiate Litigation*, United States District Court for the Northern District of Ohio, Case No. 1:17-md-02804-DAP. The allocation model uses three equally weighted factors: (1) the amount of opioids shipped to the county; (2) the number of opioid deaths that occurred in that county; and (3) the number of people who suffer opioid use disorder in that county. The allocation percentages that result from application of this methodology are set forth in the “County Total” line item in Exhibit B. In the event any county does not participate in this MOU, that county’s percentage share shall be reallocated proportionally amongst the Participating Counties by applying this same methodology to only the Participating Counties.

4. Allocation and distribution of Opioid Funds within each Participating County will be based on regional agreements as described in Section C.

## **C. Regional Agreements**

1. For the purpose of this MOU, the regional structure for decision-making related to opioid fund allocation will be based upon the nine (9) pre-defined Washington State Accountable Community of Health Regions (Allocation Regions). Reference to these pre-defined regions is solely for the purpose of

drawing geographic boundaries to facilitate regional agreements for use of Opioid Funds. The Allocation Regions are as follows:

- King County (Single County Region)
- Pierce County (Single County Region)
- Olympic Community of Health Region (Clallam, Jefferson, and Kitsap Counties)
- Cascade Pacific Action Alliance Region (Cowlitz, Grays Harbor, Lewis, Mason, Pacific, Thurston, Lewis, and Wahkiakum Counties)
- North Sound Region (Island, San Juan, Skagit, Snohomish, and Whatcom Counties)
- SouthWest Region (Clark, Klickitat, and Skamania Counties)
- Greater Columbia Region (Asotin, Benton, Columbia, Franklin, Garfield, Kittitas, Walla Walla, Whitman, and Yakima Counties)
- Spokane Region (Adams, Ferry, Lincoln, Pend Oreille, Spokane, and Stevens Counties)
- North Central Region (Chelan, Douglas, Grant, and Okanogan Counties)

2. Opioid Funds will be allocated, distributed and managed within each Allocation Region, as determined by its Regional Agreement as set forth below. If an Allocation Region does not have a Regional Agreement enumerated in this MOU, and does not subsequently adopt a Regional Agreement per Section C.5, the default mechanism for allocation, distribution and management of Opioid Funds described in Section C.4.a will apply. Each Allocation Region must have an OAC whose composition and responsibilities shall be defined by Regional Agreement or as set forth in Section C.4.

3. King County's Regional Agreement is reflected in Exhibit C to this MOU.

4. All other Allocation Regions that have not specified a Regional Agreement for allocating, distributing and managing Opioid Funds, will apply the following default methodology:

- a. Opioid Funds shall be allocated within each Allocation Region by taking the allocation for a Participating County from Exhibit B and apportioning those funds between that Participating County and its Participating Cities and Towns. Exhibit B also sets forth the allocation to the Participating Counties and the Participating Cities or Towns within the Counties based on a default allocation formula. As set forth above in Section B.3, to determine the allocation to a county, this formula utilizes: (1) the amount of opioids shipped to the county; (2) the number of opioid deaths that occurred in that county; and (3) the number of people who suffer opioid use disorder in that county. To determine the allocation within a county, the formula utilizes historical federal data showing how the specific Counties and the Cities and Towns within the Counties have

made opioids epidemic-related expenditures in the past. This is the same methodology used in the National Settlement Agreements for county and intra-county allocations. A Participating County, and the Cities and Towns within it may enter into a separate intra-county allocation agreement to modify how the Opioid Funds are allocated amongst themselves, provided the modification is in writing and agreed to by all Participating Local Governments in the County. Such an agreement shall not modify any of the other terms or requirements of this MOU.

b. 10% of the Opioid Funds received by the Region will be reserved, on an annual basis, for administrative costs related to the OAC. The OAC will provide an annual accounting for actual costs and any reserved funds that exceed actual costs will be reallocated to Participating Local Governments within the Region.

c. Cities and towns with a population of less than 10,000 shall be excluded from the allocation, with the exception of cities and towns that are Litigating Participating Local Governments. The portion of the Opioid Funds that would have been allocated to a city or town with a population of less than 10,000 that is not a Litigating Participating Local Government shall be redistributed to Participating Counties in the manner directed in C.4.a above.

d. Each Participating County, City, or Town may elect to have its share re-allocated to the OAC in which it is located. The OAC will then utilize this share for the benefit of Participating Local Governments within that Allocation Region, consistent with the Approved Purposes set forth in Exhibit A. A Participating Local Government's election to forego its allocation of Opioid Funds shall apply to all future allocations unless the Participating Local Government notifies its respective OAC otherwise. If a Participating Local Government elects to forego its allocation of the Opioid Funds, the Participating Local Government shall be excused from the reporting requirements set forth in this Agreement.

e. Participating Local Governments that receive a direct payment maintain full discretion over the use and distribution of their allocation of Opioid Funds, provided the Opioid Funds are used solely for Approved Purposes. Reasonable administrative costs for a Participating Local Government to administer its allocation of Opioid Funds shall not exceed actual costs or 10% of the Participating Local Government's allocation of Opioid Funds, whichever is less.

f. A Local Government that chooses not to become a Participating Local Government will not receive a direct allocation of Opioid Funds. The portion of the Opioid Funds that would have been allocated to a Local Government that is not a Participating Local Government shall be



redistributed to Participating Counties in the manner directed in C.4.a above.

g. As a condition of receiving a direct payment, each Participating Local Government that receives a direct payment agrees to undertake the following actions:

- i. Developing a methodology for obtaining proposals for use of Opioid Funds.
- ii. Ensuring there is opportunity for community-based input on priorities for Opioid Fund programs and services.
- iii. Receiving and reviewing proposals for use of Opioid Funds for Approved Purposes.
- iv. Approving or denying proposals for use of Opioid Funds for Approved Purposes.
- v. Receiving funds from the Trustee for approved proposals and distributing the Opioid Funds to the recipient.
- vi. Reporting to the OAC and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures.

h. Prior to any distribution of Opioid Funds within the Allocation Region, The Participating Local Governments must establish an Opioid Abatement Council (OAC) to oversee Opioid Fund allocation, distribution, expenditures and dispute resolution. The OAC may be a preexisting regional body or may be a new body created for purposes of executing the obligations of this MOU.

i. The OAC for each Allocation Region shall be composed of representation from both Participating Counties and Participating Towns or Cities within the Region. The method of selecting members, and the terms for which they will serve will be determined by the Allocation Region's Participating Local Governments. All persons who serve on the OAC must have work or educational experience pertaining to one or more Approved Uses.

j. The Regional OAC will be responsible for the following actions:

- i. Overseeing distribution of Opioid Funds from Participating Local Governments to programs and services within the Allocation Region for Approved Purposes.

- ii. Annual review of expenditure reports from Participating Local Jurisdictions within the Allocation Region for compliance with Approved Purposes and the terms of this MOU and any Settlement.
- iii. In the case where Participating Local Governments chose to forego their allocation of Opioid Funds:
  - (i) Approving or denying proposals by Participating Local Governments or community groups to the OAC for use of Opioid Funds within the Allocation Region.
  - (ii) Directing the Trustee to distribute Opioid Funds for use by Participating Local Governments or community groups whose proposals are approved by the OAC.
  - (iii) Administrating and maintaining records of all OAC decisions and distributions of Opioid Funds.
- iv. Reporting and making publicly available all decisions on Opioid Fund allocation applications, distributions and expenditures by the OAC or directly by Participating Local Governments.
- v. Developing and maintaining a centralized public dashboard or other repository for the publication of expenditure data from any Participating Local Government that receives Opioid Funds, and for expenditures by the OAC in that Allocation Region, which it shall update at least annually.
- vi. If necessary, requiring and collecting additional outcome-related data from Participating Local Governments to evaluate the use of Opioid Funds, and all Participating Local Governments shall comply with such requirements.
- vii. Hearing complaints by Participating Local Governments within the Allocation Region regarding alleged failure to (1) use Opioid Funds for Approved Purposes or (2) comply with reporting requirements.

5. Participating Local Governments may agree and elect to share, pool, or collaborate with their respective allocation of Opioid Funds in any manner they choose by adopting a Regional Agreement, so long as such sharing, pooling, or collaboration is used for Approved Purposes and complies with the terms of this MOU and any Settlement.

6. Nothing in this MOU should alter or change any Participating Local Government's rights to pursue its own claim. Rather, the intent of this MOU is to join all parties who wish to be Participating Local Governments to agree upon an allocation formula for any Opioid Funds from any future binding Settlement with one or more Pharmaceutical Supply Chain Participants for all Local Governments in the State of Washington.

7. If any Participating Local Government disputes the amount it receives from its allocation of Opioid Funds, the Participating Local Government shall alert its respective OAC within sixty (60) days of discovering the information underlying the dispute. Failure to alert its OAC within this time frame shall not constitute a waiver of the Participating Local Government's right to seek recoupment of any deficiency in its allocation of Opioid Funds.

8. If any OAC concludes that a Participating Local Government's expenditure of its allocation of Opioid Funds did not comply with the Approved Purposes listed in Exhibit A, or the terms of this MOU, or that the Participating Local Government otherwise misused its allocation of Opioid Funds, the OAC may take remedial action against the alleged offending Participating Local Government. Such remedial action is left to the discretion of the OAC and may include withholding future Opioid Funds owed to the offending Participating Local Government or requiring the offending Participating Local Government to reimburse improperly expended Opioid Funds back to the OAC to be re-allocated to the remaining Participating Local Governments within that Region.

9. All Participating Local Governments and OAC shall maintain all records related to the receipt and expenditure of Opioid Funds for no less than five (5) years and shall make such records available for review by any other Participating Local Government or OAC, or the public. Records requested by the public shall be produced in accordance with Washington's Public Records Act RCW 42.56.001 *et seq.* Records requested by another Participating Local Government or an OAC shall be produced within twenty-one (21) days of the date the record request was received. This requirement does not supplant any Participating Local Government or OAC's obligations under Washington's Public Records Act RCW 42.56.001 *et seq.*

#### **D. Payment of Counsel and Litigation Expenses**

1. The Litigating Local Governments have incurred attorneys' fees and litigation expenses relating to their prosecution of claims against the Pharmaceutical Supply Chain Participants, and this prosecution has inured to the benefit of all Participating Local Governments. Accordingly, a Washington

Government Fee Fund (“GFF”) shall be established that ensures that all Parties that receive Opioid Funds contribute to the payment of fees and expenses incurred to prosecute the claims against the Pharmaceutical Supply Chain Participants, regardless of whether they are litigating or non-litigating entities.

2. The amount of the GFF shall be based as follows: the funds to be deposited in the GFF shall be equal to 15% of the total cash value of the Opioid Funds.

3. The maximum percentage of any contingency fee agreement permitted for compensation shall be 15% of the portion of the Opioid Funds allocated to the Litigating Local Government that is a party to the contingency fee agreement, plus expenses attributable to that Litigating Local Government. Under no circumstances may counsel collect more for its work on behalf of a Litigating Local Government than it would under its contingency agreement with that Litigating Local Government.

4. Payments from the GFF shall be overseen by a committee (the “Opioid Fee and Expense Committee”) consisting of one representative of the following law firms: (a) Keller Rohrbach L.L.P.; (b) Hagens Berman Sobol Shapiro LLP; (c) Goldfarb & Huck Roth Riojas, PLLC; and (d) Napoli Shkolnik PLLC. The role of the Opioid Fee and Expense Committee shall be limited to ensuring that the GFF is administered in accordance with this Section.

5. In the event that settling Pharmaceutical Supply Chain Participants do not pay the fees and expenses of the Participating Local Governments directly at the time settlement is achieved, payments to counsel for Participating Local Governments shall be made from the GFF over not more than three years, with 50% paid within 12 months of the date of Settlement and 25% paid in each subsequent year, or at the time the total Settlement amount is paid to the Trustee by the Defendants, whichever is sooner.

6. Any funds remaining in the GFF in excess of: (i) the amounts needed to cover Litigating Local Governments’ private counsel’s representation agreements, and (ii) the amounts needed to cover the common benefit tax discussed in Section C.8 below (if not paid directly by the Defendants in connection with future settlement(s), shall revert to the Participating Local Governments *pro rata* according to the percentages set forth in Exhibits B, to be used for Approved Purposes as set forth herein and in Exhibit A.

7. In the event that funds in the GFF are not sufficient to pay all fees and expenses owed under this Section, payments to counsel for all Litigating Local Governments shall be reduced on a *pro rata* basis. The Litigating Local Governments will not be responsible for any of these reduced amounts.

8. The Parties anticipate that any Opioid Funds they receive will be subject to a common benefit “tax” imposed by the court in *In Re: National Prescription Opiate Litigation*, United States District Court for the Northern District of Ohio, Case No. 1:17-md-02804-DAP (“Common Benefit Tax”). If this occurs, the Participating Local Governments shall first seek to have the settling defendants pay the Common Benefit Tax. If the settling defendants do not agree to pay the Common Benefit Tax, then the Common Benefit Tax shall be paid from the Opioid Funds and by both litigating and non-litigating Local Governments. This payment shall occur prior to allocation and distribution of funds to the Participating Local Governments. In the event that GFF is not fully exhausted to pay the Litigating Local Governments’ private counsel’s representation agreements, excess funds in the GFF shall be applied to pay the Common Benefit Tax (if any).

## **E. General Terms**

1. If any Participating Local Government believes another Participating Local Government, not including the Regional Abatement Advisory Councils, violated the terms of this MOU, the alleging Participating Local Government may seek to enforce the terms of this MOU in the court in which any applicable Settlement(s) was entered, provided the alleging Participating Local Government first provides the alleged offending Participating Local Government notice of the alleged violation(s) and a reasonable opportunity to cure the alleged violation(s). In such an enforcement action, any alleging Participating Local Government or alleged offending Participating Local Government may be represented by their respective public entity in accordance with Washington law.

2. Nothing in this MOU shall be interpreted to waive the right of any Participating Local Government to seek judicial relief for conduct occurring outside the scope of this MOU that violates any Washington law. In such an action, the alleged offending Participating Local Government, including the Regional Abatement Advisory Councils, may be represented by their respective public entities in accordance with Washington law. In the event of a conflict, any Participating Local Government, including the Regional Abatement Advisory Councils and its Members, may seek outside representation to defend itself against such an action.

3. Venue for any legal action related to this MOU shall be in the court in which the Participating Local Government is located or in accordance with the court rules on venue in that jurisdiction. This provision is not intended to expand the court rules on venue.

4. This MOU may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Participating Local Governments approve the use of electronic signatures for execution of this MOU. All use of electronic signatures

shall be governed by the Uniform Electronic Transactions Act, C.R.S. §§ 24-71.3-101, *et seq.* The Parties agree not to deny the legal effect or enforceability of the MOU solely because it is in electronic form or because an electronic record was used in its formation. The Participating Local Government agree not to object to the admissibility of the MOU in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

5. Each Participating Local Government represents that all procedures necessary to authorize such Participating Local Government's execution of this MOU have been performed and that the person signing for such Party has been authorized to execute the MOU.

**[Remainder of Page Intentionally Left Blank – Signature Pages Follow]**

**This One Washington Memorandum of Understanding Between Washington Municipalities is signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by:**

\_\_\_\_\_

**Name & Title** \_\_\_\_\_

**On behalf of** \_\_\_\_\_

# EXHIBIT A



## OPIOID ABATEMENT STRATEGIES

### PART ONE: TREATMENT

#### A. **TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to:
  - a. Medication-Assisted Treatment (MAT);
  - b. Abstinence-based treatment;
  - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers;
  - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH conditions, co-usage, and/or co-addiction; or
  - e. Evidence-informed residential services programs, as noted below.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed, or promising practices such as adequate methadone dosing.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction and for persons who have experienced an opioid overdose.
6. Support treatment of mental health trauma resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose

or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support detoxification (detox) and withdrawal management services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including medical detox, referral to treatment, or connections to other services or supports.
8. Support training on MAT for health care providers, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Provide fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
12. Support the dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
13. Support the development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

## **B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in treatment for and recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Provide the full continuum of care of recovery services for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, residential treatment, medical detox services, peer support services and counseling, community navigators, case management, and connections to community-based services.
2. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

3. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, recovery housing, housing assistance programs, or training for housing providers.
4. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
5. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
6. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
7. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
8. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to manage the opioid user in the family.
9. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to current and recovering opioid users, including reducing stigma.
10. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED  
(CONNECTIONS TO CARE)**

Provide connections to care for people who have – or are at risk of developing – OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Support Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Support training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
6. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or persons who have experienced an opioid overdose, into community treatment or recovery services through a bridge clinic or similar approach.
7. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or persons that have experienced an opioid overdose.
8. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
9. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced an opioid overdose.
10. Provide funding for peer navigators, recovery coaches, care coordinators, or care managers that offer assistance to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced on opioid overdose.
11. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
12. Develop and support best practices on addressing OUD in the workplace.
13. Support assistance programs for health care providers with OUD.
14. Engage non-profits and the faith community as a system to support outreach for treatment.
15. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
16. Create or support intake and call centers to facilitate education and access to treatment, prevention, and recovery services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

17. Develop or support a National Treatment Availability Clearinghouse – a multistate/nationally accessible database whereby health care providers can list locations for currently available in-patient and out-patient OUD treatment services that are accessible on a real-time basis by persons who seek treatment.

**D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are involved – or are at risk of becoming involved – in the criminal justice system through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or post-arrest diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including established strategies such as:
  - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
  - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
  - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
  - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative;
  - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise and to reduce perceived barriers associated with law enforcement 911 responses; or
  - g. County prosecution diversion programs, including diversion officer salary, only for counties with a population of 50,000 or less. Any diversion services in matters involving opioids must include drug testing, monitoring, or treatment.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, but only if these courts provide referrals to evidence-informed treatment, including MAT.

4. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, case management, or other services offered in connection with any of the strategies described in this section.

**E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME**

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and the needs of their families, including babies with neonatal abstinence syndrome, through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based, evidence-informed, or promising treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Provide training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
3. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
4. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

5. Offer enhanced family supports and home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to parent skills training.
6. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

## PART TWO: PREVENTION

### **F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriate opioid prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
  - a. Increase the number of prescribers using PDMPs;
  - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs or by improving the interface that prescribers use to access PDMP data, or both; or
  - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD.
6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
  - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.

- b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database.
- 7. Increase electronic prescribing to prevent diversion or forgery.
- 8. Educate Dispensers on appropriate opioid dispensing.

#### **G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

- 1. Corrective advertising or affirmative public education campaigns based on evidence.
- 2. Public education relating to drug disposal.
- 3. Drug take-back disposal or destruction programs.
- 4. Fund community anti-drug coalitions that engage in drug prevention efforts.
- 5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
- 6. Engage non-profits and faith-based communities as systems to support prevention.
- 7. Support evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
- 8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
- 9. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
- 10. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
- 11. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses or other school staff, to



address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

## **H. PREVENT OVERDOSE DEATHS AND OTHER HARMS**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, opioid users, families and friends of opioid users, schools, community navigators and outreach workers, drug offenders upon release from jail/prison, or other members of the general public.
2. Provision by public health entities of free naloxone to anyone in the community, including but not limited to provision of intra-nasal naloxone in settings where other options are not available or allowed.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
10. Support mobile units that offer or provide referrals to treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
11. Provide training in treatment and recovery strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
12. Support screening for fentanyl in routine clinical toxicology testing.

## PART THREE: OTHER STRATEGIES

### **I. FIRST RESPONDERS**

In addition to items C8, D1 through D7, H1, H3, and H8, support the following:

1. Current and future law enforcement expenditures relating to the opioid epidemic.
2. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

### **J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, and coordination to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Community regional planning to identify goals for reducing harms related to the opioid epidemic, to identify areas and populations with the greatest needs for treatment intervention services, or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A government dashboard to track key opioid-related indicators and supports as identified through collaborative community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

### **K. TRAINING**

In addition to the training referred to in various items above, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Invest in infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or implement other

strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

## **L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
5. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
6. Research on expanded modalities such as prescription methadone that can expand access to MAT.

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
--------	------------------	--------------

### Adams County

Adams County	0.1638732475%
Hatton	
Lind	
Othello	
Ritzville	
Washtucna	
<b>County Total:</b>	<b>0.1638732475%</b>

### Asotin County

Asotin County	0.4694498386%
Asotin	
Clarkston	
<b>County Total:</b>	<b>0.4694498386%</b>

### Benton County

Benton County	1.4848831892%
Benton City	
Kennewick	0.5415650564%
Prosser	
Richland	0.4756779517%
West Richland	0.0459360490%
<b>County Total:</b>	<b>2.5480622463%</b>

### Chelan County

Chelan County	0.7434914485%
Cashmere	
Chelan	
Entiat	
Leavenworth	
Wenatchee	0.2968333494%
<b>County Total:</b>	<b>1.0403247979%</b>

### Clallam County

Clallam County	1.3076983401%
Forks	
Port Angeles	0.4598370527%
Sequim	
<b>County Total:</b>	<b>1.7675353928%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
--------	------------------	--------------

### Clark County

Clark County	4.5149775326%
Battle Ground	0.1384729857%
Camas	0.2691592724%
La Center	
Ridgefield	
Vancouver	1.7306605325%
Washougal	0.1279328220%
Woodland***	
Yacolt	
<b>County Total:</b>	<b>6.7812031452%</b>

### Columbia County

Columbia County	0.0561699537%
Dayton	
Starbuck	
<b>County Total:</b>	<b>0.0561699537%</b>

### Cowlitz County

Cowlitz County	1.7226945990%
Castle Rock	
Kalama	
Kelso	0.1331145270%
Longview	0.6162736905%
Woodland***	
<b>County Total:</b>	<b>2.4720828165%</b>

### Douglas County

Douglas County	0.3932175175%
Bridgeport	
Coulee Dam***	
East Wenatchee	0.0799810865%
Mansfield	
Rock Island	
Waterville	
<b>County Total:</b>	<b>0.4731986040%</b>

### Ferry County

Ferry County	0.1153487994%
Republic	
<b>County Total:</b>	<b>0.1153487994%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Franklin County

Franklin County	0.3361237144%
Connell	
Kahlotus	
Mesa	
Pasco	0.4278056066%
<b>County Total:</b>	<b>0.7639293210%</b>

### Garfield County

Garfield County	0.0321982209%
Pomeroy	
<b>County Total:</b>	<b>0.0321982209%</b>

### Grant County

Grant County	0.9932572167%
Coulee City	
Coulee Dam***	
Electric City	
Ephrata	
George	
Grand Coulee	
Hartline	
Krupp	
Mattawa	
Moses Lake	0.2078293909%
Quincy	
Royal City	
Soap Lake	
Warden	
Wilson Creek	
<b>County Total:</b>	<b>1.2010866076%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Grays Harbor County

Grays Harbor County	0.9992429138%
Aberdeen	0.2491525333%
Cosmopolis	
Elma	
Hoquiam	
McCleary	
Montesano	
Oakville	
Ocean Shores	
Westport	
<b>County Total:</b>	<b>1.2483954471%</b>

### Island County

Island County	0.6820422610%
Coupeville	
Langley	
Oak Harbor	0.2511550431%
<b>County Total:</b>	<b>0.9331973041%</b>

### Jefferson County

Jefferson County	0.4417137380%
Port Townsend	
<b>County Total:</b>	<b>0.4417137380%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
<b><u>King County</u></b>		
	King County	13.9743722662%
	Algona	
	Auburn***	0.2622774917%
	Beaux Arts Village	
	Bellevue	1.1300592573%
	Black Diamond	
	Bothell***	0.1821602716%
	Burien	0.0270962921%
	Carnation	
	Clyde Hill	
	Covington	0.0118134406%
	Des Moines	0.1179764526%
	Duvall	
	Enumclaw***	0.0537768326%
	Federal Way	0.3061452240%
	Hunts Point	
	Issaquah	0.1876240107%
	Kenmore	0.0204441024%
	Kent	0.5377397676%
	Kirkland	0.5453525246%
	Lake Forest Park	0.0525439124%
	Maple Valley	0.0093761587%
	Medina	
	Mercer Island	0.1751797481%
	Milton***	
	Newcastle	0.0033117880%
	Normandy Park	
	North Bend	
	Pacific***	
	Redmond	0.4839486007%
	Renton	0.7652626920%
	Sammamish	0.0224369090%
	SeaTac	0.1481551278%
	Seattle	6.6032403816%
	Shoreline	0.0435834501%
	Skykomish	
	Snoqualmie	0.0649164481%
	Tukwila	0.3032205739%
	Woodinville	0.0185516364%
	Yarrow Point	
	<b>County Total:</b>	<b>26.0505653608%</b>



## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Kitsap County

Kitsap County	2.6294133668%
Bainbridge Island	0.1364686014%
Bremerton	0.6193374389%
Port Orchard	0.1009497162%
Poulsbo	0.0773748246%
<b>County Total:</b>	<b>3.5635439479%</b>

### Kittitas County

Kittitas County	0.3855704683%
Cle Elum	
Ellensburg	0.0955824915%
Kittitas	
Roslyn	
South Cle Elum	
<b>County Total:</b>	<b>0.4811529598%</b>

### Klickitat County

Klickitat County	0.2211673457%
Bingen	
Goldendale	
White Salmon	
<b>County Total:</b>	<b>0.2211673457%</b>

### Lewis County

Lewis County	1.0777377479%
Centralia	0.1909990353%
Chehalis	
Morton	
Mossyrock	
Napavine	
Pe Ell	
Toledo	
Vader	
Winlock	
<b>County Total:</b>	<b>1.2687367832%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Lincoln County

Lincoln County	0.1712669645%
Almira	
Creston	
Davenport	
Harrington	
Odessa	
Reardan	
Sprague	
Wilbur	
<b>County Total:</b>	<b>0.1712669645%</b>

### Mason County

Mason County	0.8089918012%
Shelton	0.1239179888%
<b>County Total:</b>	<b>0.9329097900%</b>

### Okanogan County

Okanogan County	0.6145043345%
Brewster	
Conconully	
Coulee Dam***	
Elmer City	
Nespelem	
Okanogan	
Omak	
Oroville	
Pateros	
Riverside	
Tonasket	
Twisp	
Winthrop	
<b>County Total:</b>	<b>0.6145043345%</b>

### Pacific County

Pacific County	0.4895416466%
Ilwaco	
Long Beach	
Raymond	
South Bend	
<b>County Total:</b>	<b>0.4895416466%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Pend Oreille County

Pend Oreille County	0.2566374940%
Cusick	
Ione	
Metaline	
Metaline Falls	
Newport	
<b>County Total:</b>	<b>0.2566374940%</b>

### Pierce County

Pierce County	7.2310164020%
Auburn***	0.0628522112%
Bonney Lake	0.1190773864%
Buckley	
Carbonado	
DuPont	
Eatonville	
Edgewood	0.0048016791%
Enumclaw***	0.0000000000%
Fife	0.1955185481%
Fircrest	
Gig Harbor	0.0859963345%
Lakewood	0.5253640894%
Milton***	
Orting	
Pacific***	
Puyallup	0.3845704814%
Roy	
Ruston	
South Prairie	
Steilacoom	
Sumner	0.1083157569%
Tacoma	3.2816374617%
University Place	0.0353733363%
Wilkeson	
<b>County Total:</b>	<b>12.0345236870%</b>

### San Juan County

San Juan County	0.2101495171%
Friday Harbor	
<b>County Total:</b>	<b>0.2101495171%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Skagit County

Skagit County	1.0526023961%
Anacortes	0.1774962906%
Burlington	0.1146861661%
Concrete	
Hamilton	
La Conner	
Lyman	
Mount Vernon	0.2801063665%
Sedro-Woolley	0.0661146351%
<b>County Total:</b>	<b>1.6910058544%</b>

### Skamania County

Skamania County	0.1631931925%
North Bonneville	
Stevenson	
<b>County Total:</b>	<b>0.1631931925%</b>

### Snohomish County

Snohomish County	6.9054415622%
Arlington	0.2620524080%
Bothell***	0.2654558588%
Brier	
Darrington	
Edmonds	0.3058936009%
Everett	1.9258363241%
Gold Bar	
Granite Falls	
Index	
Lake Stevens	0.1385202891%
Lynnwood	0.7704629214%
Marysville	0.3945067827%
Mill Creek	0.1227939546%
Monroe	0.1771621898%
Mountlake Terrace	0.2108935805%
Mukilteo	0.2561790702%
Snohomish	0.0861097964%
Stanwood	
Sultan	
Woodway	
<b>County Total:</b>	<b>11.8213083387%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Spokane County

Spokane County	5.5623859292%
Airway Heights	
Cheney	0.1238454349%
Deer Park	
Fairfield	
Latah	
Liberty Lake	0.0389636519%
Medical Lake	
Millwood	
Rockford	
Spangle	
Spokane	3.0872078287%
Spokane Valley	0.0684217500%
Waverly	
<b>County Total:</b>	<b>8.8808245947%</b>

### Stevens County

Stevens County	0.7479240179%
Chewelah	
Colville	
Kettle Falls	
Marcus	
Northport	
Springdale	
<b>County Total:</b>	<b>0.7479240179%</b>

### Thurston County

Thurston County	2.3258492094%
Bucoda	
Lacey	0.2348627221%
Olympia	0.6039423385%
Rainier	
Tenino	
Tumwater	0.2065982350%
Yelm	
<b>County Total:</b>	<b>3.3712525050%</b>

### Wahkiakum County

Wahkiakum County	0.0596582197%
Cathlamet	
<b>County Total:</b>	<b>0.0596582197%</b>

## EXHIBIT B

Item 7.

County	Local Government	% Allocation
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### Walla Walla County

Walla Walla County	0.5543870294%
College Place	
Prescott	
Waitsburg	
Walla Walla	0.3140768654%
<b>County Total:</b>	<b>0.8684638948%</b>

### Whatcom County

Whatcom County	1.3452637306%
Bellingham	0.8978614577%
Blaine	
Everson	
Ferndale	0.0646101891%
Lynden	0.0827115612%
Nooksack	
Sumas	
<b>County Total:</b>	<b>2.3904469386%</b>

### Whitman County

Whitman County	0.2626805837%
Albion	
Colfax	
Colton	
Endicott	
Farmington	
Garfield	
LaCrosse	
Lamont	
Malden	
Oakesdale	
Palouse	
Pullman	0.2214837491%
Rosalia	
St. John	
Tekoa	
Uniontown	
<b>County Total:</b>	<b>0.4841643328%</b>

EXHIBIT B

Item 7.

County	Local Government	% Allocation
<b><u>Yakima County</u></b>		
	Yakima County	1.9388392959%
	Grandview	0.0530606109%
	Granger	
	Harrah	
	Mabton	
	Moxee	
	Naches	
	Selah	
	Sunnyside	0.1213478384%
	Tieton	
	Toppenish	
	Union Gap	
	Wapato	
	Yakima	0.6060410539%
	Zillah	
	County Total:	2.7192887991%

\*\*\* - Local Government appears in multiple counties B-12

2024 Citizen Appointment

Item 13.

Board/ Committee/ Commission	Term	Full Name	Appointment	Term Expiration
Parking Advisory Committee	4 Years	Curt Warner	Appointment	12/31/2027





## Staff Report

March 18, 2024, Council Workshop Meeting

Public Hearing for Ordinance 24-004 Spring Omnibus Budget

Presenter: Debra Brooks, Financial Analyst, Cathy Huber Nickerson, Finance Director

Time Estimate: 5 minutes

Phone	Email
360.817.1537	<a href="mailto:chuber@cityofcamas.us">chuber@cityofcamas.us</a>
360.817.7025	<a href="mailto:dbrooks@cityofcamas.us">dbrooks@cityofcamas.us</a>

**BACKGROUND:** This is a public hearing for consideration of Ordinance 24-004 amending the 2024 Budget for the carry forward, administrative, and supplemental budget packages. In the initial presentation, staff will review a few fee schedule changes for consideration as part of 2024 Budget Amendment.

**SUMMARY:** The 2024 Spring Omnibus are items which address unspent 2023 budget for capital projects, unforeseen budget requirements or unanticipated costs increases. This Omnibus Budget also includes administrative budget appropriations which generally are budget neutral, meaning there are additional revenues to offset the expenditures. The supplemental packages include unanticipated operating and capital expenditures.

**BENEFITS TO THE COMMUNITY:** This ordinance will authorize changes to the 2024 Budget to address budget items unanticipated revenue and/or expenditures in the 2024 fiscal year.

**POTENTIAL CHALLENGES:** The City has the resources to support these budget changes.

**BUDGET IMPACT:** The budget impact will be \$12.6 million with \$8.4 million in 2023 Budget carry forward to 2024; (\$157,403) in administrative budget items, and \$4.4 million in supplemental budget items.

**RECOMMENDATION:** The next step will be at the April 1, 2024 Council Meeting with the closing of the Public Hearing to consider public comment afterwards Council will consider approving Ordinance No. 24-004.

## ORDINANCE NO. 22-004

AN ORDINANCE amending the City of Camas' 2024 Budget  
Ordinance No. 23-021

WHEREAS, the City Council of the City of Camas approved Ordinance No. 23-021 and readopted a budget for fiscal year 2024; and

WHEREAS, the City Council of the City of Camas desires to effectively utilize and manage the City's financial resources; and,

WHEREAS, the City will receive additional revenues that were not anticipated at the time of adopting the budget for 2024; and

WHEREAS, funds received in excess of estimated revenues during the current fiscal year when authorized by an ordinance amending the original budget may be included in the expenditure limitation; and

WHEREAS, the City desires to undertake activities which were not foreseen at the time of adopting the 2024 budget; and

WHEREAS, the financial activities in the following funds could not have been reasonably foreseen at the time of adopting the 2024 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

## Section I

**Budget Amendment:** The City of Camas' 2024 Budget as adopted in Ordinance No. 23-021 is amended as follows:

1. Modify the 2024 Budget for Library Shelving.
2. Modify the 2024 Budget for Minor Library Building Projects.
3. Modify the 2024 Budget for IT Office 365 Upgrades.
4. Modify the 2024 Budget for IT Network Equipment Refresh.
5. Modify the 2024 Budget for Traffic Controller Upgrades.
6. Modify the 2024 Budget for Brady Road/Grand Ridge Intersection improvements.
7. Modify the 2024 Budget for the Everett St. Corridor Analysis.
8. Modify the 2024 Budget for NW 14<sup>th</sup> Ave improvements.
9. Modify the 2022 Budget for the 38<sup>th</sup> Ave. Traffic Cabinet Replacement.

## ORDINANCE NO. 24-004

10. Modify the 2024 Budget for 38th Ave. Phase 3 Construction Improvements.
11. Modify the 2024 Budget for CARES staff vehicle.
12. Modify the 2024 Budget for Air Bottle Refilling System.
13. Modify the 2024 Budget for Crown Park Improvements Phases 1 & 2
14. Modify the 2024 Budget for South Lacamas Creek Trailhead Improvements.
15. Modify the 2024 Budget for the Library HVAC replacement.
16. Modify the 2024 Budget for the Library Lighting Project.
17. Modify the 2024 Budget for Endicott CIPP Slipline Culvert.
18. Modify the 2024 Budget for Boulder Creek Intake.
19. Modify the 2024 Budget for the Well 6/14 Waterline Transmission Main.
20. Modify the 2024 Budget for Fleet additions and replacements.
21. Adjust the 2024 Budget for the Comprehensive Plan grant funded climate action work.
22. Adjust the 2024 Budget for the Horizontal Curve Improvements and grant funding.
23. Adjust the 2024 Budget for the CARES funding and staffing of 1 FTE.
24. Adjust the 2024 Budget for grant funding for the storm plan for Lacamas Lake.
25. Adjust the 2024 Budget for the Nakia Creek Timber Harvest.
26. Supplement the 2024 Budget for WCIA insurance increases.
27. Supplement the 2024 Budget for update of the Strategic Plan.
28. Supplement the 2024 Budget for increased legal activity.
29. Supplement the 2024 Budget for additional police training.
30. Supplement the 2024 Budget for new animal shelter contracts.
31. Supplement the 2024 Budget for extension of ERP Engagement Manager contract.
32. Supplement the 2024 Budget for increases in engineering overtime.
33. Supplement the 2024 Budget for engineering professional service contracts.
34. Supplement the 2024 Budget for park tree care.
35. Supplement the 2024 Budget for ongoing streetlights and pole replacements.
36. Supplement the 2024 Budget for additional storm events.

## ORDINANCE NO. 24-004

37. Supplement the 2024 Budget for wage adjustments and retro pay for IAFF.
38. Supplement the 2024 Budget for equipment to prepare fire engine for service.
39. Supplement the 2024 Budget for a program for tracking Lake Management.
40. Supplement the 2024 Budget for new generator and outfall improvements.
41. Supplement the 2024 Budget for Crown Park regional storm treatment.
42. Supplement the 2024 Budget for Downtown regional storm treatment.
43. Supplement the 2024 Budget for Zone 343 Reservoir Design.
44. Supplement the 2024 Budget for SR500/NE 3<sup>rd</sup> St Waterline Relocation.
45. Supplement the 2024 Budget for PFAS Evaluation and Well 13 Design.
46. Supplement the 2024 Budget for Angelo Booster Station Design.
47. Remove the 2024 Budget for 43<sup>rd</sup> /Franklin Waterline.
48. Remove the 2024 Budget for Crown Road Booster Station.

## Section II

**Budget Amendment – Effect on Fund Revenues and Expenses:** The foregoing increases affect the City funds as shown on Attachment A.

## Section III

**Effective Date.** This ordinance shall take force and be in effect five days from and after its publication according to law.

ORDINANCE NO. 24-004

PASSED BY the Council and APPROVED by the Mayor this 1<sup>st</sup> day of April 2024.

SIGNED: \_\_\_\_\_  
Mayor

SIGNED: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

**2024 Budget Amendment - Fund Summary**

Item 14.

	Beg Fund Balance	Budget Revenues (1)	Budget Expenses (1)	Estimated End Fund Balance	Budget Amendment Revenues	Budget Amendment Expenses	Amended Fund Balance	Note: Budget Packages
<b>Operating Funds</b>								
General	\$ 15,242,618	\$ 35,892,351	\$ (39,698,523)	\$ 11,436,446	\$ 197,500	\$ (1,916,051)	\$ 9,717,895	
Streets	\$ 826,763	\$ 5,071,107	\$ (4,443,591)	\$ 1,454,279	\$ 360,000	\$ (1,057,999)	\$ 756,280	
American Rescue Plan Act	\$ 3,714,210	\$ 36,808	\$ (3,751,018)	\$ -	\$ -	\$ -	\$ -	
Tree Fund	\$ 15,626	\$ 100	\$ -	\$ 15,726	\$ -	\$ -	\$ 15,726	
Camas/Washougal Fire & EMS	\$ 1,859,999	\$ 17,371,084	\$ (18,483,950)	\$ 747,133	\$ 325,000	\$ (1,110,175)	\$ (38,042)	
Cemetery	\$ 147,231	\$ 287,272	\$ (321,657)	\$ 112,846	\$ -	\$ -	\$ 112,846	

<b>Capital/Enterprise Funds</b>								
Limited GO Debt Service	\$ -	\$ 4,288,295	\$ (4,288,295)	\$ -	\$ -	\$ -	\$ -	
REET	\$ 13,537,604	\$ 2,307,666	\$ (11,109,251)	\$ 4,736,019	\$ 100,000	\$ (1,750,000)	\$ 3,086,019	
Park Impact Fee	\$ 3,848,368	\$ 441,546	\$ (1,389,786)	\$ 2,900,128	\$ -	\$ (100,000)	\$ 2,800,128	
Transportation Impact Fee	\$ 3,081,816	\$ 1,160,054	\$ (1,657,816)	\$ 2,584,054	\$ -	\$ -	\$ 2,584,054	
Fire Impact Fee	\$ 1,679,697	\$ 276,715	\$ -	\$ 1,956,412	\$ -	\$ (200,000)	\$ 1,756,412	
NW 38th Ave Phase 3	\$ 5,021,285	\$ 4,214,000	\$ (4,214,000)	\$ 5,021,285	\$ 1,380,286	\$ (3,586,000)	\$ 2,815,571	
Facilities Capital Fund	\$ 6,980,911	\$ 2,614,333	\$ (4,255,000)	\$ 5,340,244	\$ -	\$ (1,258,047)	\$ 4,082,197	
Legacy Lands	\$ 9,545,238	\$ 10,861	\$ (650,000)	\$ 8,906,099	\$ -	\$ -	\$ 8,906,099	
Storm Water	\$ 1,887,626	\$ 2,513,247	\$ (2,565,389)	\$ 1,835,484	\$ 540,000	\$ (1,521,180)	\$ 854,304	
Solid Waste	\$ 3,148,918	\$ 2,513,247	\$ (3,535,235)	\$ 2,126,930	\$ -	\$ (13,953)	\$ 2,112,977	
Water/Sewer	\$ 21,666,232	\$ 24,671,564	\$ (25,301,178)	\$ 21,036,618	\$ 150,000	\$ (2,170,428)	\$ 19,016,190	
W/S Capital Projects	\$ -	\$ 5,800,000	\$ (5,800,000)	\$ -	\$ 4,475,000	\$ (4,475,000)	\$ -	
Water Capital Projects	\$ 6,259,362	\$ 1,290,740	\$ (7,200,000)	\$ 350,102	\$ -	\$ -	\$ 350,102	
WS Capital Reserve	\$ 18,660,804	\$ 2,820,569	\$ (10,825,000)	\$ 10,656,373	\$ -	\$ (925,000)	\$ 9,731,373	
WS Bond Reserve	\$ 1,234,213	\$ 5,294	\$ -	\$ 1,239,507	\$ -	\$ -	\$ 1,239,507	

<b>Reserve Funds</b>								
Lodging Tax	\$ 72,657	\$ 23,657	\$ (35,000)	\$ 61,314	\$ -	\$ -	\$ 61,314	
Equipment Rental and Replacement	\$ 2,070,275	\$ 2,429,263	\$ (3,158,088)	\$ 1,341,450	\$ -	\$ (51,299)	\$ 1,290,151	
Firefighters' Pension	\$ 1,137,115	\$ 8,709	\$ (92,265)	\$ 1,053,559	\$ -	\$ -	\$ 1,053,559	
Retiree Medical	\$ 10,023	\$ 156,212	\$ (156,709)	\$ 9,526	\$ -	\$ -	\$ 9,526	
LEOFF 1 Disability Board	\$ 499,446	\$ 175,014	\$ (217,593)	\$ 456,867	\$ -	\$ -	\$ 456,867	

**\$ 122,148,038   \$ 116,379,708   \$ (153,149,344)   \$ 85,378,402   \$ 7,527,786   \$ (20,135,132)   \$ 72,771,056**  
**\$ (12,607,346)**

(1) Budgeted revenues and expenses reflect the 2024 Adopted Budget

				Carry Forward	\$ 2,480,286	\$ (10,885,430)
Ord Budget	\$ 218,908,699	\$ 250,397,286	Administrative	\$ 1,182,500	\$ (1,025,097)	
2024 Budget	\$ 117,474,515	\$ 153,187,286	Supplemental	\$ 3,690,000	\$ (8,049,605)	
Spring 2024 Adj	\$ 7,527,786	\$ 20,135,132				
Adjusted 2023	\$ 125,002,301	\$ 173,322,418		\$ 7,352,786	\$ (19,960,132)	
					\$ (12,607,346)	

## 2024 Spring Omnibus Budget - Fund Balance Impacts

	General Fund	Street Fund	C/W Fire & EMS	REET Projects	Park Imp Fee	Fire Imp Fee	NW 38th Ave Ph 3	Facilities Fund	Storm Water	Solid Waste	Water/Sewer	Water-Sewer Capital Projects	W/S Capital Reserve	Equipment Rental	Total
<b>Beginning Balance</b>	\$ 15,242,618	\$ 826,763	\$ 1,859,999	\$ 13,537,604	\$ 3,848,368	\$ 1,679,697	\$ 5,021,285	\$ 6,980,911	\$ 1,887,626	\$ 3,148,918	\$ 21,666,232	\$ -	\$ 18,660,804	\$ 2,070,275	\$ 119,190,414
Revenues	\$ 35,892,351	\$ 5,071,107	\$ 17,371,084	\$ 2,307,666	\$ 441,546	\$ 276,715	\$ 4,214,000	\$ 2,614,333	\$ 2,513,247	\$ 2,513,247	\$ 24,671,564	\$ 5,800,000	\$ 2,820,569	\$ 2,429,263	\$ 116,172,045
Expenditures	\$ (39,698,523)	\$ (4,443,591)	\$ (18,483,950)	\$ (11,109,251)	\$ (1,389,786)	\$ -	\$ (4,214,000)	\$ (4,255,000)	\$ (2,565,389)	\$ (3,535,235)	\$ (25,301,178)	\$ (5,800,000)	\$ (10,825,000)	\$ (3,158,088)	\$ (152,804,486)
<b>Projected Ending Fund Balance</b>	<b>\$ 11,436,446</b>	<b>28.8% \$ 1,454,279</b>	<b>\$ 747,133</b>	<b>\$ 4,736,019</b>	<b>\$ 2,900,128</b>	<b>\$ 1,956,412</b>	<b>\$ 5,021,285</b>	<b>\$ 5,340,244</b>	<b>\$ 1,835,484</b>	<b>\$ 2,126,930</b>	<b>\$ 21,036,618</b>	<b>\$ -</b>	<b>\$ 10,656,373</b>	<b>\$ 1,341,450</b>	<b>\$ 82,557,973</b>

### Carry Forward Packages

CF-01 Library Shelving	\$ (14,000)														\$ (14,000)
CF-02 Minor Library Projects	\$ (340,383)														\$ (340,383)
CF-03 IT Office 365 Upgrade	\$ (430,000)														\$ (430,000)
CF-04 IT Network Refresh	\$ (140,000)														\$ (140,000)
CF-05 Traffic Controller Upgrades		\$ (205,000)													\$ (205,000)
CF-06 Brady Rd/Grand Ridge Intersctn		\$ (24,000)													\$ (24,000)
CF-07 Everett St Corridor Analysis		\$ (80,000)													\$ (80,000)
CF-08 NW 14th Ave		\$ (100,000)													\$ (100,000)
CF-09 38th Traffic Cabinet Replcmt		\$ (180,000)													\$ (180,000)
CF-10 38th Ave Impvmt Ph. 3 - Construct Grant Funding							\$ (3,586,000)								\$ (3,586,000)
							\$ 1,380,286								\$ 1,380,286
CF-11 CARES staff vehicle			\$ (42,000)												\$ (42,000)
CF-12 Air Bottle Refilling Station			\$ (108,000)												\$ (108,000)
CF-13 Crown Park Imprv Ph 1 & 2				\$ (1,150,000)											\$ (1,150,000)
CF-14 S Lacamas Creek Trailhead				\$ (600,000)											\$ (600,000)
				\$ 100,000	\$ (100,000)										\$ -
CF-15 Library HVAC								\$ (1,083,047)							\$ (1,083,047)
CF-16 Library Bldg Projects								\$ (175,000)							\$ (175,000)
CF-17 Endicott CIPP Slipline Culvert									\$ (150,000)						\$ (150,000)
CF-18 Boulder Creek Intake												\$ (175,000)			\$ (175,000)
Water SDC Funding Transfer												\$ 175,000	\$ (175,000)		\$ -
CF-19 Well 6/14 Wtrline Trans Main												\$ (1,000,000)			\$ (1,000,000)
Water SDC Funding Transfer												\$ 1,000,000	\$ (1,000,000)		\$ -
CF-20 Fleet Adds/Replacements	\$ (147,000)	\$ (5,000)							\$ (5,000)	\$ (5,000)	\$ (41,000)				\$ (203,000)
<b>Total Carry Forward</b>	<b>\$ (1,071,383)</b>	<b>\$ (594,000)</b>	<b>\$ (150,000)</b>	<b>\$ (1,650,000)</b>	<b>\$ (100,000)</b>	<b>\$ -</b>	<b>\$ (2,205,714)</b>	<b>\$ (1,258,047)</b>	<b>\$ (155,000)</b>	<b>\$ (5,000)</b>	<b>\$ (41,000)</b>	<b>\$ -</b>	<b>\$ (1,175,000)</b>	<b>\$ -</b>	<b>\$ (8,405,144)</b>
<b>Subtotal Fund Balance</b>	<b>\$ 10,365,063</b>	<b>\$ 860,279</b>	<b>\$ 597,133</b>	<b>\$ 3,086,019</b>	<b>\$ 2,800,128</b>	<b>\$ 1,956,412</b>	<b>\$ 2,815,571</b>	<b>\$ 4,082,197</b>	<b>\$ 1,680,484</b>	<b>\$ 2,121,930</b>	<b>\$ 20,995,618</b>	<b>\$ -</b>	<b>\$ 9,481,373</b>	<b>\$ 1,341,450</b>	<b>\$ 74,152,829</b>

### Administrative Packages

A-01 Comp Plan - Climate Action	\$ (40,097)														\$ (40,097)
Climate Planning Grant	\$ 160,000														\$ 160,000
Middle Housing Grant	\$ 37,500														\$ 37,500
A-02 Horizontal Curve Improvements		\$ (360,000)													\$ (360,000)
Highway Safety Grant		\$ 360,000													\$ 360,000
A-03 CARES Provider - 1 FTE			\$ (125,000)												\$ (125,000)
SWWA ACH Grant			\$ 125,000												\$ 125,000
A-04 Lacamas Lake Treatment									\$ (200,000)						\$ (200,000)
Grant Funding									\$ 200,000						\$ 200,000
A-05 Nakia Creek Timber Harvest												\$ (150,000)			\$ (150,000)
Timber Harvest											\$ 150,000				\$ 150,000
Water Revenue Funding Transfer											\$ (150,000)	\$ 150,000			\$ -
<b>Total Administrative</b>	<b>\$ 157,403</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 157,403</b>
<b>Subtotal Fund Balance</b>	<b>\$ 10,522,466</b>	<b>\$ 860,279</b>	<b>\$ 597,133</b>	<b>\$ 3,086,019</b>	<b>\$ 2,800,128</b>	<b>\$ 1,956,412</b>	<b>\$ 2,815,571</b>	<b>\$ 4,082,197</b>	<b>\$ 1,680,484</b>	<b>\$ 2,121,930</b>	<b>\$ 20,995,618</b>	<b>\$ -</b>	<b>\$ 9,481,373</b>	<b>\$ 1,341,450</b>	<b>\$ 74,310,232</b>

### Supplemental Packages

S-01 Insurance Increases	\$ (304,017)								\$ (12,877)		\$ (51,891)			\$ (51,299)	\$ (420,084)
S-02 Strategic Planning	\$ (150,000)														\$ (150,000)
S-03 Legal Services	\$ (50,000)														\$ (50,000)
S-04 Police Training	\$ (36,000)														\$ (36,000)

2024 Spring Omnibus Budget - Fund Balance Impacts

		General Fund	Street Fund	C/W Fire & EMS	REET Projects	Park Imp Fee	Fire Imp Fee	NW 38th Ave Ph 3	Facilities Fund	Storm Water	Solid Waste	Water/Sewer	Water-Sewer Capital Projects	W/S Capital Reserve	Equipment Rental	Total	
S-05	Animal Control	\$ (20,000)														\$ (20,000)	
S-06	ERP Mgr Contract Extension	\$ (94,554)	\$ (3,999)	\$ (11,654)						\$ (3,303)	\$ (8,953)	\$ (27,537)				\$ (150,000)	
S-07	Engineering Overtime	\$ (10,000)														\$ (10,000)	
S-08	Engineering Prof Services	\$ (100,000)														\$ (100,000)	
S-09	Tree Removal - Grounds Crew	\$ (40,000)														\$ (40,000)	
S-10	Street Light/Pole Replacements		\$ (50,000)													\$ (50,000)	
S-11	Snow/Ice Supplies		\$ (50,000)													\$ (50,000)	
S-12	Contract Settlement IAFF			\$ (623,521)												\$ (623,521)	
S-13	Fire Engine Outfitting			\$ (200,000)												\$ (200,000)	
				\$ 200,000			\$ (200,000)									\$ -	
S-14	Lake Management Program									\$ (250,000)						\$ (250,000)	
S-15	Crown View Storm/LS Generator									\$ (500,000)						\$ (500,000)	
S-16	Crown Park Regional Storm									\$ (200,000)						\$ (200,000)	
	Grant Funding									\$ 170,000						\$ 170,000	
S-17	Downtown Regional Storm									\$ (200,000)						\$ (200,000)	
	Grant Funding									\$ 170,000						\$ 170,000	
S-18	Zone 343 Reservoir Design												\$ (750,000)			\$ (750,000)	
	Water SDC Funding Transfer												\$ 750,000	\$ (750,000)		\$ -	
S-19	SR 500/NE 3rd St Waterline												\$ (400,000)			\$ (400,000)	
	Water Rates Funding Transfer											\$ (400,000)	\$ 400,000			\$ -	
S-20	PFAS Eval and Well 13 Design												\$ (1,500,000)			\$ (1,500,000)	
	Water Rates Funding Transfer											\$ (1,500,000)	\$ 1,500,000			\$ -	
S-21	Angelo Booster Station Design												\$ (500,000)			\$ (500,000)	
	WaterSDC Funding Transfer												\$ 500,000	\$ (500,000)		\$ -	
S-22	Remove 43rd/Franklin Waterline													\$ 500,000		\$ 500,000	
S-23	Remove Crown Rd Booster Stn													\$ 1,000,000		\$ 1,000,000	
Total Supplemental		\$ (804,571)	\$ (103,999)	\$ (635,175)	\$ -	\$ -	\$ (200,000)	\$ -	\$ -	\$ (826,180)	\$ (8,953)	\$ (1,979,428)	\$ -	\$ 250,000	\$ (51,299)	\$ (4,359,605)	
Net Budget Adjustment		\$ (1,718,551)	\$ (697,999)	\$ (785,175)	\$ (1,650,000)	\$ (100,000)	\$ (200,000)	\$ (2,205,714)	\$ (1,258,047)	\$ (981,180)	\$ (13,953)	\$ (2,020,428)	\$ -	\$ (925,000)	\$ (51,299)	\$ (12,607,346)	
Total Adjusted Fund Balance		\$ 9,717,895	24.5%	\$ 756,280	\$ (38,042)	\$ 3,086,019	\$ 2,800,128	\$ 1,756,412	\$ 2,815,571	\$ 4,082,197	\$ 854,304	\$ 2,112,977	\$ 19,016,190	\$ -	\$ 9,731,373	\$ 1,290,151	\$ 69,950,627



## City of Camas 2024 Spring Omnibus Budget Packages

3/13/2024

## Pkg # Carry Forward List

	Department	Description	Amount	Reason
CF-01	General Govt	Library Shelving	\$ 14,000	operating carry forward awaiting interior repairs
CF-02	General Govt	Minor Library Building Projects	\$ 340,383	interior repairs awaiting larger capital projects
CF-03	General Govt	IT Office 365 Upgrades	\$ 430,000	capital carry-forward
CF-04	General Govt	IT Network Equipment Refresh	\$ 140,000	capital carry-forward
CF-05	Streets	Traffic Controller Upgrades	\$ 205,000	capital carry-forward
CF-06	Streets	Brady Rd/Grand Ridge Intersection	\$ 24,000	capital carry-forward
CF-07	Streets	Everett St Corridor Analysis	\$ 80,000	capital carry-forward
CF-08	Streets	NW 14th Ave	\$ 100,000	capital carry-forward
CF-09	Streets	38th Traffic Cabinet Replcmt	\$ 180,000	capital carry-forward
CF-10	Streets	38th Ave Improvements Ph. 3 - Construction	\$ 2,205,714	capital carry-forward
CF-11	CWFD	CARES staff vehicle	\$ 42,000	capital carry-forward
CF-12	CWFD	Air Bottle Refilling Station	\$ 108,000	capital carry-forward
CF-13	Parks	Crown Park Imprv Ph 1 & 2	\$ 1,150,000	capital carry-forward
CF-14	Parks	S Lacamas Creek Trailhead	\$ 600,000	capital carry-forward
CF-15	Facilities	Library HVAC	\$ 1,083,047	capital carry-forward
CF-16	Facilities	Library Lighting	\$ 175,000	capital carry-forward
CF-17	Storm Water	Endicott CIPP Slipline Culvert	\$ 150,000	capital carry-forward
CF-18	Water	Boulder Creek Intake	\$ 175,000	capital carry-forward
CF-19	Water	Well 6/14 Wtrline Trans Main	\$ 1,000,000	capital carry-forward
CF-20	Multiple	Fleet Additions & Replacements	\$ 203,000	capital carry-forward
<b>Total</b>			<b>\$ 8,405,144</b>	

## Administrative List

	Department	Description	Amount	Reason
A-01	Community Dev	Comprehensive Plan	\$ (157,403)	grant funded interlocal work on climate action
A-02	Streets	Horizontal Curve Improvements	\$ -	grant funded work on road safety for curves
A-03	CWFD	CARES Provider - 1 FTE	\$ -	grant funded CWFD position
A-04	Storm	Lacamas Lake Storm Treatment	\$ -	grant funded storm plan for Lacamas Lake area
A-05	Water	Nakia Creek Timber Harvest	\$ -	on-going Nakia Creek timber harvest
<b>Total</b>			<b>\$ (157,403)</b>	

## Supplemental List

	Department	Description	Amount	Reason
S-01	General Govt	Insurance Increases	\$ 420,084	WCIA increases in General Fund, Storm, Water, ER&
S-02	General Govt	Strategic Planning	\$ 150,000	update of the strategic plan
S-03	General Govt	Legal Services	\$ 50,000	increased legal activity
S-04	General Govt	Police Training	\$ 36,000	additional 2024 staff training needs
S-05	General Govt	Animal Control	\$ 20,000	covers new shelter contracts with both shelters
S-06	General Govt	ERP Engagement Mgr Contract Extension	\$ 150,000	extension of Engagement Manager for ERP project
S-07	General Govt	Engineering Overtime	\$ 10,000	staff assisting with completing multiple City plans
S-08	General Govt	Engineering Prof Services	\$ 100,000	assistance with completing multiple City plans
S-09	Parks	Tree Removal - Grounds Crew	\$ 40,000	complete tree care
S-10	Streets	Street Light/Pole Replacements	\$ 50,000	on-going replacement of light poles and street lights
S-11	Streets	Snow/Ice Supplies	\$ 50,000	additional funds for inclement weather events
S-12	CWFD	Contract Settlement IAFF	\$ 623,521	wage adjustments and retroactive pay for IAFF
S-13	CWFD	Fire Engine Outfitting	\$ 200,000	equipment needed to ready fire engine for service
S-14	Storm Water	Lake Management program in the Storm Fund	\$ 250,000	program for tracking Lake Mgmt within dept
S-15	Storm Water	Crown View Storm/LS Generator	\$ 500,000	new generator & outfall improvements
S-16	Storm Water	Crown Park Regional Storm Treatment	\$ 30,000	development of a regional storm treatment plan
S-17	Storm Water	Downtown Regional Storm Treatment	\$ 30,000	development of a regional storm treatment plan
S-18	Water/Sewer	Zone 343 Reservoir Design	\$ 750,000	new reservoir for addtl capacity & fire flow
S-19	Water/Sewer	SR 500/NE 3rd St Waterline Relocation	\$ 400,000	relocation of service lines required by WSDOT
S-20	Water/Sewer	PFAS Eval and Well 13 Design	\$ 1,500,000	evaluating impact and mitigation for PFAS
S-21	Water/Sewer	Angelo Booster Station Design	\$ 500,000	design for new Angelo booster station
S-22	Water/Sewer	Remove 2024 Budget for 43rd/Franklin Waterline	\$ (500,000)	project completed in 2023, no 2024 budget needed
S-23	Water/Sewer	Remove Crown Road Booster Station	\$ (1,000,000)	deferred, reprioritizing funds to other projects
<b>Total</b>			<b>\$ 4,359,605</b>	

Total Omnibus Budget Packages \$ 12,607,346

## City of Camas 2024 Spring Omnibus Budget - Description of Packages

Package	Title	Description	Fund Impacted	Overall Appropriation
CF-01	Library Shelving	Added shelving to increase library capacity, purchase delayed until other interior building projects are completed	General Fund	\$ 14,000
CF-02	Minor Library Repairs/Cleaning/Furniture	Carry forward unspent 2023 budget for cleaning, minor repairs, furniture, and flooring; which are all awaiting completion of the larger projects	General Fund	\$ 340,383
CF-03	IT Office 365 Upgrades	Carry forward unspent 2023 budget to continue migrating all employees to Office 365	General Fund	\$ 430,000
CF-04	IT Network Equipment Refresh	Carry forward unspent 2023 budget to continue refreshing and upgrading IT network equipment	General Fund	\$ 140,000
CF-05	Traffic Controller Upgrades	Carry forward unspent 2023 budget for countywide upgrades, as the large scale of the work has pushed into 2024	Street Fund	\$ 205,000
CF-06	Brady Rd/Grand Ridge Intersection	Carry forward unspent 2023 budget to finish out the improvements	Street Fund	\$ 24,000
CF-07	Everett St Corridor Analysis	Carry forward unspent 2023 budget to complete an alternatives analysis for Everett, including public outreach, with a final plan for future improvement project(s)	Street Fund	\$ 80,000
CF-08	NW 14th Ave	Carry forward unspent 2023 budget to improved a failed roadway, and improve water infrastructure at the same time	Street Fund	\$ 100,000
CF-09	38th Traffic Cabinet Replcmt	Carry forward and supplement unspent 2023 budget to replace a traffic controller on 38th Avenue that was damaged by a vehicle	Street Fund	\$ 180,000
CF-10	38th Ave Improvements Ph. 3 - Construction	Carry forward unspent 2023 budget for the large, multi-year project--project has substantial grant funding	Street Fund	\$ 2,205,714
CF-11	CARES staff vehicle	Carry forward unspent 2023 budget for the staff vehicle needed for the new CARS provider position for CWFD. Late order in 2023 meant delivery was delayed into 2024.	C-W Fire/EMS Fund	\$ 42,000
CF-12	Air Bottle Refilling Station	Carry forward 2023 budget to replace the SCBA refilling station at Station 42 to handle current pressure and volume of use	C-W Fire/EMS Fund	\$ 108,000
CF-13	Crown Park Imprv Ph 1 & 2	Carry forward unspent 2023 budget for the large, multi-year project	REET Fund	\$ 1,150,000
CF-14	S Lacamas Creek Trailhead	Carry forward unspent 2023 budget for the large, multi-year project	REET Fund	\$ 600,000
CF-15	Library HVAC	Carry forward unspent 2023 budget to repair the Library HVAC system, project has a partial state grant	Capital Facilities	\$ 1,083,047
CF-16	Library Lighting	Carry forward unspent 2023 budget for replacement/repair of library lighting	Capital Facilities	\$ 175,000
CF-17	Endicott CIPP Slipline Culvert	Carry forward budget to replace two sections of a failed 42" CMP culvert. The slipline will provide structural protection and prolong this culvert without digging up the street.	Storm Water Fund	\$ 150,000
CF-18	Boulder Creek Intake	Work on improvements for the Boulder Creek water intake, including the annual removal of debris affecting intake	Water-Sewer Fund	\$ 175,000
CF-19	Well 6/14 Wtrline Trans Main	Carry forward unspent 2023 budget for connecting the two wells with a larger diameter pipeline to provide additional water pumping capacity	Water-Sewer Fund	\$ 1,000,000
CF-20	Fleet Adds/Replacements	Carry forward unspent 2023 budget for the purchase of vehicles, which have been delayed	General Fund, Streets, Storm, Solid Waste, Water, Sewer	\$ 203,000
A-01	Comprehensive Plan - Climate Action	Fully grant-funded work on an interlocal agreement to develop a climate action portion of the City's comprehensive plan.	General Fund	\$ (157,403)
A-02	Horizontal Curve Improvements	Carry forward of a fully grant-funded project to identify and make safer any horizontal curves on the City roads	Street Fund	\$ -
A-03	CARES Provider - 1 FTE	Carrying forward the CARES Team provider for the fire department which is 100% funded by a grant from SWAACH (Southwest Washington Accountable Community of Health).	C-W Fire/EMS Fund	\$ -
A-04	Lacamas Lake Treatment Design	Design of regional stormwater treatment for the lake area. 100% grant funded.	Storm Water Fund	\$ -
A-05	Nakia Creek Timber Harvest	Harvest of the timber from the 2022 Nakia Creek wildfire area in order to preserve the value of the resultant lumber	Water-Sewer Fund	\$ -
S-01	Insurance Increases	WCIA insurance increases across several departments/programs	General, Storm, W/S, ER&R	\$ 420,084
S-02	Strategic Planning	Redevelopment of the City's strategic plan	General Fund	\$ 150,000
S-03	Legal Services	Increased legal activity and CPI increases for legal services	General Fund	\$ 50,000
S-04	Police Training	Deferred 2023 training to be caught up in 2024	General Fund	\$ 36,000
S-05	Animal Control	Animal Shelter contract costs have increased, and a second shelter was contracted with as well	General Fund	\$ 20,000
S-06	ERP Engagement Mgr Contract Extension	Extending the contract with the ERP provider's engagement manager to continue for an additional 6 months	General Fund	\$ 150,000
S-07	Engineering Overtime	To assist with the preparation of multiple City plans	General Fund	\$ 10,000
S-08	Engineering Prof Services	Completion of Complete Streets Plan, Local Road Safety Plan, ERP, etc.	General Fund	\$ 100,000
S-09	Tree Removal - Grounds Crew	Tree Care/Removal in Parks Maintenance	General Fund	\$ 40,000
S-10	Street Light/Pole Replacements	Continuation of light and pole replacement for City streets lights	Street Fund	\$ 50,000
S-11	Snow/Ice Supplies	Additional supplies for inclement weather events	Street Fund	\$ 50,000
S-12	Contract Settlement IAFF	Wage adjustments and retroactive pay for IAFF labor contract settlement	C-W Fire/EMS Fund	\$ 623,521

## City of Camas 2024 Spring Omnibus Budget - Description of Packages

Package Title		Description	Fund Impacted	Overall Appropriation
S-13	Fire Engine Outfitting	Additional budget to ensure the fire engine can be fully outfitted with necessary equipment	C-W Fire/EMS Fund	\$ 200,000
S-14	Lake Management Subsidiary Storm Water Fund Program	Creation of a subsidiary program within the Storm Water Fund for tracking lake management activity	Storm Water Fund	\$ 250,000
S-15	Crown View Storm/LS Generator	Crown View subdivision stormwater outfall improvements and installation of new generator at the Crown View Lift Station.	Storm/Sewer Funds	\$ 500,000
S-16	Crown Park Regional Storm Treatment Design	Design of regional stormwater treatment for the Crown Park area. 85% grant funded.	Storm Water Fund	\$ 30,000
S-17	Downtown Regional Storm Treatment Design	Design of regional stormwater treatment for the Downtown area. 85% grant funded.	Storm Water Fund	\$ 30,000
S-18	Zone 343 Reservoir Design	Design of a new reservoir in the 343 pressure zone (downtown area) to provide more effective storage and fire flows	Water-Sewer Fund	\$ 750,000
S-19	SR 500/NE 3rd St Waterline Relocation	Waterline relocation required by WSDOT to allow for construction of a new roundabout.	Water-Sewer Fund	\$ 400,000
S-20	PFAS Eval and Well 13 Design	Evaluation of the impacts of PFAS on the City's water system and design of PFAS Treatment for Well 13.	Water-Sewer Fund	\$ 1,500,000
S-21	Angelo Booster Station Design	Design for Angelo Booster station	Water-Sewer Fund	\$ 500,000
S-22	Remove 43rd/Franklin Project	Reduction of project budget; completed in 2023, no need for 2024 budget	Water-Sewer Fund	\$ (500,000)
S-23	Remove Crown Road Booster Station Project	Reduction of budget, reallocation of resources to more pressing needs	Water-Sewer Fund	\$ (1,000,000)
			<b>Total</b>	<b>\$ 12,607,346</b>

					Credit	Debit	Item 14.
Adjustment #	Description	Note	Fund	GL Code	Rev Increase Exp Decrease	Rev Decrease Exp Increase	
CF-01	Library Tools & Equipment	Library Shelving	0001	0001.70.0000.200.5725000.535000.		\$ (14,000)	\$ (14,000)
CF-02	Library Professional Svcs	Library Bldg Repairs & Cleaning	0001	0001.70.0000.200.5725000.540000.		\$ (340,383)	\$ (340,383)
CF-03	IT O365 Project	IT O365 Project	0001	0001.06.9100.000.5941800.564003.		\$ (430,000)	\$ (430,000)
CF-04	IT Network Equipment	IT Network Equipment	0001	0001.06.9100.000.5941800.564002.		\$ (140,000)	\$ (140,000)
CF-05	Traffic Controller Upgrades	Traffic Controller Upgrades	1120	1120.06.9120.000.5956400.563001.		\$ (205,000)	\$ (205,000)
CF-06	Brady/Grand Ridge Intersection	Brady/Grand Ridge Intersection	1120	1120.06.9120.000.5953000.565001.		\$ (24,000)	\$ (24,000)
CF-07	Streets Professional Services	Everett St Corridor Analysis	1120	1120.40.0000.400.5429000.540000.		\$ (80,000)	\$ (80,000)
CF-08	NW 14th Ave CDBG Project	NW 14th Ave CDBG Project	1120	3000.06.9120.000.5953000.563000.		\$ (100,000)	\$ (100,000)
CF-09	38th Traffic Cabinet Replacement	38th Traffic Controller Replacemt	1120	1120.06.9120.000.5956400.563002.		\$ (180,000)	\$ (180,000)
CF-10	NW 38th Av Ph 3 - Construction	38th Ave Impvmt Ph. 3	3130	3130.06.9120.000.5953000.563000.		\$ (3,586,000)	\$ (3,586,000)
CF-10	Grant Funding	Grant Funding	3130		\$ 1,380,286		\$ 1,380,286
CF-11	EMS Vehicles	CARES Staff Vehicle	1150	1150.06.9150.000.5942200.566000.		\$ (42,000)	\$ (42,000)
CF-12	SCBA Brath Apparatus Repair	Air Bottle (SCBA) Refilling Station	1150	1150.06.9154.000.5942200.564000.		\$ (108,000)	\$ (108,000)
CF-13	Crown Park Imprv Ph 1 & 2	Crown Park Impvmt Ph. 1 & 2	3000	3000.06.9180.000.5947600.563001.		\$ (1,150,000)	\$ (1,150,000)
CF-14	S Lacamas Creek Trailhead	S Lacamas Creek Trailhead	3000	3000.06.9180.000.5947600.563000.		\$ (600,000)	\$ (600,000)
CF-14	Transfers In - Fund 3010	Funding Transfer In	3000	3000.97.0000.000.3973010.300097.	\$ 100,000		\$ 100,000
CF-14	Transfers Out - Fund 3000	Funding Transfer Out	3130	3010.97.0000.000.5973000.500097.		\$ (100,000)	\$ (100,000)
CF-15	Library HVAC Repair/Replace	Library HVAC Replacement	3180	3180.06.9318.000.5947200.563002.		\$ (1,083,047)	\$ (1,083,047)
CF-16	Library Building Improvements	Library Building Improvements	3180	3180.06.9318.000.5947200.563000.		\$ (175,000)	\$ (175,000)
CF-17	Storm O&M Repairs & Maint	Endicott CIPP Slipline Culvert	4190	4190.31.0000.610.5310000.548000.		\$ (150,000)	\$ (150,000)
CF-18	Boulder Creek Intake	Boulder Creek Intake	4420	4420.06.9440.000.5943400.563004.		\$ (175,000)	\$ (175,000)
CF-18	Transfers In - Fund 4600	Funding Transfer In	4420	4420.97.0000.000.3974600.300097.	\$ 175,000		\$ 175,000
CF-18	Transfers Out - Fund 4420	Funding Transfer Out	4600	4600.34.0000.000.5974420.500097.		\$ (175,000)	\$ (175,000)
CF-19	Well 6/14 Transmission Main	Well 6/14 Transmission Main	4420	4420.06.9440.000.5943400.565001.		\$ (1,000,000)	\$ (1,000,000)
CF-19	Transfers In - Fund 4600	Funding Transfer In	4420	4420.97.0000.000.3974600.300097.	\$ 1,000,000		\$ 1,000,000
CF-19	Transfers Out - Fund 4420	Funding Transfer Out	4600	4600.34.0000.000.5974420.500097.		\$ (1,000,000)	\$ (1,000,000)
CF-20	Parks & Recreation Vehicles	Fleet Additions & Replacements	0001	0001.06.9180.000.5947300.566000.		\$ (60,000)	\$ (60,000)
CF-20	Parks Maintenance Vehicles	Fleet Additions & Replacements	0001	0001.06.9180.000.5947600.566000.		\$ (53,000)	\$ (53,000)
CF-20	Engineering Vehicles	Fleet Additions & Replacements	0001	0001.06.9100.000.5941800.566000.		\$ (31,000)	\$ (31,000)
CF-20	Central Services Vehicles	Fleet Additions & Replacements	0001	0001.06.9100.000.5944800.566000.		\$ (3,000)	\$ (3,000)
CF-20	Streets Capital Vehicles	Fleet Additions & Replacements	1120	1120.06.9120.000.5944200.566000.		\$ (5,000)	\$ (5,000)
CF-20	Storm Water Vehicles	Fleet Additions & Replacements	4190	4190.06.9419.000.5943100.566000.		\$ (5,000)	\$ (5,000)
CF-20	Solid Waste Vehicles	Fleet Additions & Replacements	4220	4220.06.9420.000.5943700.566000.		\$ (5,000)	\$ (5,000)
CF-20	Water Vehicles	Fleet Additions & Replacements	4400	4400.06.9440.000.5943400.566000.		\$ (36,000)	\$ (36,000)
CF-20	Sewer Vehicles	Fleet Additions & Replacements	4400	4400.06.9450.000.5943500.566000.		\$ (5,000)	\$ (5,000)
A-01	Planning Professional Services	Comp Plan - Climate Planning	0001	0001.58.0000.150.5586000.540000.		\$ (40,097)	\$ (40,097)
A-01	State Grant Dept of Commerce	Climate Planning Grant	0001	0001.58.0000.000.3340420.300000.	\$ 160,000		\$ 160,000
A-01	State Grant Dept of Commerce	Middle Housing Grant	0001	0001.58.0000.000.3340420.300000.	\$ 37,500		\$ 37,500
A-02	Streets Capital Projects	Horizontal Curve Impvmt	1120	1120.06.9120.000.5956900.565002.		\$ (360,000)	\$ (360,000)
A-02	Federal HSIP Grant	Horizontal Curve Impvmt	1120	1120.40.0000.000.3332000.300000.	\$ 360,000		\$ 360,000
A-03	EMS Salaries	CARES provider (FTE)	1150	1150.20.0000.500.5227000.511000.		\$ (96,000)	\$ (96,000)
A-03	EMS Benefits	CARES provider (FTE)	1150	1150.20.0000.500.5227000.521000.		\$ (29,000)	\$ (29,000)
A-03	State Grant SW WA ACH	CARES provider (FTE)	1150	1150.20.0000.000.3670000.300000.	\$ 125,000		\$ 125,000
A-04	Lacamas Lake Storm Treatment Design	Lacamas Lake Storm Design	4190	4190.06.9419.000.5943100.563005.		\$ (200,000)	\$ (200,000)
A-04	Grant Funding	Grant Funding	4190		\$ 200,000		\$ 200,000
A-05	Capital Sewer Utilities	Nakia Creek Timber Harvest	4420	4420.06.9440.000.5943400.565003.		\$ (150,000)	\$ (150,000)
A-05	Transfer In - 4400	Funding Transfer In	4420	4420.97.0000.000.3974400.300097.	\$ 150,000		\$ 150,000
A-05	Transfer Out - 4420	Funding Transfer Out	4400	4400.97.0000.000.5974420.500097.		\$ (150,000)	\$ (150,000)

				Credit		Debit		Item 14.
Adjustment #	Description	Note	Fund	GL Code	Rev Increase Exp Decrease	Rev Decrease Exp Increase		
A-05	Miscellaneous Other Operating	Timber Sale	4400	4400.34.0000.000.3699100.300000.	\$ 150,000		\$ 150,000	
S-01	Judicial Insurance	Insurance Increase	0001	0001.10.0000.020.5125000.546000.		\$ (4,019)	\$ (4,019)	
S-01	Executive Insurance	Insurance Increase	0001	0001.10.0000.030.5131000.546000.		\$ (126,407)	\$ (126,407)	
S-01	IT Insurance	Insurance Increase	0001	0001.10.0000.080.5188000.546000.		\$ (9,809)	\$ (9,809)	
S-01	Engineering Insurance	Insurance Increase	0001	0001.10.0000.130.5189000.546000.		\$ (3,972)	\$ (3,972)	
S-01	Facilities Insurance	Insurance Increase	0001	0001.10.0000.260.5183000.546000.		\$ (15,156)	\$ (15,156)	
S-01	Police Insurance	Insurance Increase	0001	0001.20.0000.090.5212000.546000.		\$ (40,538)	\$ (40,538)	
S-01	Comm Dev Insurance	Insurance Increase	0001	0001.58.0000.140.5593000.546000.		\$ (3,270)	\$ (3,270)	
S-01	Library Insurance	Insurance Increase	0001	0001.70.0000.200.5722000.546000.		\$ (54,390)	\$ (54,390)	
S-01	Library Insurance	Insurance Increase	0001	0001.70.0000.200.5725000.546000.		\$ (19,416)	\$ (19,416)	
S-01	Parks Insurance	Insurance Increase	0001	0001.70.1800.180.5768000.546000.		\$ (20,335)	\$ (20,335)	
S-01	Parks Insurance	Insurance Increase	0001	0001.70.1830.180.5755000.546000.		\$ (6,705)	\$ (6,705)	
S-01	Storm O&M Insurance	Insurance Increase	4190	4190.31.0000.610.5310000.546000.		\$ (12,877)	\$ (12,877)	
S-01	Water Srcs Insurance	Insurance Increase	4400	4400.34.0000.735.5340000.546000.		\$ (20,711)	\$ (20,711)	
S-01	Sewer Pressure Insurance	Insurance Increase	4400	4400.34.0000.800.5350000.546000.		\$ (3,317)	\$ (3,317)	
S-01	Sewer Treatmt Insurance	Insurance Increase	4400	4400.34.0000.820.5350000.546000.		\$ (27,863)	\$ (27,863)	
S-01	ERR Equip Maint Insurance	Insurance Increase	5200	5200.48.0000.910.5486000.546000.		\$ (13,967)	\$ (13,967)	
S-01	ERR Bldgs Insurance	Insurance Increase	5200	5200.48.0000.920.5486000.546000.		\$ (37,332)	\$ (37,332)	
S-02	Executive Professional Services	Strategic Planning	0001	0001.10.0000.030.5131000.540000.		\$ (150,000)	\$ (150,000)	
S-03	Legal Prof Svcs - Criminal	Legal Services	0001	0001.10.0000.050.5154510.540000.		\$ (50,000)	\$ (50,000)	
S-04	Police Travel	Police Training	0001	0001.20.0000.090.5212000.542000.		\$ (20,000)	\$ (20,000)	
S-04	Police Miscellaneous	Police Training	0001	0001.20.0000.090.5212000.549900.		\$ (16,000)	\$ (16,000)	
S-05	Animal Ctrl Intergovt Other	Animal Shelter Contracts	0001	0001.20.0000.110.5543000.540400.		\$ (20,000)	\$ (20,000)	
S-06	Finance Professional Services	ERP Mgr Contract Extension - 040	0001	0001.10.0000.040.5142000.540000.		\$ (44,608)	\$ (44,608)	
S-06	Community Dev Professional Svcs	ERP Mgr Contract Extension - 140	0001	0001.58.0000.140.5593000.540000.		\$ (49,946)	\$ (49,946)	
S-06	Streets Admin Professional Svcs	ERP Mgr Contract Extension	1120	1120.40.0000.400.5429000.540000.		\$ (3,999)	\$ (3,999)	
S-06	Fire/EMS Professional Services	ERP Mgr Contract Extension	1150	1150.20.0000.500.5221000.540000.		\$ (11,654)	\$ (11,654)	
S-06	Storm O&M Professional Services	ERP Mgr Contract Extension	4190	4190.31.0000.610.5310000.540000.		\$ (3,303)	\$ (3,303)	
S-06	Solid Waste Professional Services	ERP Mgr Contract Extension	4220	4220.37.0000.660.5370000.540000.		\$ (8,953)	\$ (8,953)	
S-06	Water/Sewer Admin Prof Services	ERP Mgr Contract Extension	4400	4400.34.0000.720.5340000.540000.		\$ (27,537)	\$ (27,537)	
S-07	Engineering Overtime	Engineering Overtime	0001	0001.10.0000.130.5189000.512000.		\$ (10,000)	\$ (10,000)	
S-08	Engineering Professional Svcs	Engineering Professional Services	0001	0001.10.0000.130.5189000.540000.		\$ (100,000)	\$ (100,000)	
S-09	Parks Repairs & Maint	Tree Removal - Parks Maintenance	0001	0001.70.1800.180.5768000.548000.		\$ (40,000)	\$ (40,000)	
S-10	Streets Repairs & Maint	Street Light/Pole Replacements	1120	1120.40.0000.400.5426300.548000.		\$ (50,000)	\$ (50,000)	
S-11	Streets Supplies	Snow/Ice Supplies	1120	1120.40.0000.400.5426600.531000.		\$ (50,000)	\$ (50,000)	
S-12	EMS Salaries	Contract Settlement - IAFF	1150	1150.20.0000.500.5227000.511000.		\$ (195,448)	\$ (195,448)	
S-12	EMS Overtime	Contract Settlement - IAFF	1150	1150.20.0000.500.5227000.512000.		\$ (10,037)	\$ (10,037)	
S-12	EMS Benefits	Contract Settlement - IAFF	1150	1150.20.0000.500.5227000.521000.		\$ (16,688)	\$ (16,688)	
S-12	Fire Salaries	Contract Settlement - IAFF	1150	1150.20.0000.540.5222000.511000.		\$ (343,450)	\$ (343,450)	
S-12	Fire Overtime	Contract Settlement - IAFF	1150	1150.20.0000.540.5222000.512000.		\$ (26,056)	\$ (26,056)	
S-12	Fire Benefits	Contract Settlement - IAFF	1150	1150.20.0000.540.5222000.521000.		\$ (31,842)	\$ (31,842)	
S-13	Fire Engine	Fire Engine Outfitting	1150	1150.06.9154.000.5942200.566000.		\$ (200,000)	\$ (200,000)	
S-13	Transfers In - Fund 397	Funding Transfer In	1150	1150.97.0000.000.3973030.300097.	\$ 200,000		\$ 200,000	
S-13	Transfers Out - Fund 1150	Funding Transfer Out	3030	3030.97.0000.000.5971150.500097.		\$ (200,000)	\$ (200,000)	
S-14	Storm Lake Mgmt Supplies	Lake Management Program	4190	4190.31.0000.635.5310000.531000.		\$ (4,000)	\$ (4,000)	
S-14	Storm Lake Mgmt Tools & Equip	Lake Management Program	4190	4190.31.0000.635.5310000.535000.		\$ (15,000)	\$ (15,000)	
S-14	Storm Lake Mgmt Prof Services	Lake Management Program	4190	4190.31.0000.635.5310000.540000.		\$ (230,000)	\$ (230,000)	
S-14	Storm Lake Mgmt Miscellaneous	Lake Management Program	4190	4190.31.0000.635.5310000.549900.		\$ (1,000)	\$ (1,000)	
S-15	Crown View Storm/LS Generator	Crown View Storm/LS Generator	4190	4190.06.9419.000.5943100.563002.		\$ (500,000)	\$ (500,000)	
S-16	Crown Park Storm Treatment Design	Crown Park Storm Treatment Design	4190	4190.06.9419.000.5943100.563003.		\$ (200,000)	\$ (200,000)	
S-16	Grant Funding	Grant Funding	4190		\$ 170,000		\$ 170,000	
S-17	Downtown Storm Treatment Design	Downtown Storm Treatment Design	4190	4190.06.9419.000.5943100.563004.		\$ (200,000)	\$ (200,000)	
S-17	Grant Funding	Grant Funding	4190		\$ 170,000		\$ 170,000	

					Credit	Debit	Item 14.
Adjustment #	Description	Note	Fund	GL Code	Rev Increase Exp Decrease	Rev Decrease Exp Increase	
S-18	Zone 343 Reservoir	Zone 343 Reservoir Design	4420			\$ (750,000)	\$ (750,000)
S-18	Transfers In - Fund 4600	Funding Transfer In	4420	4420.97.0000.000.3974600.300097.	\$ 750,000		\$ 750,000
S-18	Transfers Out - Fund 4420	Funding Transfer Out	4600	4600.34.0000.000.5974420.500097.		\$ (750,000)	\$ (750,000)
S-19	SR 500/NE 3rd St Waterline Relo	SR500/NE 3rd St WL Relocation	4420			\$ (400,000)	\$ (400,000)
S-19	Transfer In - 4400	Funding Transfer In	4420	4420.97.0000.000.3974400.300097.	\$ 400,000		\$ 400,000
S-19	Transfer Out - 4420	Funding Transfer Out	4400	4400.97.0000.000.5974420.500097.		\$ (400,000)	\$ (400,000)
S-20	PFAS Evaluation & Mitigation	PFAS Evaluation & Mitigation	4420			\$ (1,500,000)	\$ (1,500,000)
S-20	Transfer In - 4400	Funding Transfer In	4420	4420.97.0000.000.3974400.300097.	\$ 1,500,000		\$ 1,500,000
S-20	Transfer Out - 4420	Funding Transfer Out	4400	4400.97.0000.000.5974420.500097.		\$ (1,500,000)	\$ (1,500,000)
S-21	Angelo Booster Station	Angelo Booster Station Design	4420			\$ (500,000)	\$ (500,000)
S-21	Transfers In - Fund 4600	Funding Transfer In	4420	4420.97.0000.000.3974600.300097.	\$ 500,000		\$ 500,000
S-21	Transfers Out - Fund 4420	Funding Transfer Out	4600	4600.34.0000.000.5974420.500097.		\$ (500,000)	\$ (500,000)
S-22	NE 43rd/Franklin Replacement	Remove 43rd/Franklin from Budget	4420	4420.06.9440.000.5943400.563002.	\$ 500,000		\$ 500,000
S-23	Capital Water Utilities	Remove Crown Rd BS from Budget	4420	4420.34.0000.760.5943400.565000.	\$ 1,000,000		\$ 1,000,000

	\$ 9,027,786	\$ (21,635,132)	\$ (12,607,346)
Net Total	\$ 7,527,786	\$ (20,135,132)	
		\$ (12,607,346)	
		\$ 69,950,627	
		\$ 82,557,973	

Carry Forward	\$ 2,480,286	\$ (10,885,430)	
Net Balance	\$ (8,405,144)	\$ (8,405,144)	
Administrative	\$ 1,182,500	\$ (1,025,097)	
Net Balance	\$ 157,403	\$ 157,403	
Supplemental	\$ 3,690,000	\$ (8,049,605)	
Net Balance	\$ (4,359,605)	\$ (4,359,605)	
		\$ (12,607,346)	

Budget Summary			
Total	\$ 7,527,786	\$ (20,135,132)	
		\$ (12,607,346)	
		\$ (12,607,346)	
		\$ -	

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
<b>ADMINISTRATIVE FEES</b>		
<b>Public Records</b>		
Photocopies of Public Records, printed copies of electronic when requested by the person requesting records, or for use of agency equipment to photocopy records .	per page; RCW 42.56.070 2017 c 340.	\$ 0.15
Public Records scanned into an electronic format or for use of agency equipment to scan records	per page; RCW 42.56.070 2017 c 340.	\$ 0.10
Each four electronic files or attachments uploaded to email, cloud-based data storage service or other electronic means	per 4 electronic files; RCW 42.56.070 2017 c 340.	\$ 0.05
Transmission of Public Records in an electronic format or for the use of agency equipment to send the records electronically	per gigabyte; RCW 42.56.070 2017 c 340.	\$ 0.10
Maps Printed		\$ 9.00
Non-Sufficient Funds / Returned Payments Processed		\$ 35.00
Photos	actual cost	
Digital storage media/device, mail container, postage/delivery charge	actual cost	
Customized technology expertise to prepare data or provide customized electronic access	actual cost	
<b>COMMUNITY DEVELOPMENT, BUILDING, ENGINEERING &amp; PLANNING FEES</b>		
<b>System Development Charges</b>		
<b>Water</b>		
Accessory Dwelling Unit	no additional charge	
Residential/Commercial – 3/4" water meter		\$ 9,056.00
Residential/Commercial – 1" water meter		\$ 15,093.00
Residential/Commercial – 1.5" water meter		\$ 30,183.00
Residential/Commercial – 2" water meter		\$ 48,248.00
Residential/Commercial – 3" water meter		\$ 96,587.00
Residential/Commercial – 4" water meter		\$ 150,917.00
Residential/Commercial – 6" water meter		\$ 301,833.00
Residential/Commercial – 8" water meter		\$ 482,934.00
Industrial/Other	calculated by mandatory engineering study	
<b>Sewer</b>		
Residential		\$ 7,184.00
Commercial – 3/4" water meter		\$ 7,184.00
Commercial – 1" water meter		\$ 11,973.00
Commercial – 1.5" water meter		\$ 23,946.00
Commercial – 2" water meter		\$ 38,313.00
Commercial – 3" water meter		\$ 71,836.00
Commercial – 4" water meter		\$ 119,727.00
Commercial – 6" water meter	calculated by PW Director	
Commercial – 8" water meter	calculated by PW Director	
Commercial II / Industrial	calculated by PW Director	
Accessory dwelling unit (internal)	no additional charge	
Accessory dwelling unit (external)	no additional charge	
<b>Impact Fees</b>		
<b>Park/Open Space</b>		
Single Family (detached)		\$ 5,853.00



## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Apartment/Duplex/Townhome		\$ 5,853.00
<b>Transportation – North District</b>		
Single Family (detached)		\$ 10,372.00
Apartment	per dwelling unit	\$ 5,972.00
Duplex/Townhome	per dwelling unit	\$ 6,391.00
Accessory dwelling unit (internal)		\$ 2,593.00
Accessory dwelling unit (external)		\$ 3,630.00
Commercial	calculated by PW Director	
<b>Transportation – South District</b>		
Single Family (detached)		\$ 3,948.00
Apartment	per dwelling unit	\$ 2,273.00
Duplex/Townhome	per dwelling unit	\$ 2,433.00
Accessory dwelling unit (internal)		\$ 987.00
Accessory dwelling unit (external)		\$ 1,382.00
Commercial	calculated by PW Director	
<b>Fire</b>		
Single Family (detached)	per square foot	\$ 0.69
Apartment/Duplex/Townhome	per square foot	\$ 0.37
Accessory dwelling unit (external)	per square foot	\$ 0.69
Commercial	per square foot	\$ 0.89
<b>School – Camas School District</b>		
School Impact Fee – Single Family		\$ 6,650.00
School Impact Fee – Multi-Family		\$ 6,650.00
School Impact Fee – Accessory dwelling units (internal)	25% of single family rate	
School Impact Fee – Accessory dwelling units (external)	35% of single family rate	
<b>School – Evergreen School District</b>		
School Impact Fee – Single Family		\$ 6,432.62
School Impact Fee – Multi-Family		\$ 3,753.39
School Impact Fee – Accessory dwelling units (internal)	25% of single family rate	
School Impact Fee – Accessory dwelling units (external)	35% of single family rate	
<b>School – Washougal School District</b>		
School Impact Fee – Single Family		\$ -
School Impact Fee – Multi-Family		\$ -
School Impact Fee – Accessory dwelling units (internal)	25% of single family rate	
School Impact Fee – Accessory dwelling units (external)	35% of single family rate	
<b>Building Fees</b>		
<b>Building Permit Fees Total Valuation</b>		
\$1.00 to \$500.00		\$ 32.00
\$501.00 to \$2,000.00		
for the first \$500		\$ 32.00
for each additional \$100, or fraction thereof, to and including \$2,000		\$ 5.00
\$2,001.00 to \$25,000.00		
for the first \$2,000		\$ 100.00
for each additional \$1,000, or fraction thereof, to and including \$25,000		\$ 20.00
\$25,001.00 to \$50,000.00		
for the first \$25,000		\$ 546.00



## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
for each additional \$1,000, or fraction thereof, to and including \$50,000		\$ 14.00
\$50,001.00 to \$100,000.00		
for the first \$50,000		\$ 888.00
for each additional \$1,000, or fraction thereof, to and including \$100,000		\$ 10.00
\$100,001.00 to \$500,000.00		
for the first \$100,000		\$ 1,401.00
for each additional \$1,000, or fraction thereof, to and including \$500,000		\$ 8.00
\$500,001.00 to \$1,000,000.00		
for the first \$500,000		\$ 4,593.00
for each additional \$1,000, or fraction thereof, to and including \$1,000,000		\$ 7.00
\$1,000,001.00 and up		
for the first \$1,000,000		\$ 8,013.00
for each additional \$1,000, or fraction thereof		\$ 6.00
Washington State Surcharge Pass-Through Fee	Per RCW 19.27.85	
<b>Inspections &amp; Fees</b>		
Building Plan Review Fee	65% of the Building Permit Fee	
Inspections During Non-Business Hours (minimum charge 2 hours)	per hour	\$ 94.00
Re-inspection Fees	per hour	\$ 94.00
Inspections for which No Fee is Specifically Indicated (minimum charge – one half hour)	per hour	\$ 94.00
Additional Plan Review for Changes, Additions or Revisions to Plans (minimum charge – one half hour)	per hour	\$ 94.00
Use of Outside Consultants for Plan Checking and Inspections, or both	actual costs (include administrative and overhead costs)	
Reissue of Lost Permit		\$ 46.00
Reissue of Lost or Damaged Approved Construction Plans & Documents		\$ 94.00
Impact Fee Deferral	City fee plus pass-through lien filing/release fee per dwelling	\$ 545.00
Latecomer Pass-Through Fee		\$ 65.00
<b>Building Valuation Table</b>		
Building Valuation Table – August prior year	100% of ICC Building Safety Journal Building Valuation Data	
<b>Mechanical Permit Fees</b>		
Mechanical Permit		\$ 47.00
Mechanical Plan Review	65% of the Mechanical Permit Fee	
<b>Unit Fee Schedule – Does not include permit issuance fee</b>		
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance		
Up to and including 100,000 Btu/h (29.3kW)		\$ 32.00
Over 100,000 Btu/h (29.3kW)		\$ 39.00
For the installation or relocation of each floor furnace, including vent		\$ 32.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted heater		\$ 32.00
<b>Repairs or Additions</b>		
Repair or alteration or addition to heating appliance, refrigeration unit, cooking unit, absorption unit or heating, cooling, absorption or evaporative cooling system including installation of controls regulated by Mechanical Code		\$ 28.00
<b>Boilers, Compressor and Absorption Systems</b>		

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3kW)		\$ 32.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), to and including 15 horsepower (52.7 kW) or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)		\$ 59.00
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), to or including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)		\$ 78.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), to or including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)		\$ 111.00
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)		\$ 183.00
<b>Air Handlers</b>		
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the <u>Mechanical Code</u>	\$ 23.00
For each air-handling unit greater than 10,000 cubic feet per minute (cfm) (4719L/s)		\$ 40.00
<b>Evaporative Coolers</b>		
For each evaporative cooler, other than a portable type		\$ 22.00
<b>Ventilation &amp; Exhaust</b>		
For each ventilation fan connected to a single duct		\$ 16.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit		\$ 23.00
For the installation of each hood which is served by a mechanical exhaust, including ducts for such hood		\$ 23.00
<b>Incinerators</b>		
For the installation or relocation of each domestic-type incinerator		\$ 40.00
For the installation or relocation of each commercial or industrial-type incinerator		\$ 29.00
<b>Miscellaneous</b>		
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed		\$ 21.00
<b>Gas Piping System</b>		
For each gas piping system of one to four outlets		
one to four outlets		\$ 10.00
more than 4	fee for each additional gas piping outlet	\$ 3.00
For each hazardous process piping system (HPP) of one to four outlets		
one to four outlets		\$ 10.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
more than 4	fee for each additional outlet	\$ 3.00
For each non-hazardous process piping system (NPP) of one to four outlets		
one to four outlets		\$ 6.00
more than 4	fee for each additional outlet	\$ 3.00
<b>Plumbing Permit Fees</b>		
For issuance of each permit		\$ 47.00
Plumbing Plan Review	65% of the Plumbing Permit Fee	
<b>Unit Fee Schedule (in addition to 2 items above)</b>		
For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection thereof)		\$ 16.00
For each building sewer and each trailer park sewer		\$ 32.00
Rainwater systems – per drain (inside building)		\$ 16.00
For each water heater and/or vent		\$ 16.00
For each gas-piping system of one to four outlets		
one to four outlets		\$ 10.00
more than 4	fee for each additional outlet	\$ 3.00
For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps		\$ 16.00
For each installation, alteration or repair of water piping and/or water treating equipment	each	\$ 16.00
For each repair or alteration of drainage or vent piping, each fixture		\$ 16.00
For each backflow protective device		
two inch (51 mm) diameter and smaller		\$ 16.00
over two inch (51 mm) diameter		\$ 32.00
For each graywater system	plumbing plan review required	\$ 78.00
For each annual cross-connection testing of a reclaimed water system (excluding initial test)	per hour	\$ 94.00
For each medical gas piping system for a specific gas		
one to four inlet(s)/outlet(s)		\$ 97.00
more than 4	fee for each additional medical gas inlet(s)/outlet(s)	\$ 10.00
<b>Other Inspections &amp; Fees</b>		
Inspections outside of normal business hours (minimum charge – two hours)	per hour	\$ 93.00
Reinspection fees, per inspection		\$ 93.00
Inspections for which no fee is specifically indicated (minimum charge – one half hour)	per hour	\$ 93.00
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge – one half hour)	per hour	\$ 93.00
Demolition Permit		\$ 31.00
Residential Re-Roofing		\$ 162.00
Residential Siding		\$ 162.00
Commercial Re-Reroofing		\$ 358.00
Commercial Siding		\$ 358.00
Administrative Fee – Residential Permits		\$ 65.00
Addressing Changes (minimum charge – one hour)	per hour	\$ 94.00
<b>Engineering Fees</b>		
<b>Grading Plan Review Fees</b>		

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Additional Plan Review required by Changes, Additions or Revisions to Approved Plans (minimum charge – one half hour)	per hour	\$ 94.00
<b>Other Grading Plan Fees</b>		
Inspections Outside of Normal Business Hours (minimum charge – 2 hours)	per hour	\$ 94.00
Reinspection Fees, per Inspection	per hour	\$ 94.00
Inspections for which no fee is specifically indicated (minimum charge – one half hour)	per hour	\$ 94.00
<sup>1</sup> The fee for a grading permit authorizing additional work under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.		
<b>Other Inspections &amp; Fees</b>		
Encroachment Permit		
first \$1,500 construction value		\$ 40.00
over \$1,500 construction value	fee plus 2.5% of construction value	\$ 40.00
Encroachment Permit extension		\$ 33.00
Encroachment Permit for Street Tree Removal		\$ -
Engineering Construction Inspection Overtime	actual cost-calculation based on time worked and actual staff overtime rate	
Engineering Plan Review & Construction Inspection Fee	3% of estimated construction costs	
Franchise Agreement Administrative Fee		\$ 5,954.00
Gates/Barrier on Private Street Review Fee		\$ 1,191.00
Modification to Approved Engineering Construction Plans		\$ 480.00
Storm Water Review Fee – Single Family Residence		\$ 238.00
<b>Planning Fees</b>		
Annexation – 10% petition		\$ 987.00
Annexation – 60% petition		\$ 4,195.00
Appeal Fee		\$ 456.00
Archaeological Review		\$ 157.00
Binding Site Plan		\$ 2,148.00
plus fee per unit		\$ 25.00
Boundary Line Adjustment		\$ 118.00
Comprehensive Plan Amendment		\$ 6,662.00
Conditional Use Permit – Residential		\$ 3,908.00
plus fee per unit		\$ 110.00
Conditional Use Permit – Non-Residential		\$ 4,949.00
Continuance of Public Hearing		\$ 599.00
Critical or Sensitive Areas	fee per type (wetlands, steep slopes/ potentially unstable soils, streams & watercourses, vegetation removal, wildlife habitat)	\$ 886.00
Design Review – Minor		\$ 495.00
Design Review – Committee		\$ 2,716.00
Development Agreement	first hearing	\$ 1,002.00
Continuance or Additional Hearing		\$ 617.00
Director's Interpretation		\$ 366.00
Home Occupation – Minor	notification	\$ -
Home Occupation – Major		\$ 78.00
LI/BP Development		\$ 4,949.00
plus fee per 1,000 sf of GFA		\$ 43.00
Minor Modification to Approved Development		\$ 395.00
Planned Residential Development	per unit plus subdivision fee	\$ 40.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Plat, Preliminary – Short Plat	4 lots or less: per lot	\$ 2,214.00
Plat, Preliminary – Short Plat plus fee for each lot		\$ 8,204.00
Plat, Preliminary Subdivision plus fee for each lot		\$ 261.00
Plat, Preliminary Subdivision		\$ 8,204.00
Plat, Final – Short Plat		\$ 229.00
Plat, Final – Subdivision		\$ 2,716.00
Plat Modification/Alteration		\$ 1,367.00
Pre-Application Conference for Type III or IV	general	\$ 405.00
Pre-Application Conference for Type III or IV	subdivision	\$ 1,041.00
SEPA		\$ 926.00
Shoreline Permit		\$ 1,367.00
Sign Permit – General Sign	exempt if building permit is required	\$ 47.00
Sign Permit – Master Sign Permit		\$ 144.00
Site Plan Review – Residential		\$ 1,316.00
plus fee per lot		\$ 36.00
Site Plan Review – Non-Residential		\$ 3,289.00
plus fee per 1,000 sf of GFA		\$ 71.00
Site Plan Review – Mixed Use		\$ 4,636.00
plus fee per residential unit		\$ 36.00
plus fee per 1,000 sf of GFA		\$ 71.00
Temporary Use Permit		\$ 92.00
Variance – Minor		\$ 794.00
Variance – Major		\$ 1,481.00
Zone Change	single tract	\$ 3,825.00
<b>Sexually Oriented Businesses</b>		
Live Entertainment Application Fee		\$ 996.00
Live Entertainment License Fee	renewal Date 12/31	\$ 333.00
Live Entertainment Renewal Fee		\$ 333.00
Live Entertainment Renewal Fee – 1/2 Year	after 6/30	\$ 174.00
Other Sexually Oriented Business Application Fee		\$ 666.00
Other Sexually Oriented Business License Fee	renewal Date 12/31	\$ 333.00
Other Sexually Oriented Business Renewal Fee		\$ 333.00
Other Sexually Oriented Business Renewal Fee – 1/2 Year	after 6/30	\$ 175.00
Manager's License Application Fee		\$ 140.00
Manager's License Fee	renewal Date 12/31	\$ 70.00
Manager's License Renewal Fee		\$ 70.00
Manager's License Renewal Fee – 1/2 Year	after 6/30	\$ 39.00
Entertainer's License Application Fee		\$ 140.00
Entertainer's License Fee	renewal Date 12/31	\$ 70.00
Entertainer's License Renewal Fee		\$ 70.00
Entertainer's License Renewal Fee – 1/2 Year	after 6/30	\$ 39.00
<b>FINANCE FEES</b>		
<b>Ambulance</b>		
ALS In-District		\$ 905.00
ALS Out-of-District		\$ 1,444.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
BLS In-District		\$ 905.00
BLS Out-of-District		\$ 1,444.00
Extra Attendant		\$ 201.00
Late Fee		\$ 35.00
Mileage (in district)	per mile	\$ 23.00
Mileage (out of district)	per mile	\$ 25.00
Non-emergency transport		\$ 678.00
Patient treated – no transport		\$ 239.00
Ambulance – annual license		\$ 69.00
<b>Cemetery</b>		
<b>Lots – Full Burial</b>		
Adult – Flat Marker		\$ 1,233.00
Adult – Upright Marker		\$ 2,578.00
Child under 5 years in Garden of Angels		\$ 336.00
<b>Cremains</b>		
Single Niche Garden of Faith		\$ 1,009.00
Single Niche Premium		\$ 1,233.00
Single Niche Standard		\$ 1,009.00
Double Niche Premium		\$ 1,900.00
Double Niche Standard		\$ 1,597.00
4 x 4 Foot Ground Lot		\$ 590.00
<b>Liners</b>		
Cremains Liner (Single Urn Vaults)		\$ 258.00
Cremains Liner (Double Urn Vaults)		\$ 432.00
Niche Wall (Single Bronze Urns)		\$ 185.00
Urn Vault Liner (Wooden Urns)		\$ 303.00
<b>Open &amp; Close Fees</b>		
Disinterment Charges	includes staking & inspection fee, and deed transfer fee	\$ 561.00
Cremains – Added with a Full Burial Lot		\$ 432.00
Cremains – 4 x 4 Lot		\$ 432.00
Cremains – Niche Wall	does not include engraving	\$ 392.00
Saturday Services	in addition to any other applicable fees	\$ 280.00
Sunday/Holiday Services	in addition to any other applicable fees	\$ 504.00
<b>Locating, Marker &amp; Staking Fees</b>		
Staking & Inspection (cremains & grave lots)		\$ 140.00
Marker Setting Fee		\$ 140.00
<b>Miscellaneous Additional Charges</b>		
Remembrance Wall – Inscription	City fee is in addition to pass-through fees from vendor	\$ 26.00
Engraving of Niche Wall	City fee is in addition to pass-through fees from vendor	\$ 26.00
Deed Transfers/Replacement Deeds		\$ 39.00
Maintenance Fund Lot		\$ 225.00
Maintenance Fund Niche		\$ 280.00
Second Rite of Burial	one full burial and two cremains, or three cremains per lot	\$ 392.00
<b>Other License &amp; Permits</b>		
Dog License – lifetime		\$ 39.00
Dog License – replacement		\$ 7.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Guard Dog		\$ 70.00
Pawnbroker's/Second Hand Dealer – 2 yr. license		\$ 140.00
Solicitor's License application/back ground check		\$ 58.00
Solicitor's License New or Renewal		\$ 39.00
Special Event Permit		\$ 52.00
Taxicab – annual license	issued after 7/1 - half of fee	\$ 52.00
Taxicab per vehicle		\$ 16.00
Taxi Driver's license		\$ 8.00
Taxi Driver's License Renewal		\$ 8.00
Vehicle Restoration Permit		\$ 32.00
<b>Utilities</b>		
Lien and Lien Release Filing Fees	City fee is in addition to pass-through fees from vendor	\$ 26.00
New Utility Account Set-Up Fee		\$ 30.00
Title Check Fee	plus pass-through fee from vendor	\$ 17.00
Utility Late Fee	5% of past due balance with a minimum charge equivalent to current fee	\$ 17.00
Utility Service Call Fee	first call free, additional each	\$ 30.00
<b>Water – Sewer</b>		
Backflow Testing	testing fee dependent on vendor bids	\$ 27.00
Backflow Testing Administrative Fee		\$ 5.00
Backflow Testing Non-Compliance Fee		\$ 60.00
Portable Hydrant Meter Rental – Deposit	refundable - damage dependent	\$ 1,380.00
Portable Hydrant Meter Rental – Placement Fee		\$ 117.00
STEP/STEF Inspection		\$ 199.00
STEP/STEF Reinspection	per inspection	\$ 90.00
Temporary Water Service	to be determined based on meter size and use as approved by PW Director	
Water Meter Installation – 3/4" Meter		\$ 450.00
Water Meter Installation – 1" Meter		\$ 502.00
Water Meter Installation – 1.5" Meter		\$ 1,112.00
Water Meter Installation – 1.5" Turbine Meter		\$ 1,112.00
Water Meter Installation – 2" Meter		\$ 2,148.00
2" Service with 1.5" Meter	in addition to 1.5" Water Meter Installation fee	\$ 570.00
Water Meter Installation Reinspection		\$ 90.00
Water Disconnection at Owner's Request		\$ 41.00
Water Disconnection for Non-Payment		\$ 52.00
Water Reconnection After Hours		\$ 105.00
Padlocking Water Meter		\$ 52.00
Removal of Water Meter		\$ 52.00
Wrongfully or Illegally Reconnection		\$ 285.00
Water Meter Testing	deposit to be returned if meter found not to be operating within range	\$ 252.00
<b>Solid Waste</b>		
Change Can Size		\$ 13.00
Return Trip For Missed Service		\$ 7.00
Overfilling Can		\$ 4.00
Extra Bag		\$ 4.00
Extra Can 35 gallon		\$ 8.00
Extra Can 65 gallon		\$ 17.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Extra Can 95 gallon		\$ 26.00
Bi-weekly service on off-week		\$ 8.00
Unscheduled Pick Up Charge (day other than normal service day)		\$ 23.00
Extra Yard (not in rented container)		\$ 40.00
Replacement of damaged can		
35 gallon can		\$ 67.00
65 gallon can		\$ 88.00
<b>Extra Solid Waste Items</b>		
Barbeque		\$ 26.00
Bicycle		\$ 14.00
Christmas Tree	no taller than five feet	\$ 14.00
Table		\$ 28.00
Recycling	pass-through from vendor	
<b>FIRE DEPARTMENT (FMO)</b>		
<b>Development Review</b>		
Commercial Site Plans – Review Fee		\$ 240.00
Commercial Site Plans – Inspection Fee		\$ 240.00
Subdivision or PRD – Review Fee		\$ 201.00
Subdivision or PRD – Inspection Fee		\$ 201.00
Pre-Application Conference – Review Fee		\$ 161.00
Other Land Use Applications – Review Fee		\$ 161.00
Other Land Use Applications – Inspection Fee		\$ 161.00
<b>Building Construction/Change of Use or Occupancy</b>		
A, B, E, F, M, R Occupancies 0-1,000 sq. ft. – Review Fee		\$ 122.00
A, B, E, F, M, R Occupancies 0-1,000 sq. ft. – Inspection Fee		\$ 122.00
A, B, E, F, M, R Occupancies 1,001-5,000 sq. ft. – Review Fee		\$ 161.00
A, B, E, F, M, R Occupancies 1,001-5,000 sq. ft. – Inspection Fee		\$ 122.00
A, B, E, F, M, R Occupancies 5,001-10,000 sq. ft. – Review Fee		\$ 201.00
A, B, E, F, M, R Occupancies 5,001-10,000 sq. ft. – Inspection Fee		\$ 161.00
A, B, E, F, M, R Occupancies 10,001-20,000 sq. ft. – Review Fee		\$ 248.00
A, B, E, F, M, R Occupancies 10,001-20,000 sq. ft. – Inspection Fee		\$ 201.00
A, B, E, F, M, R Occupancies 20,001-40,000 sq. ft. – Review Fee		\$ 296.00
A, B, E, F, M, R Occupancies 20,001-40,000 sq. ft. – Inspection Fee		\$ 239.00
Each Additional 20,000 sq. ft. – Review Fee		\$ 49.00
Each Additional 20,000 sq. ft. – Inspection Fee		\$ 40.00
Portable Classroom – Review Fee		\$ 181.00
Portable Classroom – Inspection Fee		\$ 181.00
H1 Occupancy – Review Fee		\$ 478.00
H1 Occupancy – Inspection Fee		\$ 478.00
H2 Occupancy – Review Fee		\$ 478.00
H2 Occupancy – Inspection Fee		\$ 478.00
H3 Occupancy – Review Fee		\$ 530.00
H3 Occupancy – Inspection Fee		\$ 530.00
H4 Occupancy – Review Fee		\$ 372.00
H4 Occupancy – Inspection Fee		\$ 362.00
H5 Occupancy – Review Fee		\$ 658.00



## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
H5 Occupancy – Inspection Fee		\$ 658.00
I Occupancy – Review Fee		\$ 362.00
I Occupancy – Inspection Fee		\$ 240.00
S Occupancy – Review Fee		\$ 240.00
S Occupancy – Inspection Fee		\$ 240.00
Each additional 10,000 sq. ft. – Review Fee		\$ 122.00
Each additional 10,000 sq. ft. – Inspection Fee		\$ 122.00
Building or Structure for Special or Temporary Use – Review Fee		\$ 181.00
Building or Structure for Special or Temporary Use – Inspection Fee		\$ 181.00
<b>Fire Alarm System</b>		
Fire Alarm – Minor Alteration – Review Fee		\$ 122.00
Fire Alarm – Minor Alteration – Inspection Fee		\$ 122.00
Fire Alarm – New System, 1 to 20 Devices – Review Fee		\$ 181.00
Fire Alarm – New System, 21 or more Devices – Review Fee		\$ 181.00
fee for each additional device	in addition to review fee	\$ 3.00
Fire Alarm – New System, 1 to 20 Devices – Inspection Fee		\$ 181.00
Fire Alarm – New System, 21 or more Devices – Inspection Fee		\$ 181.00
fee for each additional device	in addition to inspection fee	\$ 3.00
<b>Fire Extinguishing System</b>		
New System NFPA 13 – Single Riser – Review Fee		\$ 362.00
New System NFPA 13 – Single Riser – Inspection Fee	includes five inspections	\$ 362.00
Each Additional Inspection		\$ 122.00
Each Additional Riser – Review Fee		\$ 362.00
Each Additional Riser – Inspection Fee	includes five inspections	\$ 362.00
Each Additional Inspection		\$ 122.00
New System NFPA 13D (Single Family) – Inspection Fee		\$ 122.00
Each Additional Inspection		\$ 122.00
Alteration to Fire Sprinkler Systems – Review Fee		\$ 122.00
Alteration to Fire Sprinkler Systems – Inspection Fee		\$ 122.00
New System NFPA 13R (Per Building) – Review Fee		\$ 240.00
New System NFPA 13R (Per Building) – Inspection Fee	includes five inspections	\$ 240.00
Each Additional Inspection		\$ 122.00
Underground Fire Sprinkler Mains – Review Fee		\$ 181.00
Underground Fire Sprinkler Mains – Inspection Fee	includes five inspection	\$ 181.00
Each Additional Inspection		\$ 122.00
Standpipe System/Wet or Dry – Review Fee		\$ 122.00
Standpipe System/Wet or Dry – Inspection Fee		\$ 122.00
Commercial Cooking Extinguishing System/Protection – Review Fee		\$ 181.00
Commercial Cooking Extinguishing System/Protection – Inspection Fee		\$ 181.00
Other Extinguishing Systems – Review Fee		\$ 297.00
Other Extinguishing Systems – Inspection Fee		\$ 297.00
Fire Pumps and Private or Dedicated Fire Hydrant Systems – Review Fee		\$ 297.00
Fire Pumps and Private or Dedicated Fire Hydrant Systems – Inspection Fee		\$ 297.00
<b>Hazardous Operations</b>		
Smoke Removal Systems – Review Fee		\$ 297.00
Smoke Removal Systems – Inspection Fee		\$ 297.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Application of Flammable Finishes – Review Fee		\$ 297.00
Application of Flammable Finishes – Inspection Fee		\$ 297.00
Commercial Drying Ovens – Review Fee		\$ 181.00
Commercial Drying Ovens – Inspection Fee		\$ 181.00
Organic Coating Systems – Review Fee		\$ 181.00
Organic Coating Systems – Inspection Fee		\$ 181.00
Dip Tanks, Listed Spray Booths – Review Fee		\$ 161.00
Dip Tanks, Listed Spray Booths – Inspection Fee		\$ 122.00
Unlisted Spray Booths – Review Fee		\$ 240.00
Unlisted Spray Booths – Inspection Fee		\$ 161.00
Semiconductor Fabrication HPM Tool Installation – Review Fee		\$ 297.00
Semiconductor Fabrication HPM Tool Installation – Inspection Fee		\$ 297.00
Other Hazardous Material Equipment & Systems – Review Fee		\$ 297.00
Other Hazardous Material Equipment & Systems – Inspection Fee		\$ 297.00
Compressed Gas System (greater than exempt amounts) – Review Fee		\$ 362.00
Compressed Gas System (greater than exempt amounts) – Inspection Fee		\$ 362.00
Refrigeration Systems – Review Fee		\$ 297.00
Refrigeration Systems – Inspection Fee		\$ 161.00
LPG Tank Installation (greater than 125 gal.) – Review Fee		\$ 181.00
LPG Tank Installation (greater than 125 gal.) – Inspection Fee		\$ 181.00
Dispensing and use of LPG – Review Fee		\$ 201.00
Dispensing and use of LPG – Inspection Fee		\$ 161.00
Dispensing and use of Combustible/Flammable Liquids Above Ground Tanks – Review Fee		\$ 201.00
Dispensing and use of Combustible/Flammable Liquids Above Ground Tanks – Inspection Fee		\$ 161.00
Dispensing and use of Combustible/Flammable Liquids Underground Tanks – Review Fee		\$ 478.00
Dispensing and use of Combustible/Flammable Liquids Underground Tanks – Inspection Fee		\$ 478.00
Aerosols – Review Fee		\$ 181.00
Aerosols – Inspection Fee		\$ 181.00
CO2 Monitoring Systems – Review Fee		\$ 122.00
CO2 Monitoring Systems – Inspection Fee		\$ 122.00
<b>Hazardous Materials</b>		
Storage, Dispensing & Use of Hazardous Materials – Review Fee		\$ 478.00
Storage, Dispensing & Use of Hazardous Materials – Inspection Fee		\$ 478.00
HMIS – Review Fee		\$ 240.00
HMIS – Inspection Fee		\$ 240.00
HMMP – Review Fee		\$ 362.00
HMMP – Inspection Fee		\$ 362.00
Decommissioning Underground Storage Tank – Review Fee		\$ 181.00
Decommissioning Underground Storage Tank – Inspection Fee		\$ 122.00
<b>Explosive Materials</b>		
Explosive Storage & Use/Blast Permit – Review Fee		\$ 478.00
Explosive Storage & Use/Blast Permit – Inspection Fee, up to 20 blasts		\$ 240.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Each additional 20 blasts, or portions thereof		\$ 240.00
Blast Permit – Use of Consultant Review	pass-through from vendor	
Storage of black or smokeless powder, small arms ammunition, precession caps, and primers for consumer consumption – Review Fee		\$ 122.00
Storage of black or smokeless powder, small arms ammunition, precession caps, and primers for consumer consumption – Inspection Fee		\$ 122.00
Manufacture, assembly, testing of ammunition, fireworks, blasting agents, and other explosives or explosive material – Review Fee		\$ 161.00
Manufacture, assembly, testing of ammunition, fireworks, blasting agents, and other explosives or explosive material – Inspection Fee		\$ 122.00
Other storage, use, handling, or demolition of explosives or explosive material – Review Fee		\$ 490.00
Other storage, use, handling, or demolition of explosives or explosive material – Inspection Fee		\$ 161.00
Magazines (Explosives) – Review Fee		\$ 240.00
Magazines (Explosives) – Inspection Fee		\$ 240.00
Fireworks Stand – Review Fee	per season	\$ 50.00
Fireworks Stand – Inspection Fee	per season	\$ 50.00
Fireworks Display – Review Fee		\$ 240.00
Fireworks Display – Inspection Fee		\$ 240.00
Pyrotechnic special effects – Review Fee		\$ 122.00
Pyrotechnic special effects – Inspection Fee		\$ 122.00
<b>High-Piled Combustible Storage</b>		
Designated storage area 501-2,500 sq. ft. – Review Fee		\$ 161.00
Designated storage area 501-2,500 sq. ft. – Inspection Fee		\$ 122.00
Designated storage area 2,501-12,000 sq. ft. – Inspection Fee		\$ 201.00
Designated storage area 2,501- 12,000 sq. ft. – Review Fee		\$ 161.00
Designated storage area 12,001-20,000 sq. ft. – Review Fee		\$ 240.00
Designated storage area 12,001-20,000 sq. ft. – Inspection Fee		\$ 201.00
Designated storage area 20,001- 30,000 sq. ft. – Review Fee		\$ 297.00
Designated storage area 20,001-30,000 sq. ft. – Inspection Fee		\$ 240.00
Each additional 30,000 sq. ft. or portion thereof – Review Fee		\$ 362.00
Each additional 30,000 sq. ft. or portion thereof – Inspection Fee		\$ 297.00
Cryogenic Systems, process or product – Review Fee		\$ 181.00
Cryogenic Systems, process or product – Inspection Fee		\$ 181.00
Each tank or vessel – Review Fee		\$ 65.00
Each tank or vessel – Inspection Fee		\$ 52.00
Candles & Open Flames in Places of Assembly – Review Fee		\$ 26.00
<b>Other Fire Permits</b>		
Revision to plan previously submitted	per hour	\$ 122.00
Investigation Fee (work started without a permit) – Review Fee	fee is double the applicable review fee that would have been charged if a permit was obtained prior to work initiated	
Investigation Fee (work started without a permit) – Inspection Fee	fee is double the applicable inspection fee that would have been charged if a permit was obtained prior to work initiated	
Re-inspection Fees		\$ 122.00
Use of Consultant for Plan Review and Inspections – Review Fee	pass-through from vendor	

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
Use of Consultant for Plan Review and Inspections – Inspection Fee	pass-through from vendor	
Emergency Generators – Review Fee		\$ 122.00
Emergency Generators – Inspection Fee		\$ 122.00
Privacy/Security Gates – Review Fee		\$ 122.00
Privacy/Security Gates – Inspection Fee		\$ 122.00
Other plan reviews or permits required by the International Fire Code – Review Fee	per hour	\$ 122.00
Other plan reviews or permits required by the International Fire Code – Inspection Fee	per hour	\$ 122.00
Solar Photo-Voltaic – Review Fee		\$ 122.00
Solar Photo-Voltaic – Inspection Fee		\$ 122.00
Training Burn	per sq. ft. minimum \$1,000, maximum \$2,000	\$ 0.50
Hot Works – Inspection		\$ 122.00
Mobile Food Preparation Vehicles – Inspection Fee		\$ 122.00
<b>Hydrants</b>		
Witness Flow Test – Inspection Fee		\$ 123.00
<b>LIBRARY</b>		
<b>Meeting Rooms</b>		
<b>Room A</b>		
Maintenance Charge:		
Non-Profit	no charge	
Private Functions	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
For-Profit	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
<b>Room B</b>		
Maintenance Charge:		
Non-Profit		
Private Functions	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
For-Profit	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
<b>Rooms A &amp; B</b>		
Maintenance Charge:		
Non-Profit		
Private Functions	per hour	\$ 106.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
For-Profit	per hour	\$ 113.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
<b>Kitchen Use</b>		
Non-Profit		\$ 19.00
Private Functions		\$ 38.00
For Profit		\$ 38.00
<b>Closed Hours Staffing Fee</b>		
Non-Profit	per hour in addition to hourly charge	\$ 68.00
Private Functions	per hour in addition to hourly charge	\$ 68.00

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
For Profit	per hour in addition to hourly charge	\$ 68.00
<b>Non-refundable application fee</b>		
Non-Profit		
Private Functions		\$ 19.00
For Profit		\$ 19.00
<b>Non-Resident Annual Fees</b>		
Household		\$ 154.00
<b>Lost &amp; Damaged Materials: Default prices if not noted in bib record</b>		
Audiobooks		\$ 48.00
Board book		\$ 11.00
Book discussion kit		\$ 137.00
Devices		\$ 285.00
DVD/Blue Ray		\$ 40.00
Hardcover & Paperback Books		\$ 36.00
Interlibrary loan	plus material replacement cost – assessed by lending library	\$ 30.00
Magazines & Documents		\$ 8.00
Music CD		\$ 28.00
Playaway		\$ 62.00
Reference book	replacement cost – pass-through from vendor	
<b>PARKS &amp; RECREATION FEES</b>		
<b>Camas Community Center Rental</b>		
Reception Room – Midweek	per day	\$ 90.00
Reception Room – Weekend	per day	\$ 180.00
Reception Room – Long Term Use	per hour	\$ 15.00
Conference Room – Midweek	per day	\$ 60.00
Conference Room – Weekend	per day	\$ 120.00
Conference Room – Long Term Use	per hour	\$ 15.00
Ball Room – Midweek	per day	\$ 175.00
Ball Room – Weekend	per day	\$ 350.00
Ball Room – Long Term Use	per hour	\$ 15.00
Kitchen – Midweek	per day	\$ 40.00
Kitchen – Weekend	per day	\$ 60.00
Kitchen – Long Term Use	per hour	\$ 15.00
Sound System – Midweek	per day	\$ 75.00
Sound System – Weekend	per day	\$ 75.00
Sound System Projector – Midweek	per day	\$ 100.00
Sound System Projector – Weekend	per day	\$ 100.00
Deposit – refundable		\$ 500.00
Alcohol Use Fee		\$ 100.00
Key Call Back Fee		\$ 150.00
Long Term Users will be charged per hour	must pay for 6 months to be long term user	\$ 15.00
<i>Midweek is Monday through Thursday and Friday until 2:00 p.m.</i>		
<i>Weekends are Fridays after 2:00 p.m. through Sunday</i>		
<i>No rental fee will be charged to non-profit groups who are community-based and IRS recognized, City of Camas sponsored events, school sponsored events or governmental agencies that reserve the facility Monday through Thursday, between the hours of 8:00 a.m. and 5:00 p.m. and Friday before 2:00 p.m. Mid-week daily rate will be charged for weekend reservations (Friday after 2:00 p.m. through Sunday).</i>		

## 2024 City of Camas Fee Schedule - Revised March 2024

Fee Description	Notes	2024
<i>Camas residents will receive 20% discount</i>		
<b>Fallen Leaf Lake Park Rental</b>		
Monday through Thursday	per day	\$ 225.00
Fridays, Saturdays, Sundays and Holidays	per day	\$ 375.00
Deposit – refundable		\$ 500.00
Alcohol Use Fee		\$ 100.00
Key Call Back Fee		\$ 150.00
<i>Camas residents will receive 20% discount</i>		
<i>Non-profit groups renting on weekends will be charged mid-week rates</i>		
<b>Lacamas Lake Lodge Rental</b>		
Main Hall	hourly; Saturday – 5 hr. minimum; all other days – 2 hr. minimum	\$ 200.00
Main Hall – public agencies	hourly; mid-week excluding Fridays during normal business hours	\$ 75.00
Deposit – refundable	per day	\$ 500.00
Room 1A	hourly; Saturday – 5 hr. minimum; all other days – 2 hr. minimum	\$ 40.00
Deposit – refundable	per day	\$ 200.00
Room 1B	hourly; Saturday – 5 hr. minimum; all other days – 2 hr. minimum	\$ 40.00
Deposit – refundable	per day	\$ 200.00
AV Equipment	per day	\$ 100.00
Alcohol Use Fee		\$ 100.00
<i>Non-profit will receive a 50% discount off the hourly rate</i>		
<i>Cancellation must be received a minimum of 61 days prior to the event to receive a full refund. A 50% refund will be allowed if cancellation notices is received 30–60 days prior to the event.</i>		
<i>No refunds will be made with less than a 30 day notice.</i>		
<i>Camas residents will receive 20% discount</i>		
<b>POLICE DEPARTMENT</b>		
Background/Clearance Letters		\$ 14.00
Fingerprint Cards	per card	\$ 21.00
Lost/Unreturned Community Room Key		\$ 30.00
Police Case Reports (no charge to victim)	per page	\$ 0.17
Body Worn Camera Recording Preparation	per minute of footage, multiplied by 2	\$ 0.60
Record Checks/Non-Criminal Justice Agency inc. Military Services		\$ 14.00
State Accident Reports (no charge to involved party)		\$ 8.00
Video Delivery Fee	per flash drive or DVD	\$ 5.00
Work crew Sign-Up Fee		\$ 29.00



## Staff Report

March 18, 2024 Council Workshop Meeting

Camas Downtown Headquarters Station 41 and Bond Levy Presentation

Presenter: Fire Chief Cliff Free and Cathy Huber Nickerson, Finance Director

Time Estimate: 30 minutes

Phone	Email
360.817.1554	cfree@cityofcamas.us
360.817.1537	chuber@cityofcamas.us

**BACKGROUND:** The City of Camas needs to replace the aging Camas Downtown Headquarters as recommended in the Camas-Washougal Fire Department Master Plan. In addition, a new fire engine will be needed as well. In determining the best option for funding these items, staff examined the cost of issuing unlimited general obligation bonds. Staff found the cost of issuing unlimited general obligation bonds to continue to be at relatively low rates and are recommending Council place a bond levy for the Camas voters to consider. The total the City would borrow would be \$26,300,000 of which approximately \$23,400,000 would be unlimited general obligation bonds and the rest may be the premium proceeds from the sale of the bonds.

**SUMMARY:** This agenda item will review the plan for a new headquarters station in downtown Camas and review what tax levy may be structured for paying unlimited general obligation bond.

**BENEFITS TO THE COMMUNITY:** The benefit of funding the projects in 2024 would be twofold, lower debt borrowing costs and potentially cost avoidance of higher inflation.

**POTENTIAL CHALLENGES:** The financial markets may change before issuance and staff may need to reschedule or consider other financing options.

**BUDGET IMPACT:** This project would only move forward with Council's approval for an ordinance to call for an election for a bond levy.

**RECOMMENDATION:** Staff will be bringing this presentation back to Council on April 1, 2024, Workshop for further discussion.



# Camas Downtown Headquarters Station 41

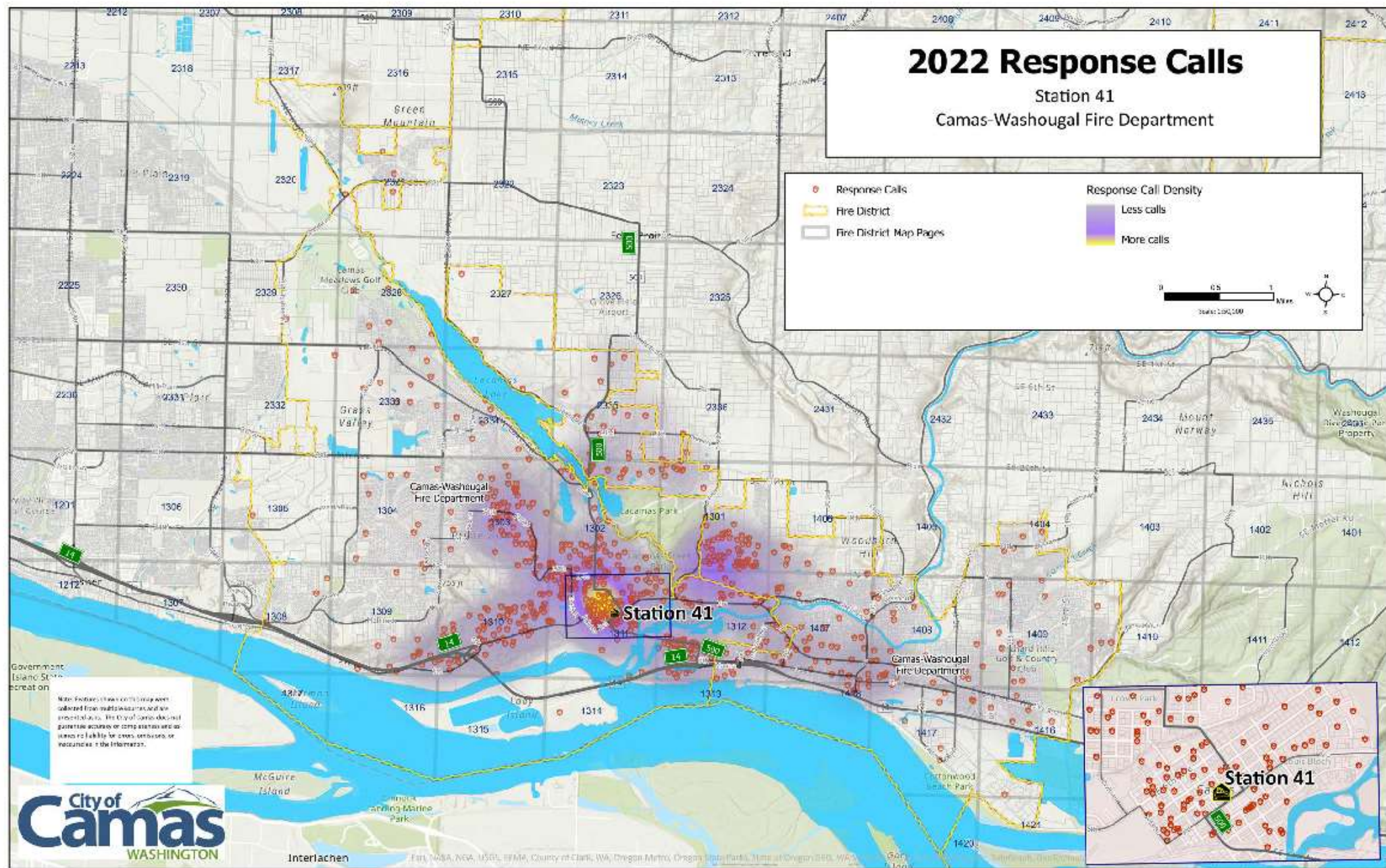
Item 15.

A red fire truck is shown in motion, blurred to indicate speed. It has its emergency lights on top. The background is a blurred city street at dusk or dawn.

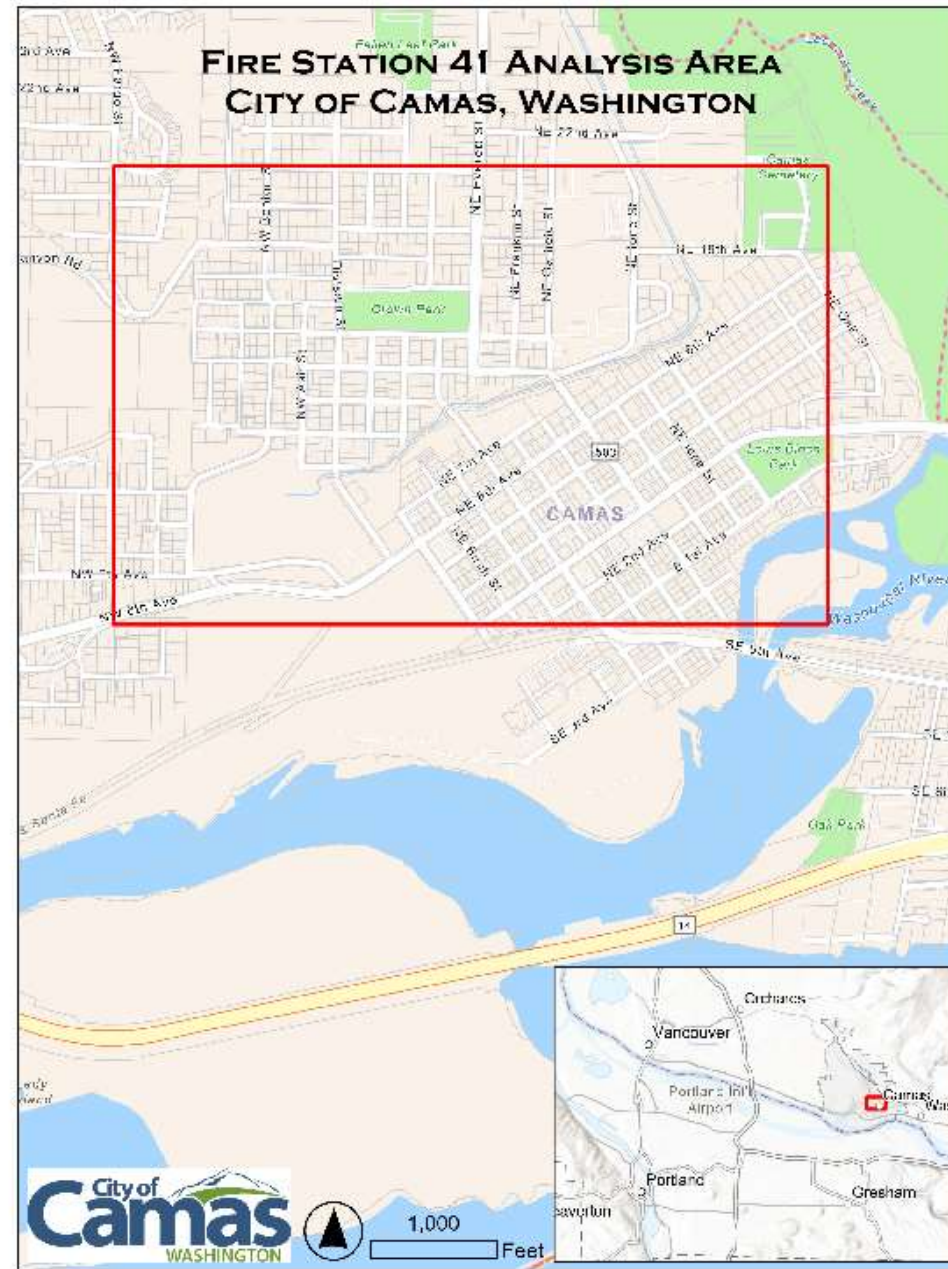
**Presentation to Camas City Council  
March 18, 2024**

**Cliff Free  
Fire Chief  
Cathy Huber Nickerson  
Finance Director**







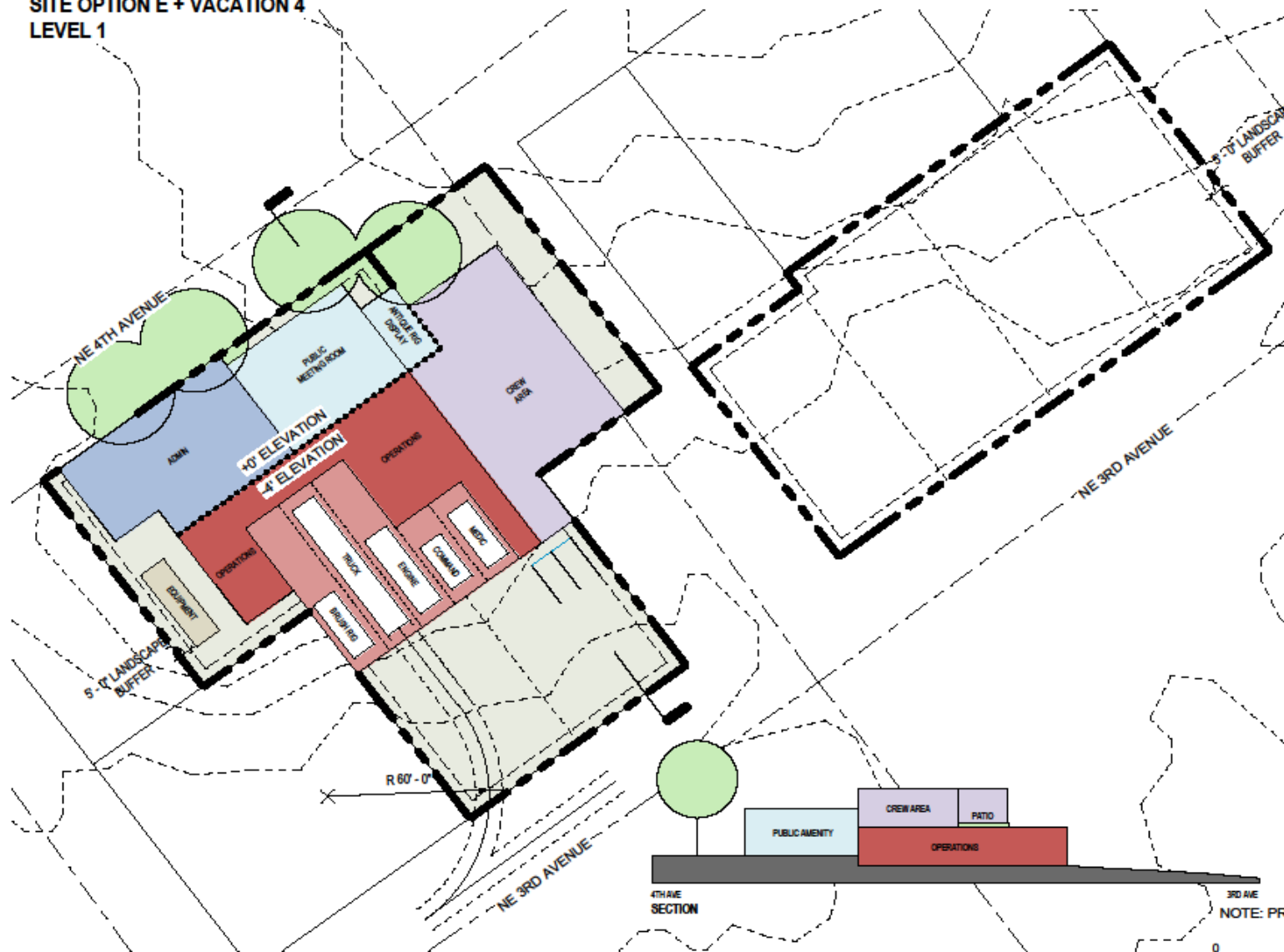


# CWFD STATION 41

1/2/2024

Item 15.

## SITE OPTION E + VACATION 4 LEVEL 1



### SITE INFORMATION

- ADDRESS: 528 NE 4TH AVE  
CAMAS, WA 98607
- PARCEL NUMBERS: 78100000, 78105000, 7814000,  
7815000, 7817000, 78180000
- PROPERTY OWNERS: CITY OF CAMAS, CALCEUS  
LLC
- LEGAL DESCRIPTION:  
CAMAS LOTS 3,4,5,6 & 7 BLK 25  
1,2,3, & 4 BLK 26
- SITE AREA: 44,750 SF OR 1.01 ACRES

### PLANNING

- JURISDICTION: CITY OF CAMAS
- CAMAS, WASHINGTON MUNICIPAL CODE (CVMC)
- ZONING: DOWNTOWN COMMERCIAL (DC)

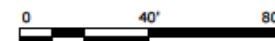
### ZONE REQUIREMENTS (CVMC TABLE 18.09.030)

- MAXIMUM LOT COVERAGE: NONE
- MAXIMUM IMPERVIOUS AREA %: N/A
- MAX BUILDING HEIGHT: NONE
- SETBACKS (CVMC TABLE 18.09.030):
  - ROW: NONE
  - SIDE - STREET: NONE
  - REAR: NONE
- LANDSCAPE BUFFERS (CVMC TABLE 18.13.055)
  - ABUTTING STREET: 5'-0" L2 LOW SCREEN
  - ABUTTING COMMERCIAL: 5'-0" L2 LOW SCREEN

### PARKING

- DETERMINED BY SIMILAR USES (CVMC 18.11.130)
  - BUSINESS SPACES: 1 SPACE PER 250 SF OF GROSS FLOOR AREA
  - CREW AREA: 1 PER SLEEPING ROOM
- PARKING STALL AND AISLE DIMENSIONAL STANDARDS (CVMC 18.11.020)
  - DRIVE AISLE: 24'-0"
  - STANDARD PARKING SPACE: 9'-0" X 18'-0"
  - COMPACT PARKING SPACE: 8'-0" X 15'-0"
- STALL COUNT: 2 STALLS
  - FF: 0 STALLS
  - ADMIN: 0 STALLS
  - PUBLIC: 2 STALLS

NOTE: PROPERTY LINES ARE APPROXIMATE







# 3<sup>RD</sup> AVE RENDERING



# COST COMPARISON



# CITY OF CAMAS 2024 FIRE STATION AND ENGINE BOND LEVY





## BACKGROUND

- What is a bond levy or excess levy for capital purposes (RCW 84.52.056)?
  - Issue a general obligation bonds for capital purposes and provide for repayment of principal and interest of bonds by annual levies in excess of tax limitations by a vote.
  - Affirmation of the excess levy requires three-fifths or 60% majority and cannot have less than 40% of the voters who voted in the last preceding general state election.
  - The last bond levy was for the Library Expansion and Remodel from 2005-2020. In 2020, the levy was \$0.12/per \$1,000

**Source of funds**

Bond Par Amount	\$23,460,000
Premium	\$ 2,979,362
<b>Total Source of Funds</b>	<b>\$26,439,362</b>

**Uses**

Project Funds	\$ 26,275,870
Issuance Costs	\$ 163,492
<b>Total Uses</b>	<b>\$26,439,362</b>

## BOND SIZE SCENARIO FOR \$26.3 MILLION

AS OF MARCH 12, 2024

Terms: Assumes 25 years  
Average Debt Service \$1,665,263  
All-In Total Interest Cost 3.91%  
Coupon 5%

## LEVY SCENARIO

Average Tax  
Levy  
\$1,669,888



Average Tax  
Rate \$0.13



Average Annual  
Impact to the  
Taxpayer \$112

## TIMELINE FOR THE BOND LEVY

April 1<sup>st</sup> Workshop  
Further Discussion

April 15<sup>th</sup> Ordinance to call for election for the bond levy

May 3<sup>rd</sup> Submit Bond Levy documents to Election Office

August 6<sup>th</sup> Bond Levy Election

# REQUIREMENTS FOR BALLOT SUBMISSION

- Ordinance calling for an election by City of Camas
- Resolution Cover Sheet (contact info)
- Ballot Title prepared by City Attorney
  - Identification of Council
  - Statement of subject matter (10 words)
  - Concise description of measure (100 words or less)
  - A question
- Ballot title is reviewed by Clark County Prosecuting Attorney

QUESTIONS?