



**Library Board of Trustees Meeting Agenda
Thursday, February 20, 2025, 6:30 PM
Camas Public Library, 625 NE 4th AVE**

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

IV. COMMUNICATIONS RECEIVED

V. APPROVAL OF MINUTES

Approval of the January Meeting Minutes.

VI. EXPENDITURES APPROVAL

Approval of the January Expenditures.

VII. AGENDA ITEMS

- A. Outreach Service Plan: Elliot Stapleton
- B. Programming Service Plan: Vanessa Perger
- C. Building Project Update.

VIII. REPORTS

A. *Friends & Foundation of the Camas Library (FFCL).*

B. *Personnel.*

C. *Policy.*

D. *Second Story Gallery (SSG).*

E. *Trustee Reports.*

IX. NON-AGENDA ITEMS

X. NEXT MEETING

The next meeting is March 20, 2025.

XI. CLOSE OF MEETING



Library Board of Trustees Meeting Minutes
Thursday, January 16, 2025, 6:30 PM
Camas Public Library, 625 NE 4th AVE

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL

Marilyn Boerke, Emilia Brasier, Bonnie Carter, Samantha Horner, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Connie Urquhart, and Jessie Wimer.

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no public comments.

IV. COMMUNICATIONS RECEIVED

Let the record show we have a card for Bonnie Carter.

V. APPROVAL OF MINUTES

Approval of the November Meeting Minutes.

Jessie made the motion to approve the November Meeting Minutes; Rosemary seconded her motion. None were opposed.

VI. EXPENDITURES APPROVAL

Approval of the November and December Expenditures.

The November and December Expenditures were approved by Jessie and Rosemary prior to the meeting.

VII. AGENDA ITEMS

A. Elections.

The 2025 Elections were held. Here are the new officers and committee members:

<p><u>2025 Officers</u> Emilia Brasier – Chair Samantha Horner – Vice Chair Jessie Wimer – Secretary</p>
<p><u>Advocacy Committee</u> Emilia Brasier Samantha Horner</p>
<p><u>Finance Committee</u> Samantha Horner Jessie Wimer</p>
<p><u>Liaison to the Friends & Foundation of the Camas Library</u> Rosemary Knapp Jessie Wimer (alternate)</p>
<p><u>Personnel Committee</u> Emilia Brasier Kerry Ticknor</p>
<p><u>Policy Committee</u> Rosemary Knapp Kerry Ticknor</p>

B. 2025 Library Service Plan.

Connie presented the 2025 Library Service Plan. Individual plans were developed in accordance with the Team Leads and represent the following divisions: Administration, Content Delivery, Outreach, Programming, and UX (User Experience). These plans were then coalesced to create the Library’s overarching plan. In the coming months the Team Leads will rotate through the Trustee meetings, presenting their individual Service Plans in person.

C. Metrics Dashboard.

In each monthly Director’s Report, there is a link to the web page that houses the Library’s metrics. Connie reviewed several categories and asked for feedback on what other metrics the Trustees would like to see, or perhaps a different format for the current metrics. Other metrics could include the number of visitors, meeting room use, printing, and PC usage.

- D. Building Project Update.
Bids are due on February 11.

VIII. REPORTS

A. *Friends & Foundation of the Camas Library (FFCL).*

- Quarterly meeting next week.
- *Once in a Blue Moon* book sale on January 25.
- There is an ad-hoc committee working on updating the FFCL's by-laws.
- The Fundraising Committee is researching non-book-sale fundraising events, such as a 5K at Grove Field in Camas, and a Family Fun Night.

B. *Personnel.*

The posting for the Library Assistant vacancy closes on Friday at 5 p.m. There are several internal candidates.

C. *Policy.*

There are no policies to review currently.

D. *Second Story Gallery (SSG).*

- The Gallery's premier artist talk, Artist Talk with Leslie Struxness, had 24 attendees.
- Working with the *Camas Earth Day Society* for an Earth Day exhibit.

E. *Trustee Reports.*

There are no Trustee updates to share.

IX. NON-AGENDA ITEMS

There were no non-agenda items.

X. NEXT MEETING

The next meeting is February 20, 2025.

XI. CLOSE OF MEETING

The meeting was closed at 7:33 p.m.