



City Council Workshop Agenda Monday, August 21, 2023, 4:30 PM Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/83893779103> (public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

WORKSHOP TOPICS

1. [New Position Description for the Information Technology Division](#)
[Presenter: Jennifer Gorsuch, Administrative Services Director and Michelle Jackson, Information Technology Director](#)
[Time Estimate: 10 minutes](#)
2. [Goodwin & 28th Annexation – 10% Notice of Intent](#)
[Presenter: Robert Maul, Planning Manager](#)
[Time Estimate: 15 minutes](#)
3. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator
Time Estimate: 10 minutes

COUNCIL COMMENTS AND REPORTS

PUBLIC COMMENTS

CLOSE OF MEETING



Staff Report

August 21, 2023 Council Workshop

New Position Description for the Information Technology Division

Presenter: Jennifer Gorsuch, Administrative Services Director and Michelle Jackson, Information Technology Director

Time Estimate: 10 minutes

Phone	Email
360.817.7013	jgorsuch@cityofcamas.us

BACKGROUND: On the September 5 Regular Meeting, there will be a resolution for creation of a new position for the IT Division. The proposed position of System Administrator would be in the CPEA bargaining unit and staff is concurrently working with the union on the duties and details related to this position.

SUMMARY:

The System Administrator position was approved in the 2023-2024 biennial budget.

A dedicated System Administrator plays an instrumental role in fortifying our defenses, diligently monitoring systems, implementing proactive security protocols, and promptly addressing any potential breaches. This will safeguard sensitive information, mitigate risks, and uphold the public's trust in our digital operations. Furthermore, as we continue work on the implementation of the Tyler system and the transition to Microsoft 365, the continued demands placed on the City's IT staff and necessary projects continue to increase.

At a time that is defined by increasing cyber threats and data vulnerabilities, bolstering our city's cybersecurity infrastructure remains paramount. By dedicating a role to the critical functions of cybersecurity, system support/maintenance, and technology projects, we are demonstrating our commitment to prudent governance and the safeguarding of city resources. This position will help the city ensure that we are prepared to navigate the continually evolving technological landscape.

BUDGET IMPACT: This position was included in the 2023-2024 adopted budget and no additional funding is requested. The budget allocation was approximately \$155k for salary and benefits. However, due to not filling the position until 4th quarter of 2023, there are significant savings.

RECOMMENDATION: This is informational only. Resolution will be on future meeting.

RESOLUTION NO. 23-XXX

A RESOLUTION creating a new position within the
Information Technology division.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS
FOLLOWS:

I

There is hereby created in the Administrative Services Department/Information
Technology Division a new position entitled System Administrator. Such position shall be a
union represented position in the CPEA bargaining unit and shall perform such duties as
shall be outlined in any job description proscribed by the City, as may be revised from time
to time. The position description and salary schedule are attached hereto as Exhibit "A" and
shall be effective as of September 1, 2023.

PASSED BY the Council and approved by the Mayor this 5th day of September,
2023.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

INFORMATION TECHNOLOGY SYSTEM ADMINISTRATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

JOB OBJECTIVES

Under the general direction, the System Administrator's role is to manage, support, configure in-house and cloud software and systems. This individual also participates in the planning and implementation of IT security, policies, and procedures to ensure system provisioning and maintenance that is consistent with company goals, industry best practices, and regulatory requirements.

The System Administrator (SA) is responsible for the effective management, review, analysis, installation, upgrade, migration, and configuration of enterprise applications and client software. The SA needs to be able to diagnose and resolve problems quickly. They must have the ability to easily communicate technical concerns and solutions to many different people with varying degrees of technical knowledge as well as work with individuals in all departments to help solve their technical issues. They are also responsible for maintaining the organization's systems, including servers, testing server equipment, backup, and recovery of databases/servers, and protecting the organization's critical information as well as other processes. The SA reports to the Information Technology Director.

ESSENTIAL FUNCTION STATEMENTS

The following tasks are typical for positions in this classification. Any single position may not perform all of these tasks and/or may perform similar related tasks not listed here:

Analyzing, diagnosing, and resolving problems associated with server hardware and operating systems.

Provisioning, installation/configuration, operation, and performing the maintenance of systems hardware and related infrastructure, including servers, storage, and backup environments.

Install and upgrade server components and software, manage virtual servers, and integrate automation processes.

Configuration and providing support for enterprise applications (Exchange, Active Directory, M365).

Detecting, diagnosing, and reporting related problems to applicable software vendors and securing, installing, and testing the vendor supplied fixes.

Monitoring systems for security risks and ensuring IT security standards are being met across all systems.

Cybersecurity Implementation Implement and enforce cybersecurity policies and procedures to protect sensitive government data and information systems. Apply industry best practices, compliance requirements, and standards to mitigate security risks.

Educate government personnel on cybersecurity best practices, potential threats, and safe computing habits.

Troubleshoot system hardware and software errors by running diagnostics, documenting problems and resolutions, prioritizing problems, and assessing impact of issues.

Participate in technical research and development to enable continuing innovation within the infrastructure.

Assist project teams with technical tasks and/or issues in all phases of the project lifecycle.

Define requirements, benefits, and technical strategy.

Research & development, technical analysis, design, and recommendations.

Support of operations staff in executing testing and implementing solutions.

Support and/or perform operating system updates for servers and VM hosts.

Engineering and provisioning, operations and support, maintenance and research and development to ensure continual innovation.

Provide documentation and technical specifications to IT staff for planning and implementing new or upgrades of IT infrastructure.

Perform or delegate regular backup operations and implement appropriate processes for data protection, disaster recovery, and failover procedures.

Performing system monitoring and analysis and performance tuning.

Secures web system by developing system access, monitoring, control, and evaluation.

Perform network administration duties in the absence of other information systems staff.

AUXILIARY FUNCTION STATEMENTS

Other duties as assigned that support the overall objective of the position and goals of the department.

Communicate project design and recommendations to the Technology Department in a timely manner, coordinating and planning yearly project priorities with the team.

Performs other functions within the department as necessary or assigned by the Director.

QUALIFICATIONS:

Knowledge of:

Systems analysis.

Advanced technical knowledge of virtual servers, Windows, and SAN technologies.

In-depth understanding of enterprise applications, hardware; monitoring and maintenance of systems.

Report preparation, research methods.

Executing organizational policies for the use of computer systems and network by configuring City security policies for users and taking care of identity management.

On premise/cloud server storage solutions including Dell, HP, and Azure.

Experience in administrating and configuring enterprise M365 environment.

Various backup solutions.

Scripting and automation tools such as PowerShell.

Windows Server, VM Ware.

In depth knowledge of current cyber security practices, software, and monitoring.

Ability to:

Pass a pre-employment Criminal History Background Check.

Take care of user accounts, permissions, access rights, and storage allocations.

Offer technical support and troubleshoot any hardware and software problems related to server and storage devices.

Establish strong interpersonal and communication skills, using tact, patience, and courtesy in dealing with co-workers.

Proactively solve problems, think innovatively, and thrive in an ever-evolving technology field.

Strong communication skills to collaborate with different teams and convey cybersecurity and technical concepts to non-technical personnel.

Provide excellent customer service to City of Camas departments as well as peers in IT.

Work collaboratively and be a team player.

Education and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Equivalent to a Bachelor's degree in information technology, computer science or a related field.

Experience:

Five years as a System Administrator.

License

Possession of an appropriate, valid driver's license.

Microsoft Certified Solutions Associate (MCSA) or Microsoft Certified Solutions Expert (MCSE) certification from Microsoft for Windows Server 2012 – 2019.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Environment: Office/field environment; exposure to computer screens.

Mobility: Sitting for prolonged periods of time; extensive use of computer keyboard; must have the ability to perform the following: walking, climbing stairs, bending, crouching, and lifting of objects up to 60 pounds.

Vision: Visual acuity to read computer screens.

Other Factors: Incumbents may be required to work extended hours including evenings and weekends. Incumbents may be required to travel outside City boundaries to attend meetings.

Proposed Salary

Position							
	1	2	3	4	5	6	7
IT System Administrator	8449	8703	8964	9233	9510	9795	10089



Staff Report

August 21, 2023 Council Workshop

Goodwin & 28th Annexation – 10% Notice of Intent

Presenter: Robert Maul, Planning Manager

Time Estimate: 15 minutes

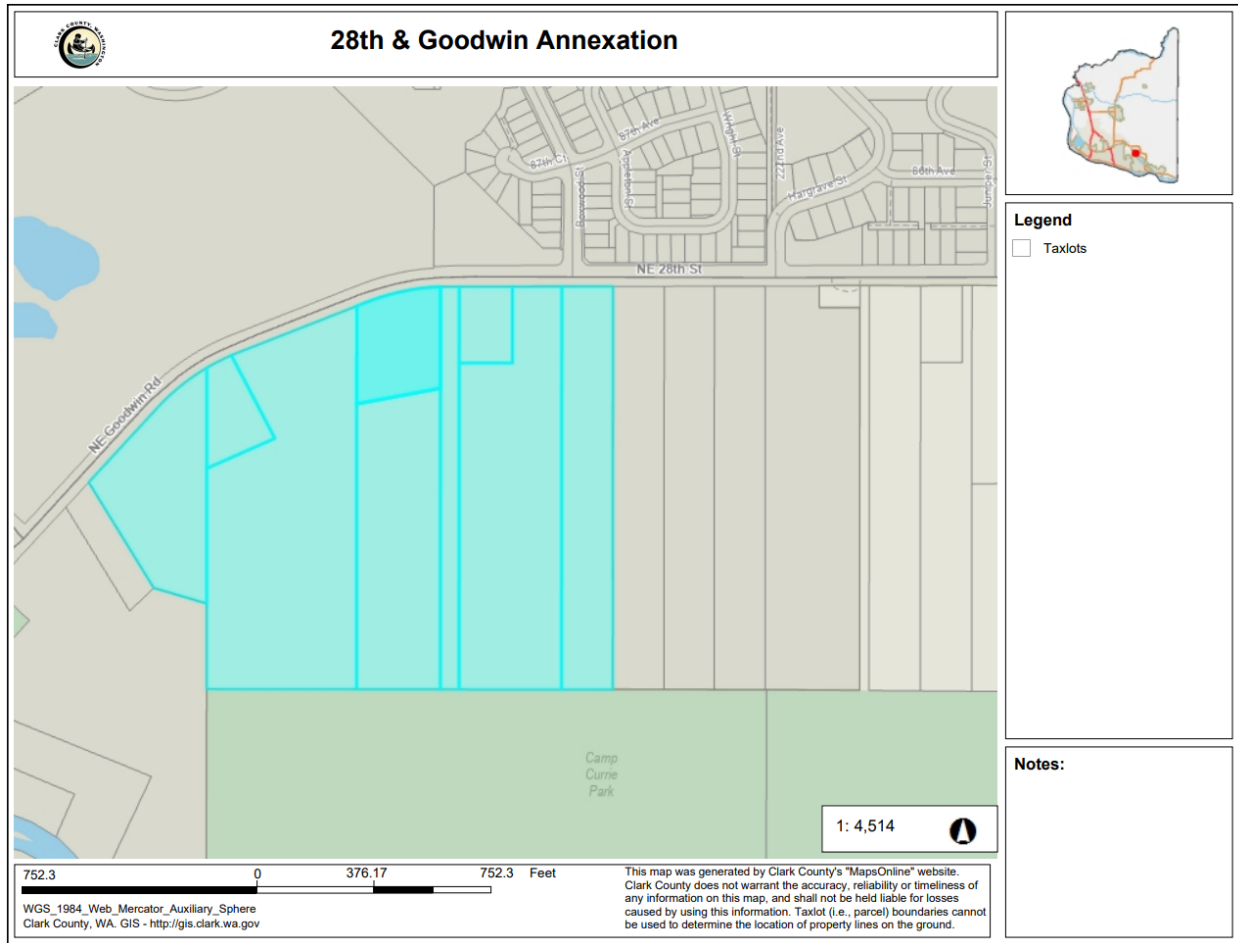
Phone	Email
360.817.1568	rmaul@cityofcamas.us

BACKGROUND: An annexation application has been submitted to the City to annex approximately 39.36 acres into the city limits of Camas.

SUMMARY: Monica Gruher, the applicant, has filed for a notice of intent to annex nine properties into the city limits of Camas. The properties are shown in blue in Figure 1. The parcels in question abut city limits to the west, north and east, and Clark County jurisdiction and parks land to the south. The adopted Comprehensive Plan has the area designated as Single-Family Medium density zoning (see Fig. 2).

The initiating parties represent approximately 86% of valuation (\$7,515,394) of landowners in the proposed area. The notice is valid and satisfies the requirements of RCW 35A.14.120. If approved to move forward, this annexation can run a parallel process with the adoption of the zoning maps to allow for compliance with RCW35A.14.120. No action to be taken tonight. This is for discussion purposes only.

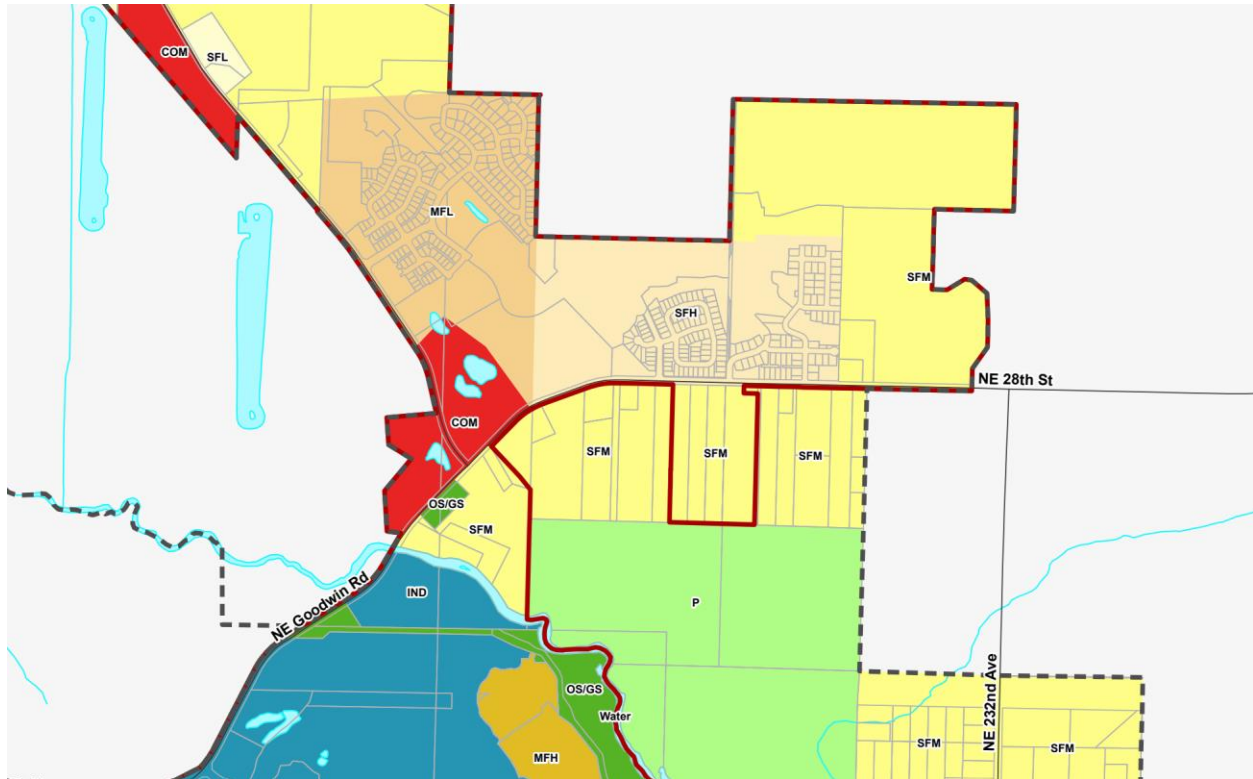
Figure 1: Proposed Annexation Area



City Boundary:

When drawing boundaries the goal is to have orderly patterns that allow for the ability provide services, continuity and allow for potential growth patterns that make sense. As proposed the nine parcels fit within an area with city boundaries to the west, north and east. Only the southern boundary abuts Clark County.

Figure 2 Comprehensive Plan Map



Process:

As per RCW 35.13.125, the City Council is required to meet with the initiating parties and will discuss the following:

1. Whether the City will accept, reject, or geographically modify the proposed annexation;
2. Whether it will require the simultaneous adoption of a proposed zoning regulation, if such a proposal has been prepared and filed (as provided for in RCW 35A.14.330, and RCW 35A.14.340); and
3. Whether it will require the assumption of all or any portion of existing City indebtedness by the area to be annexed.

If the Council were to accept the proposed annexation (with or without modifications) the next step in the process is for the initiating party to collect signatures from property owners representing at least 60% of the assessed value of the area to be annexed. During that time staff will also schedule hearings with the Planning Commission to develop a recommended zoning designation for the 60% hearing. If a valid petition is submitted, then the City Council may hold a public hearing to consider the request.

BUDGET IMPACT: Initially service impacts will be minimal but may increase over time with future development and the demands it creates. At this time there are no capital related projects in the annexation area.

RECOMMENDATION: None at this time. This is a discussion item only. Staff will return in September for a formal public meeting to allow Council to consider the annexation request.

Options:

Option	Results
<ul style="list-style-type: none"> • <i>Reject the Notice of Intent</i> 	<i>The annexation process ends and the subject property would remain in unincorporated Clark County.</i>
<ul style="list-style-type: none"> • <i>Accept the Notice as submitted</i> 	<i>The initiating parties would draft a petition and begin gathering signatures.</i>
<ul style="list-style-type: none"> • <i>Accept the Notice but modify the boundaries.</i> 	<i>The initiating parties would draft a revised petition and begin gathering signatures.</i>

July 30, 2023

Robert Maul
City of Camas Planning Office
616 NE 4th Ave
Camas, WA 98607

Dear Mr. Maul,

Attached is our Intent for Annexation, submitted by residents representing eight contiguous properties that are adjacent to the Camas city limits (see map). These properties have been in the Urban Holding designation by the County for a number of years.

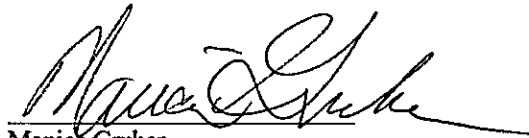
As you can see from the area map enclosed, our properties have been inadvertently "islanded" by prior annexations, creating confusion for emergency services, postal services, and others. The recent Green Mountain development across the street has already brought city services to the area. This development, along with an adjacent group of properties to our east, that have already been annexed into the city, make it obvious that our properties should be similarly annexed. This will create a contiguous area, eliminating confusion, and providing for more efficient city planning.

Therefore, we respectfully submit this application for your consideration. This request already includes 85% of the property valuations, although only 10% of property valuations are necessary for intent approval. We thank you and the Council for considering our request.

Sincerely,

On behalf of the Goodwin/28th Street Annexation

By:



Monica Gruher
21917 NE 28th St.
Camas, WA 98607

**10% NOTICE OF INTENT
ANNEXATION TO THE CITY OF CAMAS**

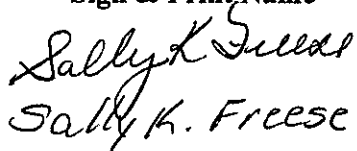
We the undersigned hereby give notice of intent to the City of Camas to have our property located as described below annexed to the City of Camas. We certify that we are the legal owners of property representing at least ten percent (10%) or more of the total value of all property within the area we are asking to be annexed.

Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

The legal description is as follows:

Freese #5 THOMAS J FLETCHER DLC 3.6A M/L
 Chadwick #15 SEC 21 T2N R3EWM 1.13A
 Bahu #36 SEC 21 T2N R3EWM 11.67A
 Sheldon #50 SEC 21 T2N R3EWM 6 A M/L
 Coburn #17 SEC 21 T2N R3EWM 2.18A
 Mouser #14 SEC 21 T2N R3EWM .95A
 Gruher #30 SEC 21 T2N R3EWM 8.84A
 Hertenstein #55 SEC 21 T2N R3EWM 5A

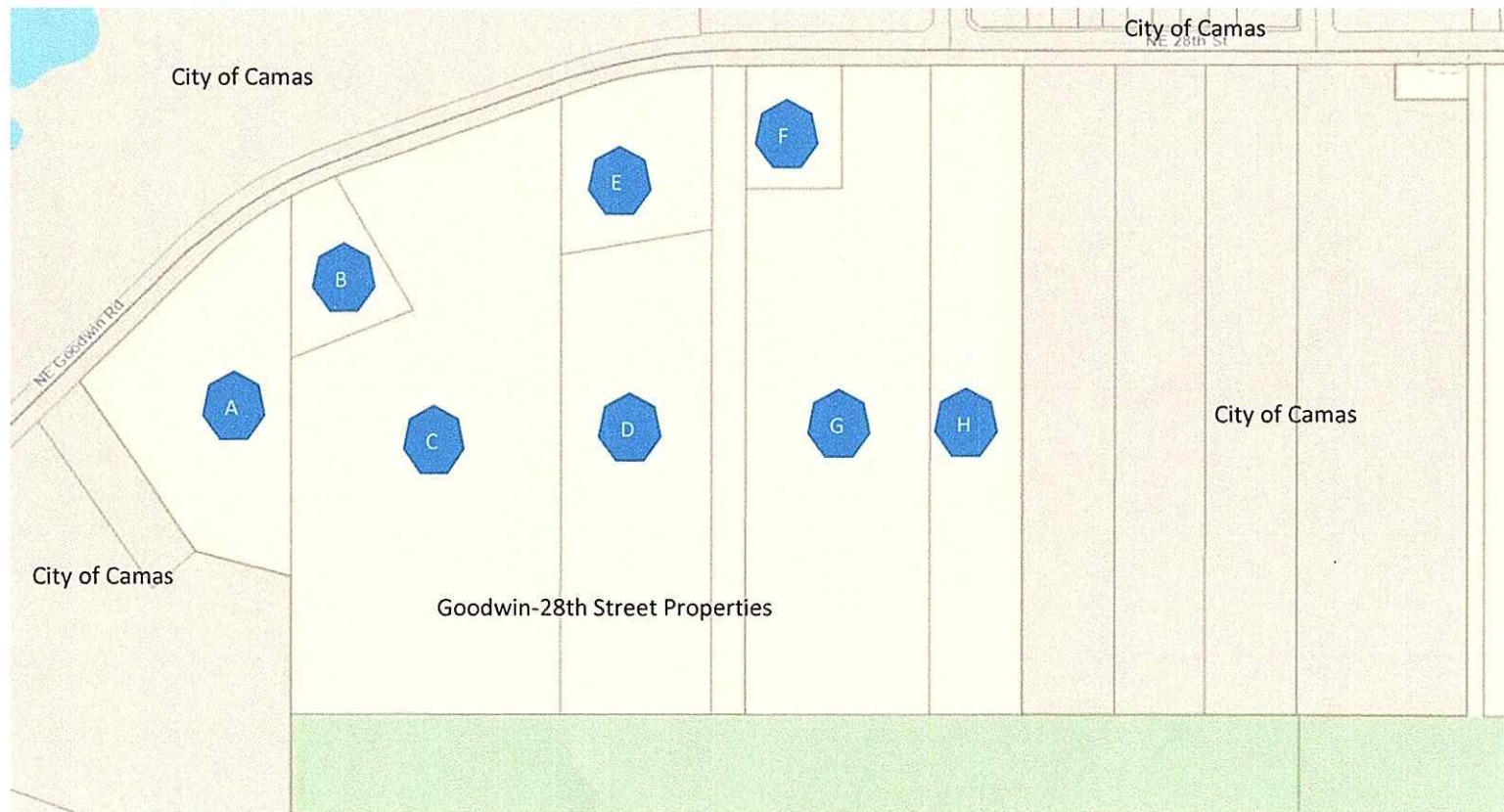
The undersigned hereby certifies that all information submitted with this application is complete and true under penalty of perjury under the laws of the State of Washington. The undersigned also understands that any errors and omissions may lengthen the time to process this request.

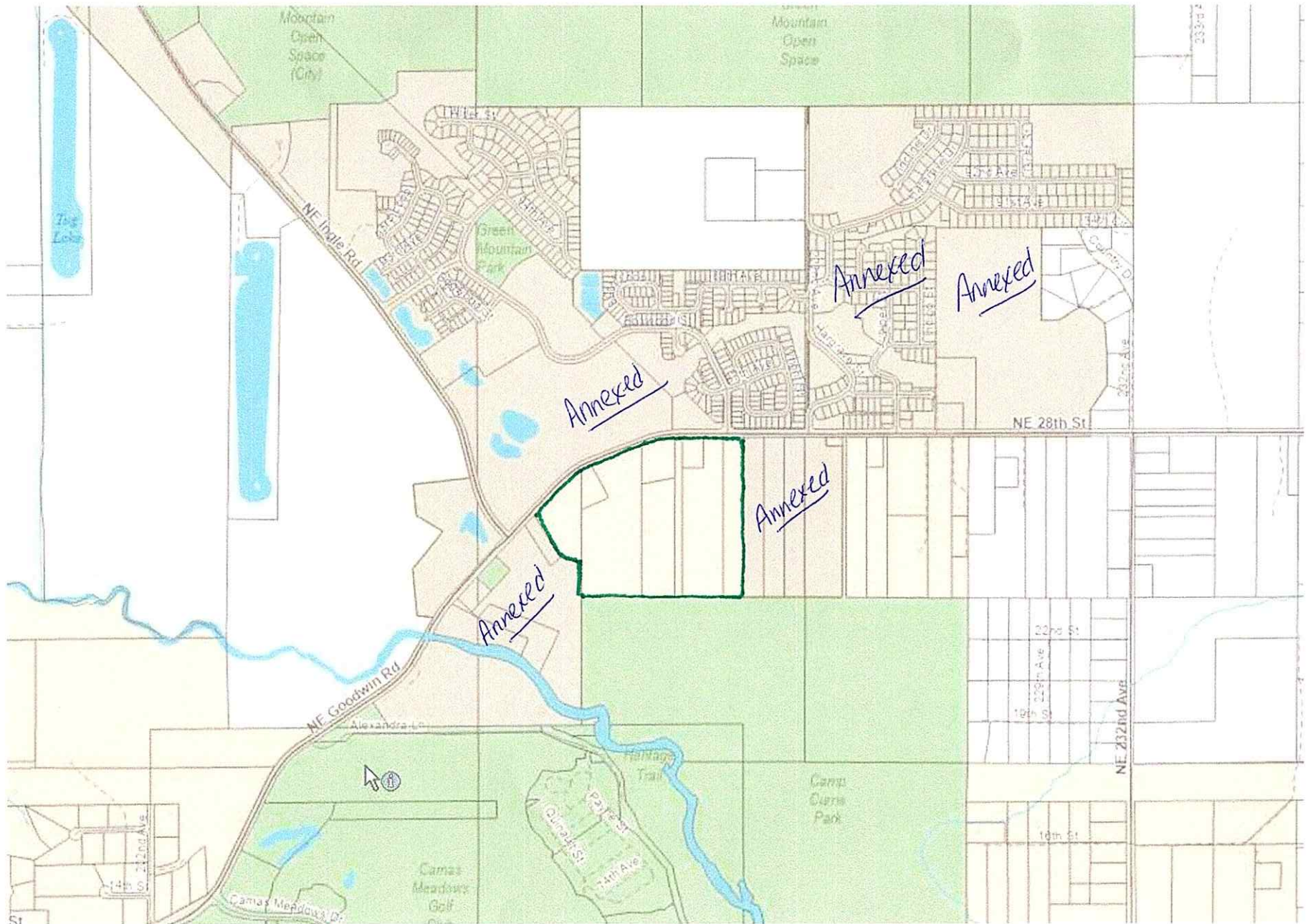
Parcel #	Sign & Print Name	Address	Date Signed
172546000	 Sally K. Freese	2521 NE Goodwin Rd, Camas, WA	7/23/23

Parcel #	Sign & Print Name	Address	Date Signed
173171000	<i>Stephanie Chadwick</i> STEPHANIE CHADWICK	2619 NE Goodwin Rd, Camas, WA	7-23-2023
173192000	<i>Marwan A. Bahu</i> <i>Uk</i>	2625 NE Goodwin Rd, Camas, WA	
173206000	<i>Robb Hill Brian Mullins</i> <i>Barbara J Sheldon Barbara Sheldon</i>	21731 NE 28TH ST, CAMAS, WA 98607	7/3/23
173173000	<i>James Coburn</i> JAMES COBURN	21715 NE 28TH ST, CAMAS, WA 98607	7/7/23
173170000		21715 NE 28TH ST, CAMAS, WA 98607	
173186000	<i>Monica Bruher</i> Monica Bruher	21917 NE 28TH ST, CAMAS, WA 98607	7/11/2023
173211000		21919 NE 28TH ST, CAMAS, WA 98607	

RCW 35A.01.040 states: (a) The signature of a record owner, as determined by the records of the county auditor, shall be sufficient without the signature of his or her spouse; (b) In the case of mortgaged property, the signature of the mortgagor shall be sufficient, without the signature of his or her spouse; (c) In the case of property purchased on contract, the signature of the contract purchaser, as shown by the records of the county auditor, shall be deemed sufficient, without the signature of his or her spouse; (d) Any officer of a corporation owning land within the area involved who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign on behalf of such corporation, and shall attach to the petition a certified excerpt from the bylaws of such corporation showing such authority; (e) When property stands in the name of a deceased person or any person for whom a guardian has been appointed, the signature of the executor, administrator, or guardian, as the case may be, shall be equivalent to the signature of the owner of the property.

Ref	Address	Owner Name	Lot Size (Acres)	Total Assessed Value	% of total	Intent Y/N
A	2521 NE GOODWIN RD, CAMAS, WA 98607	FREESE THAD V & FREESE SALLY KAYE TRUSTEES	3.60	\$1,180,462	13.5%	Y
B	2519 NE GOODWIN RD, CAMAS, WA 98607	CHADWICK STEPHANIE L & CHADWICK SCOTT	1.13	\$922,509	10.6%	Y
C	2525 NE GOODWIN RD, CAMAS, WA 98607	BAHU MARWAN A	11.67	\$2,122,219	24.3%	Y
D	21731 NE 28TH ST, CAMAS, WA 98607	SHELDON BARBARA J & MULLINS BRIAN K	6.00	\$1,263,906	14.5%	Y
E	21715 NE 28TH ST, CAMAS, 98607	COBURN JAMES A	2.18	\$541,267	6.2%	Y
F	21811 NE 28TH ST, CAMAS, WA 98607	MOUSER MARC & MOUSER VALERIE V	0.95	\$498,873	5.7%	
G	21917 NE 28TH ST, CAMAS, WA 98607	GRUHER JAMES S & GRUHER MONICA M	8.84	\$1,446,829	16.6%	Y
H	21919 NE 28TH ST, CAMAS, WA 98607	HERTENSTEIN SKIP & HERTENSTEIN MELISSA	4.99	\$762,765	8.7%	
				\$8,738,830	100%	86%





Goodwin/28th St. Annexation – outlined in green (light tan shading)

Dark Tan shading = existing property already annexed



Community Development Department | Planning
616 NE Fourth Avenue | Camas, WA 98607
(360) 817-1568
communitydevelopment@cityofcamas.us

Item 2.

General Application Form NE Goodwin & NE 28th Properties

Case Number: ANNEX23-04

Applicant Information

Applicant/Contact: Monica Gruher Phone: 503 349-8888
Address: 21917 NE 28th St m.gruher@comcast.net
Street Address E-mail Address
Camas WA 98607
City State ZIP Code

Property Information

Property Address: See attached Goodwin/28th Street Annexation
Street Address County Assessor # / Parcel #
City State ZIP Code
Zoning District Site Size

Description of Project

Brief description: 10% Notice of Intent Approval
Are you requesting a consolidated review per CMC 18.55.020(B)? YES ☐ NO ☐
Permits Requested: ☐ Type I ☐ Type II ☐ Type III ☐ Type IV, BOA, Other

Property Owner or Contract Purchaser

Owner's Name: See attached signature page Phone: ()
Last First
Street Address Apartment/Unit #
E mail Address: City State Zip

Signature

I authorize the applicant to make this application. Further, I grant permission for city staff to conduct site inspections of the property.

Signature: Monica Gruher Date: 7/31/2023
Note: If multiple property owners are party to the application, an additional application form must be signed by each owner. If it is impractical to obtain a property owner signature, then a letter of authorization from the owner is required.

Date Submitted: 7/31/23	Pre-Application Date:	<input type="checkbox"/> Electronic Copy Submitted	Receipt # 766776 7/31/23 By: CK Validation of Fees
Staff: Robert Maul	Related Cases #		

Revised: 01/22/2019

Application Checklist and Fees [updated on January 1, 2023]

Item 2.

◊ Annexation	\$944 - 10% petition; \$4,013 - 60% petition	001-00-345-890-00	\$	944
◊ Appeal Fee		001-00-345-810-00	\$436.00	\$
◊ Archaeological Review		001-00-345-810-00	\$150.00	\$
◊ Binding Site Plan	\$2,055 + \$24 per unit	001-00-345-810-00	\$	
◊ Boundary Line Adjustment		001-00-345-810-00	\$113.00	\$
◊ Comprehensive Plan Amendment		001-00-345-810-00	\$6,373.00	\$
◊ Conditional Use Permit				
Residential	\$3,738 + \$105 per unit	001-00-345-810-00	\$	
Non-Residential		001-00-345-810-00	\$4,734.00	\$
◊ Continuance of Public Hearing		001-00-345-810-00	\$573.00	\$
◊ Critical or Sensitive Areas (fee per type)		001-00-345-810-00	\$848.00	\$
(wetlands, steep slopes or potentially unstable soils, streams and watercourses, vegetation removal, wildlife habitat)				
◊ Design Review				
Minor		001-00-345-810-00	\$474.00	\$
Committee		001-00-345-810-00	\$2,598.00	\$
◊ Development Agreement	\$959 first hearing; \$590 ea. add'l hearing/continuance	001-00-345-810-00	\$	
◊ Director's Interpretation			\$350.00	\$
◊ Engineering Department Review - Fees Collected at Time of Engineering Plan Approval				
Construction Plan Review & Inspection	(3% of approved estimated construction costs)			
Modification to Approved Construction Plan Review	(Fee shown for information only)		\$459.00	
Single Family Residence (SFR) - Stormwater Plan Review	(Fee shown for information only)		\$228.00	
Gates/Barrier on Private Street Plan Review	(Fee shown for information only)		\$1,139.00	
◊ Fire Department Review				
Short Plat or other Development Construction Plan Review & Insp.		115-09-345-830-10	\$308.00	\$
Subdivision or PRD Construction Plan Review & Inspection		115-09-345-830-10	\$384.00	\$
Commercial Construction Plan Review & Inspection		115-09-345-830-10	\$460.00	\$
◊ Franchise Agreement Administrative Fee			\$5,696.00	\$
◊ Home Occupation				
Minor - Notification (No fee)			\$0.00	
Major		001-00-321-900-00	\$75.00	\$
◊ LI/BP Development	\$4,734 + \$41.00 per 1000 sf of GFA	001-00-345-810-00	\$	
◊ Minor Modifications to approved development		001-00-345-810-00	\$378.00	\$
◊ Planned Residential Development	\$38 per unit + subdivision fees	001-00-345-810-00	\$	
◊ Plat, Preliminary				
Short Plat	4 lots or less: \$2,118 per lot	001-00-345-810-00	\$	
Short Plat	5 lots or more: \$7,848 + \$250 per lot	001-00-345-810-00	\$	
Subdivision	\$7,848 + \$250 per lot	001-00-345-810-00	\$	
◊ Plat, Final:				
Short Plat		001-00-345-810-00	\$219.00	\$
Subdivision		001-00-345-810-00	\$2,598.00	\$
◊ Plat Modification/Alteration		001-00-345-810-00	\$1,308.00	\$
◊ Pre-Application (Type III or IV Permits)				
No fee for Type I or II				
General		001-00-345-810-00	\$387.00	\$
Subdivision (Type III or IV)		001-00-345-810-00	\$996.00	\$
◊ SEPA		001-00-345-890-00	\$886.00	\$
◊ Shoreline Permit		001-00-345-890-00	\$1,308.00	\$
◊ Sign Permit				
General Sign Permit	(Exempt if building permit is required)	001.00.322.400.00	\$45.00	\$
Master Sign Permit		001.00.322.400.00	\$138.00	\$
◊ Site Plan Review				
Residential	\$1,259 + \$34 per unit	001-00-345-810-00	\$	
Non-Residential	\$3,146 + \$68 per 1000 sf of GFA	001-00-345-810-00	\$	
Mixed Residential/Non Residential	(see below)	001-00-345-810-00	\$	
	\$4,435 + \$34 per res unit + \$68 per 1000 sf of GFA			
◊ Temporary Use Permit		001-00-321-990-00	\$88.00	\$
◊ Variance (Minor)		001-00-345-810-00	\$760.00	\$
◊ Variance (Major)		001-00-345-810-00	\$1,417.00	\$
◊ Zone Change (single tract)		001-00-345-810-00	\$3,659.00	\$

Fees reviewed & approved by Planner: _____

Initial

Date

Total Fees Due:

\$

944

City of Camas
616 NE 4th Avenue
Camas, WA 98607
360-834-2462

Item 2.

Finance Office Hours:
Monday-Friday 9:00 - 5:00 p.m.

Date/Time 07/31/2023 02:58 PM

Receipt No. 00766776

Receipt Date 07/31/2023

CR plan 944.00

annex

annexation 944.00

Cash: 0.00

Other: 944.00

0.00

Check: 944.00

Total: 944.00

Change: 0.00

Check No: #3599,
GOODWIN/28TH ST ANNEXATION

MONICA GRUHER
Customer #: 000000

Cashier: ckafourous
Station: IS02475

20