



Library Board of Trustees Meeting Minutes
Thursday, January 19, 2023, 6:30 PM
Camas Public Library, 625 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To Participate Remotely:

OPTION 1 -

1. Go to www.zoom.us and download the app or click "Join A Meeting" and use Meeting ID – **886 7425 5272**
2. Or, from any device click [https://zoom.us/j/ 886 7425 5272](https://zoom.us/j/88674255272)

OPTION 2 - Join by phone (audio only):

1. Dial 877-853-5257 and enter meeting ID# **886 7425 5272**

For Public Comment:

1. Click the raise hand icon in the app or by phone, hit *9 to "raise your hand"
2. Or, email to publiccomments@cityofcamas.us (400 word limit)

These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL

Introductions were made to Sami Horner.

Present: Bonnie Carter, Sami Horner, Rosemary Knapp, Christopher Knipes, Kerry Ticknor, Connie Urquhart, Jessie Wimer.

Officially Excused: Robin Owens Webster.

III. PUBLIC COMMENT

This is the public's opportunity to comment about any item on the agenda, including items up for final action.

No public comments

IV. APPROVAL OF MINUTES

Approval of the December Meeting Minutes.

Rosemary made the motion to approve the December Meeting Minutes. Kerry seconded her motion. The motion passed with no dissenters.

V. COMMUNICATIONS RECEIVED

Nary a one.

VI. EXPENDITURES APPROVAL

Approval of the December Expenditures. Jessie approved and Rosemary had not yet received the Expenditure Report.

VII. AGENDA ITEMS

A. Selection of the Library Board assignments.

Rosemary nominated Kerry for Chair, herself as Vice Chair, and Sami for Secretary. Jessie seconded the motion. All were in favor and the motion carried.

The following committee selections were made:

2023 Officers

Chair Kerry Ticknor
Vice Chair Rosemary Knapp
Secretary Samantha Horner

Advocacy Committee

Kerry Ticknor (Senior)
Samantha Horner (Junior)

Finance Committee

Jessie Wimer (Senior)
Rosemary Knapp (Junior)

Personnel Committee

Robin Owens Webster (Senior)
Samantha Horner (Junior)

Policy Committee

Kerry Ticknor (Senior)
Jessie Wimer (Junior)

FFCL Liaison

Rosemary Knapp (Jessie Wimer as backup)

Kerry made the motion to approve the new committee selections. Rosemary seconded her motion. All else were in favor.

B. Building update

- The roofer’s plan is to ensure the membrane (Tyvek wrapping) is watertight before the tin is installed.
- Gutters were started on this week, which will help with water diversion.
- The HVAC is still on the docket to be upgraded this year.

- The roofing company performed a quick fix on the Gallery ceiling. It will need a permanent fix between Gallery shows.
- C. Looking Back: A Review of the Library's 2022 Annual Work Plan.
See Exhibit C: 2022 Work Plan.
- D. Forging Ahead: A Review of the Library's 2023 Annual Work Plan 2023.
See Exhibit D: 2023 Work Plan.

VIII. REPORTS

A. Friends & Foundation of the Camas Library (FFCL).

- The last meeting was on January 12.
- Connie will ensure that Rosemary receives the meeting notification emails.
- They are holding a Mid-Winter book sale the last weekend in January.
- Elections will be held at the next meeting.
- The FFCL is buying Centennial T-shirts, "A Century in the Books" for the Library Staff.
- Pulling the subcommittee together for the cocktail party to start fund-raising planning for it.

B. Personnel.

- Two Sub Library Aides are moving to part-time.
- A Library reorg is in the works.

C. Second Story Gallery (SSG).

Citizen Advisory Meeting on January 30.

D. Trustee Reports

Rosemary shared that she and Kerry are on the Library Birthday planning committee, and there are lots of fun and exciting events happening this year. One in particular on Camas Days.

IX. NEXT MEETING

The next meeting is February 16, 2023.

X. CLOSE OF MEETING

The meeting was closed at 7:28 p.m.