



City Council Workshop Agenda
Monday, March 16, 2026, 4:30 PM
Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to <https://vimeo.com/event/5793353>

To participate in the meeting (able to public comment)

- go to <https://cityofcamas-us.zoom.us/j/84310812974>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

WORKSHOP TOPICS

1. [Clark County Assessor's Office Property Tax Exemption Presentation](#)
[Presenter: Roni Battan, Clark County Assessor's Office](#)
[Time Estimate: 20 minutes](#)

2. [Professional Services Agreement Task Order 9 for Camas National Pollutant Discharge Elimination System Permit \(NPDES\) Support Outfall and Sediment Study](#)
[Presenter: Scott Collins, Public Works Director and Rob Charles, Utilities Manager](#)
[Time Estimate: 20 minutes](#)

3. [2026 Spring Omnibus Budget Amendment Presentation](#)
[Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst](#)
[Time Estimate: 15 minutes](#)

4. [Downtown Parking Revisions Phase 1](#)
[Presenter: James Carothers, Engineering Manager](#)
[Time Estimate: 5 minutes](#)

5. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator
Time Estimate: 10 minutes

PUBLIC COMMENTS

COUNCIL COMMENTS AND REPORTS

CLOSE OF MEETING

Property Tax Exemption

PROGRAM FOR SENIORS AND PERSONS WITH DISABILITIES

Clark County Assessor's Office
Assessment Services Team

Updated 02.23.2026



CLARK COUNTY WASHINGTON
ASSESSOR'S OFFICE

AGENDA

- Program Overview
- Qualifications and Eligibility
- Income Thresholds
- Income, explained
- Deductions, explained
- Required Documents
- How to Apply
- Conclusion/Contact
- Questions



PROGRAM OVERVIEW

Purpose:

Reduce property taxes for senior citizens and people with disabilities, allowing them to remain in their home despite increasing property taxes.

Washington State Program:

- Rules of the program are set by State Legislature
- Administered by each county Assessor's office
- Guidance and oversight provided by the Department of Revenue

How it works:

- No obligation for repayment
- Freezes the assessed value of the home and land in the qualifying year
- Exempts voter approved levies and State School Levy Part II
- Reduces the taxable value of the property based on income level
- Applications are renewed every 6 years or when a change in status occurs



CLARK COUNTY WASHINGTON
ASSESSOR'S OFFICE

QUALIFICATIONS

To be eligible you must meet the following requirements for the assessment year:

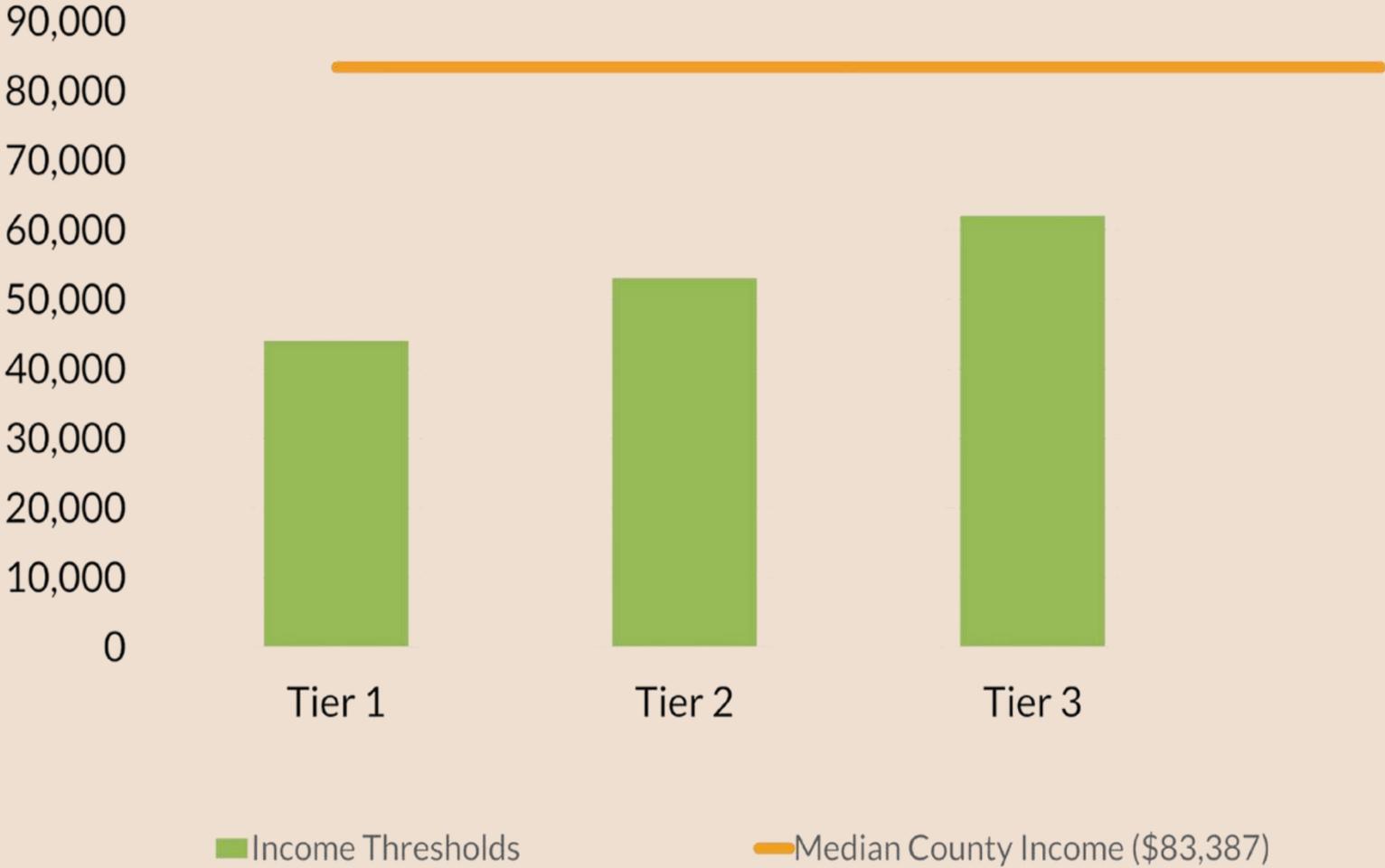
- Own the home by **December 31**
- Reside in the home as your primary residence for 6 months
- Qualify based on age (61+) OR disability status
- Current income threshold is **\$62,000**, may provide approved medical deductions to lower income

NOTES

- ADUs may be included
- Up to one acre of land, not to exceed 5 acres based upon land use regulations
- Must turn 61 by 12/31 of the qualifying assessment year
- Qualified applicants may apply for up to three prior tax years



INCOME THRESHOLDS



TIER 1: \$44,000 and below

- Exempt from paying regular property tax on a portion of your assessed taxable value
- Exempt from voter approved levies and State Schools Part II
- Home and land values are frozen in qualifying year

TIER 2: \$44,001 - \$53,000

- Exempt from paying regular property tax on a portion of your assessed taxable value
- Exempt from voter approved levies and State Schools Part II
- Home and land values are frozen in qualifying year

TIER 3: \$53,001 - \$62,000

- Exempt from voter approved levies and State Schools Part II
- Home and land values are frozen in the qualifying year

WHAT COUNTS AS INCOME?

Please note: Supporting documentation must be provided for all sources of income, whether included or excluded.

Income includes:

- Wages
- Pensions
- Annuities
- Social Security Benefits
- Social Security Disability
- IRAs
- Interest and dividends
- V.A. Retirement

Excluded from income:

- V.A. Disability payments
- DSHS payments
- IRA rollovers
- Reverse mortgages



WHAT COUNTS AS A DEDUCTION?

Allowable Deductions

- Out-of-pocket prescription drug expenses
- Medicare premiums (All “Parts”)
- In Home Care expenses
- Nursing or Adult family home expenses
- Medical / Mobility equipment expenses
- Long Term Care Insurance Premiums paid
- Health Insurance cost sharing out of pocket expenses
- Naturopathic treatments from Washington licensed naturopath
- Disposable medical supplies
- Prosthetic device expenses

Contact our office for a full list of deductions!



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REQUIRED DOCUMENTS

With application, please provide:

- Driver's license or state ID card
- Disability award letter
- Federal tax return including all schedules
 - Pension & annuity 1099s
 - Social Security 1099s
- If you don't file taxes – provide all W2's and all 1099's showing income
- Any expenses for allowed deductions

If applicable:

- Death certificate for any owners
- Divorce decree
- Copy of Trust



2026 EXEMPTION SIGN-UP EVENTS

February 27, 2026 / 9 am to 3:30 pm

City of Camas: City Hall, 616 NE 4th Ave., Camas, WA.

March 6, 2026 / 9 am to 2 pm

City of Washougal: Community Center, 1681 C St., Washougal, WA.

March 13, 2026, and March 20, 2026 / 9am to 3:30 pm

City of Battle Ground: City Hall, 109 SW 1st Street, Ste. 154, Battle Ground, WA.

April 10, 2026 / 9am to 3:30 pm

City of Vancouver: Station 11 Firehouse, 9606 NE 130th Ave., Vancouver, WA.

April 24, 2026 / 9am to 3:30 pm

City of Vancouver: Station 10 Firehouse, 1501 SE 164th Ave., Vancouver, WA.

May 8, 2026 / 9am to 3:30 pm

City of Ridgefield: Fire Station 21, 1911 NE 65th Ave., Ridgefield, WA.

Interested applicants should bring photo ID, tax return, W-2s, 1099s, and deduction documentation.

For more information -

Call 564.397.2391

Email taxreduction@clark.wa.gov.

Walk-ins and appointments welcome.



CLARK COUNTY WASHINGTON
ASSESSOR'S OFFICE

HOW TO APPLY

Email
taxreduction@clark.wa.gov

Call
(564) 397-2391

In Person

Joint Lobby closed March 9–June for renovations. Our office remains fully available by phone and email. **Call in advance to schedule an in-person appointment.**

**Secure drop box located in the 1st floor lobby*
1300 Franklin Street, Vancouver WA (2nd floor)
Monday - Thursday 9am to 4pm

Mail
Attn: Senior Exemption
Clark County Assessor’s Office
PO Box 5000 Vancouver WA 98666



clark.wa.gov/assessor



CLARK COUNTY WASHINGTON
ASSESSOR'S OFFICE

Testimony:



“ This is all a blessing, and I recommend it highly. You all are so wonderful to deal with and that you are here to help us is amazing. To others unsure about the program, at least investigate it if you’re leery. There is plenty of literature that explains it well.

I recommend it to anyone who is suffering due to rising taxes and having to give up other things to pay them. Sometimes older people have to cut off things like groceries in order to make ends meet, and this program allows more freedom and peace of mind for them.

The world is crazy, but this program is good. ”



Thank you!

QUESTIONS?

Clark County Assessor's Office
Assessment Services Team
Updated 2026



CLARK COUNTY WASHINGTON
ASSESSOR'S OFFICE

Contact Us

Item 1.

Mail: PO BOX 5000, Vancouver, WA 98666

Phone: 564.397.2391

Email: taxreduction@clark.wa.gov

Website: clark.wa.gov/assessor

Visit: 1300 Franklin St, (2nd floor) Vancouver WA



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Property Tax Exemption

Program for seniors and persons with disabilities



clark.wa.gov/assessor

* * *

564.397.2391

Overview

Under the exemption program, the assessed value of your property is frozen (for tax purposes) and you may be eligible for a reduction in your property taxes. This could be worth thousands of dollars in savings for you and a lien will not be placed on your property. The program is retroactive, as applicants can apply for previous years to get a refund as well. Contact us and we will walk you through the process to determine your eligibility and the level of your exemption.

Eligibility

AGE OR DISABILITY

Must be 61+ or Unable to work due to disability OR a veteran entitled to and receiving compensation from the V.A. at an 80% disability rating for a service-connected disability

RESIDENCY & OWNERSHIP

You must reside in the home as your primary residence for a minimum of 6 months of the assessment year. You must own your home by Dec. 31 of the assessment year.

INCOME

Household income must be at or below \$62,000 in the year prior to the tax year.



Income Thresholds

Household income is calculated using the ^{Item 1.} disposable income earned during the assessment year for you, your spouse, your domestic partner, or any co-tenants.

Income Tier	Benefits
\$0 - \$44,000	Exempt from being taxed on the greater of \$60,000 or 60% of the assessed value, special assessments, voted levies, and state school taxes pt. 2; home and land value frozen in qualifying year.
\$44,001 - \$53,000	Exempt from being taxed on the greater of \$50,000 or 35% of the assessed value (not exceeding \$70,000), special assessments, voted levies, and state school taxes pt. 2; home and land value frozen in qualifying year.
\$53,001 - \$62,000	Exempt from special assessments, voted levies, and state school taxes pt. 2; home and land value frozen in qualifying year.

2025 Legislative Updates - ADUs

Legislative updates have expanded the exemption program to include accessory dwelling units (ADUs). An ADU is defined as a separate, autonomous residential unit that provides complete independent living facilities, including permanent provisions for living, sleeping, eating, cooking, and sanitation. With these changes, the value of the ADU will be considered in the reduced valuation for the exemption program. If you have a previously excluded ADU and would like to include it in your exemption, please reach out to our senior exemption team for assistance at taxreduction@clark.wa.gov or by calling 564.397.2391.



Senior Citizens/Persons with Disability Item 1.
Exemption from Real Property Taxes
2025 Income for 2026 Taxes

PLEASE READ THROUGH ENTIRE APPLICATION. Check and fill out only the boxes which apply to you. If you are unsure what to fill out, please reach out to a specialist! Email us at taxreduction@clark.wa.gov or call us at 564.397.2391.

Name + Mailing Address: _____

Physical Address: _____

Primary Phone : _____

Parcel/Account Number: _____

Secondary Phone : _____

Email Address: _____

If you provide an email, all related correspondence will be sent by email.

APPLICATION TYPE

- New Renew Change
- Transfer

MARITAL STATUS

- Single Married Divorced
- Separated (Living Apart)

1. AGE

- I was 61 years of age or older by Dec. 31st, 2025. My birth date is: _____
- My spouse/domestic partner was receiving this exemption but has passed away and I was at least 57 years of age by December 31 in the year of their death. My birth date is: _____

2. DISABILITY STATUS

- I was NOT 61 years of age or older by Dec. 31st, 2025. My birth date is: _____
- I am under 61 years of age and have received disability determination prior to December 31, 2025. The effective date of my disability is: _____
- I am under 61 years of age and a veteran with at least 80% service-connected evaluation or compensated at 100% rate due to my service-connected disability. The effective date of my disability is: _____

3. OWNERSHIP

- I owned this home as my primary residence by December 31st, 2025.
- I occupied this home as my primary residence for a minimum of 6 months in 2025
- My property is in a trust (*please attach a copy of your ENTIRE trust with your application*).

** For deceased co-owners still showing in ownership of the home, assessment records will be updated when a death certificate is provided.**

4. RESIDENCY AND OCCUPANCY

- Name of spouse, domestic partner, co-tenant, or co-owner: _____
- Birthdate of spouse, domestic partner, co-tenant, or co-owner: _____
- Names of co-owners who **DID NOT** reside in the house in 2025: _____
- Names of anyone in the house **other than applicant(s)** who contribute to household income but does not have ownership interest in the home. _____

5. ADDITIONAL PROPERTY INFORMATION

Item 1.

I owned more than 1 property in 2025. It was a: Rental Unoccupied Sold in 2025 Other

Additional Property Addresses or Parcel Numbers: _____

I have an Accessory Dwelling Unit (ADU) on my property: Yes No

I would like to include the ADU in my exemption: Yes No

If you checked YES, please describe the ADU: _____

House Bill 2375 defines an ADU as "a separate, autonomous residential dwelling unit that provides complete independent living facilities for one or more persons and includes permanent provisions for living, sleeping, eating, cooking, and sanitation."

6. INCOME

Did you file taxes for the year 2025? No Yes (if yes provide complete copy of tax return with all schedules)

Income Source	Yearly Amount	Type of Expense	Yearly Amount
Earned Wages, Salaries, Tips (from W-2)		Prescription drug cost (over \$500 proof required)	
Taxable and Non-taxable Interest & Dividends		Medicare health insurance premiums	
Pension and Annuities		Medicare supplemental health insurance premiums	
Taxable IRA Distribution		Health Insurance Cost sharing amount (out of pocket)	
Social Security		Long Term Care Insurance Premiums	
Railroad Retirement		In-home care expenses	
Income from Capital Gains (do not offset losses)		Nursing home, Boarding home or Adult Family Care	
Business Income		Washington Licensed Naturopathic Treatments	
Rental Income		Permanent and Disposable medical supplies	
Farm Income		Durable medical equipment, Mobility enhancing equipment and prosthetic devices	
Unemployment Received		Miscellaneous Adjustments from tax return (Schedule 1 page 2 excluding box 18)	
Alimony Received		Taxable and non-taxable household income is considered income for this program per RCW 84.36.383(2) & (7) Documentation is required for all income sources and allowed expense deductions (proof of payment)	
Gambling Winnings			
Foreign Income			
Co-Tenant Contribution to Household			
Veteran Retirement Pay			
Veteran Disability Pay			
All other Miscellaneous Income Received			

7. SIGNATURE

APPLICANT SIGNATURE:

DATE:

By signing this form, I confirm that I:

- I have provided all required documentation with my application. Your application will not be processed without this documentation. All income must be disclosed per RCW 84.36.383(4)(5), including income not taxed by the IRS, income from your spouse or domestic partner and all resident co-owners, and income contributed from outside sources or from others living in your home. Losses and depreciation cannot be deducted to reduce your income.
- Understand it is my responsibility to notify you if I have a change in income or circumstances. Any exemption granted through erroneous information is subject to the correct tax being assessed for the last 5 years, plus 100% penalty.
- Declare under penalty and perjury that the information in this application packet is true and correct.
- Request a refund under the provision of RCW 84.69.020 for taxes paid or overpaid as a result of mistake, inadvertence, or lack of knowledge regarding exemption from paying real property taxes pursuant to RCW 84.36.381 through 389.

Step 1: Do I Qualify?

You may qualify in 2026 if all the following apply:

- You owned the home by December 31st of the assessment year
- You lived in the home 6+ months in the assessment year
- Your gross household income in 2025 was less than or equal to \$62,000.
- You are 61 or older or deemed disabled by the V.A or Social Security by December 31st, 2025

Step 2: Gather Your Documents

Please provide copies, not originals of:

Identification

- WA State Driver's License or ID Card.
- Other forms of Identification (birth certificate, voter's registration card)

Disability

- Disability award letter with date of disability (if under 61 years of age)

Income Verification

- Federal tax return with all schedules including 1099's for Pension and Social Security

If you did not file a Tax return

- Provide all W-2's and 1099's for interest, dividends, IRA, Pension, Social Security, and documentation for any other income sources received
- If income is less than \$12,000 provide bank statements for full year from all accounts showing all deposits
- If you purchased or sold a property in 2025, please provide sale and purchase papers for each property

Ownership Documentation

- Death certificate for any co-owners who passed away in 2025.
- If property is in a trust, provide copy of entire trust
- If you got a divorce in 2025, please provide a copy of the divorce decree to show who was awarded the home.

Medical Deductions

- Prescription costs over \$500
- Medicare and supplemental Medicare premiums, all parts
- In-home Care expenses
- Nursing Home or Adult Family Home Care expenses
- Out-of-pocket health insurance cost-sharing medical expenses
- Long term care insurance premiums
- Washington State Naturopathic Treatment expenses
- Medical equipment expenses, mobility-enhancing equipment expenses, prosthetic device expenses

Step 3: Fill out and Sign Application

Choose your application type:

- **New** – New to the program
- **Renewal** – Currently on the program and time to renew
- **Change** - Currently on program and there has been a change in Disability, income, residency, ownership
- **Reinstate** – Former applicant that was removed program for 1 year due to income.
- **Transfer** – Currently on program and moving exemption from existing home to new home.

Tip: remember to list all non-owners living in your home and any contributions to household expenses on your application.

Step 4: Submit Your Application

Mail or deliver your complete, signed application with all supporting documentation to:

In Person:

Clark County Public Service Center, 2nd
Floor 1300 Franklin St, Vancouver, WA,
98660

Mail:

Clark County Assessor's Office
P.O. Box 5000, Vancouver, WA 98666

Email:

taxreduction@clark.wa.gov

Phone:

564.397.2391

Call, email, or visit us with any questions or concerns regarding your application.

Step 5: Wait For Processing

Processing can take 12 weeks or more. Our team will reach out by mail or email (whichever method is selected on the application) with any questions or requests for more information. Please ensure to keep an eye on your preferred method of communication.

All supplemental forms are available at clark.wa.gov/assessor, under the heading "Forms and Documents" on the left-hand side.



Staff Report

March 16th, 2026 Council Workshop Meeting

Professional Services Agreement Task Order 9 for Camas National Pollutant Discharge Elimination System Permit (NPDES) Support Outfall and Sediment Study
Presenter: Scott Collins, Public Works Director and Rob Charles, Utilities Manager
Time Estimate: 20 minutes

Phone	Email
360-817-7899	scollins@cityofcamas.us

BACKGROUND: The City of Camas was issued a new National Pollutant Discharge Elimination System (NPDES) permit for the Wastewater Treatment Plant (WWTP) on August 1, 2025. The permit establishes updated treatment requirements and monitoring frequencies for the solids and liquids treatment processes at the facility and includes several new conditions that must be completed during the current permit cycle.

One of the new conditions requires the City to complete an outfall and sediment study for the WWTP’s discharge to the Columbia River. The study will evaluate the condition and performance of the outfall pipe, which conveys treated effluent to the river, and will collect sediment samples upstream and downstream of the outfall location. The purpose of this work is to determine whether contaminants are present in the sediment and to confirm that the discharge is not creating water quality impacts in the surrounding area.

HDR Engineering has been supporting the City on WWTP planning, permitting, and upgrade projects under a Professional Services Agreement awarded through a competitive Request for Proposal process in 2022. Previous task orders (1-7) have focused on treatment process improvements, plant design, and construction management for a total cost to date \$1,780,286. Task Order No. 9 is intended to complete an outfall and sediment study required by the current NPDES permit and to support the City in meeting permit compliance.

SUMMARY: To satisfy the sediment study requirement of the current NPDES permit, HDR Engineering will complete the work under Task Order No. 9 of the City’s existing Professional Services Agreement. HDR’s scope focuses on the technical execution of the study, including field sampling, laboratory testing, and preparation of the Sediment Data Report for submittal to the Washington State Department of Ecology.

Key components of the scope include:

- Project management and coordination with City staff
- Review outfall structure in the river and pipeline from plant to the outfall for proper operation

- Sediment sampling near the WWTP outfall in the Columbia River. Sampling will involve collecting sediment from the river bottom and requires specialized marine equipment and two days of field work to safely complete the assigned sampling locations
- Laboratory analysis of sediment samples in accordance with Ecology permit requirements
- Preparation and submittal of the Sediment Data Report to Ecology
- Limited on-call support for follow-up questions or additional data needs

The Washington State Department of Ecology has assigned nine sediment sampling locations for the study. Sampling will be conducted from a marine vessel operated by Ballard Marine Construction, which will provide the boat, captain, and crew required to safely operate in the Columbia River. HDR staff will support the sampling process by operating the sediment sampling equipment, decontaminating equipment between locations, cataloging samples, and maintaining required chain-of-custody documentation. Following collection, samples will be shipped to accredited laboratories for analysis.

Under typical river conditions, approximately six sediment samples can be collected per day depending on water depth, sample type, and required handling procedures. With nine samples assigned for this study, two field days are required to safely complete the sampling, equipment handling, documentation, and shipment of samples to the laboratories.

The work includes several components required by Ecology guidance, including field sampling, laboratory chemical analysis, biological toxicity testing (bioassays), and preparation of a Sediment Data Report. The final report will document the sampling methods, laboratory results, and quality assurance review and will compare the findings to applicable sediment quality standards. The report will then be submitted to the Washington State Department of Ecology to satisfy the permit condition.

For budgeting purposes, the consultant assumed approximately 20 pages for the narrative portion of the Sediment Data Report. This assumption applies only to the primary written report and does not include supporting documentation required for regulatory review. The full submittal to the Washington State Department of Ecology will include laboratory data packages, quality assurance and quality control documentation, field logs, sample photographs, chain-of-custody forms, and Ecology Environmental Information Management (EIM) data submittal requirements. Based on similar studies, the complete report package is anticipated to be approximately 50–60 pages or more depending on the volume of laboratory documentation and regulatory review comments.

Because the work involves specialized marine sampling and laboratory testing, the study includes a few subconsultants. Ballard Marine Construction will provide the marine vessel and field crew for sampling and outfall inspection work. Analytical

Resources will conduct chemical laboratory analysis of the sediment samples, and EcoAnalysts will perform the biological toxicity testing required under Ecology sediment testing guidance. HDR will manage the study, coordinate field activities, interpret laboratory results, and prepare the final Sediment Data Report for Ecology.



Figure 1: WWTP and Proposed Sediment Study Sampling Points and Outfall Location



Figure 2: Duckbill check valve which discharges from the outfall structure to the river

BENEFITS TO THE COMMUNITY: Completion of this study supports responsible operation of the Wastewater Treatment Plant and helps ensure that the City’s discharge to the Columbia River remains protective of water quality and aquatic habitat. The results will confirm whether any additional monitoring or treatment adjustments are needed as the City moves through the current NPDES permit cycle. This work helps the City stay ahead of regulatory expectations, avoid potential compliance issues, and make informed decisions about future investments in the treatment plant and outfall infrastructure.

STRATEGIC PLAN: This work aligns with the Strategic Plan Goal of Stewardship of City Assets.

POTENTIAL CHALLENGES: If results indicate contaminants above allowable levels, the City may need to complete additional evaluation to determine appropriate follow-up actions or treatment adjustments. If the outfall structure or pipe to the outfall structure shows any corrosion or wear, these will have to be repaired.

BUDGET IMPACT: The proposed Professional Services Agreement amendment with HDR Engineering is in an amount not to exceed \$276,612 and will be funded from the Sewer Fund. Sufficient funds are available within the current budget:

Budget:

WWTP Upgrades/R&R (2026 Capital Budget) \$2,000,000

Expenses:

HDR engineering Amendment \$327,784
Jacobs Local Limits Study (Administrative Approval) \$74,729

RECOMMENDATION: Staff would recommend this item be placed on the March 16, 2026 Regular Council Consent Agenda for their consideration.

WWTP Outfall and Sediment Study

CITY COUNCIL WORKSHOP

MARCH 16, 2026

SCOTT COLLINS, PUBLIC WORKS DIRECTOR

ROB CHARLES, UTILITIES MANAGER

ANDREW STAPLES, HDR

Agenda

- Background
- Ecology Requirements
- Evaluation/Scope
- Task 200 Breakdown
- Subconsultants
- Sediment Report
- Cost Breakdown
- Additional Items to Consider



Background

- Waste Water Treatment Plant (WWTP) issued new National Pollutant Discharge Elimination System (NPDES) permit issued August 1, 2025
- One new condition required completion of an outfall and sediment study.
- Study to confirm discharge is not impacting Columbia River
- HDR supporting City's WWTP planning, permitting, and upgrade projects
 - Competitive RFP process
 - Has previously issued task orders
 - Task order 9 was submitted to complete this work



Ecology Requirements

- Sediment sampling plan
 - Number of samples
 - Sample locations
 - Sample depth
 - Sampling methods
- In-river sampling procedures
 - Grab samples
 - Controlled sampling handling
- Laboratory analysis
 - Approved analytical methods
 - Required QA/QC procedures
 - Ecology approved
- Biological toxicity testing (Bioassays)
 - Determine if the sediments are contaminated with potentially harmful substances.
- Data analysis and sediment report
 - Sampling Results
 - QA/QC
 - Comparison to sediment quality standards
 - Evaluation of discharge impact

Evaluation/Scope

- Inspect condition of WWTP outfall pipe
- Collect 9 Sediment Samples
- Analyze samples for contaminants
- Confirm plant discharge not impacting river
- Report to Ecology

Task	Description	Hours	Subconsultants	Total
100	Project Management	180		\$41,735
200	Sediment Data Report Field Sampling, Analyses, and Report	528	\$77,175	\$217,514
300	Outfall Evaluation	181	\$14,700	\$53,535
400	Management Reserve			\$15,000
Totals		889	\$91,875	\$327,784

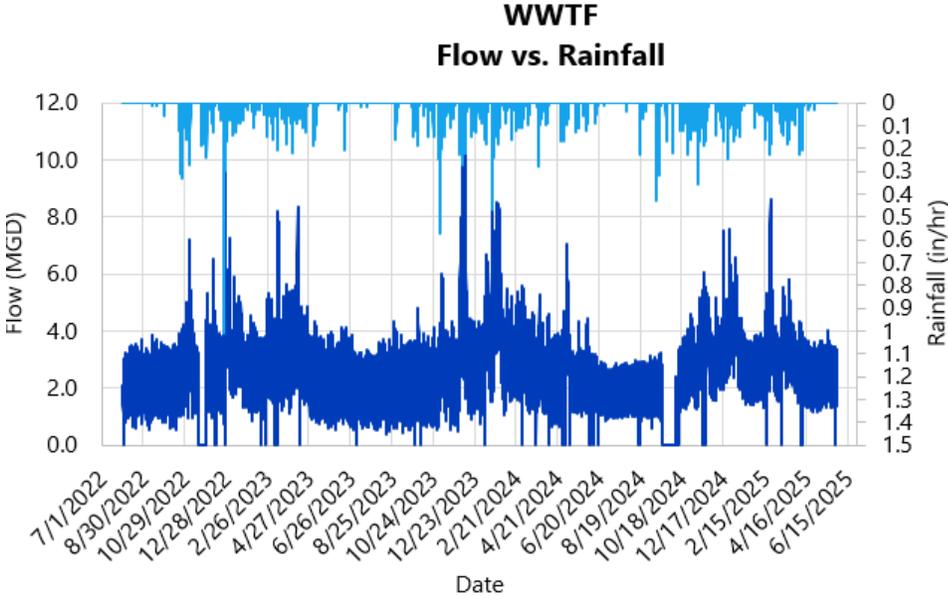
Task 200 Scope Breakdown



- **Field Work**
 - Prep for field work / devices (GIS)
 - QA review of field procedures
 - 2 days of field work (6 samples/day)
 - Follow up meeting
 - Lab coordination/mailing
- **Data Analysis, Recordkeeping, and Reporting**
 - Review data from lab
 - Coordination with lab (if needed)
 - QA/QC data from lab
 - Sediment Study Report
 - Meeting with City on Draft Report
 - Meeting with Ecology
 - Report edits and finalize
- **Health and Safety Plan**

Subconsultants

- Ballard Marine
 - Boat and Full Crew (Captain and two tenders)
 - Also require bathymetric survey; checking river bottom for obstructions/debris, significant changes, and general topography
- Analytical Resources (AR)
 - Chemical analysis of sediment sampling
 - Quote was for 10 samples; will be slightly less
- EcoAnalysts (EA)
 - Bioassay Testing of sediment sampling
 - Quote was for 10 samples; will be slightly less



Sediment Report



- Assumed 20 pages for actual report
 - Typical range 4-8 hours per page for technical
 - Tends to ramp up with lab data review
 - Ecology comments unpredictable
- Appendices potentially thousands of pages
 - Lab Results
 - QA/QC of lab results
 - Field Logs
 - Site photos for quality of sample
 - Quality assurance report
 - Safety Report
 - EIM data submittal
- Total report estimated a few thousand pages
 - Estimate, unknown until report is put together

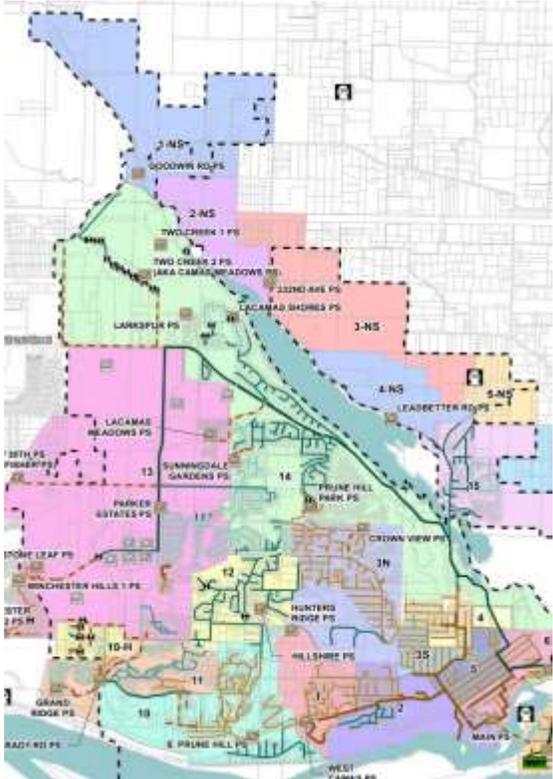
Cost Breakdown

- **Field Work : \$66,537**
 - Ballard (Sub) : \$14,000
 - Largest cost from HDR is during 2 day sampling : \$19,641
 - 3 people sampling
 - PM & Tech also have hours scheduled
 - Expenses : \$6,600
- **Data Analysis, Recordkeeping, and Reporting : \$148,126**
 - Subconsultants : \$62,475
 - AR : \$21,000
 - EA : \$38,500
 - Largest cost from HDR is Sediment Report : \$32,180
 - These items makes up 64% of the budget
- **Health and Safety Plan : \$2,851**



Additional Items to Consider

- HDR only invoices actual hours worked at the billing rates established in the City’s existing professional services agreement
- Authorized hours represent a maximum ceiling, not guaranteed billing.
- Existing task orders from HDR typically have been underspent; allowing for savings or if additional work is needed
- The sampling methods, laboratory testing, and reporting requirements are largely dictated by Washington Department of Ecology as part of the NPDES permit



Questions



Level of Effort	HDR Engineering																			Subconsultant #1			Subconsultant #2			Subconsultant #3			Total Fee (includes sub-consultant mark-up and escalation)							
	Principal in Charge	Project Manager	Engineer V	Project Technician II	Engineer I	Project Technician II	Project Technician IV	Engineer V	Project Technician IV	Project Technician I	Project Technician I	Project Technician III	Engineer V	Technical Advisor II	Project Technician III	Engineer I	Engineer III	Engineer I	Project Technician IV	Hours	Labor	Misc. Expenses	Misc. Expenses (as a % of Labor)	Total Expenses	HDR Fee	ARI	Labor	Subconsultant Total		EcoAnalysis	Labor	Subconsultant Total	Ballard	Labor	Subconsultant Total	
City of Camas, Washington - Camas TO9	\$315.49	\$304.02	\$298.28	\$149.14	\$160.61	\$149.14	\$217.98	\$298.28	\$217.98	\$120.46	\$120.46	\$183.56	\$298.28	\$361.38	\$183.56	\$160.61	\$206.50	\$160.61	\$217.98							\$ 1			\$ 1							
Task 100 Project Management																																				
Sub-total	12	82	5	0	0	0	0	0	0	14	67	0	0	0	0	0	0	0	0	180	\$ 39,964	\$ -	\$ -	\$ -	\$ 39,964	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	\$ 41,735	
Task 200 Sediment Data Report Field Sampling, Analyses, and Report																																				
Sub-total	10	78	102	64	70	48	8	8	8	0	0	8	32	24	16	48	0	0	4	528	\$ 122,318	\$ 12,600	\$ -	\$ 12,600	\$ 134,918	21000	\$ 21,000	\$ 21,000	38500	\$ 38,500	\$ 38,500	14000	\$ 14,000	\$ 14,000	\$ 217,514	
Task 300 Outfall Evaluation																																				
Sub-total	0	35	0	0	0	0	0	0	0	0	0	0	0	12	0	81	15	38	0	181	\$ 37,187	\$ -	\$ -	\$ -	\$ 37,187	0	\$ -	\$ -	0	\$ -	\$ -	14000	\$ 14,000	\$ 14,000	\$ 53,535	
Task 400 Management Reserve																																				
Sub-total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	\$ 15,000	
Hours	22	195	107	64	70	48	8	8	8	14	67	8	32	36	16	129	15	38	4	889						21,000										
Fee	\$6,941	\$59,284	\$31,916	\$9,545	\$11,243	\$7,159	\$1,744	\$2,386	\$1,744	\$1,686	\$8,071	\$1,468	\$9,545	\$13,010	\$2,937	\$20,719	\$3,098	\$6,103	\$872		\$ 199,470	\$ 27,600	\$ -	\$ 27,600	\$ 227,070	\$21,000	\$ 21,000	\$ 21,000	\$38,500	\$ 38,500	\$ 38,500	\$28,000	\$ 28,000	\$ 28,000		
Escalation																																				
Sub-consultant Budget w/ Mark-up																																				
Total Non-Contingency																																			\$ 327,785	

Notes:
 Escalation is calculated at 4% per year with:
 10% of contract in '25
 70% in '26
 20% in '27

City of Camas Wastewater Treatment Plant

Scope of Services For Task Order No. 009 NPDES Permit Study Support

November 2025



1050 SW 6th Ave, Ste 1800

Portland, OR 97204

(503) 423-3700

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EXHIBIT A

SCOPE OF SERVICES

Background

City of Camas owns the Wastewater Treatment Plant (WWTP). The facility treats wastewater using activated sludge, nutrient removal, pH adjustment, filtration, and UV disinfection. The WWTP operates under Pollutant Discharge Elimination System (NPDES) Permit WA0020249 for discharge to the Columbia River, effective 8/1/2025. The City of Camas requires assistance with implementation of the renewed NPDES permit including two studies and reports.

This scope of work includes the following tasks, following NPDES permit requirements:

- Sediment Data Report Field Sampling, Analyses and Report
- Outfall Evaluation

A sediment analysis plan was completed under Task Order 4. If the Washington State Department of Ecology (Ecology) requires information in addition to that provided in this scope of work, the additional work is subject to an amendment.

Scope of Services

Task 100 Project Management

Objective

The purpose of this task is to monitor the work of HDR and subconsultants, coordinate with City staff, monitor and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

- Prepare a Project Management Plan (PMP) outlining the scope, team organization, schedule, safety and communications information for the HDR team. Implement the PMP by conducting overall quality control reviews and processes for the duration of the project.
- Coordinate and manage the project team.
- Subcontract with and manage project subconsultants.
- Prepare monthly status reports describing the following:
 - Services completed during the month
 - Services planned for the next month
 - Needs for additional information

- Scope/schedule/budget status
- Schedule updates
- Prepare monthly invoices.
- Conduct monthly conference calls to review status of work in progress and project needs and to review project scope, schedule, and budget status..
- Lead and coordinate a project kickoff meeting with the City.

City Responsibilities

- Attend project management conference calls, and project kick-off meeting.
- Coordinate with City staff on attendance at meetings, or for data requests/needs of the project team.
- Timely processing and payment of invoices.
- Review and process contract change requests and amendments, if needed.

Assumptions

- The project duration is expected to be 20 months from the Notice to Proceed (NTP). HDR anticipates assisting the City with discussions involving the study approvals with Ecology through June 2026.
- The PMP is intended for HDR project team but available to the City upon request.
- Invoices will be HDR standard invoice format.
- Expense backup will not be provided with invoices but will be available from HDR upon request.
- Project management meetings will be held via video conferencing (i.e., Cisco Webex or Microsoft Teams) at the beginning of each month. Up to 1 hour of project manager time will be required for each meeting including preparation, attendance, follow-up, and notes.
- The Kickoff Meeting will be held in person at the City. This effort is assumed to be three hours in length, virtual, and attended by up to 2 HDR staff members. HDR will prepare the agenda and summary notes.

Deliverables

- Monthly reports and invoices (one copy with invoice to be e-mailed)
- Monthly project schedule and budget updates.
- Project management meeting agenda and notes (PDF).

Task 200 Sediment Data Report Field Sampling, Analyses and Report

Objective

The purpose of this task is to conduct the field work, lab work, analysis and reporting for the NPDES permit's S10.B Sediment Data Report (SDR) requirement.

HDR Services

FIELD WORK

HDR will conduct field work for sediment sampling between August 15 and September 30, 2026. The field work will be conducted in accordance with Ecology guidance provided within the Sediment Cleanup User's Manual (SCUM), Ecology Publication 12-09-057 and the approved Sampling and Analysis Plan. Surface sediment grab samples will be collected from up to six sampling station locations around the existing City outfall. The overall study design is intended to facilitate comparison between the sediment data collected upstream of the current outfall to those collected downstream of the same outfall. Priority for sediment sampling will be for biological toxicity endpoints approved by Ecology and listed in Table A-4 of Appendix A in the SCUM (Ecology 2021).

Sediment samples will be collected from a research vessel.

The HDR has budgeted for 3 staff for 2 days of field work, up to 6 samples for bioassay and sediment chemistry.

DATA ANALYSIS, RECORDKEEPING AND REPORTING

Data from the sediment investigation will be summarized in a data report that interprets chemical and biological test results in accordance with the approved SAP. Samples that exceed criteria and their respective values will be identified in the data report summary.

Following completion of the draft SDR, the City and HDR will meet to review City comments.

Once City comments have been incorporated into the draft SDR, a meeting will be scheduled by the City to discuss with Ecology comments on the SDR.

HEALTH AND SAFETY PLAN

HDR will coordinate the Health and Safety Plan as outlined in Section 8 of the Sediment Sampling Analysis Plan. HDR will provide PPE for HDR field personnel.

City Responsibilities

- Provide comments on the Draft SDR within 2 weeks of draft submission to City.
- Provide City personnel during field activities to facilitate coordination with City as needed.
- Provide river access and space for equipment storage and sample preparation.
- City will help accommodate and support the coordination of the Health and Safety Plan as needed.

Assumptions

- Data entry into Environmental Information Management System (EIM) is not part of this scope of work.
- Validation of lab data is not part of this scope of work.

- Vessel for in water work will be provided by a marine subcontractor. Marine subcontractor will supply equipment (van veen grab sampler or similar) for gathering samples. Soil is assumed to be sampleable and free of coarse sediment.
- Field work is assumed to be two days. A meeting will take place prior to the field work to coordinate staff field activities. This preparation meeting will be attended by HDR, and marine subcontractor (subconsultant), and the City. Marine subcontractor may attend remotely.
- Chemical, biological, and lab analysis QA/QC reports will be included as appendices to the SDR. See SAP for details.
- It is assumed the SDR will be no more than 20 pages in length, each page being a single side. This is inclusive of graphics and tables. Appendices are not included in this total.
- A meeting with Ecology to discuss the completed field work is anticipated. The meeting with Ecology will be attended by up to 3 HDR staff and is assumed to be 1 hour in duration. It is assumed that this meeting will be virtual.
- The Draft SDR meeting with the City will be conducted virtually, will be 1 hour in length, and attended by up to 4 HDR staff.
- Comments from the City on the draft SDR will be provided in one consolidated set electronically and no later than 2 weeks after submittal.
- One meeting with the City and one with Ecology are anticipated for discussion of the draft SDR.
- Equipment to be provided by HDR for the SDR will be outlined in the Ecology approved SAP.
- Field work may be rescheduled due to weather or river conditions that would interfere with HDR staff safety or compromise the sediment study data collection.
- At least 4 liters (L) of sediment is required per sampling location to perform the bioassay testing. If insufficient volume of sediment is available to complete the bioassay testing, then sediment samples will be collected and analyzed for chemical analytes from Table 8-1 and the conventional parameters listed in Table A-2 of Appendix A in the SCUM (Ecology 2021). A minimum of 150 to 200 grams (g) of sediment per sampling location is required for the chemical analytes to be analyzed. If at least 4.5 L of sampleable sediment is available, then both bioassay testing and chemical analytes will be analyzed as described above. Lab analysis of sediment samples will follow the SAP and is included in this scope of work.

Deliverables

- Draft Sediment Data Report (PDF format)
- Final Sediment Data Report (PDF format)

Task 300 Outfall Evaluation

Objective

Assess the existing outfall condition in accordance with permit requirement S11 for the Outfall Evaluation, including information generated from underwater contractor support services.

HDR Activities:

OUTFALL CONDITION SUMMARY

- Review existing materials (videos, photographs, drawings, reports, etc.) to determine the existing condition of the outfall piping and diffusers within the Columbia River.
- Visually assess the effluent pipeline and diffusers for corrosion, defects, damage, and general exterior condition.
- Summarize observations in technical memorandum.

UNDERWATER CONTRACTOR SUPPORT

- Participate in the in-person Outfall Evaluation kick-off meeting.
- Provide a marine traffic control specification.
- Develop an outfall evaluation report based upon the findings from the underwater contractor's field investigation, which is assumed to include visual inspection, photography, video/CCTV, and survey of the outfall pipe and diffusers. The report will include an assessment of the sediment and debris that has accumulated around the outfall system.

City's Activities:

City will:

- Support HDR staff by identifying and providing relevant prior inspections, studies, reports, and drawings prepared by others.
- Provide review comments on deliverables issued for City review within two weeks of submittal to the City.
- Coordinate City staff support.

HDR Deliverables:

The following deliverables shall be provided:

- Draft Condition Assessment Report (PDF)
- Final Condition Assessment Report (PDF)

Assumptions:

- HDR will provide 3 team members for the Outfall Evaluation kick off meeting.
- HDR will provide 2 team members for the Outfall Evaluation field work.
- Unless otherwise defined elsewhere, 1 electronic (.pdf) copy of deliverables will be submitted to the City.

- Field investigation work is scheduled to occur on two (2) days, one day for work within the river (outfall and diffuser inspection, photography, video, etc.) and one day for work on land.

Task 400 Management Reserve

Objective

HDR can provide additional services if requested by the City up to the amount identified in the fee schedule in Task 400, \$15,000. The scope and level of effort for these services will be determined at the time of the City's request and are only to be performed if written authorization is provided by the City. A management reserve is required so that the City has a discretionary task budget to cover additional professional services not currently included in this Scope of Services. Services authorized under this task will be at the City's discretion.

HDR Activities

HDR will conduct specific activities including the following subtask:

- Additional Subtask: Provide professional services at the request of the City as mutually agreed upon and defined.

City Activities

- Identify and request professional services deemed necessary that are not expressly included in this Scope of Services.

Deliverables

- To be determined and mutually agreed upon by the City and HDR.

Assumptions

- Agreement for the services to be performed under the contingency task and budget will be documented and agreed upon by the City and HDR before proceeding.

Schedule

The table below presents key milestones and an anticipated schedule for the study. A delay in NTP will equate to slippage in the schedule dates shown. The schedule limitations outlined in Section S10.B and S11 of the permit include submitting the final Sediment Data Report summarizing the results of the study to Ecology by February 15, 2027. The outfall evaluation task must be complete no later than October 31, 2029. Some assumptions in the schedule include timely reviews and approval of documents from Ecology and the City and that the sample collection period is sufficient to obtain the necessary samples as required by the approved SAP.

Description	Completed / Delivered
Notice to proceed	December 15, 2025
Outfall evaluation field work	June 1 – June 26, 2026
Draft Outfall Evaluation Condition Report delivered to City	August 20, 2026
City completes Outfall Evaluation Report Review	September 10, 2026
Deliver Final Outfall Evaluation Report to City	October 8, 2026
Sediment study field work	August 15 – September 30, 2026
Draft sediment data report to City for review	December 30, 2026
City completes review of draft SDR	January 13, 2027
Deliver final SDR to City	February 10, 2027
Report due to Ecology	February 15, 2027

Fee

The estimated fee for the professional services identified in this Scope of Services is offered on a time and material basis not to exceed \$327,784.

Professional services rendered in connection with this Scope of Services will be billed on a time and materials basis for actual hours rendered by HDR employees up to the estimated total contract amount in accordance with the terms and conditions outlined in the signed Agreement.

Task	Description	Hours	Subconsultants	Total
100	Project Management	180		\$41,735
200	Sediment Data Report Field Sampling, Analyses, and Report	528	\$77,175	\$217,514
300	Outfall Evaluation	181	\$14,700	\$53,535
400	Management Reserve			\$15,000
Totals		889	\$91,875	\$327,784



**CITY OF CAMAS
PROFESSIONAL SERVICES AGREEMENT
Task Order No. 9**

616 NE 4th Avenue
Camas, WA 98607

Project No. S1034

**On-Call Professional Services Support for WWTP 2021-2026
NPDES Permit Study Support**

THIS AMENDMENT (“Amendment”) to Professional Services Agreement is made as of the _____ day of _____, 2026, by and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **HDR Engineering, Inc.** hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the “Parties.”

The Parties entered into an Original Agreement dated April 4, 2022 by which Consultant provides professional services in support of the Project identified above. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. Scope of Services. Consultant agrees to perform additional services as identified on **Exhibit “A”** (Amended Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses, for an amount not-to-exceed **\$327,784.00**.
 - a. Unchanged from Original/Previous Contract
2. Time for Performance. Consultant shall perform all services and provide all work product required pursuant to this Amendment by:
 - a. Task Order 9 Time for performance through **June 30, 2027**.
 - b. Unchanged from Original/Previous Contract date of _____, 20____
Unless an additional extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of the Original Agreement.
3. Payment. Based on the Scope of Services and assumptions noted in **Exhibit “A”**, Consultant proposes to be compensated on a time and material basis per **Exhibit “A”** (Costs for Scope of Services) with a total estimated not to exceed fee of:
 - a. Previous fee not to exceed: **\$3,994,633.00**
 - b. Amendment No. 9: \$327,784.00
 - c. **Total: \$4,322,417.00**
 - d. Consultant billing rates:
 - Modification to Consultant Billing Rates per **Exhibit “B”** attached herein
 - Unchanged from Original/Previous Contract

4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this _____ day of _____, 20__.

CITY OF CAMAS:

HDR Engineering, Inc.
Authorized Representative

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

EXHIBIT "A"
AMENDED SCOPE AND COST OF SERVICES

City of Camas Wastewater Treatment Plant

Scope of Services For Task Order No. 009 NPDES Permit Study Support

November 2025



1050 SW 6th Ave, Ste 1800

Portland, OR 97204

(503) 423-3700

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EXHIBIT A

SCOPE OF SERVICES

Background

City of Camas owns the Wastewater Treatment Plant (WWTP). The facility treats wastewater using activated sludge, nutrient removal, pH adjustment, filtration, and UV disinfection. The WWTP operates under Pollutant Discharge Elimination System (NPDES) Permit WA0020249 for discharge to the Columbia River, effective 8/1/2025. The City of Camas requires assistance with implementation of the renewed NPDES permit including two studies and reports.

This scope of work includes the following tasks, following NPDES permit requirements:

- Sediment Data Report Field Sampling, Analyses and Report
- Outfall Evaluation

A sediment analysis plan was completed under Task Order 4. If the Washington State Department of Ecology (Ecology) requires information in addition to that provided in this scope of work, the additional work is subject to an amendment.

Scope of Services

Task 100 Project Management

Objective

The purpose of this task is to monitor the work of HDR and subconsultants, coordinate with City staff, monitor and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

- Prepare a Project Management Plan (PMP) outlining the scope, team organization, schedule, safety and communications information for the HDR team. Implement the PMP by conducting overall quality control reviews and processes for the duration of the project.
- Coordinate and manage the project team.
- Subcontract with and manage project subconsultants.
- Prepare monthly status reports describing the following:
 - Services completed during the month
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- Scope/schedule/budget status
- Schedule updates
- Prepare monthly invoices.
- Conduct monthly conference calls to review status of work in progress and project needs and to review project scope, schedule, and budget status..
- Lead and coordinate a project kickoff meeting with the City.

City Responsibilities

- Attend project management conference calls, and project kick-off meeting.
- Coordinate with City staff on attendance at meetings, or for data requests/needs of the project team.
- Timely processing and payment of invoices.
- Review and process contract change requests and amendments, if needed.

Assumptions

- The project duration is expected to be 20 months from the Notice to Proceed (NTP). HDR anticipates assisting the City with discussions involving the study approvals with Ecology through June 2026.
- The PMP is intended for HDR project team but available to the City upon request.
- Invoices will be HDR standard invoice format.
- Expense backup will not be provided with invoices but will be available from HDR upon request.
- Project management meetings will be held via video conferencing (i.e., Cisco Webex or Microsoft Teams) at the beginning of each month. Up to 1 hour of project manager time will be required for each meeting including preparation, attendance, follow-up, and notes.
- The Kickoff Meeting will be held in person at the City. This effort is assumed to be three hours in length, virtual, and attended by up to 2 HDR staff members. HDR will prepare the agenda and summary notes.

Deliverables

- Monthly reports and invoices (one copy with invoice to be e-mailed)
- Monthly project schedule and budget updates.
- Project management meeting agenda and notes (PDF).

Task 200 Sediment Data Report Field Sampling, Analyses and Report

Objective

The purpose of this task is to conduct the field work, lab work, analysis and reporting for the NPDES permit's S10.B Sediment Data Report (SDR) requirement.

HDR Services

FIELD WORK

HDR will conduct field work for sediment sampling between August 15 and September 30, 2026. The field work will be conducted in accordance with Ecology guidance provided within the Sediment Cleanup User's Manual (SCUM), Ecology Publication 12-09-057 and the approved Sampling and Analysis Plan. Surface sediment grab samples will be collected from up to six sampling station locations around the existing City outfall. The overall study design is intended to facilitate comparison between the sediment data collected upstream of the current outfall to those collected downstream of the same outfall. Priority for sediment sampling will be for biological toxicity endpoints approved by Ecology and listed in Table A-4 of Appendix A in the SCUM (Ecology 2021).

Sediment samples will be collected from a research vessel.

The HDR has budgeted for 3 staff for 2 days of field work, up to 6 samples for bioassay and sediment chemistry.

DATA ANALYSIS, RECORDKEEPING AND REPORTING

Data from the sediment investigation will be summarized in a data report that interprets chemical and biological test results in accordance with the approved SAP. Samples that exceed criteria and their respective values will be identified in the data report summary.

Following completion of the draft SDR, the City and HDR will meet to review City comments.

Once City comments have been incorporated into the draft SDR, a meeting will be scheduled by the City to discuss with Ecology comments on the SDR.

HEALTH AND SAFETY PLAN

HDR will coordinate the Health and Safety Plan as outlined in Section 8 of the Sediment Sampling Analysis Plan. HDR will provide PPE for HDR field personnel.

City Responsibilities

- Provide comments on the Draft SDR within 2 weeks of draft submission to City.
- Provide City personnel during field activities to facilitate coordination with City as needed.
- Provide river access and space for equipment storage and sample preparation.
- City will help accommodate and support the coordination of the Health and Safety Plan as needed.

Assumptions

- Data entry into Environmental Information Management System (EIM) is not part of this scope of work.
- Validation of lab data is not part of this scope of work.

- Vessel for in water work will be provided by a marine subcontractor. Marine subcontractor will supply equipment (van veen grab sampler or similar) for gathering samples. Soil is assumed to be sampleable and free of coarse sediment.
- Field work is assumed to be two days. A meeting will take place prior to the field work to coordinate staff field activities. This preparation meeting will be attended by HDR, and marine subcontractor (subconsultant), and the City. Marine subcontractor may attend remotely.
- Chemical, biological, and lab analysis QA/QC reports will be included as appendices to the SDR. See SAP for details.
- It is assumed the SDR will be no more than 20 pages in length, each page being a single side. This is inclusive of graphics and tables. Appendices are not included in this total.
- A meeting with Ecology to discuss the completed field work is anticipated. The meeting with Ecology will be attended by up to 3 HDR staff and is assumed to be 1 hour in duration. It is assumed that this meeting will be virtual.
- The Draft SDR meeting with the City will be conducted virtually, will be 1 hour in length, and attended by up to 4 HDR staff.
- Comments from the City on the draft SDR will be provided in one consolidated set electronically and no later than 2 weeks after submittal.
- One meeting with the City and one with Ecology are anticipated for discussion of the draft SDR.
- Equipment to be provided by HDR for the SDR will be outlined in the Ecology approved SAP.
- Field work may be rescheduled due to weather or river conditions that would interfere with HDR staff safety or compromise the sediment study data collection.
- At least 4 liters (L) of sediment is required per sampling location to perform the bioassay testing. If insufficient volume of sediment is available to complete the bioassay testing, then sediment samples will be collected and analyzed for chemical analytes from Table 8-1 and the conventional parameters listed in Table A-2 of Appendix A in the SCUM (Ecology 2021). A minimum of 150 to 200 grams (g) of sediment per sampling location is required for the chemical analytes to be analyzed. If at least 4.5 L of sampleable sediment is available, then both bioassay testing and chemical analytes will be analyzed as described above. Lab analysis of sediment samples will follow the SAP and is included in this scope of work.

Deliverables

- Draft Sediment Data Report (PDF format)
- Final Sediment Data Report (PDF format)

Task 300 Outfall Evaluation

Objective

Assess the existing outfall condition in accordance with permit requirement S11 for the Outfall Evaluation, including information generated from underwater contractor support services.

HDR Activities:

OUTFALL CONDITION SUMMARY

- Review existing materials (videos, photographs, drawings, reports, etc.) to determine the existing condition of the outfall piping and diffusers within the Columbia River.
- Visually assess the effluent pipeline and diffusers for corrosion, defects, damage, and general exterior condition.
- Summarize observations in technical memorandum.

UNDERWATER CONTRACTOR SUPPORT

- Participate in the in-person Outfall Evaluation kick-off meeting.
- Provide a marine traffic control specification.
- Develop an outfall evaluation report based upon the findings from the underwater contractor's field investigation, which is assumed to include visual inspection, photography, video/CCTV, and survey of the outfall pipe and diffusers. The report will include an assessment of the sediment and debris that has accumulated around the outfall system.

City's Activities:

City will:

- Support HDR staff by identifying and providing relevant prior inspections, studies, reports, and drawings prepared by others.
- Provide review comments on deliverables issued for City review within two weeks of submittal to the City.
- Coordinate City staff support.

HDR Deliverables:

The following deliverables shall be provided:

- Draft Condition Assessment Report (PDF)
- Final Condition Assessment Report (PDF)

Assumptions:

- HDR will provide 3 team members for the Outfall Evaluation kick off meeting.
- HDR will provide 2 team members for the Outfall Evaluation field work.
- Unless otherwise defined elsewhere, 1 electronic (.pdf) copy of deliverables will be submitted to the City.

- Field investigation work is scheduled to occur on two (2) days, one day for work within the river (outfall and diffuser inspection, photography, video, etc.) and one day for work on land.

Task 400 Management Reserve

Objective

HDR can provide additional services if requested by the City up to the amount identified in the fee schedule in Task 400, \$15,000. The scope and level of effort for these services will be determined at the time of the City's request and are only to be performed if written authorization is provided by the City. A management reserve is required so that the City has a discretionary task budget to cover additional professional services not currently included in this Scope of Services. Services authorized under this task will be at the City's discretion.

HDR Activities

HDR will conduct specific activities including the following subtask:

- Additional Subtask: Provide professional services at the request of the City as mutually agreed upon and defined.

City Activities

- Identify and request professional services deemed necessary that are not expressly included in this Scope of Services.

Deliverables

- To be determined and mutually agreed upon by the City and HDR.

Assumptions

- Agreement for the services to be performed under the contingency task and budget will be documented and agreed upon by the City and HDR before proceeding.

Schedule

The table below presents key milestones and an anticipated schedule for the study. A delay in NTP will equate to slippage in the schedule dates shown. The schedule limitations outlined in Section S10.B and S11 of the permit include submitting the final Sediment Data Report summarizing the results of the study to Ecology by February 15, 2027. The outfall evaluation task must be complete no later than October 31, 2029. Some assumptions in the schedule include timely reviews and approval of documents from Ecology and the City and that the sample collection period is sufficient to obtain the necessary samples as required by the approved SAP.

Description	Completed / Delivered
Notice to proceed	December 15, 2025
Outfall evaluation field work	June 1 – June 26, 2026
Draft Outfall Evaluation Condition Report delivered to City	August 20, 2026
City completes Outfall Evaluation Report Review	September 10, 2026
Deliver Final Outfall Evaluation Report to City	October 8, 2026
Sediment study field work	August 15 – September 30, 2026
Draft sediment data report to City for review	December 30, 2026
City completes review of draft SDR	January 13, 2027
Deliver final SDR to City	February 10, 2027
Report due to Ecology	February 15, 2027

Fee

The estimated fee for the professional services identified in this Scope of Services is offered on a time and material basis not to exceed \$327,784.

Professional services rendered in connection with this Scope of Services will be billed on a time and materials basis for actual hours rendered by HDR employees up to the estimated total contract amount in accordance with the terms and conditions outlined in the signed Agreement.

Task	Description	Hours	Subconsultants	Total
100	Project Management	180		\$41,735
200	Sediment Data Report Field Sampling, Analyses, and Report	528	\$77,175	\$217,514
300	Outfall Evaluation	181	\$14,700	\$53,535
400	Management Reserve			\$15,000
Totals		889	\$91,875	\$327,784

EXHIBIT "B"
CONSULTANT BILLING BREAKDOWN

Level of Effort	HDR Engineering																				ARI	EcoAnalysts	Ballard	Total Fee		
	Principal in Charge	Project Manager	Engineer V	Project Technician II	Engineer I	Project Technician II	Project Technician IV	Engineer V	Project Technician IV	Project Technician I	Project Technician I	Project Technician III	Engineer V	Technical Advisor II	Project Technician III	Engineer I	Engineer III	Engineer I	Project Technician IV	Hours	HDR Fee	Subconsultant Total	Subconsultant Total		Subconsultant Total	
City of Camas, Washington - Camas TO9																										
Task Description																										
Task 100	Project Management																									
	Sub-total	12	82	5	0	0	0	0	0	14	67	0	0	0	0	0	0	0	0	0	180	\$ 41,735			\$ 41,735	
Task 200	Sediment Data Report Field Sampling, Analyses, and Report																									
	Field Work		22	26		48	36			4					8	48										
	Data Analysis, Record Keeping, and Reporting	10	56	76	64	22	12	8	8	4	0	0	8	32	24	8	0	0	0	4						
	Sub-total	10	78	102	64	70	48	8	8	8	0	0	8	32	24	16	48	0	0	4	528	\$ 140,339	\$ 22,050	\$ 40,425	\$ 14,700	\$ 217,514
Task 300	Outfall Evaluation																									
	Sub-total	0	35	0	0	0	0	0	0	0	0	0	0	12	0	81	15	38	0	181	\$ 38,835			\$ 14,700	\$ 53,535	
Task 400	Management Reserve																									
	Total Hours	22	195	107	64	70	48	8	8	8	14	67	8	32	36	16	129	15	38	4	889				\$ 15,000	
	Total																								\$ 327,784	



Staff Report

March 16, 2026 Council Workshop Meeting

2026 Spring Omnibus Budget Amendment Presentation
Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst
Time Estimate: 15 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us
360.817.7025	dbrooks@cityofcamas.us

BACKGROUND: This presentation will review the carry forward, administrative, and supplemental budget adjustment packages requested to amend the 2026 Readopted Budget.

SUMMARY: The 2026 Spring Omnibus consists of seven carry-forward items from the 2025 budget, eight packages to supplement for previously unknown budget needs, and seven administrative items that are budget neutral due to offsetting funding sources or a technical nature.

BENEFITS TO THE COMMUNITY: The largest omnibus packages by net total are utility-related items that involve the stewardship of City assets or a focus on economic prosperity. Maintaining and replacing assets proactively and seeking opportunities for economic prosperity help ensure the highest quality utility services to residents as affordably as possible.

STRATEGIC PLAN: This agenda item supports efforts under each of the five key components of the strategic plan. More detail will be provided in the presentation to the City Council at the workshop.

- Economic Prosperity - **\$1,000,000**
- Safe and Accessible Community - **\$(394,000)**
 - Net reduction is due to:
 - Construction on a large project being deferred into the next biennium
 - Two projects nearly fully grant-funded
- Stewardship of City Assets - **\$860,000**
- Vibrant Community Amenities - **\$100,000**
- Engaged Workforce - **\$150,000**

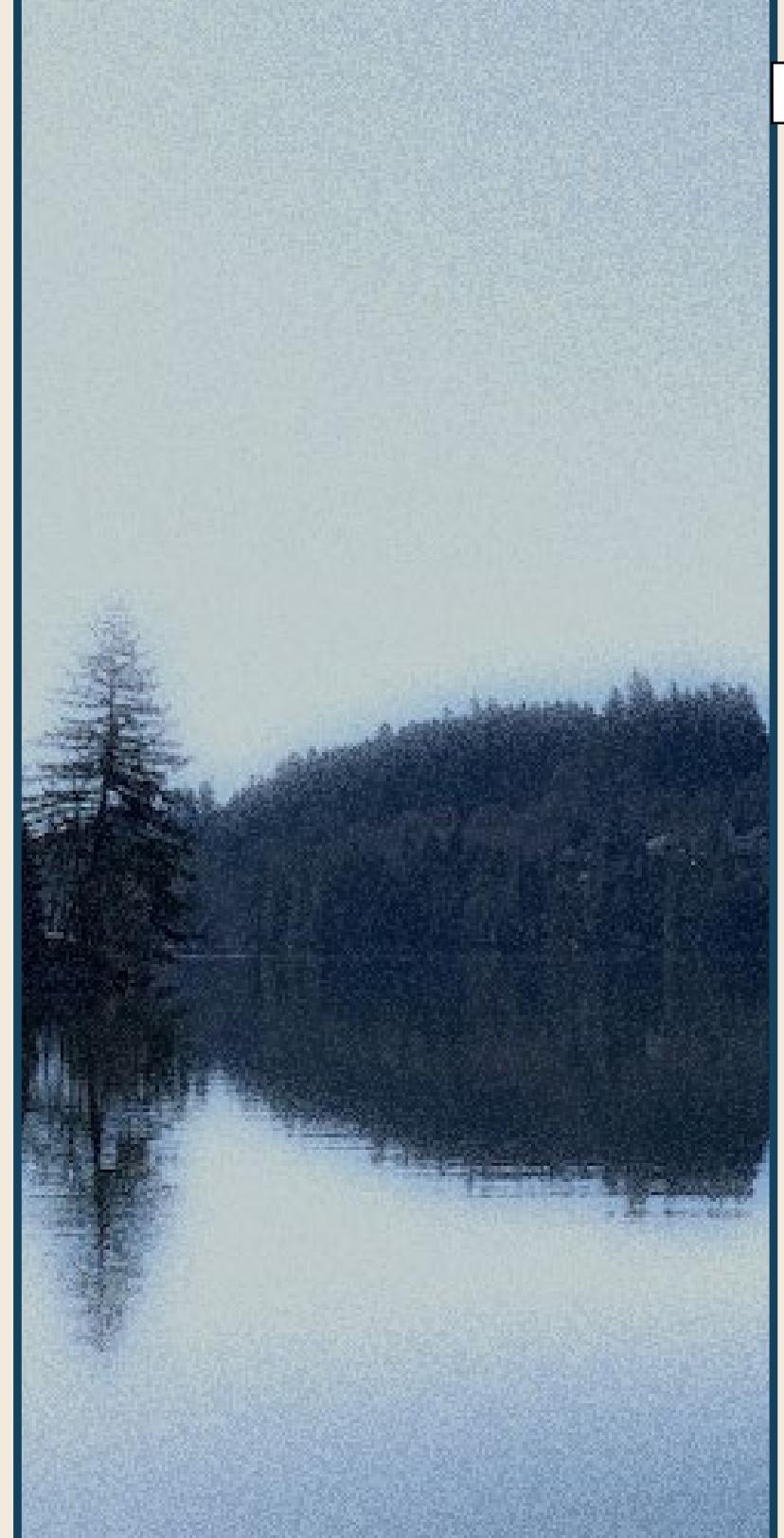
BUDGET IMPACT: The budget impact will be \$56 thousand in 2025 budget carried forward to 2026, a net neutral budget impact from the administrative items, and \$1.66 million in supplemental budget items. In total, the 2026 Spring Omnibus Budget Amendment represents \$1.72 million in net appropriations.

RECOMMENDATION: The next step at the April 6, 2026 Council Meeting will be a recommendation to Council to open a Public Hearing to consider public comments on the 2026 Spring Omnibus. This public hearing would remain open until the April 20, 2026 Council Meeting, whereupon staff would recommend closing the public hearing and considering adoption of the ordinance amending the 2026 Adopted Budget.



2026 Spring Omnibus Budget Amendments

Council Workshop – March 16, 2026



Strategic Plan Priorities

Item 3.



- * **Economic Prosperity**
Ensure long-term financial stability through alternative revenue sources, attracting businesses, scaling infrastructure, and managing smart and sustainable growth to enhance livability.
- * **Safe & Accessible Community**
Foster a safe and inclusive community through comprehensive public safety services, mobility, and accessibility.
- * **Stewardship of City Assets**
Preserve and invest in critical infrastructure and systems, including roads, trails, water systems, buildings and open spaces.
- * **Vibrant Community Amenities**
Invest in City amenities that enhance quality of life, foster connections and meet the diverse needs of the community.
- * **Engaged Workforce**
Value and support a City team that is transparent, accountable, diverse and focused on working together.

Omnibus Overview

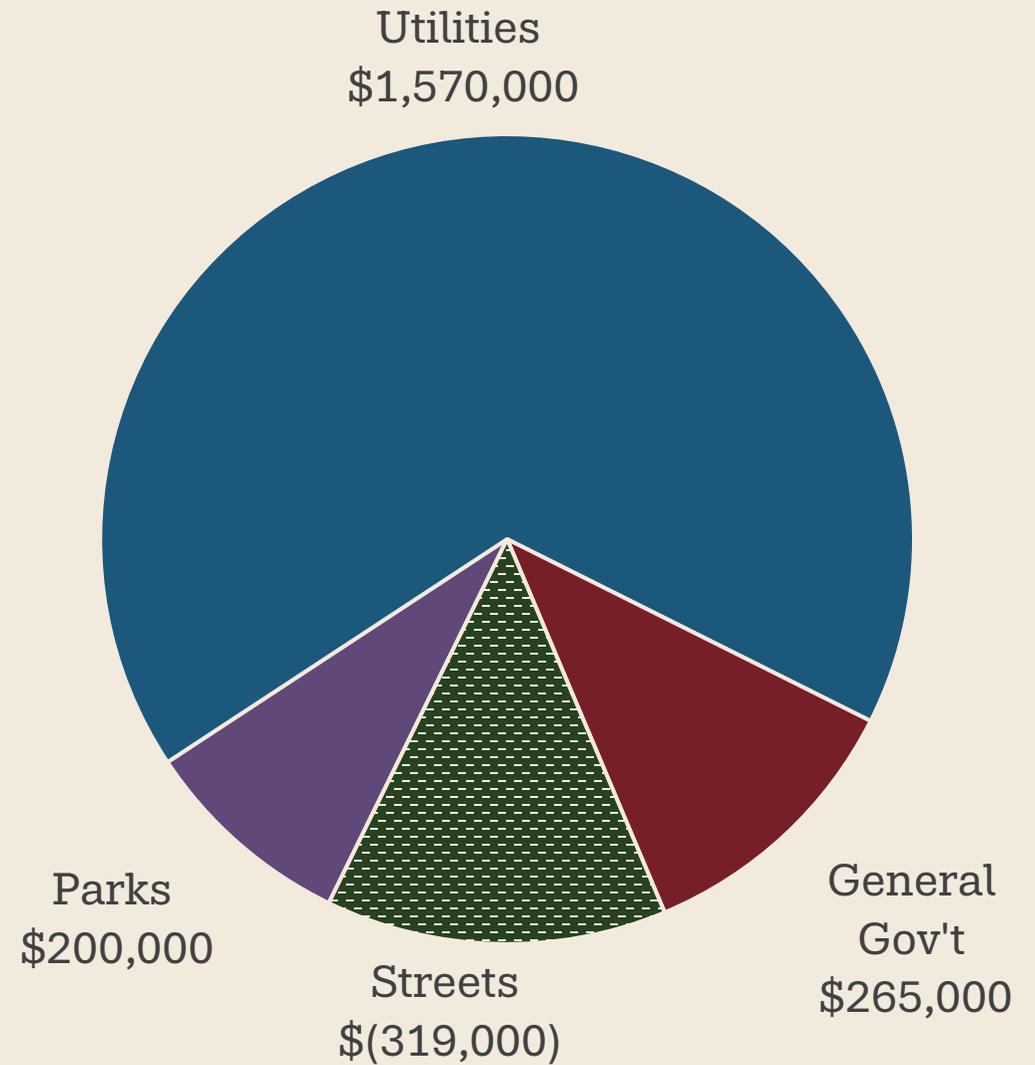
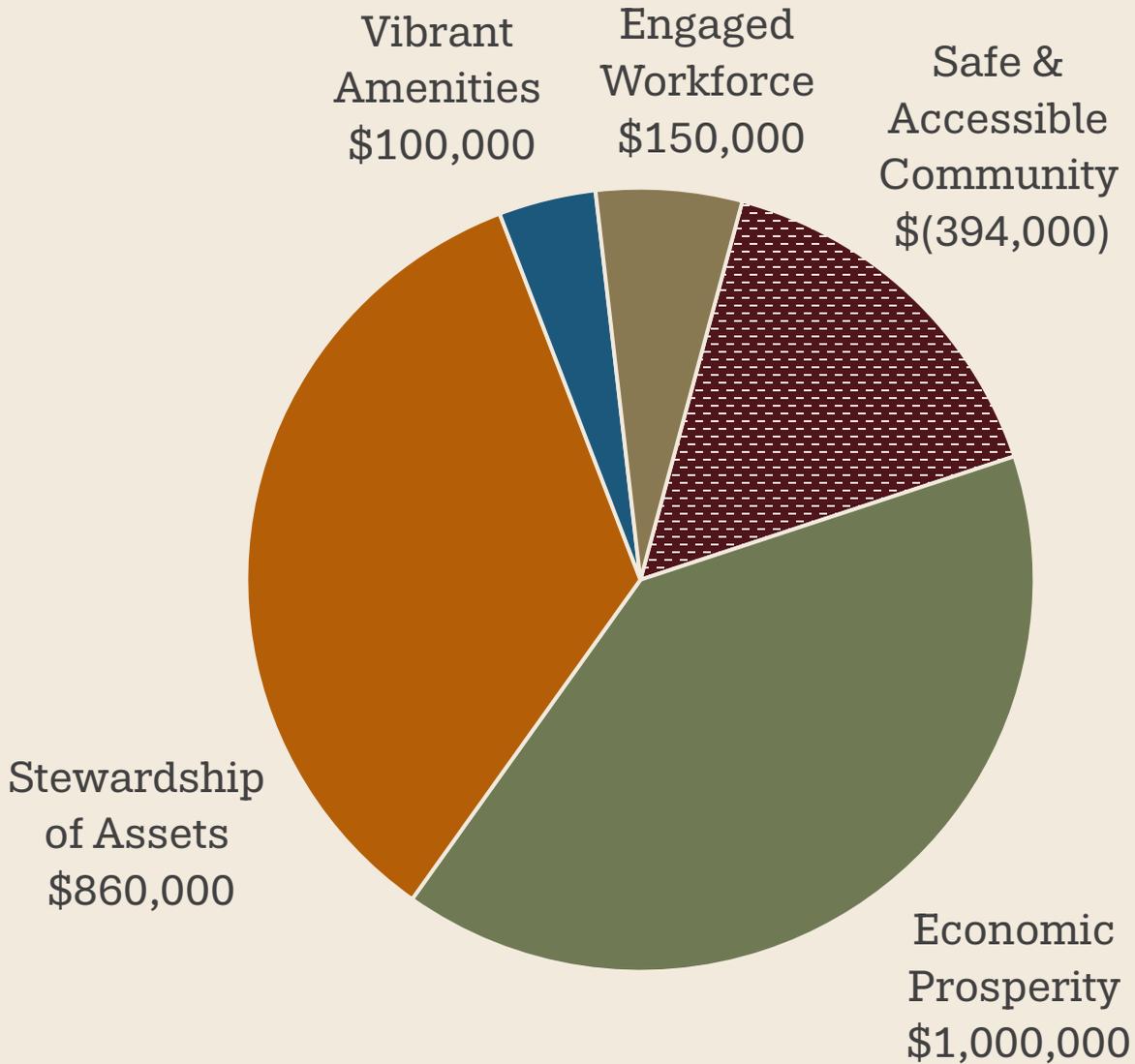
22 Packages - \$ 1,716,000

PACKAGE TYPES	SUMMARY
<p><u>CARRY FORWARD</u></p> <p>Items budgeted in a previous year with activity continuing into the current year – requests the carry forward and reallocation of unspent budget from the prior year</p>	<p>7 Packages net - \$ 56,000</p>
<p><u>ADMINISTRATIVE</u></p> <p>Expenses with a dedicated revenue source or items that are technical in nature with a net neutral impact</p>	<p>8 Packages net - neutral</p>
<p><u>SUPPLEMENTAL</u></p> <p>Requests to allocate budget for unanticipated needs that have newly arisen in the current year</p>	<p>7 Packages net - \$ 1,660,000</p>

Packages by Priority

Packages by Dept

Item 3.



Economic Prosperity

PACKAGE DESCRIPTION	REASON/PURPOSE	TYPE	AMOUNT
Adjustments to Indirect Model	Corrections to the indirect model for 2026 to ensure cost recovery and equity across funds	Administrative	budget neutral
Adjustments to Facility Rent Model	Corrections to the facilities model for 2026 to ensure cost recovery and equity across funds	Administrative	budget neutral
Adjustments to IT Capital Project internal funding	Corrections to the IT – capital project funding for 2026 FTE counts to ensure equity across funds	Administrative	budget neutral
Grant Funded Climate Plan (Comp Plan)	Dept of Commerce Grant Funding for the Climate Plan component of the Comp Plan	Administrative	budget neutral
Grant Funded Parks Wildfire Risk Assessment (Comp Plan)	Dept of Commerce Grant Funding for the Parks Wildfire Risk Assessment in the Comp Plan	Administrative	budget neutral
Repurpose Unused Transportation Resources	Redirecting unused funding to the SR-500 Corridor project following the completion of 38 th Avenue	Administrative	budget neutral
Transfer Hathaway Project to 2025 Bond Fund for Tracking	Moving the Hathaway Waterline replacement project to the 2025 Bond Fund for tracking bond fund use	Administrative	budget neutral
Northshore Boulevard Utility Service Lines	The underground utility line design component for the development of the Northshore Boulevard arterial	Supplemental	\$1,000,000

Safe and Accessible Community

PACKAGE DESCRIPTION	REASON/PURPOSE	TYPE	AMOUNT
NE 3 rd Avenue Pedestrian and Bicycle Improvements	Majority grant-funded improvements to NE 3 rd Avenue for pedestrian and bicycle safety	Carry Forward	\$120,000 (\$114k grant)
Citywide Pedestrian Crossing Improvements	Majority grant-funded citywide pedestrian crossing improvements	Supplemental	\$500,000 (\$400k grant)
NW Lake Road Safety Impvmt – Leadbetter to Everett	Focusing on design and reserving remaining funds to carry into 2027 to facilitate opening Lake Rd only once for several projects together	Carry Forward	\$ (600,000) reduction
City Hall/Fire Station 41 Park Plaza	Budgeted amount was originally an estimate that has been dialed in more closely as the Fire Station project has progressed	Carry Forward	\$100,000

Stewardship of City Assets

PACKAGE DESCRIPTION	REASON/PURPOSE	TYPE	AMOUNT
38 th Avenue Traffic Controller Cabinet Replacement	Replacement of a traffic controller cabinet damaged several years ago, which required extensive redesign	Carry Forward	\$175,000
Angelo Booster Station	Continued to replace the Angelo Booster Station	Carry Forward	\$50,000
Crown Rd Transmission Main	Continuing to replace the Crown Transmission Line	Carry Forward	\$250,000
Lake Road Booster Station and Waterline Upgrade	Funded by the 2025 revenue bond, was intended for the readopt, but missed due to footing variances	Administrative	budget neutral
Supplement Water Repair and Replacement Funding	Supplemental funding for Water R&R to allow some long unused test wells to be decommissioned	Supplemental	\$80,000
Slow Sands Plant Upgrades	Slow sand plant upgrades identified during the water system plan update	Supplemental	\$190,000
IT – Virtual Server Replacement	Replacement of the City’s virtual server delayed into 2026 by rising costs and delays from tariffs	Carry Forward	\$75,000
IT – Cyber Security Licensing	Renewal of the City’s cyber security platform	Supplemental	\$40,000

Vibrant Community Amenities

PACKAGE DESCRIPTION	REASON/PURPOSE	TYPE	AMOUNT
Leadbetter Boat Launch Improvements	Planning and grant matching funds for improvements to the boat launch off Leadbetter in the Legacy Lands	Supplemental	\$100,000

Engaged Workforce

PACKAGE DESCRIPTION	REASON/PURPOSE	TYPE	AMOUNT
Bargaining Settlement Adjustments	Estimated expenses resulting from the settlement of a labor contract under current negotiations	Supplemental	\$150,000

Next Steps for the Spring Omnibus

March 16

- Workshop
 - Introduction

April 20

- Regular Meeting
 - Close Hearing
 - Consider Adoption



April 6

- Regular Meeting
 - Open Hearing



Staff Report

March 16, 2026 Council Workshop Meeting

Downtown Parking Revisions Phase 1
Presenter: James Carothers, Engineering Manager
Time Estimate: 5 minutes

Phone	Email
360.817. 7230	jcarothers@cityofcamas.us

BACKGROUND: In August 2024 the Camas voters passed a bond measure for a new Fire Station 41. The siting for this new fire station is the City annex building property located at the southwest corner of NE 4th Avenue and NE Everett Street.

The new fire station will remove City parking lots and on-street parking spaces. Because the site cannot accommodate passenger vehicle parking, the deficit is being addressed through the surrounding on-street parking system.

At the February 2, 2026 Council Workshop, Public Works staff presented recommended changes to parking downtown commercial zone that would offset the loss of both on-street and off-street spaces. The Parking Advisory Committee voiced consensus for these changes at their January 13 meeting.

SUMMARY: The new Fire Station construction work is set to start in May 2026. Public Works staff is moving forward with the changes that can be accommodated at this stage. Phase 1 changes include:

- Revising parallel spaces to diagonal spaces on NE Dallas Street, Everett Street, and 5th Avenue.
- Changing NE 6th Avenue and NE Dallas Street from a two-way stop to an all-way stop controlled intersection.
- Limiting NE Everett Street to one-way northbound traffic between 4th Avenue and 5th Avenue.
- Revising parking time limit from 2-hour to unrestricted on the east side of NE Franklin Street between NE 4th and NE 3rd.

The proposed one-way street and parking time limit change require adoption of resolutions. Staff has attached the drafts of these resolutions.

Phase 2 changes will occur after the fire apparatuses are housed at the new station. These changes will include:

- Council adoption of a southbound one-way street on NE Franklin Street between NE 5th Avenue and NE 3rd Avenue.

- Striping of diagonal Spaces on the east side of Franklin Street and installing the appropriate signage.

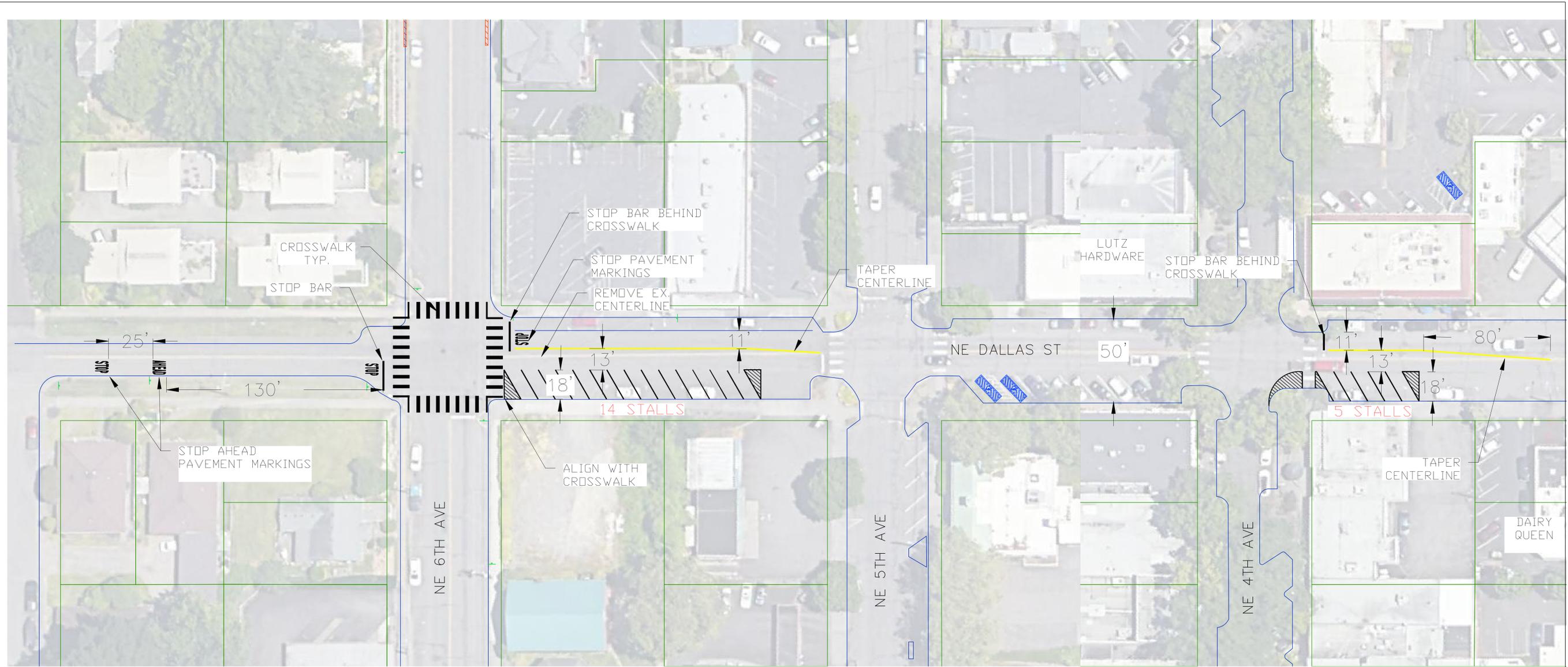
BENEFITS TO THE COMMUNITY: There will be more public on-street parking spaces on Dallas Street, Franklin Street, NE 4th Avenue and NE 5th Avenue. Phase 1 changes will alleviate parking demand while new fire station is under construction.

STRATEGIC PLAN: Improves transportation safety and accessibility for all users.

POTENTIAL CHALLENGES: All fire apparatuses must be relocated to the new building prior to changing NE Franklin to a one-way street. There will be a time lapse between the removal of the current parking lots on the new Station 41 site and the additional spaces to be striped on NE Franklin Street. Staff continues to explore options for interim staff parking opportunities.

BUDGET IMPACT: Staff has been working with Finance to address the cost for signage and striping implementation. Staff will identify the cost and funding source in an upcoming omnibus.

RECOMMENDATION: Staff recommends these resolutions be placed on the April 6, 2026 Council Regular Meeting for Council's consideration.

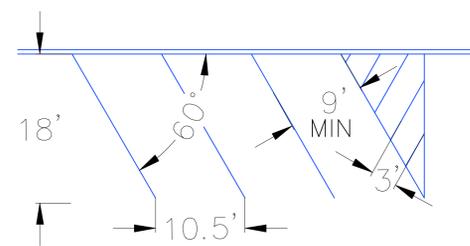


DEMO QUANTITIES

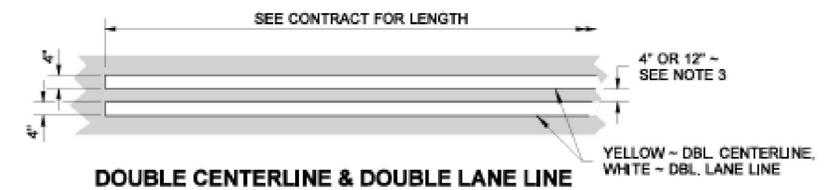
(330 LF) DOUBLE CENTERLINE (YELLOW)

QUANTITIES

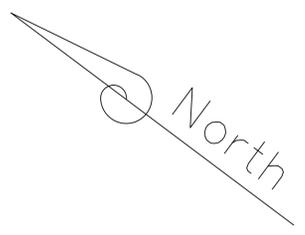
- (330 LF) DOUBLE CENTERLINE (YELLOW)
- (28 LF) STOP BAR THERMOPLASTIC
- (3 EA) "STOP" PAVEMENT MARKING THERMOPLASTIC
- (1 EA) "AHEAD" PAVEMENT MARKING THERMOPLASTIC
- (540 LF) PARKING STRIPE (WHITE)
- (780 SF) NO PARKING HATCH
- (600 SF) CROSSWALK THERMOPLASTIC



60 DEGREE ANGLE PARKING



DOUBLE CENTERLINE & DOUBLE LANE LINE

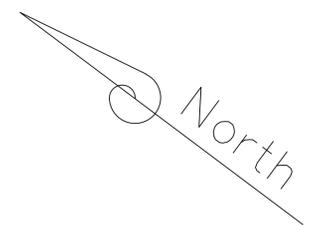
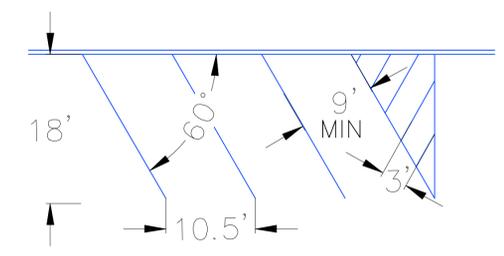


CITY OF CAMAS
PUBLIC WORKS DEPARTMENT
NE DALLAS ST
STRIPING PLAN

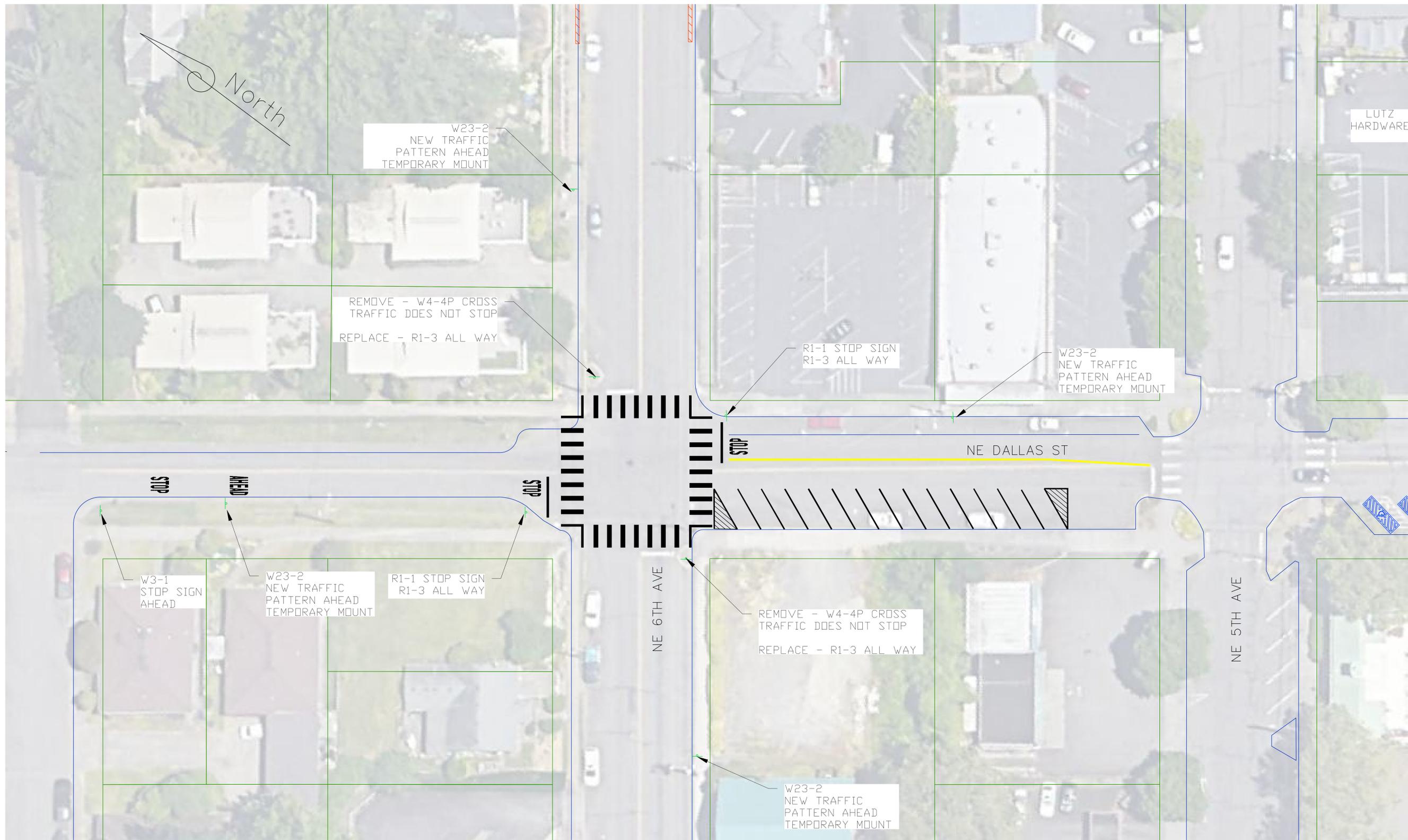


QUANTITIES

(20 LF)	DOUBLE CENTERLINE (YELLOW)
(25 LF)	DOTTED EXTENSION LINE (WHITE)
(20 LF)	STOP BAR THERMOPLASTIC
(3 EA)	DIRECTIONAL ARROW THERMOPLASTIC
(1 EA)	"ONLY" PAVEMENT MARKING THERMOPLASTIC
(525 LF)	PARKING STRIPE (WHITE)
(400 SF)	NO PARKING HATCH
(4 EA)	PARKING KEY SET



CITY OF CAMAS
PUBLIC WORKS DEPARTMENT
NE EVERETT & FRANKLIN
STRIPING PLAN



CITY OF CAMAS
 PUBLIC WORKS DEPARTMENT
 NE DALLAS ST
 4-WAY STOP SIGNS



CITY OF CAMAS PUBLIC WORKS DEPARTMENT
NE EVERETT SIGNAGE PLAN

RESOLUTION NO. 26-00X

A RESOLUTION establishing time limits for parking spaces on North East Franklin Street between North East 3rd Avenue and North East 4th Avenue.

WHEREAS, CMC10.08.010, allows the City Council from time to time to impose parking time limits for designated streets and locations within the city; and

WHEREAS, the parking time limit for all the spaces on the east side of North East Franklin Street between North East 3rd Avenue and North East 4th Avenue is currently two hours; and

WHEREAS, the Council desires to change the parking time limit for all of the spaces from two hours to unrestricted;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

The parking time limit for all spaces on the east side of North East Franklin Street between North East 3rd Avenue and North East 4th Avenue shall be unrestricted.

Section II

The City Engineer is directed to remove signs to signify parking limit change.

Section III

This Resolution shall be effective upon removal of signs by the City Engineer.

ADOPTED by the Council at a regular meeting this 4th day of April 2026.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

RESOLUTION NO. 26-00X

A RESOLUTION adopted pursuant to RCW 46.61.135 establishing North East Everett Street from North East 4th to North East 5th Avenues as a one-way roadway.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

The Council of the City of Camas finds upon the basis of engineering and traffic investigation that North East Everett Street between North East 4th and North East 5th Avenues should be revised and designated for one-way traffic.

Section II

It is hereby declared that the portion of North East Everett Street between North East 4th and North East 5th Avenues shall be designated for one-way traffic in the northbound direction only.

Section III

Pursuant to RCW 46.61.135, the revised designation as one-way traffic as set forth herein shall be effective when appropriate signs giving notice thereof are erected by the City Engineer.

ADOPTED by the Council at a regular meeting this 4th day of April 2026.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney