



**Library Board of Trustees Meeting Minutes
Thursday, April 17, 2025, 6:30 p.m.
Camas Public Library, 625 NE 4th Avenue**

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL

Emilia Brasier, Samantha Horner, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Jessie Wimer, Connie Urquhart.

Guest Presenters:

Leah Burch

Danielle Reynolds

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no Public Comments.

IV. COMMUNICATIONS RECEIVED

Nary a one.

V. APPROVAL OF MINUTES

Approval of the March Meeting Minutes.

Jessie made the motion to approve the March Meeting Minutes; Sami seconded her motion. None were opposed.

VI. EXPENDITURES APPROVAL

Approval of the March Expenditures.

The March Expenditures were approved by Jessie and Sami prior to the meeting.

VII. AGENDA ITEMS

A. User Experience Work Plan: Leah Burch.

Leah outlined the overarching 2025 goals the UX Team has, plus its specific goals regarding the patron In-Library Experience, Communications, the patron On-Line Experience, and the team's Administrative outreach. The plan is available upon request.

B. Content Delivery Work Plan: Danielle Reynolds.

1. Danielle updated the Trustees on the work she's been doing for

the WDLC.

2. We have three new kits we will be offering in the next month: Hands-on-Hobbies, Memory, and Storytime-to-Go.

C. Building Project Update.

1. The decision was made to split the project into an exterior and interior remodel. Johnston Architect (who is currently divvying up the project) and the City Council are on board.
2. The remodel team has winnowed the interior design elements as much as is practical.
3. The interior design is done; Johnston Architect will now only be managing the project.

VIII. REPORTS

A. *Friends & Foundation of the Camas Library (FFCL).*

1. The next book sale is May 8-11, coinciding with Camas Plant & Garden Fair 2025.
2. At the next meeting the committees will write out the parameters of their team-specific roles that the larger team needs to start recruiting for.

B. *Personnel.*

We are currently onboarding five new hires: one full-time Library Aide, and two Substitute Library Aides and Substitute Library Associates.

C. *Policy.*

2.3 Rules of Conduct

A mélange of changes from Connie and Chief Jones, with all changes vetted by the chief, regarding left or discarded property on Library grounds.

Rosemary made the motion to approve the policy changes; Jessie seconded her motion. None were opposed.

D. *Second Story Gallery (SSG).*

1. We had a great turnout for *An Evening with Denis Hayes*.
2. Next month is our artist in residence, Travis London.
3. Our Call for Artists went out with a September deadline.
4. Student artwork will be showcased during the summer.

E. *Trustee Reports.*

Nothing to share currently.

IX. NON-AGENDA ITEMS

Jessie asked about the impact of recharging for printing. There haven't been any issues with patrons, but we are waiting until the end of June to assess the full financial implications.

X. NEXT MEETING

The next meeting is May 15, 2025.

XI. CLOSE OF MEETING

The meeting closed at 7:34 p.m.