



Parks and Recreation Commission Meeting Agenda
Wednesday, February 28, 2024, 5:00 PM
Council Chambers, 616 NE 4th AVE

CALL TO ORDER

Ellen Burton called the meeting to order at 5:00 PM.

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

Present: Ellen Burton, Katy Daane, David Dewey, Brittany Grahm, Bud Henson, Jason Irving, Jenny Wu, Council Liaison John Svilarich

Staff: Tammy Connolly, Trang Lam, Susan Palmer, Alan Peters, Doug Quinn

Presenters: John Ghilarducci, Zech Hazel, Matt Piccone, Tim Wood

Press: Kelly Moyer, Camas Washougal Post Record

PUBLIC COMMENTS

No public comments made.

APPROVAL OF MINUTES

1. Approve Parks Commission Meeting Minutes of January 24, 2024

Presenter: Ellen Burton, Chair

Time Estimate: 5 Minutes

A motion was made by Irving, seconded by Dewey, and approved to accept the minutes of January 24, 2024, as written.

MEETING ITEMS

2. Parks & Open Space Management Plan project update (discussion)

Presenter: Matt Piccone, GreenWorks

Time Estimate: 40 minutes

Matt Piccone did a presentation on the POSMP project update. Trang Lam participated in the presentation. Discussion ensued.

3. Recreation Program Annual Presentation (informational)

Presenter: Tammy Connolly, Parks & Recreation Staff

Time Estimate: 10 minutes

Tammy Connolly did a presentation on the 2023 Activity Classes for Parks & Recreation. Discussion ensued on reporting participation numbers in the next report.

4. Facilities Rental Annual Presentation (informational)

Presenter: Susan Palmer, Parks & Recreation Staff

Time Estimate: 10 minutes

Topic moved to April Meeting.

5. PIF options (discussion and vote)

Presenter: Tim Wood & John Ghilarducci, FCS Group

Time Estimate: 30 minutes

Tim Wood, Zech Hazel & John Ghilarducci did a presentation on Park Impact Fees. Discussion ensued on Park Impact fee amounts and comparisons with other communities.

A motion was made by Henson, seconded by Wu, and carried forward recommendations to City Council to implement a non-residential park impact fee.

A motion was made by Irving, seconded by Henson, and carried to make a recommendation to the City Council to comply with the statutory scaling requirements with a scaled PIF schedule utilizing square footage ranges.

A motion was made by Dewey, seconded by Irving, and carried to approve a motion requesting staff to prepare PIF schedule options using a calculation approach based on a realization factor and bring it back to the Commission for review.

PROJECT UPDATES

6. Parks & Recreation Project Updates

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

Topic moved to March meeting.

7. Public Works Project Updates

Presenter: Will Noonan, Operations Supervisor

Time Estimate: 10 minutes

Topic moved to March meeting.

OTHER ITEMS

8. Commissioner Updates

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

CLOSE OF MEETING

The meeting closed at 7:24 PM