



Library Board of Trustees Meeting Minutes
Thursday, December 15, 2022, 6:30 PM
Camas Public Library, 625 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – **891 3180 4305**
2. Or, from any device click [https://zoom.us/j/891 3180 4305](https://zoom.us/j/89131804305)

OPTION 2 - Join by phone (audio only):

1. Dial 877-853-5257 and enter meeting ID# **891 3180 4305**

For Public Comment:

1. Click the raise hand icon in the app or by phone, hit *9 to "raise your hand"
2. Or, email to publiccomments@cityofcamas.us (400 word limit)

These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.

I. CALL TO ORDER

The meeting was called to order at 6:35 p.m.

II. ROLL CALL

Julie Hill, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Connie Urquhart, Robin Owens Webster, and Jessie Wimer.

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no public comments.

IV. APPROVAL OF MINUTES

Approval of the November Meeting Minutes.

Rosemary made the motion to approve the November Meeting Minutes; Julie seconded her motion.

V. COMMUNICATIONS RECEIVED

Nary a one.

VI. EXPENDITURES APPROVAL

Approval of the November Expenditures.

Julie approved the expenditures in person; Jessie subsequently approved.

VII. AGENDA ITEMS

A. Review of Approved Projects in the Library Budget.

- Connie confirmed that the Library budget was unanimously approved.
- The next step is to connect with an architect to determine the logical order in which projects should be undertaken.
- It is looking positive that we are going to secure the Department of Commerce grant which will also require the services of an architect, as structural changes may be required.
- In addition to all the interior and exterior improvements, the Library will also receive \$18K for digital materials, and \$25K for literacy boosting, which will include SRP, Reading Dragons, and youth book clubs.
- The part-time Library Associate is only hold, as is all hiring for the next six months. The hope is this delay will offset the lost revenue from the defeated property tax increase.

VIII. REPORTS

A. Friends & Foundation of the Camas Library (FFCL).

- At the December sale the FFCL earned about \$4400. The thinking is the snow affected the Bag Sale on Sunday.
- They are hosting a three-day, \$3 bag sale the last weekend in January. It will include only those books that have already seen a sale.

B. Personnel.

Katie Larson's last day was yesterday, which now leaves two Library Aides positions vacant. We will be moving two of the Substitute Library Aides into these positions.

C. Policy

6.1 Internet / Personal Device Acceptable Use Policy.

Updates include the following:

- Adding a Hublet to the Children's Library.
- The generic term "devices" is the preferred wording.
- PC sessions have increased from 2 hours to 3.

- New vendor offerings include self-processed guest passes and no-fee printing. Both are designed to eliminate potential patron barriers.

Julie made the motion to approve the 6.1 Policy changes; Robin seconded the motion. All were in favor.

D. Second Story Gallery (SSG).

- The Library is excited about its upcoming Centennial celebration, with the covers of the Camas-Washougal Post-Record, and a timeline “walkthrough” of the Library’s history being the first two events.
- Connie secured a traveling exhibit from the National Library of Medicine titled *Confronting Violence*. Its focus is violence against women, and it will be at the Library in March and April of 2024, corresponding with Women’s History Month in March.

E. Trustee Reports

The Board thanked Julie for her many years of service.

IX. NEXT MEETING

- A. The next meeting is January 19, 2023.

X. CLOSE OF MEETING

The meeting closed at 7:10 p.m.