COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, May 18, 2022 at 11:30 AM

AGENDA

NOTICE: Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday May 18, 2022 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.

1. ADMINISTRATIVE / OPERATIONAL SESSION
   A. Agenda Review / Supporting Documents
   B. Commissioners' Correspondence
   C. Staff Reports

2. CALL TO ORDER 11:30 A.M.
   A. Invocation Given by: Chairman Scott
   B. Pledge of Allegiance Given by: Marla Young
   C. Approve Minutes 05-04-2022

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA
   A. Review Applications-Commissioners

7. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS
   A. 11:38 Request for Funds for Brigham City Library Cards for Low Income Families in Outlying Areas.-Heather Crockett
   B. 11:48 Pilt Payment to be Presented to the Commission-Ben Nadolski

8. AUDITOR'S OFFICE
   A. 11:50 Tax Extension Parcel #05-223-0038 for Upcoming Tax Sale-Nate Adams

9. CLERK'S OFFICE
   A. 11:52 Election Integrity Presentation-Marla Young

10. COMMISSIONERS
    A. 12:02 Approve Republican Nominee for County Auditor –Commissioner

11. COMMUNITY DEVELOPMENT
    A. 12:05 11600 West Subdivision (2-Lot)-Scott Lyons
    B. 12:07 Petersen Estates-Road Dedication and Improvement Agreement-Scott Lyons
C. 12:09 Garland City Corridor Preservation Fund Request-Scott Lyons

12. ROAD DEPARTMENT
   A. 12:11 Water Purchase Agreement #22-13-Darin McFarland

13. HUMAN RESOURCES
   A. 12:13 URS – Benefits Protection Contract #22-14 Request for Tier 2 Public Safety-Jenica Stander
   B. 12:15 Retirement Agreement for an Employee-Anne Hansen

14. WARRANT REGISTER

15. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

16. CLOSED SESSION

17. ADJOURNMENT

Prepared and posted this 13th day of May, 2022. Mailed to the Box Elder News Journal and the Leader on the 13th of May, 2022. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.

Marla R. Young - County Clerk
Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.
Agenda Item Request Form

All agenda items and any back-up material needs to be submitted to the Clerk's Office by Thursday at 5 p.m. in order to be on the following Wednesday's Agenda.

You may email back-up: ordinances, resolutions, contracts, agreements and a brief explanation of your item to: t gibson@ boxeldercounty.org

Item to be presented in: Admin/Operational ☐ Commission Meeting ☑ MBA ☐ RDA ☐ Closed Session ☐ Other ___________________________

Date of meeting requested: 5/18/2022 ______ Date form submitted: 5/2/2022 ______

Time allotment requested: ☐ 2 min. ☐ 5 min. ☑ 10 min. Other _______________

Person & Organization submitting item ____________________________________________________________________________

Heather Crockett- United Way of Northern Utah

hcrockett@ uwnu. org, 208-310-0327

Contact Information _______________________________________________________________________________________

(Please include phone number)

Subject to be presented:

Request for funds for Brigham City library cards for low income families in outlying areas such as Willard, Perry, Corrine, Honeyville and Mantua.

(Please use specific language as to how you want the item noticed)

Reason for request:

Currently, only 50% of kids in the BESD can pass the kindergarten entrance exam. Literacy is a major component of future academic success. The bookmobile is not sufficient to meet the needs of low income families. Many can't afford the $60 annual fee to the Brigham City Library. If they can't afford food, they can't afford books. How can the commissioners help low income families with academic success? Help with a library card.

What action have you taken/Who have you contacted prior to this?

The Brigham City library was not willing to give out cards to low income families outside of Brigham City because it would be unfair to low income Brigham City residents who already paid the fee in property taxes.

Official Action Requested:

Has the document been approved by the County Attorney? Yes ☐ No ☑
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Meeting Date: 05-18-2022  Submitted Date: 05-02-2022
Person and Org Submitting Item: Heather Crockett United Way of Northern Utah  Time Requested: 5 min
Contact Information: hcrockett@uwnu.org 208-310-0327
Item to be Presented in: Commission Meeting,
Subject to be Presented: Request for Funds for Brigham City Library Cards for Low Income Families in Outlying Areas.-Heather Crockett

Reason for Request:
Currently, only 50% of kids in the BESD can pass the kindergarten entrance exam. Literacy is a major component of future academic success. The bookmobile is not sufficient to meet the needs of low income families. Many can't afford the $60 annual fee to the Brigham City Library. If they can't afford food, they can't afford books. How can the commissioners help low income families with academic success? Help with a library card

What action have you taken/who have you contacted prior to this:
The Brigham City library was not willing to give out cards to low income families outside of Brigham City because it would be unfair to low income Brigham City residents who already paid the fee in property taxes

Official Action Requested:

Has the document been approved by the County Attorney? No
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Meeting Date: 05-04-2022
Submitted Date: 04-22-2022
Time Requested: 5 min

Person and Org Submitting Item:
Ben Nadolski
Division of Wildlife

Contact Information:
801-643-4953

Item to be Presented in:
Commission Meeting

Subject to be Presented:
Pilt Payment to be Presented to the Commission

Reason for Request:
Present check to the Commission of $11,049.89

What action have you taken/who have you contacted prior to this:

Official Action Requested:

Has the document been approved by the County Attorney?
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<table>
<thead>
<tr>
<th>Meeting Date:</th>
<th>05-18-2022</th>
<th>Submitted Date:</th>
<th>05-12-2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person and Org Submitting Item:</td>
<td>Nate Adams</td>
<td>Time Requested:</td>
<td>2 min</td>
</tr>
<tr>
<td>Auditors Office</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Information:</td>
<td>3320</td>
<td>Item to be Presented in:</td>
<td>Commission Meeting,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subject to be Presented:</td>
<td>Tax Extension Parcel #05-223-0038 for Upcoming Tax Sale-Nate Adams</td>
</tr>
</tbody>
</table>

Reason for Request:
Tax Extension on Property

What action have you taken/who have you contacted prior to this:
County Commission

Official Action Requested:
Extension

Has the document been approved by the County Attorney? n
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</thead>
<tbody>
<tr>
<td>Person and Org</td>
<td>Marla Young County Clerk</td>
<td>Time Requested:</td>
<td>10</td>
</tr>
<tr>
<td>Submitting Item:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Information</td>
<td>3393</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item to be Presented in:</td>
<td>Commission Meeting,</td>
<td>Subject to be Presented:</td>
<td>Election Procedure Presentation-Marla Young</td>
</tr>
</tbody>
</table>

**Reason for Request:**

What action have you taken/who have you contacted prior to this:

**Official Action Requested:**

Has the document been approved by the County Attorney?
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</tr>
</thead>
<tbody>
<tr>
<td>Person and Org Submitting Item:</td>
<td>Commissioner</td>
<td>Time Requested:</td>
<td>2</td>
</tr>
<tr>
<td>Contact Information:</td>
<td>3347</td>
<td>Item to be Presented in:</td>
<td>Commission Meeting,</td>
</tr>
<tr>
<td>Subject to be Presented:</td>
<td>Approve Republican Nominee for County Auditor –Commissioner</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reason for Request:
Fill vacancy in County Auditor Position

What action have you taken/who have you contacted prior to this:

Official Action Requested:
Approval

Has the document been approved by the County Attorney?
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<th>05-18-2022</th>
<th>Submitted Date:</th>
<th>05-11-2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person and Org</td>
<td>Scott Lyons Community Development</td>
<td>Time Requested:</td>
<td>2</td>
</tr>
<tr>
<td>Submitting Item:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Information:</td>
<td>435-734-3316</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item to be Presented in:</td>
<td>Commission Meeting,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subject to be Presented:</td>
<td>11600 West Subdivision (2-Lot)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reason for Request:
Small Subdivisions require final approval by the County Commission

What action have you taken/who have you contacted prior to this:
All staff has reviewed and approve the subdivision

Official Action Requested:
Motion

Has the document been approved by the County Attorney?
Meeting Date: 05-18-2022
Person and Org Submitting Item: Scott Lyons Community Development
Contact Information: 3316
Item to be Presented in: Commission Meeting,
Subject to be Presented: Petersen Estates-Road Dedication and Improvement Agreement-Scott Lyons

Reason for Request:
Acceptance of dedicated property and right of way is County Commission decision.

What action have you taken/who have you contacted prior to this:
Review by applicable departments

Official Action Requested: motion

Has the document been approved by the County Attorney?
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Units</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mobilization, SWPPP, &amp; traffic control.</td>
<td>1</td>
<td>ls</td>
<td>$12,000.00</td>
<td>$12,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Furnish and install 15-inch diameter rcp storm water pipe.</td>
<td>170</td>
<td>lf</td>
<td>$55.00</td>
<td>$9,350.00</td>
</tr>
<tr>
<td>3</td>
<td>Furnish and install 24-inch diameter rcp storm water pipe.</td>
<td>2,175</td>
<td>lf</td>
<td>$55.00</td>
<td>$119,625.00</td>
</tr>
<tr>
<td>4</td>
<td>Furnish and install pipe bedding.</td>
<td>950</td>
<td>ton</td>
<td>$18.50</td>
<td>$17,575.00</td>
</tr>
<tr>
<td>5</td>
<td>Furnish and install clean import material for trench</td>
<td>2,400</td>
<td>ton</td>
<td>$16.50</td>
<td>$39,600.00</td>
</tr>
<tr>
<td>6</td>
<td>Furnish and install a cast-in-place hooded storm water inlet catch basin box</td>
<td>0</td>
<td>ea.</td>
<td>$3,500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>7</td>
<td>Furnish and install a cast-in-place combination manhole and hooded storm</td>
<td>0</td>
<td>ea.</td>
<td>$4,800.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>water inlet catch basin box with troughs.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Furnish and install 4-foot storm water junction manhole.</td>
<td>2</td>
<td>ea.</td>
<td>$5,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>9</td>
<td>Lower and raise manhole ring and cover to finish grade.</td>
<td>0</td>
<td>ea.</td>
<td>$800.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>10</td>
<td>Adjust valve box ring and cover to finish grade.</td>
<td>0</td>
<td>ea.</td>
<td>$600.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>11</td>
<td>Lower and raise irrigation frame to finish grade. (STA: 16+13.84 LT 18.95')</td>
<td>1</td>
<td>ea.</td>
<td>$2,500.00</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>12</td>
<td>Raise storm drain frame and cover to finish grade.</td>
<td>6</td>
<td>ea.</td>
<td>$800.00</td>
<td>$4,800.00</td>
</tr>
<tr>
<td>13</td>
<td>Install roadway striping and roadway messages.</td>
<td>1</td>
<td>ls</td>
<td>$2,300.00</td>
<td>$2,300.00</td>
</tr>
<tr>
<td>14</td>
<td>Additional roadbase for grading.</td>
<td>0</td>
<td>ton</td>
<td>$20.50</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Subtotal Schedule A: Storm Water Pipe Improvement: $217,750.00
### Schedule B: North side street improvement of Factory Street.
15. Saw cutting, removal and disposal of asphalt surfacing on North side of Factory Street (approximately 2,175 sq ft ~ 242 sq yds)
   - 132 sy. $9.00 $1,188.00

16. Furnish and install curb and gutter.
   (does not include subdivisions).
   - 1,190 lf. $25.00 $29,737.50

17. Furnish and install 4-foot wide sidewalk.
   - 100 lf. $16.00 $1,600.00

   - 1 ls. $5,500.00 $5,500.00

   - 350 ton $75.00 $26,250.00

**Subtotal Schedule B: North side street improvement of Factory Street.** $64,275.50

### Schedule C: South side street improvement of Factory Street.
20. Saw cutting, removal and disposal of asphalt surfacing on South side of Factory Street.
   - 242 sy. $9.00 $2,178.00

21. Roadway excavation and sub grade preparation (South Side).
   - 1 ls. $5,000.00 $5,000.00

22. Furnish and install pit run material - South Side.
   - 50 ton $30.00 $1,500.00

23. Furnish and install roadbase material - South Side.
   - 976 ton $20.50 $20,008.00

24. Furnish and install bituminous asphalt paving materials - South Side 3" thick.
   - 380 ton $75.00 $28,500.00

**Subtotal Schedule C: South side street improvement of Factory Street.** $57,186.00

**Subtotal Schedule A: Storm Water Pipe Improvement:** $217,750.00
**Subtotal Schedule B: North side street improvement of Factory Street.** $64,275.50
**Subtotal Schedule C: South side street improvement of Factory Street.** $57,186.00

**TOTAL BID PROPOSAL AMOUNT:** $339,211.50

Construction Contingencies, Engineering Design, Surveying & Construction Management.

15 percent $50,900.00

**Total Estimate of Improvements** $390,100.00
11 May 2022

Box Elder County
1 South Main Street, Rm 34
Brigham City, UT 84302

Attn: Scott Lyons, Community Development Director
Proj: Garland Corridor Preservation Funds
Subj: Additional information for application

Dear Scott,

Thanks for taking the time to discuss the additional information needed for the Grant application submitted last year (2/25/2021) for final approval by the COG for Garland City. As you made us aware that the previous personal did not respond to the request letter back on 4/6/2021 and we were just made aware of these additional items this past March 2022.

Herewith are the items requested:

1. **Explanation of how the project enhances safety:** This project is twofold in that 1.) it will install a much-needed storm water pipe along the south side of Factory Street that will control future flooding issues along Factory Street as the properties along Factory Street are developed into residential homes/townhomes and 2.) the roadway will be widened to accommodate the future vehicle traffic due to the growth in Garland City and northern Utah. The additional width of asphalt will allow a center turn lane to help access onto and off of Factory Street.

2. **How the project enhances connectivity:** The project connectivity is enhanced as the roadway width will allow access onto and off Factory Street from the new subdivisions and developments that are on the books to built and larger developments that have been discussed with other developers. The property to the south and north of Factory Street will be bound by the railroad tracks on the east side and will force the development access to Factory Street.

3. **Data backing stated 6% growth:** Data to back the 6% growth is as follows. For the previous five years the growth is less than 6% but for the next year or several years it is more substantial. The data was provided by Garland City Recorder.
Currently, Garland has a current population of 2,728 with 883 residential connections (that is equivalent to about 3.09 residents per household). Garland now has roughly 394 new residential connections with all the new subdivisions that are in the review process. With 394 connections at 3.09 people per connection that is approximately 1,217 more residents. Add 1,217 residents to the current 2,728 that will put Garland population at 3,945 in the next couple of years. That growth rate is equivalent to 45% in one year or even if it took 5 years would be 9% growth rate.

<table>
<thead>
<tr>
<th>Year</th>
<th>Population</th>
<th># of residential Connections</th>
<th>Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>2023</td>
<td>3,945 *</td>
<td>1,277 *</td>
<td>44.61%</td>
</tr>
<tr>
<td>2022 (April)</td>
<td>2,728</td>
<td>883</td>
<td>4.85%</td>
</tr>
<tr>
<td>2021</td>
<td>2,684</td>
<td>882</td>
<td>5.09%</td>
</tr>
<tr>
<td>2020</td>
<td>2,554</td>
<td>880</td>
<td>1.35%</td>
</tr>
<tr>
<td>2019</td>
<td>2,520</td>
<td>877</td>
<td>1.33%</td>
</tr>
<tr>
<td>2018</td>
<td>2,487</td>
<td>878</td>
<td>0.77%</td>
</tr>
<tr>
<td>2017</td>
<td>2,468</td>
<td>864</td>
<td></td>
</tr>
</tbody>
</table>

* Based upon 394 new connections

4. Updated cost estimate: The cost estimate has been updated (and attached) as follows. The street improvement along Factory Street has been reduced from 3,900 feet to approximately 2,175 feet. This area is from approximately 950 West Factory Street to 416 West Factory Street (railroad crossing). This area accounts for two current subdivisions being constructed on the north side of Factory Street (Ashley Meadows and Limb Farms). Both developments will be subsidizing the improvements along Factory Street in front of their development. The cost estimate is broken down into three schedules as to be able to manage the scope of work depending on available funds during the bidding process.

Should you have any questions in regards to any of the above items, feel free to contact me at 801-866-0550.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.

R. Todd Freeman, S.E., P.E.
Garland City Engineer
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</thead>
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<tr>
<td>Person and Org</td>
<td>Scott Lyons</td>
<td>Time Requested:</td>
<td>2</td>
</tr>
<tr>
<td>Submitting Item:</td>
<td>Community Development</td>
<td></td>
<td></td>
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<tr>
<td>Contact Information:</td>
<td>3316</td>
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<td>Commission Meeting,</td>
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<tr>
<td>Subject to be Presented:</td>
<td>Garland City Corridor Preservation Fund Request-Scott Lyons</td>
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</table>

Reason for Request:
County Commission is final Approving Body

What action have you taken/who have you contacted prior to this:
Reviewed and Approved by COG

Official Action Requested:
Motion

Has the document been approved by the County Attorney? no
WATER PURCHASE AGREEMENT

This Water Purchase Agreement is made and entered into this April 25, 2022, by and between Bill Kimber (hereinafter referred to as "Supplier") and Box Elder County, a political subdivision of the State of Utah (hereinafter referred to as "Purchaser").

RECITALS

WHEREAS, Supplier is the legal owner of the water resources located upon real property situated in Grouse Creek, Utah. Water Right # , Tax ID # 04-016-0033; and

WHEREAS, Purchaser is desirous of purchasing water from Supplier’s well water resources for the purpose of using such water on road projects located in the area; and

WHEREAS, Both parties have agreed and intend to abide by the terms specified in this document, including the purchase price for the water.

NOW THEREFORE, based upon the above recitals and the consideration set forth below, Supplier and Purchaser do hereby agree as follows:

1. Supplier shall provide water to Purchaser as follows:
   a. Supplier shall provide Purchaser with access to Supplier’s water, and
   b. Purchaser shall fill its own water tankers and trucks. Purchaser will notify Supplier in advance prior to pumping
   c. Purchaser shall keep and maintain records of each load of water taken from Supplier’s water
   d. Purchaser shall pay to Supplier the sum of Seventeen Dollars and 50 cents (17.50) for each 4000 gallon or Thirty Five Dollars ($35.00) for each 9000 gallon tanker filled by Purchaser

2. Purchaser shall provide Supplier with a spreadsheet showing the total load of water hauled out, provide an invoice, and check payment for these loads.

3. This agreement is effective until December 31, 2022.

CIPF
4. Supplier and Purchaser shall indemnify and hold each other harmless of and from any and all actions, suits, costs, damages, claims and demands whatsoever arising by reason of any act of omission of the other part or the other party’s employees or agents while on Supplier’s property and in connection with the loading and hauling water from the Supplier’s water site.

“Supplier”

DATED this __________ day of May __________, 2022

(Day) (Month) (Year)

______________________________
(Seller Printed Name)

______________________________
(Seller Signature)

“Purchaser”

DATED the __________ day of __________, 20__

(Day) (Month) (Year)

______________________________
(Seller Printed Name)

______________________________
(Seller Signature)

By:

______________________________
Jeff Scott, Chairman
Box Elder County Commission

Attest:

______________________________
Marla Young
Box Elder County Clerk
AGENDA ITEM REQUEST FORM

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Meeting Date: 05-18-2022
Submitted Date: 05-09-2022

Person and Org Submitting Item: Cindy Thompson Road Dept.
Time Requested: 02

Contact Information: 435-695-2580

Item to be Presented in: Commission Meeting,

Subject to be Presented: Water Purchase Agreement #22-13

Reason for Request:
To Approve Water Purchase agreement

What action have you taken/who have you contacted prior to this:

Official Action Requested:
Signatures

Has the document been approved by the County Attorney?
AGENDA ITEM REQUEST FORM

All agenda items and any back-up material needs to be submitted to the Clerk’s Office by Thursday at 5:00 PM in order to be on the following Wednesday’s Agenda.

You may email back-up: ordinances, resolutions, contracts, agreements, and a brief explanation of your item to: tgibson@boxeldercounty.org

<table>
<thead>
<tr>
<th>Meeting Date:</th>
<th>05/18/2022</th>
<th>Submitted Date:</th>
<th>05/10/2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person and Org Submitting Item:</td>
<td>Jenica Stander, HR</td>
<td>Time Requested:</td>
<td>2 min</td>
</tr>
<tr>
<td>Contact Information:</td>
<td><a href="mailto:istander@boxeldercounty.org">istander@boxeldercounty.org</a>; 435-734-3364</td>
<td>Item to be Presented in:</td>
<td>Commission Meeting</td>
</tr>
<tr>
<td>Subject to be Presented:</td>
<td>URS – Benefits Protection Contract Request for Tier 2 Public Safety</td>
<td></td>
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</tbody>
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Reason for Request:
Review and approve change to Benefits Protection Contract Request for Tier 2 Public Safety employees who qualify for long-term disability coverage. This would ensure that injured Tier 2 Public Safety employees who do not qualify for worker’s compensation benefit protection coverage but who receive long-term disability benefits would also receive retirement service credit or 401(k) contributions (for those that selected the Tier 2 Defined Contribution Plan). This would make them the same as Tier 1 employees. This was brought about by House Bill 70 passing.

What action have you taken/who have you contacted prior to this:
Attorney’s Office

Official Action Requested:
Approve staff to sign Benefits Protection Contract Request form allowing coverage to Tier 2 Public Safety employees.

Has the document been approved by the County Attorney? Yes
All agenda items and any back-up material needs to be submitted to the Clerk’s Office by Thursday at 5:00 PM in order to be on the following Wednesday’s Agenda.

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</thead>
<tbody>
<tr>
<td>Person and Org Submitting Item:</td>
<td>Jenica/Anne Human Resources</td>
<td>Time Requested:</td>
<td>2 min</td>
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<tr>
<td>Contact Information:</td>
<td>3364</td>
<td></td>
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<tr>
<td>Item to be Presented in:</td>
<td>Commission Meeting,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subject to be Presented:</td>
<td>Retirement Agreement for an Employee-Anne Hansen</td>
<td></td>
<td></td>
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</tbody>
</table>

Reason for Request:

What action have you taken/who have you contacted prior to this:

Official Action Requested:

Has the document been approved by the County Attorney? y