



**Library Board of Trustees Meeting Minutes**  
**Thursday, October 21, 2021, 6:30 p.m.**  
**Camas Public Library, 625 NE 4th Avenue**

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*NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1.).*

***Participate in this virtual Meeting with the online ZOOM application and/or by phone.***

**OPTION 1:** Join the virtual meeting from any device:

1. First-time ZOOM users, go to <https://zoom.us/>.
  - To download the free ZOOM Cloud Meetings app for your device.
  - Or, click the Join Meeting link in the top right corner and paste **893 7869 4696**.
2. From any device click the meeting link [https://zoom.us/j/893 7869 4696](https://zoom.us/j/89378694696).
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

**OPTION 2:** Join the virtual meeting from your phone (audio only):

1. Dial **(877) 853 5257**.
2. When prompted, enter meeting ID **893 7869 4696**, and then #, #.

**During Public Comment periods:**

1. Attendees may click the **raise hand icon** in the app and you will be called upon to comment for up to 3 minutes.
    - If listening by phone, hit \*9 to “raise your hand” and you will be called upon to comment for up to 3 minutes.
  2. Residents can send public comments to the Library at [cknipes@cityofcamas.us](mailto:cknipes@cityofcamas.us). (limit to 300 words).
    - These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Meeting Body prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Meeting Body no later than the end of the next business day.
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## **CALL TO ORDER**

The meeting was called to order at 6:43 p.m.

## **ROLL CALL**

Bonnie Carter, Julie Hill, Christopher Knipes, Connie Urquhart, Robin Owens Webster, Jessie Wimer

Excused: Rosemary Knapp, Jennifer Smith,

## **APPROVAL OF MINUTES**

Julie made the motion to approve the September 16 Meeting Minutes. Jessie seconded her motion. The minutes were approved with no dissension.

## **COMMUNICATIONS RECEIVED**

An email was sent to the City Council from an angry Library patron who refused to wear a mask when in the Library after being asked to do so by a Library staff person. Mayor Burton reiterated to the patron the Governor's policy, which the City and the Library are following, and supported the actions of the Library staff person.

## **LIBRARY DIRECTOR'S REPORT**

All were in agreement that the report was well-produced and content rich.

## **EXPENDITURES APPROVAL**

Jessie and Julie approved the September Expenditures.

## **COMMITTEE & LIBRARY AFFILIATE REPORTS**

### **A. Advocacy**

#### 1. Board of Trustees Update.

Jennifer Smith has officially tendered her resignation. Her position will be posted in November with the rest of the City's board openings. The City will place ads for these openings in the *Camas-Washougal Post Record* and on its social media platforms. Application deadlines are the middle of November. All interested parties for Jennifer's seat will go to Connie. She, along with the Personnel Committee, will review and give her recommendation to the mayor. The new Library trustee should be in place for the January meeting.

### **B. Friends and Foundation of the Camas Library (FFCL)**

1. Both the Library and the FFCL realized another successful *Give More 24!* donation day this year. Thanks to everyone who donated.
2. This year there will be no pictures with Santa at the Library to correspond with Hometown Holidays and December's *First Friday*. Ellen is working to secure volunteers to read to kids in the Gallery. Our Winter Book Sale will be the focus of *First Friday* here at the Library. We are still limiting book browsers to 25. As it is a *First Friday*, we will need to stock and manage a snack table.

**C. Personnel**

Carnita Dominguez has been promoted to Library Associate.

**D. Policy**

Nothing to report.

**E. Second Story Gallery Society (SSGS)**

Nothing to report.

**AGENDA ITEMS**

**A. Hoopla**

Hoopla is live at the Library. Yay! It is analogous to a “Netflix for Libraries.” Patrons will receive ten free checkouts per month, choosing from comics, ebooks, movies, music, and TV shows. This new service was made possible by a Washington State Library grant.

**B. Staff Updates**

In light of the continuing stress as a result of the pandemic, Connie and Danielle are continuing to show the Library Associates that they are listening, and that their concerns are being seen and noted. One important topic has been the hours spent on the Service Desk. Unfortunately, there is not a one-size-fits-all solution, as long shifts do not work for everyone. The duo is also using self-evaluations for the Associates, which are asking questions that will help them craft next year’s goals for the Associates, determine how their next year will look, and ensure they are included in their history. All Associates have the same number of public-facing hours, which include the Service Desk, programs, and outreach.

**C. Thursday Huddle Trainings**

The Library’s Thursday Huddles have been transformed into staff trainings and discussions of current Library or Community issues. Topics thus far have included Hoopla training and CPR/defibrillator training. Each staff person will present, and the Huddles are still being used for late-week updates.

**PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments on the agenda items.

**NON-AGENDA ITEMS**

Bonnie shared that she especially enjoyed the Facebook Live chat with *The World Gives Way* local author Marissa Levien. Melissa is a neighbor and good friend of Bonnie’s.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments on non-agenda items.

**NEXT MEETING**

The next meeting is scheduled for November 18, 2021.

**ADJOURNMENT**

The meeting was adjourned at 7:32 p.m.