



Library Board of Trustees Meeting Minutes

Thursday, August 18, 2022, 6:30 PM

Camas Public Library, 625 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – **820 7066 1996**
2. Or, from any device click [https://zoom.us/j/820 7066 1996](https://zoom.us/j/82070661996)

OPTION 2 - Join by phone (audio only):

1. Dial 877-853-5257 and enter meeting ID# **820 7066 1996**

For Public Comment:

1. Click the raise hand icon in the app or by phone, hit *9 to "raise your hand"
2. Or, email to publiccomments@cityofcamas.us (400 word limit)

These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.

I. CALL TO ORDER

The meeting was called to order at 6:34 p.m.

II. ROLL CALL

Bonnie Carter, Julie Hill, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Connie Urquhart, Robin Owens Webster, and Jessie Wimer.

Guest: Chris Tanis

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

No Public Comments.

IV. APPROVAL OF MINUTES

Approval of the June Meeting Minutes. Rosemary made the motion to approve; Kerry seconded her motion.

V. COMMUNICATIONS RECEIVED

Nary a one.

VI. EXPENDITURES APPROVAL

Approval of June Expenditures.

The June expenditures were approved prior to the meeting by Jessie and Julie.

VII. AGENDA ITEMS

A. Budget 2023-2024: Review of Baseline or current Budget, after which Operating and Capital Expenditure budgets are submitted to Council for review.

1. The Operating Budget includes the following Decision Packages:

- PT Library Associate.
- A one-time shelving cost of \$14K.
- Funding for literacy-boosting programming.
- An increase for digital materials.

2. The Capital Budget includes the following Decisions Packages:

- Children's Learning Hive: Includes the Courtyard, the Early Learning Center, and the STEM Lab.
- Flooring.
- Lighting.
- Furniture.
- Security for Doors.

B. Gallery Update

The Gallery will be supported by the FFCL but will not be an FFCL organization. It will be supported by a Citizen Advisory Committee. The Gallery team is currently mapping out exhibits for the 2023 season.

C. Strategic Planning Update

The survey is complete, and we are close to wrapping up the Asset Mapping. Next steps will include creation of our Mission, Vision, Values, and Equity statements.

VIII. REPORTS

A. *Friends & Foundation of the Camas Library (FFCL).*

B. *Personnel.*

C. *Trustee*

IX. NEXT MEETING

A. The next meeting is September 15, 2022.

X. CLOSE OF MEETING

The close of the meeting was at 7:51 p.m.