



COUNTY COMMISSION MEETING
Commission Chambers, 01 South Main Street, Brigham City, Utah 84302
Wednesday, May 29, 2024 at 5:00 PM

AGENDA

NOTICE: *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 4:45 P.M. and a regular Commission Meeting commencing at 5:00 P.M. on Wednesday May 29, 2024 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.*

1. ADMINISTRATIVE / OPERATIONAL SESSION

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

2. CALL TO ORDER 5:00 P.M.

- A. Invocation Given by: Commissioner Bingham
- B. Pledge of Allegiance Given by: Clerk Marla Young

3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS

4. FORMER AGENDA ITEMS

5. EMERGENCY MANAGEMENT ISSUES

6. ARPA/LATCF

7. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS

- A. 5:10 Purchase Project from Lease Agreement 07-01-2008 Between Box Elder County and Bear River Water Conservancy District-Chance Baxter and DJ Bott

8. AUDITOR'S OFFICE

- A. 5:15 Presentation of 2023 Audited Financial Reports for Box Elder County- Jon Haderlie, Larson and Co, and Shirlene Larsen
- B. 5:25 Purchasing Card Policy Update-Shirlene Larsen
- C. 5:30 Planning Outpost Fee Study-Fred Turnier

9. COMMISSIONERS

- A. 5:40 Commission Meeting Date Changes-Commissioners
- B. 5:42 Appoint Members to the Economic Opportunity Board-Shawn Milne

10. COMMUNITY DEVELOPMENT

- A. 5:47 Corridor Preservation Fund Reimbursement-CPF17-02 Box Elder County-Scott Lyons
- B. 5:49 Calder Family Rezone from Unzoned to A-1/2 Ordinance #599-Scott Lyons
- C. 5:55 Losee Farm Rezone A-20 to RR-2 Ordinance #598-Scott Lyons

- D. 5:57 Willard City- Willard Canyon Non-residential Subdivision- Scott Lyons
- E. 5:59 Willard City Rezone MU-164 to MU-80 and MG-EX Ordinance #597-Scott Lyons

11. BUILDINGS & GROUNDS

- A. 6:01 Fairgrounds Restroom Project-Codey Illum

12. SHERIFF'S OFFICE

- A. 6:05 Contract #24-21 Amendment for 2024 Bailiff Security and Perimeter Security-Kevin Potter
- B. 6:08 Renewal of State of Utah Contract #24-20 for Bailiff Security and Perimeter Security-Kevin Potter

13. HUMAN RESOURCES

- A. 6:10 URS Tier 2 Public Safety Pick-up - Resolution #24-05-Jenica Stander
- B. 6:15 Box Elder County Employee Handbook Update to Policy 20 - Timeclock Guidelines-Jenica Stander

14. PUBLIC COMMENT (No action will be taken at this time)

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

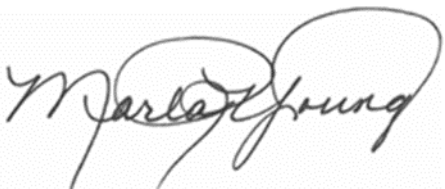
15. WARRANT REGISTER

16. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE

17. CLOSED SESSION

18. ADJOURNMENT

Prepared and posted this 24th day of May, 2024. Mailed to the Box Elder News Journal and the Leader on the 24th of May, 2024. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 5:00 p.m.



Marla R. Young - County Clerk
Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.