



**Parks and Recreation Commission Meeting Minutes
Wednesday, August 28, 2024, 5:00 PM
Hybrid Meeting - Zoom and Council Chambers, 616
NE 4th AVE**

CALL TO ORDER

ROLL CALL

Present: Alicia Brazington, Ellen Burton, David Dewey, Bud Henson, Jason Irving, Jenny Wu, Council Liaison John Svilarich, Council Liaison Tim Hein.

Excused: Katy Daane

Press: Kelly Moyer, Post Record

Staff: Susan Palmer, Bryan Rachal, Steve Wall

PUBLIC COMMENTS

Public comments were made about Crown Park Pickleball courts by: Trevor Clark, William Ashworth, Mina Streissguth, Jim Purdue, Stacy Gibbons, Sandra Higelin, Lindsay Clark.

APPROVAL OF MINUTES

1. APPROVE MINUTES OR PARKS & REC COMMISSION MEETING – JULY 31, 2024

Presenter: Ellen Burton, Chair

Time Estimate: 5 minutes

A motion was made by Dewey, seconded by Irving, and approved unanimously to approve the minutes as written for the Parks Commission meeting held on 7/31/24.

MEETING ITEMS

2. FY 2025-26 BUDGET DISCUSSION

Presenter: Bryan Rachal, Interim Parks & Recreation Director & Steve Wall, Public Works Director

Time Estimate: 40 minutes

Rachal and Wall did a presentation on the 2025 – 2026 Proposed Parks & Recreation Budget. Topics included projected revenues and expenses, operations & maintenance, and Capital Projects. Several questions were asked by Commissioners regarding the budget. Discussion ensued.

3. COMMISSION BUDGET LETTER

Presenter: Bryan Rachal, Interim Parks & Recreation Director & Steve Wall, Public Works Director

Time Estimate: 30 minutes

Rachal stated that he has been working directly with Ellen Burton on Commission letter logistics. Wu, Brazington and Henson will help compose the letter, which will be

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presented to City Council. A draft will be reviewed at the September Parks & Recreation Commission meeting.

4. PARKS DIRECTOR POSITION UPDATE

Presenter: Bryan Rachal, Interim Parks & Recreation Director

Time Estimate: 5 minutes

Rachal stated that the application process closed on August 23rd with 53 applicants.

PROJECT UPDATES

5. PARKS & RECREATION PROJECT UPDATES

Presenter: Steve Wall, Public Works Director

Time Estimate: 30 minutes

Wall provided updates on; Open Space Management Plan, Lacamas Creek Trailhead project, Crown Park construction, Sports field playing hazards, Legacy Lands Master Plan, Leadbetter House maintenance, Parks Maintenance Staff, Forest Home Park drainage improvements, Lake Management Plan and cemetery updates.

OTHER ITEMS

6. COMMISSIONERS UPDATES

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

Henson stated that he's been at Heritage Park Trailhead to observe the parking lot attendants. Brazington stated that there are new street signs up regarding construction near Grass Valley Park beginning in September. In response to Burton's question regarding Heritage Trail usage, Wall stated that he spoke with Police Chief Jones about the issue. Rachal stated that the city will post communications on Friday about trail courtesy. Burton reminded staff about a dead tree at Klickitat Park. Discussion ensued on Pickleball courts.

CLOSE OF MEETING

The meeting closed at 7:13 pm