



**Library Board of Trustees Meeting Minutes
Thursday, May 21, 2026, 6:30 p.m.
Camas Public Library, 625 NE 4th Avenue**

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL

Marilyn Boerke, Emilia Brasier, Samantha Horner, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Connie Urquhart.

Guest: Vanessa Perger.

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

There were no Public Comments.

IV. COMMUNICATIONS RECEIVED

Nary a one.

V. APPROVAL OF MINUTES

Approval of the April Meeting Minutes.

Rosemary made the motion to approve the April Meeting Minutes; Kerry seconded her motion. None were opposed.

VI. EXPENDITURES APPROVAL

Approval of the April Expenditures.

The April Expenditures were approved by Emilia and Sami prior to the meeting.

VII. AGENDA ITEMS

A. SRP Presentation.

Vanessa gave an overview of the exciting upcoming Summer Reading Program.

B. Surplus & Disposal of Reading Material and Books.

- The Library now has the option to sell its discarded books, meaning they can donate them to the FFCL for its book sales, or to other nonprofits it may be partnering with.
- The City attorney has vetted the *Surplus Circulation Materials* and has instructed Connie to read it aloud at tonight's meeting.
- The cost of the donations must be ≤ \$1K. This amount is a daily, cumulative total.
- The Library will start this process after the renovation has been completed.

The *Resolution of Library Board: Surplus Circulating Materials* statement to the Trustees reads as follows:

A Resolution of the Board of Trustees of the Camas Public Library related to the surplus and disposal of the Library's circulating materials and books:

For materials and books deemed to be surplus to Library needs with an aggregate value of less than \$1,000 the Library Director shall have the authority, pursuant to RCW 39.33.070, to donate them as deemed reasonable with preference given to the Friends and **Foundation** of the Camas Library book **sales**.

Reading materials and books in excess of one thousand dollars will be sold at public auction pursuant to RCW 39.33.070 to the person submitting the highest bid, following publication of notice of the auction in a newspaper of general circulation. The estimated value will be determined by the Library Director. If no reasonable bid is submitted then they may be sold to a public or private entity. The reasonableness of the bid and/or the estimated value will be determined by the Library Director. Reading and other library materials of no value may be recycled or destroyed.

Employees and officers of the Library and their family members may not directly purchase or acquire surplus property from the Library.

- We may be adopting a similar policy for surplus items, such as furniture and shelving.

Emilia made the motion to approve the *Surplus Circulating Materials* statement with the bolded changes; Jessie seconded her motion. None were opposed.

VIII. REPORTS

A. **Building.**

- We now have a potential renovation start date of June 24.
- Staff are currently removing books from the Nonfiction and Children's sections to ensure that both areas can have new carpeting placed simultaneously.

B. **Friends & Foundation of the Camas Library (FFCL).**

- The team held its quarterly meeting in April. They were very appreciative of the snacks the Trustees gave them.
- They are currently considering whether to hold a summer book sale at

another location, as the Library will be unavailable. An ad hoc group has been formed to spearhead this project.

- Sami shared that she could potentially provide a booth for the FFCL during *Camas Days*.
- The *Burgerville & K&M Drive-In* food donation events will be held again this summer.
- FFCL realized a record-breaking book sale in May.
- Connie shared new marketing brochures that outline how to donate funds to the FFCL, and how to become an FFCL volunteer.
- Current holders of Fred Meyer's Reward Card can now donate their points to the FFCL.

C. Personnel.

Considering one to two Sub Library Aide hires to provide support this summer.

D. Policy.

1. 2.3 - Rules of Conduct: DRAFT.

- This policy has been reviewed by and received the stamp of approval from the City attorney. His changes included the following:
 - I. In the matrix he added the wording *Library privileges revoked and reapplication required* to rows 4 & 5.
 - II. He also added the wording *restroom facilities* to the last bullet in Row 2.
- Jessie proposed and was granted the following wording change in Row 5, in the *Who May Impose* column: **in** was replaced with **at**.

Person in Charge (PIC) with prior approval from management. Law enforcement notified and trespass notice issued **at** their discretion.

Jessie subsequently made the motion to approve the policy with the **at** change; Sami seconded her motion. None were opposed.

2. 2.7 - Donor Recognition & Naming Rights: DRAFT

The City is currently drafting an umbrella policy for this initiative, with the Library's solo policy nesting into it. However, the City's umbrella policy will supersede any conflicts with the Library's policy. Kerry and Rosemary, dba the Policy Committee, have given this the green light. The Trustees will discuss and finalize at the June meeting.

E. Second Story Gallery (SSG).

The Gallery team is meeting in July to discuss the scope of the 2027 shows. While this is not an official “call for art,” if you can recommend any artists, please reach out at secondstorygallery@cityofcamas.us.

F. Trustee Reports.

At April’s meeting the Trustees were asked to think about the following question and bring real-world examples to share at the May meeting:

When relating a story about the Library, or talking about the Library, which interactions most resonate with your network?

Here are the responses:

- Rosemary has discussed the *April Penguin Talks with Clark College*, specifically *Two Towns, One History: The Legacy of the Camas-Washougal Historical Society*; and *A Community Cornerstone: 90 Years of The Port of Camas-Washougal*. She has also heard good things about the various iterations of the *One Book, One Coast Book Club*.
- Emilia receives comments about the Library programming, including the *Puzzle Competition* and all the Children’s storytimes.
- Connie is often told what a beautiful building the Library is.

IX. NON-AGENDA ITEMS

There were no non-agenda items.

X. NEXT MEETING

The next meeting is June 18, 2026.

XI. CLOSE OF MEETING

The meeting closed at 7:29 a.m.