



**Civil Service Commission Special Meeting Minutes**  
**Wednesday, December 06, 2023, 5:00 PM**  
**Fire Station 42, 4321 NW Parker ST**

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*NOTE: Please see the published Agenda Packet for all item file attachments*

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**CALL TO ORDER**

*The meeting was called to order at 5:00 PM*

**PUBLIC COMMENT**

None

**ROLL CALL**

Present: Martin Burrows, Gary Perman

Excused: Rich Rogers

Staff: Division Chief Shaun Ford, Kacie Jones

**MINUTES TO BE APPROVED**

1. September 13<sup>th</sup>, 2023 Regular Meeting Minutes  
**It was moved by Burrows, seconded by Perman, that the September 13<sup>th</sup>, 2023 regular meeting minutes be approved with an amendment, as the date was erroneously listed incorrectly. The motion carried unanimously.**

**MEETING ITEMS**

2. Fire Department Request to Test  
Presenter: Division Chief Ford

*Chief Ford explained the Fire Department's impending retirements and lack of current list while requesting permission to conduct the exam.*

**It was moved by Perman, seconded by Rogers, that the request be approved. The motion carried unanimously.**

3. Fire Department Request to Test- CARES Provider  
Presenter: Kacie Jones

*Chief Ford explained the 2-year contract with Clark County to provide a community nurse or paramedic to provide non-emergent services in alleviation of county call volume for low-acuity calls. Candidates will participate in an oral board interview.*

**It was moved by Burrows, seconded by Perman, that the testing process be approved. The motion carried unanimously.**

4. 2023 Battalion Chief Promotional Eligibility List  
Presenter: Secretary Jones

*Secretary Jones gave an overview of the testing process and results from the Fire Department Battalion Chief Promotional Examination, and proffered the eligibility list for approval*

**It was moved by Perman, seconded by Burrows, that the list be approved. The motion carried unanimously.**

## **OTHER ITEMS**

## **CLOSE OF MEETING**

*The meeting was closed at 5:02 PM*