



**Library Board of Trustees Meeting Minutes**  
**Thursday, February 16, 2023, 6:30 PM**  
**Camas Public Library, 625 NE 4th AVE**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)*

**To Participate Remotely:**

**OPTION 1 -**

1. Go to [www.zoom.us](http://www.zoom.us) and download the app or click "Join A Meeting" and use Meeting ID – **872 2366 8790**
2. Or, from any device click [https://zoom.us/j/ 872 2366 8790](https://zoom.us/j/87223668790)

**OPTION 2 - Join by phone (audio only):**

1. Dial 877-853-5257 and enter meeting ID# **872 2366 8790**

**For Public Comment:**

1. Click the raise hand icon in the app or by phone, hit \*9 to "raise your hand"
2. Or, email to [publiccomments@cityofcamas.us](mailto:publiccomments@cityofcamas.us) (400 word limit)

*These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.*

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**I. CALL TO ORDER**

The meeting was called to order at 6:32 p.m.

**II. ROLL CALL**

All were present.

**III. PUBLIC COMMENT**

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no Public Comments.

**IV. APPROVAL OF MINUTES**

Approval of the January Meeting Minutes.

Jessie made the motion to approve the January Meeting Minutes. Rosemary seconded her motion. All were in favor.

## **V. COMMUNICATIONS RECEIVED**

Nary a one.

## **VI. EXPENDITURES APPROVAL**

Approval of the January Expenditures.

Approval in in process.

## **VII. AGENDA ITEMS**

- A. City of Camas Community Survey Results. Focus on Library.  
Connie excised all of the Library-centric content from the Community Survey and created a presentation which she gave to the group.
- B. Exterior Improvements Grant.  
The Library did not receive the Department of Commerce Grant funds. Here are the ramifications:
  - The roof funds were allocated by the City Council, so that work will continue.
  - Much of the work evolved from the Facilities Assessment and pertain to safety and accessibility issues. These will still need to be addressed.
  - Lloyd Halverson is lobbying for Library funds at the State Capital, but this is considered a long shot.
  - We can rework some of the monies and reallocate them to other areas. For example, new flooring is not critical at this time, and could be reassigned to new entry doors.
  - Updates to the Courtyard were allocated in the 2023-24 Budget, as was the Children's Learning Hive. We will now have to determine funding for the ADA accessibility portion of the Courtyard, which was originally included in the Department of Commerce grant.

## **VIII. REPORTS**

### **A. Friends & Foundation of the Camas Library (FFCL).**

They had a great mid-winter book sale at the end of January, earning more than they had anticipated with their "fill a bag for \$3" campaign. Their goal was to make a minimum of \$600, and they made almost three times that amount.

### **B. Personnel.**

We have started the process of the Library Staff restructure. In the last union contract meeting it was agreed we would revisit this as soon as we were done with our Strategic Planning. The plan is to complete a market study of the salary of each position, and access where we stand. We are meeting with the union next week to get the ball rolling again.

**C. Second Story Gallery (SSG).**

For the September and October Gallery show we will be partnering with the DCA and the people who now live in the Mill Manager's House. This house was the designated house for the managers of the mill to live in. The last manager sold it to a local couple. The house is turning 100 this year as well, and the current owners want to hold a fundraiser for the DCA in September. The Gallery show will consist of the original design plans for the house, photos of the construction, plus numerous artwork pieces of the current owners. On the Saturday following First Friday, there will be an Open House at the Mill Manager's House. Your entry ticket will also allow you to have a free Prohibition cocktail from the Prohibition Passport.

**D. Trustee Reports**

Ellen and Rosemary are working on a Library Time Capsule that will be buried in December. They are currently brainstorming items to include. Said items will be on display in the Gallery in November.

Sami shared a Chamber of Commerce Camas Days update that their theme will be A Fairy Tale, which will be a tribute to 100 years of the Camas Public Library.

**IX. NEXT MEETING**

A. The next meeting is March 16, 2023.

**X. CLOSE OF MEETING**

The meeting closed at 7:25 p.m.