



Regional Fire Authority (RFA) Committee Meeting Agenda Wednesday, March 20, 2024, 4:00 PM Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/87202457255>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

ROLL CALL

MEETING ITEMS

1. [March 6, 2024 Regional Fire Authority \(RFA\) Committee Meeting Minutes](#)
Approval
2. Selection of Meeting Chair
3. Use of a Facilitator
4. Use of a Technical Advisor/City Staff Support
5. Use of Alternates
6. Assignment of Sub-Committees
7. April 3rd Meeting Decision

MISCELLANEOUS UPDATES

PUBLIC COMMENTS

This is the public's opportunity to comment about any item on the agenda. Public comments are valuable to this committee's work.

CLOSE OF MEETING



Regional Fire Authority Committee Meeting_Draft
Wednesday, March 06, 2024, 4:00 PM
City of Camas Council Chambers, 616 NE 4th Ave.
Camas, Washington

NOTE: Please see published Agenda Packet for all item file attachments

CALL TO ORDER

Camas City Council Member Bonnie Carter called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Camas Council Member Marilyn Boerke, Washougal Council Member Michelle Wagner, Washougal Council Member Molly Coston, Washougal Council Member Julie Russell (arrived at 4:13 p.m.)

Excused: Camas Council Member John Nohr was excused.

Staff: Carrie Davis, Shaun Ford, Cliff Free, Steve Hogan, Cathy Huber Nickerson, Doug Quinn, David Scott, Ron Schumacher, Matt Thorup

Press: Kelly Moyer – Camas-Washougal Post Record (joined at 4:10 p.m.)

WORKSHOP TOPICS

1. Welcome and Introductions
Presenter, Bonnie Carter, Chair
2. Establish a Regional Fire Authority (RFA) Committee Chair
Presenter, Bonnie Carter, Chair

This item will be placed on the agenda for the March 20, 2024 meeting.
3. Timeline/Purpose/Goals of the Committee
Presenter: Doug Quinn, City Administrator, Camas and David Scott, City Manager, Washougal

Quinn and Scott reviewed the requirements outlined in the RFA Statute.
Discussion ensued.
4. Professional Services Provider Discussion
Presenter: Doug Quinn, City Administrator, Camas and David Scott, City Manager, Washougal

Quinn and Scott reviewed the requirements outlined in the RFA Statute.
Discussion ensued.

At the March 20, 2024 meeting, Chief Free will provide the committee with a list of requirements already completed in compliance with the statute, an outline of incomplete items, and estimated completion timelines.

At the March 20, 2024 meeting, City Administrator Quinn, City Manager Scott, and Chief Free will provide the committee with a list of experienced professional service providers for their consideration and will consult with the Camas and Washougal finance teams to clarify the professional services agreement (PSA) process.

5. Public Engagement Opportunities Discussion
Presenter: Doug Quinn, City Administrator, Camas and David Scott, City Manager, Washougal

Scott and Quinn commented on the public engagement process. Discussion ensued.

Quinn and Scott will provide the scope of work for two proposed professional service provider contracts: One for public engagement and timeline management and one for planning.

Future Joint Policy Advisory Committee (JPAC) meetings will be scheduled to occur quarterly rather than monthly.

At the March 20, 2024, meeting, the City of Camas will provide each committee member with a binder containing relevant RFA planning documentation.

PUBLIC COMMENTS

No one from the public wished to comment.

CLOSE OF MEETING

The meeting closed at 5:01 p.m.