



Library Board of Trustees Meeting Minutes
Thursday, August 19, 2021, 6:30 p.m.
Camas Public Library, 625 NE 4th Avenue

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1.).

Participate in this virtual Meeting with the online ZOOM application and/or by phone.

OPTION 1: Join the virtual meeting from any device:

1. First-time ZOOM users, go to <https://zoom.us/>.
 - To download the free ZOOM Cloud Meetings app for your device.
 - Or, click the Join Meeting link in the top right corner and paste **882 6630 9005**.
2. From any device click the meeting link [https://zoom.us/j/882 6630 9005](https://zoom.us/j/88266309005).
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

OPTION 2: Join the virtual meeting from your phone (audio only):

1. Dial **(877) 853 5257**.
2. When prompted, enter meeting ID **882 6630 9005**, and then #, #.

During Public Comment periods:

1. Attendees may click the **raise hand icon** in the app and you will be called upon to comment for up to 3 minutes.
 - If listening by phone, hit *9 to “raise your hand” and you will be called upon to comment for up to 3 minutes.
 2. Residents can send public comments to the Library at cknipes@cityofcamas.us. (limit to 300 words).
 - These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.
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CALL TO ORDER

The meeting was called to order at 6:32p.m.

ROLL CALL

Bonnie Carter, Julie Hill, Rosemary Knapp, Christopher Knipes, Jennifer Smith, Jessie Wimer
Vanessa Perger, Guest
Danielle Reynolds, Guest

Excused: Robin Owens Webster

APPROVAL OF MINUTES

Jessie moved to approve the minutes. Julie seconded her approval. All were in favor.

COMMUNICATIONS RECEIVED

Nary a one.

LIBRARY DIRECTOR'S REPORT

Nothing to discuss.

EXPENDITURES APPROVAL

June & July expenditures have been approved. Jessie asked about the cost of leasing the mail machine. This is a cost that the Library shares with the rest of the groups in the City for processing its daily mail.

COMMITTEE & LIBRARY AFFILIATE REPORTS

A. Advocacy

For those who attended, it was agreed upon that the *Block Party* was a successful outreach effort by the Library. An estimated 500+ citizens packed the street. The air hockey tournament was engaging, the food was plentiful, and there were numerous games to keep all members of the family engaged. It was a well-received alternative to Camas Days.

B. Friends and Foundation of the Camas Library (FFCL)

The team is very happy to have all of its books and extraneous materials back in the basement. The recent book sale was a resounding success, with total earnings just under \$7K (a large portion of which was earned on the first day of the sale). The Library is developing a legal agreement with the FFCL wherein the group will be allocated more shelving space in the basement, in addition to more room to sort books. It's also a possibility more shelf space can be realized in the Library proper to enable the FFCL to accommodate more books for their daily book sales.

Julia Meskel, a volunteer on the FFCL fundraising committee, and current Development Director for the HSSW, and Sherry McCarthy, former Gallery member and Development Officer for PeaceHeath, are combining forces and their fundraising expertise to revamp the Courtyard.

C. Personnel

Library Aide Lindsey Zoller's last day is this coming Saturday. She has been at the Library for two years, initially working as a volunteer and having come from Ellen's Youth Advisory Council. Having finished graduate school, Lindsey is actively pursuing a full-time teaching position. Her replacement is Laura Felter, who has already started and with whom many of you are familiar.

D. Policy

i. Volunteer Policy 10.1

Currently the Library does not require fingerprinting or background checks for its volunteers. However, it does require background checks for its staff as part of the hiring process. Moving forward, the Library will also require background checks on all of its volunteers.

This motion was moved and seconded, and none were opposed.

E. Second Story Gallery Society (SSGS)

Nothing to report.

AGENDA ITEMS

A. ARPA Funding

ARPA stands for the American Rescue Plan Act. The City of Camas will be receiving \$6.8M for COVID-19 relief, which will be divided amongst the City's departments. As you may recall the Library received funding from last year's CARES Act, with which it secured the 15 Hotspots from T-Mobile.

Because it is a federal grant, the City's plan is to use the ARPA funds for a few big projects, as opposed to numerous smaller project. Funds will be allocated according to specific ARPA guidelines, the lead one being that the funds can only be spent on COVID-19-related issues. The projects will need to be approved by the City Council, and vetted by Camas citizens. All funds must be used by 2026.

The Library will also be receiving funds from the Washington State Library. Danielle is working on this initiative, in which the funds are earmarked for digital access and collections enhancement. Plans are to increase our OverDrive collections, offer streaming services through Hoopla, and extend the life of our Hotspots (current funds have expired, and we are paying for them with Library budget). ILSM proposing to offer streaming the only 16 months.

Connie has several capital projects in mind, including renovating the courtyard (with a retractable awning and space heaters) to allow outdoor projects during inclement weather, replacing the entry doors at the 4th and 5th Avenue entrances, and restarting work on the Early Learning.

B. Digital Content and Publishers Update

Danielle attends the monthly Washington Digital Library Consortium (WDLC) meetings. At the last meeting the Blackstone Audio embargo was discussed. As a refresher, Blackstone made an agreement with Audible, giving them preferential access to its digital titles over libraries. Many libraries, including those in the Consortium, chose to embargo Blackstone because of unfair selling practices. The embargo has had no effect on Blackstone financially, and the topic now on the table is whether or not to lift the embargo.

As another piece of the puzzle, the Maryland Public Library brought a lawsuit against Blackstone Audio, citing unfair practices in lending. The court sided with the library, and now the details of the action are being decided.

C. Building Tour

The team went on a tour of the Library, and adjourned the meeting.

PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items.

NON-AGENDA ITEMS

There were no non-agenda items.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comments on non-agenda items.

NEXT MEETING

The next meeting is scheduled for September 16, 2021.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m.