



Parking Advisory Committee Meeting Agenda Tuesday, January 11, 2022, 5:00 PM REMOTE MEETING PARTICIPATION

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1

1. Go to www.zoom.us
 - download the app
 - Click "Join A Meeting" and use Meeting ID 945 1107 5622
2. Or, from any device click <https://zoom.us/j/94511075622>
3. Follow the prompts and wait for host to start meeting

OPTION 2 - Join by phone (audio only):

1. Dial 877-853-5257
2. Enter meeting ID# 945 1107 5622

CALL TO ORDER

ROLL CALL

MEETING AGENDA

1. [Approval of the Minutes from the May 11, 2021 Parking Advisory Committee Meeting](#)

MEETING ITEMS

2. [Camas Hotel Loading Zone Request](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 10 minutes](#)
3. Election of Chair and Vice Chair

ADJOURNMENT



Parking Advisory Committee Meeting Minutes - Draft
Tuesday, May 11, 2021, 5:00 PM
REMOTE PARTICIPATION

CALL TO ORDER

Phil Bourquin called the meeting to order at 5:00 pm

Bourquin introduced the two newest members, Bradyn Miller and Kristin Yoshimura.

A motion was made by Vaughn, seconded by Miller, and carried unanimously to elect Jennifer Senescu as Chair and Matthew McBride as Vice Chair of the Parking Advisory Committee for 2021.

ROLL CALL

Present: Matthew McBride, Bradyn Miller, Jennifer Senescu, Jodi Vaughan, Kristin Yoshimura

Excused: Joe Keller

Absent: Randi Sue Ford

Staff: Phil Bourquin, Curleigh Carothers, Susan Palmer, Steve Wall

Attendees: Kimberly Koch, Marilyn Reed, Carrie Schulstad

MINUTES

1. Approve January 14, 2020 Camas Parking Advisory Committee Meeting Minutes

A motion was made by Miller, seconded by McBride, and carried to accept the Parking Advisory Committee Minutes of January 14, 2020 as written.

MEETING ITEMS

2. Two-Hour Parking Request from Hidden River Roasters
Presenter: James Carothers, Engineering Manager

Carothers reviewed a two-hour parking request submitted by Hidden River Roasters. Discussion Ensued.

A motion was made by McBride, seconded by Miller, and carried to not make any changes to the current parking regulations in front of Hidden River Roasters.

3. 30-Minute Parking Request from Truly Scrumptious, 231 NE 4th Ave.
Presenter: James Carothers, Engineering Manager

Carothers reviewed a parking request submitted by Truly Scrumptious. Discussion Ensued. Kimberly Koch and Marilyn Reed commented on this topic.

A motion was made by Senescu, seconded by McBride, and carried to not make this change and to leave the parking at 2 hours.

4. Request for Parking Fines Structure Revision
Presenter: James Carothers, Engineering Manager

Carothers reviewed a request submitted by DCA for a parking fines structure revision. Discussion Ensued. Carrie Schulstad commented on this topic.

A motion was made by Senescu, seconded by McBride, and carried to forward the request made by DCA for a parking fines structure revision to City Council.

MISCELLANEOUS UPDATES

ADJOURNMENT

The meeting adjourned at 6:05 pm.



Staff Report

January 11, 2022 Parking Advisory Committee Meeting

Camas Hotel Loading Zone Request
Presenter: James Carothers, Engineering Manager
Time Estimate: 10 minutes

| Phone | Email |
|--------------|---------------------------|
| 360.817.7230 | jcarothers@cityofcamas.us |

BACKGROUND: The Camas Boutique Hotel building at 407 NE 4th Avenue was built in 1911. The hotel is the oldest commercial building in downtown Camas.

SUMMARY: The two parking spaces fronting the hotel on NE 4th Ave. are currently designated as 10 minute parking. The applicant, Prashant Gupta, is requesting these two spaces be designated as a loading zone.



Loading Zone Request The two spaces shown in yellow are currently 10-minute parking spots.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Staff is bringing this request to the committee for their recommendation. If the Committee recommends this change, staff will forward this recommendation to Council for their determination.

What's the data? What does the data tell us?

Staff has gathered no data on these parking spaces.

How have communities been engaged? Are there opportunities to expand engagement?

DCA has been notified.

Who will benefit from, or be burdened by this agenda item?

The benefit and/or burden should be weighed by the Committee.

What are the strategies to mitigate any unintended consequences?

The Committee is to consider this request and any potential consequences of any recommended change.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

No.

What potential hurdles exist in implementing this proposal (include both operational and political)?

None identified

How will you ensure accountabilities, communicate, and evaluate results?

Any revisions recommended by the committee will be forwarded to Council for consideration.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

N/A

BUDGET IMPACT: There would be a nominal cost of labor and materials from the existing street operations budget for sign changes if the requested change is implemented.

RECOMMENDATION: Staff is seeking a recommendation from the committee.

Chris Lopez

From: Curleigh (Jim) Carothers
Sent: Tuesday, December 14, 2021 8:55 AM
To: Chris Lopez
Subject: FW: Hotel Loading Zone



James E Carothers, PE
 Engineering Manager/City Engineer
 Desk 360-817-7230
www.cityofcamas.us | jcarothers@cityofcamas.us

From: Steve Wall <SWall@cityofcamas.us>
Sent: Tuesday, September 7, 2021 5:05 PM
To: 'Prashant' <Prashant@camashotel.com>; 'Bobby Sachdeva' <Bobby@camashotel.com>
Cc: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>
Subject: Hotel Loading Zone

Hi Prashant and Bobby,

When I got back to City Hall after our meeting today I ran into Curleigh and asked him if he had any initial thoughts regarding the Loading Zone idea. We talked through it a little bit but want to also get PD's input on it. Unfortunately, Chief Lackey is on vacation until next week and he had significant input in the first round of discussions. What that means though, is that we won't have time to discuss or develop a staff report prior to the Parking Committee Meeting that is scheduled for next Tuesday – and the next Committee Meeting would be in January. In the meantime, we'll get input from Chief Lackey as noted above.

As a side note, I also found out today that the 10 minute parking on 4th was at the request of prior Hotel Owners...likely for very similar reasons.

Just wanted to keep you up to date. Have a good evening.

Thanks,
 Steve



Steven R. Wall, P.E. (He/Him/His)
 Public Works Director
 Desk 360-817-7899
 Cell 360-624-2763
www.cityofcamas.us | swall@cityofcamas.us

Chris Lopez

From: Mitch Lackey
Sent: Tuesday, December 14, 2021 1:24 PM
To: Chris Lopez; Shyla Nelson
Cc: Curleigh (Jim) Carothers; Robert Maul; Steve Wall
Subject: RE: Camas Hotel - Loading Zone Request

Changing these from a ten minute time enforcement to a loading zone enforcement is easy on our part – we would not have any concerns if these are made “loading zones” under City Ordinance. However, to ensure that no one is surprised, it might be helpful to make sure that all parties are on the same page on how Parking Enforcement handles each type of violation:

1. The 10 Minute Only restriction is enforced based on time. Any vehicle parked in a “10 Minute Only” space is in violation after it has been parked there any time over 10 minutes. At that point, the vehicle is subject to a parking infraction.
2. The Loading Zone restriction is enforced based on the activity of those connected to, or in control of the vehicle. It is not based on a time restriction, but instead, an activity restriction. Vehicles may only be parked in a “Loading Zone Only” space while someone is actively loading, or unloading the vehicle. Parking Enforcement watches Loading Zones and looks for people around, who are “actively loading or unloading” the vehicle. If no one is around the vehicle, either loading or unloading, the vehicle is subject to a parking infraction.



Mitch Lackey
 Chief of Police
 Desk 360-817-1502
www.cityofcamas.us | mlackeyl@cityofcamas.us

From: Chris Lopez <CLopez@cityofcamas.us>
Sent: Tuesday, December 14, 2021 11:11 AM
To: Mitch Lackey <MLackey@cityofcamas.us>; Shyla Nelson <SNelson@cityofcamas.us>
Cc: Curleigh (Jim) Carothers <jcarothers@cityofcamas.us>; Robert Maul <RMaul@cityofcamas.us>; Steve Wall <SWall@cityofcamas.us>
Subject: Camas Hotel - Loading Zone Request

Mitch and Shyla,

The follow up to this item is the Camas Hotel has settled to requesting the change of the (2) 10 minute parking spaces to general Loading Zone. Attached is the staff report. Would you please respond with your input.

Thanks



Chris Lopez
 Engineer I
 Desk 360-817-7236
 Cell 360-842-9082
www.cityofcamas.us |
clopez@cityofcamas.us

WAC 308-330-133 Loading zone. "Loading zone" means a space reserved for the exclusive use of vehicles during the loading or unloading of property or passengers.

[Statutory Authority: RCW 46.90.010. WSR 94-01-082, § 308-330-133, filed 12/13/93, effective 7/1/94.]