



**Civil Service Commission Special Meeting Agenda  
Tuesday, November 23, 2021, 5:00 PM  
Fire Station 42, 4321 NW Parker ST**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

**To Participate Remotely:**

**OPTION 1 -**

1. Go to [www.zoom.us](http://www.zoom.us) and download the app or click "Join A Meeting" and use Meeting ID – 892 3334 3793
2. Or, from any device click <https://us06web.zoom.us/j/89233343793>

**OPTION 2 - Join by phone (audio only):**

1. Dial 877-853-5257 and enter meeting ID# 892 3334 3793
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**CALL TO ORDER**

**MINUTES TO BE APPROVED**

1. October 21, 2021 Special Meeting Minutes

**MEETING ITEMS**

2. Police Lead Records Clerk Promotional List

Presenter: Kacie Jones

**OTHER ITEMS**

**REPORTS**

**ADJOURNMENT**



**Civil Service Commission Meeting Minutes**  
**Thursday, October 21, 2021, 5:15 PM**  
**Fire Station 42, 4321 NW Parker ST**

*NOTE: Please see the published Agenda Packet for all item file attachments*

**CALL TO ORDER**

*The meeting was called to order by Chairman Goodpaster at 5:20 PM*

**ROLL CALL**

Present: Ron Goodpaster, Martin Burrows, Richard Rodgers

Staff: Chief Lackey, Jennifer Gorsuch, Kacie Jones, Alicia Stevens, Sydney Baker,  
 Theresa Duey

**MINUTES TO BE APPROVED**

1. October 13, 2021 Regular Meeting Minutes  
**It was moved by Goodpaster, seconded by Burrows, that the October 13, 2021 regular meeting minutes be approved. The motion carried unanimously.**

**MEETING ITEMS**

2. Police Department Request to Test for Lateral Officer

Presenter: Chief Lackey

*Chief Lackey explained the recent availability of potential lateral candidates and the department's upcoming hiring needs.*

**It was moved by Goodpaster, seconded by Rodgers, that the Police Department's request for lateral examination be approved. The motion carried unanimously.**

3. Continued Discussion Regarding the Lead Records Clerk Vacancy in the Police Department

Presenter: Chief Lackey

Chief lackey gave an overview of the hiring process status, internal candidate eligibility, conflicting contract and rule language and hiring need. Discussion was had regarding rule review, eligibility and testing methods.

**It was moved by Burrows, seconded by Rodgers, to approve a Lead Records Clerk promotional examination. The motion carried unanimously.**

**OTHER ITEMS**

**REPORTS**

**ADJOURNMENT**

*The meeting was adjourned at 5:55 PM*