



**Library Board of Trustees Meeting Agenda
Thursday, November 21, 2024, 6:30 PM
Camas Public Library, 625 NE 4th AVE**

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

IV. COMMUNICATIONS RECEIVED

V. APPROVAL OF MINUTES

Approval of the October Meeting Minutes.

VI. EXPENDITURES APPROVAL

Approval of October Expenditures.

VII. AGENDA ITEMS

- A. Building Project Update: With guests Johnston Architects.
- B. Washington Digital Library Consortium: A presentation by Danielle Reynolds, Technology & Collections Manager.

VIII. REPORTS

- A. *Friends & Foundation of the Camas Library (FFCL).*
- B. *Personnel.*
- C. *Policy.*
- D. *Second Story Gallery (SSG).*
- E. *Trustee Reports.*

IX. NON-AGENDA ITEMS

X. NEXT MEETING

The next meeting is January 16, 2025.

XI. CLOSE OF MEETING



Library Board of Trustees Meeting Minutes
Thursday, October 17, 2024, 6:30 PM
Camas Public Library, 625 NE 4th AVE

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL

Emilia Brasier, Bonnie Carter, Samantha Horner, Kerry Ticknor, Connie Urquhart, and Jessie Wimer.

Excused: Rosemary Knapp

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no public comments.

IV. COMMUNICATIONS RECEIVED

Nary a one.

V. APPROVAL OF MINUTES

Approval of the September Meeting Minutes.

Jessie made the motion to approve the September Meeting Minutes; Kerry seconded her approval. None were opposed.

VI. EXPENDITURES APPROVAL

Approval of September Expenditures.

The September Expenditures were approved by Jessie and Rosemary prior to the meeting. There were no questions.

VII. AGENDA ITEMS

A. City of Camas Strategic Planning Exercise.

The Trustees were asked to complete the current Strategic Planning Survey in real time, which was available to them on their mobile devices. Based on the complexity of the questions and time constraints, it was decided the survey would best be completed outside the meeting. Connie then shared the to-date results of the survey, which has been completed by the Planning Commission and the Community Advisory Committee.

B. Building Update.

1. The HVAC project is moving steadily towards completion. The commissioner is working through the punch list items, one of which is regulating zones. Training on the system for Public Works and the Library will occur after the punch list items have been completed.
2. The contractor hired for the internal Library repair projects has completed them. These included a new Veranda ceiling, new ceilings for the 4th and 5th Street entrances, and patching and painting walls in a few areas.
3. The bid opening is next week, and, per guidelines, the City will select the lowest bid. There has been a lot of interest in the Library remodel, and there will be more news to share at the November Trustees meeting.

C. Budget Update

1. We're on hold with the budget while the Council meets over the next few weeks to discuss all the budget elements and variables. These include property taxes, utility taxes, fee schedules, operating budgets, capital budgets, and decision packages. The mayor has submitted his budget and Council will be deciding how the aforementioned variables, or revenue streams, can best be used to fund it. Conversely, budget items may need to be excluded by Council.
2. Council will also be looking at removing the Sunset Clause to shore up the budget status quo for the next two years.

VIII. REPORTS

A. *Friends & Foundation of the Camas Library (FFCL).*

- The FFCL Board voted to gift the Library \$100K for the building remodel.
- The FFCL also secured a grant for 1,000 books for the Summer Reading Program.
- For the upcoming elections there were more members interested in board positions than there were positions. The decision was made to hold off on elections and send out a few more interview questions to narrow the playing field.

B. Personnel.

Nothing to share at this time.

C. Policy.

1. 4.2 Art Policy

Emilia made the motion to approve Policy 4.2; Kerry seconded her approval.
None were opposed.

2. 7.1 Second Story Gallery.

Emilia made the motion to approve Policy 7.1; Kerry seconded her approval.
None were opposed.

D. Second Story Gallery (SSG).

The Gallery's last call for art provided a surplus of artists and their work that has been channeled to the Corner Gallery.

E. Trustee Reports.

Nothing to share at this time.

IX. NON-AGENDA ITEMS

There were no non-agenda items.

X. NEXT MEETING

The next meeting is November 21, 2024.

XI. CLOSE OF MEETING

The meeting closed at 7:34 p.m.