



## City Council Workshop Agenda Monday, May 16, 2022, 4:30 PM 616 NE 4th Avenue

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

### **To Participate Remotely:**

#### **OPTION 1 – Video & Audio** *(able to public comment)*

Use Zoom app and Meeting ID – 920 8816 5504; or click <https://zoom.us/j/92088165504>

#### **OPTION 2 – Audio-only** *(able to public comment)*

By phone: 877-853-5257, Meeting ID – 920 8816 5504

#### **OPTION 3 – Observe video & audio** *(no public comment)*

Go to [www.cityofcamas.us/meetings](http://www.cityofcamas.us/meetings) and click "Watch Livestream" (left on page)

### **For Public Comment:**

1. On Zoom app – click Raise Hand icon
2. On phone – hit \*9 to "raise hand"
3. Or, email [publiccomments@cityofcamas.us](mailto:publiccomments@cityofcamas.us) (400 word limit); routes to Council

***If you have difficulty accessing the meeting, please call 360-817-7901 for assistance.***

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### **CALL TO ORDER**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **WORKSHOP TOPICS**

1. [Sunningdale Gardens Lift Station Improvements Bids](#)  
[Presenter: James Carothers, Engineering Manager](#)  
[Time Estimate: 5 Minutes](#)
2. [City of Camas First Quarter 2022 Financial Performance Presentation](#)  
[Presenter: Cathy Huber Nickerson, Finance Director](#)  
[Time Estimate: 15 minutes](#)
3. [Backyard Habitat Certification Program Renewal](#)  
[Presenter: Steve Wall, Public Works Director](#)  
[Time Estimate: 5 minutes](#)

4. [Six-Year Transportation Improvement Program](#)  
[Presenter: James Carothers, Engineering Manager](#)  
[Time Estimate: 10 minutes](#)
5. [Presentation: Why Do We Use Consultants?](#)  
[Presenter: Steve Wall, Public Works Director](#)  
[Time Estimate: 15 minutes](#)
6. Staff Miscellaneous Updates  
Presenter: Jeff Swanson, Interim City Administrator  
Time Estimate: 10 minutes

## **COUNCIL COMMENTS AND REPORTS**

## **PUBLIC COMMENTS**

## **ADJOURNMENT**



## Staff Report

May 16, 2022 Council Workshop Meeting

Sunningdale Gardens Lift Station Improvements Bids

Presenter: James Carothers, Engineering Manager

Time Estimate: 5 Minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

**BACKGROUND:** The Sewer Pump Station facility condition assessment completed in 2018 identified some deficiencies at the Sunningdale Gardens Sewer Pump Station. The pump station was originally built in 1996. All of the components have exceeded their initial useful life and the station needs to be upgraded. This project will rehabilitate the existing facility with new pumps, controls, generator and various other improvements.

**SUMMARY:** Bids for the project were opened on May 4, 2022 and the City received three bids. The low bidder was Advanced Excavating Specialists, LLC in the amount of \$504,525.04. Staff finds that the low bid is reasonable considering the current volatile bidding climate. Bid tabulations are attached for reference.

### EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

*This Workshop item is for Council's information only; however, staff will be asking for Formal Bid Award by Council at the Regular Meeting via Consent Agenda.*

What's the data? What does the data tell us?

*The described lift station components should be replaced based on current operation and service area demand.*

How have communities been engaged? Are there opportunities to expand engagement?

*Coordination with affected residents has already begun and will continue through the duration of the project.*

Who will benefit from, or be burdened by this agenda item?

*Residents within the lift station service area.*

What are the strategies to mitigate any unintended consequences?

*Daily inspections of construction activities and regular coordination the contractor and City.*

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

*No.*

Will this agenda item improve ADA accessibilities for people with disabilities?

*No.*

What potential hurdles exists in implementing this proposal (include both operational and political)?

*None.*

How will you ensure accountabilities, communicate, and evaluate results?

*Daily inspections of construction activities and regular coordination the contractor, staff, and neighborhood residents.*

How does this item support a comprehensive plan goal, policy or other adopted resolution?

*The project provides for reliable sewer service to this residential neighborhood consistent with Department of Ecology standards and the objectives of the City's Wastewater Facilities Plan.*

**BUDGET IMPACT:** There is \$500,000 allocated in the Repair and Replacement Budget for sewer pump station upgrades in the current adopted 2022 budget. Additional funds will be moved from other budgeted Repair and Replacement line items within the Sewer Fund to support the project.

**RECOMMENDATION:** Staff has placed this bid award item on the May 16, 2022 Consent Agenda for Council's Consideration.



I, James E. Carothers, Engineering Manager, hereby certify  
that these bid tabulations are correct.

*James E. Carothers* 5-5-22  
James E. Carothers, PE Date

Item 1.

PROJECT NO. S1026				Engineer's Estimate: \$435,000.00		Advanced Excavating Specialists, LLC 1200 Hazel Street Kelso, WA 98629 <a href="mailto:chris@advexc.us">chris@advexc.us</a> 360-232-8854		McDonald Excavating, Inc. 4120 S. Lincoln St. Washougal, WA 98671 <a href="mailto:ryan@mcdonaldexcavatinginc.com">ryan@mcdonaldexcavatinginc.com</a> 360-835-8794		Clark & Sons Excavating, Inc. 7601 NE 289th St. Battle Ground, WA 98604 360-480-8318	
DESCRIPTION: 2022 Sunningdale Gardens Lift Station Improvements				Ent. By PAF							
DATE OF BID OPENING: May 4, 2022, 11:00am											
ITEM NO	DESCRIPTION	UNIT	QTY	UNIT PRICE	ENGRG TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
1	Minor Change	FA	1.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	Mobilization	LS	1.00	\$26,026.00	\$26,026.00	\$35,500.00	\$35,500.00	\$59,000.00	\$59,000.00	\$50,000.00	\$50,000.00
3	Construction Documentation (Minimum Bid \$15,000)	LS	1.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4	SPCC plan	LS	1.00	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00
5	Contract Suspension for Material Procurement	LS	1.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$1,300.00	\$1,300.00	\$30,000.00	\$30,000.00
6	Demolition of Existing Equipment	LS	1.00	\$5,000.00	\$5,000.00	\$17,000.00	\$17,000.00	\$25,000.00	\$25,000.00	\$32,155.00	\$32,155.00
7	Saddle Manhole 48 In. Diam. Type 1	LS	1.00	\$12,000.00	\$12,000.00	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
8	Manhole Coating	SF	163.00	\$30.00	\$4,890.00	\$44.00	\$7,172.00	\$102.00	\$16,626.00	\$40.00	\$6,520.00
9	Wet Well Coating	SF	283.00	\$35.00	\$9,905.00	\$49.00	\$13,867.00	\$31.00	\$8,773.00	\$25.00	\$7,075.00
10	Valve Vault Lid with Hatch and Fall Protection	LS	1.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$16,000.00	\$16,000.00	\$10,000.00	\$10,000.00
11	Wet Well Lid with Hatch and Fall Protection	LS	1.00	\$13,000.00	\$13,000.00	\$16,000.00	\$16,000.00	\$15,000.00	\$15,000.00	\$6,600.00	\$6,600.00
12	Trench Safety System (\$10 per foot minimum bid)	LF	40.00	\$10.00	\$400.00	\$10.00	\$400.00	\$115.00	\$4,600.00	\$10.00	\$400.00
13	Temporary Dewatering System	FA	1.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
14	Check Valve	EA	2.00	\$5,000.00	\$10,000.00	\$4,000.00	\$8,000.00	\$7,000.00	\$14,000.00	\$11,137.00	\$22,274.00
15	Class 52 DI Sanitary Sewer Pipe 3 In. Diam. w/ Epoxy Coating	LF	16.00	\$300.00	\$4,800.00	\$330.00	\$5,280.00	\$520.00	\$8,320.00	\$525.00	\$8,400.00
16	4 In. DI Fitting with Joint Restraints	EA	2.00	\$750.00	\$1,500.00	\$750.00	\$1,500.00	\$950.00	\$1,900.00	\$790.00	\$1,580.00
17	Pump Station and Site Improvements	LS	1.00	\$10,000.00	\$10,000.00	\$21,000.00	\$21,000.00	\$28,500.00	\$28,500.00	\$50,000.00	\$50,000.00
18	Erosion Control and Water Pollution Control	LS	1.00	\$3,000.00	\$3,000.00	\$1,200.00	\$1,200.00	\$700.00	\$700.00	\$2,300.00	\$2,300.00
19	SCH 80 PVC Sanitary Sewer Pipe 4 In. Diam.	LF	40.00	\$100.00	\$4,000.00	\$84.00	\$3,360.00	\$290.00	\$11,600.00	\$165.00	\$6,600.00
20	Connection to Existing Stand Pipe	EA	1.00	\$2,000.00	\$2,000.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$19,260.00	\$19,260.00
21	Sewer Bypass Pumping	LS	1.00	\$15,000.00	\$15,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$80,000.00	\$80,000.00
22	Submersible Sewage Pump Accessories	LS	1.00	\$10,000.00	\$10,000.00	\$21,000.00	\$21,000.00	\$38,000.00	\$38,000.00	\$12,000.00	\$12,000.00
23	Electrical Controls, Complete	LS	1.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$173,000.00	\$173,000.00	\$190,520.00	\$190,520.00
24	Electrical Kiosk	LS	1.00	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$32,000.00	\$32,000.00	\$20,000.00	\$20,000.00
25	Standby Generator Foundation	LS	1.00	\$5,000.00	\$5,000.00	\$3,400.00	\$3,400.00	\$5,000.00	\$5,000.00	\$11,500.00	\$11,500.00
26	Standby Generator	LS	1.00	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$51,000.00	\$51,000.00	\$54,640.00	\$54,640.00

Subtotal	\$409,021.00	\$465,429.00	\$582,319.00	\$667,224.00
Washington State Sales Tax (8.4%)	\$34,357.76	\$39,096.04	\$48,914.80	\$56,046.82
Grand Total	\$443,378.76	\$504,525.04	\$631,233.80	\$723,270.82
Basis of Award			Bid item #15 calculation was incorrect	Tax calculations incorrect





## Staff Report

May 18, 2022 Council Workshop

City of Camas First Quarter 2022 Financial Performance Presentation

Presenter: Cathy Huber Nickerson, Finance Director

Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us

**BACKGROUND:** This presentation is to review the financial performance of the City from the perspective of budget to actual, investment performance and status of short and long term debt. The presentation also will provide an economic overview both nationally and regionally to provide context as well as provide the outlook for the next quarter.

**SUMMARY:** The City of Camas' first quarter performance overall was slightly lower than anticipated. The revenue collections were slightly higher with moderate housing construction growth. Retail sales from e-commerce has continued with a boost to sales tax receipts. The combination of these economic activities has somewhat offset weaker revenue collection in lower charges for services, fines and forfeitures and rental activity. With new hiring and staff returning, expenditures levels are returning to pre-COVID levels. Overall, the City's cash and cash equivalents assets increased in the last quarter by \$2.7 million primarily due to delay in routine funding transfers as a result of staffing changes and training.

### EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council a status report on the City's financial performance and an outlook to 2022.

What's the data? What does the data tell us? N/A

How have communities been engaged? Are there opportunities to expand engagement? N/A

Who will benefit from, or be burdened by this agenda item? This agenda item provides context for decision making for City Council and discloses the state of the City's finances to the residents of Camas.

What are the strategies to mitigate any unintended consequences? N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. N/A

Will this agenda item improve ADA accessibilities for people with disabilities? N/A

What potential hurdles exists in implementing this proposal (include both operational and political)? N/A

How will you ensure accountabilities, communicate, and evaluate results? N/A

How does this item support a comprehensive plan goal, policy or other adopted resolution?  
This item provides open and transparent financial reporting which is a goal of the City's strategic plan and meets best financial practices.

**BUDGET IMPACT:** This agenda item provides financial context for City Council considerations.

**RECOMMENDATION:** Information only.

# City of Camas 2022 1<sup>st</sup> Quarter Financial Review



# Agenda

Item 2.

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GENERAL ECONOMY DURING FIRST QUARTER OF  
2022

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HIGHLIGHTS

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REVENUE

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EXPENDITURES

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INVESTMENTS

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DEBT

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FUND BALANCE PROJECTION

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OUTLOOK

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# 2022 Economic Summary

## First Quarter 2022 Comparison to 2021 year-end

Avg. Mortgage Rate      HIGHER    4.67% v. 3.37%

Unemployment            STABLE    3.6% v. 3.9%

Retail Sales(% change yr.)    LOWER    4.9% v. 14%

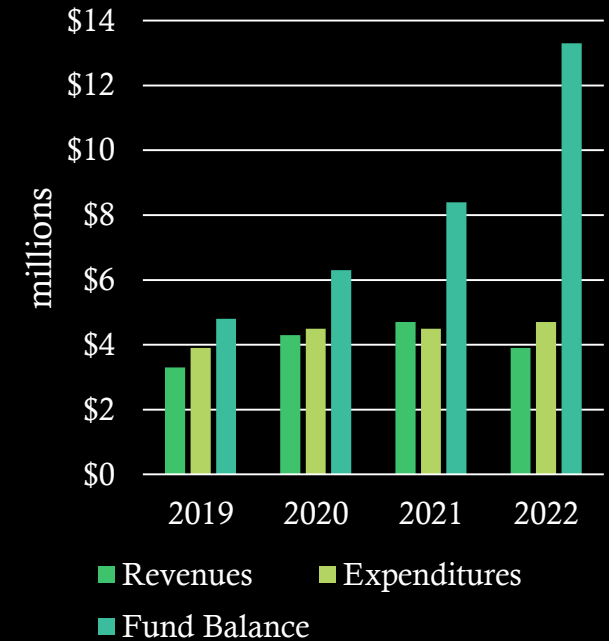
CPI (national)            HIGHER    8.6% v. 7.1%

Avg. Gas Prices            HIGHER    \$4.11 v. \$3.41

- ◇ Inflation continued to climb especially household rent.
- ◇ Supply Chain under pressure
- ◇ Labor market remains tight with the Great Resignation
- ◇ Housing prices and mortgage rates continue to increase
- ◇ Locally, revenues are slowing – careful monitoring will continue

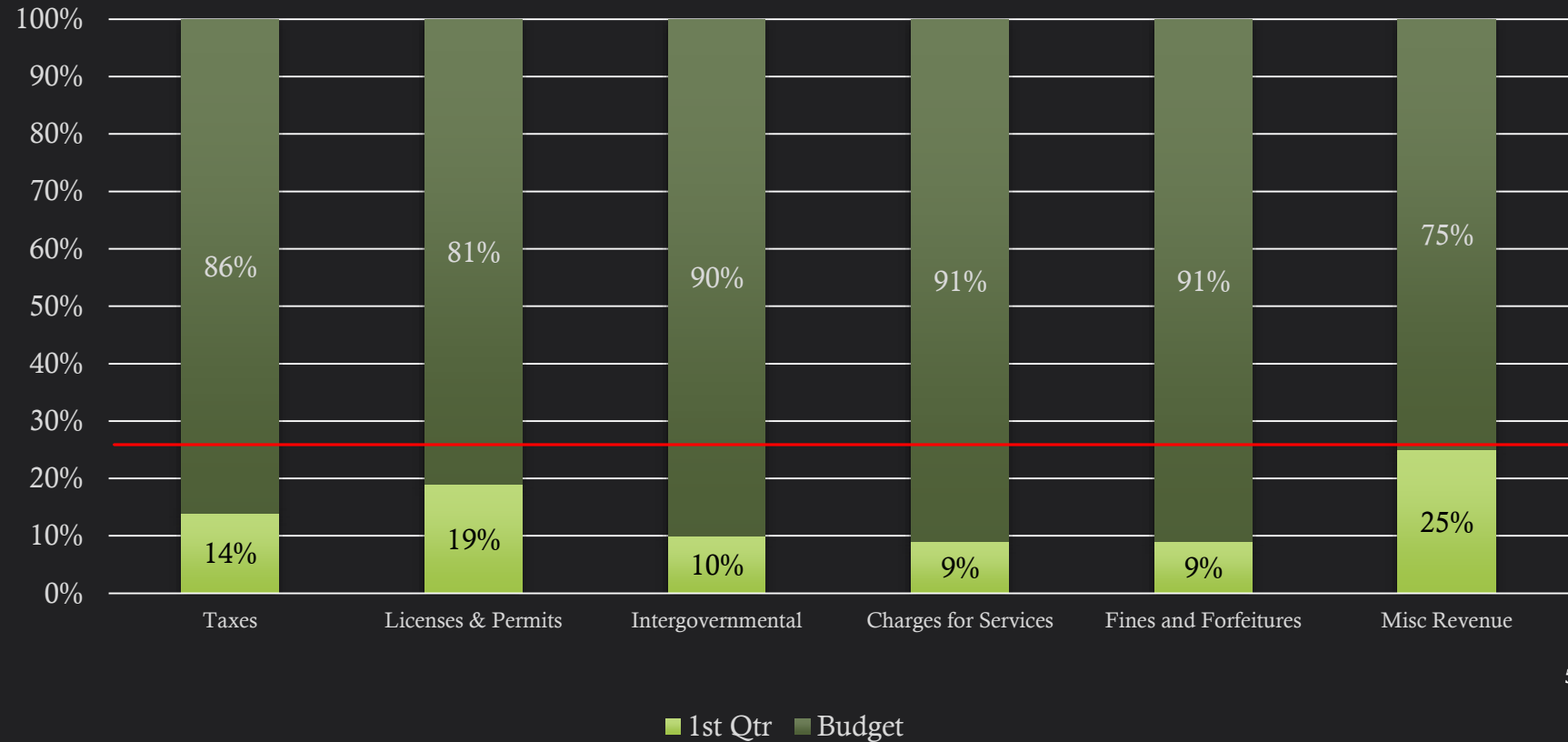
# General Fund Highlights

	2019 First Quarter	2020 First Quarter	2021 First Quarter	2022 First Quarter
Net revenues (less transfers)	\$3,289,389	\$4,274,750	\$4,671,108	\$3,936,247
Net expenditures (less transfers)	\$3,932,471	\$4,494,255	\$4,502,446	\$4,726,094
Net Cash Flow	(\$643,082)	(\$219,505)	\$168,662	(\$789,847)
% of Budget Spent	25%	23%	21%	16%
General Fund Balance	\$4,816,892	\$6,341,216	\$7,149,620	\$13,300,235
Overall Cash and Investments for All Funds	\$53,705,957 Includes Bond Proceeds	\$84,969,628 Includes Bond Proceeds	\$84,052,390 Includes Bond Proceeds	\$103,954,969 Includes Bond Proceeds

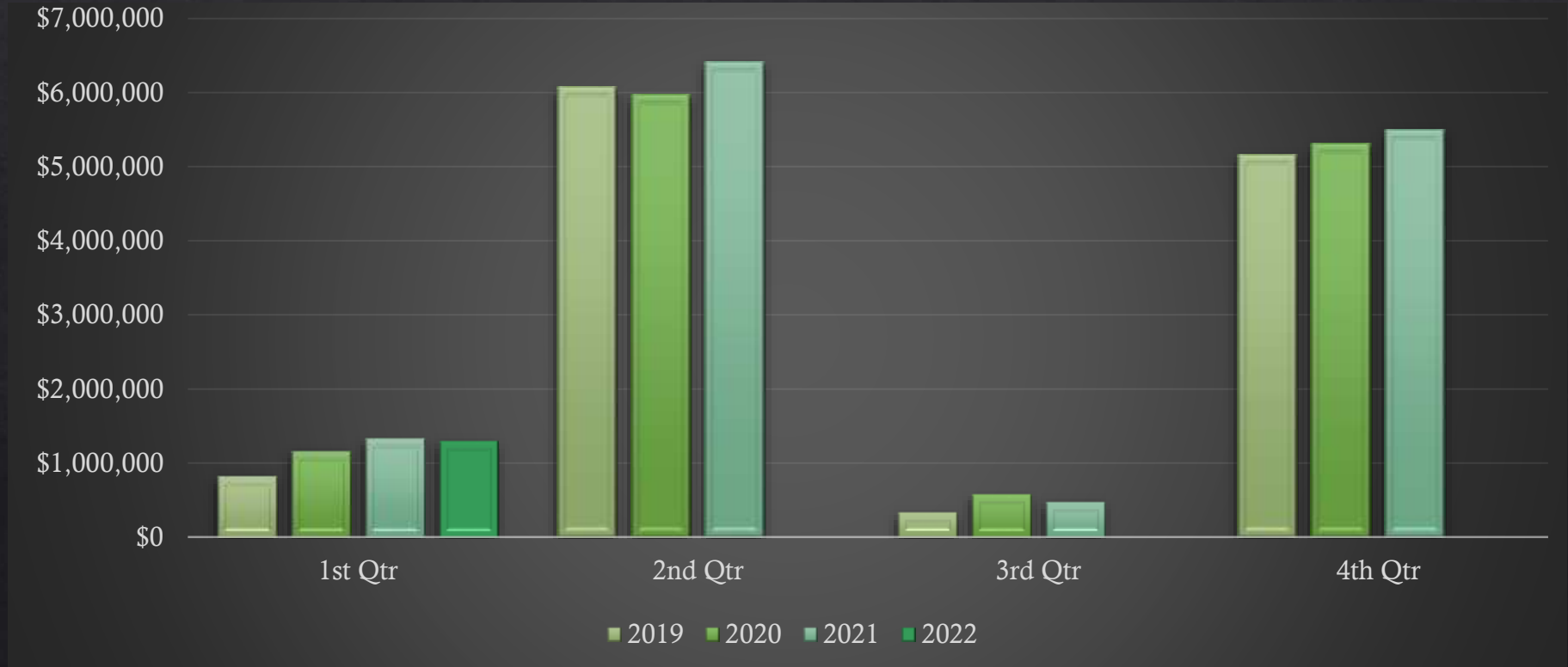


This table illustrates the cash flow of the General Fund.

# General Fund Revenues

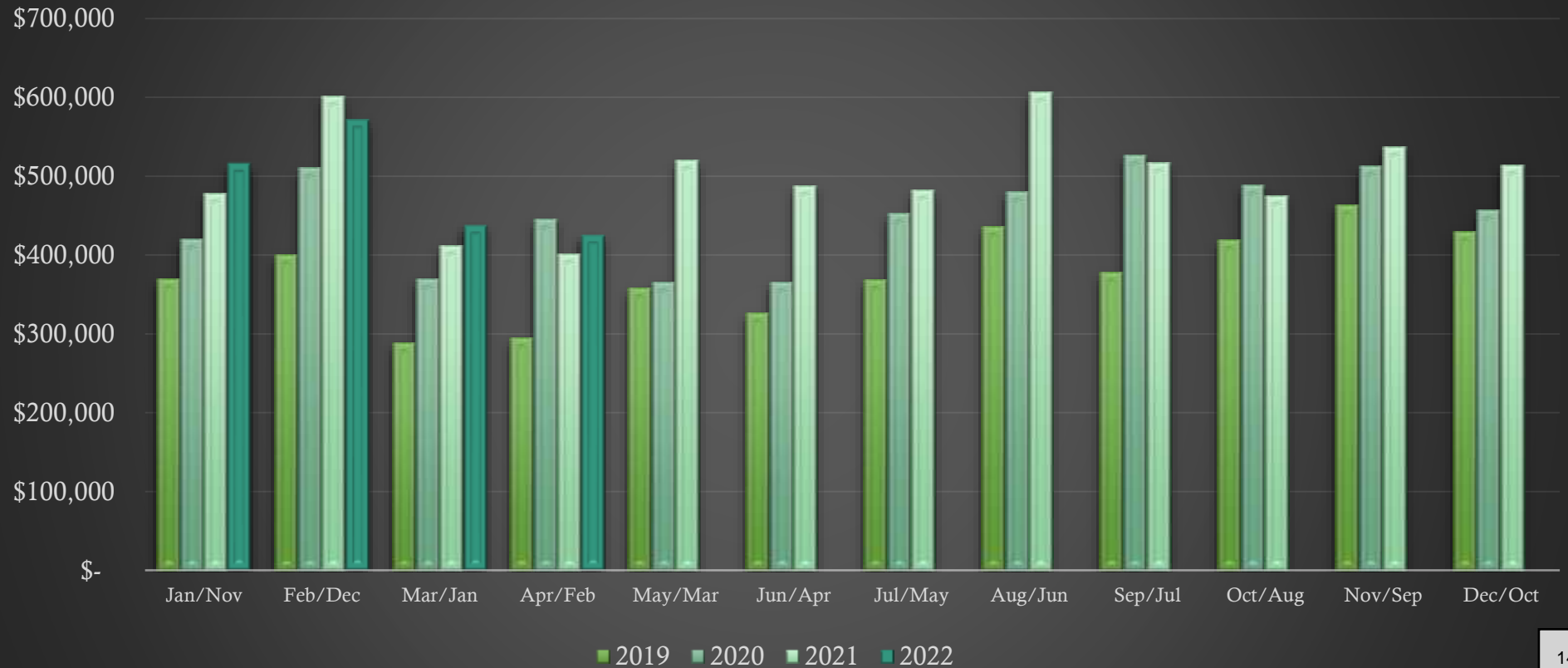


# Property Tax Collections

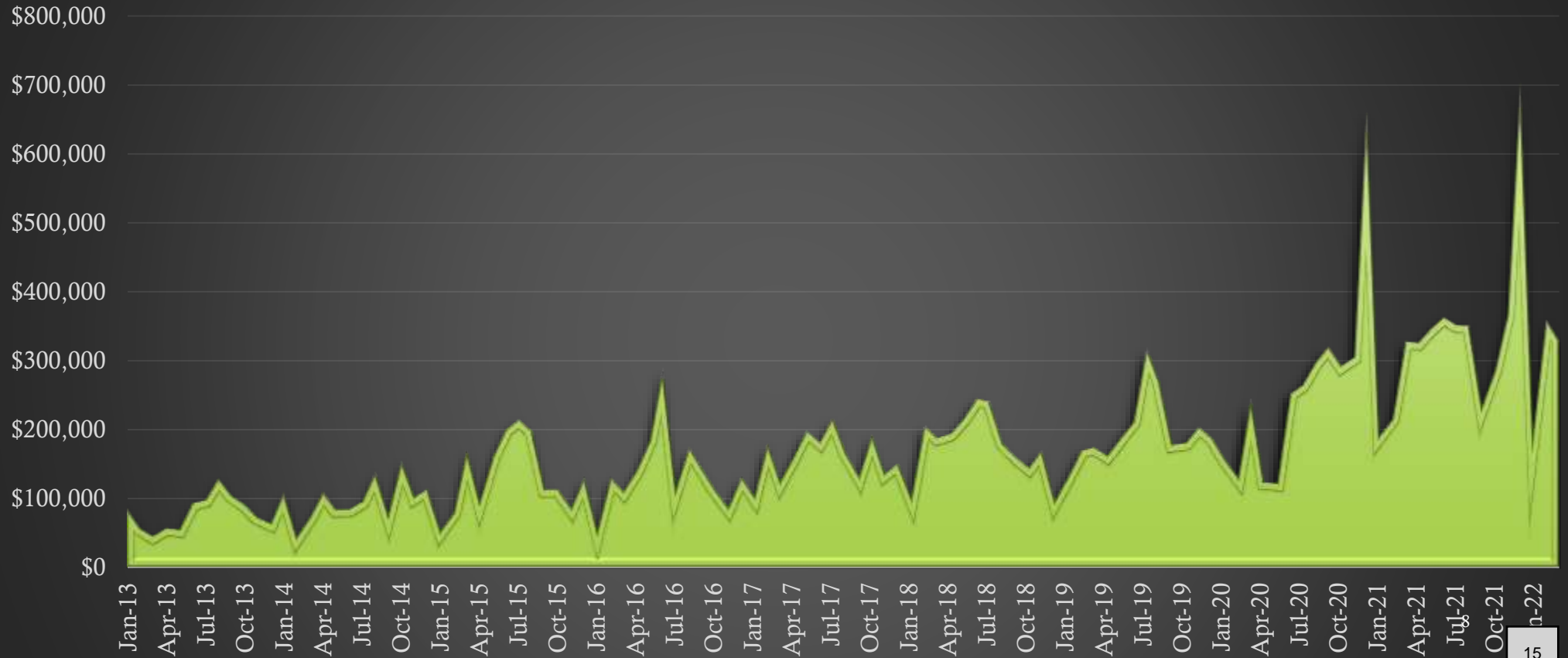




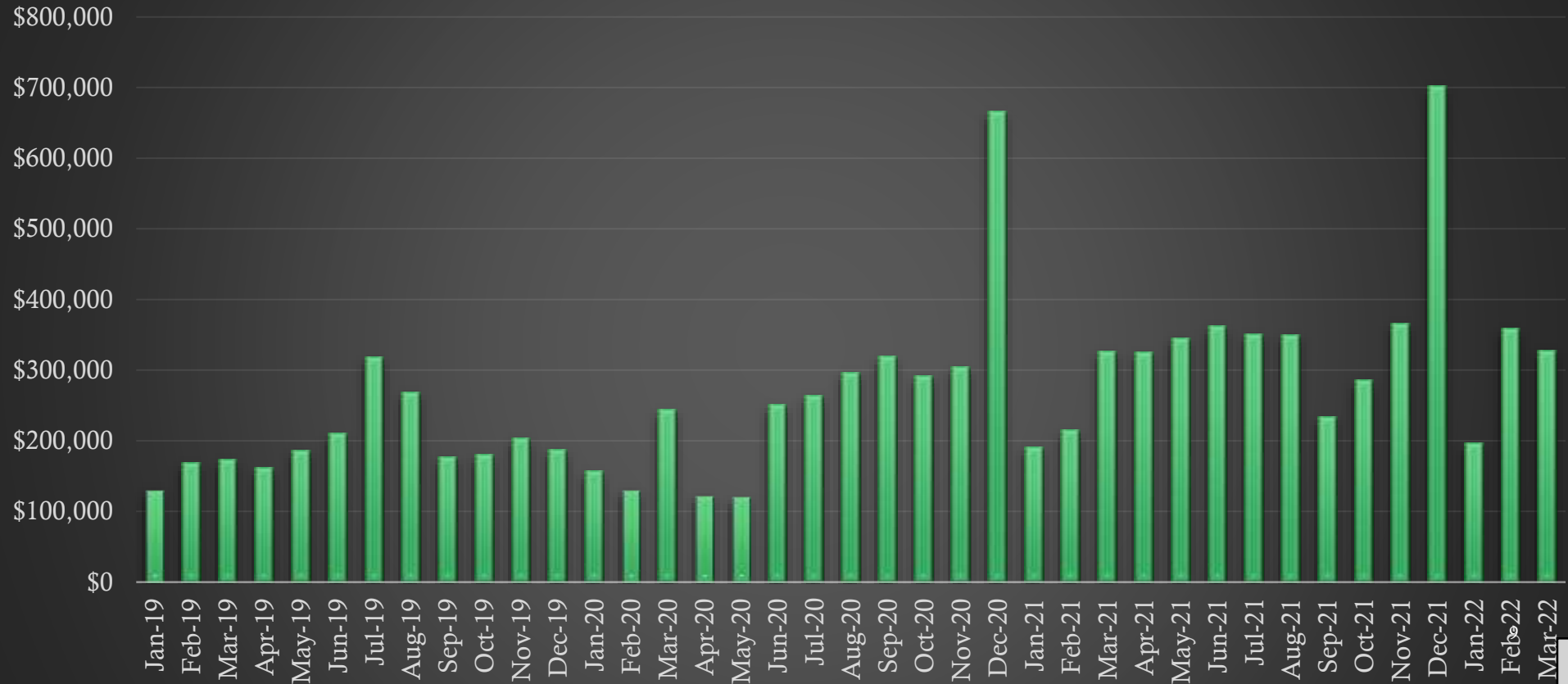
# Sales and Use Tax



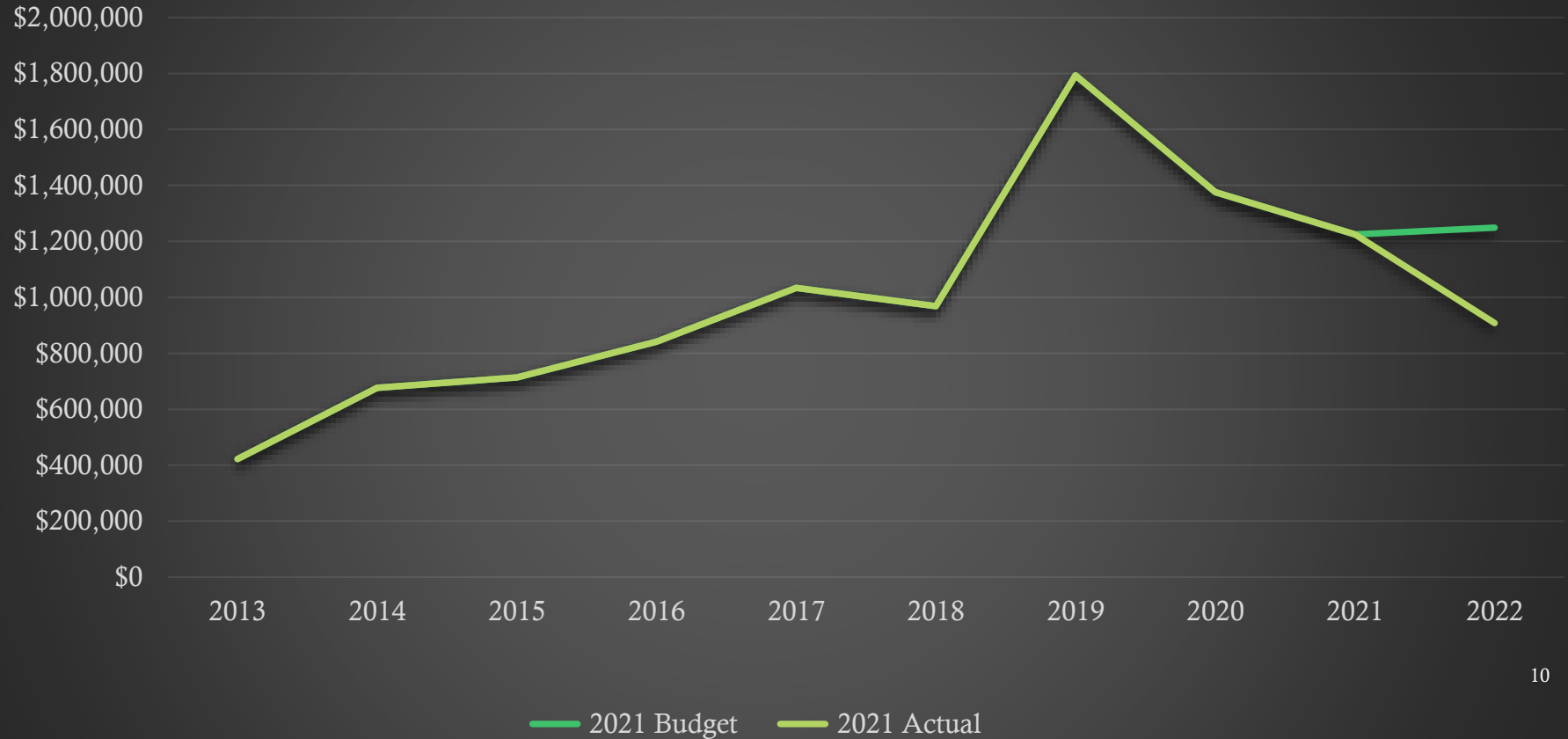
# Real Estate Excise Tax



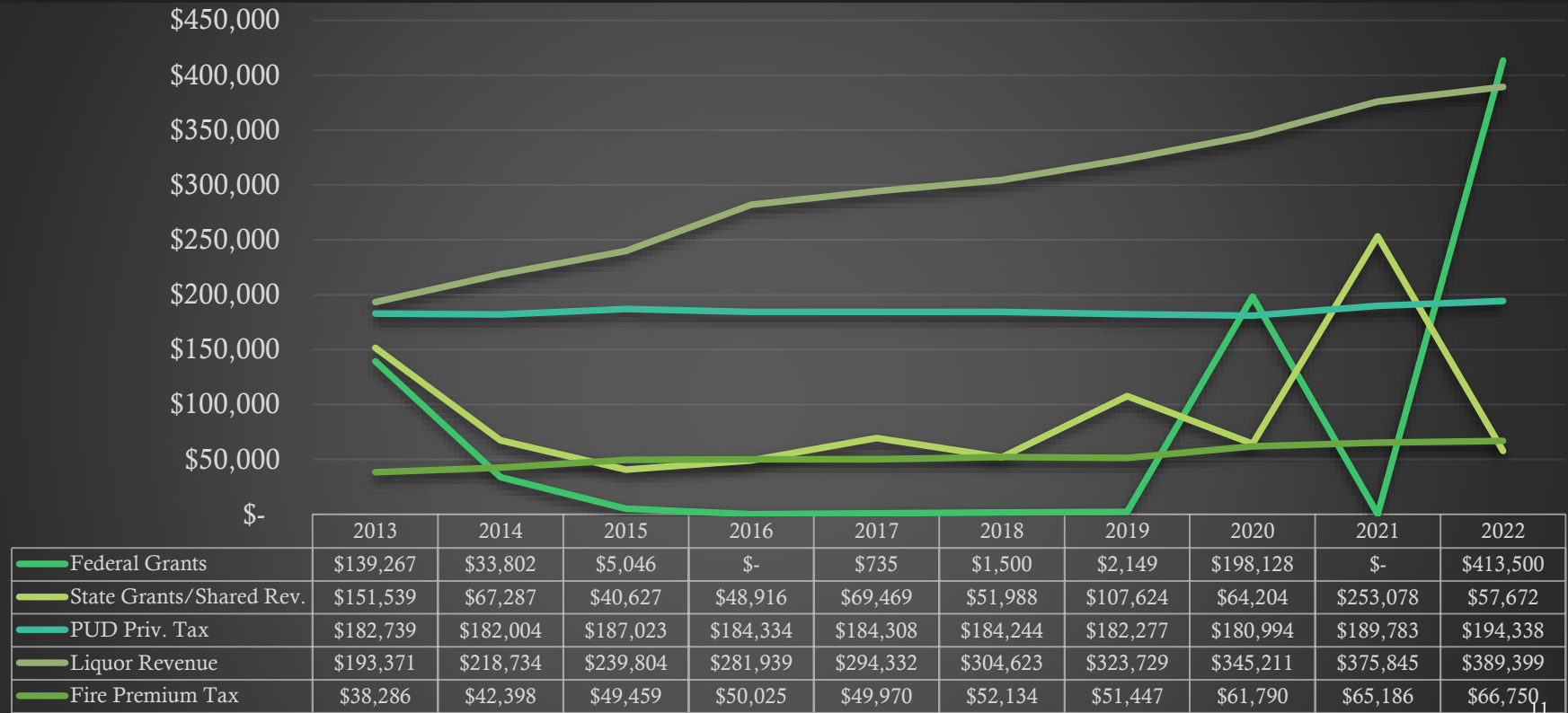
# Real Estate Excise Tax



# Building Permits

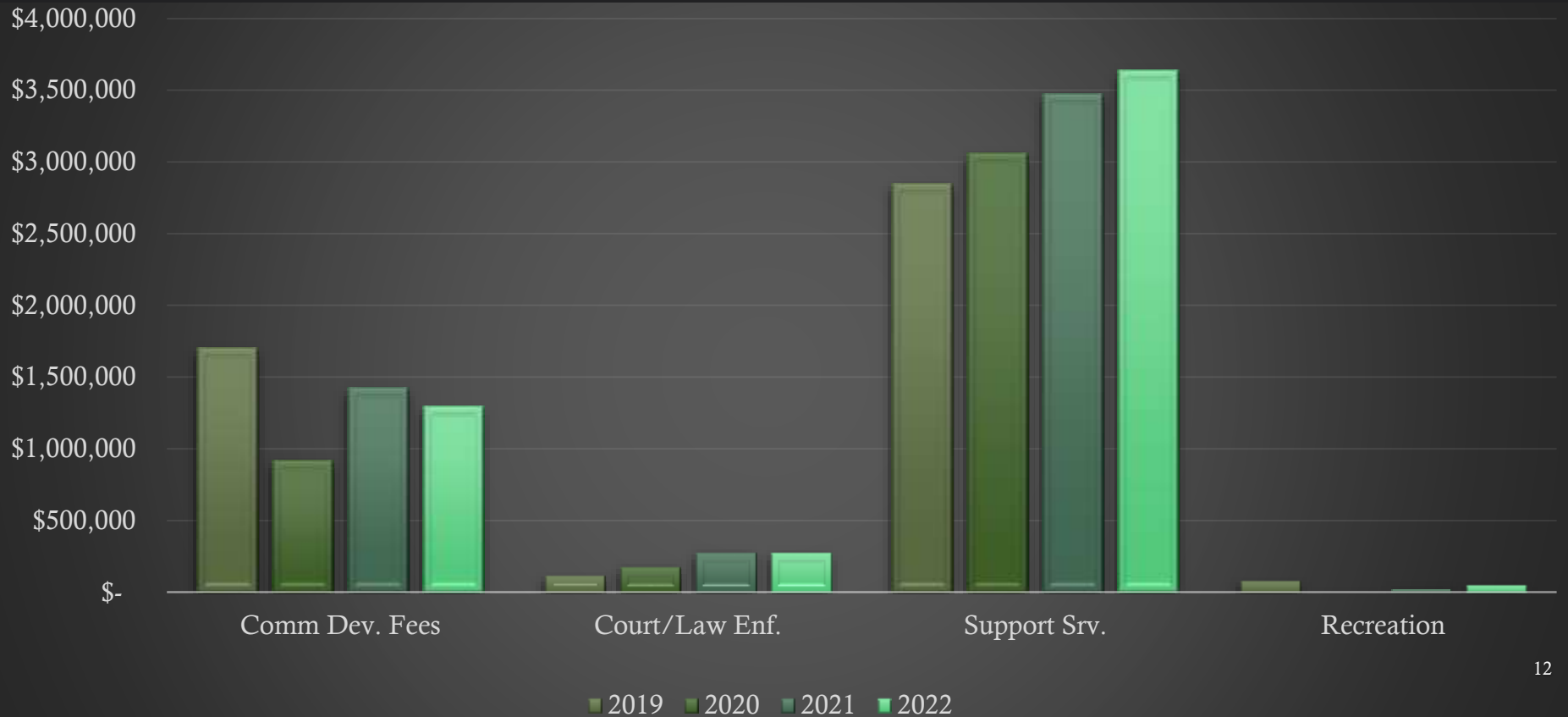


# Intergovernmental

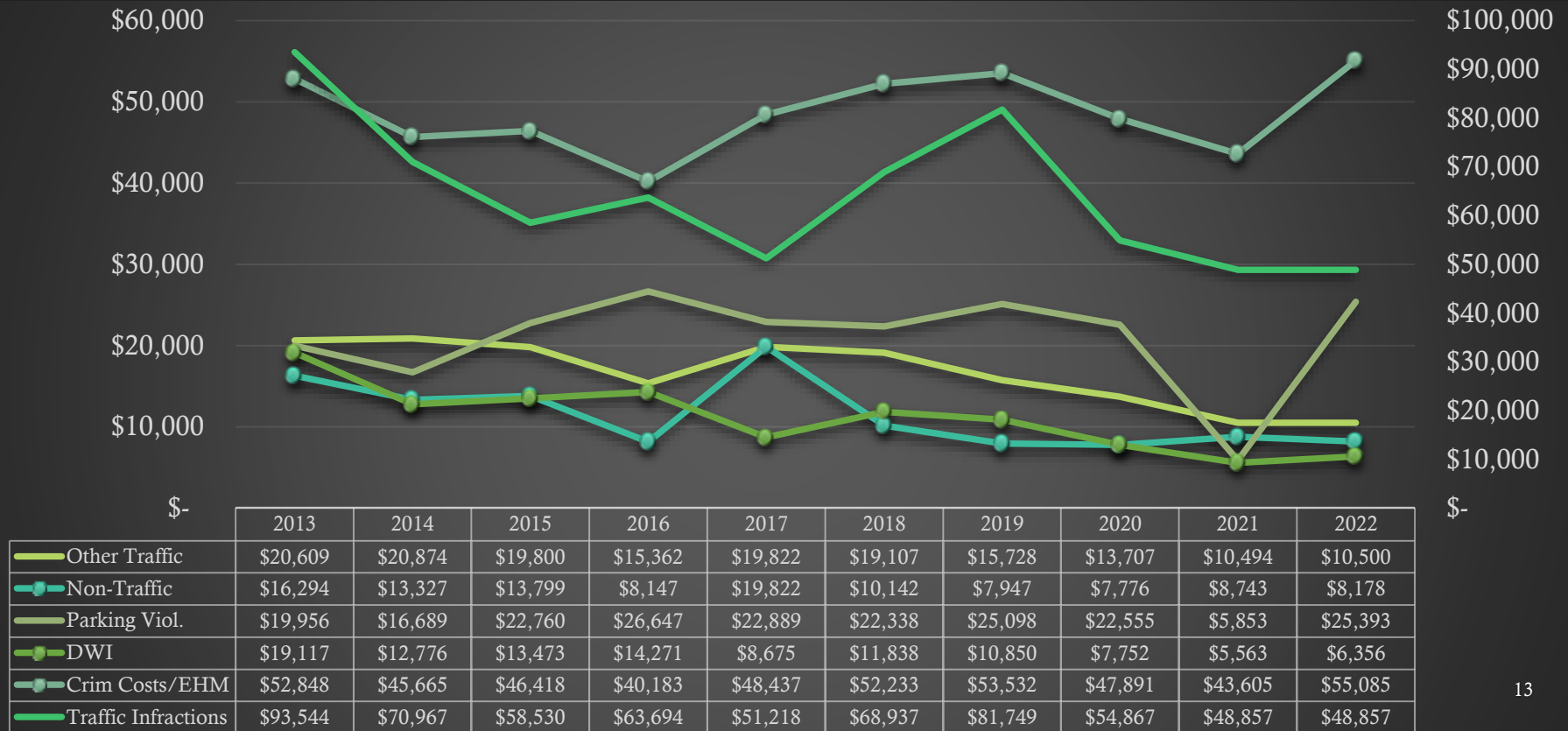




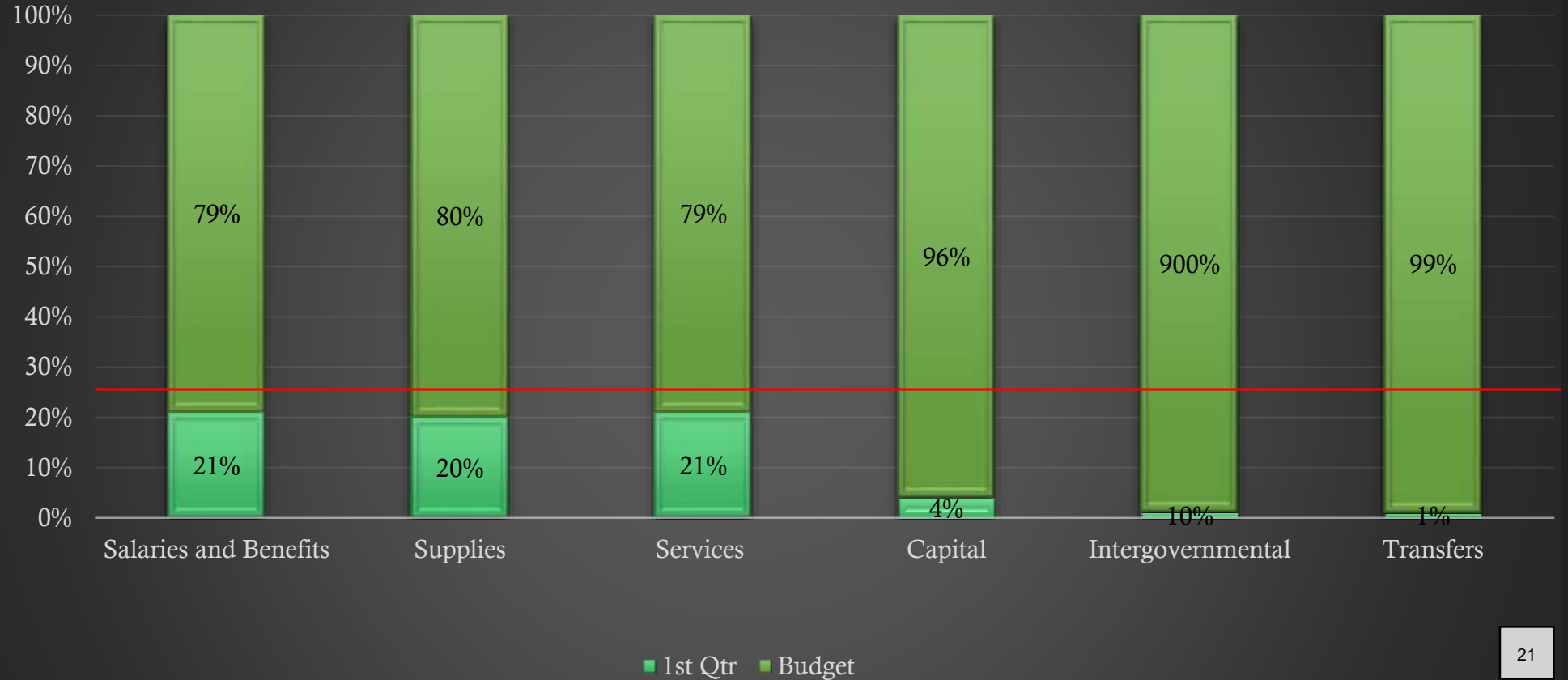
# Charges for Services



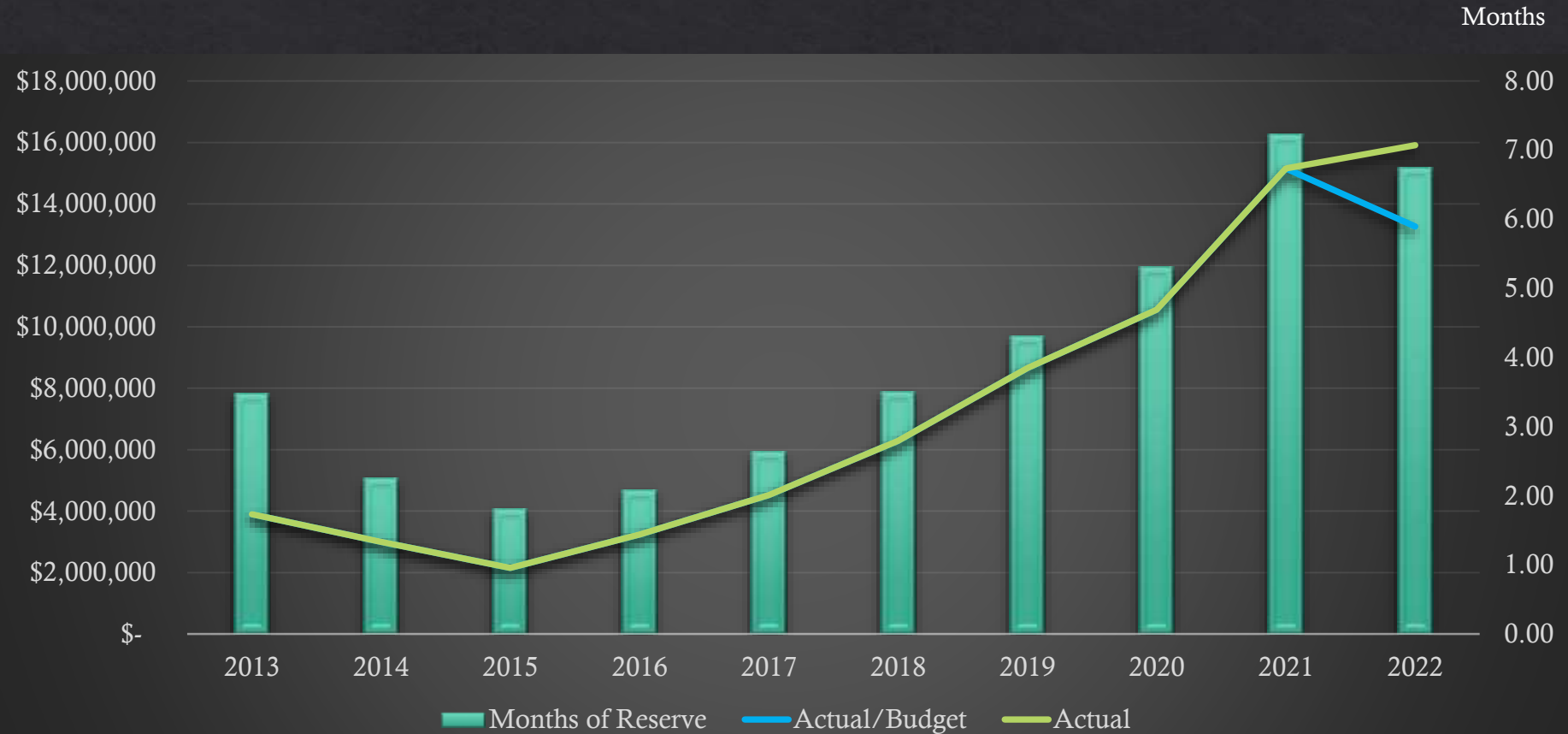
# Fines and Forfeitures



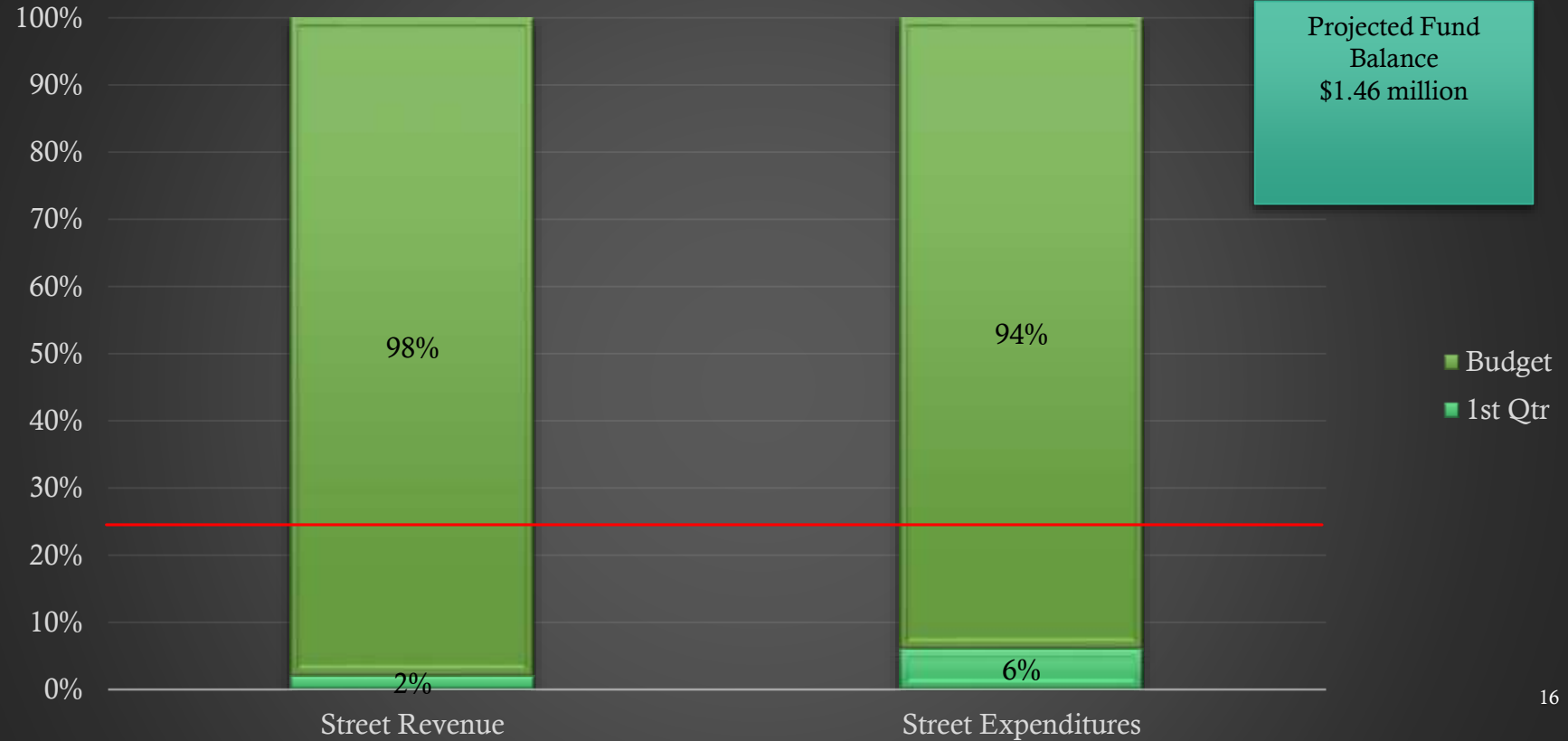
# General Fund Expenditures



# General Fund Balance



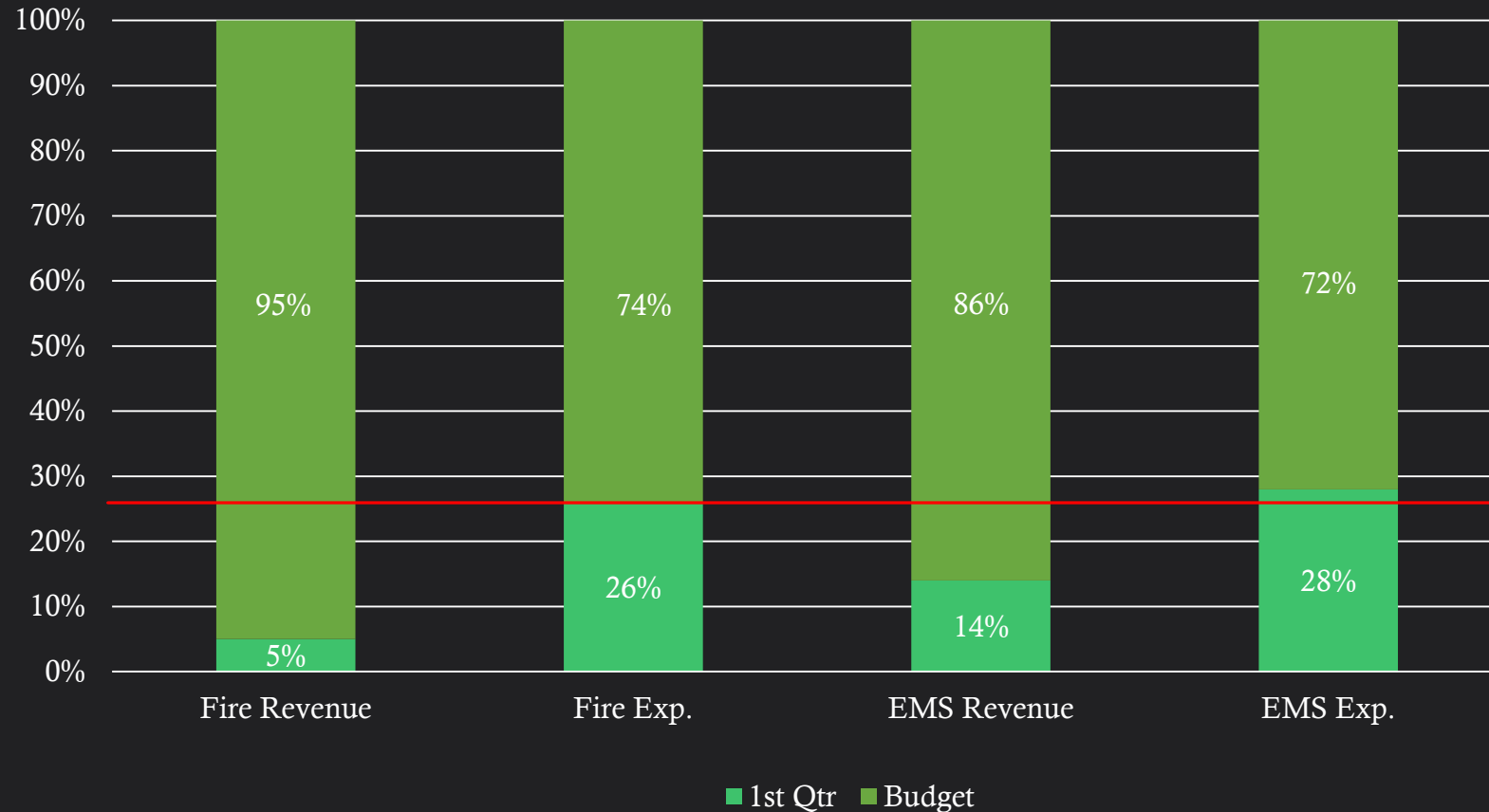
# Streets





# Camas/Washougal Fire and EMS

Projected  
Fund Balance  
\$1.8 million



# American Rescue Plan Act Fund

The City has accepted \$6.8 million of the Coronavirus State and Local Fiscal Recovery Funds per the American Rescue Plan Act approved by Congress in March 2021.

The funds are distributed in two tranches – the first received on June 30 2021, for \$3,408,118

The second to be distributed in June for the same amount.

The City has four years – using the guidance from the US Treasury – to spend the funds.

Council initially allocated \$100,000 to provide immediate utility relief to families in need – in 2021, \$80,606 was spent.

In 2022 Budget, Council considered up to \$1.4 million to be used for cybersecurity and self-service modules for the ERP solution.

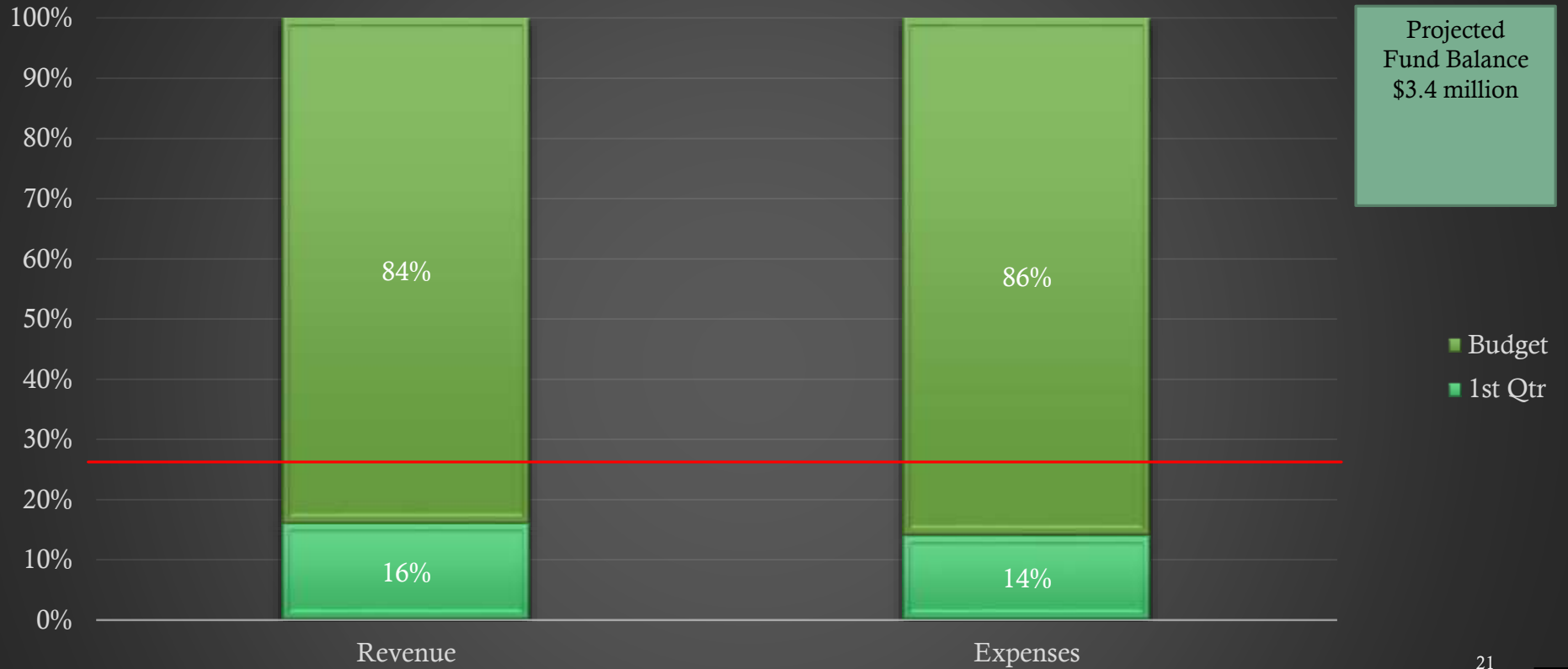
# City Council ARPA Process



# Storm Water



# Solid Waste

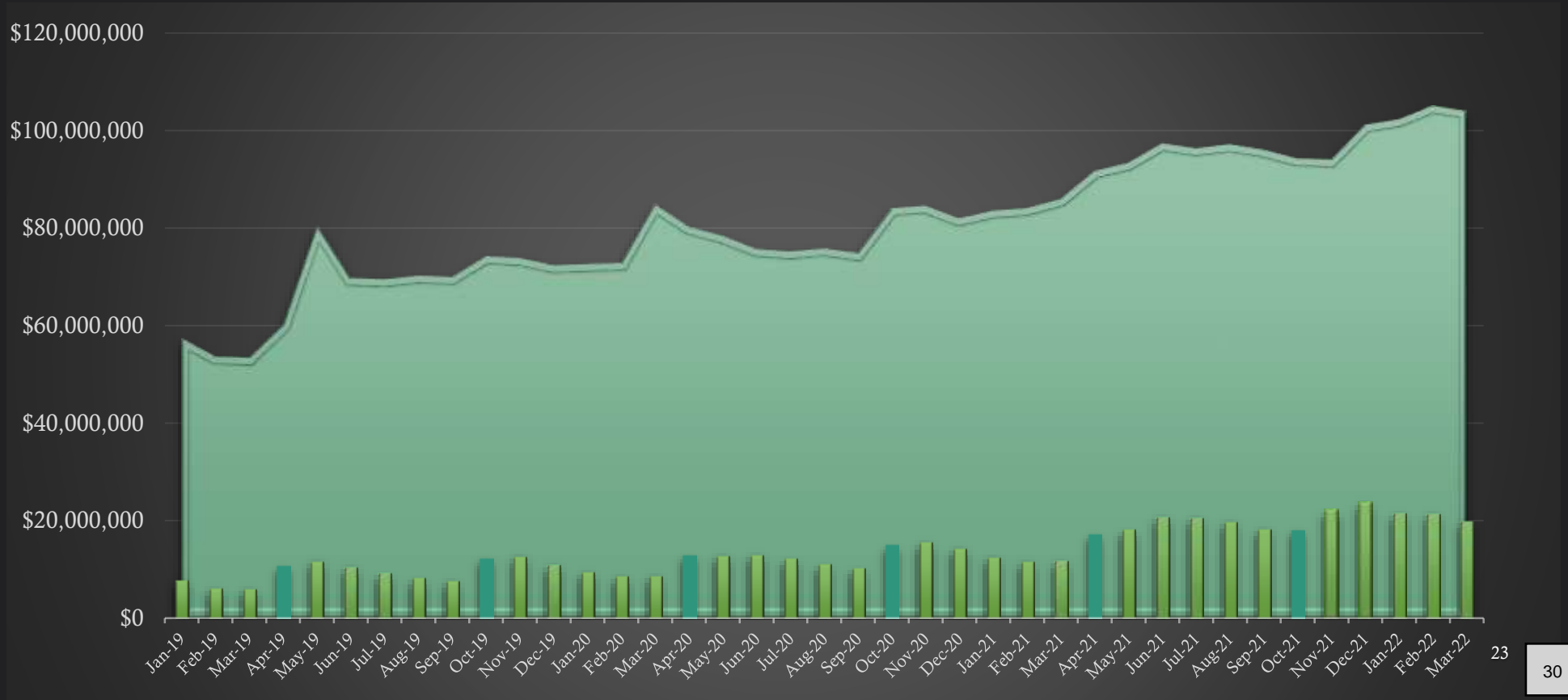




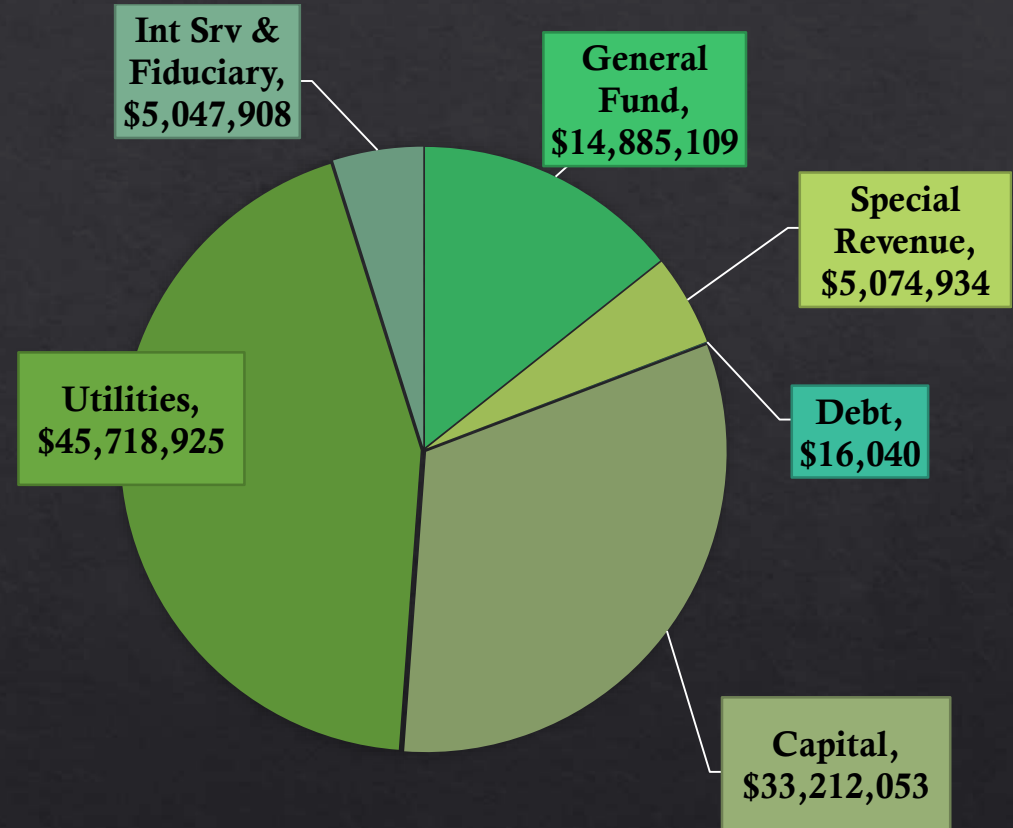
# Water/Sewer



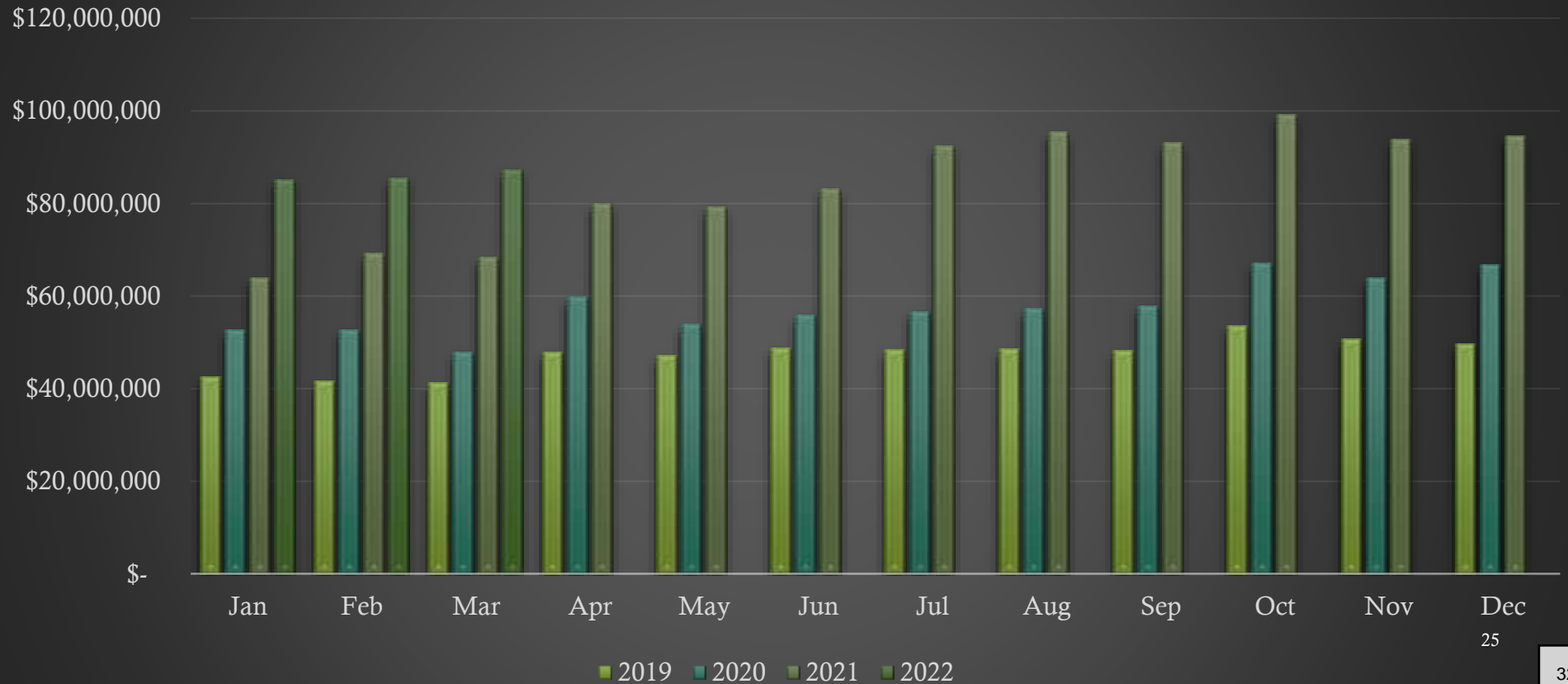
# Cash and Cash Equivalent Assets



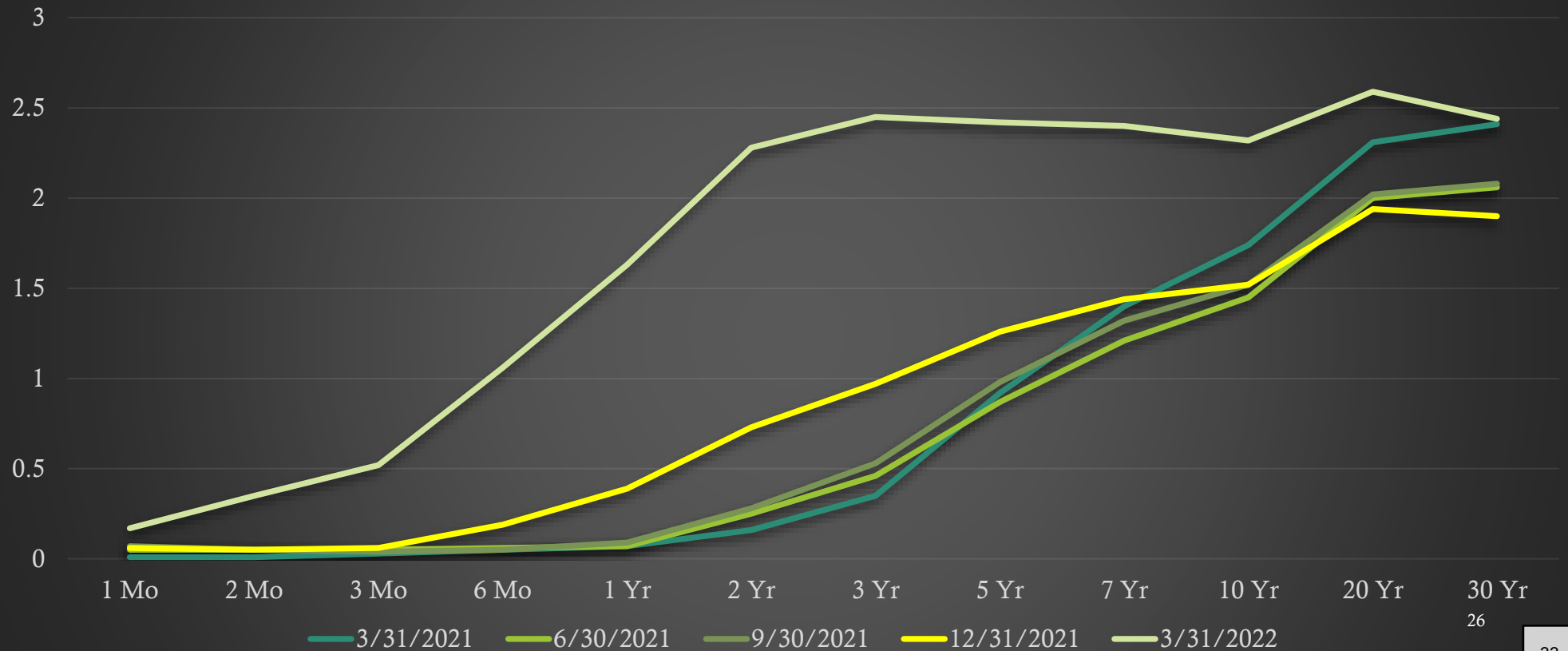
# Fund Composition of Investment Portfolio



# Investment Portfolio Balance

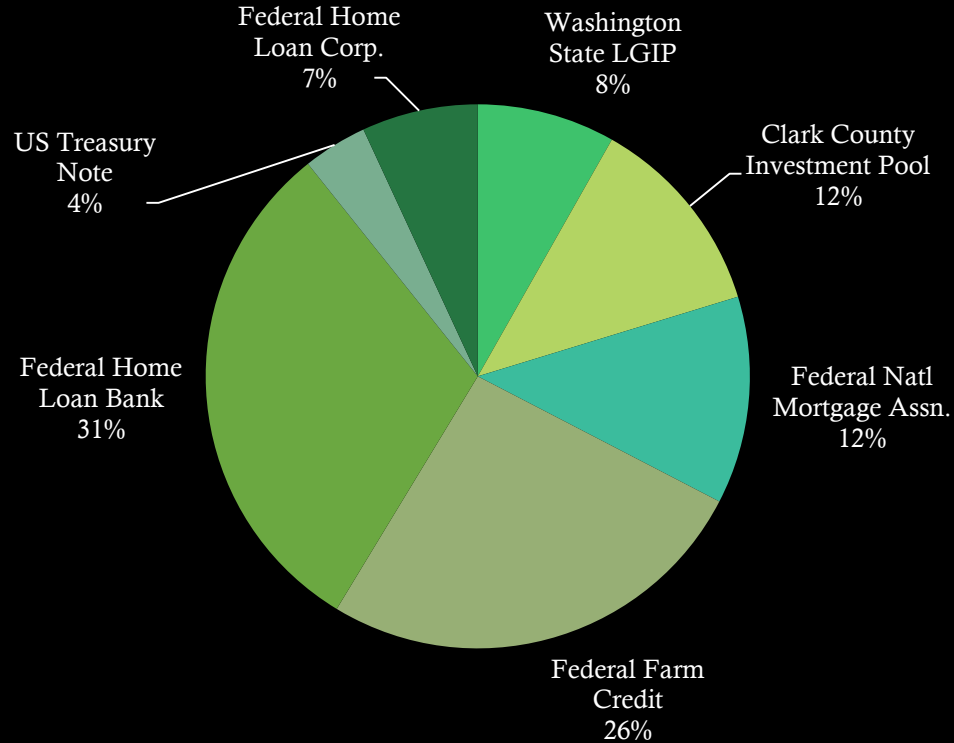


# Yield Curve - Interest Rates

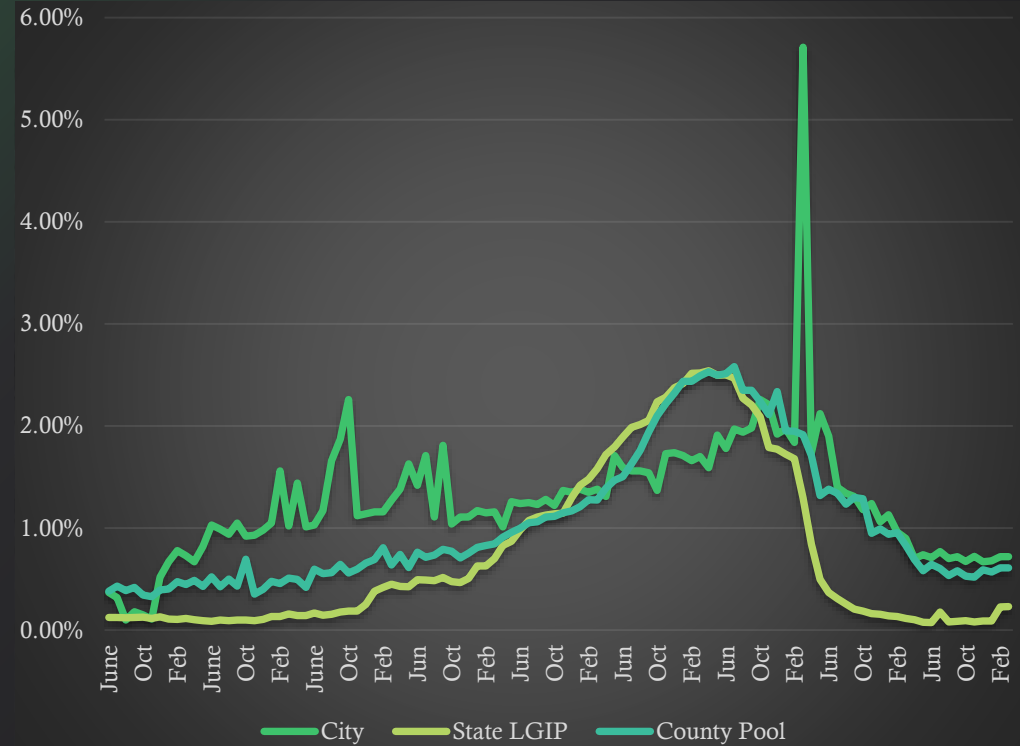


# Investment Portfolio

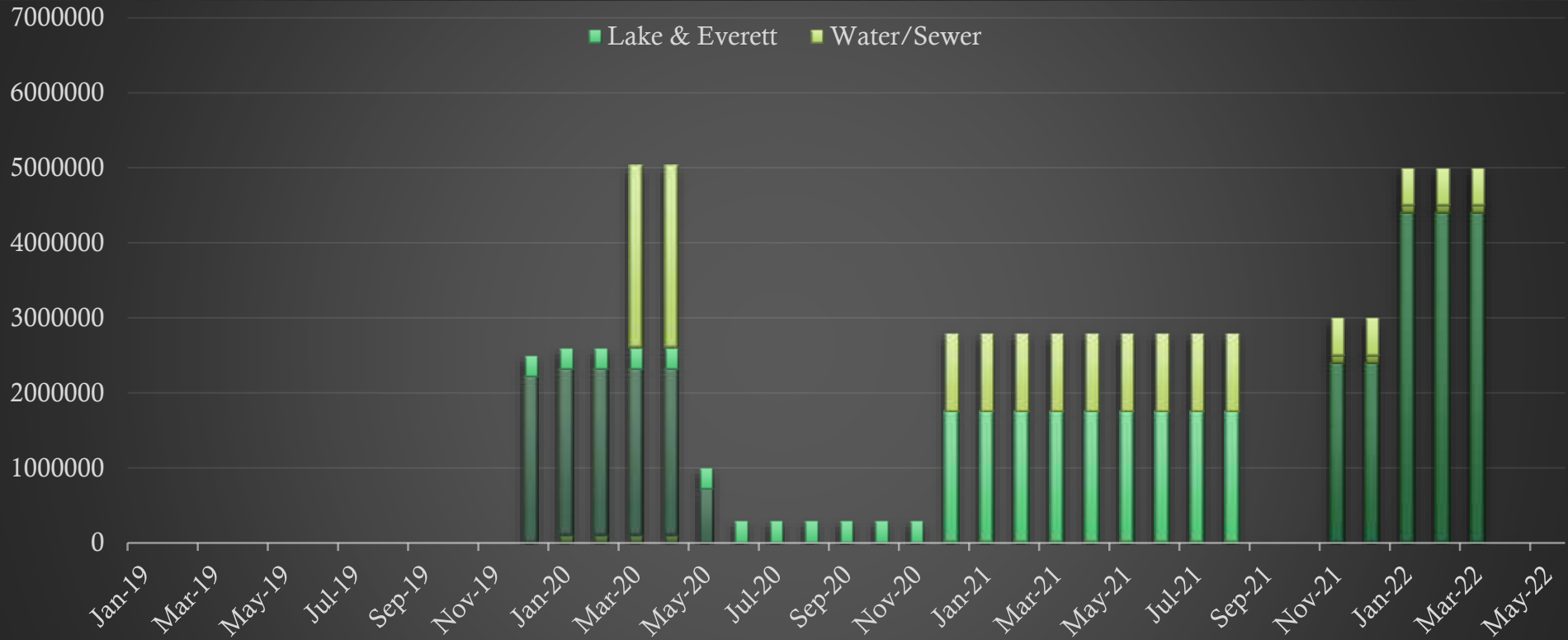
Item 2.



## Portfolio Performance 2013-2022



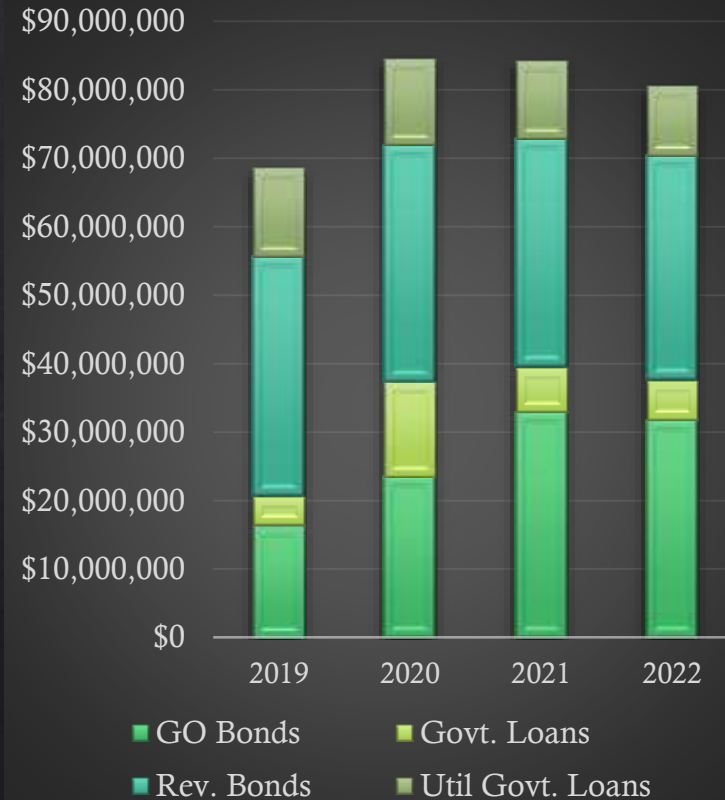
# Line of Credit



# Debt Outstanding

## Projects Financed

2020	Legacy Lands
	Lake and Everett
	Land Contract
2021	Legacy Lands
	Refi Contract
	Facilities
	Street Repair



## Final Debt Payments

2019	Ambulance
	Sewer Plant Upgrade
2020	Sewer Plant Upgrade
	Library Bond
	Steigerwald Well Site
2021	Legacy Land Contract
	Lake Road



### Monthly Mortgage Payments Soar

	Median house prices \$ ths	Mortgage balance \$ ths	Fixed mortgage rate %	Consumer price index Current=100	Monthly payment \$ Today's \$		Median household income Today's \$ ths	Mortgage payment As a % of income
Current	389.6	311.7	5.1	100.0	1,694	1,694	65,913	30.8
Yr ago	338.2	270.5	3.1	92.1	1,152	1,251	64,864	23.1
5 yrs ago	243.8	195.0	4.2	84.8	954	1,125	58,625	23.0
10 yrs ago	170.2	136.1	4.0	79.5	646	812	50,698	19.2
Peak in the housing bubble	229.7	183.8	6.1	69.2	1,110	1,604	46,443	41.4

*Notes:*

Assumes a 20% downpayment.

House prices peaked in the housing bubble in October 2005.

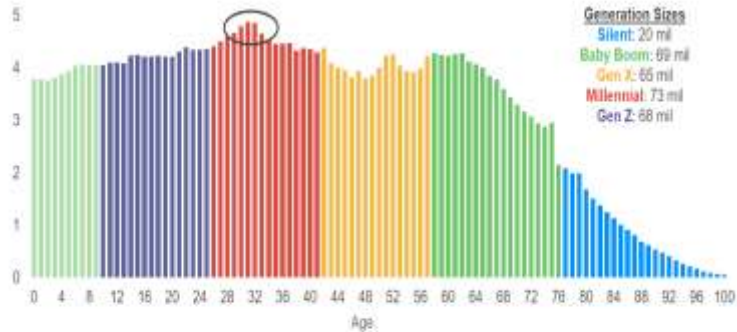
Median income per household is a 12-mo MA.

Sources: National Association of Realtors, Freddie Mac, BLS, BEA, Moody's Analytics

# Outlook

## Demographics Support Demand

Population estimate by single age cohort for 2022, mil



Sources: Census Bureau, Moody's Analytics

## Gap Between Available Jobs and Workers Has Never Been Wider

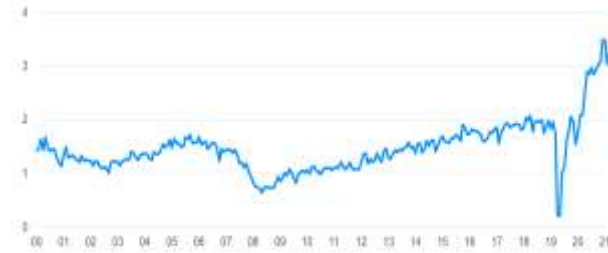


Sources: BLS, HHS, Moody's Analytics

## I'm Not Fired—I Quit

Item 2.

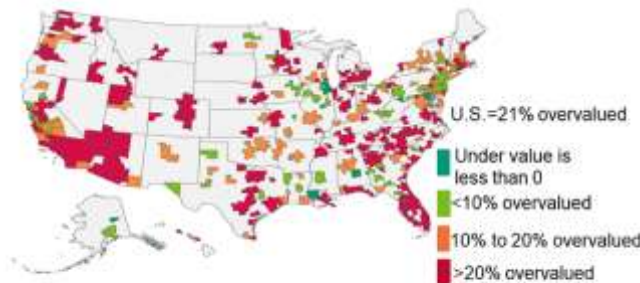
Ratio of job-quits to layoffs/discharges, total nonfarm employment



Sources: BLS, Moody's Analytics

## Housing Prices Are Vulnerable

House price valuation, 2021Q4



Source: Moody's Analytics

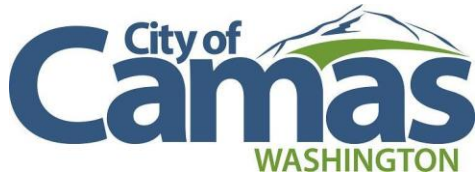
## ...In Much of the Country



Sources: Census Bureau, Moody's Analytics



# Questions



June 6, 2022

Susie Peterson  
Columbia Land Trust  
511 SE Morrison St.  
Portland, OR 97214

Megan Van de Mark  
Portland Audubon  
5151 NW Cornell Rd.  
Portland, OR 97210

**Subject: City of Camas Backyard Habitat Program Contract Extension FY22-24**

Dear Collaborators,

The Backyard Habitat Certification Program Memorandum of Understanding (MOU) for FY22-24 between the City of Camas and Columbia Land Trust contains a provision which permits the City's Public Works Director to amend the MOU on behalf of City of Camas.

As discussed, the City of Camas hereby exercises its right to amend the MOU in order to extend the contract for the period of July 1, 2022 to June 30, 2024 for the amount of \$11,836.

If you have any questions, please feel free to contact Jackie Caldwell at 360-817-7388 or [jcaldwell@cityofcamas.us](mailto:jcaldwell@cityofcamas.us).

Sincerely,

Steven R. Wall, P.E.  
Public Works Director



## Staff Report

May 16, 2022 Council Workshop Meeting

Backyard Habitat Certification Program Renewal

Presenter: Steve Wall, Public Works Director

Time Estimate: 5 minutes

Phone	Email
360.817.7899	swall@cityofcamas.us

**BACKGROUND:** This is a renewal of an existing program that started in 2019. The Watershed Alliance of Southwest Washington continues to work with Portland Audubon and Columbia Land Trust to bring the Backyard Habitat Certification Program (BHCP) to Clark County.

**SUMMARY:** The intent of the BHCP is to provide technical assistance, financial incentives, encouragement, and recognition to people that want to create natural, low-maintenance gardens that support people, wildlife, and the planet. This program will help reduce the urban footprint and meet the City's Stormwater NPDES Permit requirements for stewardship.

The Watershed Alliance visited a number of sites in the City of Camas this last year and there are still many eager participants on the waiting list.

### EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

- The BHCP will help reduce the urban footprint.

What's the data? What does the data tell us?

- The data includes the number of homes that has started the BHCP, achieved certification and number of people who are still on the waiting list. The data tells us what part of Clark County have reduction in urban footprint.

How have communities been engaged? Are there opportunities to expand engagement?

- The Watershed Alliance of Southwest Washington have done promotions and tabling events to engage the community to participate.

Who will benefit from, or be burdened by this agenda item?

- The City and Clark County as a whole should benefit from this project.

What are the strategies to mitigate any unintended consequences?

- The Watershed Alliance of Southwest Washington provides technical assistance and is a great resource for homeowners when questions arise.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

- N/A

Will this agenda item improve ADA accessibilities for people with disabilities?

- N/A

What potential hurdles exists in implementing this proposal (include both operational and political)?

- The biggest hurdles are getting homeowners to participate and having adequate funding to provide the technical assistance.

How will you ensure accountabilities, communicate, and evaluate results?

- The Watershed Alliance of Southwest Washington provides biannual reports that shows County and City data, as well as educational and outreach events that were done.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

- This project will help the City meet the Stormwater NPDES Permit requirements for stewardship and education.

**BUDGET IMPACT:** \$11,836 expenditure from the Stormwater Capacity Grant received from the Department of Ecology. There will be no direct budget impact to the Stormwater Fund.

**RECOMMENDATION:** This item is for Council's information only. Staff recommends this item be placed on the June 6, 2022 Consent Agenda for Council's consideration.



## Staff Report

May 16, 2022 Council Workshop Meeting

Six-Year Transportation Improvement Program

Presenter: James Carothers, Engineering Manager

Time Estimate: 10 minutes

Phone	Email
360.817.7230	jcarothers@cityofcamas.us

**BACKGROUND:** The Six Year Transportation Improvement Program, also known as the Six Year Street Plan, is updated each year prior to commencement of the Washington State fiscal year of July 1 per the requirements of the Revised Code of Washington (RCW) 35.77.010. This year's program is for calendar years 2023 through 2028. Projects that have obligated (committed) construction funding are pulled from the list each year.

**SUMMARY:** In accordance with the RCW, the purpose of the Plan is to assure that each city shall perpetually have available advanced plans looking to the future for not less than six years as a guide in carrying out a coordinated transportation program. Most of the projects on the list do not currently have a funding source. The project list, which essentially includes all projects for the 20-year planning horizon, is much larger than available funding sources. Similarly, just because a project is on the list doesn't mean that it is or will be funded in the near future (there is often confusion on this from developers and the general public). Some grant sources require a project to be on the agency's 6 Year Street Plan to be eligible for funding. Typically, the priority number assigned is only for broader community planning purposes and is not necessarily of importance for reasons of timing or eligibility of funding.

Staff is proposing only minor changes to the 2022 through 2027 plan from last year. The main changes on the attached draft are as follows:

- NE Goodwin Road/28<sup>th</sup> Street Project (NW Camas Meadows Dr. to NE 232<sup>nd</sup> Ave.) has been moved from priority 10 to priority 3. Staff is proposing the City begin moving forward with this project in the near future, including application for potential funding opportunities.
- NW/NE 6<sup>th</sup> Avenue Corridor Improvements Project has been moved from priority 16 to priority 10.
- The NE Goodwin Road and NE Ingle Road Traffic Signal Project is to be constructed as conditioned for development and has been pulled from the list.

The plan consists of the list, map and appendices. The drafts are attached to this agenda item. The public hearing for this plan is scheduled for June 6 and resolution adoption is slated for the June 21 meeting.

### **EQUITY CONSIDERATIONS:**

What are the desired results and outcomes for this agenda item?

*This workshop item is an introduction to this year's plan in anticipation of a June 6, 2022 Public Hearing and adoption of the Resolution by Council on June 21, 2022.*

What's the data? What does the data tell us?

*N/A*

How have communities been engaged? Are there opportunities to expand engagement?

*This plan is being posted on the website and there is an upcoming Public Hearing. Public comments will be provided to Council for consideration.*

Who will benefit from, or be burdened by this agenda item?

*This plan allows projects to be eligible for various grants. These grants benefit all citizens in general by providing completed projects with sources that offset local funding.*

What are the strategies to mitigate any *unintended* consequences?

*N/A*

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

*No.*

Will this agenda item improve ADA accessibilities for people with disabilities?

*There are many projects in this plan that include ADA accessibility enhancements.*

What potential hurdles exists in implementing this proposal (include both operational and political)?

*None.*

How will you ensure accountabilities, communicate, and evaluate results?

*After a public hearing, this plan is to be adopted by Council Resolution.*

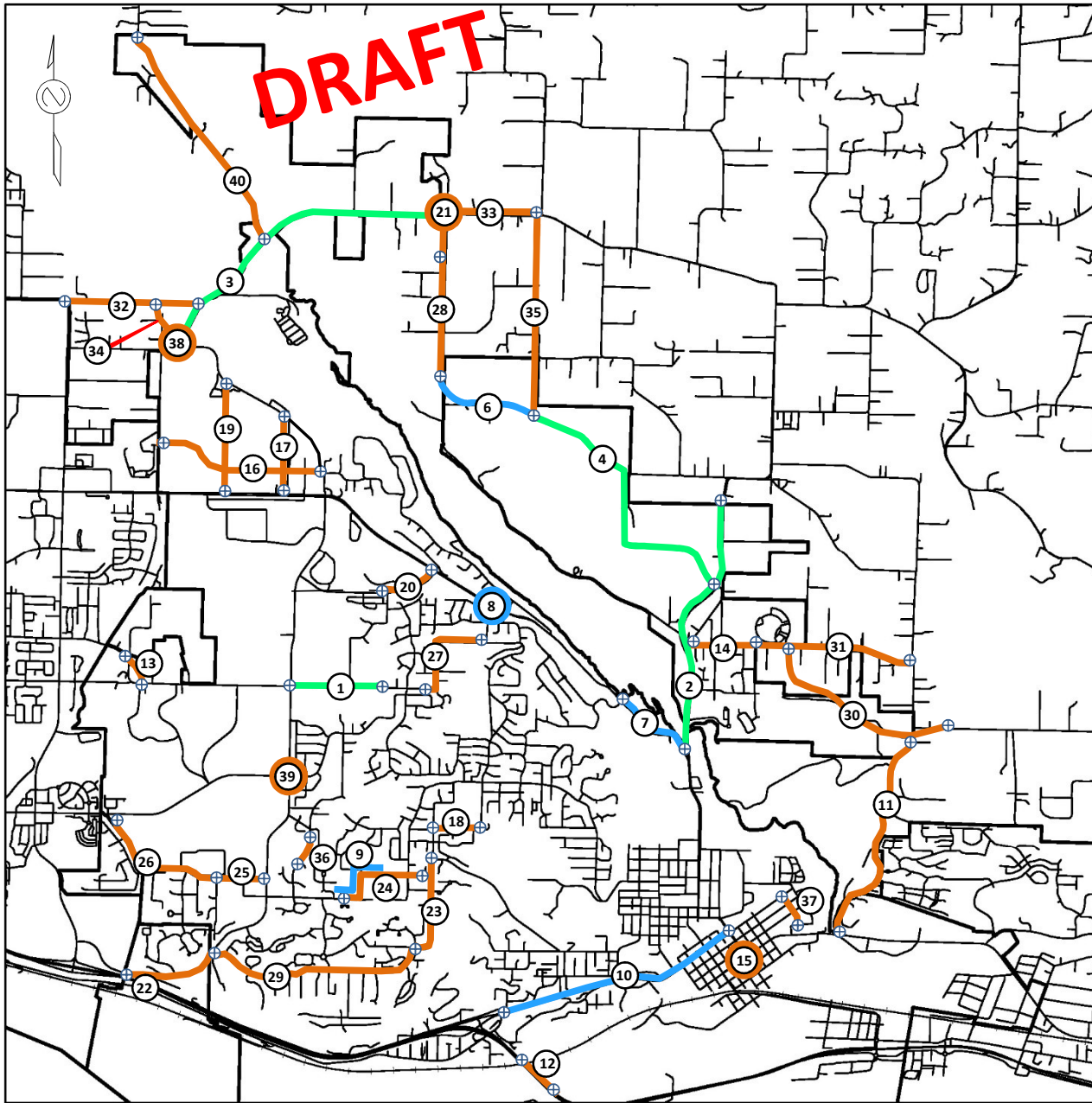


How does this item support a comprehensive plan goal, policy or other adopted resolution?

*Projects in the comprehensive plan are included in the Six Year Street Plan.*

**BUDGET IMPACT:** This agenda item is budget neutral.

**RECOMMENDATION:** Staff recommends that Council provide comments about this plan. Staff will bring this plan back for a Public Hearing on June 6, 2022.

**DRAFT**

## City of Camas 2023 – 2028 Six Year Street Priorities

- |  |  |   |
|--|--|---|
| <div style="display: inline-block; width: 20px; height: 20px; background-color: green; margin-right: 5px;"></div>  | 1 NW 38th Ave (Ph 3)                           | <div style="display: inline-block; width: 20px; height: 20px; border: 2px solid green; border-radius: 50%; text-align: center; line-height: 20px; margin-left: 10px;">5</div> |
|  | 2 SR 500 (Everett St/Rd)                       |   |
|  | 3 NE Goodwin Rd/28th St                        |   |
|  | 4 North Shore East/West Arterial               |   |
|  | 5 ADA Access Upgrades Citywide                 |   |
| <div style="display: inline-block; width: 20px; height: 20px; background-color: blue; margin-right: 5px;"></div>   | 6 NE North Shore Blvd.                         |   |
|  | 7 NW Lake Rd.                                  |   |
|  | 8 Lake Rd. & NW Sierra St. Signal              |   |
|  | 9 16th Ave/ Hood / 18th Ave Path               |   |
|  | 10 NW/NE 6th Ave Corridor Imp                  |   |
| <div style="display: inline-block; width: 20px; height: 20px; background-color: orange; margin-right: 5px;"></div> | 11 SE Crown Rd                                 |   |
|  | 12 SR 14 - West Camas Slough Bridge            |   |
|  | 13 Bybee Rd                                    |   |
|  | 14 NE 43rd Ave                                 |   |
|  | 15 Downtown Infrastructure                     |   |
|  | 16 Street "B" (North Dwyer Creek Area)         |   |
|  | 17 NW Payne St.                                |   |
|  | 18 NW 23rd Ave                                 |   |
|  | 19 Street "A" (North Dwyer Creek Area)         |   |
|  | 20 NW Leadbetter Dr Path                       |   |
|  | 21 NE 28th St & NE 232nd Ave Intersection Imp. |   |
|  | 22 NW Brady Rd Ped & Bike Improvements         |   |
|  | 23 NW Astor St.                                |   |
|  | 24 NW 16th Ave/Hood/18th Ave                   |   |
|  | 25 NW 18th Ave                                 |   |
|  | 26 NW 18th Ave/Payne Rd                        |   |
|  | 27 NW Astor St. /43rd Ave                      |   |
|  | 28 NE 232nd Ave                                |   |
|  | 29 NW McIntosh Rd                              |   |
|  | 30 NE Woodburn Dr.                             |   |
|  | 31 SE 15th St./Norse Rd                        |   |
|  | 32 NE 18th St (192nd to Goodwin)               |   |
|  | 33 NE 28th St (232nd to 242nd)                 |   |
|  | 34 NW Camas Meadows Dr (West)                  |   |
|  | 35 NE 242nd Ave                                |   |
|  | 36 NW Maryland St                              |   |
|  | 37 NE Nevada St.                               |   |
|  | 38 NE Goodwin / Camas Meadows Signal           |   |
|  | 39 NW Pacific Rim / Parker St. Signal          |   |
|  | 40 NE Ingle Rd to N City Limits                |   |

Six Year Street Plan Map 2023-2028 D1 (File 2023-2028 STIP)

Washington State Department of Transportation  
Agency: City of Camas  
Co. No.: 06                      Co. Name: Clark Co.  
City No.: 0145                      MPO/RTPO: RTC

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Six Year Transportation Improvement Program

Item 4.

FROM: 2023                      TO: 2028

Hearing Date: 6/6/2022                      Adoption Date: 6/21/2022

Amend Date:                      Resolution No:

Functional Class	Priority Number	Project Identification A. Pin/Project No.                      B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description                      G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule <i>(Local Agency)</i>				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	1	NW 38th Avenue NW Parker to Grass Valley Park from:                      to: Widening, bike lanes, pedestrian access	03	S	0.45		CN	4/1/2024		1436			5164	6600			5600	1000	CE	YES
							Totals		0	1436		0	5164	6600	0	0	5600	1000		
16	2	SR-500 (Everett St./Rd.) NW Lake Rd. to SE 4th St. from:                      to: Widen with bike lanes, sidewalks, illumination, bridge replacement	03	P	1.08		ALL	6/1/2023						45700		1000	2000	42700		
							Totals		0	0		0	0	45700	0	1000	2000	42700		
17	3	NE Goodwin Road/28th Street NW Camas Meadows Dr. to NE 232nd Ave. from:                      to: Widen to 5 lanes with bike lanes, sidewalk west of Ingle Widen to 3 lanes with bike lanes, sidewalk east of Ingle	15	P	1.72		ALL	1/1/2025						22515			22515			
							Totals		0	0		0	0	22515	0	0	22515	0		
16	4	New North Shore E/W Arterial NE North Shore Blvd. to Everett Rd. from:                      to: New construction Includes Critical Areas and Alignment Investigation	01	P	2.00		ALL	6/1/2025						16936			2000	14936		
							Totals		0	0		0	0	16936	0	0	2000	14936		
14	5	ADA Access Upgrades from: Citywide                      to: (Ongoing)	28	P	0.00		ALL	1/1/2023						300	50	50	50	150		
							Totals		0	0		0	0	300	50	50	50	150		
00	6	NE 9th Street NE 232nd Ave. to NE 242nd Ave. from:                      to: New construction Includes Critical Areas and Alignment Investigation	15	P	0.50		PE	6/1/2026						227				227		
							Totals		0	0		0	0	227	0	0	0	227		

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Item 4.

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									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	7	Lake Road NW Lacamas Lane to Lacamas Lake Lodge from:                      to: Widening, sidewalk	03	P	0.45		ALL	6/1/2025						3475			3475			
							Totals		0	0		0	0	3475	0	0	3475	0		
16	8	NW Lake Road @ NW Sierra St. from:                      to: Traffic signal	24	P	00		ALL	1/1/2024						395		395				
							Totals		0	0		0	0	395	0	395	0			
16	9	NW 18th Ave., et al. Path NW Astor to NW 16th, include NW Hood from:                      to: Pedestrian Path	28	P	0.40		ALL	1/1/2025						260			60	200		
							Totals		0	0		0	0	260	0	0	60			
14	10	NW/NE 6th Avenue Corridor Improvements NW Norwood to NE Garfield from:                      to: Access and multimodal upgrades	24	P	1.70		ALL	1/1/2024						1000		1000				
							Totals		0	0		0	0	1000	0	1000	0	0		
16	11	Crown Road from: SE 23rd St. to NE 3rd Ave. Multimodal, turn lanes and intersection improvements	04	P	1.3		ALL	1/1/2026						12360				12360		
							Totals		0	0		0	0	12360	0	0	0	12360		
12	12	SR-14 West Camas Slough Bridge from:                      to: Widen to 4 lanes NOTE: PE phase began 1/2006	03	P	2.25		ALL	1/1/2026			WSDOT	35000		35000				35000		
							Totals		0	0		35000	0	35000	0	0	0	35000		

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									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	13	<b>Bybee Road Realignment</b> SE 15th St. to SE 20th St. from:                      to: New construction	01	P	0.05		ALL	1/1/2024						1823		1823				
							Totals		0	0		0	0	1823		1823		0	0	
17	14	<b>NE 43rd Avenue</b>  from: SR-500                      to: East City Limits Widen to 3 lanes with bike lanes, sidewalk	03	P	0.36		ALL	1/1/2028						2190					2190	
							Totals		0	0		0	0	2190		0	0		0	2190
00	15	<b>Downtown Infrastructure</b> NE 3rd to NE 7th, NE Adams to NE Garfield from:                      to: Pavement and sidewalk Rehab, ADA upgrades	06	P	0	SWPO	ALL	1/1/2025						1550			1550			
							Totals		0	0		0	0	1550		0	0		1550	0
00	16	<b>North Dwyer Creek Master Plan Street "B"</b> NW Friberg St./Strunk to NW Larkspur St. from:                      to: New construction	15	P	0.90		PE	1/1/2027						5					5	
							Totals		0	0		0	0	5		0	0		0	5
19	17	<b>NW Payne Street</b> NW Lake Rd. to NW Camas Meadows Dr. from:                      to: Widening, bike lanes, sidewalk	03	P	0.40		PE	1/1/2028						5					5	
							Totals		0	0		0	0	5		0	0		0	5

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							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
17	18	NW 23rd Avenue Nw Astor to NW Sierra from:                      to: Widening, sidewalk	04	P	0.23		ALL	1/1/2026						560				560		
							Totals		0	0		0	0	560	0	0	0	560		
00	19	North Dwyer Creek Master Plan Street "A" NW Lake Rd. to NW Camas Meadows Dr. from:                      to: New construction	15	P	0.64		PE	1/1/2023						5	5					
							Totals		0	0		0	0	5	5	0	0	0		
17	20	NW Leadbetter Drive NW Lake Rd. to NW Fremont St. from:                      to: Sidewalk	28	P	0.15		CN	1/1/2026						66				66		
							Totals		0	0		0	0	66	0	0	0	66		
17	21	NE 28th Street & NE 232nd Avenue  from:                      to: Intersection improvements	24	P	0.00		ALL	6/1/2026						177				177		
							Totals		0	0		0	0	176.63	0	0	0	176.63		
16	22	Brady Road McIntosh to West City Limits from:                      to: Bike & Pedestrian Improvements	04	P	.50		PE	1/1/2026						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
17	23	NW Astor Street/NW 11th Avenue NW 16th Ave. to McIntosh Rd. from:                      to: Widening, bike lanes, sidewalk	03	P	0.62		PE RW CN	1/1/2026 1/1/2027 6/1/2028						140 140 2203				140 140 2203		
							Totals		0	0		0	0	2483.21	0	0	0	2483.21		

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							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
16	24	NW 18th Avenue, et al NW Astor to NW 16th, include NW Hood from:                      to: Widen curb, sidewalk	03	P	0.51		PE	1/1/2026						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
16	25	NW 18th Avenue NW Whitman St. to NW Brady Rd. from:                      to: New construction with bike lanes	01	P	0.26		PE	1/1/2026						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
16	26	NW 18th Avenue NW Whitman St. to West City Limits from:                      to: Widening, bike lanes	03	P	0.40		PE	1/1/2026						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
16	27	NW 43rd/NW Astor - NW Sierra to NW 38th Impr. from:                      to: Widening, bike lanes, sidewalk	03	P	.50		PE	1/1/2028						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
17	28	NE 232nd Avenue NE 28th to NE North Shore Blvd. from:                      to: Widen to 3 lanes with bike lanes, sidewalk	15	P	0.97		PE	1/1/2028						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
17	29	NW McIntosh Road NW Brady Rd. to NW 11th Ave. from:                      to: Widening, bike lanes, sidewalk	15	P	1.2		PE	1/1/2028						5				5		
							Totals		0	0		0	0	5	0	0	0	5		

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							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	30	NE Woodburn Drive SE 283rd Ave. to SE 15th St. from:                      to: New construction Includes 23rd St. realignment	01	P	.70		ALL	1/1/2028						6587				6587		
Totals									0	0		0	0	6587.26	0	0	0	6587.26		
07	31	SE 15th Street/Nourse Road  from: Camas High School to: NE 283rd Ave. Widen to 3 lanes with bike lanes, sidewalk	15	P	0.59		PE	1/1/2028						5				5		
Totals									0	0		0	0	5	0	0	0	5		
00	32	NE 18th Street NE 192nd Ave. to NE Goodwin Rd. from:                      to: New construction (potential alternate alignment)	15	P	0.67		PE	1/1/2028						5				5		
Totals									0	0		0	0	5	0	0	0	5		
17	33	NE 28th Street NE 232nd Ave. to NE 242nd Ave. from:                      to: Widen to 3 lanes with bike lanes	15	P	0.50		PE	1/1/2028						5				5		
Totals									0	0		0	0	5	0	0	0	5		
16	34	NW Camas Meadows Drive NE 13th St. to NE 18th St. from:                      to: New construction (potential alternate alignment)	15	P	0.20		PE	1/1/2028						5				5		
Totals									0	0		0	0	5	0	0	0	5		
00	35	NE 242nd Avenue NE 28th St. to NE North Shore Blvd. from:                      to: Widen to 3 lanes with bike lanes, sidewalk	15	P	0.70		PE	1/1/2028						5				5		
Totals									0	0		0	0	5	0	0	0	5		



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Hearing Date: 6/6/2022      Adoption Date: 6/21/2022  
Amend Date:                      Resolution No:

Functional Class	Priority Number	Project Identification A. Pin/Project No.                      B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description                      G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule <i>(Local Agency)</i>				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
19	36	NW Maryland Street NW 19th to NW 24th from:                      to: New construction	01	P	0.25		ALL	6/1/2028						291				291		
							Totals		0	0		0	0	290.92	0	0	0	290.92		
19	37	NE Nevada Street NE 3rd to NE 6th from:                      to: Reconstruct	04	P	0.17		ALL	6/1/2028						291				291		
							Totals		0	0		0	0	290.92	0	0	0	290.92		
00	38	NE Goodwin Road @ NW Camas Meadows Drive from:                      to: Traffic signal	24	P	00		ALL	6/1/2028						364				364		
							Totals		0	0		0	0	363.65	0	0	0	363.65		
16	39	NW Pacific Rim @ Parker Street from:                      to: Traffic signal	15	P	00		PE	6/1/2028						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
17	40	NE Ingle Road-NE Goodwin to N City Limits Goodwin to N City Limits from:                      to: widen to 3 lanes with bike lanes, sidewalk	03	P	1.30		PE	6/1/2028						5				5		
							Totals		0	0		0	0	5	0	0	0	5		
00	41	NE Ingle Road Extension Goodwin to 232nd Ave from:                      to: New construction	15	P	1.00		PE	6/1/2028						5				5		
							Totals		0	0		0	0	5	0	0	0	5		

Agency: City of Camas  
Co. No.: 06  
City No.: 0145

Co. Name: Clark Co.  
MPO/RTPO: RTC

DRAFT

FROM: 2023  
Hearing Date: 6/6/2022  
Amend Date:

TO: 2028  
Adoption Date: 6/21/2022  
Resolution No:

Item 4.

Functional Class	Priority Number	Project Identification		Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditure Schedule <i>(Local Agency)</i>				Federally Funded Projects Only														
		A. Pin/Project No.	B. STIP ID					C. Project Title	D. Road Name or Number	E. Begin & End Termini	F. Project Description	G. Structure ID	Project Phase	Phase Start (yyyy)							Fund Source Information												
															Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required							
1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21												
16	42	<b>SR-500 @ Leadbetter Road</b>		15	P	00		PE	1/1/2028						5					5													
		from: to:																															
								Totals															0	0	0	0	5	0	0	0	0	5	
16	43	<b>SR-500 @ New E/W Arterial</b>		15	P	00		PE	1/1/2028						5					5													
		from: to:																															
								Totals															0	0	0	0	5	0	0	0	0	5	
16	44	<b>NE 28th Street @ 242nd Avenue</b>		15	P	00		PE	1/1/2028						5					5													
		from: to:																															
								Totals															0	0	0	0	5	0	0	0	0	5	
16	45	<b>SR-500 @ NE 14th Ave.</b>		24	P	00		PE	1/1/2028						5					5													
		from: to:																															
								Totals															0	0	0	0	5	0	0	0	0	5	
00	46	<b>NE 232nd Avenue @ Ingle Extension</b>		15	P	00		PE	1/1/2028						5					5													
		from: to:																															
								Totals															0	0	0	0	5	0	0	0	0	5	
00	47	<b>Pavement Treatments (maintenance &amp; preservation)</b>		47	P	00		CN	6/1/2023						5400	900	900	900	2700														
		from: to:																															
								Totals															0	0	0	0	5400	900	900	900	2700		

Agency: City of Camas  
Co. No.: 06                      Co. Name: Clark Co.  
City No.: 0145                 MPO/RTPO: RTC

DRAFT

FROM: 2023                      TO: 2028  
Hearing Date: 6/6/2022      Adoption Date: 6/21/2022  
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Item 4.

Functional Class	Priority Number	Project Identification A. Pin/Project No.                      B. STIP ID C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description                      G. Structure ID	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule <i>(Local Agency)</i>				Federally Funded Projects Only	
							Project Phase	Phase Start (yyyy)	Fund Source Information						1st	2nd	3rd	4th thru 6th	Envir. Type	R/W Required
									Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
00	48	<b>Reconstructs</b>  from: Citywide                      to:	04	P	00		ALL	1/1/2023	CDBG	250				1500	250	250	250	750		
							Totals		0	250		0	0	1500	250	250	250	750		
00	49	<b>Sidewalk Projects</b>  from:                      to: Sidewalk installations Citywide, including curb ramps	28	P	00		ALL	1/1/2023						150	25	25	25	75		
							Totals		0	0		0	0	150	25	25	25	75		
0	50	<b>Shared Path Improvements</b> Citywide from:                      to:	28	P	00		ALL	1/1/2025						200			50	150		
							Totals		0	0		0	0	200	0	0	50	150		
00	51	<b>Safety Projects</b>  from:                      to: Future safety projects Includes traffic revisions, NW Fargo Curve Safety Analysis	21	P	00		ALL	1/1/2023						300	50	50	50	150		
							Totals		0	0		0	0	300	50	50	50	150		

# Appendices

## Six Year Form Coding Instructions

### Heading

Agency	Enter name of the sponsoring agency.
County No.	Enter the assigned number (see LAG Appendix 21.44).
City No.	Enter the assigned number (see LAG Appendix 21.45).
MPO/RTPO	Enter the name of the associated MPO (if located within urbanized area) or RTPO (if located in a rural area).
Hearing Date	Enter the date of the public hearing.
Adoption Date	Enter the date this program was adopted by council or commission.
Resolution No.	Enter Legislative Authority resolution number (if applicable.)
Amendment Date	Enter the date this program was amended by council or commission.

### Column Number

1. **Functional Classification.** Enter the appropriate 2-digit code denoting the Federal Functional Classification. (**Note:** The Federal Functional Classification must be one approved by FHWA.)

### Description

00- No Classification

#### Rural (< 5000 pop.)

- 01 - Interstate
- 02 - Principal Arterials
- 06 - Minor Arterials
- 07 - Major Collector
- 08 - Minor Collector
- 09 - Local Access

#### Urban (> 5000 pop.)

- 11 - Interstate
- 12 - Freeways & Expressways
- 14 - Other Principal Arterials
- 16 - Minor Arterial
- 17 - Collector
- 19 - Local Access

1. **Priority Numbers.** Enter local agency number identifying agency project priority (optional).

2. **Project Identification.** Enter (a) Federal Aid Number if previously assigned; (b) Bridge Number; (c) Project Title; (d) Street/Road Name or Number/Federal Route Number; (e) Beginning and Ending Termini (milepost or street names); and (f) Describe the Work to be Completed.

4. **Improvement Type Codes.** Enter the appropriate federal code number.

SEE APPENDIX A

5. **Funding Status.** Enter the funding status for the entire project or phase that describes the current status.

**S** - Project is 'selected' by the appropriate selection body and funding has been secured by the lead agency.

**P** - Project is subject to selection by an agency other than the lead and is listed for planning purposes. (Funding has **not** been determined.)

6. **Total Length.** Enter project length to the nearest hundredth (or code "00" if not applicable).

7. **Utility Code(s).** Enter the appropriate code letter(s) for the utilities that need to be relocated or are impacted by the construction project.

C - Cable TV

G - Gas

O - Other

P - Power

S - Sewer (other than agency-owned)

T - Telephone

W - Water

8. **Project Phase.** Select the appropriate phase code of the project.

**PE** - Preliminary Engineering, including Design (or Planning)

**RW** - Right of Way or land acquisition

**CN** - Construction only (**or transit planning or equipment purchase**)

**ALL** - All Phases: from Preliminary Engineering through Construction

9. **Phase Start Date.** Enter the **month/day/year** in MM/DD/YY format that the selected phase of the project is **actually** expected to start.

10. **Federal Fund Code.** Enter the Federal Fund code from the table.

SEE APPENDIX C

11. **Federal Funds.** Enter the total federal cost (**in thousands**) of the phase regardless of when the funds will be spent.

12. **State Fund Code.** Enter the appropriate code for any of the listed state funds to be used on this project.

SEE APPENDIX C

13. **State Funds.** Enter all funds from the State Agencies (**in thousands**) of the phase regardless of when the funds will be spent.

14. **Local Funds.** Enter all the funds from Local Agencies (**in thousands**) of the phase regardless of when the funds will be spent.

15. **Total Funds.** Enter the sum of columns 10, 12, and 14. (Auto-calculation in the “STIP Too” program.)

16-19. **Expenditure Schedule - (1st, 2nd, 3rd, 4th thru 6th years).** Enter the estimated expenditures (**in thousands**) of dollars by year. (***For Local Agency use.***)

20. **Environmental Data Type.** Enter the type of environmental assessment that will be required for this project. (This is “***required***” for ***Federally funded projects***, but may be filled in for state or locally funded projects.)

EIS - Environmental Impact Statement

EA - Environmental Assessment

CE - Categorical Exclusion

21. **R/W Certification.** Click **Y** if Right of Way acquisition is or will be required. If yes, enter R/W

Certification Date, if known. (This is “***required***” for ***Federally funded projects***)

**APPENDIX A**  
**IMPROVEMENT TYPE CODES**

01	New Construction Roadway
03	Reconstruction, Added Capacity
04	Reconstruction, No Added Capacity
05	4R Maintenance Resurfacing
06	4R Maintenance - Restoration & Rehabilitation
07	4R Maintenance - Relocation
08	Bridge, New Construction
10	Bridge Replacement, Added Capacity
11	Bridge Replacement, No Added Capacity
13	Bridge Rehabilitation, Added Capacity
14	Bridge Rehabilitation, No Added Capacity
15	Preliminary Engineering
16	Right of Way
17	Construction Engineering
18	Planning
19	Research
20	Environmental Only
21	Safety
22	Rail/Highway Crossing
23	Transit
24	Traffic Management/Engineering - HOV
25	Vehicle Weight Enforcement Program
26	Ferry Boats
27	Administration
28	Facilities for Pedestrians and Bicycles
29	Acquisition of Scenic Easements and Scenic or Historic Sites
30	Scenic or Historic Highway Programs
31	Landscaping and Other Scenic Beautification
32	Historic Preservation
33	Rehab & Operation of Historic Transp. Buildings, Structures, Facilities
34	Preservation of Abandoned Railway Corridors
35	Control and Removal of Outdoor Advertising
36	Archaeological Planning & Research
37	Mitigation of Water Pollution due to Highway Runoff
38	Safety and Education for Pedestrians/Bicyclists
39	Establishment of Transportation Museums
40	Special Bridge
41	Youth Conservation Service
42	Training
43	Utilities
44	Other
45	Debt Service
47	Systematic Preventive Maintenance

**APPENDIX B**  
***Void***

### **APPENDIX C** **FEDERAL FUND CODES**

5307	FTA Urbanized Area Formula Program
5309(Bus)	FTA Bus and Bus Facilities
5309(FG)	FTA Fixed Guideway Modernization
5309(NS)	FTA New Starts
5310	FTA Elderly Persons and Persons with Disabilities
5311	FTA Rural Area Formula Grants
5316	FTA Job Access & Reverse Commute Program (JARC)
5317	FTA New Freedom Program
FTA Discretionary	Discretionary Programs such as Alternatives Analysis (5339) and TIGER Program
BIA	Bureau of Indian Affairs
BR	Bridge Replacement/Rehabilitation Program
CBI	Coordinated Border Infrastructure
CDBG	Community Development Block Grant (Dept. of Commerce)
CMAQ	Congestion Mitigation and Air Quality
DEMO	Demonstration Projects (High Priority, Sect. 112, 115, 117, 125 and 129)
Discretionary- FBD	Ferry Boat Discretionary
Discretionary- IMD	Interstate Maintenance Discretionary
Discretionary- ITS	Intelligent Transportation Systems
Discretionary- PLH	Public Lands Highways (Federal Lands)
Discretionary- SB	Scenic Byways
Discretionary- STP	Surface Transportation Priorities
Discretionary- TCSP	Transportation, Community & System Preservation Program
DOD	Department of Defense
FMSIB	Freight Mobility Strategic Investment Board
IM	Interstate Maintenance
IRR	Indian Reservation Roads
NHS	National Highway System
SRTS	Safe Routes to Schools
STBG	Surface Transportation Block Grant
STP	Surface Transportation Program (WSDOT Use Only)
STP(E)	Surface Trans. Program - Enhancements
STP(L)	Surface Trans. Program - Legislative Earmarks
STP(S)	Surface Trans. Program- Safety (Includes Highway) Safety Improvement Program, Hazard Elimination, Railway/Highway Crossing Program and 2010-15 County Road Safety Program)
STP(R)	Surface Trans. Program - Rural Regionally Selected
STP(U)	Surface Trans. Program - Urban Regionally Selected

### **STATE FUND CODES**

CRAB	County Road Administration Board
CW	Connecting Washington
FMSIB	Freight Mobility Strategic Investment Board
PWTF	Public Works Trust Fund
SRTS	Safe Routes to Schools
TIB	Transportation Improvement Board
TPP	Transportation Partnerships Program
WSDOT	WSDOT funds
OTHER	Any other state funds not listed



# Why Do We Use Consultants?

City Council Workshop  
May 16, 2022

# WHY Use Consultants

- Supplement staff resources
- Different types of consultant needs...
  - Architecture/Engineering (A/E)
  - Personal Services
- Not every project has consultants

# WHEN Do We Use Consultants?

- Supplemental - Specific Resource Needed
  - A/E - Survey, Archaeological, Geotech
  - Other - Finance/Accounting, Recruiting, GIS
- Full Support
  - Significant resources needed
  - Expedited tasks
  - Staff unavailable

# Project Examples (A/E)

In-House (Staff Only)	Supplement	Full-Support
ADA Access Improvements	Dallas Street CDBG Project (Survey)	Brady Road
Goot Park Playground	NW 11 <sup>th</sup> Ave to Brady Road Water Extension (Survey)	Lake/Everett Roundabout
View Ridge Sewer Replacement	Library Automated Materials Handling Project (Architect)	18 <sup>th</sup> Ave 2.0 MG Reservoir
Prune Hill Park Trail		Water/Sewer/Transp System Planning
Pavement Preservation →	Pavement Preservation →	Pavement Preservation

# HOW Do We Select (A/E) Consultants?

## Architecture/Engineering Services

- NOT based on cost!
  - “QBS” Process - Qualification-Based System per RCWs
  - Not a “competitive bid”
- Negotiated cost for services
  - Can’t reach agreement; go to next most qualified



# RFQ vs Roster Selection Process (A/E)

- RFQ (Request for Qualifications)
  - Advertise
  - Consultants submit written qualifications
  - Selection based on material submitted
  - Interviews if desired
- Professional Services Roster
  - City can choose qualified consultant from Roster
- Option to use any process - all meet RCWs

# RFQ vs Roster - Time Considerations

- “Typical” RFQ
  - Develop RFQ - 2 wks\*\*
  - Advertise - 3-4 wks
  - Selection - 2-6 wks (without/with interviews)
  - Develop Scope - 2-4 wks
  - Council Approval Process - 4 wks
  - **Total - 13-20 wks (3-5+/- months)**
- Professional Services Roster
  - Develop Scope - 2-4 wks\*\*
  - Council Approval Process - 4 wks
  - **Total - 6-8 wks (2+/- months)**

# Examples

- RFQ
  - 3<sup>rd</sup> Ave Bridge Seismic (7 mo. - Mar 2018 to Oct 2018)
  - Forest Home Booster Station (4 mo. - Jan 2020 to May 2020)
  - Lake Management Plan (7 mo. - Nov 2020 to June 2021)
- Roster
  - Crown Road Booster Station (2 mo.)
  - Lacamas Creek Trailhead (3 mo.)



# RFQ vs. Roster

- Which Process does Staff Use?
- Depends!
  - Size of Project
  - Timing
  - Efficiencies
  - Past Experiences

# Personal Services

- Technical expertise that is not A/E
  - “Intellectual Services”
- Examples:
  - Legal Services, Finance/Accounting, Recruitment, etc.
- “State law does not require any thresholds or processes for personal services contracting...”
  - City policies are key
- Purchased Services category similar
  - Typically “physical activities”

# “WHY’S IT TAKE SO LONG...?”

## *Why did we select them...?*

*“Why do we use consultants and then still review their work?”*

## “CAN’T WE JUST...?”

## *Not usually.*

# Questions?