



**Civil Service Commission Meeting Minutes
Wednesday, December 08, 2021, 5:15 PM
Fire Station 42, 4321 NW Parker ST**

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

The meeting was called to order by Martin Burrows at 5:16 PM

ROLL CALL

Present: Martin Burrows, Richard Rodgers

Excused: Ron Goodpaster

Staff: Chief Lackey, Chief Swinhart, Kacie Jones

MINUTES TO BE APPROVED

1. November 23, 2021 Special Meeting Minutes
It was moved by Rodgers, seconded by Burrows, that the November 23, 2021 special meeting minutes be approved. The motion carried unanimously.

MEETING ITEMS

2. Police Department Request to Hold Promotional Exam

Presenter: Chief Lackey

Chief Lackey explained the recent Sargent vacancy, the need to establish a promotional list and gave an overview of the process for establishing a list.

It was moved by Rodgers, seconded by Martin, that the Police Department's request for Promotional examination be approved. The motion carried unanimously.

3. Fire Department Request to Test

Presenter: Chief Swinhart

Chief Swinhart gave an overview of the Fire Department's upcoming vacancies. The current hiring list will be merged with a newly created list.

It was moved by Rodgers, seconded by Martin, that the Fire Department's request for hiring examination be approved. The motion carried unanimously.

OTHER ITEMS

Sydney Baker was promoted to Lead Records Clerk in the Police Department.

REPORTS

ADJOURNMENT

The meeting was adjourned at 5:26 PM