

CITY OF CALUMET CITY, ILLINOIS

AGENDA

COMBINED SPECIAL MEETING OF THE CITY COUNCIL AND ZONING BOARD OF APPEALS

Tuesday, June 18, 2024; 6:00PM

City Council Chambers, 204 Pulaski Rd., Calumet City, IL 60411

1. Call to Order
2. Public Comment
3. Introduction of Council Members, ZBA Board Members, and City Staff
4. Overview of meeting procedures
5. Training for Staff, ZBA Board Members, and City Council
6. Adjournment

Public Hearing Procedures

Zoning Board meetings follow the procedures as outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introductions of items by the Chairman.
2. Declaration of conflicts of interest and Ex Parte Contacts.
3. Motion to go into public hearing.
4. Swearing in of parties intended to testify.
5. Presentation by petitioner (*not to exceed 15 minutes for variances, 30 minutes for special use*).
6. Identification of issues by staff (*not to exceed 5 minutes*).
7. Questions and request for clarification from the ZBA Board to petitioner or staff.
8. Public testimony (*each speaker will have 5 minutes*).
9. Final questions from ZBA Board to petitioner or staff; or direction to petitioner and staff to provide additional information.
10. Petitioner rebuttal (*not to exceed 10 minutes*).
11. Staff response to public testimony (*not to exceed 5 minutes*).
12. Motion to close hearing return to open session.
13. Board discussion and comments.
14. Board action (*Findings of Fact*).

Mandatory Adjournment Time, 10:00pm