

Approval of an Ordinance Establishing an Ethics Policy

Alderman Tilman moved, seconded by Alderman Gardner to approve an ordinance establishing an Ethics Policy for elected officials.

(Ord.#26-05)

(See Attached 2A)

ROLL CALL

AYES:	7	ALDERMEN:	Harvey, Wilson, Tillman, Williams, Gardner, Nelson, Phillips
NAYS:	0	ALDERMEN:	None
ABSENT:	0	ALDERMAN:	None

MOTION CARRIED

Discussion and Action on Ordinance Establishing Guidelines For City Owned Vehicles

Alderman Tillman gave a brief overview of the potential Ordinance establishing guidelines for City Owned Vehicles and disclosed the prohibitions for non- employees.

Ordinance Establish Guidelines for City Owned Vehicles

Alderman Tilman moved, seconded by Alderman Gardner to approve an ordinance establishing an Ethics Policy for elected officials.

(Ord.#26-06)

(See Attached 2B)

ROLL CALL

AYES:	7	ALDERMEN:	Harvey, Wilson, Tillman, Williams, Gardner, Nelson, Phillips
NAYS:	0	ALDERMEN:	None
ABSENT:	0	ALDERMAN:	None

MOTION CARRIED

Discussion and Action on an Ordinance Codifying The Duties Of the City Clerk and City Collector

Alderman Tillman gave a brief overview of the potential Ordinance codifying the duties and responsibilities of the elected City Clerk and City Collector.

**THE CITY OF CALUMET CITY
COOK COUNTY, ILLINOIS**

**ORDINANCE
NUMBER 26-05**

**AN ORDINANCE AMENDING DIVISION 3 (ETHICAL CONDUCT) OF ARTICLE IV
(OFFICERS AND EMPLOYEES) OF CHAPTER 2 (ADMINISTRATION) OF THE
MUNICIPAL CODE OF THE CITY OF CALUMET CITY**

THADDEUS JONES

DR. NYOTA T. FIGGS, City Clerk

**SHALISA HARVEY
MONET S. WILSON
DEANDRE TILLMAN
RAMONDE WILLIAMS
DEJUAN GARDNER
MIACOLE NELSON
MELISSA PHILLIPS**

Alderspersons

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Calumet City on May 7, 2026.**

ORDINANCE NO. 26-05

**AN ORDINANCE AMENDING DIVISION 3 (ETHICAL CONDUCT) OF ARTICLE IV
(OFFICERS AND EMPLOYEES) OF CHAPTER 2 (ADMINISTRATION) OF THE
MUNICIPAL CODE OF THE CITY OF CALUMET CITY**

WHEREAS, the City of Calumet City, Cook County, Illinois (the "City") is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the "Home Rule Powers"); and

WHEREAS, the Mayor and City Council of the City of Calumet City (the "Corporate Authorities") may from time to time amend the text of the Municipal Code of Calumet City, Illinois when it is in the best interest of the City; and

WHEREAS, Chapter 2, Article IV, Division 3, of the Municipal Code establishes and governs the ethical conduct of all City officials, officers, and employees; and

WHEREAS, from time to time, ethical conduct of City officials, officers, and employees has not always been easily mandated, thus creating the possibility of confusion for persons seeking any elected or appointed office in the City, including other persons employed within the City; and

WHEREAS, the City Council has concerns about the possibilities of confusion within the City with respect to ethical conduct currently and going forward; and

WHEREAS, it is in the best interests of the City of Calumet City for the City Council to set forth explicit and express duties and responsibilities for ethical conduct within the City among its officials, officers, and employees as provided below.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois, by and through its home rule powers, as follows:

Section 1: That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2: Division 3 "Ethical Conduct" of Article IV "Officers and Employees" of Chapter 2 "Administration" of the Municipal Code of the City of Calumet City is hereby amended by adding the underscored text and deleting the text with strikethrough in this Division 3 of Article IV of Chapter 2 the Municipal Code of the City of Calumet City as follows:

DIVISION 3. ETHICAL CONDUCT

Sec. 2-291. Declaration of Policy and Purpose

- A. The proper operation of democratic government requires that public officials, officers, and employees be independent, impartial, and responsive to the people they serve; government decisions and policies be made in the proper channels of the City of Calumet City's (*City*) governmental structure; that public office not be used for personal gain or to unfairly and improperly advance the interests of family or relatives; and the public have confidence in the integrity of its government.
- B. The purposes of this Division 3 are to mandate and enforce ethical standards of conduct for all such City officials, officers, and employees by setting forth the acts or actions which are incompatible with the best interests of the City, and its residents, and by requiring disclosure by City officials, officers, and employees of private financial or other interests in matters affecting the City.
- C. This Division 3 is founded upon the principle that no individual shall receive any impermissible financial or other gain by reason of their serving as a public official, officer, or employee of the City, and that no private person or taxpayer, including public officials, officers, or employees should receive any benefits from City action beyond that which is available to any other private person or taxpayer due to their relation to or as a result of privileged information or support provided by any public official, officer, or employee.
- D. It is the legislative intent of the corporate authorities of the City of Calumet City for this Division 3 to be liberally construed to accomplish the purposes herein expressed to the greatest extent permitted by law.

Sec. 2-292. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business entity means any business, proprietorship, firm, partnership, person in a representative or fiduciary capacity, association, venture, trust or corporation.

Campaign for elective office means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, state or local public office in a political organization, or the selection, nomination, or election of presidential or vice-presidential electors, but does not include activities:

- (1) Relating to the support or opposition of any executive, legislative, or administrative action;
- (2) Relating to collective bargaining; or
- (3) That are otherwise in furtherance of the person's official duties.

Candidate means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (5 ILCS 5/1-3).

Collective bargaining has the same meaning as that term is defined in section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).

Compensated time means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this chapter, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officials, officers, or employees whose hours are not fixed, compensated time includes any period of time when the officer is on premises under the control of the employer and any other time when the official, officer, or employee is executing his or her official duties, regardless of location.

Compensatory time off means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

Contribution has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

Doing business means engaging in an activity for profit or gain, or that requires a license or permit by an agency.

Employee means a person employed by the City of Calumet City, on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an official, officer, Director, or Supervisor of the City of Calumet City with regard to the material details of how the work is to be performed, but does not include an independent contractor.

Employer means the City of Calumet City.

Family Member means a spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses. All relations which arise by action of law, civil union or marriage shall be included within the meaning of Family Member, including step relatives, adoptees and half siblings. For the purpose of this Chapter the word spouse shall include a life partner.

Gift means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value *including*, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an official, officer, or employee.

Interest means any material direct or indirect benefit accruing to a City official, officer, or employee, whether in the official's, officer's, or employee's own name, or the name of any person from which the official, officer, or employee is entitled to receive any financial benefit as a result of a contract or transaction which is or which is known will become the subject of an official act or action by or with the City, except for such contracts or transactions which, by their terms and the substance of their provisions, confer the opportunity and right to realize the accrual of similar benefits to all other residents of the City. Notwithstanding anything to the contrary, any interest permitted or prohibited under the Public Officer Prohibited Activities Act (50 ILCS 105/3) shall be permitted or prohibited under the same circumstances and conditions as therein set forth.

Interest in real property includes, but is not limited to, the following:

- (1) Legal or equitable title;
- (2) A beneficial interest in any trust, including a land trust;
- (3) Any assignment of any interest from a beneficiary or any other party of an interest;
- (4) A power to direct conveyance;
- (5) A right to receive rents or proceeds from property;
- (6) The obligation to pay rent;
- (7) A lien;
- (8) A tax sale certificate;
- (9) An option; or

- (10) Any other financial interest, real or personal, direct or indirect, in such property, including status as a nominee or undisclosed principal.

Intergovernmental gift means any gift given to a public official, officer, or employee by a public official, officer, or employee of another governmental entity.

Leave of absence means any period during which an employee does not receive:

- (1) Compensation for employment;
- (2) Service credit towards pension benefits; and
- (3) Health insurance benefits paid for by the employer.

Lobbyist means any person (i) who, for compensation or on behalf of any other person other than himself or herself, undertakes to influence any legislative or administrative action, or (ii) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

Official acts or actions mean any legislative, administrative, appointive or discretionary act of any City official, officer, or employee, or any agency, board, council, committee or commission thereof.

Officer means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity. *Officer* may be used interchangeably with *Official* in this Division 3.

Person means any individual, entity, corporation, proprietorship, partnership, joint venture, firm, association, trade union, syndicate, committee, trust, estate or group, as well as any parent or subsidiary of any of such entities, whether or not operated for profit, doing business with or participating in a transaction with or before the City or any board, council, commission, department or agency thereof.

Political activity means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities:

- (1) Relating to the support or opposition of any executive, legislative, or administrative action;
- (2) Relating to collective bargaining; or
- (3) That are otherwise in furtherance of the person's official duties.

Political organization means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

Prohibited political activity means:

- (1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
- (2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting or other political event.
- (3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
- (4) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (5) Surveying or gathering information from potential or actual voters in an election to determine probable voter outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.
- (7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
- (8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
- (9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
- (10) Preparing or reviewing responses to candidate questionnaires.
- (11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
- (12) Campaigning for any elective office or for or against any referendum question.
- (13) Managing or working on a campaign for elective office or for or against any referendum question.
- (14) Serving as a delegate, alternate, or proxy to a political party convention.

- (15) Participating in any recount or challenge to the outcome of any election.

Prohibited source means any person or entity who:

- (1) Is seeking official action (i) by an official or officer or (ii) by an employee, or by the official or officer or another employee directing that employee;
- (2) Does business or seeks to do business (i) with the official or officer or (ii) with an employee, or with the official or officer or another employee directing that employee;
- (3) Conducts activities regulated (i) by the official or officer or (ii) by an employee, or by the official or officer or another employee directing that employee; or
- (4) Has interests that may be substantially affected by the performance or non-performance of the official duties of the official or officer or employee.
- (5) Is registered or required to be registered with the Secretary of State under the Illinois Lobbyist Registration Act (25 ILCS 170/1, *et seq.*), except that an entity not otherwise prohibited source does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors.
- (6) Is an agent or family member living with a "prohibited source".

Transaction means any matter upon which a City official, officer, or employee performs an official act or action including, but not limited to, contracts, works, or business with the City, the sale or purchase of real estate by the City and any requests for zoning amendments, variations, planned development approval or special permits pending before the City.

Sec. 2-293. Prohibited Political Activities.

- (a) No official, officer, or employee shall intentionally perform any prohibited political activity during compensated time (other than vacation, personal, or compensatory time off), as defined herein. No City official, officer, or employee shall intentionally use any property or resources of the City of Calumet City in connection with any prohibited political activity.
- (b) At no time shall any official, officer, or employee intentionally require any other official, officer, or employee to perform any prohibited political activity:
 - (1) As part of that official's, officer's, or employee's duties;
 - (2) As a condition of employment; or
 - (3) During any compensated time off (such as holidays, vacation or personal time off).

- (c) No City official, officer, or employee shall be required at any time to participate in any prohibited political activity in consideration for that official, officer, or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any official, officer, or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.
- (d) Nothing in this section prohibits activities that are permissible for an official, officer, or employee to engage in as part of his or her official duties, or activities that are undertaken by an official or officer or employee on a voluntary basis which are not prohibited by this division.
- (e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the federal standards for a merit system of personnel administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.
- (f) The foregoing regulations in this Section are intended to be no less restrictive than Section 5-15 of the State Officials and Employees Ethics Act (5 ILCS 430/5-15).

Sec. 2-294. Conflicts of Interest

- (a) The regulations of Sections 3 and 3.1 of the Illinois Public Officer Prohibited Activities Act (50 ILCS 105/3; 3.1) are hereby adopted by reference and made applicable to the officials, officers, and employees of the City.
- (b) No City official, officer, or employee shall perform or participate in an official act or action with regard to a transaction in which they have or knows they will thereafter acquire an interest for profit, without full public disclosure of such interest.
- (c) Whenever the performance of an official act or action of a City official, officer, or employee shall include deliberation, voting or the rendering of a decision on their part on any matter in which they have or knows they may acquire an interest, they shall publicly disclose the nature and extent of such interest and disqualify themselves from participating in the deliberation and the decision-making process, as well as participating in the voting. In order to avoid the appearance of impropriety, the City official, officer, or employee who has disqualified themselves from participation under this subsection shall not be present in the same room during which the decision-making process, the deliberations or voting on the issue may occur.
- (d) No City official, officer, employee, or paid consultant of the City shall represent any person in any action or proceeding against the interests of the City in any litigation in which the City is a party.

- (e) Any contract entered into by the City or other official action of the City Council applied for or in any other manner sought, obtained or undertaken in violation of any of the provisions of this Division 3 may be declared void by the City Council or may be ratified as the City Council shall determine to be in the best interests of the City and its residents.
- (f) Exceptions to Prohibited Interests. Notwithstanding the Provisions of this Division 3, a City official, officer, or employee may have an ownership, employment, or family interest in any contract, business, or transaction if such interest meets one of the following exceptions:
 - (1) The contract is with a person, firm, partnership, association, corporation, or cooperative association in which the City official, officer, or employee has less than a seven and one-half percent (7.5%) share in the ownership; and
 - i. The City official, officer, or employee abstains from performing an official act related to the contract, including voting on the contract, after publicly disclosing the nature and extent of their interest prior to or during deliberations concerning the proposed award of the contract; and
 - ii. The award of the contract is approved by a majority vote of the City Council; and
 - iii. The contract is awarded after sealed bids to the lowest responsible bidder if the contract amount exceeds \$25,000.00; and
 - iv. Awarding the contract would not cause the aggregate amount of all such contracts so awarded to the same person, firm, association, partnership, corporation, or cooperative association in the same fiscal year to exceed \$25,000.00; OR
 - (2) The award of the contract is approved by a majority vote of the City Council; and
 - i. The contract amount does not exceed \$2,000.00; and
 - ii. Awarding the contract would not cause the aggregate amount of all contracts awarded to the same person, firm, association, partnership, corporation, or cooperative association in the same fiscal year to exceed \$4,000.00; and
 - iii. The City official, officer, or employee abstains from performing an official act related to the contract, including voting on the contract, after publicly disclosing the nature and extent of their interest prior to or during deliberations concerning the proposed award of the contract; or

- (3) The contract is with a person, firm, partnership, corporation, or cooperative association in which the City official, officer, or employee has less than a 1% share in the ownership; and
 - i. The City official, officer, or employee abstains from performing an official act related to the contract, including voting on the contract, after publicly disclosing the nature and extent of their interest prior to or during deliberations concerning the proposed award of the contract; and
 - ii. The award of the contract is approved by a majority vote of the City Council; or
- (4) The City official's, officer's, or employee's interest in a public utility company providing utility services to the City is less than seven and one-half percent (7.5%) share and the utility's rates are approved by the Illinois Commerce Commission or the Federal Energy Regulatory Commission.
- (g) Any City official, officer, or employee who has, or whose family members have, an interest in a transaction which is the subject of an official act or action shall disclose on the record of the City Council, board, or commission performing such official act, or to the Mayor in the case of an employee, the nature and extent of such interest. Nothing in this Section shall be construed to permit the City, or any City official, officer, or employee, to participate in any transaction or do business with the City following such disclosure if it is otherwise prohibited by law.
- (h) No City official, officer, or employee shall engage in private employment with, or render service for, any private person or business entity which has business transactions with the City unless such City official, officer, or employee has first made a full public disclosure of the nature and extent of such employment or services.
- (i) Except as otherwise provided herein, the City shall enforce a policy prohibiting the hiring for employment of:
 - (1) Current elected officials;
 - (2) Family members of elected or appointed City officials, after the commencement of the elected or appointed official's term. This provision is not intended to require any action to address an existing employment relationship which began prior to an elected or appointed official first beginning to serve.
 - (3) Family members of City employees in the same division or department of the City where the family member reports to or is supervised by him or herself or their family member.; and

- (4) Family members of City Department Directors and Supervisors.

Sec. 2-295. Gift Ban.

- (a) Except as permitted by this section, no City official, officer, or employee and no spouse of or immediate family member living with any official, officer, or employee (collectively referred to herein as "recipients") shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer to make a gift that violates this section.
- (b) This section is not applicable to the following, which are mutually exclusive and independent of every other exception:
 - (1) An award publicly presented in recognition of public service.
 - (2) Commercially reasonable loans made in the ordinary course of the lender's business.
 - (3) Complimentary copies of trade publications.
 - (4) Holiday greeting cards.
 - (5) Opportunities, benefits, and services that are available on the same conditions as for the general public.
 - (6) Anything for which the official, officer, or employee, or his or her spouse or immediate family member, pays the fair market value.
 - (7) Any (i) contribution that is lawfully made under the election code or (ii) activities associated with a fundraising event in support of a political organization or candidate.
 - (8) Educational materials and missions.
 - (9) Travel expenses for a meeting to discuss business.
 - (10) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
 - (11) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the

gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as:

- a. The history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals;
 - b. Whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and
 - c. Whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officials, officers, or employees or their spouses or immediate family members.
- (12) Food or refreshments not exceeding seventy-five dollars (\$75.00) per person in value on a single calendar day; provided that the food or refreshments are consumed on the premises from which they were purchased or prepared or catered. For the purposes of this section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
- (13) Food, refreshments, lodging, transportation and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an official, officer, or employee), if the benefits have not been offered or enhanced because of the official position or employment of the official, officer, or employee, and are customarily provided to others in similar circumstances.
- (14) Intra-governmental and inter-governmental gifts. For the purpose of this division, "intra-governmental gift" means any gift given to an official, officer, or employee from another official, officer, or employee, and "inter-governmental" means any gift given to an official, officer, or employee by an official, officer, or employee of another governmental entity.
- (15) Bequests, inheritances, and other transfers at death.
- (16) Reasonable hosting, and food or refreshments not exceeding \$75.00 per person in value on a single calendar day, furnished to the City official, officer, or employee in connection with official City business., if furnished by the sponsor of the event relating to the official City business and the hosting, and food or refreshments are consumed on the premises from which they are purchased, prepared, or catered.

- (17) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than one hundred dollars (\$100.00).

Each of the exceptions listed in this subsection is mutually exclusive and independent of every other.

- (c) An official, officer, or employee, his or her spouse or an immediate family member living with the official, officer, or employee, does not violate this section if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

Sec. 2-296. Whistleblower Protection.

- (a) No City official, officer, or employee shall discharge, threaten or otherwise discriminate against a complainant, or City official, officer, or employee acting on behalf of a complainant, regarding compensation, terms, conditions, locations or privileges of employment because:
 - 1. The complainant, or City official, officer, or employee acting on behalf of the complainant, reports or is about to report, verbally or in writing, a violation or a suspected violation of this Division 3; or
 - 2. A complainant, or City official, officer, or employee acting on behalf of the complainant, has opted or is requested to participate in an investigation, hearing or inquiry, or any related court action; or
 - 3. A complainant, or City official, officer, or employee acting on behalf of a complainant assists or participates in any proceeding to enforce an alleged violation of this Division 3.
- (b) This section shall not apply to a complainant, or a City official, officer, or employee acting on behalf of a complainant who knowingly makes a false report.

Sec. 2-297. Miscellaneous Provisions.

- (a) No City official, officer, or employee, with respect to any transaction which is actually or reasonably expected to become the subject of an official act or action, shall, without proper legal authorization, disclose confidential information concerning the property, government, or affairs of the City or use such information to advance the interest of such City official or employee, or their family members.
- (b) No City official, officer, or employee shall request or use City-owned vehicles, equipment, materials or property for personal use or convenience except as allowed by the City's Vehicle Use Policy or to the extent the same opportunity is available to other City residents.

- (c) No City official, officer, or employee shall grant any special consideration, treatment, or advantage to any person or business entity beyond that which is available to every other citizen.
- (d) Any current or former City official, officer, or employee shall, upon demand of the City Council or Mayor, account for all benefits accruing to such public official, officer, or employee as a result of any violation of this Division 3.

Sec. 2-298. Penalties.

- (a) A person who intentionally violates any provision of this Division 3 may be punished by a term of incarceration in a penal institution other than a penitentiary or a period of not more than three hundred sixty-four (364) days, and may be fined in an amount not to exceed two thousand five hundred dollars (\$2,500.00).
- (b) A person who intentionally violates any provision of this Division 3 is subject to a fine in an amount of not less than one thousand one dollars (\$1,001.00) and not more than five thousand dollars (\$5,000.00).
- (c) Any person who intentionally makes a false report alleging a violation of any provision of this division to the local enforcement authorities, the state's attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than three hundred sixty-four (364) days, and may be fined in an amount not to exceed two thousand dollars (\$2,500.00).
- (d) A violation of this Division 3 may be prosecuted as a criminal offense by an attorney for the City of Calumet City by filing in the circuit court an information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.
- (e) A violation of this Division 3 may be prosecuted as a quasi-criminal offense by an attorney for the City of Calumet City.
- (f) In addition to any other penalty that may be applicable, whether criminal or civil, an official, officer, or employee who intentionally violates any provision of this Division 3 is subject to discipline or discharge.
- (g) All complaints for alleged violations of this Division 3 shall be processed and adjudicated in the manner as provided for in this Section 2-298.
- (h) In addition to the penalties provided in this Section 2-298, complaints for alleged violations of this Division 3 may also be brought before the City Council for its consideration, recommendation, and possible action.

Secs. 2-299—2-330. Reserved.

Section 3: If any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or otherwise invalid by a court of competent jurisdiction, the invalidity thereof shall not affect any other provision of this Ordinance which can be given effect without the invalid application of the invalid provisions, and, to this end, each such invalid provision or invalid application of this Ordinance is severable, unless otherwise provided by this Code. It is hereby declared to be the legislative intent of the City of Calumet City that this Ordinance would have been adopted had any such unconstitutional or otherwise invalid provision or application not been included.

Section 4: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.


Section 5: This Ordinance shall be in full force and effect immediately upon its passage due to the urgency of this matter as found by the City Council pursuant to 65 ILCS 5/1-2-4 and as otherwise provided by law.

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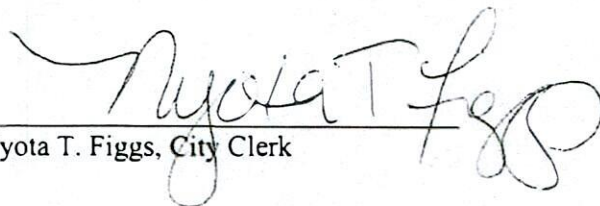
ADOPTED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois this 7th day of May, 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
HARVEY	X			
WILSON	X			
TILLMAN	X			
WILLIAMS	X			
GARDNER	X			
NELSON	X			
PHILLIPS	X			
(JONES)				

APPROVED this 7th day of May, 2026.


 Thaddeus Jones

ATTEST:


 Dr. Nyota T. Figs, City Clerk

**THE CITY OF CALUMET CITY,
COOK COUNTY, ILLINOIS**

ORDINANCE NUMBER 26-06

**AN ORDINANCE ADOPTING AND ESTABLISHING A CITY
VEHICLE USE POLICY**

**THADDEUS JONES, Mayor
DR. NYOTA T. FIGGS, City Clerk**

**DEJUAN GARDNER
SHALISA HARVEY
MIACOLE NELSON
MELISSA PHILLIPS
DEANDRE TILLMAN
RAMONDE WILLIAMS
MONET WILSON**

Aldermen

Published in pamphlet form by authority of the Mayor and City Council of the City of Calumet City on May 07, 2026
Prepared by Corporation Counsel Ancel Glink PC, 140 South Dearborn, Suite 600, Chicago, Illinois 60603

ORDINANCE NUMBER 26-06

**AN ORDINANCE ADOPTING AND ESTABLISHING A CITY
VEHICLE USE POLICY**

WHEREAS, the City of Calumet City ("City") is an Illinois home rule municipality organized and operating pursuant to the Constitution and laws of the State of Illinois.

WHEREAS, the City owns and operates a fleet of City vehicles which are provided to City officials and employees for use while conducting official City business.

WHEREAS, the corporate authorities of the City of Calumet City find and determine it to be in the best interests of the City, and its residents, to create and adopt a policy governing the use of City vehicles by City officials and employees.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois, in exercise of its home rule powers, as follows:

Section 1. The forgoing recitals are incorporated into Section 1 of this Ordinance as findings of the corporate authorities of the City of Calumet City.

Section 2. Adoption. The corporate authorities of the City of Calumet City, Cook County, Illinois, hereby adopt the City of Calumet City Vehicle Use Policy, which is attached hereto and made a part hereof as **Exhibit A.**

Section 3. Superseder. In the event a conflict exists between the terms of this Ordinance and any other ordinance or resolution of the City, the terms of this ordinance shall govern.

Section 4. Severability. This Ordinance and every provision thereof shall be considered severable and the invalidity of any section clause, paragraph, sentence, or provision of this Ordinance will not affect the validity of any other portion of this Ordinance.

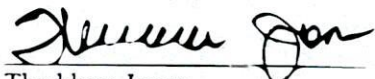
Section 5. Effective Date. This Ordinance shall be in full force and effect upon its passage and publication in pamphlet form, in accordance with law, and the provisions of the Calumet City's Municipal Code amended herein shall be reprinted with the changes.

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PASSED this 7th day of May 2026, pursuant to a roll call as follows:

	Yes	No	Absent	Present
Gardner	X			
Harvey	X			
Nelson	X			
Phillips	X			
Tillman	X			
Williams	X			
Wilson	X			
(Mayor Jones)				

APPROVED by the Mayor on May 07, 2026.



Thaddeus Jones
MAYOR

ATTEST:


Dr. Nyota T. Figgs
CITY CLERK

EXHIBIT A

City of Calumet City Vehicle Use Policy

(Appended on the following pages)

CITY OF CALUMET CITY VEHICLE USE POLICY

POLICY

The purpose of this City of Calumet City Vehicle Use Policy (*Policy*) is to provide direction to employees of the City of Calumet City (*City*) as to the use of City vehicles while conducting City business.

GENERAL USE RESTRICTIONS

City vehicles may only be used by employees of the City for official City business. No City vehicle shall be used by an employee for personal purposes, except as specified herein under "Exceptions."

For employees specifically assigned a City vehicle, the following restrictions apply:

- City vehicles may only be driven by the employee or official to whom the vehicle is assigned, unless prior written approval is provided by the Mayor.
- Assigned vehicles may be taken home only when pre-authorized by the Mayor under specific circumstances. Such circumstances may include situations in which it is more cost-effective for the City to allow the employee to drive to a work site from their home or when an employee might have to respond to an emergency.
- Under no circumstances should assigned vehicles be used to transport non-employee passengers.

For employees not specifically assigned a vehicle but authorized to use City fleet vehicles, the following restrictions apply:

- Fleet vehicles cannot be driven home—they must be picked up from and returned to City property during working hours.
- Employees are prohibited from using fleet vehicles for personal use, including personal stops between the location of assignments/services.
- Under no circumstances should fleet vehicles be used to transport non-employee passengers.

VEHICLE OPERATION

Employees operating any City vehicle must possess a valid driver's license with the proper classification for the type of vehicle being operated and provide proof of such license upon request. Employees must report to the City any changes to driving privileges, such as suspension or revocation of their driver's license.

The following rules apply to employee operation of City vehicles, whether assigned or part of the City fleet:

- Employees are required to obey all traffic laws, including but not limited to posted speed limits.
- Employees are required to wear seatbelts while operating City vehicles.
- City vehicles must be locked when unattended, except in emergency situations where

locking the vehicle is impractical.

- Regardless of the circumstances, including slow or stopped traffic, employees should proceed to a safe location off the road and safely stop the vehicle before placing or accepting a phone call. If accepting a call is absolutely necessary while the employee is driving, and permitted by law, the employee must use a hands-free option and advise the caller that he/she is unable to speak at that time and will return the call shortly.
- Employees are specifically prohibited from accessing electronic mail or the Internet, text messaging, or any other electronic communication while driving a City vehicle. This includes composing, sending, or reading a message while operating a City vehicle on a roadway.
- No employee may be under the influence of alcohol, illegal substances, or legal drugs while operating any vehicle for City business. "Under the influence" means that the employee is affected by alcohol or drugs in any determinable manner. For purposes of this policy, a determination of being under the influence can be established by a professional opinion, a scientifically valid test, a lay person's opinion, or the statement of a witness.
- Employees are prohibited from smoking inside City vehicles.
- Employees must maintain a valid Illinois driver's license for the type of City vehicle that the employee is operating and must notify the City's human resource director immediately if the employee's license is no longer valid.
- Employee will notify the Mayor of any citations received while operating a City vehicle.
- Employee is financially responsible for any parking or traffic violations, and towing and/or stage fees received while operating a City-owned vehicle.
- Employee must follow generally accepted safe driving practices and obey all traffic laws.
- Employee must ensure that all occupants of a City-owned vehicle are properly wearing safety belts while in the vehicle.
- The vehicle may only be used for official City business, as well as reasonable *de minimis* personal business in the furtherance of official City business (e.g., stopping for meals on the way to or from official City business). The vehicle may never be used for, or for transporting any person to do, any prohibited political activity.
- Employee must not operate the vehicle in such a manner that will expose the City to excessive liability or risk.
- Employee must report all accidents within 12 hours of occurrence to the employee's supervisor and the Mayor.
- Individuals who are not employees are not allowed to operate City vehicles.
- No hitchhikers are allowed in City vehicles.
- The use of alcohol and controlled substances prior to and during operation of any City vehicle is prohibited.
- Employees will be required to pay for any damage to City vehicles resulting from negligence or carelessness.

ACCIDENTS

In the event of a traffic accident while operating a City vehicle, the employee must:

- Follow all legal guidelines, including reporting the accident to law enforcement, if required.
- Report the accident to the City according to the following guidelines:
 - If no injuries are sustained to any person involved in the accident, the accident should

- be reported to the City as soon as reasonably possible.
- If serious injuries are sustained by any person involved in the accident (including third-parties and passengers), the accident must be reported immediately to the City. An injury is considered serious if any individual is transported to the hospital as a result.
 - Avoid making any admission of liability, claiming responsibility for the accident, or guaranteeing payment for any damages.

VIOLATIONS

City employees who violate this Policy are subject to disciplinary action, up to and including termination of employment and/or legal action.

Any employee using a City vehicle in a manner contrary to this Policy shall be personally responsible for any and all costs, fines, damages and expenses arising out of that use, including but not limited to personal injury to the employee, any passengers and third parties and damage to the property of the employee, any passengers, the City, and third parties. An employee under these circumstances shall defend, indemnify and hold the City harmless for any claims or damages that occur during or arise from their use of a vehicle in violation of this Policy.

EXCEPTIONS

Subject to the provisions above, the employees holding the following positions will be permitted to drive their City vehicles to commute to and from work: The Mayor, the Chief of Police, the Fire Chief, the Commissioner of Public Works. The employee will be responsible for the income tax reporting and payment obligations related to the personal use of the vehicles. The City vehicle may only be taken to and from home and work, shall not be drive out of State or for personal purposes. The employee shall pay for fuel for the vehicle related to the commute and shall track mileage related to the commute and shall provide the mileage log to the City upon request.

I, the undersigned, have read, understand, and agree to comply with this Policy.

Employee Name Printed

Employee Name Signed

Date of Vehicle Assignment /
Date of Authorization for Fleet Vehicle Use

Supervisor Signature

Mayor Jones
Comments

Mayor Jones requested the council enter into executive session for the purpose of discussing pending and probable litigation.

Alderman Wilson
Comments

Alderman Wilson expressed concerns with going into executive session to discuss the sitting Clerk as it relates to her specifically having her duties reinstated. Alderman Wilson stated the ordinance being discussed tonight is for the City Clerk the position not the person who holds the seat.

Alderman Nelson
Comments

Alderman Nelson stated that everyone should be able to do the job the residents elected that individual to do. Alderman Nelson commented that no one else's job duties have been taken away.

Alderman Tillman
Comments

Alderman Tillman commented regarding multiple people being paid to do a job the Clerk is more than capable of doing herself.

Alderman Gardner
Comments

Alderman Gardner commented that its mighty funny the Clerk getting her duties back is now a legal issue, when the council has had representation for months.

Recess

The council took a recess.

Return to the
Regular Order of
Business

The council returned to the regular order of business at 6:50 p.m.

Discussion

There was a was a lengthy discussion regarding the Ordinance Codifying the duties and responsibilities of the elected City Clerk and City Collector.

The attorneys will amend line 13 and correct the grammar of the potential ordinance codifying the duties and responsibilities of the elected City Clerk and City Collector.

Approval of Ordinance Codifying Duties

Alderman Tillman moved, seconded by Alderman Wilson to approve the ordinance codifying the duties and responsibilities of the City Clerk and City Collector with the following amendments: Amending the title to reflect the language that's on the first page of the ordinance which states: An Ordinance enumerating the powers and authorities of the City Clerk by amending Article IV (Officers and Employees), Division 4 (City Clerk), of Chapter 2 (Administration) of the Municipal Code of the City of Calumet City.
Amending requested that the grammatical errors be amended.
Amending requested that A13 be removed from the Ordinance.

(Ord.#26-07)

(See Attached 4A)

ROLL CALL

AYES:	7	ALDERMEN:	Harvey, Wilson, Tillman, Williams, Gardner, Nelson, Phillips
NAYS:	0	ALDERMEN:	None
ABSENT:	0	ALDERMAN:	None

MOTION CARRIED

Discussion and Action On Establishing A Work From Home Policy

Alderman Tillman gave a brief overview of the potential ordinance establishing a work from home policy. Alderman Tillman reported that the ordinance created would implements a no work from home policy for the City of Calumet City.

Ordinance Establishing A Work From Home Policy

Alderman Nelson moved, seconded by Alderman Wilson to approve an ordinance establishing a comprehensive municipal work from home policy.5

ROLL CALL

AYES:	7	ALDERMEN:	Harvey, Wilson, Tillman, Williams, Gardner, Nelson, Phillips
NAYS:	0	ALDERMEN:	None
ABSENT:	0	ALDERMAN:	None

MOTION CARRIED

(Ord.#26-08)

(See Attached 4B)

Discussion and Action On An Ordinance Supporting Victims Of Domestic Violence

Alderman Wilson gave a brief overview of the potential ordinance that supports employees, elected officials, and appointed officials who are impacted by domestic violence.

**THE CITY OF CALUMET CITY
COOK COUNTY, ILLINOIS**

**ORDINANCE
NUMBER 26-07—**

**AN ORDINANCE ENUMERATING THE POWERS AND AUTHORITIES OF THE
CITY CLERK BY AMENDING ARTICLE IV (OFFICERS AND EMPLOYEES),
DIVISION 4 (CITY CLERK), OF CHAPTER 2 (ADMINISTRATION) OF THE
MUNICIPAL CODE OF THE CITY OF CALUMET CITY**

THADDEUS JONES

DR. NYOTA T. FIGGS, City Clerk

**DEJUAN GARDNER
SHALISA HARVEY
MIACOLE NELSON
MELISSA PHILLIPS
DEANDRE TILLMAN
RAMONDE WILLIAMS
MONET S. WILSON**

Alderspersons

Published in pamphlet form by authority of the Mayor and City Council of the City of Calumet City on
May 07, 2026

ORDINANCE NO. 26-07

AN ORDINANCE ENUMERATING THE POWERS AND AUTHORITIES OF THE CITY CLERK BY AMENDING ARTICLE IV (OFFICERS AND EMPLOYEES), DIVISION 4 (CITY CLERK), OF CHAPTER 2 (ADMINISTRATION) OF THE MUNICIPAL CODE OF THE CITY OF CALUMET CITY

WHEREAS, the City of Calumet City, Cook County, Illinois (the "City") is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the "Home Rule Powers"); and

WHEREAS, the Mayor and City Council of the City of Calumet City (the "Corporate Authorities") may from time to time amend the text of the Municipal Code of Calumet City, Illinois ("Municipal Code") when it is in the best interest of the City; and

WHEREAS, Chapter 2, Division 4, Section 2-331, *et al.* of the Municipal Code establishes and governs the Office of the City Clerk, which is an elected position in the City, which office contains statutory powers as well as those granted by the Municipal Code of the City; and

WHEREAS, from time to time, the powers and duties of the Clerk have been altered by executive and other actions, thus creating the possibility of confusion for persons seeking the elected office of City Clerk, as well as the persons employed within the Office of City Clerk; and

WHEREAS, the City Council has concerns about the possibilities of confusion within the Office of the City Clerk, as well as with the City Clerk position currently and going forward; and

WHEREAS, it is in the best interests of the City of Calumet City for the City Council to set forth explicit and express requirements and regulations concerning the City Clerk and the Office of the City Clerk to reduce and eliminate confusion regarding the City Clerk and the Office of the City Clerk as provided below.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois, by and through its home rule powers, as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois, in the exercise of its home rule powers, as follows:

Section 1: The forgoing recitals are incorporated into Section 1 of this Ordinance as findings of the corporate authorities of the City of Calumet City.

Section 2: Division 4 "City Clerk" of Article IV "Officers and Employees" of Chapter 2 "Administration" of the Municipal Code of the City of Calumet City is hereby amended adding the underscored text to Section 2-331 of the Municipal Code of the City of Calumet City as follows:

Section 2-331. Powers and duties.

In addition to the powers and duties provided for in this Code, the city clerk shall have the powers and duties provided for by state law.

(a) Specific powers and duties of the City Clerk.

(1) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to accept all applications for all permits, licenses, including business licenses and animal licenses, zoning relief, City vehicle stickers, and any other application of whatsoever kind, and also to accept P ("parking") ticket payments, under the Municipal Code of the City of Calumet City. Further, with respect to applications for liquor licenses, the City Clerk and the Office of City Clerk shall fully comply with Chapter 6 (Alcoholic Liquor), Article III (Retail Establishments), Division 2 (Licenses and Permits) of the Municipal Code of the City of Calumet City. Nothing in this Section shall be construed to grant the City Clerk power or authority to approve or deny any application accepted by the City Clerk or the Office of the City Clerk.

(2) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to process and evaluate all such applications for all permits, licenses, zoning relief, City vehicle stickers, and any other application of whatsoever kind under the Municipal Code of the City of Calumet City. After

accepting an application for any permit, license, zoning relief, City vehicle sticker, or any other application of the Municipal Code of the City of Calumet City, the City Clerk, or the Office of the City Clerk, shall transfer the application to the City department or body designated under the City Code to otherwise approve such applications in conformity with the Municipal Code of the City of City.

- (3) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to process and oversee all requests for adjudications of whatsoever kind under the Municipal Code of the City of Calumet City. The City Clerk and the Office of the City Clerk shall consult with the Mayor and Mayor's Office, the City Council, applicable City Council Committees, including but not limited to the Chairs of said Committees, department heads, and other administrators and employees of the City of Calumet City, as required to properly process and oversee the adjudication procedures. Further, the City Clerk and the Office of City Clerk shall fully comply with Chapter 2 (Administration), Article IX (Code Enforcement) of the Municipal Code of the City of Calumet City in processing all requests for adjudications.
- (4) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority for posting the Agenda for any and all regular and special meetings of the City Council, its Committees, and any other public meeting of the City of Calumet City required by law (State or Local) to be posted. Such posting shall be in full compliance with applicable law, and shall be posted on the City of Calumet City's website and at any physical location of any such meeting, if permissible. The City Clerk shall post any Agenda for any meeting of the City within twenty-four (24) hours of receiving the agenda.
- (5) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to prepare, preserve, and maintain the minutes of any and all regular and special meetings of the City Council, its Committees, and any other public meeting of the City of Calumet City required by law (State or Local). The authority under this Section 2-331 (a)(5) shall include the recording (audio) of any closed session and the preparation, preservation, and maintaining of the minutes and/or recordings of any such closed session, and shall also include attending all such meetings of the corporate authorities as provided herein.
- (6) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to ensure that votes, motions, ordinances, and resolutions that are considered, taken up,

and that take place at any and all regular and special meetings of the City Council, its Committees, and any other public meeting of the City of Calumet City required by law (State or Local) are accurately recorded.

- (7) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to accept and certify nomination papers for elected offices within the City of Calumet City as provided in the Illinois Election Code (10 ILCS 5/1-1, et seq.). The authority under this Section 2-331(a)(7) shall include providing notices of elections and maintaining election-related records, as well as coordinating with the Cook County Election Officials as necessary to preserve the integrity of elections within the City of Calumet City.
- (8) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to maintain custody of and preserve all official records of the City of Calumet City, including permits, licenses, ordinances, resolutions, contracts, agreements, titles to vehicles and other personal property, deeds and leases regarding real estate, and all other official documents not given to the control and custody of other City officers. The authority under this Section 2-331(a)(8) shall include certifying copies of such official records as true and correct, as required by law, and publishing such official records.
- (9) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to maintain custody of and preserve the Corporate Seal of the City of Calumet City, and to affix it to and on any official records as provided in Section 2-331(a)(8), and as required by law. No Official, Officer, or employee of the City shall maintain possession of any City Clerk or Office of the City Clerk instrument, including but not limited to the Corporate Seal of the City of Calumet City and the City Clerk's signature stamp.
- (10) The City Clerk and the Office of the City Clerk shall have the exclusive and non-delegable authority to preserve, organize, maintain, and retain all records of the City of Calumet City in accordance with applicable record retention laws and to provide public access to such records as required by law.
- (11) Consistent with Division 5 (City Collector), the City Clerk, who holds the office of City Collector, shall have exclusive and non-delegable powers to perform all the powers and duties of the City Collector enumerated in Division 5 (City Collector), without interference from any other official, elected or appointed, of the

City of Calumet City. No other official, elected or appointed, of the City of Calumet City, shall have any authority to act as "City Collector" without express written permission of the City Clerk.

(12) The City Clerk is designated as the Freedom of Information Officer of the City of Calumet City and shall perform all such powers and duties required by the Freedom of Information Act (5 ILCS 140/1, et seq.) ("FOIA") without interference from any other official, elected or appointed, of the City of Calumet City. Such powers and duties shall include, but are not limited to, receiving and processing requests for public records pursuant to FOIA, responding to requests within the statutory timeframe, and maintaining records of FOIA requests and responses made by the City of Calumet City.

(b) Miscellaneous powers, duties, and responsibilities of the City Clerk and the Office of the City Clerk.

(1) The City Clerk's office shall be in City Hall.

(2) The City Clerk shall be given keys and/or PIN codes or card access to City Hall, to said office, and to the City Council Chambers.

(3) The City Clerk shall be given access to all software, including passwords necessary to access all systems containing public records and necessary to perform business of the City, including but not limited to the Municipal Code of the City of Calumet City, SunGard, the City's email system, and any online or database portals of the City of Calumet City, which are necessary to the performance of the powers and duties of the City Clerk and the Officer of the City Clerk set forth in this Section 2-331.

(4) The City Clerk shall be given access to files and records kept by the City Administrator and Comptroller of the City of Calumet City (see Division 6 (City Administrator/Comptroller)), including passwords necessary to access all systems containing public records, including but not limited to liens, adjudications, and water bills, as are necessary to the performance of the powers and duties of the City Clerk and the Officer of the City Clerk set forth in this Section 2-331, and for the benefit of the residents of the City of Calumet City.

(5) All employees of the Office of the City Clerk shall be considered under the supervision and authority of the City Clerk and shall report to the City Clerk as their direct supervisor. Such employees may consult with the Mayor and Mayor's Office, the City Council, applicable City Council Committees, including but not limited to the Chairs of said Committees, department heads, and other

administrators and employees of the City of Calumet City, as required to perform their duties, and with the approval of the City Clerk. The City Clerk's authority under this Section 2-331(b)(5) shall include, but not be limited to, hiring, supervising and firing employees of the Office of the City Clerk, and working in conjunction with the Human Resources Department of the City of Calumet City and the Mayor for such purposes.

(6) The City Clerk shall have exclusive and non-delegable powers to perform all the powers and duties of the City Clerk as provided in this Section 2-331 without interference from any other official, elected or appointed, of the City of Calumet City.

Section 3: If any section, paragraph, clause or provision of this Ordinance shall be held invalid by a court of competent jurisdiction, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 4: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

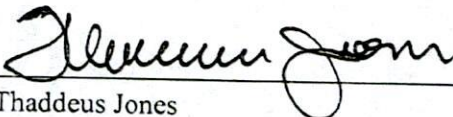
Section 5: This Ordinance shall be in full force and effect immediately upon its passage due to the urgency of this matter as found by the City Council pursuant to 65 ILCS 5/1-2-4 and as otherwise provided by law.

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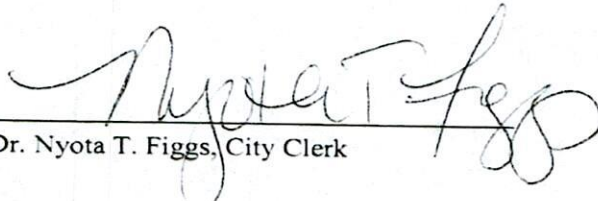
ADOPTED by the Mayor and City Council of the City of Calumet City, Cook County,
 Illinois this 7th day of May, 2026, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
HARVEY	X			
WILSON	X			
TILLMAN	X			
WILLIAMS	X			
GARDNER	X			
NELSON	X			
PHILLIPS	X			
(JONES)				

APPROVED this 7th day of May, 2026.


 Thaddeus Jones

ATTEST


 Dr. Nyota T. Figgs, City Clerk

**THE CITY OF CALUMET CITY
COOK COUNTY, ILLINOIS**

**ORDINANCE
NUMBER 26-08**

**AN ORDINANCE ADOPTING THE REMOTE WORK POLICY OF THE CITY OF
CALUMET CITY**

THADDEUS JONES

DR. NYOTA T. FIGGS, City Clerk

**SHALISA HARVEY
MONET S. WILSON
DEANDRE TILLMAN
RAMONDE WILLIAMS
DEJUAN GARDNER
MIACOLE NELSON
MELISSA PHILLIPS**

Alderspersons

Published in pamphlet form by authority of the Mayor and City Council of the City of Calumet City on
May 07, 2026

ORDINANCE NO. 26-08

AN ORDINANCE THE REMOTE WORK POLICY OF THE CITY OF CALUMET CITY

WHEREAS, the City of Calumet City, Cook County, Illinois (the "City") is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the "Home Rule Powers"); and

WHEREAS, the Mayor and City Council of the City of Calumet City (the "Corporate Authorities") may from time to time adopt Ordinances and Resolutions setting forth any and all policies pertaining to the City's government and affairs when it is in the best interest of the City; and

WHEREAS, The City does not currently have a policy regulating or allowing officials, officers, and employees of the City to work remotely; and

WHEREAS, it is in the best interests of the City of Calumet City for the City Council to set forth explicit and express requirements concerning the right to work remotely as provided below.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois, by and through its home rule powers, as follows:

Section 1: That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2: The **CITY OF CALUMET CITY REMOTE WORK POLICY (EXHIBIT A, hereto)** is expressly adopted by the City Council.

Section 3: If any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or otherwise invalid by a court of competent jurisdiction, the invalidity thereof shall not affect any other provision of this Ordinance which can be given effect without the invalid application of the invalid provisions, and, to this end, each such invalid provision or invalid application of this Ordinance is severable, unless otherwise provided by this Code. It is hereby declared to be the legislative intent of the City of Calumet City that this Ordinance would have been adopted had any such unconstitutional or otherwise invalid provision or application not been included.

Section 4: All ordinances, resolutions, motions, or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.


Section 5: This Ordinance shall be in full force and effect immediately upon its passage due to the urgency of this matter as found by the City Council pursuant to 65 ILCS 5/1-2-4 and as otherwise provided by law.

[Remainder of Page Intentionally left blank.]

ADOPTED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois this 7th day of May, 2026, pursuant to a roll call vote, as follows:

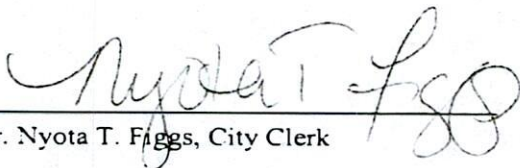
	YES	NO	ABSENT	PRESENT
HARVEY	X			
WILSON	X			
TILLMAN	X			
WILLIAMS	X			
GARDNER	X			
NELSON	X			
PHILLIPS	X			
(JONES)				

APPROVED this 7th day of May, 2026.



 Thaddeus Jones

ATTEST:



 Dr. Nyota T. Figgs, City Clerk

EXHIBIT A

CITY OF CALUMET CITY REMOTE WORK POLICY

OBJECTIVE AND PURPOSES

The City of Calumet City ("**City**") hereby expressly bans from working at home or at a remote location under this Remote Work Policy ("**Policy**").

Under its home rule powers, the City has the right to either allow or refuse to allow working from home or at a remote location, and it expressly chooses not to allow it.

This Policy is intended to be interpreted consistent with and subject to applicable law and any health directives. It supersedes all earlier policies and/or memoranda that may have been issued from time-to-time on subjects covered in this Policy.

This Policy is not intended to supersede or limit the City from enforcing programs or provisions in any applicable collective bargaining agreement. Should any provision in this Policy conflict with a specific provision(s) in any City Ordinance regarding time and attendance, the provision(s) in this Policy shall take precedence.

DEFINITIONS

Whenever the following words or phrases are used in this Policy, they shall have the meanings respectfully ascribed to them in this Section.

Collective Bargaining Agreement (CBA): Any current collective bargaining agreement between the City and any legally recognized collective bargaining unit of the City.

Approval of
An Ordinance
Supporting Victims
Of Domestic Violence

Alderman Wilson moved, seconded by Alderman Harvey to approve an ordinance that supports employees, elected officials, and appointed officials who are impacted by domestic violence.

(Ord.#26-09)

(See Attached 5A)

ROLL CALL

AYES:	7	ALDERMEN:	Harvey, Wilson, Tillman, Williams, Gardner, Nelson, Phillips
NAYS:	0	ALDERMEN:	None
ABSENT:	0	ALDERMAN:	None

MOTION CARRIED

Mayor Jones Report

Mayor Jones reported City Attorney Michael J Kasper has decreased his monthly attorney fees from \$20,000.00 dollars to \$5000.00 dollars.

Mayor Jones requested the council attend a Committee of the Whole Meeting on May 14, 2026, at 5:30 p.m. to discuss legal matters.

Credit Card Policy
Violation
Reimbursement

Alderman Tillman led a brief discussion regarding Mayor Jones 2025 Credit Card Statement. Alderman Tillman recommended Mayor Jones be allowed 30 days from May 07, 2026, to provide explanations pursuant to the City of Calumet City's Credit Card Policy. Alderman Tillman reminded Mayor Jones that the policy requires a list of people that may have attended any dinners paid for and the business that was discussed. Alderman Tillman reported that after going through the 2025 credit card statements it appears Mayor Jones reimbursement amount is \$76,013.15.

Mayor Jones stated he will review the credit card statements for the Year 2025 and provide the council with back up. Mayor Jones does not agree with being held accountable for Amazon purchases for city events.

Calumet City
Vehicle Sticker
Ordinance

Alderman Tillman led a brief discussion regarding doing away with city stickers. Alderman Tillman encouraged the Alderman to review the Ordinance and discuss the matter with their residents. This matter will be discussed at a later time.

**THE CITY OF CALUMET CITY
COOK COUNTY, ILLINOIS**

**ORDINANCE
NUMBER 26-09**

**AN ORDINANCE CREATING A DOMESTIC VIOLENCE RESPONSE AND
PREVENTION TASK FORCE FOR THE PURPOSE OF PROVIDING PROTECTIONS
AND ACCOMMODATIONS FOR INDIVIDUALS IMPACTED BY DOMESTIC
VIOLENCE**

THADDEUS JONES

DR. NYOTA T. FIGGS, City Clerk

**SHALISA HARVEY
MONET S. WILSON
DEANDRE TILLMAN
RAMONDE WILLIAMS
DEJUAN GARDNER
MIACOLE NELSON
MELISSA PHILLIPS**

Alderspersons

**Published in pamphlet form by authority of the Mayor and City Council of the City of Calumet City on
May 07, 2026**

ORDINANCE NO. 26-09

AN ORDINANCE CREATING A DOMESTIC VIOLENCE RESPONSE AND PREVENTION TASK FORCE FOR THE PURPOSE OF PROVIDING PROTECTIONS AND ACCOMMODATIONS FOR INDIVIDUALS IMPACTED BY DOMESTIC VIOLENCE

WHEREAS, domestic violence is a serious issue both generally, and domestic violence also specifically affects public safety, workplace safety, and the ability of individuals to perform duties on behalf of the City of Calumet City ("City"); and

WHEREAS, individuals serving the city, including employees, elected officials, and appointed officials, in addition to residents of Calumet City, may be impacted by domestic violence in ways that affect their safety and participation in official functions; and

WHEREAS, elected officials are not classified as employees and therefore may not be fully covered by existing workplace protections; and

WHEREAS, Illinois law, including the Victims' Economic Security and Safety Act ("VESSA") (820 ILCS 180/1 *et seq.*), provides certain protection to employees but does not prohibit municipalities from establishing internal safety measures applicable to individuals serving in an official capacity; and

WHEREAS, the City Council finds it necessary to establish a framework that promotes safety, confidentiality, and non-retaliation while maintaining compliance with all applicable laws.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Calumet City, Cook County, Illinois, by and through its home rule powers, as follows:

SECTION 1: PURPOSE. This Ordinance creates a Domestic Violence Response and Prevention Task Force.

SECTION 2: DEFINITIONS.

A. Domestic Violence. As defined under the Illinois Domestic Violence Act (750 ILCS 60/103).

B. Covered Individual. Any person that is a victim of Domestic Violence, including:

1. Employees of the City (full-time, part-time, or contractual, where applicable);
2. Elected officials of the City;
3. Appointed officials, board, and commission members of the City; and
4. Residents of the City.

C. Confidential Reporting Officer (CRO). An independent third party professional designated by the City to receive and manage confidential reports under the comprehensive domestic violence ordinance described in the Ordinance and to assist Covered Individuals in receiving all available legal protections.

D. Domestic Violence Response and Prevention Task Force (DVRPTF). A task force under the control and direction of the Health, Education & Welfare Committee of the City charged with assisting the City Council with creating policies and procedures, including the drafting of a comprehensive domestic violence ordinance, to ensure that Covered Individuals receive all the protections and security under applicable law and health regulations.

SECTION 3: DOMESTIC VIOLENCE RESPONSE AND PREVENTION TASK FORCE.

A. There is hereby created and established a **Domestic Violence Response and Prevention Task Force** under the Health, Education & Welfare Committee of the City.

B. **Membership shall include (in the exercise of discretion of the Chair of the Health, Education, and Welfare Committee):**

- The Health, Education, and Welfare Committee Chair
- At least one other elected official
- Representatives from domestic violence service providers
- Mental health professionals
- Community advocates and volunteers

C. **Responsibilities:**

1. Meet no less than once per month;
2. Provide assistance to the City Council to draft a comprehensive domestic violence ordinance to secure all protections available to Covered Individuals;
3. Provide policy recommendations to the City Council in the nature of an Employee Assistance or Accommodation Policy, including specifically identifying employee accommodation policies, retaining confidentiality of Covered Individuals, and other similar content-related policies;
4. Assist in coordinating community resources, including, but not limited to, identifying state, county, local, and private social service and mental health providers, both generally and for Covered

Individuals, and assisting with directing the City to third-party professionals for possible engagement as the Confidential Reporting Officer;

5. Promote public awareness and education; and
6. Submit an annual report to the City Council.

SECTION 4: IMPLEMENTATION.

- A. The DVRPTF shall provide its recommendations regarding a comprehensive domestic violence ordinance described in Section 3.C.2 to the Health, Education, and Welfare Committee as soon as practicable.
- B. The Health, Education, and Welfare Committee shall work with the Ordinance Committee and Legislative Counsel to ensure that a comprehensive domestic violence ordinance can be presented to the City Council as soon as possible after the receipt of the recommendation from the DVRPTF.

SECTION 5: SEVERABILITY. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions.

SECTION 6: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon passage and publication as provided by law.

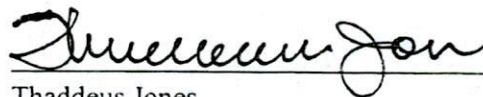
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ADOPTED by the Mayor and City Council of the City of Calumet City, Cook County,

Illinois this 7th day of May, 2026, pursuant to a roll call vote, as follows:

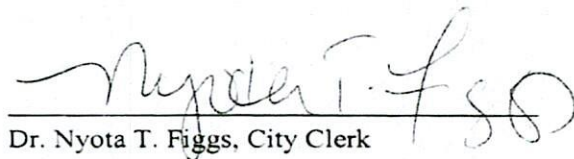
	YES	NO	ABSENT	PRESENT
HARVEY	X			
WILSON	X			
TILLMAN	X			
WILLIAMS	X			
GARDNER	X			
NELSON	X			
PHILLIPS	X			
(JONES)				

APPROVED this 7th day of May, 2026.



Thaddeus Jones

ATTEST:

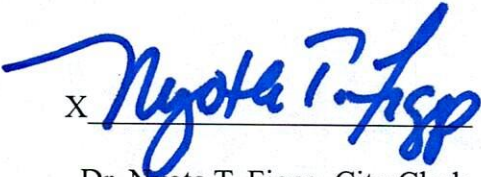


Dr. Nyota T. Figgs, City Clerk

ADJOURNMENT

Adjournment was at 7:28 p.m., on a motion by Alderman Harvey,
seconded by Alderman Phillips.

MOTION CARRIED

X 

Dr. Nyota T. Figs, City Clerk