



**City Council Regular Meeting Minutes  
Monday, December 20, 2021, 4:30 PM  
REMOTE MEETING PARTICIPATION**

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*NOTE: Please see the published Agenda Packet for all item file attachments*

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**SPECIAL MEETING**

**CALL TO ORDER**

Mayor Steve Hogan called the meeting to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council Members Greg Anderson, Bonnie Carter, Don Chaney, Tim Hein, Leslie Lewallen, Shannon Roberts and Melissa Smith

Staff: Bernie Bacon, James Carothers, Peggy Foxworthy, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Trang Lam, Shawn MacPherson, Robert Maul, Bryan Rachal, Heather Rowley, Nick Swinhart, Jeff Swanson, Connie Urquhart and Steve Wall

Press: No one from the press was present

**PUBLIC COMMENTS**

No one from the public wished to speak.

**CONSENT AGENDA**

*NOTE: Consent Agenda items may be removed for general discussion or action.*

1. December 6, 2021 City Council Regular and Workshop Meeting Minutes
2. \$729,606.86 Automated Clearing House and Claim Checks Numbered 149410-149576
3. NE 15th Avenue Improvements, Clark and Sons Excavating, Inc. Final Acceptance (Submitted by James Carothers)
4. Mark Marine Lease Agreement (Submitted by Sam Adams, Utilities Manager)
5. \$287,200 Gray & Osborne, Inc. Forest Home Booster Station Improvements Professional Services Agreement Amendment 2 (Submitted by James Carothers, Engineering Manager)
6. Guardian Security AES Alarm Monitoring Services (Submitted by Steve Wall, Public Works Director)

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7. \$27,500 Guardian Security, Hardware Installation to Support Alarm Monitoring Services (Submitted by Steve Wall, Public Works Director)

**It was moved by Roberts, and seconded, to approve the Consent Agenda. The motion carried unanimously.**

## **NON-AGENDA ITEMS**

8. Staff Miscellaneous Updates  
Presenter: Jeff Swanson, Interim City Administrator

Maul commented about the next Planning Commission meeting; Wall commented about the previous and upcoming weather events; and Swanson announced the next Association of Washington Cities (AWC) City Action Days event and the next City Council Annual Planning Conference.

9. Council

Chaney attended the Finance Committee meeting, commented about the recent teen car accident tragedy, and commended first responders for their efforts.

Roberts attended the Parks & Recreation Commission meeting, a Code of Ethics training, the Chamber of Commerce Holiday Luncheon, the Fire Academy graduation, and the Wreaths Across America event.

Anderson attended the Finance Committee meeting.

Carter attended the Finance Committee meeting.

Hein attended meetings with each of the City Directors, the Fire Academy graduation, and the Wreaths Across America event.

Lewallen attended meetings with each of the City Directors and the Chamber of Commerce Holiday Luncheon.

## **MAYOR**

10. Mayor Announcements

Mayor Hogan attended the Fire Academy graduation, the Wreaths Across America event, the Finance Committee meeting and the Chamber of Commerce Holiday Luncheon.

11. Mayor's Citizen Appointments

**It was moved by Roberts, and seconded, to confirm the Mayor's Citizen Appointments to the City Boards and Commissions as presented. The motion carried unanimously.**

12. Honoring Council Member Smith's 17 Years of Service

Mayor Hogan presented Council Member Smith with a plaque recognizing her 17 years of service as a Camas City Council Member.

## MEETING ITEMS

13. Oath of Office – Council Members Marilyn Boerke, Tim Hein, and Leslie Lewallen  
Presenter: Shawn MacPherson, City Attorney

MacPherson administered the Oath of Office to Council Members Boerke, Hein and Lewallen.

14. Resolution 21-016 Revised Position Description for the Public Works Department  
Presenter: Jennifer Gorsuch, Administrative Services Director

**It was moved by Roberts, and seconded, that Resolution No. 21-016 be read by title only. The motion carried unanimously.**

**It was moved by Roberts, and seconded, that Resolution No. 21-016 be adopted. The motion carried unanimously.**

15. Non-Represented Employee Vacation/PTO Carryover and Cashout  
Presenter: Jennifer Gorsuch, Administrative Services Director

**It was moved by Anderson, and seconded, to amend the Non-Represented Employee Handbook to allow employees to carryover or cashout their excess vacation/PTO at the end of 2021 for a one-time event. The motion carried unanimously.**

## PUBLIC COMMENTS

Cassi Marshall, Camas, commented about Council Member Smith's service to the City and the newest Council Members.

Scott Hogg, Camas, commented about the newest Council Members.

## ADJOURNMENT

The meeting adjourned at 5:09 p.m.