

# CALUMET CITY COUNCIL



Administration Building 204 Pulaski Road  
Calumet City, Illinois 60409

To: MAYOR & MEMBERS OF THE CITY COUNCIL

## ORDINANCE & RESOLUTIONS COMMITTEE MEETING

Monday, March 25, 2024  
7:00PM or immediately following the Public Works Committee Meeting

An Ordinance & Resolutions Committee Meeting is being called for Monday, March 25, 2024, at 7:00PM or immediately following the Public Works Committee Meeting at 204 Pulaski Road Calumet City, Illinois 60409. To participate in the public comment porting of the meeting, please arrive in person at the start of the meeting or email your comments to [dtillman@calumetcity.org](mailto:dtillman@calumetcity.org). The purpose of the meeting is for consideration of the following matters:

- 1) Public Comment
- 2) A discussion regarding an ordinance establishing an email usage policy.
- 3) A discussion regarding an ordinance establishing a policy aimed at encouraging minority business participation with Calumet City controlled projects.
- 4) A discussion regarding an amendment to Article III ("Amusements") of Chapter 54 section 164 "Video gaming"
- 5) An Ordinance amending the annual contractor's fee for contractors doing business in Calumet City.

CC: Mayor Jones; All Alderman; City Attorney; All Departments

Chairman- Alderman DeAndre Tillman  
Member- Monet Wilson  
Member- Anthony Smith

A handwritten signature in black ink that reads "DeAndre Tillman".

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**THE CITY OF CALUMET CITY  
COOK COUNTY, ILLINOIS**

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**ORDINANCE NUMBER 24-**

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**AN ORDINANCE ESTABLISHING AN E-MAIL USAGE POLICY FOR  
CITY OFFICIALS AND AMENDING ARTICLE IV  
OF THE MUNICIPAL CODE OF CALUMET CITY**

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**THADDEUS JONES, Mayor  
NYOTA T. FIGGS, Clerk**

**DEJUAN GARDNER  
MICHAEL NAVARRETE  
JAMES PATTON  
ANTHONY SMITH  
DEANDRE TILLMAN  
RAMONDE WILLIAMS  
MONET WILSON  
Aldermen**

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Published in pamphlet form by authority of the Mayor and City Council of the City of Calumet City on 3/ /2024

E-mail accounts are to be used sensibly. Sending carbon copies of messages to too many people or appending attachments indiscriminately clogs the system and is inconsiderate of the recipient's time.

### **2-600.3 Prohibitions Against Usage of the City's Email System**

The City's e-mail system shall not be used to:

1. solicit;
2. create offensive or disruptive messages, such as those containing insults, sexual implications, racial slurs, or any other comment that offensively addresses someone's age, sexual orientation, religious or political beliefs, national origin, disability, or other characteristics protected by federal, state or local law;
3. send (upload) or receive (download) copyrighted materials one does not have a legal right to, trade secrets, or illegal pornographic materials under any circumstances.
4. forward Calumet City or Calumet City's business emails to personal accounts.

### **2-600.4: Violations**

Any person who believes that this policy has been violated shall notify the City Attorney and/or the City Attorney's designee(s) for resolution and action.

E-mail policy violations determined by the City Attorney and/or the City Attorney's designee(s) may result in the suspension or revocation of an official's Calumet City e-mail account and/or the right to send to Calumet City e-mail accounts from a non-Calumet City account.

**Section 2:** In the event a conflict exists between the terms of this ordinance and any other ordinance or resolution of the City, the terms of this ordinance shall govern.

**Section 3:** This ordinance and every provision thereof shall be considered severable and the invalidity of any other portion of this ordinance.

**Section 4:** This ordinance shall be in full force and effect upon its passage and publication in pamphlet form, in accordance with law, and the provisions of the Calumet City's Municipal Code amended herein shall be reprinted with the changes.

**ADOPTED** this \_\_\_\_\_ day of March 2024, pursuant to a roll call as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Gardner				
Navarrete				
Patton				
Smith				
Tillman				
Williams				
Wilson				
(Mayor Jones)				
<b>TOTAL</b>				

**APPROVED** by the Mayor on March \_\_\_\_, 2024.

\_\_\_\_\_  
Thaddeus Jones  
MAYOR

ATTEST:

\_\_\_\_\_  
Nyota T. Figgs  
CITY CLERK

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF COOK         )

**CERTIFICATION**

I, NYOTA T. FIGGS, DO HEREBY CERTIFY that I am the duly qualified and elected Clerk of the City of Calumet City, Cook County, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the City of Calumet City, Cook County, Illinois.

I DO HEREBY FURTHER CERTIFY that the foregoing is a full, true and correct copy of Ordinance No. 24-       , "AN ORDINANCE ESTABLISHING AN E-MAIL USAGE POLICY FOR CITY OFFICIALS AND AMENDING ARTICLE IV OF THE MUNICIPAL CODE OF CALUMET CITY," adopted and approved by the Mayor and City Council of the City of Calumet City, Illinois on March \_\_\_\_, 2024.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the City of Calumet City, Cook County, Illinois this \_\_\_\_day of March 2024.

\_\_\_\_\_  
NYOTA T. FIGGS  
City Clerk  
City of Calumet City  
Cook County, Illinois

Sec. 54-164. - Video gaming.

(a) *Definitions.*

*Video gaming* means the ownership, placement, maintenance, operation or use of a video gaming terminal in a public place or in a fraternal or veterans' establishment within the city.

*Video gaming terminal* means any electronic video game machine that, upon insertion or payment of cash, is available to play or simulate the play of a video game, including, but not limited to, video poker, line up and blackjack, as authorized by the Illinois Gaming Board, utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash, or tokens, or is for amusement purposes only.

- (b) *Video gaming license required.* No person, partnership, corporation, limited liability company or other business entity shall have or keep a video gaming terminal or device in any public place or place of public resort unless the city license fees as set forth herein are paid and a valid license is issued and maintained in force by the State of Illinois.
- (c) *Annual fee.* The first annual license fee, as set forth in subsection (j), for each video gaming terminal or device will be due not later than August 1, 2018. In all subsequent years beginning January 1, 2019, the annual license fee, as set forth in subsection (j), for each video gaming terminal or device will be due not later than January 31 of each year. All issued licenses, unless paid on or before January 31 shall expire on the 31st day of January of that year. This fee is not in lieu of any fee or payment payable to the state or the Illinois Gaming Board. No license may issue where the license applicant owes a debt, fine, fee, tax or penalty to the city.
- (d) *Application requirements.* Applications for a video gaming license shall be made to the city clerk upon a form to be supplied by the city and shall contain the following information:
- (1) Name and address of the applicant, age, place of birth, and date of incorporation or establishment as a business entity, if applicable;
  - (2) Prior convictions, if any, of applicant;
  - (3) Place where the video gaming terminal is to be displayed or operated, and the business conducted at the place;
  - (4) Number of video gaming terminals to be displayed or operated;
  - (5) Description of video gaming terminal to be covered by the license, mechanical features and serial number;
  - (6) Copy of valid Illinois Gaming Board License;
  - (7) Copy of valid Illinois Liquor License;
  - (8) Copy of valid City of Calumet City Liquor License; and
  - (9)

Such other information as the city may determine as necessary as set forth in the application form.

- (e) *Issuance.* The applicant must obtain proper state licenses and exhibit proof of said licenses prior to the issuance of a license pursuant to this subsection. Upon approval of the application and payment of the annual license fee as set forth in subsection (j), the city shall issue a City of Calumet City Video Gaming License and it will be included on the business license issued to the licensee. One (1) license shall be issued for each establishment and list the number of video gaming terminals licensed for said establishment and it shall be affixed in a conspicuous place.
- (f) *Operation of video gaming terminals.* All such video gaming devices or terminals shall at all times be kept, placed, operated and monitored pursuant to State of Illinois laws and applicable regulations including, but not limited to:
  - (1) Prohibiting persons under age twenty-one (21) in the gaming area and restricting access in the gaming area to individuals who are visibly intoxicated;
  - (2) Video gaming terminals shall be placed in an area restricted to individuals' age twenty-one (21) or over. If individuals under the age of twenty-one (21) are allowed in any portion of the licensed premises, the establishment shall limit visibility of video gaming terminals from outside the room in which they are located;
  - (3) The operation of video gaming devices or terminals shall only be allowed during the legal hours of operation allowed for the consumption of alcoholic beverages at the licensed establishment. Upon the suspension or revocation of a licensee's liquor license, the licensee's video gaming license shall automatically be suspended (or revoked in the event of a liquor license revocation) without the requirement of any further action by the city. Licensee's gaming license shall be suspended for the same period of time as the suspension or revocation of the licensee's liquor license;
  - (4) The video gaming area shall be physically monitored by an employee over twenty-one (21) years of age at all times during the legal hours of operation; and
  - (5) Providing for camera surveillance of the video gaming area that meets the specifications of the city as specified in license application, with equipment that has the ability to record and may be accessed by the police department upon request to investigate a suspected violation of this section, any law or administrative code, or any unlawful activity.
- (g) *Signage.* Required signage pursuant to State of Illinois laws, regulations and city ordinances shall be posted at all times in the establishment's video gaming terminal area and should further include signage prohibiting the video gaming terminal area to persons under twenty-one (21) years of age. All signage shall be approved by the city prior to its posting in the establishment.
- (h) *Responsible gaming policy.* Licensees are required to submit their establishment's responsible gaming policy, which outlines all employee education and training programs, self-exclusion policies, and procedures to promote responsible gaming with their license application. If

standardized training for responsible gaming becomes available at the future date, it shall be required as part of the video gaming license application.

- (i) *Inspection.* As a condition for issuance of the video gaming license to the licensee, the city reserves the right to inspect the premises at any time for compliance with this section and all other applicable ordinances and statutes.
- (j) *Annual license fees.* The annual license fee per video gaming terminal is five hundred dollars (\$500.00), of which two hundred and fifty dollars (\$250.00) may be paid by the video gaming terminal operator. The annual license fee per video gaming terminal is waived for establishments that qualify as a licensed veteran's establishment under the Illinois Video Gaming Act, 230 ILCS 40/1 et seq.
- (k) *Penalties.* Any licensee violating this section shall be subject to a mandatory fine of seven hundred fifty dollars (\$750.00), plus court costs for each separate violation. Every day a violation continues in effect will be considered a separate and distinct violation subject to imposition of a mandatory fine of seven hundred fifty dollars (\$750.00) per day for each day the violation continues.
- (l) *Enforcement.* Proceedings to enforce violations of this section may be initiated and conducted in accordance with and pursuant to the provisions of the city ordinances providing for administrative adjudication of code violations or by any other means provided by law.
- (m) *Additional penalties.*
  - (1) If, after a hearing or proceeding conducted pursuant to subsection (l), it is determined a violation of this section occurred, the mayor and city council may, in addition to any fine imposed, suspend or revoke any video gaming license issued pursuant to this section.
  - (2) In addition to the penalties provided in subsections (k) and (j)(1), the city mayor, acting in her capacity as local liquor commissioner, may also initiate an appropriate proceeding pursuant to the applicable provisions of chapter 6 of the Municipal Code of Calumet City, entitled "alcoholic liquor," to revoke or suspend the liquor license of a licensee or cause a fine to be imposed and paid by the liquor licensee as provided for in the Municipal Code.

(Ord. No. 18-31, § 2, 6-28-2018; Ord. No. 21-11, § 1, 3-11-2021)