



**Civil Service Commission Special Meeting Minutes
Wednesday, April 27, 2022, 5:00 PM
Fire Station 42, 4321 NW Parker ST**

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

The meeting was called to order by Ron Goodpaster at 5:03 PM

ROLL CALL

Present: Martin Burrows, Richard Rodgers, Ron Goodpaster

Staff: Kacie Jones, Chief Free, Captain Nelson, Jennifer Gorsuch, Heidi Bealer

MINUTES TO BE APPROVED

1. March 9th, 2022 Regular Meeting Minutes
It was moved by Burrows, seconded by Goodpaster, that the March 9th, 2022 regular meeting minutes be approved. The motion carried unanimously.

MEETING ITEMS

2. Fire Department Request to Test

Presenter: Interim Fire Chief Cliff Free

Chief Free gave an overview of the impending hiring needs of the department and status of the current hiring eligibility list, in regard to the need to establish a new list.

It was moved by Burrows, seconded by Goodpaster, that the Fire Department request to test be approved. The motion carried unanimously.

3. Police Department Request to Test

Presenter: Captain Shyla Nelson

Captain Nelson explained the newly approved records clerk position at the Police Department and the intent to follow established testing procedures to create a new list.

It was moved by Rodgers, seconded by Burrows, that the Police Department request to test be approved. The motion carried unanimously.

4. Police Department Entry Level Hiring Eligibility List

Presenter: Kacie Jones

Secretary Jones gave an overview of the process, and presented the list.

It was moved by Rodgers, seconded by Burrows, that the Police Department Sergeant Promotional Eligibility List be approved. The motion carried unanimously.

OTHER ITEMS

The Commission adjourned to executive session at 5:15.

The Commission returned from executive session at 5:19.

REPORTS

ADJOURNMENT

The meeting was adjourned at 5:20 PM