



Library Board of Trustees Meeting Agenda
Thursday, August 06, 2020, 6:30 PM
Camas Public Library, 625 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1.).

Participate in this virtual Meeting with the online ZOOM application and/or by phone.

OPTION 1: Join the virtual meeting from any device:

1. First-time ZOOM users, go to <https://zoom.us/>.
 - To download the free ZOOM Cloud Meetings app for your device.
 - Or, click the Join Meeting link in the top right corner and paste **976 9210 4451**.
2. From any device click the meeting link <https://zoom.us/j/97692104451>.
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

OPTION 2: Join the virtual meeting from your phone (audio only):

1. Dial **(877) 853 5257**.
2. When prompted, enter meeting ID **976 9210 4451**, and then #, #.

During Public Comment periods:

1. Attendees may click the **raise hand icon** in the app and you will be called upon to comment for up to 3 minutes.
 - If listening by phone, hit *9 to “raise your hand” and you will be called upon to comment for up to 3 minutes.
 2. Residents can send public comments to the Library at cknipes@cityofcamas.us. (limit to 300 words).
 - These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.
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CALL TO ORDER

The meeting was called to order at 6:34 p.m.

ROLL CALL

Bonnie Carter, Shawn High, Julie Hill, Rosemary Knapp, Christopher Knipes, Jessie Wimer

Excused: Jennifer Smith

Guest: Lindsey Zoller

APPROVAL OF MINUTES

Meeting Minutes for July 9, 2020. Shawn made the motion to approve the minutes; Rosemary seconded his motion. The motion carried.

COMMUNICATIONS RECEIVED

On the plus side, many emails have been received regarding the curbside service, and how thankful the patrons are to have said service. There have also been numerous emails about the Library Art Walk, specifically the Black Livers Matter piece. Many were positive, but some decried it, stating "stop shoving these things down our throats." Proof positive that Camas is sorely divided on issues of inclusion and diversity.

LIBRARY DIRECTOR'S REPORT

Please see agenda items.

EXPENDITURES APPROVAL

Upon reviewing the expenditures, Shawn asked for an explanation of the Data Sync Reclamation charge. Connie explained that when the Library migrated to its new ILS, old records were in various shades of completeness. It was necessary to ensure that all records were consistent regarding title, description, etc., and that all records were consistent with OCLC records. This makes it easier for patrons to search for items. The process in its entirety required a large amount of record cleanup.

When the discussion ended, Shawn made the motion to approve the expenditures; Julie seconded his motion. The motion carried.

COMMITTEE & LIBRARY AFFILIATE REPORTS

A. Advocacy

1. Jessie shared that there is new FFCL signage in the Camas Antiques store.

2. Julie reached out to the Murder and Mayhem book club to join one of its meetings via Zoom. She did not receive a response. The Library may choose to go in a different direction with its book clubs for adults.
3. Bonnie shared a comic strip that was posted on the Skyridge Facebook page.

B. Friends and Foundation of the Camas Library (FFCL)

The decision was made to allow FFCL volunteers in the basement to fulfill online book sales. Connie will be meeting with the president and vice president to discuss six-month and yearly goals. The plan is to focus on fundraising opportunities other than book sales.

C. Personnel

Please see agenda items.

D. Policy

Nothing to report.

E. Second Story Galley Society (SSGS)

Nothing to report.

AGENDA ITEMS

A. COVID Updates.

- Facts:
 1. The Library will be in Phase Two through the end of the year.
 2. The City is in a good spot financially due to its budget surplus.
 3. Currently the Library is down three Library Aides and two full-time Library Associates.
 4. Curbside Statistics: 16,567 items were checked out and picked up by 3,215 unique patrons. This was down 81% from last year's checkouts.
 5. Based on results from OfficeVibe, the weekly inter-Library staff survey, there has been a slow decline in staff morale. People are tired and stressed from dealing with COVID-19-related issues.
 6. The Library is going to cut back on its virtual programming. It will keep the Curbside Service through the end of the year. The Virtual SRP is almost finished. The next major event is *Read for Change*, which begins on August 17. At a later date the Library will revisit programming for the remainder of the year.
 7. The City and its unions agreed to defer contract negotiations for one year. An interim one-year contract will be drafted and voted on.
- Considerations
 1. If we are required to roll back to Phase 1, we will be looking at furloughs (one day a week or one day a month).
 2. How can we make Phase 2 work with limited staff and offerings?
 3. How do we continue to deliver services and keep engaged with the community?

B. Read for Change.

- Key Highlights through September:
 - August 17 Begin distributing books (*How to Be an Antiracist* by Ibram X. Kendi; *Stamped: Racism, Antiracism, and You* by Jason Reynolds and Ibram X. Kendi) via curbside.
 - August 25 *Race as a Social Construct* with Alexis Braley James.
 - September 3 Page Turners – *Ghost*.
 - September 14-20 *Black Girl in Suburbia* virtual screening.
 - September 14 Story Explorers - *EllRay Jakes is NOT a Chicken*.
 - September 23/30 Antiracist small book discussion with Sandra Gangle and LB.
 - September 26 Antiracist small book discussion with CLU and DR.

Bonnie shared the City is making progress on its framework for an Equity Commission. Next steps entail requesting public comment as well as comments from Department Heads.

The Library will also create a Read for Change Library, similar to a Little Free Library, where books in the same vein can be exchanged. It is seeding this Library with a donation of 80+ books from Jerlyn Holland. These books will not be quarantined, and a sign will be posted stating this. A press release announcing the Read for Change Library will be distributed on August 10.

It was suggested that a sticker be created that can be placed in these books. Something like *Read It and Then Pass It Along*.

C. Budget 2021-2022.

The Library is just beginning its 2021-2022 budget-planning process. Connie Urquhart and Danielle Reynolds are creating proactive, rather than reactive, decision packages for improvements above and beyond our baseline. They plan to proceed as if COVID-19 will not be an influencing factor. Targeted improvements include the following:

1. Updated/new HVAC System.
2. Purchase of new Teen furniture.
3. New patron counter.
4. New door control system.

D. Library Art Walk.

An issue arose in the City when Camas students painted a Black Lives Matter mural on the cinderblock wall in Crown Park. It was anonymously erased and, when the students repainted it, a complaint was lodged with the City. Per City code, the second mural also had to be removed because it was considered graffiti.

As a result, the Library enacted its Art Walk program to give City residents a safe, judgment-free space in which to create art. There could be no profanity and no messages of hate portrayed. Residents could sign up online and claim a square of

the sidewalk around the Library as their own, on which they could create art using sidewalk chalk. It proved to be a big hit, and many squares were soon covered with artwork. However, an incident soon arose where most of the art that contained BLM verbiage was vandalized. The Library Staff quickly sprang into action, cleaning up the defaced art, and inviting the artists back for a do-over.

All of these actions initiated a review of the City's graffiti code by the City Council, and a further discussion on ways to ameliorate the situation. Should an exemption be made for art? Should a commission be created to formally judge art? Until concrete decisions can be made, it was decided the Library would continue with its sidewalk art program, under the premise "We are offering you a free space here to express yourself." Every three to four weeks the artwork will be washed off, and the program will start again.

Shawn commented that the Library sidewalk art was a bright spot in downtown Camas.

PUBLIC COMMENT ON AGENDA ITEMS

Despite the numerous challenges faced by the Library Staff, Lindsey commented that she found them to be, for the most part, in good spirits and willing to answer her questions whenever she had contact with them.

NON-AGENDA ITEMS

The Check Out Washington kits are proving popular. Check Out Washington is a program that makes a limited-edition Discover Pass available to library card holders to "check out" for a limited period. The Discover Pass allows borrowers access to millions of acres of state parks and other state public lands.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Lindsey was not familiar with the Check Out Washington kits, and asked for their location so she could review one.

NEXT MEETING

The next meeting is September 10, 2020.

ADJOURNMENT

The meeting was adjourned at 7:28 p.m.