



**Library Board of Trustees Meeting Minutes
Thursday, November 20, 2025, 6:30 p.m.
Camas Public Library, 625 NE 4th Avenue**

I. CALL TO ORDER

The meeting was called to order at 6.32 p.m.

II. ROLL CALL

Marilyn Boerke, Emilia Brasier, Samantha Horner, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Jessie Wimer, Connie Urquhart.

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no public comments.

IV. COMMUNICATIONS RECEIVED

Nary a one.

V. APPROVAL OF MINUTES

Approval of the September Meeting Minutes.

Emilia shared a correction to the minutes: The library she attended is in North, not South, Dakota.

Rosemary made the motion to approve the September Meeting Minutes with the North Dakota correction; Kerry seconded her motion. None were opposed.

VI. EXPENDITURES APPROVAL

Approval of the September & October Expenditures.

The September & October Expenditures were approved by Jessie and Sami prior to the meeting.

VII. AGENDA ITEMS

A. Trauma-Informed Libraries Summit

Connie presented an overview of the Trauma-Informed Libraries Summit she attended online.

1. A library is trauma-informed when it meets the following criteria:
 - Realizes how widespread trauma is.
 - Recognizes the signs and symptoms of trauma.
 - Responds by integrating knowledge into practice.
 - Resists doing further harm.
2. Libraries can respond to trauma by adjusting service approaches, tools, and staff training. Examples include:
 - Learning techniques for peaceful resolution.
 - Preparing non-Library resources that may be needed by those in trauma.
 - Some libraries hire professional social workers on staff.
3. Libraries can help in these specific ways:
 - Local NAMI will provide mental-health staff training in January, as a foundation for future trauma-informed practices.
 - A visual map of local resources for staff to use when supporting patrons and themselves.
 - Incorporate more opportunities for staff to feel supported, including the standardization of incident debriefing.

B. Volunteer Software

The Library is partnering with Parks & Rec to secure new volunteer software that is more robust in its reporting, and more user-friendly.

VIII. REPORTS

A. Building

- We got our bids back, with three that were within our budget. The low bid was \$450K, with two other bids at \$650K.
- Stringent qualifications were included in the bid packet.
- Minimum requirements were included in the narrative but, according to the City Attorney, these should have been in a separate document as a checklist.
- We redistributed the one-sheet qualification checklist to all 8 applicants.
- We are waiting to receive these one-sheets from each bidder before we determine how we are going to move forward.

B. Friends & Foundation of the Camas Library (FFCL).

The next meeting is December 11, at which time applications for new board members will be reviewed. Also, the new bylaws drafted by the Bylaw Committee, will be reviewed by the entire board.

C. Personnel.

Nothing to share currently.

D. Policy.

Nothing to share currently.

E. Second Story Gallery (SSG).

Next year is all booked. We are excited about our February exhibit, which is a selection of museum panels from the office of the Secretary of State. It is titled *We're Still Here* and showcases the Indigenous people of Washington. In lieu of an artist's talk, we will be offering three offshoot programs: Native American art, an historical overview of the Indigenous people of Washington, and Native American entrepreneurs.

F. Trustee Reports.

- Rosemary led a group congratulations to Marilyn Boerke on her reelection.
- Sami shared that the Chamber of Commerce, the DCA, and the Port of Camas-Washougal are partnering to provide a communitywide celebration for America 250, July 1-5. The groups are hoping the Library will be available to play a role in the festivities on one of these days.
- Emilia participated in the *Book Ornament Craft* in November.

IX. NON-AGENDA ITEMS

Jessie shared she and Sloane attended a Toddler Storytime that was packed. It was obvious that everyone was having a great time.

X. NEXT MEETING

The next meeting is January 15, 2026.

XI. CLOSE OF MEETING

The meeting was closed at 7:33 p.m.