



City Council Workshop Agenda Monday, August 01, 2022, 4:30 PM Council Chambers, 616 NE 4th Avenue

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 – Video & Audio (able to public comment)

Use Zoom app and Meeting ID – 842 2560 0110; or click <https://zoom.us/j/84225600110>

OPTION 2 – Audio-only (able to public comment)

By phone: 877-853-5257, Meeting ID – 842 2560 0110

OPTION 3 – Observe video & audio (no public comment)

Go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

For Public Comment:

1. On Zoom app – click Raise Hand icon
2. On phone – hit *9 to "raise hand"
3. Or, email publiccomments@cityofcamas.us (400 word limit); routes to Council

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

WORKSHOP TOPICS

1. [Cyber Security](#)
[Presenter: Michelle Jackson, Information Technology Director](#)
[Time Estimate: 20 minutes](#)
2. [City of Camas 2023-2024 Capital Budget Decision Packages Presentation – Part 1](#)
[Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst](#)
[Time Estimate: 30 minutes](#)
3. [Transportation Benefit District Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst](#)
[Time Estimate: 15 minutes](#)

4. [City of Camas Second Quarter 2022 Financial Performance Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)
[Time Estimate: 15 minutes](#)

COUNCIL COMMENTS AND REPORTS

PUBLIC COMMENTS

CLOSE OF MEETING



Staff Report

August 1, 2022 Council Workshop Meeting

Cyber Security

Presenter: Michelle Jackson, Information Technology Director

Time Estimate: 20 minutes

Phone	Email
360.817.7005	mjackson@cityofcamas.us

BACKGROUND: Cyber security topics have increased in government due to the growth in reported threats in the U.S. and Washington state, it has been an important topic in which the outcome will be putting together a cyber plan to protect the City of Camas infrastructure and data.

SUMMARY: Presentation to council regarding cyber threats and protection. I will be sharing the most common types of cyber threats for government, some statistics on how being compromised can have an undesirable financial impact, possible loss of data and impact to staff time. Presentation will also show what City of Camas IT is doing now for prevention and the roadmap of technology that will aid in protecting citizen and employee data.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? Educate City employees and council on cyber security threats and how the City is protecting against cyber threats in the wild.

What’s the data? What does the data tell us? Best practice dictates to have a secure technology infrastructure you need to have a trained staff, up to date technology, cyber security policies, and procedures and a plan in event of a threat how we recover.

How have communities been engaged? Are there opportunities to expand engagement? NA

Who will benefit from, or be burdened by this agenda item? City of Camas employees and council.

What are the strategies to mitigate any unintended consequences? NA

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. NA

Will this agenda item improve ADA accessibilities for people with disabilities? NA

What potential hurdles exists in implementing this proposal (include both operational and political)? Resource time from City of Camas employees to take ongoing cyber training and IT Team to continue implementing cyber security best practices.

How will you ensure accountabilities, communicate, and evaluate results? Will be provided in staff updates.

How does this item support a comprehensive plan goal, policy or other adopted resolution? Cyber security technology is standard practice for any organization.

BUDGET IMPACT: There will be costs submitted for 2023-2024 for cyber monitoring and threat protection, partnering with the county, which will have both one-time budget impact for implementation and ongoing costs for support and monitoring. IT will also be proposing a network refresh in the 2023-2024 decision package to ensure our technology is up to date using industry standard cyber security best practices.

RECOMMENDATION: This presentation is for council informational only

Cyber Security

City of Camas
2022

Item 1.



Cybersecurity is the practice of protecting critical systems and sensitive information from digital attacks. Cybersecurity measures are designed to combat threats against networked systems and applications, whether those threats originate from inside or outside of an organization.

What is Cybercrime?

- ▶ Cybercrime can be defined as “The illegal usage of any communication device to commit or facilitate in committing any illegal act”.
- ▶ A cybercrime is explained as a type of crime that targets or uses a computer or a group of computers under one network for the purpose of harm.
- ▶ Cybercrimes are committed using computers and computer networks. They can be targeting individuals, business groups, or even governments.

What is Cyber Security?

Common Types of Cyber Attacks

- ▶ DDoS attacks
- ▶ Ransomware
- ▶ Identity Theft
- ▶ Social Engineering
- ▶ Phishing
- ▶ Exploit kits/Ransomware
- ▶ PUPs and Malware



What is the IMPACT?



Impact of attacks in the US

- ▶ **“State Sponsored Threats:** [According to Microsoft](#), nearly 80% of nation-state attackers targeted government agencies.
- ▶ **Phishing Attacks:** Phishing attacks were connected to 36% of breaches, an increase of 11%, which in part could be attributed to the COVID-19 pandemic. Threat actors have been observed tweaking their phishing campaigns based on what’s making the news at any moment in time. ([Verizon 2021 Data Breach Investigations Report](#))
- ▶ **Cost of Data Breach:** 2021 saw the highest average cost of a data breach in 17 years, with the cost rising from US\$3.86 million to US\$4.24 million on an annual basis. ([IBM Cost of a Data Breach Report 2021](#))
- ▶ **Ransomware Payouts:** Cryptocurrency has been the preferred payment method for cybercriminals for a while now, especially when it comes to ransomware. As much as US\$5.2 billion worth of outgoing Bitcoin transactions may be tied to ransomware payouts involving the top 10 most common ransomware variants. ([FinCEN Report on Ransomware Trends in Bank Secrecy Act Data](#))
- ▶ **DDoS Attacks:** The number of distributed denial-of-service (DDoS) attacks has also been on the upward trend, in part due to the COVID-19 pandemic. 2020 saw more than 10 million attacks occur, 1.6 million attacks more than the previous year. ([ENISA Threat Landscape 2021](#))



Most Targeted Sectors Worldwide by Hackers in 2021

- ▶ Education/Research sector up by 75%
- ▶ Cyber attacks on Healthcare sector up by 71%
- ▶ ISP/MSP up by 67%
- ▶ Communications +51%
- ▶ Government / Military sector up by 47%





Cyber attacks on small to medium sized businesses, are becoming more frequent, targeted, and complex. According to [Accenture's Cost of Cybercrime Study](#), 43% of cyber attacks are aimed at small organizations, but only 14% are prepared to defend themselves.

According to Ponemon Institute's [State of Cybersecurity Report](#), small to medium sized business around the globe report recent experiences with cyber attacks:

- ▶ **Insufficient security measures:** 45% say that their processes are ineffective at mitigating attacks.
- ▶ **Frequency of attacks:** 66% have experienced a cyber attack in the past 12 months.
- ▶ **Background of attacks:** 69% say that cyber attacks are becoming more targeted.

The most common types of attacks on small businesses include:

- ▶ **Phishing/Social Engineering:** 57%
- ▶ **Compromised/Stolen Devices:** 33%
- ▶ **Credential Theft:** 30%

Cyber Security.... Why it's happening now

Threat evolution

- ▶ Increasing sophistication of attackers
- ▶ Commoditization of exploitation
- ▶ “Lower barrier to entry” for attacker

Risk and Reward

- ▶ Low risk (detection, capture, penalty)
- ▶ Potential significant reward for success
- ▶ New motivations

It is a Hot Topic

- ▶ Intense and prolific media coverage
- ▶ High exposure for affected organizations



City of Lacey, Thurston County

Breach Type - Hacking, Data Breach

K5 News

November 7th, 2019

- Credit card information stolen by hacked "Click2Gov" services
- Information was stolen after customers logged on online
- Officials believed customers that signed up for auto-pay likely had information stolen

said the personal information of millions of licensed professionals was exposed after it detected suspicious activity on its online licensing system."

Town of Tenino defrauded out of almost \$300,000, Thurston County

Breach Type - Phishing, Other

Big Country News Connection

January 15th, 2022

- "The Office of the Washington State Auditor has released its findings on how the town of Tenino was bilked out of nearly \$300,000 in 2020."
- "According to the report, the person who was serving as the city's clerk-treasurer at the time was scammed into sending the money out of state by a phishing email."

Compliance Group

September 8th, 2021

- "Hacking incidents have continually been the prime reason behind the escalating breaches targeting healthcare organizations."
- "There were 26 healthcare providers targeted by hacking incidents in July, affecting 3,200,815 patients, representing 69.63% patients affected by hacking."

Cyber crimes can happen to any organization, including those in our backyard!

City of Puyallup, Pierce County

Breach Type - Unknown, Data Breach

The Suburban Times

February 18th, 2021

- Third party vendor AFTS was victim of ransomware cyberattack
- City officials believed no direct threat to the city was evident
- Compromised data potentially included account numbers, names, addresses, and bill amounts



Staff Report

August 1, 2022 Council Workshop

City of Camas 2023-2024 Capital Budget Decision Packages Presentation – Part 1
Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst
Time Estimate: 30 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us
360.817.7025	dbrooks@cityofcamas.us

BACKGROUND: This presentation is to introduce 2023-2024 Capital Budget Decision Packages which departments have submitted for consideration. This presentation is to provide a high-level look at the capital budget submissions with department heads available to field questions. It should be noted, these submissions will be evaluated with current resources, city priorities, timing, and ability to complete.

The intent is for the Budget Process to be more inclusive and accessible to the Mayor, Council, Leadership Team, and the Camas community. The presentation tonight is Part 1 of two presentations, with Part 2 scheduled for the Council Workshop on August 15th.

SUMMARY: In prior budget cycles, the budget preparation was more staff driven in response to City Council themes from the Annual Planning Conference and the Mayor’s input. The 2023-2024 Budget cycle is attempting a more collaborative process by:

- Leadership working collaboratively with staff to put forth decision packages for the Camas community to provide comment, present to Council, and work directly with the Executive Team.
- Council will have multiple opportunities in workshops, retreats, public hearings, documents, public engagement reports, and council meetings to consider the proposed budget.
- Mayor will be working with staff in the formative stages of the budget leading to the Mayor’s recommended budget to incorporate input from Leadership, Council, and the Community.
- Community will have a variety of ways to provide input including Camas Days booth, Balancing Act, Engage Camas, public hearings, citizen advisory boards, and Farmer’s Market booths.

This budget cycle will result in a policy document for 2023-2024 reflecting the priorities of the whole community with future planning documents to guide the City forward.

The Capital Decision Packages presented in the Part 1 presentation will include Parks and Recreation, Police, Camas-Washougal Fire and EMS, and the Camas Library.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council a “preview” of the submissions

What’s the data? What does the data tell us? N/A.

How have communities been engaged? Are there opportunities to expand engagement? There is a plan to expand public engagement in the budget process in July-August.

Who will benefit from, or be burdened by this agenda item? This agenda item provides context for decision making for City Council.

What are the strategies to mitigate any unintended consequences? N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. Staff is looking to provide different options for gathering public comment.

Will this agenda item improve ADA accessibilities for people with disabilities? Yes, data can be communicated in accessible forms.

What potential hurdles exists in implementing this proposal (include both operational and political)? The hurdles are staff time and access to data. This is a project which will take time and commitment. This is a long-term project.

How will you ensure accountabilities, communicate, and evaluate results? There will be communications plan built into the project and all data will be incorporated into the 2023-2024 budget document.

How does this item support a comprehensive plan goal, policy, or other adopted resolution? This item provides open and transparent financial reporting which is a goal of the City’s strategic plan and meets best financial practices.

BUDGET IMPACT: This agenda item provides process for the 2023-2024 Budget approval.

RECOMMENDATION: Information only.



2023-2024 Biennial Budget

CAPITAL DECISION PACKAGES

Police Capital Decision Packages

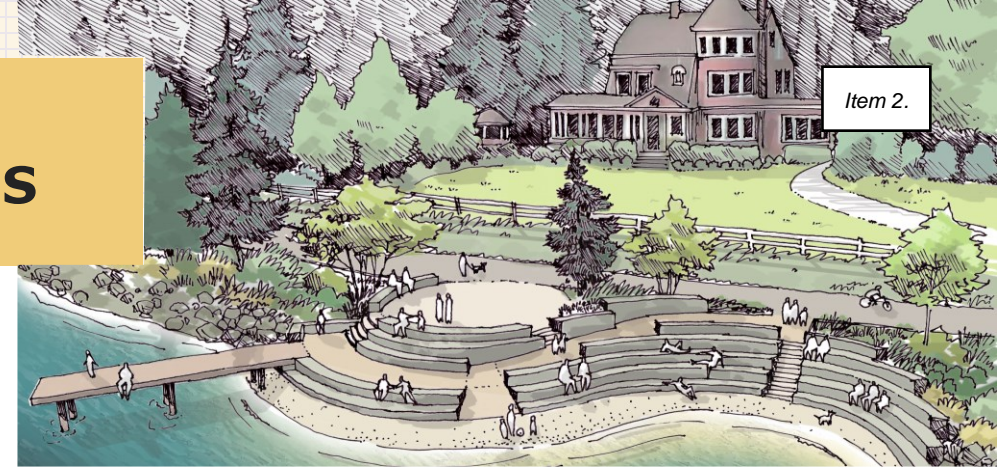


- Interview Room Cameras \$54,000
- Police Vehicle Cameras \$53,040



Parks & Rec Capital Decision Packages

- **Crown Park Improvements** **\$6,300,000**
- **Legacy Lands Master Planning** **\$ 150,000**
- **Pool Planning** **\$ 150,000**
- **South Lacamas Creek Trailhead** **\$1,100,000**
- **Sports Fields Assessment** **\$ 60,000**
- **T-3 Trail Construction** **\$ 500,000**
- **Cargo Van** **\$ 60,000**
- **Bike Park Planning** **\$ 325,000**
- **Community Center Planning** **\$ 60,000**



Item 2.



Library Capital Decision Packages



- **Children’s Learning Hive** **\$630,000**
- **Replacement Flooring** **\$165,383**
- **Lighting Improvements** **\$175,000**
- **Furniture Replacement** **\$150,000**
- **Upgraded Security System** **\$ 93,500**



Fire/EMS Capital Decision Packages

- SCBA Refilling System \$ 108,000
- Vehicle Extrication Tools \$ 88,000
- Fire Engine 1 \$ 900,000
- Fire Engine 2 \$ 870,927
- Station 43 Replacement \$ 9,400,000
- Station 41 Replacement \$13,900,000
- Ambulance Gurney System \$ 51,000



Item 2.

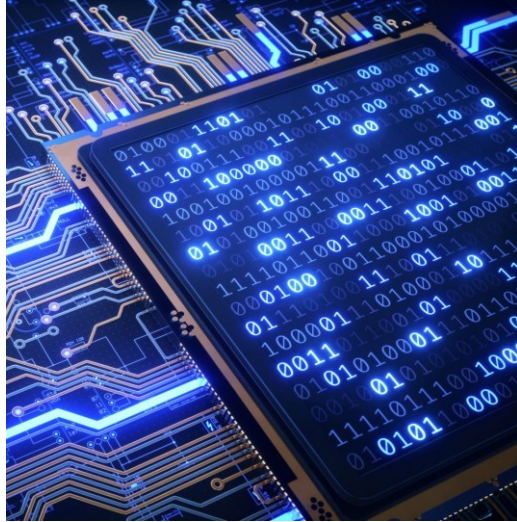


Technology Capital Decision Packages



- **Cyber Threat Detection** \$ 60,000
- **Windows 10 Licensing** \$416,163
- **Network Equipment Replacement** \$389,761





Questions



2023-2024 Biennial Budget Capital Decision Packages

Department	Police
Decision package title	Interview Room Camera System - AXON

General	fund expenditure	Amount	Revenue sources	Amount
		\$54,000		
	Total expenditure	\$54,000		

Does this item package create on-going expenses?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known				Amount
This is an equipment lease program for a camera system for the police station interview rooms and suspect detention / custody areas				\$27,000

Package description

The police station has a video/audio camera system for recording suspect interviews and recording the detention/custody areas. These video records are critical for criminal prosecution purposes and are used in trials by both the prosecution and defense. In 2022, the existing camera system failed and is unrepairable. The IT department has coordinated with the police department in reviewing a proposal from AXON to replace the old interview room cameras with and AXON cameras. It includes all video records storage and security. The IT department supports this proposal. This also creates a seamless package of our video records with one vendor - AXON. This is an equipment and service lease agreement for five years, that requires the City to pay the annual lease fee to AXON.

How does this item improve performance?

See above.

What is the impact if this item is not funded?

We would be in violation of one of the police reform laws of 2021 that required certain police encounters to be recorded with high quality recording (video and audio) equipment. In addition, it would create issues for the successful prosecution of criminal cases and could increase liability for undocumented incidents in the detention/custody areas.

Finance Use Only:

CDP	03
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2023-2024 Biennial Budget Capital Decision Packages

Department	Police
Decision package title	In-Car Video Cameras - AXON

General	fund expenditure	Amount	Revenue sources	Amount
	fund expenditure	\$53,040		
	fund expenditure			
	fund expenditure			
Total expenditure		\$53,040		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
This is an equipment lease program - the fee each years is based on the number of police patrol vehicles with installed cameras	\$26,520		

Package description

Outfit 13 police patrol vehicles with the AXON in-Car camera system - Fleet 3. This equipment augments the body camera system and provides for creating video records of police actions through a vehicle dash camera and a camera that records the suspect detention space in the back seat of the police vehicle. These video records often are critical both for criminal prosecution as well as providing evidence of law enforcement actions in tort claims.

How does this item improve performance?

See above.

What is the impact if this item is not funded?

Since the movement to reform law enforcement the public has become to have expectations of law enforcement to be transparent in their actions and to use video systems to record police actions. Not having this equipment will hinder our efforts to be fully transparent with the community and could also lead to higher incidents of claims of police misconduct.

Finance Use Only:

CDP	04
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2023-2024 Biennial Budget Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	CROWN PARK IMROVEMENTS - PHASES 1 & 2

fund expenditure	Amount	Revenue sources	Amount
fund expenditure	\$6,300,000	RCO GRANT (TBD - JUNE 2023 AWARD)	\$500,000
fund expenditure			
Total expenditure	\$6,300,000		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
O&M - Level 1 (\$15,434 / acre) - reduced current level 3 O&M (\$66,751).	\$45,917		
NOTE - new water feature may add some additional O&M requirements.			
O&M - Restroom Maint, Level 2 (all permanent restrooms currently at this level)	\$10,900		
O&M - Water costs (may be less if using recirculating water system)	\$31,000		

Package description

Crown Park is a 7.3 acre park. Implementation of 2018 Crown Park Master Plan. The Master Plan was designed with an eye for protecting, ensuring no tree removal, and highlighting our tree assets. Key park features of phases 1 and 2 include:

- Phase 1: Interactive water feature, inclusive playground, permanent restroom, some ADA accessible pathways
- Phase 2: New ADA accessible pathways (entire park), flexible lawn area, outdoor amphitheater, sport court, access improvements to Scout Hall, new site furnishings, upgraded irrigation system, and stormwater management gardens and updated plantings.

Phase 1: about \$3.2M*
 Phases 1&2: about \$6.3M*
 Staff recommends completing both phases.

SEE OVERFLOW ON FOLLOWING PAGE

How does this item improve performance?

The park was donated to teh City in 1934 and park features added over the year; however like the old grove of trees, the park amenities and features have also aged. The aging park is ready for a refresh, with aging park amenities and equipment needing replacement, and the need to bring amenities and pathways up to ADA standards. In addition, in 2018, the City decommissioned the dilapidated 1954 swimming pool. Since then, the community has lacked an interactive water feature for the community to use and cool off in the summer heat. The new improvements would include building an interactive water feature for community use. The closest

SEE OVERFLOW ON FOLLOWING PAGE

What is the impact if this item is not funded?

The park's amenities have aged out of its useful life and is ready for replacement. The community has been waiting for a permanent bathroom at this park for a very long time. They have also been expecting a water feature and improvement to the park since the decommissioning of the pool. Recent community survey results (1300 participants) provided strong feedback on desires for a nature themed interactive water feature and inclusive playground. Crown Park is also our main special events space, hosting dozens of events every summer. The Master Plan creates event space (amphitheater) that will meet the needs of community events and gatherings. To meet the needs of the community and our recreation programming, staff is recommending

SEE OVERFLOW ON FOLLOWING PAGE

Finance Use Only:

CDP	05
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CDP 05 - Crown Park

PACKAGE DESCRIPTION

Crown Park is a 7.3 acre park. Implementation of 2018 Crown Park Master Plan. The Master Plan was designed with an eye for protecting, ensuring no tree removal, and highlighting our tree assets. Key park features of phases 1 and 2 include:

- Phase 1: Interactive water feature, inclusive playground, permanent restroom, some ADA accessible pathways
- Phase 2: New ADA accessible pathways (entire park), flexible lawn area, outdoor amphitheater, sport court, access improvements to Scout Hall, new site furnishings, upgraded irrigation system, and stormwater management gardens and updated plantings.

Phase 1: about \$3.2M*

Phases 1&2: about \$6.3M*

Staff recommends completing both phases.

* Cost will change based on market during construction bidding process.

ITEM IMPACT ON PERFORMANCE

The park was donated to teh City in 1934 and park features added over the year; however like the old grove of trees, the park amenities and features have also aged. The aging park is ready for a refresh, with aging park amenities and equipment needing replacement, and the need to bring amenities and pathways up to ADA standards. In addition, in 2018, the City decommissioned the dilapidated 1954 swimming pool. Since then, the community has lacked an interactive water feature for the community to use and cool off in the summer heat. The new improvements would include building an interactive water feature for community use. The closest water feature is in Vancouver, and Crown Park would be the first water feature in east county. In addition, Vancouver and Camas will have the first inclusive playgrounds in Clark County.

ITEM IMPACT IF NOT FUNDED

The park's amenities have aged out of its useful life and is ready for replacement. The community has been waiting for a permanent bathroom at this park for a very long time. They have also been expecting a water feature and improvement to the park since the decommissioning of the pool. Recent community survey results (1300 participants) provided strong feedback on desires for a nature themed interactive water feature and inclusive playground. Crown Park is also our main special events space, hosting dozens of events every summer. The Master Plan creates event space (amphitheater) that will meet the needs of community events and gatherings. To meet the needs of the community and our recreation programming, staff is recommending constructing both phase 1 and 2. Finally, the City submitted an RCO grant application (\$500K) for phase 1 of the project. If awarded the grant, the City much show budgeted matching funds to at least complete phase 1 in order to collect the funds.



2023-2024 Biennial Budget

Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	LEGACY LANDS MASTER PLANNING

	fund expenditure	Revenue sources	Amount
	\$150,000		
Total expenditure	\$150,000		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount
O&M - Open Space level 1 (165.28 acres)			\$20,660

Package description

With the completion of the North Shore Subarea Plan, Parks & Rec. will revisit the existing draft Legacy Lands Master Plan to update and get adoption, in addition the plan would recommend a phasing plan. Re-evaluate and update Leadbetter House feasibility and next steps.
O&M request for Open Space at level 1

How does this item improve performance?

This planning work would help the city phase in improvements to the existing facilities on the property and program use of the facilities and property over time. Improvements to City-owned destination park amenities in the north shore area could be catalyst for private residential and commercial development.

What is the impact if this item is not funded?

The City-owned property would continue to only be checked on in an as needed or emergency situation, and the property and existing facilities will continue to be underutilize and likely continue to deteriorate.

Finance Use Only:

CDP	06
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2023-2024 Biennial Budget

Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	POOL PLANNING

fund expenditure	Amount	Revenue sources	Amount
	\$150,000		
Total expenditure	\$150,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input checked="" type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

If Council would like to pursue a pool facility, funds from this package request would be used to select a consultant team to complete public engagement and concept plans. In addition, a cost recovery policy and model would need to be developed along with an operating proforma. Staff recommends this project and Camas Community Center Planning project be run together to find optimal solution for community's facility and programming desires. Please note a PM is also being requested to provide staffing resources for parks projects to free up Director to lead this project.

How does this item improve performance?

In 2018, the City decommissioned the dilapidated 1954 swimming pool. Since then, there are plans to implement the adopted Crown Park Master Plan which includes an interactive water feature and inclusive playground; however there is still a small percentage of the community that would like to see a public pool return to the community. This project could help provide a more robust community center and recreation programming to the community, as well and look at opportunities to partner with the YMCA and/or CSD to better serve the community.

What is the impact if this item is not funded?

Low immediate impact to the community, as there are existing pool facilities within 30-minute driving distance to Camas that are open to the public. Camas also is currently serving the community with limited recreational programming out of the the Lacamas Lodge and Camas Community Center.

Finance Use Only:

CDP	07
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2023-2024 Biennial Budget Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	S. LACAMAS CREEK TRAILHEAD IMPROVEMENTS

fund expenditure	Amount	Revenue sources	Amount
	\$1,100,000	RCO GRANT (TBD - JUNE 2023 AWARD)	\$500,000
Total expenditure	\$1,100,000		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
O&M - Level 3 (\$9144 / acre) - reduced current level 3 O&M (\$66,751).	\$4,572		
NOTE - new water feature may add some additional O&M requirements.			
O&M - Restroom Maint, Level 2 (all permanent restrooms currently at this level)	\$10,900		

Package description
S. Lacamas Creek Trailhead is about 0.5 acre site. Trailhead improvements will add much needed user capacity and amenities to the Camas trail system. Improvements include restroom, lighting, asphalt parking lot (25 spaces including 1 ADA), ADA accessible pathways, picnic area, stormwater and plantings

How does this item improve performance?
The Lacamas Creek trailhead is located with a 1-mile radius of several recreational opportunities including Lacamas Lake Regional Park, Crown Park, Louis Block Park, Camas Skate Park, Goot Park, and Fallen Leaf Lake Park. It also provides access to numerous trails systems including the Washougal River Greenway Trail, Mill Ditch Trail, Lacamas Regional Park trail system, and the Port of Camas Washougal Waterfront trail. This location provides access and trailhead amenities to residents in communities of Camas, Washougal, and Clark County.

What is the impact if this item is not funded?
Lack of improved trailhead amenities overcrowd existing trailhead facilities within the area, especially on the north end of the park which creates unsafe conditions. By creating another improved trailhead location, it will help improve safety and ADA accessibility for users accessing the site. The need for Restrooms and Picnic Areas were two items identified by the public in the 2022 PROS Plan Update. Often, the lack of these facilities and ADA accessibility are limitations for many users and become barriers to recreational opportunities.

Finance Use Only:

CDP	08
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2023-2024 Biennial Budget

Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	SPORTS FIELDS ASSESSMENT & PLANNING

fund expenditure	Amount	Revenue sources	Amount
	\$60,000		
Total expenditure	\$60,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input checked="" type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount

Package description

Inventory City-wide fields that could be accessible to public and/or league use. Complete assessment of all city-owned sports fields and develop plan for proposed synthetic fields (with partnership opportunities in mind).

How does this item improve performance?

This planning work would help the city find solutions for equitable field access, including but not limiting to upgrading existing field(s) to synthetic turf, adding lighting, and/or adding parking. The report would also be used to convene and build partnerships with CSD and various local sports leagues.

What is the impact if this item is not funded?

Sports leagues, both youth and adult leagues, shared through the PROS Plan focus group that there are not enough fields and they are not distributed for use in an equitable way. In addition to already limited fields, this spring and early summer was a record wet season which left leagues (and families) not being able to play at all since there are only very limited synthetic fields owned by the CSD and County that could be booked. Camas Parks & Rec. fields were unusable.

Finance Use Only:

CDP	09
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2023-2024 Biennial Budget

Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	T-3 TRAIL CONSTRUCTION

	fund expenditure		Revenue sources	Amount
		\$500,000		
	fund expenditure			
	fund expenditure			
	Total expenditure	\$500,000		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
O&M - Level 3 (aligns with current trail maintenance)	\$1,328		

Package description

The T-3 trail segment is on the north shores of Lacamas Lake. The trail will include 2900 feet of main trail and 650 feet of loop - totaling 3550 feet (0.67 mile) of trail. This segment of the trail will be through sensitive wetland and will include several boardwalks. In addition, there are several property use agreements with adjacent property owners which includes private docks that will need to be terminated, docks and concrete boatlaunch to be decommissioned and the shoreline restored; along with cleaning up property encroachments.

How does this item improve performance?

This project implements the first principle in the 2017 A Conservation and Recreation Vision for the North Shore of Lacamas Lake: Accomodate Recreational Trails & Promote Bicycle & Pedestrian Connectivity - Complete the 7-mile loop trail around Lacamas Lake and provide connections to existing trail networks, nearby schools, neighborhoods, and places of employment. This will be the first segment of trail built on the north shores, getting us closer to accomplishing the 7-mile loop around the lake. This project also restores the health of the shoreline and cleans up encroachment issues with adjacent property owners.

What is the impact if this item is not funded?

The encroachment issues will persist on City-owned property and the shoreline will continue to degrade with use of private docks and concrete boatlaunch.

Finance Use Only:

CDP	10
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Parks & Recreation
Decision package title	New Cargo Van (Sprinter Van)

fund expenditure	Amount	Revenue sources	Amount
fund expenditure	\$60,000		
fund expenditure			
fund expenditure			
Total expenditure	\$60,000		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount
Standard vehicle maintenance, repair and replacement costs (estimated).			\$834

Package description

New cargo van to replace 2006 Dodge Caravan. A new cargo van would add capacity to what can be transported for events. Currently, U-Haul is rented to accomidate this level of transport capacity. The new van will be large enough that we can keep it stocked with regularly used events equipment and supplies.

How does this item improve performance?

The Parks & Rec Department currently uses a 2006 Dogde Grand Caravan (with seats removed) with 45,000 miles; it is used for transporting supplies and equipment to events and camps or staff to meetings and for errands. Current van does not have replacement funding.

New van would be placed in an "active rate" for Equipment Rental and Replacement. If the old van fails to work, there is no alternative available in the City's vehicle fleet. Having van pre-loaded with often-used equipment and supplies would decrease time of staff in loading and unloading in between events.

What is the impact if this item is not funded?

Risk of not having an operable vehicle for events equipment/supplies transportation. Long term rental of U-Haul or similar cargo vehicle would need to take place during the Summer months and would continue to be an on-going cost for Parks.

Finance Use Only:

CDP	11
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2023-2024 Biennial Budget Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	BIKE PARK DESIGN & CONSTRUCTION

	fund expenditure	Amount	Revenue sources	Amount
	\$325,000			
Total expenditure	\$325,000			

Does this item package create on-going expenses?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known				Amount
O&M - Level 2				\$11,887

Package description

Design & Construction of bike park facility, which includes an asphalt pump track and other skills and trail elements. Staff currently evaluating Goot Park as the location as it is already a destination for Washougal River Greenway bikers, but other sites may be evaluated as well to ensure the best location that would be suited for a variety of bike amenities/features.

How does this item improve performance?

A new bike park that's connected to existing trails system provides a safe progression of skills obstacles for children and cyclists of all ages and cycling levels to learn bike handling skills. With a bike park for community use, it will deter unauthorized trail building.

What is the impact if this item is not funded?

The City will continue to see unauthorized mountain bike trail building in our open spaces, creating damage to habitat and potential hazards to park users.

Finance Use Only:

CDP	12
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2023-2024 Biennial Budget

Capital Decision Packages

Department	PARKS & RECREATION
Decision package title	CAMAS COMMUNITY CENTER PLANNING

fund expenditure	Amount	Revenue sources	Amount
	\$60,000		
Total expenditure	\$60,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input checked="" type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

In parallel with pool conversation, assess Community Center (CC) to determine if it's more feasible to renovate current CC or to incorporate community center function with new CC/aquatic facility.

The recent 2022 Facilities Conditions Assessment (FCA) identified about \$3M of work needed on the CC, of which about \$1M was rated as High or Very High priority. While this assessment is a good start, it does not include actual seismic upgrades or redesign of the building to meet recreational programming needs. Staff recommends further evaluation and discussion of this facility before making the investment into the High and Very High priorities from the FCA.

Please note a PM is also being requested to provide staffing resources for parks projects to free up Director to lead this and the Pool Planning projects.

How does this item improve performance?

The recent 2022 Facilities Conditions Assessment (FCA) identified about \$3M of work needed on the CC, of which about \$1M was rated as High or Very High priority. While this assessment is a good start, it does not include actual seismic upgrades or redesign of the building to meet recreational programming needs. Staff recommends further evaluation and discussion of this facility before making the investment into the High and Very High priorities from the FCA.

This project would help the City make more informed decisions on investments in a community center facility.

What is the impact if this item is not funded?

Medium impact to the community, as the building is beginning to deteriorate (as we can see from teh FCA). The City needs to make a decision on what to do with the building so that staff can start planning for transition of existing uses and/or any future recreational uses.

Finance Use Only:

CDP	13
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Library
Decision package title	Children's Learning Hive

ARPA	fund expenditure	Amount	Revenue sources	Amount
		\$630,000	FFCL Grants	\$20,000
	fund expenditure			
	fund expenditure			
	Total expenditure			

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

The Library currently has three under-utilized spaces that, when connected, can become a premier destination for experiential learning beyond formal education. This is an opportunity for children and caregivers to learn and grow together in a supportive, accessible environment. The Children's Learning Hive will include the following three components.

1. Early Learning Center: for our youngest patrons and their caregivers, to instill a love of reading and encourage literacy through imagination. This space includes the former Storytime Room and the adjacent hallway extending toward the southeast corner of the building.
2. STEM Lab: for school-age, hand-on learning, we'll offer on-site programs and take-home kits. The room itself resides in the southeast corner of the building and will be equipped with necessary items for group projects and homework help sessions.

SEE OVERFLOW ON FOLLOWING PAGE

How does this item improve performance?

Families have returned to the Library post-Covid in droves. While it's impossible to increase the square footage of the Library, it is possible to improve the existing space to maximize the value families receive when they visit. This can be achieved in several ways.

1. The former Storytime Room currently sits unused. Due to a growing population and the patrons' desire to spread out post-Covid, storytimes have moved to the meeting rooms upstairs. Included in this phase is the

SEE OVERFLOW ON FOLLOWING PAGE

What is the impact if this item is not funded?

Fundraising by FFCL has been slow. This project may not happen.

Finance Use Only:

CDP	14
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PACKAGE DESCRIPTION

The Library currently has three under-utilized spaces that, when connected, can become a premier destination for experiential learning beyond formal education. This is an opportunity for children and caregivers to learn and grow together in a supportive, accessible environment. The Children's Learning Hive will include the following three components.

1. Early Learning Center: for our youngest patrons and their caregivers, to instill a love of reading and encourage literacy through imagination. This space includes the former Storytime Room and the adjacent hallway extending toward the southeast corner of the building.
2. STEM Lab: for school-age, hand-on learning, we'll offer on-site programs and take-home kits. The room itself resides in the southeast corner of the building and will be equipped with necessary items for group projects and homework help sessions.
3. The Courtyard: The existing courtyard will be re-purposed to create a usable space for rotating events which include experiments, messy crafts, and sensory tables. A retractable awning and heat lamps will allow for the space to be used for a larger portion of the year. In addition, the existing entrance from and exit to the street is not ADA accessible. This would be rectified in the redesign.

Additional details:

1. Storytime Room and adjacent hallway transforms to Early Learning Center. \$200,000k

The renovation will include:

- Comfortable, oversize seating for reading together
- Carpet tiles
- Mural and accoutrement in hallway
- Storage cabinet to rotate toys for different ages
- Improvement to lighting in hallway
- Demo, paint, other construction fees
- Design consultant fee

2. Room at southeast corner of building becomes STEM Lab. \$150k

The renovation will include:

- Smart white board
- Tablet dispenser (for in-Library loans)
- Storage for STEM kits
- Furniture, including tables/chairs throughout the general children's library
- Paint
- Design consultant fee

3. Courtyard gets redesigned into usable space. \$300k

The renovation will include:

- Retrofit to make Courtyard ADA accessible
- Retractable awning
- Heat lamps
- Movable tables and seating
- The ability to transform the space for adult events
- Install proper drainage and new flooring solution
- Design consultant fee

ITEM IMPACT ON PERFORMANCE

Families have returned to the Library post-Covid in droves. While it's impossible to increase the square footage of the Library, it is possible to improve the existing space to maximize the value families receive when they visit. This can be achieved in several ways.

1. The former Storytime Room currently sits unused. Due to a growing population and the patrons' desire to spread out post-Covid, storytimes have moved to the meeting rooms upstairs. Included in this phase is the hallway to the STEM lab, which is at present a dark hallway housing only the Parenting collection. Examples of how the room and hallway can improve the visits and overall early literacy of children 0-5.
2. Current status of room at end of hallway. Ways the STEM Lab will be utilized.
3. Current status of Courtyard. Ways the Courtyard will be utilized.



2023-2024 Biennial Budget Capital Decision Packages

Department	Library
Decision package title	Flooring - Main floor and second floor

General	fund expenditure	Amount	Revenue sources	Amount
		\$165,383		
	fund expenditure			
	fund expenditure			
	Total expenditure	\$165,383		

Does this item package create on-going expenses?			Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known					Amount

Package description

The flooring in most areas of the Library is now 20 years old. In the non-fiction area, it is much older than that as the flooring there pre-dates the 2002 renovation. New carpeting and/or tile is needed throughout.

Reference, 2021 Meng Facility Condition Assessment: C3020 Floor Finishes.

How does this item improve performance?

We've had the carpet professionally cleaned several times, but eventually the carpet needs to be replaced - stains don't come up and it starts to fray. New flooring is an investment in the building.

What is the impact if this item is not funded?

The building continues to look a little more worn, a little dingier. The tiles in the non-fiction area are the highest priority if we can do just one area.

Finance Use Only:

CDP	15
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Library
Decision package title	Library Lighting

General	fund expenditure	\$175,000
	fund expenditure	
	fund expenditure	
	Total expenditure	\$175,000

Revenue sources	Amount

Does this item package create on-going expenses? Yes No Unknown

If yes, list the on-going expense types and estimate amounts, if known	Amount

Package description

The Library has many dark pockets, where patrons have difficulty reading the call numbers on book spines or even the titles thereupon. This issue is cited in the 2021 Meng Facility Condition Assessment as a code issue and recommends adding fixtures and/or task lighting to dark areas.

In addition, obsolete and problematic lighting controls have been at the root of several issues, including a small fire in early 2020 and replacement electrical parts available only through online auction sites. Meng recommends upgrading to current technology, potentially in conjunction with the HVAC system upgrade, which will take place in the upcoming biennium.

Reference, 2021 Meng Facility Condition Assessment: D3060 Controls and Instrumentation, D5020 Lighting and Branch Wirina (Lighting). D5020 Lighting and Branch Wirina (Lighting Controls).

How does this item improve performance?

The lighting improvements in dark areas will help to improve patron experience and ensure the City is in compliance with any code violations. The lighting control upgrades will address safety and energy efficiency issues.

What is the impact if this item is not funded?

Patrons will continue to complain about our dark Library, and we will continue to have obsolete controls that are increasingly more difficult to repair.

Finance Use Only:

CDP	16
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2023-2024 Biennial Budget Capital Decision Packages

Department	Library
Decision package title	Furniture Replacements

General	fund expenditure	Amount	Revenue sources	Amount
	fund expenditure	\$150,000		
	fund expenditure			
	fund expenditure			
	Total expenditure	\$150,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

Furniture at the Library is now 20 years old. There were some key pieces, so soiled that they had to be discarded, that we've replaced in the last few years, mainly in the Teen Room. Items in the Totem Room are extremely faded. Some more comfortable pieces that became worn/soiled over the years were discarded with no replacement.

Current furniture needs include:

1. Seating for Totem Room and fireplace areas
2. Remainder of replacement furniture for Teen Room:
3. Study pods and lounge chairs for Non-fiction Area
4. Benches for the Gallery

SEE OVERFLOW ON FOLLOWING PAGE

How does this item improve performance?

User experience is paramount at the Camas Library. Here's what we know. We have four large, six-person tables in the Totem Room that take up ample space, yet they're usually only occupied by one person. On a busy Farmer's Market afternoon all four tables were occupied by one person each. We know that people like to sit at smaller tables by themselves rather than share a larger table with a stranger. We need to purchase several smaller tables to allow for more seating during busy times.

SEE OVERFLOW ON FOLLOWING PAGE

What is the impact if this item is not funded?

The existing furniture is very faded, dated, and soiled. This is not a situation that will improve - it will only degrade further.

Finance Use Only:

CDP	17
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CDP 17 - Library Furniture Replacements

Item 2.

PACKAGE DESCRIPTION

Furniture at the Library is now 20 years old. There were some key pieces, so soiled that they had to be discarded, that we've replaced in the last few years, mainly in the Teen Room. Items in the Totem Room are extremely faded. Some more comfortable pieces that became worn/soiled over the years were discarded with no replacement.

Current furniture needs include:

1. Seating for Totem Room and fireplace areas
2. Remainder of replacement furniture for Teen Room:
3. Study pods and lounge chairs for Non-fiction Area
4. Benches for the Gallery

Note: Furniture for Children's Area and Courtyard is included in the Children's Learning Hive request

ITEM IMPACT ON PERFORMANCE

User experience is paramount at the Camas Library. Here's what we know. We have four large, six-person tables in the Totem Room that take up ample space, yet they're usually only occupied by one person. On a busy Farmer's Market afternoon all four tables were occupied by one person each. We know that people like to sit at smaller tables by themselves rather than share a larger table with a stranger. We need to purchase several smaller tables to allow for more seating during busy times.

In addition, the study carrels in the non-fiction area are outdated and require patrons to sit closely next to each other, leaving very little room for distancing or even just privacy. Taking these out and replacing them with study pods will enhance user experience and improve health safety at the Library.



2023-2024 Biennial Budget Capital Decision Packages

Department	Library
Decision package title	Security

General	fund expenditure	Amount	Revenue sources	Amount
	fund expenditure	\$93,500		
	fund expenditure			
	fund expenditure			
	Total expenditure	\$93,500		

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
Ongoing expenses are not known at this time - estimate was for set up and installation, but there would be a monthly or annual fee to keep the system running.			

Package description

The Library is in desperate need of an upgraded security system to replace the obsolete one, including but not limited to keys, locks, and access monitoring. The doors at both entrances will be replaced as part of the exterior improvements package through the Department of Commerce, so now is the most opportune time to develop and install a new security system.

This item was requested for the 2021-2022 biennium and was rejected. During the preparation for that package, Library staff worked with IT staff to discuss needs and obtain quotes from vendors. Per Finance Director, we've added 10% for inflation.

How does this item improve performance?

The current system currently offers entrance via key cards; however, they offer no data in terms of who accessed the building and when. The doors on 5th Ave are not accessible by key card but should be, as should the courtyard. All doors should have a physical key backup for when electricity goes out or technology fails, and the building needs to be locked up. These are features lacking in our current system that will be improved upon in the next.

What is the impact if this item is not funded?

The Library's current doors are part of a security system that was put in during the renovation of 2002. As the system is now 20 years old, it is extremely difficult to find technicians able and willing to fix it when the system goes down, which it does often. We have to pay someone to travel in from Tigard (with mileage expenses for him) because he is the only one in the general area who knows how to work on this obsolete system. There have been times when he is not available when we've had to wrap chains around the front door in order to keep it locked overnight, and other times when a misfiring sensor has blared an alarm throughout the building for hours on end. If done unchecked, we may need to dismantle (more) interior doors and rewire only the exterior

SEE OVERFLOW ON FOLLOWING PAGE

Finance Use Only:

CDP	18
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CDP 18 - Library Security

Item 2.

ITEM IMPACT IF NOT FUNDED:

The Library's current doors are part of a security system that was put in during the renovation of 2002. As the system is now 20 years old, it is extremely difficult to find technicians able and willing to fix it when the system goes down, which it does often. We have to pay someone to travel in from Tigard (with mileage expenses for him) because he is the only one in the general area who knows how to work on this obsolete system. There have been times when he is not available when we've had to wrap chains around the front door in order to keep it locked overnight, and other times when a misfiring sensor has blared an alarm throughout the building for hours on end. If gone unchecked, we may need to dismantle (more) interior doors and rewire only the exterior.

If this is not approved, we will continue chain the front doors of the Library when necessary.



2023-2024 Biennial Budget

Capital Decision Packages

Department	Fire Department
Decision package title	SCBA Fill System Replacements

		Revenue sources	Amount
115-09-594-260-64	fund expenditure		\$108,000
	fund expenditure		
	fund expenditure		
	Total expenditure		\$108,000

Does this item package create on-going expenses?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount
Regularly required inspection and repair costs may increase slightly above what is currently budgeted for these services, annually estimated			\$1,200

Package description
1 Revolveair 4 bank auto cascade system 1 7000 PSI 5 stage 20hp compressor 4 ASME 7500 Cylinders and valves 1 Stand-alone 4 bank auto cascade hose and cylinder management Site survey, Installation and training

How does this item improve performance?
The SCBA fill system at Station 42 is failing, increasingly inoperable and increasingly difficult to find parts for. The system was not designed for the volume of use it is currently employed for nor for the high pressures current SCBA bottles require. As the machine ages, it takes longer to fill each bottle and longer recoup time between bottle. Heavy use, such as many bottles requiring refill after a fire, overloads the system entirely resulting in costly repairs and lengthy down time. When the system is down, crews have to travel all the way to Washogual to refill bottles which is neither fuel nor time efficient.

What is the impact if this item is not funded?
The SCBA station will be unrepairable or fail catastrophically, resulting in an emergency replacement. The cost for added fuel and staff time while the system is down is high, and the cost for an emergency replacement will be higher than the quote for replacement.

Finance Use Only:

CDP	20
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2023-2024 Biennial Budget Capital Decision Packages

Department	Fire Dept
Decision package title	Vehicle Extrication Tools

fund expenditure	Amount	Revenue sources	Amount
	\$88,000		
Total expenditure	\$88,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

Hydraulic Extrication Tools (Jaws of Life): Replaces two sets of front line extrication tools that are 21 and 23 years old, and are beyond the capacity to be overhauled and fully revitalized. Additionally, tools of this generation are often underpowered to accommodate many aspects of new car technology. Fully functioning extrication tools are imperative to being able to gain immediate access to free and treat patients entrapped in motor vehicle collisions. The new generation of tools are smaller, lighter and stronger than the tools we will be replacing.

How does this item improve performance?

The new generation of tools are smaller, lighter, stronger and faster to deploy than the generation of tools we currently employ. Rapid access and extrication is paramount to better outcomes in patients entrapped in crumpled vehicles.

What is the impact if this item is not funded?

Slower deployment from apparatus 'arrival to cut' than the newer alternative. Potential tool failure at critical times due to age and fatigue. Inability to quickly access patients due to the tools being underpowered to open up modern engineered vehicles efficiently and effectively.

Finance Use Only:

CDP	21
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2023-2024 Biennial Budget Capital Decision Packages

Department	Fire Dept
Decision package title	Fire Engine 1

	fund expenditure	Revenue sources	Amount
	\$810,927		
	\$60,000		
Total expenditure	\$870,927		

Does this item package create on-going expenses? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown <input type="checkbox"/>			
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

New fire engine to replace aging engine, outfitted with necessary equipment to be fully operational as a first line engine. Time to receipt 21.5-25.5 mos.
 Engine cost: \$810,927
 Outfitting cost: \$60,000

How does this item improve performance?

Ensures emergency response apparatus are fully functioning and reliable.

What is the impact if this item is not funded?

inability to reliably respond to emergency calls or limited capacity for functional operations on scene.

Finance Use Only:

CDP	22
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Fire Dept
Decision package title	Fire Engine 1

	fund expenditure	Revenue sources	Amount
	\$810,927		
	\$60,000		
Total expenditure	\$870,927		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount

Package description

New fire engine to replace aging engine, outfitted with necessary equipment to be fully operational as a first line engine. Time to receipt 21.5-25.5 mos.
 Engine cost: \$810,927
 Outfitting cost: \$60,000

How does this item improve performance?

Ensures emergency response apparatus are fully functioning and reliable.

What is the impact if this item is not funded?

inability to reliably respond to emergency calls or limited capacity for functional operations on scene.

Finance Use Only:

CDP	23
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Fire Dept
Decision package title	Replacement St. 43

	fund expenditure		Revenue sources	Amount
		\$9,400,000		
	Total expenditure	\$9,400,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		

Package description

Fire Station 43, located in Washougal is in need of immediate replacement. This is specifically cited in the Capital Improvement Plan contracted through McKenzie and adopted by Council in 2022. Project cost is as cited in the plan.

How does this item improve performance?

Ensures a sustainable and optimally placed emergency response station in Washougal.

What is the impact if this item is not funded?

St. 43 is experiencing escalating maintenance and repair costs that are unable to be mitigated within the current facility structure. Failure to replace station may require relocation of personnel and equipment ad hoc, which would require considerable unanticipated costs and logistical obstacles.

Finance Use Only:

CDP	24
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2023-2024 Biennial Budget Capital Decision Packages

Department	Fire Dept
Decision package title	Replacement Station 41

fund expenditure	Amount	Revenue sources	Amount
	\$13,900,000		
Total expenditure	\$13,900,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount

Package description

Station 41, currently residing in Camas City Hall is in need of immediate replacement. This is specifically cited in the Capital Improvement Plan contracted through McKenzie and adopted by Council in 2022. Project cost is as cited in the plan.

Station 41 would become the Fire Dept Headquarters Station, located in the core of the department's response area and would house response personnel and apparatuses; administrative staff; and the Fire Marshal's Office.

How does this item improve performance?

It would ensure a sustainable facility in an optimal location to serve the needs of the department and the community.

What is the impact if this item is not funded?

Inadequate housing of personnel and response apparatuses for emergency response to the downtown core of the City of Camas.

Finance Use Only:

CDP	25
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Fire Dept
Decision package title	Ambulance Gurney

fund expenditure	Amount	Revenue sources	Amount
	\$51,000		
Total expenditure	\$51,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount

Package description

In 2005, CFD received a generous donation of 4 powerload gurneys. At the time, this model of gurney was at the leading edge of technology designed to reduce EMS provider injuries associated with repeatedly lifting patients over the course of a career. Those gurneys are now 17 years old and pushing end of life. In the last 3 years we have had multiple stress fractures of gurney struts, wheel assemblies and weakening of the motor assist lifting system. It is time to replace the gurneys. The current gurney system has been replaced by a gurney system that will additionally reduce the repetitive lifting and awkward loading and unloading of transported patients even further. Retrofitting our current ambulances with the new gurney system would require modification to the floor of the ambulance and incur a greater cost to the agency. This option package would pay for the modification of the next new ambulance at the factory of build; and the purchase of a new gurney, as the first step in incrementally replacing our aging gurney fleet.

How does this item improve performance?

The new gurney system is designed to reduce the impact of repetitive lifting and awkward loading of patients in and out of an ambulance over the length of a career; thereby reducing on the job injuries and extending the length of the career of the city personnel.

What is the impact if this item is not funded?

Replacement of gurneys without the reduction of workplace injury potential. Replacing one gurney at a time with the new gurney and gurney loading system would provide a spare gurney to either replace a catastrophic failure of a remaining gurney or used as spare parts to extend the life of in service gurneys until they can be replaced.

Finance Use Only:

CDP	26
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Information Technology
Decision package title	Cyber threat -manage detection and response

fund expenditure	Amount	Revenue sources	Amount
	\$200,000		
Total expenditure	\$200,000		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
Critical Insight Managed detection and response implementation - one time	\$50,000		
Critical Insight Managed detection and response services - over 3 - 5 yr period potentially. Do not have quotes yet, meeting with vendor week of 7/26	\$150,000		

Package description

Critical Insight is a cloud-based solution specifically designed for businesses that provides managed detection and response services. The software allows businesses to mitigate and identify potential cyber threats and issues. It provides users tools that integrate machines with human intelligence which allows the application to automatically collect data from cloud, on-premise or hybrid environments. This service provides real time response, deep packet investigation, response preparation, 24x7 SOC (security operations center), and rapid quarantine.

How does this item improve performance?

This service provides around the clock monitoring of our infrastructure and systems which is an excellent way to reduce downtime in the organization. A full functioning network is essential for business operations and managed security service provider ensures that everything is working optimally with no threats so that employees can continue business operations. This service also provide protection for citizen and city data, any threat to this data is the City's responsibility and can take impact one person to the entire city taking 1 day - months to recover with steep overhead costs.

What is the impact if this item is not funded?

In event of a cyber threat it could take the City days, weeks, months to recover, resulting in exponential costs and potential leak or loss of citizen data to malicious parties. Without having visibility to cyber threats in the wild and real time monitoring, we will not be able to proactively thwart or block these threats before they become widespread or make their way into our environment. Right now we have minimal monitoring of our systems creating limited visibility in event of a threat like ransomware.

Finance Use Only:

CDP	28
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2023-2024 Biennial Budget

Capital Decision Packages

Department	Information Technology
Decision package title	Microsoft Windows 10 and Office Licensing

	fund expenditure	Revenue sources	Amount
	\$416,163		
Total expenditure	\$416,163		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known			Amount
the ongoing expense is the cost of subscription licensing for windows 10 and O365 for the City of Camas. This cost is annually with a 3 yr agreement (plus tax)			\$113,721
Total approximate over 3 Years (plus tax)			
Professional services - implementation, configuration and training - **one time**no tax for pro svcs**			

Package description

The current O365 and Windows 10 software/operating system are not properly licensed for government as there currently is no Enterprise agreement in place or contract with reseller as required by the state and is currently purchased off of P-card one license at a time totaling 100 purchased licenses. The Microsoft Enterprise Agreement is required for the City of Camas government as we have more than 250 PCs, devices and/or users, and need to license software and cloud services for our organization for a minimum, three-year period. This is to request funds to enter into an enterprise agreement through an approved DES 3rd party reseller, and purchase the appropriate licensing for Windows 10 and O365. The M365 E3 includes all client office products (outlook, word, excel, power point, onenote, etc), office cloud products (one drive, teams, sharepoint, outlook, word, power point, whiteboard etc). Administration products - exchange online, rights management, DLP, access control, Azure AD plan 1, Microsoft endpoint manager, e-discovery (PDR), auditing and Windows 10 which includes latest upgrades of Windows operating system version at no additional cost.

SEE OVERFLOW ON FOLLOWING PAGE

How does this item improve performance?

This licensing for Microsoft 365 Government is a set of productivity, security, operating system, and mobility software capabilities tailored for US government agencies to hold controlled, unclassified information. Delivered to meet the most stringent of compliance requirements M365 G3 licensing helps US government be productive by enabling mobile productivity and secure collaboration with compliance by helping agencies effectively manage regulatory data-compliance requirements. The products offered by Microsoft have supported the ability for the City of Camas to access data securely from anywhere, collaborate and work in an hybrid environment.

What is the impact if this item is not funded?

Possible out of compliance for licensing and fines from Microsoft in event that they perform an audit of our environment, which they can do at any time. There is a fine for every single install that we are using that is not properly licensed up to 2 times cost of each license out of compliance. Microsoft also can choose to turn off access to O365 products due to violation. We fall subject to Microsoft's pricing increases as we have not agreement with locked in pricing (example, they increased pricing in 2021 20%). These costs include software assurance, which provides access to any upgrades to Windows and Office 365 at no cost, if we do not enter into an EA/select agreement we would have to pay for any/all upgrades of the environment.

SEE OVERFLOW ON FOLLOWING PAGE

Finance Use Only:

CDP	29
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PACKAGE DESCRIPTION:

The current O365 and Windows 10 software/operating system are not properly licensed for government as there currently is no Enterprise agreement in place or contract with reseller as required by the state and is currently purchased off of P-card one license at a time totaling 100 purchased licenses. The Microsoft Enterprise Agreement is required for the City of Camas government as we have more than 250 PCs, devices and/or users, and need to license software and cloud services for our organization for a minimum, three-year period. This is to request funds to enter into an enterprise agreement through an approved DES 3rd party reseller, and purchase the appropriate licensing for Windows 10 and O365. The M365 E3 includes all client office products (outlook, word, excel, power point, onenote, etc), office cloud products (one drive, teams, sharepoint, outlook, word, power point, whiteboard etc). Administration products - exchange online, rights management, DLP, access control, Azure AD plan 1, Microsoft endpoint manager, e-discovery (PDR), auditing and Windows 10 which includes latest upgrades of Windows operating system version at no additional cost. The professional services hired will help the team configure the tenant to be secure and meet the needs of the city as well as provide training for the team to better support the product.

ITEM IMPACT IF NOT FUNDED:

Possible out of compliance for licensing and fines from Microsoft in event that they perform an audit of our environment, which they can do at any time. There is a fine for every single install that we are using that is not properly licensed up to 2 times cost of each license out of compliance. Microsoft also can choose to turn off access to O365 products due to violation. We fall subject to Microsoft's pricing increases as we have not agreement with locked in pricing (example, they increased pricing in 2021 20%). These costs include software assurance, which provides access to any upgrades to Windows and Office 365 at no cost, if we do not enter into an EA/select agreement we would have to pay for any/all upgrades of the environment.



2023-2024 Biennial Budget Capital Decision Packages

Department	Information Technology
Decision package title	Network Equipment Replacement/Refresh

fund expenditure	Amount	Revenue sources	Amount
\$389,761			
Total expenditure	\$389,761		

Does this item package create on-going expenses?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
If yes, list the on-going expense types and estimate amounts, if known	Amount		
See attached spreadsheet, broken out by building - does not include wireless yet but would be part of the overall (no cost yet). The "composite" tab includes the total cost of network equipment replacement for all City bldgs (includes tax)	\$389,761		
These replacements would be done over 2023-2024, starting with City Hall IDF/MDF as it is our core (includes tax)	\$114,021		
EDI Circuit for City Hall - 100 MB - ongoing \$651, one time charge for install 500	\$1,151		

Package description

Requesting to upgrade end of life/unsupported network equipment and consumer grade equipment to supported, flexible, scalable, robust network equipment that is government and enterprise grade and compliant with maintenance and support contracts for the life of the equipment. This would include replacing gray market network switches to enterprise/government grade Aruba HP appliances throughout the City of Camas. This would also include adding an EDI circuit for redundancy of current firewall which allows access for all city employees to the intranet/internet and allow the city to have a true failover and redundancy.

How does this item improve performance?

The replacement of the switches would allow us to reach out to vendors for maintenance and support in event of issues, hardening our network posture with enterprise equipment, allowing for redundancy, and recovery of services to better support City of Camas services to the departments and the public. The new firewall EPL circuit will allow fail over of firewalls in event of outage (which happens) and currently without the EPL circuit when the firewall goes down there is not access to intranet/internet, a tech has to come in an physically move the connection and without the circuit there is no fail over to a working firewall to maintain services to

What is the impact if this item is not funded?

Out of date equipment and out of compliance equipment (does not meet government requirements), no vendor support in event of outage (which may include replacement of equipment), impact to services we provide internally and publicly, possible failing equipment that needs to be replaced, maintaining out of compliance equipment, compatibility issues with newer technology that we may be looking to purchase

Finance Use Only:

CDP	30
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Staff Report

August 1, 2022 Council Workshop Meeting

Transportation Benefit District Presentation

Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst

Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us

BACKGROUND: This presentation provides information on Transportation Benefit Districts to inform Council of optional revenue sources as part of the City’s 2023-2024 biennial budget process.

SUMMARY: Transportation Benefit Districts are utilized in 110 cities and towns in Washington State as of July 2022. These cities and towns utilize sales tax or vehicle license fess to support transportation costs in the Transportation Benefit Districts. This presentation will review how the district is formed, governed, funding sources and other considerations.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The results of the presentation should provide Council context for future decision making.

What’s the data? What does the data tell us? The data will be presented during the presentation.

How have communities been engaged? Are there opportunities to expand engagement? n/a

Who will benefit from, or be burdened by this agenda item? The City should benefit with more informed decision making.

What are the strategies to mitigate any unintended consequences? n/a

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. n/a

Will this agenda item improve ADA accessibilities for people with disabilities? n/a

What potential hurdles exists in implementing this proposal (include both operational and political)? This is information only.

How will you ensure accountabilities, communicate, and evaluate results? The results will be communicated on the City's Open Budget platform.

How does this item support a comprehensive plan goal, policy, or other adopted resolution? If City Council chooses to implement a Transportation Benefit District with new revenue, this policy would leverage the goal in the Strategic Plan to diversity the City's revenue base.

BUDGET IMPACT: This is information only currently.

RECOMMENDATION: For Council information only.

Transportation Benefit District (TBD)

City of Camas

2023-2024 Budget Preparation

What is a Transportation Benefit District?

Quasi-municipal corporation or independent taxing district that can raise revenue for specific transportation projects, usually through sales tax or vehicle license fees.

TBDs may be used for transportation improvements included in the local, regional or state transportation plan. Construction, maintenance, and operation costs are eligible.

RCW 36.73

Formation

Council forms a TBD by ordinance following a public hearing. (RCW 36.73.050)

- *must include the boundaries (city limits or UGA with an interlocal)*
- *identify transportation improvements to fund*
- *if either needs to change, a public hearing must be held prior to the amendments*

Governance

Governance is by the legislative body but acting as a separate legal entity.

- meetings are held separately
- Mayor is not part of the legislative body therefore is not on the TBD board

As of 2015, if the boundaries are city limits, the City may absorb the TBD and assumes all the “rights, powers, functions, and obligations” of the TBD. The TBD ceases to exist as a separate entity. (RCW 36.74)

Funding Options – Vehicle License Fees

Fee Amount	Conditions
\$20	Vehicle License Fee can be implemented with Council vote.
Up to \$40	Only if a \$20 fee has been in effect for at least 24 months
Up to \$50	Only if a \$40 fee has been in effect for at least 24 months but is subject to a potential referendum
Up to \$100	Subject to a simple majority of voters but voters have rejected this effort every time with the exception of Seattle

RCW 36.73.040(3)(b) and in 2020 *Garfield County Trans. Auth. Et al. v. State et al*

Year & License Fee	Household Estimate	Vehicle Estimate (2.28 per household)	License Fee Revenue Estimate
2023 - \$20	9,926	22,261	\$452,626
2024 - \$20	10,451	23,828	\$476,566
2025 - \$40	10,711	24,421	\$976,843
2026 - \$40	10,961	24,991	\$999,643
2027 - \$50	11,191	25,515	\$1,275,774
2028 - \$50	11,421	26,040	\$1,301,994

Funding Options – Vehicle License Fees

Funding Options – Sales Tax

Year	Sales Tax Collected on .20%
2023	\$989,703
2024	\$1,019,394
2025	\$1,049,976
2026	\$1,081,475
2027	\$1,113,919
2028	\$1,147,337

RCW 36.73040(3)(a)

Other Funding Sources

Voted General Obligation Bonds (RCW 36.73.070)

Impact Fees (RCW 36.73.040(3)(c) RCW 36.73.120)

Excess Property Tax (RCW 36.73.060)

Local Improvement Districts (LIDs)



Other Considerations

Materials Change Policy addressing changes and Council's involvement. At a minimum, public hearing if the revised costs exceeds the original estimate by 20% (RCW 36.73.160(1))

- cost
- scope
- schedule

Budgeting is not required but is best practices
RCW 36.73.020(4)

Required Annual Reporting to the SAO
RCW 43.09.230

Dissolution must occur within 30 days after improvements are complete, but revenue can be generated for remaining debt or financing.
RCW 36.73.170



Questions



Staff Report

August 1, 2022 Council Workshop

City of Camas Second Quarter 2022 Financial Performance Presentation

Presenter: Cathy Huber Nickerson, Finance Director

Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us

BACKGROUND: This presentation is to review the financial performance of the City from the perspective of budget to actual, investment performance and status of short and long term debt. The presentation also will provide an economic overview both nationally and regionally to provide context as well as provide the outlook for the next quarter.

SUMMARY: The City of Camas’ second quarter performance overall was lower than anticipated. The revenue collections were slightly lower with slower housing construction growth. Retail sales from e-commerce has continued but has moderated with lower sales tax receipts. The combination of these economic activities has somewhat contributed to weaker revenue collection in lower charges for services, fines and forfeitures and rental activity. With new hiring and staff returning, expenditures levels are returning to pre-COVID levels. Staff will continue to carefully monitor revenues to expenditures.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council a status report on the City’s financial performance and an outlook to 2022.

What’s the data? What does the data tell us? N/A

How have communities been engaged? Are there opportunities to expand engagement? N/A

Who will benefit from, or be burdened by this agenda item? This agenda item provides context for decision making for City Council and discloses the state of the City’s finances to the residents of Camas.

What are the strategies to mitigate any unintended consequences? N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. N/A

Will this agenda item improve ADA accessibilities for people with disabilities? N/A

What potential hurdles exists in implementing this proposal (include both operational and political)? N/A

How will you ensure accountabilities, communicate, and evaluate results? N/A

How does this item support a comprehensive plan goal, policy or other adopted resolution? This item provides open and transparent financial reporting which is a goal of the City's strategic plan and meets best financial practices.

BUDGET IMPACT: This agenda item provides financial context for City Council considerations.

RECOMMENDATION: Information only.

City of Camas 2022 2nd Quarter Financial Review

Agenda

Item 4.

GENERAL ECONOMY DURING SECOND QUARTER
OF 2022

HIGHLIGHTS

REVENUE

EXPENDITURES

INVESTMENTS

DEBT

FUND BALANCE PROJECTION

OUTLOOK

Second Quarter 2022 Economic Summary

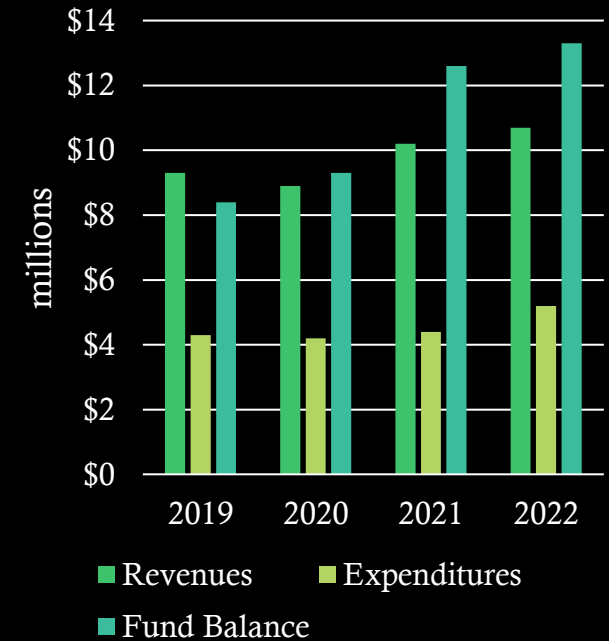
Second Quarter Comparison to First Quarter

Avg. Mortgage Rate	HIGHER	5.7% v. 4.67%
Unemployment	STABLE	3.6% v. 3.6%
Retail Sales(% change yr.)	HIGHER	7.7% v. 4.9%
CPI (national)	HIGHER	9.0% v. 8.6%
Avg. Gas Prices	HIGHER	\$4.63 v. \$4.11

- ◇ Retail Sales saw a boost with strong labor market, higher prices, and consumers reducing saving BUT adjust for inflation...
- ◇ Housing was down both locally and nationally
- ◇ Supply chain is showing little improvement
- ◇ Locally, revenues are slowing – careful monitoring will continue

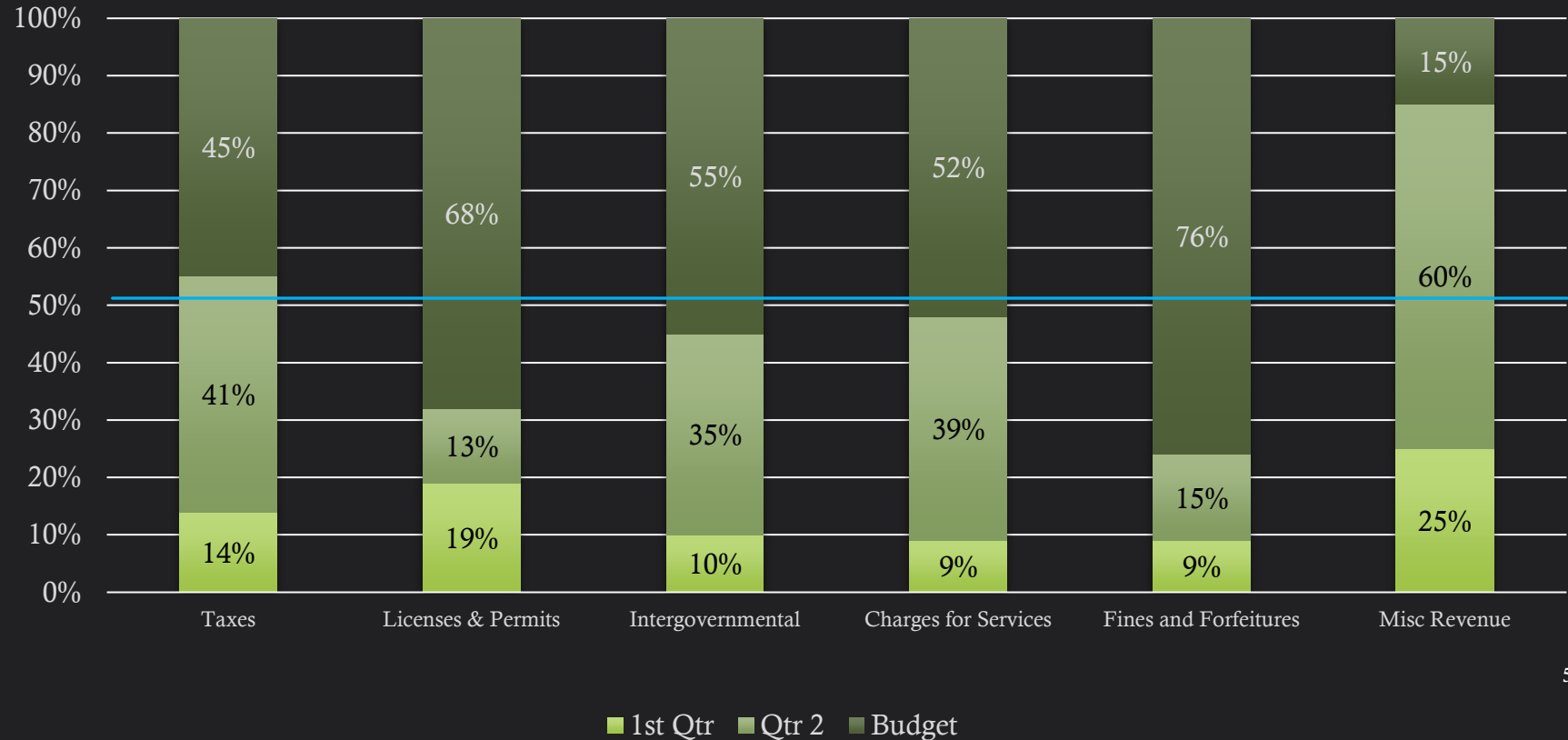
General Fund Highlights

	2019 Second Quarter	2020 Second Quarter	2021 Second Quarter	2022 Second Quarter
Net revenues (less transfers)	\$9,337,399	\$8,901,588	\$10,154,569	\$10,734,327
Net expenditures (less transfers)	\$4,287,964	\$4,185,241	\$4,428,524	\$5,150,920
Net Cash Flow	\$5,049,435	\$4,716,347	\$5,726,045	\$5,583,407
% of Budget Spent	45%	44%	42%	42%
General Fund Balance	\$8,388,666	\$9,267,630	\$12,552,060	\$14,564,123
Overall Cash and Investments for All Funds	\$69,798,067 Includes Bond Proceeds	\$75,725,963 Includes Bond Proceeds	\$97,377,427 Includes Bond Proceeds	\$100,801,325 Includes Bond Proceeds

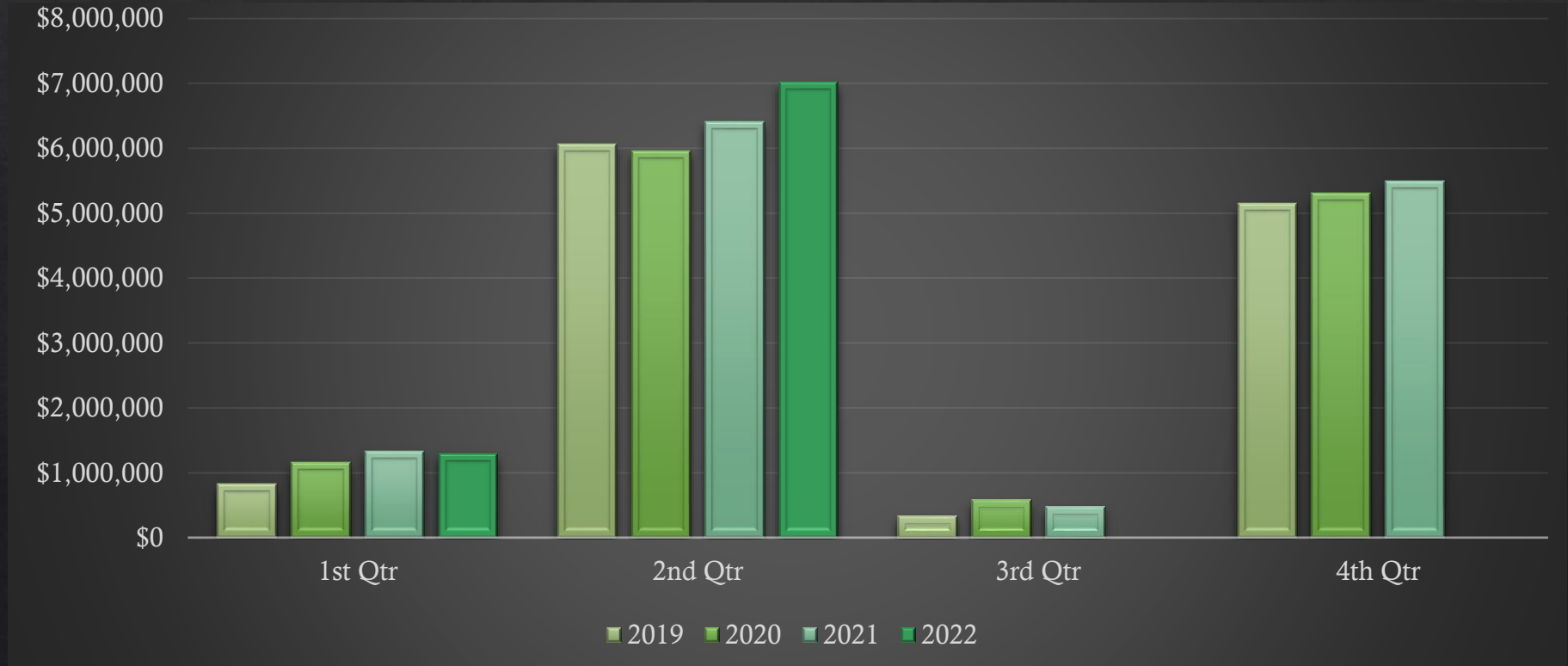


This table illustrates the cash flow of the General Fund.

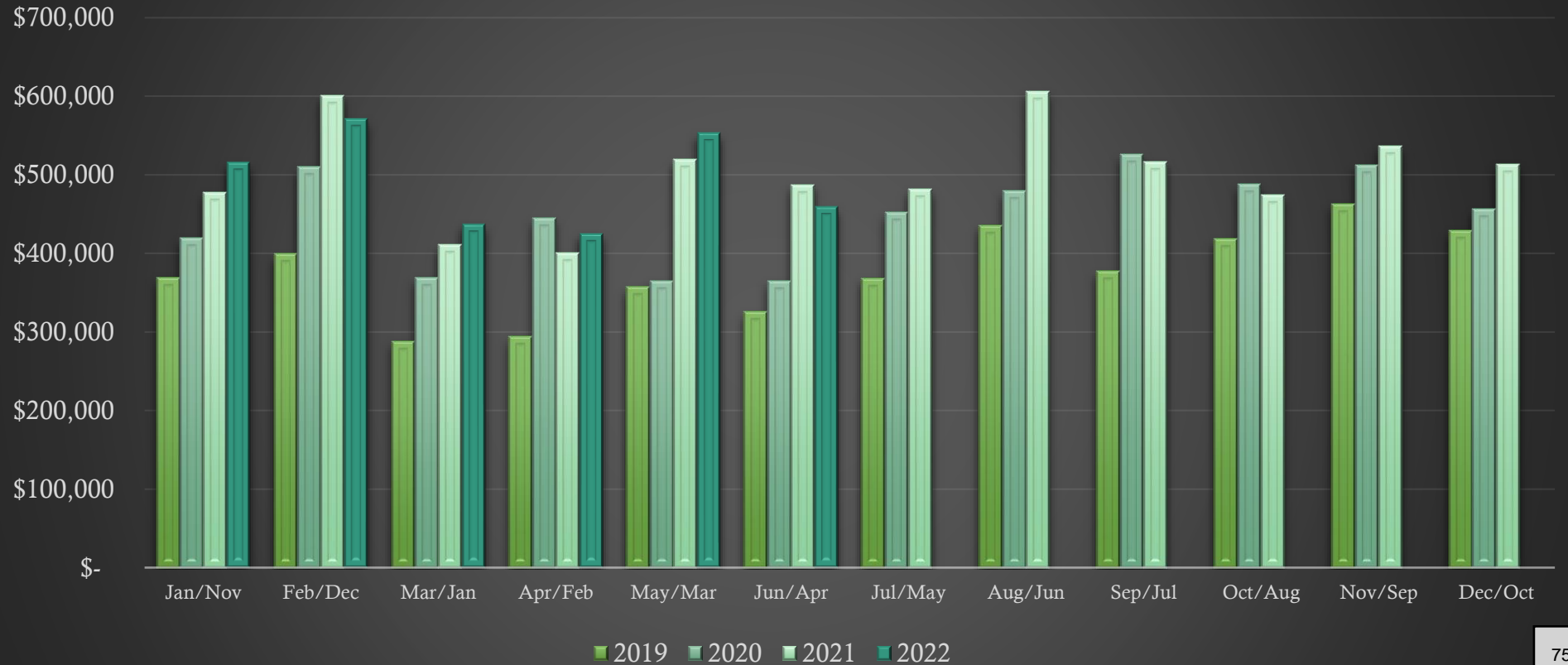
General Fund Revenues



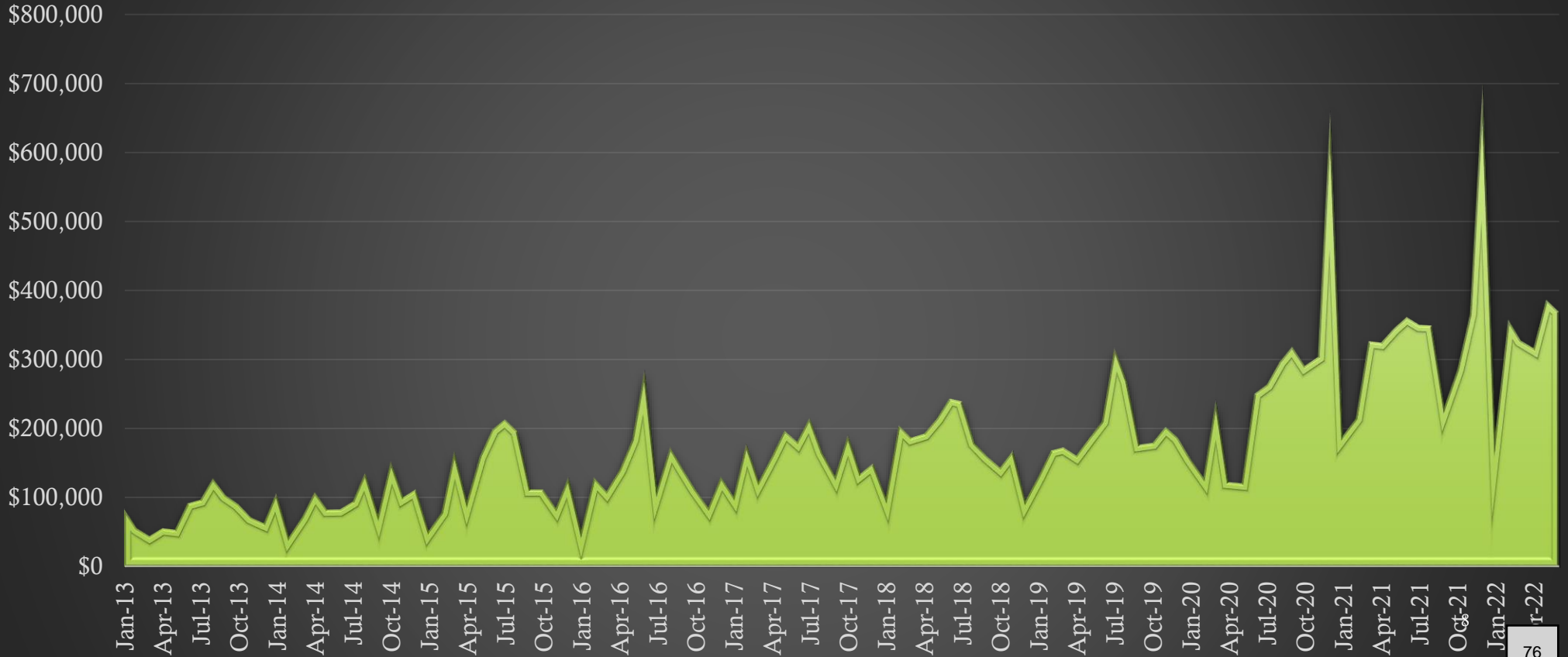
Property Tax Collections



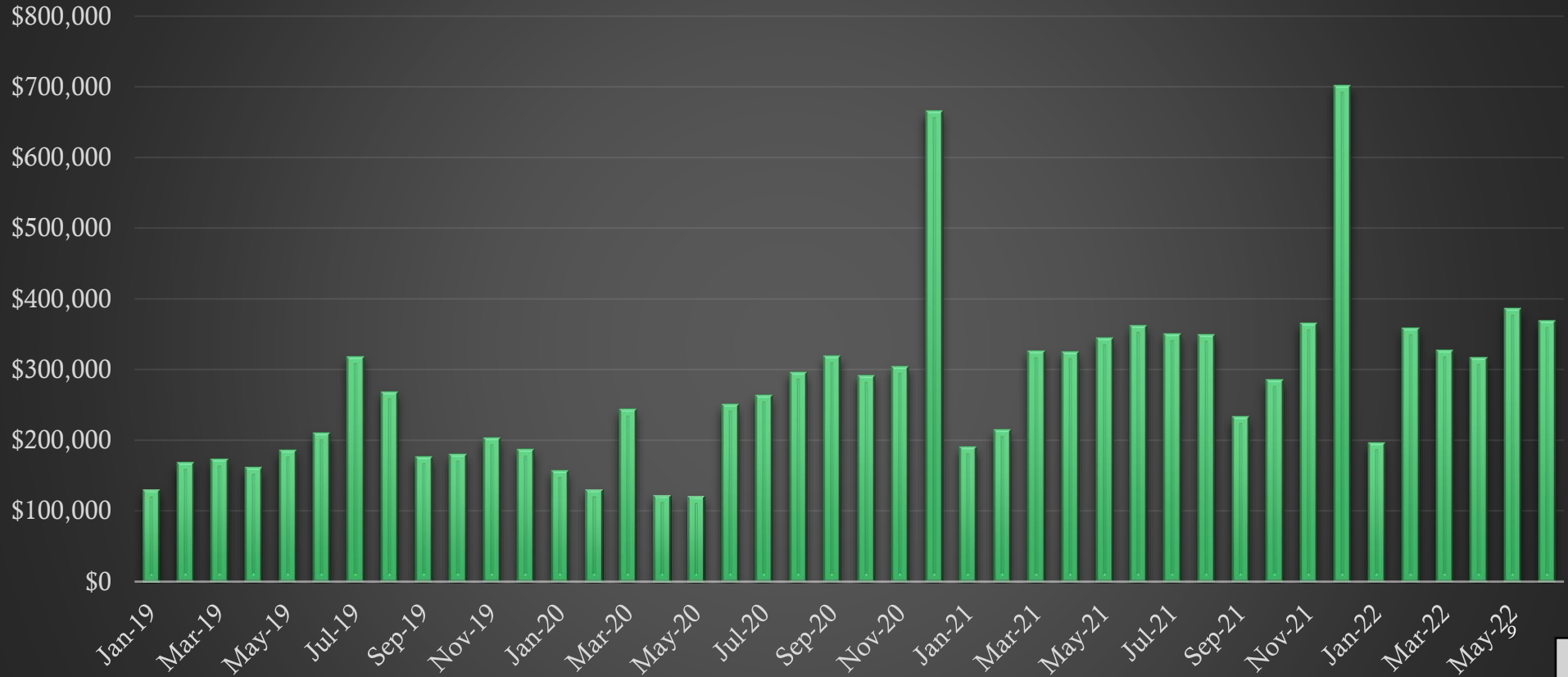
Sales and Use Tax



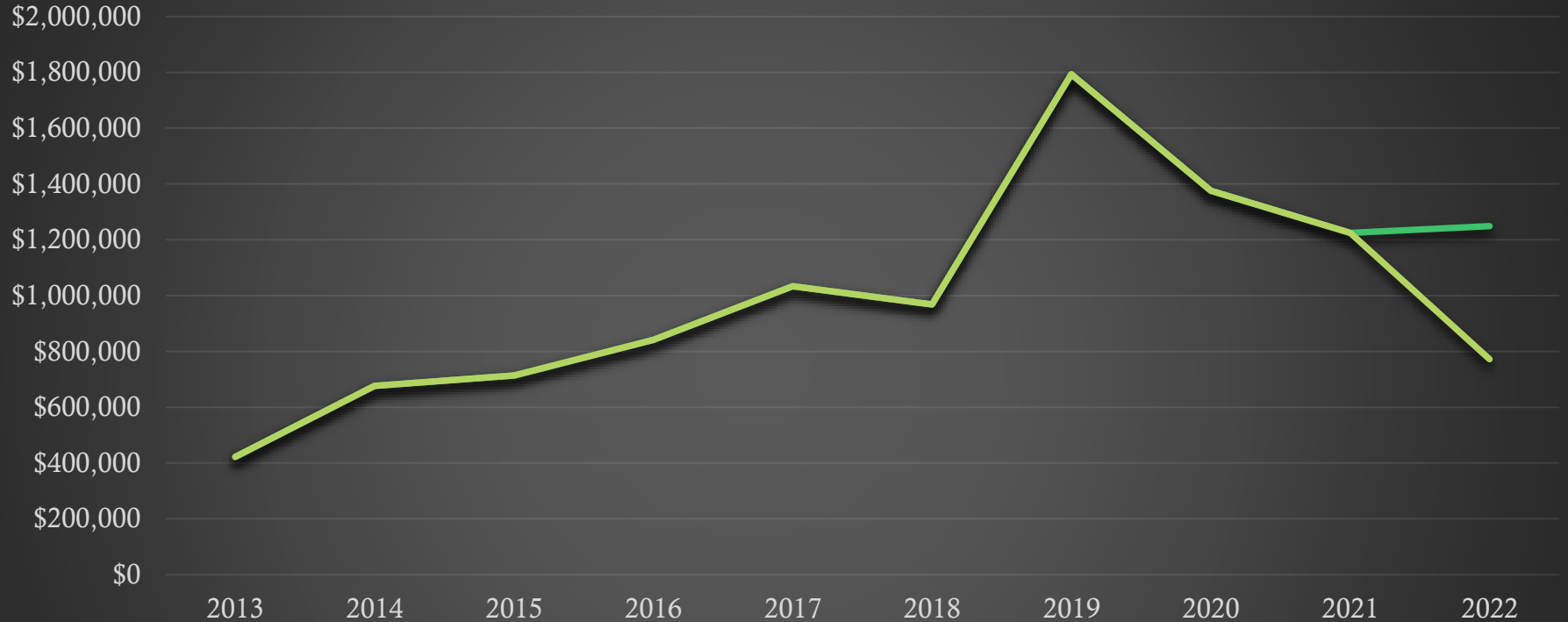
Real Estate Excise Tax



Real Estate Excise Tax



Building Permits

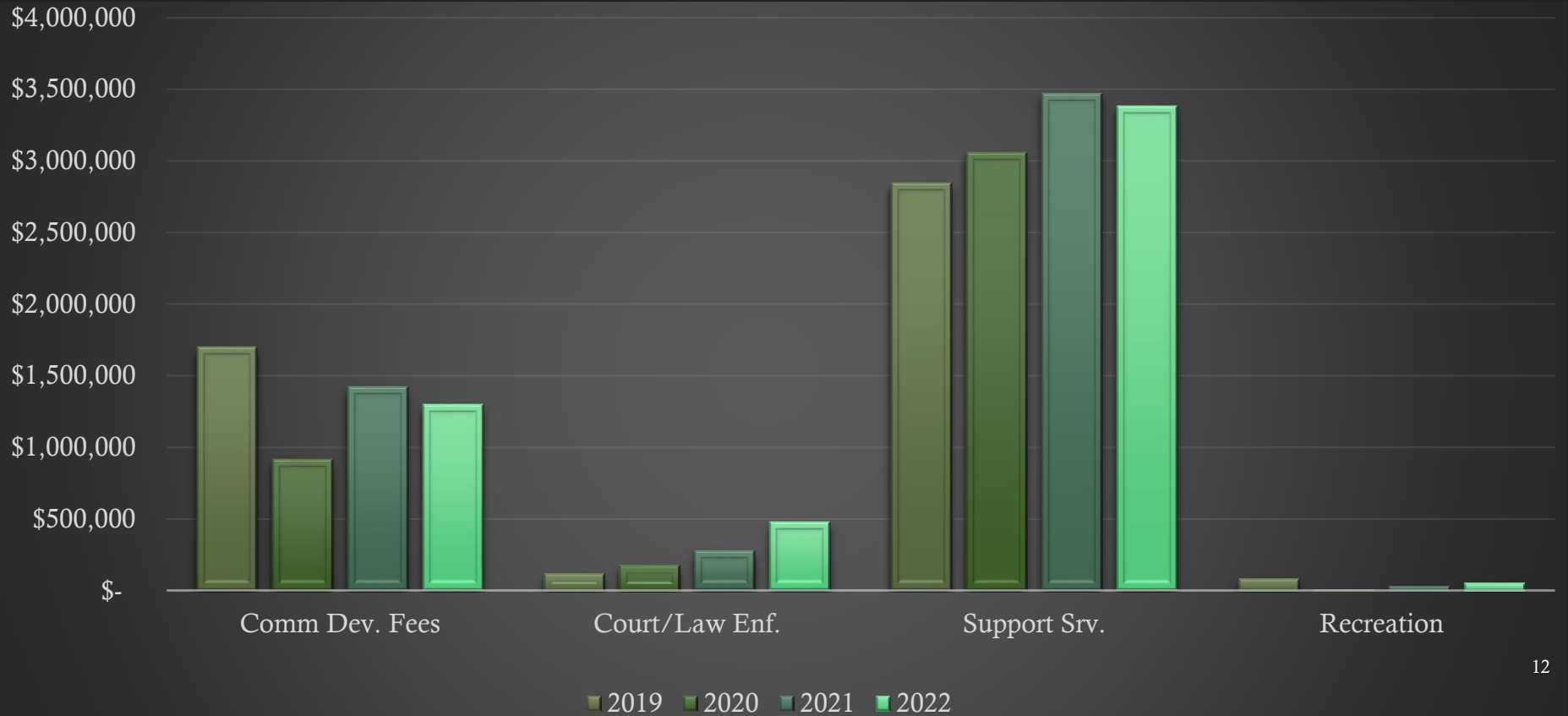


— 2022 Budget — 2022 Actual

Intergovernmental



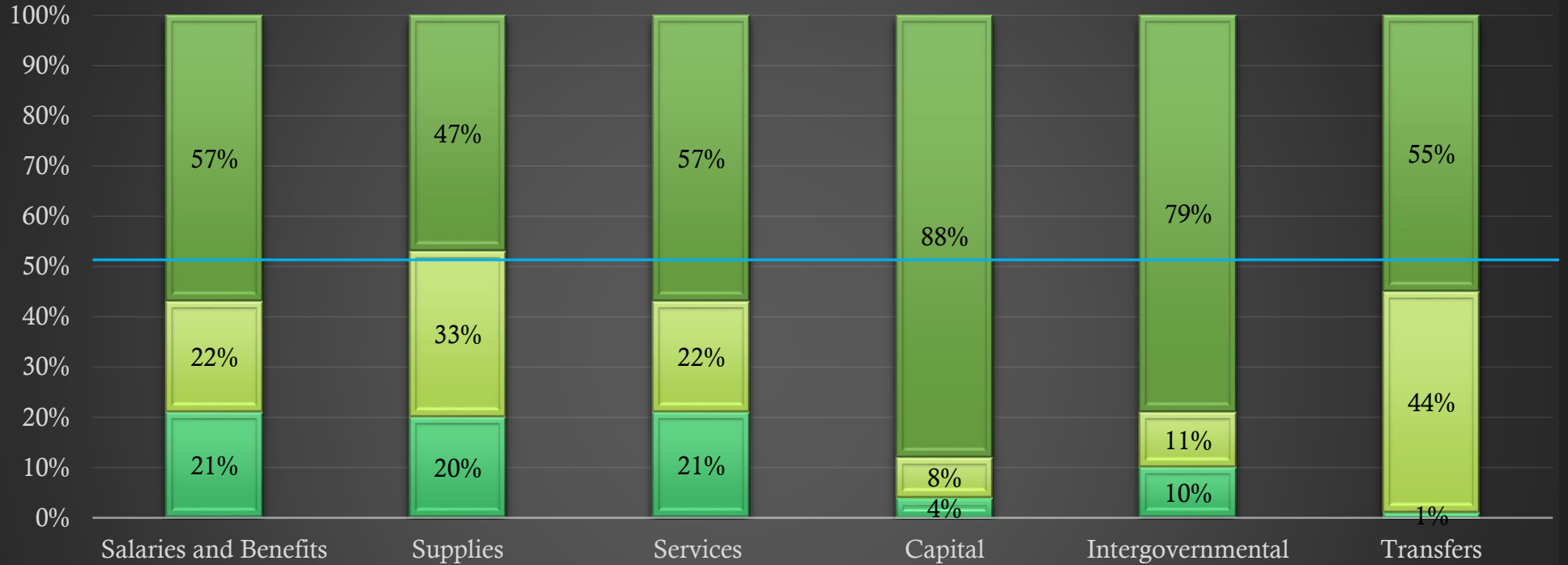
Charges for Services



Fines and Forfeitures

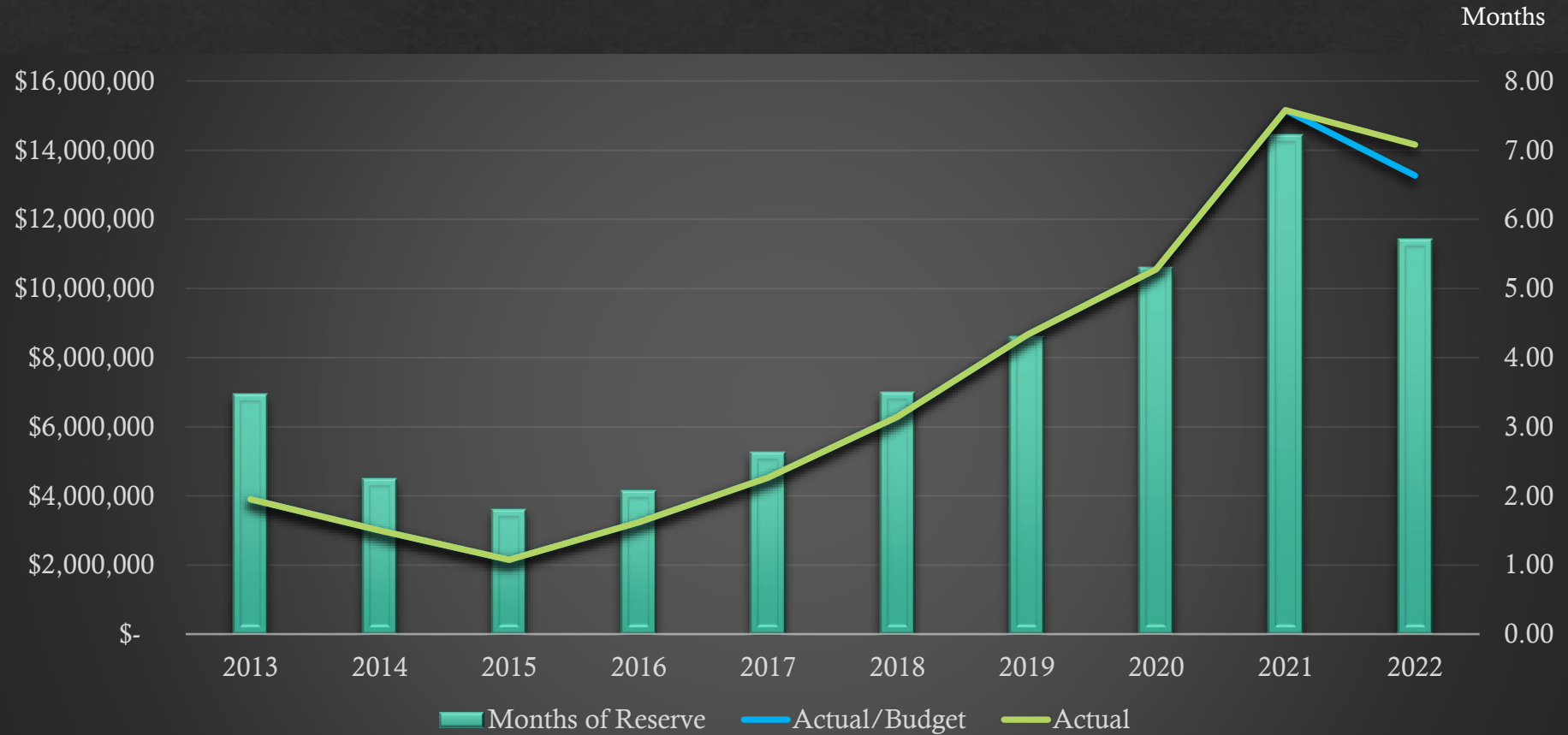


General Fund Expenditures

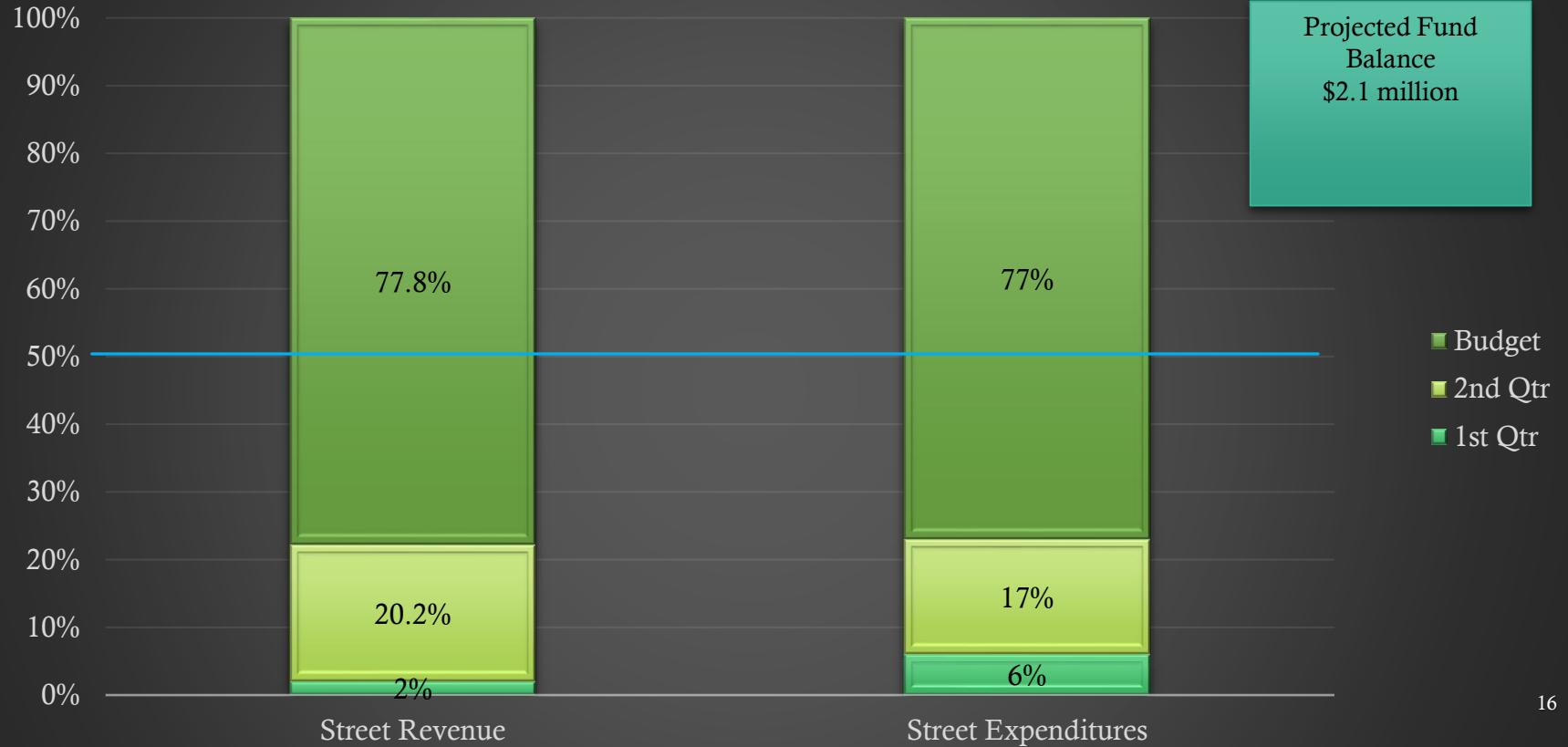


■ 1st Qtr ■ 2nd Qtr ■ Budget

General Fund Balance

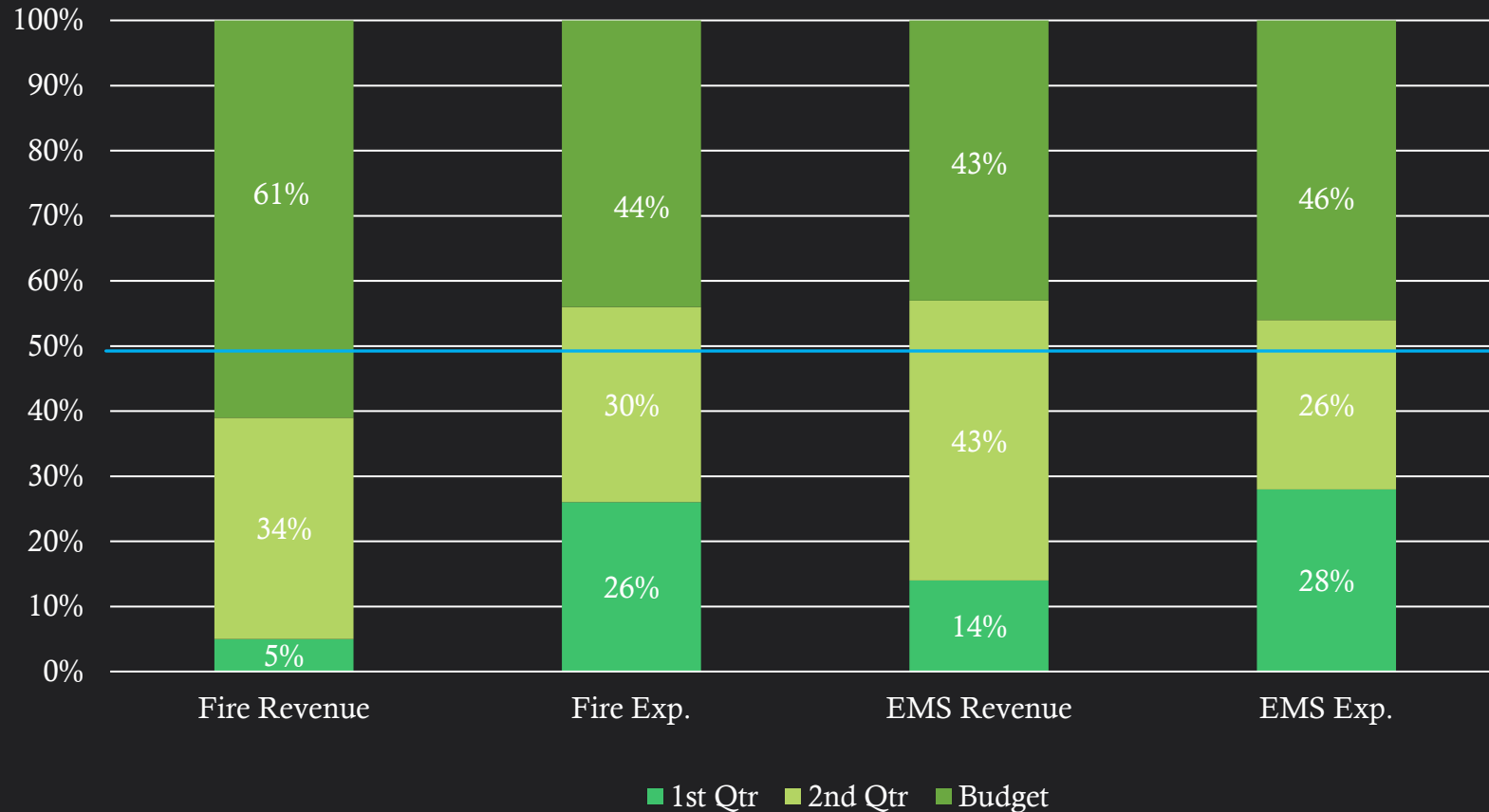


Streets



Camas/Washougal Fire and EMS

Projected
Fund Balance
\$1.8 million



American Rescue Plan Act Fund

The City has accepted \$6.8 million of the Coronavirus State and Local Fiscal Recovery Funds per the American Rescue Plan Act approved by Congress in March 2021.

The funds are distributed in two tranches – the first received on June 30 2021, for \$3,408,118

The second was distributed in July for the same amount.

The City has four years – using the guidance from the US Treasury – to spend the funds.

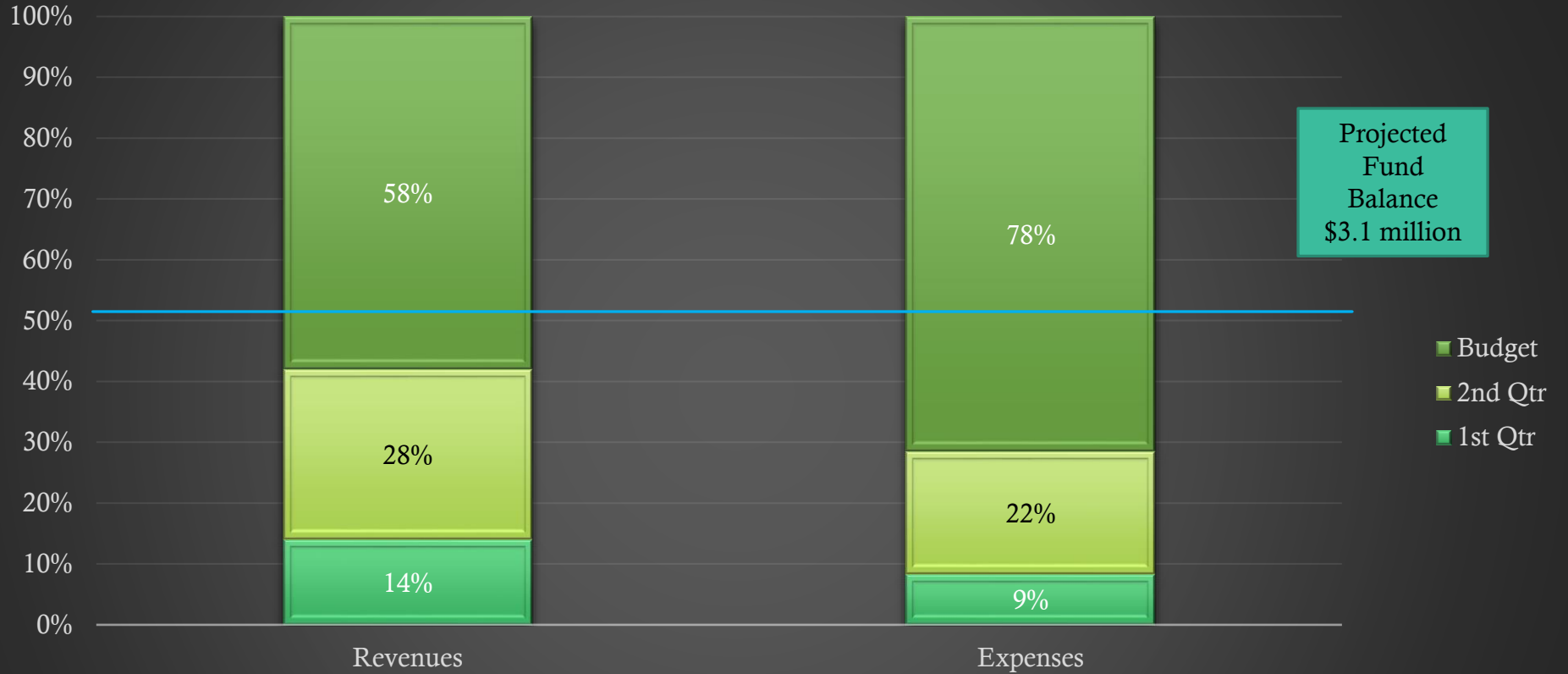
Council initially allocated \$100,000 to provide immediate utility relief to families in need – in 2021, \$80,606 was spent.

In 2022 Budget, Council considered up to \$1.4 million to be used for cybersecurity and self-service modules for the ERP solution.

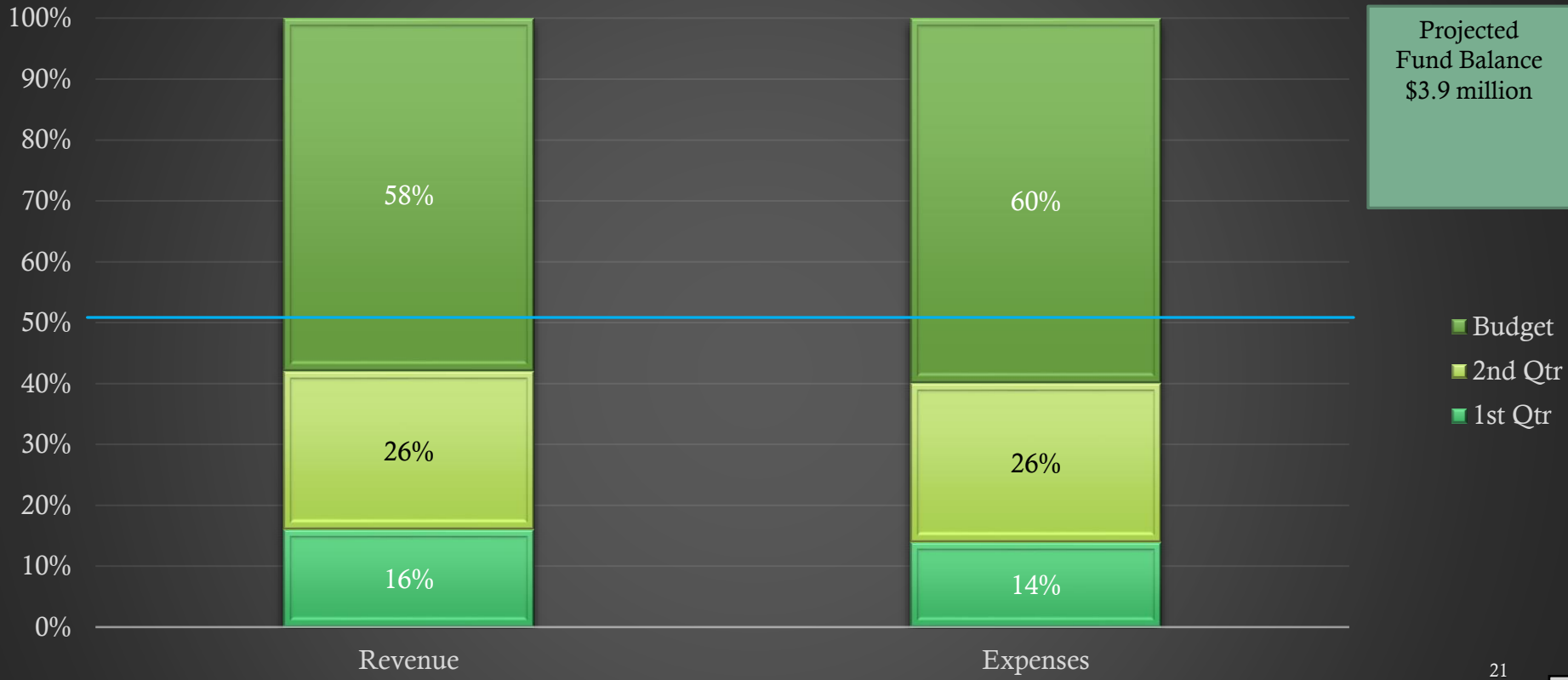
City Council ARPA Process



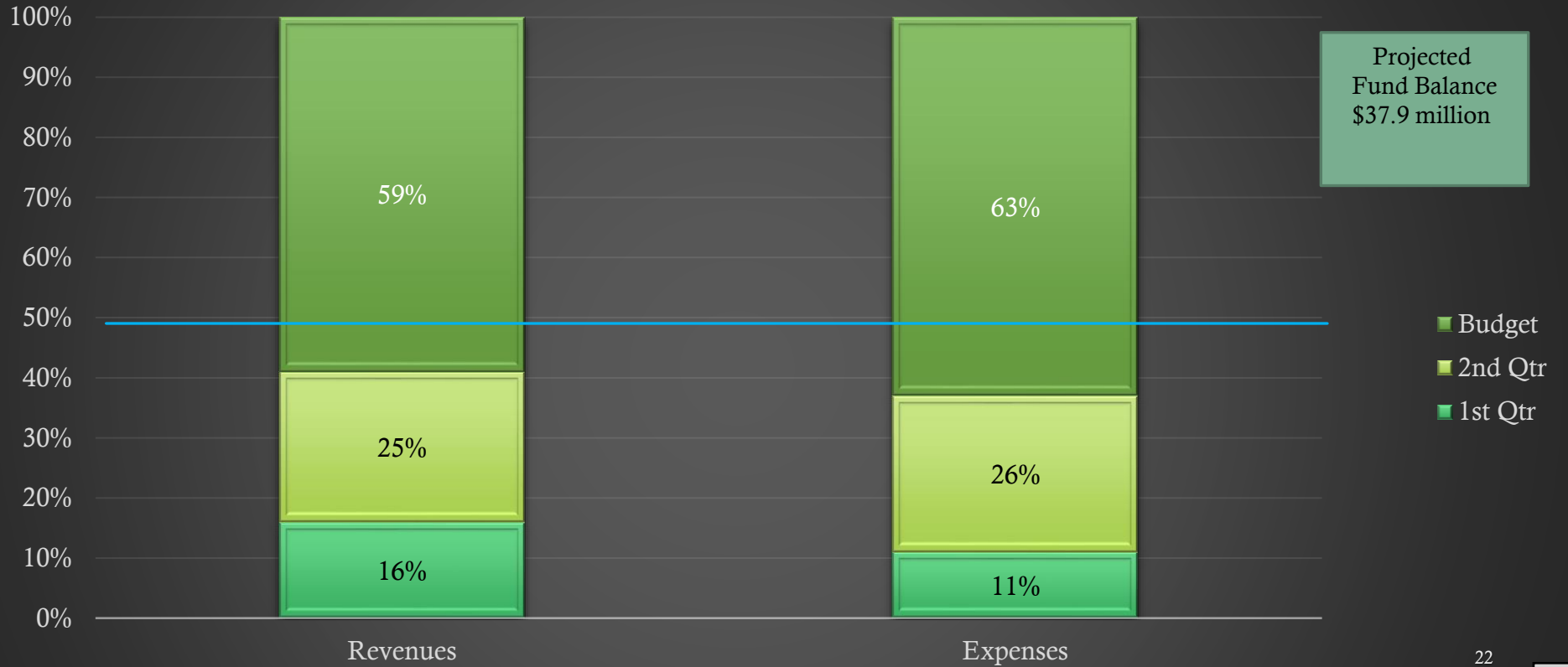
Storm Water



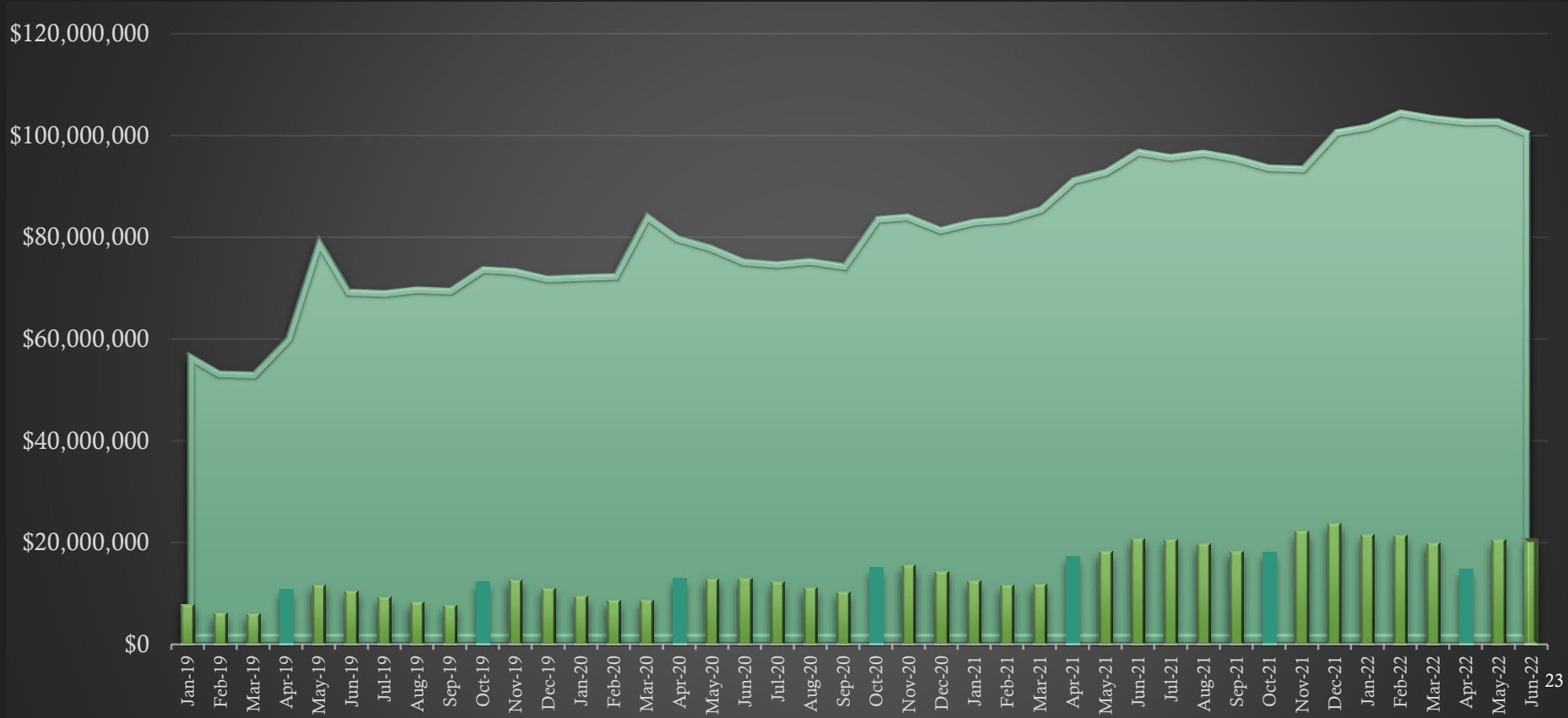
Solid Waste



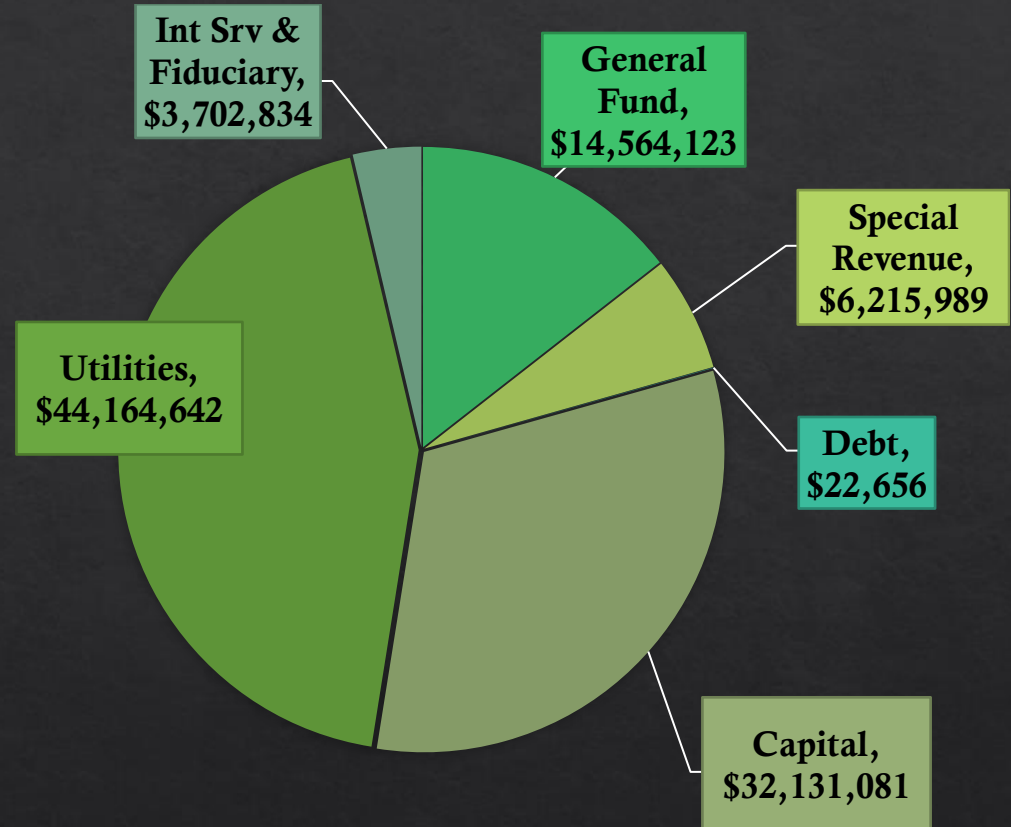
Water/Sewer



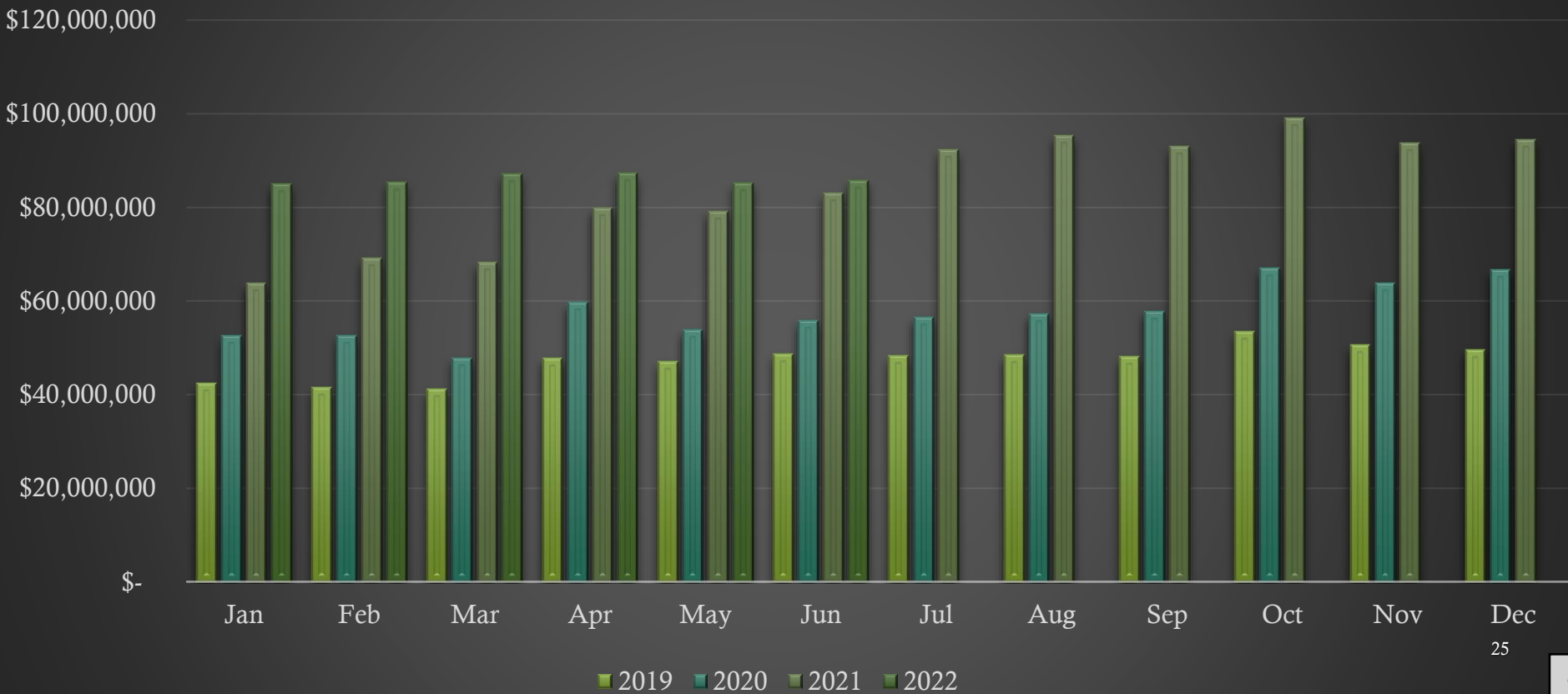
Cash and Cash Equivalent Assets



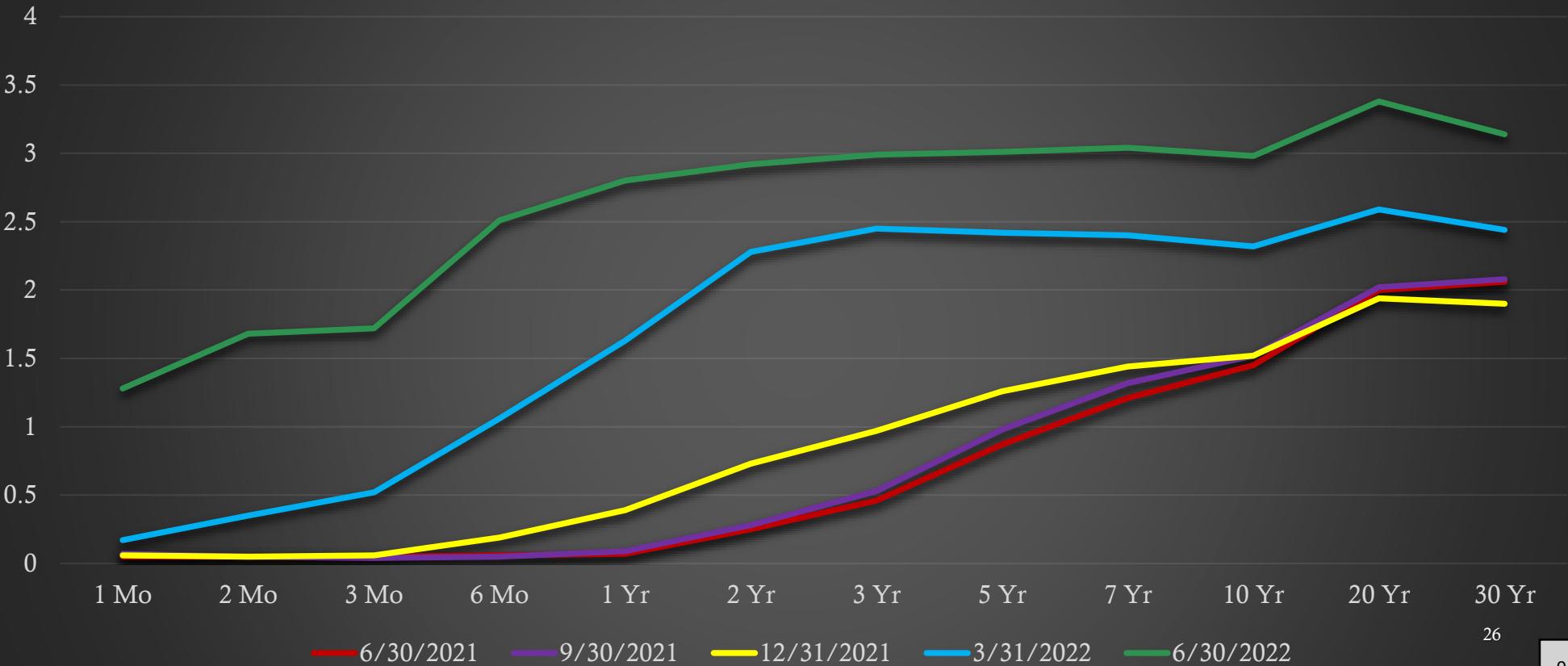
Fund Composition of Investment Portfolio



Investment Portfolio Balance

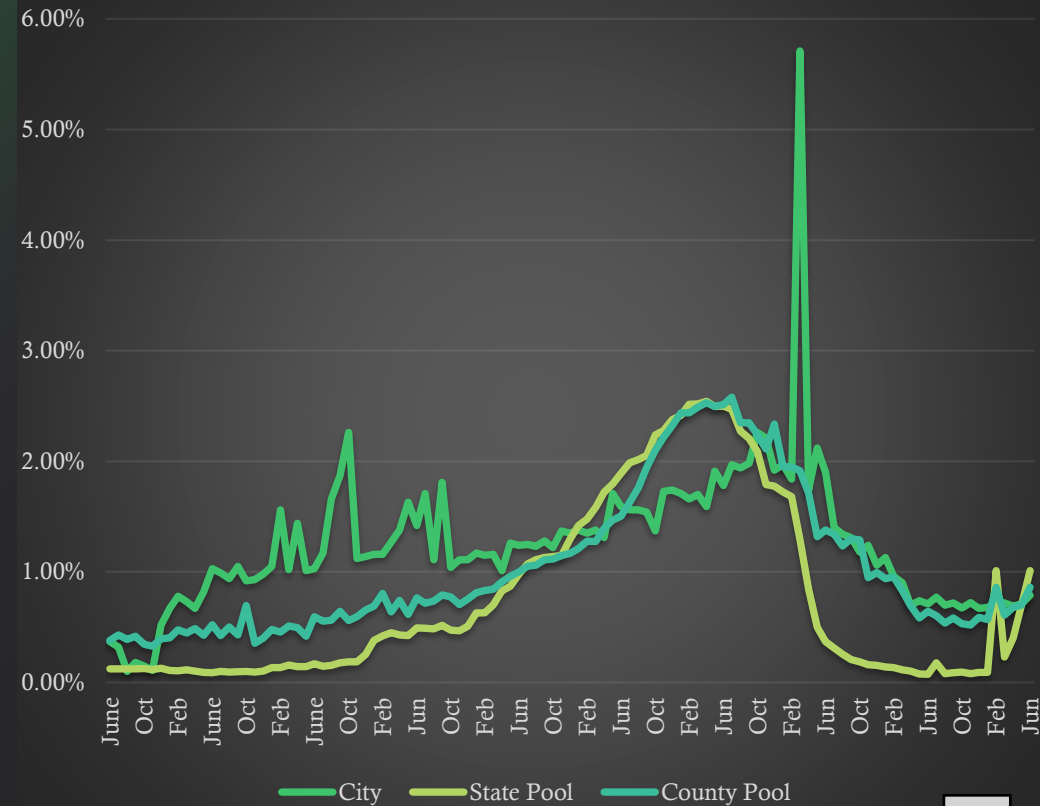
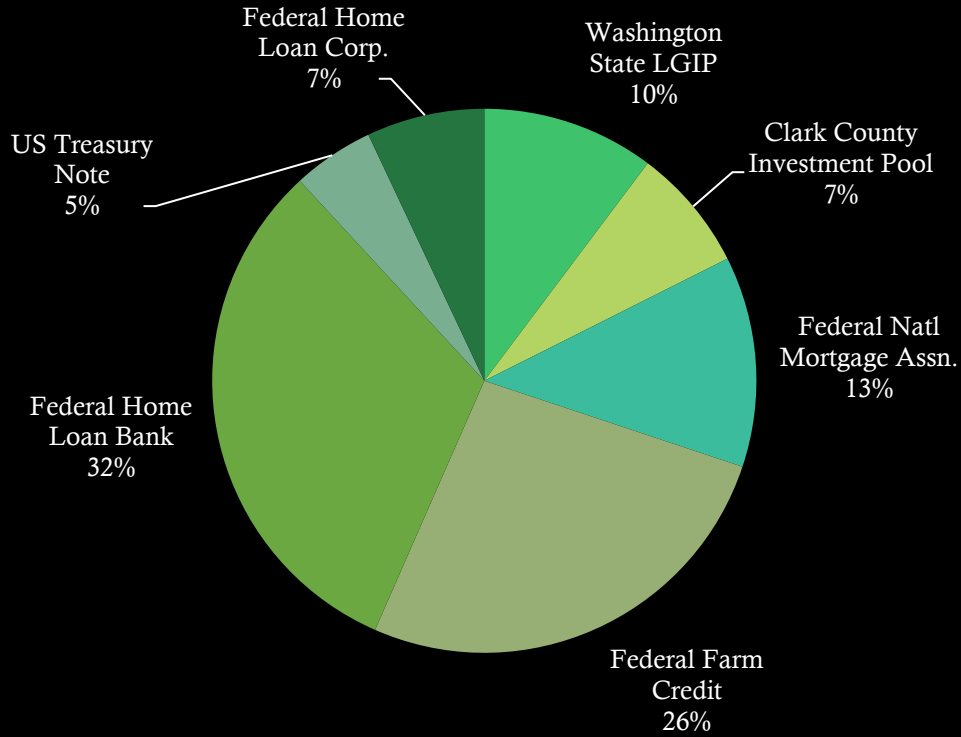


Yield Curve - Interest Rates

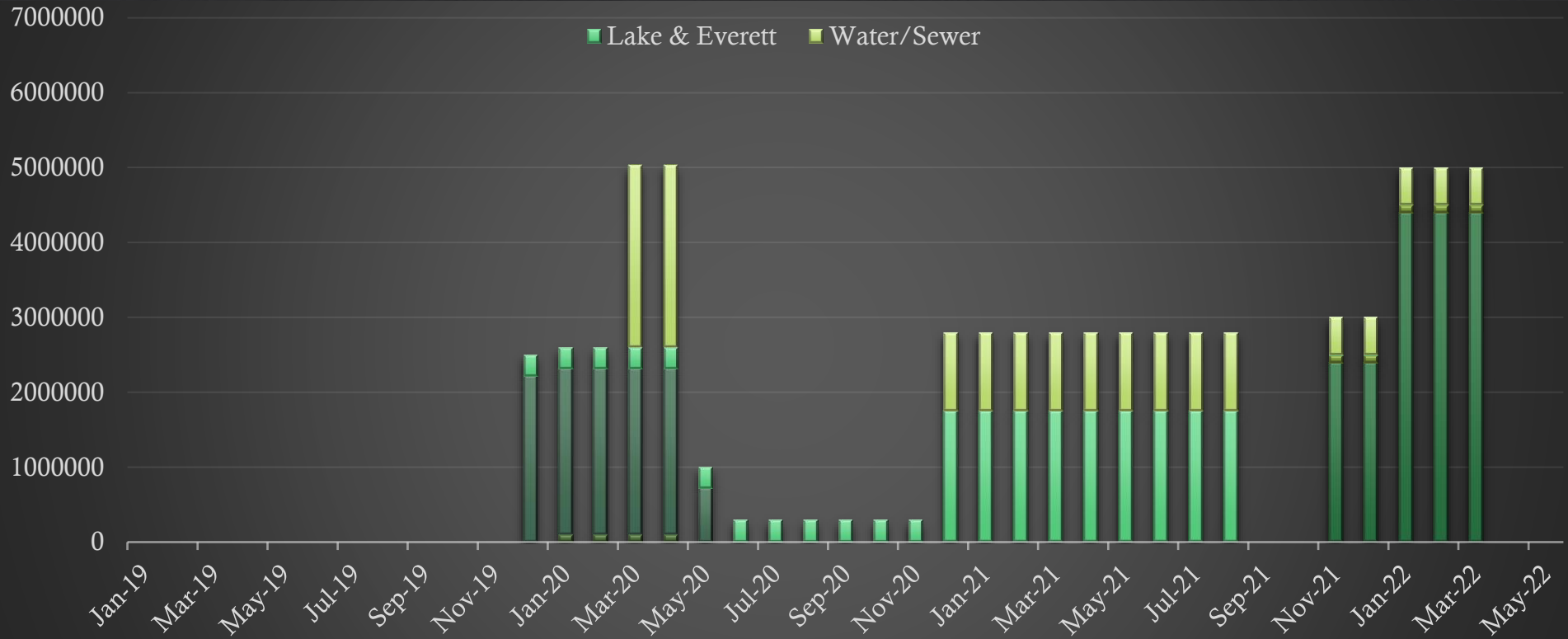


Investment Portfolio

Portfolio Performance 2013-2022



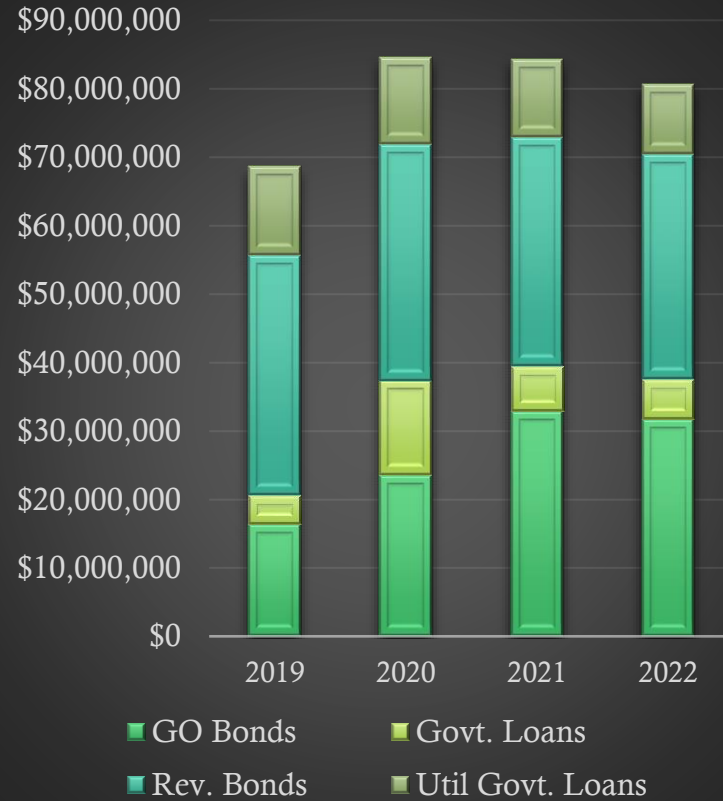
Line of Credit



Debt Outstanding

Projects Financed

- 2020 Legacy Lands
- Lake and Everett
- Land Contract
- 2021 Legacy Lands
- Refi Contract
- Facilities
- Street Repair



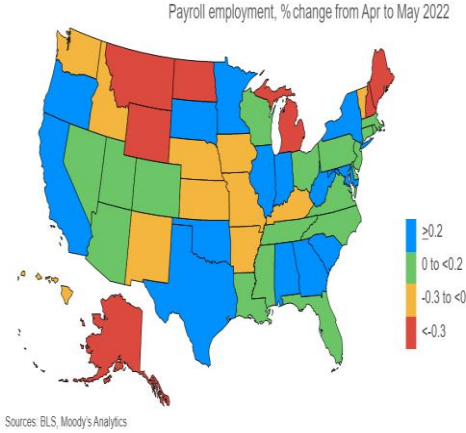
Final Debt Payments

- 2019 Ambulance
- Sewer Plant Upgrade
- 2020 Sewer Plant Upgrade
- Library Bond
- Steigerwald Well Site
- 2021 Legacy Land Contract
- Lake Road

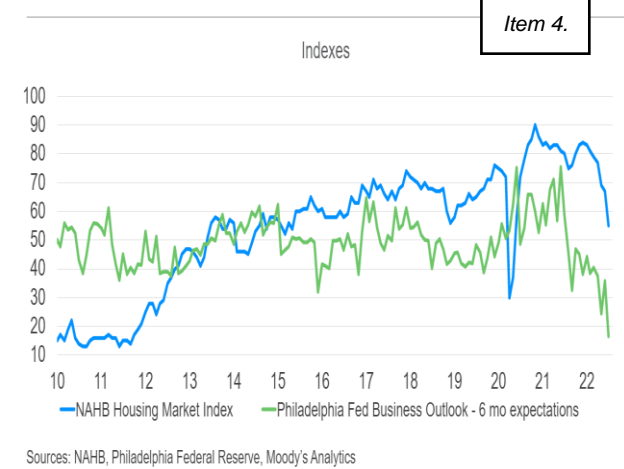
Outlook

- ◆ Top 10 Watchlist
 - ◆ New Construction
 - ◆ Sales Tax
 - ◆ Fed Movements
 - ◆ Real Estate Excise Tax
 - ◆ CPI for low-income
 - ◆ Retirements
 - ◆ Hiring Pools
 - ◆ Bids
 - ◆ Fuel Costs
 - ◆ Fed Movements
 - ◆ Fall Outbreaks

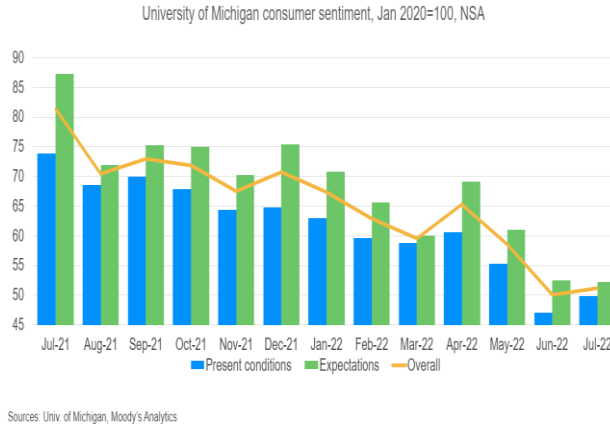
Size Mattered a Lot in May



U.S. Builders and Businesses Feeling Uneasy



Consumer Confidence Barely Budged From Cycle Low



U.S. Firms Still Looking to Hire



ERP Status 8/1/22

	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23		
Financials	Status (on target)																						
Human Capital Mgmt																							Jun-24
Energov (Com Dev)																							Jun-24
Enterprise Asset Mgmt																							May-24
Utility Billing																							Mar-25



Questions